

**DRAFT MINUTES**

**STATE OF NORTH CAROLINA  
COUNTY OF HENDERSON**

**BOARD OF COMMISSIONERS  
WEDNESDAY, MAY 19, 2021**

The Henderson County Board of Commissioners met for a regularly scheduled meeting (budget workshop) at 9:30 a.m. in the Commissioners' Meeting Room of the Historic Courthouse on Main Street, Hendersonville.

Those present were: Chairman William Lapsley, Vice-Chair Rebecca McCall, Commissioner Mike Edney, Commissioner Daniel Andreotta, Commissioner David Hill, County Manager Steve Wyatt, Assistant County Manager Amy Brantley, Attorney Russ Burrell, and Clerk to the Board Teresa Wilson.

Also present were: Director of Business and Community Development John Mitchell, Finance Director Samantha Reynolds, Sheriff Lowell Griffin, Engineer Marcus Jones, Recreation Director Carleen Dixon, Cooperative Extension Director Terry Kelly, Planning Director Autumn Radcliff, Emergency Management/Rescue Coordinator Jimmy Brissie, Budget Manager Megan Powell, Environmental Health Supervisor Seth Swift, Chief Deputy Vanesa Gilbert, Planner Janna Peterson, Social Services Director Jerrie McFalls, Tax Office Administrative Assistant Jennifer Miranda, HR Director Karen Ensley, Purchasing Agent Doug Guffey, Registrar of Deeds Lee King, Mike Barnett, Soil and Water Conservation Director Jonathan Wallin, Tax Administrator Darlene Burgess, Budget Analyst Sonya Flynn, Assistant Engineer Deb Johnston & PIO Kathy Finotti – videotaping, and Deputy Mike Marsteller as security.

**CALL TO ORDER/WELCOME**

Chairman Lapsley called the meeting to order and welcomed all in attendance.

**INVOCATION**

The invocation was provided by Commissioner Daniel Andreotta.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance to the American Flag was led by Chairman Lapsley.

**RESOLUTIONS AND RECOGNITIONS**

**2021.33 Resolution of Appreciation – Clerk to the Board Teresa “Terry” Wilson**

The Henderson County Board of Commissioners was requested to adopt a Resolution of Appreciation for Teresa “Terry” Wilson. Terry Wilson will retire on June 1, 2021, having been with Henderson County since December 2000. Terry has been the Clerk to the Board of Commissioners for 12 years.

Chairman Lapsley read the resolution aloud.

***Teresa Wilson  
Henderson County Clerk to the Board of Commissioners***

**Whereas**, Teresa “Terry” Wilson is a native of Western North Carolina. She graduated from East Hendersonville High School and Blue Ridge Community College; and

**Whereas**, Terry Wilson first began her career with Henderson County in the Henderson County Tax Collector’s Office, working there from December 2000 through September 2006; and

**Whereas**, Terry Wilson was named Deputy Clerk to the Board of Commissioners in September 2006; and

**Whereas**, having served faithfully and dutifully as the Deputy Clerk to the Board of Commissioners, on May 4, 2009, Terry was sworn into the office of Henderson County Clerk to the Board of Commissioners; and

**Whereas**, Terry Wilson received her certification as a North Carolina County Clerk from the University of North Carolina School of Government in 2007; and

**Whereas**, during her tenure as Clerk, Terry Wilson amassed a wealth of institutional knowledge and

**APPROVED:**

provided outstanding service to the Board of Commissioners, staff, and citizens of Henderson County; and

**Whereas**, Terry Wilson will retire from her service to Henderson County and its citizens on June 1, 2021. **Now, therefore, be it resolved** that the Henderson County Board of Commissioners expresses their deep admiration for the experience and wisdom that Terry Wilson brought to the positions that she served in with Henderson County. On behalf of the citizens and staff of Henderson County, we appreciate and commend you on a job well done, Terry Wilson.

In witness whereof I have hereunto set my hand and caused the seal of the County of Henderson to be affixed.

*Chairman Lapsley made the motion that the Board adopt the Resolution of Appreciation for Teresa "Terry" Wilson, Henderson County Clerk to the Board of Commissioners. All voted in favor and the motion carried.*

**Board of Education presentation to Steve Wyatt**

Board of Education members Blair Craven and Amy Lynn Holt along with Superintendent Dr. John Bryant, Previous Superintendent Beau Caldwell and past Superintendent David Jones were in attendance and recognized Steve Wyatt for his years of service to Henderson County and close relationship with Henderson County Public Schools. He was congratulated on his retirement and presented with a plaque.

Mr. Wyatt thanked everyone for the unexpected recognition.

**DISCUSSION/ADJUSTMENT OF AGENDA**

*Chairman Lapsley made the motion to approve Consent Agenda as presented. He further moved to adopt the Discussion Agenda with the addition of Nominations and Informal Public Comment. All voted in favor and the motion carried.*

**INFORMAL PUBLIC COMMENT**

1. The Board received public comment regarding air quality and the Asphalt Plant from Mark Rockley.
2. The Board received public comment regarding fire hazards and the Asphalt Plant from Dr. Meg Brinley.
3. The Board received public comment regarding the Asphalt Plant from Terri Reed.
4. The Board received public comment regarding the Asphalt Plant from Ellen Reed.
5. The Board received public comment regarding the Asphalt Plant from Michelle Tennant on behalf of Wayne Nock.
6. The Board received public comment regarding the Asphalt Plant from Steve Godsonioff.
7. The Board received public comment regarding Senate Bill 349 "Zoning Control" from Larry Rostetter.
8. The Board received public comment from Dennis Justice regarding Altice USA broadband and HB 631, "Sports Betting".
9. The Board received public comment regarding the Asphalt Plant from Judy Williams.
10. The Board received public comment regarding the Asphalt Plant from Matt Elledge.

CONSENT AGENDA consisted of the following:

**Minutes**

Draft minutes were presented for board review and approval of the following meeting(s):

May 3, 2021 - Regularly Scheduled Meeting

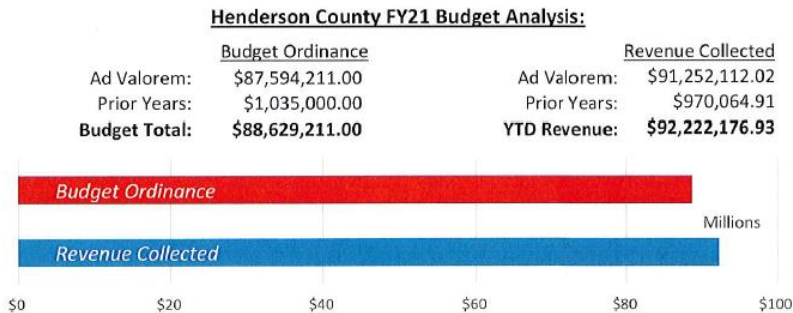
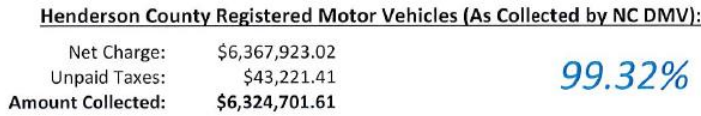
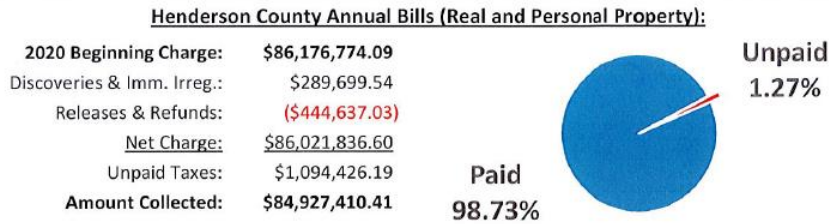
Motion:

*I move the Board approves the minutes of May 3, 2021.*

**Tax Collector's Report**

The May 6, 2021 report from the office of the Tax Collector is provided for the Board's information.

