

REQUEST FOR BOARD ACTION

HENDERSON COUNTY BOARD OF COMMISSIONERS

MEETING DATE: July 21, 2021

SUBJECT: Henderson County 2045 Comprehensive Plan

PRESENTER: Autumn Radcliff, Planning Director

ATTACHMENTS: 1. Henderson County 2045 Update
2. Project Schedule

SUMMARY OF REQUEST:

In May of this year, the Board of Commissioners approved the contracting of Stewart Consultants for the facilitation of the new Henderson County 2045 Comprehensive Plan. This plan, required by NC General Statutes, will provide a guideline for growth and development in the County.

The plan requires extensive public input and involvement, which equates to a long planning process. The consultants have divided the estimated 18-month process into three phases. We are currently in Phase 1. The Board will receive regular monthly updates throughout the process.

BOARD ACTION REQUESTED:

No action is required of the board. This is for informational purposes.

Suggested Motion:

None.



HENDERSON COUNTY 2045

COMPREHENSIVE PLANNING PROCESS UPDATE

PHASE 1

The comprehensive plan is a detailed plan that will take 18 months to complete. The process is broken into three phases. Phase 1 is anticipated to run through the end of 2021.

JULY 2021 UPDATES

WEBSITE AND DOMAIN CREATION

The County website was updated to reflect current information about the new plan. A new website was created for ease of use that has a distinct domain name that will be linked directly from Henderson County's website.

SURVEY CREATION

In an effort to include a paper survey to all real and personal property owners in the 2020 tax bill, a survey was drafted and submitted to the Tax Office for processing. The tax bills will be mailed on August 1st, and the survey will also be available online by August 1st.

KICK-OFF MEETING

Staff and the consultants "kicked-off" the comprehensive planning process with the Planning Board which is serving as the plan's steering committee. The Stewart team also met with key county departments to gather data and input.

COUNTY TOUR

Staff provided a tour of significant County locations for the consultants to help them understand our unique community.







UPCOMING EVENTS

- The tax bill and paper survey will be mailed to property owners on August 1st.
- County staff will do a social media push to let citizens know about the survey. Key community organizations will assist in spreading the word.

Schedule

We anticipate the following schedule for development and adoption of the Henderson County Comprehensive Plan:

PHASE / TASK	2021								2022										
	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	
Project Initiation & Analysis		Task																	
Plan Assessment		Subtask																	
Public Involvement Schedule		Subtask																	
Project Branding and Website			Subtask																
Stakeholder Interviews				Stakeholder Meetings	Stakeholder Meetings	Subtask													
Existing Conditions Analysis		Subtask		Steering Committee	Subtask			Steering Committee											
Community Survey			Subtask																
Visioning & Plan Development						Task													
Public Workshops							Public Meetings	Public Meetings	Subtask										
Draft Vision and Goals						Subtask			Steering Committee	Subtask									
Policy Recommendations									Board of Commissioners Meeting	Subtask		Board of Commissioners Meeting	Subtask						
Draft Plan												Public Meetings	Steering Committee	Subtask					
Implementation/Adoption															Task				
Implementation Strategies															Steering Committee	Board of Commissioners Meeting	Subtask		
Plan Adoption																		Board of Commissioners Meeting	

-  Task
-  Steering Committee
-  Public Meetings
-  Subtask
-  Stakeholder Meetings
-  Board of Commissioners Meeting