

## REQUEST FOR BOARD ACTION

### HENDERSON COUNTY BOARD OF COMMISSIONERS

**MEETING DATE:** August 1, 2022

**SUBJECT:** Selection for Architectural Services  
Emergency Medical Services Base #6

**PRESENTER:** Marcus Jones, PE

**ATTACHMENTS:** No

#### **SUMMARY OF REQUEST:**

As directed by the Board during the June 15, 2022 meeting, staff released a Request for Qualifications (RFQ) for architectural services to design, permit, bid and administer construction for the Emergency Medical Services Base #6. The RFQ was compliant with the American Rescue Plan Act (ARPA).

In accordance with NC General Statute 143-64.31 (Procurement of Architectural, Engineering, and Surveying Services) and the ARPA requirements, staff developed a RFQ and on June 16, 2022. The responses were received by July 15, 2022. The RFQ and the four responses are linked below:

<https://www.hendersoncountync.gov/county/page/rfq-ems-base-6-architectural-services>

The selection committee consisted of Jimmy Brissie, Emergency Management Director and Marcus Jones, PE, County Engineer. Upon review and scoring the responses, the committee recommends ARCA Design. After Board selection of the most qualified, responding firm, staff will negotiate a fee proposal with the selected firm and bring the proposal back to the Board for approval at a future meeting.

#### **BOARD ACTION REQUESTED:**

Approve the selection of ARCA Design as the most qualified responding firm to design, permit, bid, and administer construction for the Emergency Medical Services Base #6.

#### **Suggested Motion:**

I move the Board approve the selection of ARCA Design as the most qualified responding firm to design, permit, bid, and administer construction for the Emergency Medical Services Base #6.