Please find outlined below collections information through May 5, 2021 for 2020 real and personal property bills mailed on August 1, 2020. Vehicles taxes are billed monthly by NC DMV.



**2021.34 Special Revenue Fund – Other Miscellaneous Governmental Activities**

The Governmental Accounting Standards Board (GASB) has issued a new standard that is in effect for FY2021. The implementation of GASB Statement No. 84 – Fiduciary Activities, requires changes to fiduciary reporting for North Carolina local governments. Each individual fund and account currently reported as Agency Funds in the County’s Annual Comprehensive Financial Report has been evaluated, resulting in the reclassification of several of these funds. Those reclassified funds will be recorded in a Special Revenue Fund going forward, titled “Other Miscellaneous Governmental Activities”.

The Board is requested to approve the creation of the new Special Revenue Fund to reclassify non-fiduciary type activity. The Board is also requested to approve the necessary budget amendments to appropriately budget for non-fiduciary type activities in accordance with GASB Statement No. 84.

Motion:

*I move the Board approves the creation of the new Special Revenue Fund, and the associated budget amendment to comply with GASB Statement 84.*

**2021.35 CCP Consultant Contract Approval**

On February 17, the Board of Commissioners approved staff to pursue a consulting services contract with Stewart for the CCP 2045. Staff and the Stewart Team met with members of the Board prior to contract drafting. The contract is the result of those efforts. This contract is a baseline for services and may be amended as needed. The total basic services cost is \$145,000.

The additional cost for a county-wide mailed survey is also included in this request in the second attachment. In an effort to minimize cost and maximize citizen participation, staff has collaborated with the Tax Department staff to include the survey in the annual County tax bill. A single, double-sided page included in the bill will cost approximately \$4,440.00. This cost is in addition to the consultant’s contract.

Motion:

*I move that the Board approves the Stewart contract, as discussed, and approve the additional funding for a mailed survey, and further move that the Board authorize the required budget amendments and authorize staff to sign the final contracts.*

**2021.36 MOU & Budget Amendment for Ecusta Trail Bridge Loan**

On November 18, 2020, the Board voted to provide a bridge loan to Conserving Carolina for the acquisition of the Ecusta rail line corridor. The organization intends to close on the property by mid-June. A County budget amendment is necessary to fund the acquisition.

The Memorandum of Understanding (MOU) defines the terms of the loan and is accompanied by a Promissory Note. The County will be reimbursed in full by Conserving Carolina upon receiving the Transportation Alternatives Program (TAP) grant from NCDOT, which was approved by the NCDOT Board of Transportation at their May 6<sup>th</sup> meeting. Additionally, Conserving Carolina agrees to enact a lease agreement for the County to pursue engineering and construction of the trail.

Motion:

*I move that the Board of Commissioners approves the Memorandum of Understanding and the County Budget Amendment.*

**Home and Community Care Block Grant – FY2022 County Funding Plan**

Each year, the Board of Commissioners is required to adopt a Funding Plan for the Home & Community Care Block Grant for Older Adults and identify the lead office or agency responsible for coordinating the County Funding Plan. The Home & Community Care Block Grant is a State/Federal program administered at the local level. The proposed Funding Plan supports the service priorities identified for the current planning cycle.

At this time, the HCCBG funding for FY2022 is estimated to be \$765,989.

Motion:

*I move that the Board appoint the County Manager's office as the Lead Agency and approve the proposed FY2022 Funding Plan.*

**Notification of Vacancies**

1. Blue Ridge Community College Board of Trustees – 2 vac.  
Positions #1 & 3
2. Environmental Advisory Committee – 5 vac.  
Positions 3, 4, 6, 8 & 9
3. Fire and Rescue Advisory Committee 2 vac.  
Positions 1 & 5
4. Henderson County Board of Health – 4 vac.  
Positions #1, 4, 6, & 10
5. Henderson County Historic Courthouse Corporation dba/Heritage Museum – 3 vac.  
Positions #4, 5, & 6
6. Henderson Tourism Development Authority – 2 vac.  
Positions #2 & 9
7. Historic Resources Commission – 3 vac.  
Positions #1, 4 & 7
8. Jury Commission – 1 vac.  
Position #1
9. Juvenile Crime Prevention Council – 7 vac.  
Positions #3, 9, 16, 20, 22, 23, & 25
10. Mountain Area Workforce Development Board – 3 vac.  
Positions #2, 5, & 6

**Vaya Health – Quarterly Fiscal Monitoring Report (FMR) for the quarter ended March 31, 2021**

N.C.G.S. 122C-117(c) requires the staff of the local area mental health authority to provide the County Finance Officer with the quarterly Fiscal Monitoring Report (FMR) within 30 days of the end of the quarter. The County Finance Officer is then required to provide the FMR to the Board of Commissioners at the next regularly scheduled meeting of the board. The attached FMR for Vaya Health was received by the County Finance Officer on April 30, 2021.

Motion:

*I move that the Board of Commissioners approve the Vaya Health Fiscal Monitoring Report for the quarter ended March 31, 2021.*

**Appointment of Commissioner Representative to the Board of Directors, Henderson County Rescue Squad, Inc.**

The Board of Commissioners is requested to appoint Commissioner David Hill to the Board of Directors, Henderson County Rescue Squad, Inc. The intention of this appointment is a non-voting member to ensure that an odd number of voting members is maintained.

Meetings are held monthly on the second Tuesday at 3:30 p.m. at the Henderson County Rescue Squad, 2529 Asheville Highway, Hendersonville. The Chairman is Michael L. Edney.

Motion:

*I move the Board appoint Commissioner David Hill as a non-voting member of the Board of Directors, Henderson County Rescue Squad, Inc.*

**Vendor Selection for Engineering Services for the Lewis Creek Restoration Project**

The Board is requested to approve the selection of the qualified engineering firm chosen to provide engineering services for Lewis Creek Stream Restoration Project at the Edneyville Community Park. A request for qualifications was issued between March 10, 2021 and April 9, 2021. Three qualifying submissions were received. Based on the review by SWCD and PR staff, and a SWCD Board Member, the most qualified firm was Jennings Environmental PLLC. The Henderson County Soil & Water Conservation District Board approved the selection at the May 10, 2021 meeting.

Motion:

*I move the Henderson County Board of Commissioners accept the selection of Jennings Environmental PLLC to provide engineering services for the Lewis Creek Stream Restoration Project at the Edneyville Community Park and to authorize staff to enter into negotiations with the selected firm.*

**2021.37 Ratify Amendment to Articles of Incorporation and Bylaws of Henderson County Hospital Corporation**

The Board of Directors of the Henderson County Hospital Corporation (the “Corporation”) has unanimously voted to modify the Articles of Incorporation (and Bylaws) of the Corporation as follows:

1. Change Article VII, Subsection D, second paragraph of the Articles of Incorporation to “The terms of office for the Trustees who are not serving ex officio shall be three (3) years, and no individual not serving as an ex officio Trustee may serve more than two (2) successive full three (3) year terms following the date of these Restated Articles of Incorporation. Any partial term served prior to first appointment to a full term shall not count toward the term limit. However, service as a Trustee prior to the date of these Restated Articles shall not be counted in this regard.”
2. Change Article VIII, Subsection D, fourth paragraph of the Articles of Incorporation to “The timing and process of appointments shall be as provided in the bylaws of the corporation. At all times, no more than four (4) members of the Board of Directors shall be non-residents of Henderson County, North Carolina, one of which may be the CEO of UNC Health or his/her designee.”

The approval of the Board of County Commissioners (as well as the Board of Directors of the Corporation and is required for a change to the Articles of Incorporation of the Corporation.

Motion:

*I move that the Board ratify the proposed amendment of the Articles of Incorporation of Henderson County Hospital Corporation, and direct the County Attorney to work with counsel for the Hospital Corporation to accomplish the same.*

**2021.38 One North Carolina Fund Grant**

Staff is requesting the Board approve a One North Carolina Grant in the amount of \$150,000. This Grant has been awarded by the North Carolina Department of Commerce pursuant to the performance agreement between Henderson County and Demmel, Inc. Once approved, funds will be disbursed to Demmel, Inc. accordingly as all requirements have been met.

Motion:

*I move the Board approves the budget amendment as presented, and authorize Staff to receive and disburse the One North Carolina Grant funds to Demmel, Inc.*

**NEW BUSINESS DISCUSSION ITEMS**

**FY22 BUDGET WORKSHOP**

**Budget Overview**

Steve Wyatt stated this proposal represents year three of the four year revaluation cycle and places the County in position to remain fiscally strong, not only in the upcoming year, but in 2022-2023 and beyond, without a tax increase. This is quite an achievement and the result of sound policy making and management guided by conservative principles.

Henderson County has the 5<sup>th</sup> or 6<sup>th</sup> lowest rate amongst the counties. We do not borrow money to operate but to build things. Currently we have \$20m in debt service. This year’s budget reflects a 3.2% increase from last year as the cost of inflation is going up. Henderson County Public Schools received \$1m in new funding and Blue Ridge Community College received an increase of \$250,000. A majority of the budget (60%) goes toward education and safety.

**HENDERSON COUNTY FY 2021-2022  
PROPOSED BUDGET - EXPENDITURES**

EDUCATION	FY 2020-2021	FY 2021-2022	\$ CHANGE FY21 REVISED TO FY22 PROPOSED	% CHANGE FY21 REVISED TO FY22 PROPOSED
	REVISED EXPENDITURES	PROPOSED EXPENDITURES		
<b>HENDERSON COUNTY PUBLIC SCHOOLS</b>				
Current Expense	\$28,928,000	\$29,928,000	\$1,000,000	3.5%
Capital Expense	\$1,900,000	\$1,500,000	(\$400,000)	-21.1%
Debt Service	\$12,250,274	\$11,275,450	(\$974,824)	-8.0%
MRTS	\$1,632,050	\$4,892,796	\$3,260,746	199.8%
*MRTS Fund Balance - Not in General Fund Total	\$1,061,094	\$0	(\$1,061,094)	-100.0%
<b>TOTAL HC PUBLIC SCHOOLS</b>	<b>\$45,771,418</b>	<b>\$47,596,246</b>	<b>\$1,824,828</b>	<b>4.0%</b>
<b>BLUE RIDGE COMMUNITY COLLEGE</b>				
Current Expense	\$4,498,181	\$4,748,181	\$250,000	5.6%
Debt Service	\$2,302,993	\$3,440,461	\$1,137,468	49.4%
MRTS	\$800,000	\$3,261,864	\$2,461,864	307.7%
*MRTS Fund Balance - Not in General Fund Total	\$1,316,172	\$0	(\$1,316,172)	-100.0%
<b>TOTAL BLUE RIDGE COMMUNITY COLLEGE</b>	<b>\$8,917,346</b>	<b>\$11,450,506</b>	<b>\$2,533,160</b>	<b>28.4%</b>
<b>HENDERSON COUNTY GOVERNMENT</b>				
	FY 2020-2021	FY 2021-2022	\$ CHANGE FY21 REVISED TO FY22 PROPOSED	% CHANGE FY21 REVISED TO FY22 PROPOSED
	REVISED EXPENDITURES	PROPOSED EXPENDITURES		

GENERAL GOVERNMENT				
Governing Body	\$580,177	\$553,209	(\$26,968)	-4.6%
Dues and Non-Profit Contributions	\$502,585	\$553,624	\$51,039	10.2%
County Administration	\$1,159,775	\$1,126,420	(\$33,355)	-2.9%
Human Resources	\$913,823	\$1,112,504	\$198,681	21.7%
Elections	\$991,443	\$988,805	(\$2,638)	-0.3%
Legal	\$852,231	\$910,391	\$58,160	6.8%
Register of Deeds	\$679,112	\$783,211	\$104,099	15.3%
Facility Services / Garage	\$5,271,052	\$5,784,030	\$512,978	9.7%
Court Facilities	\$153,000	\$153,000	\$0	0.0%
Information Technology	\$3,949,828	\$3,864,653	(\$85,175)	-2.2%
Wellness	\$1,129,004	\$1,109,469	(\$19,535)	-1.7%
Non-Departmental Accounts	\$2,839,563	\$614,696	(\$2,224,867)	-78.4%
Transfers From the General Fund	\$3,169,730	\$10,416,107	\$7,246,377	228.6%
<b>TOTAL GENERAL GOVERNMENT</b>	<b>\$22,191,323</b>	<b>\$27,970,119</b>	<b>\$5,778,796</b>	<b>26.0%</b>

TAXATION AND FINANCE				
Finance	\$974,071	\$1,083,229	\$109,158	11.2%
Tax Department (Assessor and Collections)	\$2,438,612	\$2,496,160	\$57,548	2.4%
<b>TOTAL TAXATION AND FINANCE</b>	<b>\$3,412,683</b>	<b>\$3,579,389</b>	<b>\$166,706</b>	<b>4.9%</b>

PUBLIC SAFETY				
Sheriff	\$19,103,257	\$20,107,294	\$1,004,037	5.3%
Detention Facility	\$5,761,254	\$5,740,924	(\$20,330)	-0.4%
Emergency Management / Fire Services	\$1,321,854	\$1,311,447	(\$10,407)	-0.8%
Building Services	\$1,096,817	\$1,247,606	\$150,789	13.7%
Emergency Medical Services	\$7,265,871	\$7,565,955	\$300,084	4.1%
Animal Services	\$726,217	\$748,905	\$22,688	3.1%
Rescue Squad	\$381,360	\$481,360	\$100,000	26.2%
Code Enforcement Services	\$316,878	\$307,380	(\$9,498)	-3.0%
<b>TOTAL PUBLIC SAFETY</b>	<b>\$35,973,508</b>	<b>\$37,510,871</b>	<b>\$1,537,363</b>	<b>4.3%</b>

HENDERSON COUNTY GOVERNMENT	FY 2020-2021	FY 2021-2022	\$ CHANGE	% CHANGE
	REVISED EXPENDITURES	PROPOSED EXPENDITURES	FY21 REVISED TO FY22 PROPOSED	FY21 REVISED TO FY22 PROPOSED

ENVIRONMENTAL PROTECTION				
Forestry Services	\$107,855	\$61,251	(\$46,604)	-43.2%
Cooperative Extension	\$471,342	\$467,726	(\$3,616)	-0.8%
<b>TOTAL ENVIRONMENTAL PROTECTION</b>	<b>\$579,197</b>	<b>\$528,977</b>	<b>(\$50,220)</b>	<b>-8.7%</b>

PLANNING & ECONOMIC DEVELOPMENT				
Soil & Water Conservation	\$741,931	\$393,483	(\$348,448)	-47.0%
Site Development / Project Management	\$488,179	\$517,235	\$29,056	6.0%
Planning	\$771,424	\$882,162	\$110,738	14.4%
Heritage Museum	\$100,000	\$100,000	\$0	0.0%
Economic Development	\$1,951,479	\$700,825	(\$1,250,654)	-64.1%
Agri-Business Development	\$163,980	\$170,120	\$6,140	3.7%
<b>TOTAL PLANNING &amp; ECONOMIC DEVELOPMENT</b>	<b>\$4,216,993</b>	<b>\$2,763,825</b>	<b>(\$1,453,168)</b>	<b>-34.5%</b>

HUMAN SERVICES				
General Public Health	\$10,505,057	\$8,653,607	(\$1,851,450)	-17.6%
Environmental Health	\$1,426,537	\$1,461,425	\$34,888	2.4%
Home and Community Care Block Grant	\$792,453	\$765,989	(\$26,464)	-3.3%
Medical Services	\$60,000	\$90,000	\$30,000	50.0%
Mental Health	\$528,612	\$528,612	\$0	0.0%
Rural Operating Assistance Program	\$196,095	\$196,095	\$0	0.0%
Social Services - Admin & General Assistance	\$15,198,398	\$15,611,445	\$413,047	2.7%
Social Services - Federal & State Programs	\$4,408,395	\$3,954,283	(\$454,112)	-10.3%
Juvenile Justice Program	\$218,745	\$218,745	\$0	0.0%
Veteran's Services	\$58,817	\$64,978	\$6,161	10.5%
<b>TOTAL HUMAN SERVICES</b>	<b>\$33,393,109</b>	<b>\$31,545,179</b>	<b>(\$1,847,930)</b>	<b>-5.5%</b>

CULTURAL AND RECREATION				
Library	\$3,453,506	\$3,516,368	\$62,862	1.8%
Recreation	\$2,499,154	\$2,737,070	\$237,916	9.5%
<b>TOTAL CULTURAL AND RECREATION</b>	<b>\$5,952,660</b>	<b>\$6,253,438</b>	<b>\$300,778</b>	<b>5.1%</b>
<b>TOTAL COUNTY GOVERNMENT</b>	<b>\$105,719,473</b>	<b>\$110,151,798</b>	<b>\$4,432,325</b>	<b>4.2%</b>

DEBT SERVICE				
Henderson County	\$5,926,811	\$5,666,043	(\$260,768)	-4.4%
<b>TOTAL DEBT SERVICE</b>	<b>\$5,926,811</b>	<b>\$5,666,043</b>	<b>(\$260,768)</b>	<b>-4.4%</b>

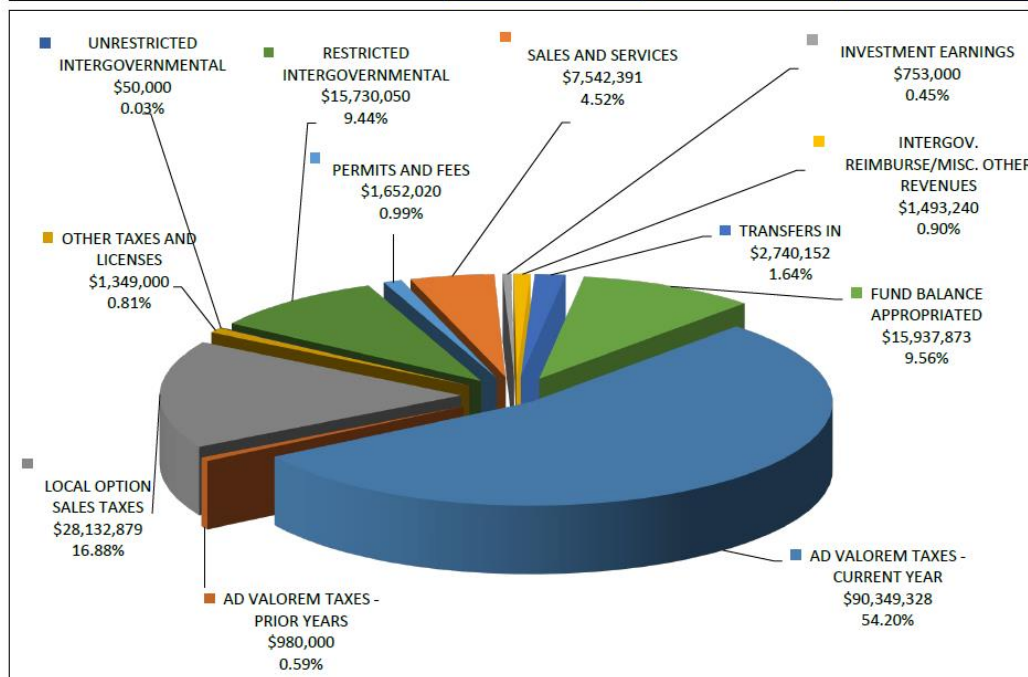
TOTAL HENDERSON COUNTY GENERAL FUND BUDGET				
	<b>\$161,525,732</b>	<b>\$166,709,933</b>	<b>\$5,184,201</b>	<b>3.2%</b>

SPECIAL REVENUE AND ENTERPRISE FUNDS	FY 2020-2021	FY 2021-2022	\$ CHANGE	% CHANGE
	REVISED EXPENDITURES	PROPOSED EXPENDITURES	FY21 REVISED TO FY22 PROPOSED	FY21 REVISED TO FY22 PROPOSED
Capital Reserve Fund (21)	\$1,458,572	\$1,630,932	\$172,360	11.8%
Reappraisal Reserve Fund (25)	\$1,076,716	\$1,145,980	\$69,264	6.4%
E-911 Fund (28)	\$736,053	\$657,686	(\$78,367)	-10.6%
Public Transit Fund (33)	\$1,832,765	\$1,127,015	(\$705,750)	-38.5%
HCPS - Maintenance/Repairs/Technology/Security (44)	\$2,693,144	\$4,892,796	\$2,199,652	81.7%
BRCC - Maintenance/Repairs/Technology/Security (45)	\$2,116,172	\$3,261,864	\$1,145,692	54.1%
Debt Service Fund (50)	\$2,635,051	\$2,740,152	\$105,101	4.0%
Solid Waste (60)	\$7,839,936	\$7,987,129	\$147,193	1.9%
Justice Academy Sewer Fund (63)	\$60,000	\$70,881	\$10,881	18.1%

**HENDERSON COUNTY FY 2021-2022  
PROPOSED BUDGET - REVENUES**

GENERAL FUND	FY 2021	FY 2021	FY 2022
	ADOPTED BUDGET	REVISED BUDGET	PROPOSED BUDGET
AD VALOREM TAXES - CURRENT YEAR	\$87,594,211	\$87,594,211	\$90,349,328
AD VALOREM TAXES - PRIOR YEARS	\$1,035,000	\$1,035,000	\$980,000
LOCAL OPTION SALES TAXES	\$19,541,298	\$21,173,348	\$28,132,879
OTHER TAXES AND LICENSES	\$1,274,000	\$3,400,263	\$1,349,000
UNRESTRICTED INTERGOVERNMENTAL	\$50,000	\$50,000	\$50,000
RESTRICTED INTERGOVERNMENTAL	\$14,902,569	\$18,182,346	\$15,730,050
PERMITS AND FEES	\$1,646,720	\$1,646,720	\$1,652,020
SALES AND SERVICES	\$7,666,299	\$7,698,863	\$7,542,391
INVESTMENT EARNINGS	\$750,000	\$750,000	\$753,000
INTERGOV. REIMBURSE/MISC. OTHER REVENUES	\$1,183,857	\$1,642,451	\$1,493,240
TRANSFERS IN	\$2,635,051	\$4,085,665	\$2,740,152
FUND BALANCE APPROPRIATED	\$13,627,844	\$14,266,865	\$15,937,873
<b>TOTAL GENERAL FUND REVENUES</b>	<b>\$151,906,849</b>	<b>\$161,525,732</b>	<b>\$166,709,933</b>

TOTAL GENERAL FUND REVENUES	\$151,906,849	\$161,525,732	\$166,709,933
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**HENDERSON COUNTY PUBLIC SCHOOLS**  
115691

**MISSION:** The public school system is one comprehensive school district serving the entire County. The missions and system-wide goals are integral to providing exceptional education opportunities to the County's students.

<b>COST CENTER</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Current Expense	\$ 28,328,000	\$ 28,928,000	\$ 29,928,000	3.5%
Capital Expense	\$ 1,500,000	\$ 1,900,000	\$ 1,500,000	-21.1%
Debt Service	\$ 9,099,765	\$ 12,250,274	\$ 11,275,450	-8.0%
MRTS	\$ 4,670,760	\$ 2,693,144	\$ 4,892,796	81.7%
<b>Total Expenditures</b>	<b>\$ 43,598,525</b>	<b>\$ 45,771,418</b>	<b>\$ 47,596,246</b>	<b>4.0%</b>
Total Revenue	\$ 991,159	\$ 900,000	\$ 900,000	0.0%
Revenue % of Expenditure	2%	2%	2%	

**SIGNIFICANT ISSUES**

1	MRTS is budgeted for in Transfers from the General Fund
2	Restores full 3 cent transfer for MRTS
3	FY21 MRTS total is comprised of the \$794,224 in the adopted FY21 budget, \$1,632,050 transferred from the General fund, and \$266,870 appropriated from Fund Balance in FY21 following the Budget Retreat

**UNFUNDED BUDGET REQUESTS:**

	<b>\$ REQUEST</b>	<b>TRE</b>
1 The final approved budget from the school system has not been submitted as of the printing of the Budget Message	\$12,480	\$0.00008

Steve Wyatt explained that details regarding the school bus garage along with a possible property swap are in the works. The money necessary for planning is included in MRTS budget. FY22 will include the plan for the school bus garage with anticipation of moving forward in FY23.

**Henderson County Public Schools - Local Appropriation Request 2021 – 2022**  
2020-2021 Total Budget Allocation

**Local Appropriation for 2020-2021**

Current Expense	\$28,928,000
Capital Outlay (Annual Maintenance/Safety Enhancements)	\$1,500,000
Capital Outlay (COVID 19 ReEntry Planning/Resources)	\$ 400,000
Capital Outlay (Maintenance, Repairs, Technology, Safety)	<i>Released 2/21</i>
<b>Total Appropriation</b>	<b>\$30,828,000</b>

**2021-2022 total Budget Request**

- Current Expense Uncontrollables (\$710,000)  
(State Retirement System/Insurance/State Salary Schedules/Charter Schools)
- 0.25% Increase to Local Supplement (\$290,000)  
Certified Staff 8.5% to 8.75%  
Non-Certified Staff 6.25% to 6.50%
- Goal of 0.50% Local Supplement Increase contingent on actual State salary schedule increases

2021-2022 Capital Outlay

- Annual Maintenance
- Safety Enhancements
- Asset Preservation & Planning/Design
- Asset Renovation & Expansion



## 2021 - 2022 Capital Outlay [MRTS]

FY22 Site	Project	Category	Anticipated Cost
Middle Schools	Security Camera Systems	Safety and Security	\$350,000
High Schools	Security Camera Systems	Safety and Security	\$400,000
Deferred MRTS PY	Roofing and Paving	Annual Maintenance	\$650,000
East Henderson	Building Roof (Old Gym)	Scheduled Replacement	\$200,000
West Henderson	Renovation and Addition	New Construction	\$2,000,000
Technology	Chromebooks	Project Empower	\$300,000
Transportation	Bus Garage	Advanced Planning and Design	\$325,000
Maintenance	Warehouse	New Construction	\$350,000
Central Office	Contingency/Strategic Capital	All Projects	\$317,792
<b>TOTAL BUDGET:</b>			<b>\$4,892,792</b>
FY23 Site	Project	Category	Anticipated Cost
Elementary Schools	Security Camera Systems	Safety and Security	\$700,000
Transportation	Bus Garage	New Construction	\$3,000,000
Technology	Chromebooks	Project Empower	\$300,000
Various	Paving	Annual Maintenance	\$500,000
Central Office	Contingency/Strategic Capital	All Projects	\$392,792
<b>TOTAL BUDGET:</b>			<b>\$4,892,792</b>

### 2021-2022 Local Appropriation Request

Current Expense	\$29,928,000
Capital Outlay (Annual Maintenance/Safety Enhancements)	\$ 1,500,000
Capital Outlay (Maintenance, Repairs, Technology, Safety)	\$ 4,892,796
<b>Total Appropriation Request for 2021-2022</b>	<b>\$36,320,796</b>

Steve Wyatt does not feel that BRCC will be a direct recipient of ARP funds.

Commissioner McCall ARP funds are not available for new capital projects however, they are available for expansion of facilities, training and scholarships.

Chairman Lapsley shared a letter from the City of Hendersonville regarding SRO officers within the City limits. The Chairman feels these fees (\$205,459.00) should be paid by the County.

**BLUE RIDGE COMMUNITY COLLEGE**  
115692

**MISSION:** The County is responsible for assisting the local community college with certain operational and personnel expenses as well as facility maintenance and debt service.

COST CENTER	FY 2020 ACTUAL	FY 2021 BUDGET	FY 2022 PROPOSED	% CHANGE
Operating/Capital Expense	\$ 4,298,181	\$ 4,498,181	\$ 4,748,181	5.6%
Debt Service	\$ 1,888,219	\$ 2,302,993	\$ 3,440,461	49.4%
MRTS	\$ 3,113,840	\$ 2,116,172	\$ 3,261,864	54.1%
Total Expenditures	\$ 9,300,240	\$ 8,917,346	\$ 11,450,506	28.4%
Total Revenue	\$ -	\$ -	\$ -	0.0%
Revenue % of Expenditure	0%	0%	0%	

**SIGNIFICANT ISSUES**

1	MRTS is budgeted for in Transfers from the General Fund
2	Restores full 2 cent transfer for MRTS
3	FY21 MRTS total is comprised of the \$1,126,725 in the adopted FY21 budget, \$351,895 transferred from Fund Balance during FY21, and \$637,552 appropriated from Fund Balance in FY21 following the Budget Retreat

**UNFUNDED BUDGET REQUESTS:**

	\$ REQUEST	TRE
1 Additional Operations funding request	\$283,615	\$0.00174

## Review of Henderson County Departmental Budget Proposals

### DUES AND NON-PROFIT CONTRIBUTIONS

115402

**MISSION:** The Board of County Commissioners provides grant funding to non-profit agencies on an annual basis. All non-profits receiving funding enter into a performance contract with the County for the fiscal year.

Expenditures by Category	FY 2020 BUDGET	FY 2021 Budget	FY 2022 REQUESTED	FY 2022 PROPOSED	% CHANGE
<b>Dues and Memberships</b>					
Land of Sky Regional Council	\$ 38,426	\$ 38,426	\$ 38,426	\$ 38,426	0.0%
NC Assoc of County Commissioners	\$ 10,494	\$ 11,646	\$ 11,646	\$ 11,646	0.0%
National Association of Counties	\$ 1,966	\$ -	\$ -	\$ -	0.0%
School of Government	\$ 13,783	\$ 15,016	\$ 16,055	\$ 16,055	6.9%
Local Government Transit Match	\$ 9,692	\$ 9,692	\$ 9,692	\$ 9,692	0.0%
Land of Sky Regional Council MPO Match	\$ 20,000	\$ 22,865	\$ 22,865	\$ 22,865	0.0%
<b>SUB-TOTAL</b>	<b>\$ 94,361</b>	<b>\$ 97,645</b>	<b>\$ 98,684</b>	<b>\$ 98,684</b>	<b>1.1%</b>
<b>Non-Profits</b>					
Arts Council of Henderson County	\$ 1,301	\$ -	\$ 10,000	\$ -	0.0%
Boy Scouts of America (Daniel Boone Council)	\$ 5,000	\$ -	\$ 5,000	\$ -	0.0%
Flat Rock Playhouse	\$ 12,032	\$ 10,000	\$ 50,000	\$ -	-100.0%
Flat Rock Playhouse (Covid Impact one-time grant)	\$ -	\$ -	\$ 150,000	\$ -	0.0%
Hendersonville Chamber of Commerce (Shop & Dine Campaign)	\$ -	\$ 5,000	\$ -	\$ -	-100.0%
Hendersonville Community Theatre	\$ -	\$ 5,000	\$ -	\$ -	-100.0%
Hubert M. Smith American Legion Post 77, Inc.	\$ -	\$ 20,000	\$ -	\$ -	-100.0%
Team ECCO Aquarium & Shark Lab	\$ -	\$ -	\$ 5,000	\$ -	0.0%
<b>SUB-TOTAL</b>	<b>\$ 18,333</b>	<b>\$ 40,000</b>	<b>\$ 220,000</b>	<b>\$ -</b>	<b>-100.0%</b>

<b>Human Service Non-Profits</b>					
Blue Ridge Literacy Council	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	0.0%
Boys and Girls Club	\$ 10,000	\$ 10,000	\$ 20,000	\$ 10,000	0.0%
Children & Family Resource Center	\$ 17,340	\$ 17,340	\$ 20,000	\$ 17,340	0.0%
Council on Aging	\$ 36,075	\$ 36,075	\$ 41,500	\$ 36,075	0.0%
Eliada Homes, Inc.	\$ -	\$ 10,000	\$ -	\$ -	-100.0%
First Contact Ministries (one-time)	\$ -	\$ -	\$ 200,000	\$ -	0.0%
Fostering Hopes	\$ -	\$ -	\$ 45,000	\$ -	0.0%
The Free Clinics	\$ 27,645	\$ 27,645	\$ 29,145	\$ 27,645	0.0%
Henderson County Young Leaders Program (Camplify)	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	0.0%
Hendersonville Connections Center	\$ -	\$ -	\$ 100,000	\$ 100,000	100.0%
Housing Assistance Corporation	\$ 11,750	\$ 11,750	\$ 15,000	\$ 11,750	0.0%
Interfaith Assistance Ministry	\$ 5,000	\$ 5,000	\$ 45,000	\$ 5,000	0.0%
Mediation Center	\$ 10,500	\$ 10,500	\$ 10,500	\$ 10,500	0.0%
Medical Loan Closet	\$ 4,500	\$ 4,500	\$ 5,000	\$ 4,500	0.0%
Only Hope WNC	\$ 18,000	\$ 18,000	\$ 21,000	\$ 18,000	0.0%
Only Hope WNC Expansion Grant (one-time)	\$ -	\$ -	\$ 5,000	\$ -	0.0%
Pisgah Legal Services	\$ 20,000	\$ -	\$ 25,000	\$ -	0.0%
Safelight	\$ 47,500	\$ 47,500	\$ 47,500	\$ 47,500	0.0%
St. Gerard House	\$ 50,000	\$ 50,000	\$ 65,000	\$ 50,000	0.0%
United Way 211 Program	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	0.0%
Vocational Solutions	\$ 41,625	\$ 41,625	\$ 41,625	\$ 41,625	0.0%
Vocational Solutions- Roofing Match	\$ 50,000	\$ -	\$ -	\$ -	0.0%
WCCA: Medical Transportation	\$ 11,100	\$ 11,100	\$ 14,000	\$ 11,100	0.0%
WCCA: Community Transportation Grant Match	\$ 38,905	\$ 38,905	\$ 42,400	\$ 38,905	0.0%
<b>SUB-TOTAL</b>	<b>\$ 419,940</b>	<b>\$ 364,940</b>	<b>\$ 817,670</b>	<b>\$ 454,940</b>	<b>24.7%</b>

Total Expenditures	\$ 532,634	\$ 502,585	\$ 1,136,354	\$ 553,624	10.2%
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**SIGNIFICANT ISSUES**

1	See unfunded expansion budget requests
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Amy Brantley informed the Board that membership fees for NCACC have increased by \$641.00 per year.

Commissioner Edney requested the revenue side of budget numbers for departments.

Commissioner McCall would like staff to see if ARP Funds might be possible for St. Gerard House. The funds will be allocated over three years until December 31, 2024.

Steve Wyatt noted the Detention Center needs enhanced medical facilities. He feels staff should reach out to the marshal prior to offering funds to see if the project qualifies.

**UNFUNDED EXPANSION BUDGET REQUESTS:**

	\$ REQUEST	TRE
1 Arts Council of Henderson County has requested \$10,000 for FY22	\$ 10,000	\$0.00006
2 Boy Scouts of America (Daniel Boone Council) has requested \$5,000 for FY22	\$ 5,000	\$0.00003
3 Flat Rock Playhouse has requested \$200,000 for FY22 (two applications)	\$ 200,000	\$0.00123
4 Team ECCO Aquarium & Shark Lab has requested \$5,000 for FY22	\$ 5,000	\$0.00003
5 Boys and Girls Club has requested \$20,000 for FY22	\$ 10,000	\$0.00006
6 Children & Family Resource Center has requested \$20,000 for FY22	\$ 2,660	\$0.00002
7 Council on Aging has requested \$41,500 for FY22	\$ 5,425	\$0.00003
8 First Contact Ministries has requested \$200,000 for FY22	\$ 200,000	\$0.00123
9 Fostering Hopes has requested \$45,000 for FY22	\$ 45,000	\$0.00028
10 The Free Clinics has requested \$29,145 for FY22	\$ 1,500	\$0.00001
11 Housing Assistance Corporation has requested \$15,000 for FY22	\$ 3,250	\$0.00002
12 Interfaith Assistance Ministry has requested \$45,000 for FY22	\$ 40,000	\$0.00025
13 Medical Loan Closet has requested \$5,000 for FY22	\$ 500	\$0.00000
14 Only Hope WNC has requested \$26,000 for FY22 (two applications)	\$ 8,000	\$0.00005
15 Pisgah Legal Services has requested \$25,000 for FY22	\$ 25,000	\$0.00015
16 St. Gerard House has requested \$65,000 for FY22	\$ 15,000	\$0.00009
17 WCCA: Medical Transportation has requested \$14,000 for FY22	\$ 2,900	\$0.00002
18 WCCA: Community Transportation Grant Match has requested \$42,400 for FY22	\$ 3,495	\$0.00002

**SHERIFF**  
115431

**MISSION:** The mission of the Henderson County Sheriff's Office is to serve our community by reducing, preventing and investigating crime. We enforce the law to maintain peace and security for our citizens. We strive to be a highly trained and dedicated team of professionals who hold ourselves to high ethical standards.

PERFORMANCE SUMMARY	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Estimate	FY 2022 Goal	TARGET
Maintain Part 1 Crimes in identified high crime areas of Henderson County by 15% from 2015 levels	467	496	456	457	*	*	*	15% Reductions
Maintain the Breaking & Entering & Larceny reduction of 15% from 2013 levels	39%	37%	38%	45%	24%	42%	25%	15% Reductions

STAFFING LEVELS	FY 2020 ACTUAL	FY 2021 BUDGET	FY 2022 PROPOSED	% CHANGE
Full Time	176	176	176	0.0%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

COST CENTER	FY 2020 ACTUAL	FY 2021 BUDGET	FY 2022 PROPOSED	% CHANGE
Personnel	\$ 14,493,849	\$ 15,886,938	\$ 16,437,207	3.5%
Operating	\$ 2,144,925	\$ 2,462,591	\$ 2,676,276	8.7%
Capital	\$ 844,464	\$ 753,728	\$ 993,811	31.9%
Total Expenditures	\$ 17,483,238	\$ 19,103,257	\$ 20,107,294	5.3%
Total Revenue	\$ 1,454,342	\$ 1,646,366	\$ 1,386,450	-15.8%
Revenue % of Expenditure	8%	9%	7%	

**SIGNIFICANT ISSUES**

1	Increase in Operating costs due to additional funding for wearing apparel, auto supplies, fuel, non-expendables, technology requests, and travel & staff development
2	Increase in Capital costs due to replacement of 29 vehicles vs. 24 in FY21 and a new incinerator
3	Decrease in Revenues due to decrease in federal & state grant awards in FY21

**UNFUNDED BUDGET REQUESTS:**

	\$ REQUEST	TRE
1 Salaries and Wages: Overtime	\$20,507	\$0.00013
2 (5) Senior Deputies (\$70,113.20 ea.)	\$350,566	\$0.00215
3 (5) New cars & related equipment for new deputies (\$49,753 ea.)	\$248,765	\$0.00153
4 (5) Wearing apparel for new deputies (\$2,958 ea.)	\$14,790	\$0.00009
5 (1) Covert Video Monitoring System (Pole Camera)	\$7,085	\$0.00004
6 (1) Button Camera for Undercover Operations	\$7,800	\$0.00005
7 (1) Challenger Cargo Trailer	\$6,252	\$0.00004
8 Request to replace (2) sedans with (2) SUVs	\$17,254	\$0.00011
9 Additional Drug Enforcement Program Funds	\$20,000	\$0.00012
10 Various technology items	\$65,431	\$0.00040

Chairman Lapsley feels it is time to support the Sheriff’s request and include the 5 staff and vehicles request, if possible, by using ARP funds.

**DETENTION FACILITY**  
115432

**MISSION:** The mission of the Henderson County Sheriff’s Office is to serve our community by reducing, preventing and investigating crime. We enforce the law to maintain peace and security for our citizens. We strive to be a highly trained and dedicated team of professionals who hold ourselves to high ethical standards.

<b>PERFORMANCE SUMMARY</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Estimate</b>	<b>FY 2022 Goal</b>	<b>TARGET</b>
Percent of inmates who attend referrals after release	Not measured	Not measured	Not measured	Not measured	32%	25%	30%	20%
Number of PREA incidents reported annually per average daily inmate population	Not measured	0.01%	0.01%	0.00%	0.00%	0.01%	0.00%	< 1%

<b>STAFFING LEVELS</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Full Time	56	56	56	0.0%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

<b>COST CENTER</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 3,625,541	\$ 4,276,491	\$ 4,302,116	0.6%
Operating	\$ 1,241,155	\$ 1,484,763	\$ 1,438,808	-3.1%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 4,866,696	\$ 5,761,254	\$ 5,740,924	-0.4%
Total Revenue	\$ 470,651	\$ 236,500	\$ 261,000	10.4%
Revenue % of Expenditure	10%	4%	5%	

**SIGNIFICANT ISSUES**

1	Slight decrease in Operating costs due to reductions in contracted services, maintenance & repair-equipment and professional services
2	Increase in Revenues due to anticipated increases in State Misdemeanor Confinement Program and inmate housing revenues

**UNFUNDED BUDGET REQUESTS: NONE**

**EMERGENCY COMMUNICATIONS (E-911)**  
285411

**MISSION:** The Emergency Communications (E-911) Fund accounts for the revenues and the expenses associated with the County’s emergency communications / dispatch system. The surcharge for E911 use offsets the expenses for this fund.

<b>COST CENTER</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ -	\$ -	\$ -	0.0%
Operating	\$ 700,296	\$ 703,999	\$ 657,686	-6.6%
Capital	\$ 14,636	\$ 32,054	\$ -	-100.0%
Total Expenditures	\$ 714,932	\$ 736,053	\$ 657,686	-10.6%
Total Revenue	\$ 674,735	\$ 736,053	\$ 657,686	-10.6%
Revenue % of Expenditure	94%	100%	100%	

**SIGNIFICANT ISSUES**

1	Slight decrease in Operating costs due to reduced telephone & communications costs for FY22
2	Decrease in Capital costs due to Nutanix Cluster upgrade in FY21

**UNFUNDED BUDGET REQUESTS: NONE**

**SOCIAL SERVICES**  
115531/115535/115536

**MISSION:** The Henderson County Department of Social Services is dedicated to the promotion of the health, well-being and general welfare of all families in our county, making full use of both department and community resources. We seek to provide the elderly, children, disabled and families a maximum opportunity for self-sufficiency and independence in homes free of abuse, neglect and exploitation. We strive to accomplish this mission by being accountable to State requirements and community expectations in a manner compassionate and responsive to human need.

<b>PERFORMANCE SUMMARY</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Estimate</b>	<b>FY 2022 Goal</b>	<b>TARGET</b>
Percent of annual expenditures within budget	100%	100%	100%	100%	100%	100%	100%	100%
Percent of Federal, State & available monies drawn down to minimize county funding	100%	100%	100%	100%	100%	100%	100%	100%
Annual employee turnover	14%	16%	13%	11%	16%	16%	12%	10%

<b>STAFFING LEVELS</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Full Time	187	187	187	0.0%
Part Time	1	1	1	0.0%
Project	0	0	0	0.0%

<b>COST CENTER</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 11,887,988	\$ 12,949,308	\$ 13,330,470	2.9%
Operating	\$ 4,528,955	\$ 6,657,485	\$ 6,208,507	-6.7%
Capital	\$ 12,644	\$ -	\$ 26,751	100.0%
<b>Total Expenditures</b>	<b>\$ 16,429,587</b>	<b>\$ 19,606,793</b>	<b>\$ 19,565,728</b>	<b>-0.2%</b>
<b>Total Revenue</b>	<b>\$ 9,480,349</b>	<b>\$ 9,827,846</b>	<b>\$ 10,202,515</b>	<b>3.8%</b>
Revenue % of Expenditure	58%	50%	52%	

**SIGNIFICANT ISSUES**

1	Increase in Capital expenses based on request for a replacement vehicle for FY22
2	Slight increase in Revenues based on anticipated federal and state funding

**UNFUNDED BUDGET REQUESTS:**

	<b>\$ REQUEST</b>	<b>TRE</b>
1 (1) SW Supervisor 3	\$78,797	\$0.00048
2 (1) Social Worker 3	\$67,908	\$0.00042

Amy Brantley feels it is possible that the DSS positions may qualify for ARP funds.

Commissioner Edney, McCall and Lapsley would like to add the two (2) Social Services positions, if ARP funds can be utilized.

**PUBLIC HEALTH**  
115510

**MISSION:** To promote, protect and advance the health and wellness of our community.

<b>PERFORMANCE SUMMARY</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Estimate</b>	<b>FY 2022 Goal</b>	<b>TARGET</b>
Maternal Health patients who return for their post partum physical	Not Measured	Not Measured	89%	92%	87%	91%	90%	90%
Students with life threatening medical condition who have a care plan established	Not Measured	36%	46%	43%	42%	43%	45%	45%

Complete community health assessments, improvement plans or state of the county's health reports annually as required.	100%	100%	100%	100%	100%	100%	100%	100%
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<b>STAFFING LEVELS</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Full Time	78	78	78	0.0%
Part Time	2	2	3	50.0%
Project	11	11	9	-18.2%

<b>COST CENTER</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 5,688,127	\$ 6,961,251	\$ 7,239,693	4.0%
Operating	\$ 1,077,145	\$ 3,500,821	\$ 1,413,914	-59.6%
Capital	\$ 59,801	\$ 42,985	\$ -	-100.0%
Total Expenditures	\$ 6,825,073	\$ 10,505,057	\$ 8,653,607	-17.6%
Total Revenue	\$ 3,413,829	\$ 5,232,221	\$ 2,946,549	-43.7%
Revenue % of Expenditure	50%	50%	34%	

**SIGNIFICANT ISSUES**

1	Changes in staffing levels due to position reclassifications and the transfer of (1) position to Emergency Management during FY21
2	Decrease in Operating costs due to grants and Covid-19 funding received during the fiscal year and slight reductions in requested funds for lab services and equipment rental
3	Decrease in Capital expenses due to the purchase of a replacement vehicle in FY21
4	Decrease in Revenues due to influx of funding for Covid-19 expenditures in FY21

**UNFUNDED BUDGET REQUESTS: NONE**

**ENVIRONMENTAL HEALTH**  
115512

**MISSION:** To promote, protect and advance the health and wellness of our community.

<b>PERFORMANCE SUMMARY</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Estimate</b>	<b>FY 2022 Goal</b>	<b>TARGET</b>
Required food/lodging inspections completed	100%	67%	100%	100%	100%	85%	100%	100%
Septic complaints or repair violations requiring legal action	1%	0%	0%	0%	1%	0%	0%	0%
Well grouts inspected	100%	100%	100%	99%	100%	100%	100%	100%

<b>STAFFING LEVELS</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Full Time	15	15	15	0.0%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

<b>COST CENTER</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 1,091,108	\$ 1,257,836	\$ 1,312,120	4.3%
Operating	\$ 83,057	\$ 122,901	\$ 123,701	0.7%
Capital	\$ 24,092	\$ 45,800	\$ 25,604	-44.1%
Total Expenditures	\$ 1,198,257	\$ 1,426,537	\$ 1,461,425	2.4%
Total Revenue	\$ 350,331	\$ 310,000	\$ 320,000	3.2%
Revenue % of Expenditure	29%	22%	22%	

**SIGNIFICANT ISSUES**

1	Reduction in Capital costs due to the request for (1) replacement vehicle in FY22 vs. (2) replacement vehicles approved in FY21
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Chairman Lapsley requested that staff look at the fee schedule for Environmental Health.

**UNFUNDED BUDGET REQUESTS:**

	\$ REQUEST	TRE
1 (1) Environmental Health Specialist	\$83,413	\$0.00051
2 - New vehicle for Environmental Health Specialist	\$17,735	\$0.00011
3 - Technology (computer / iPad) for Environmental Health Specialist	\$3,500	\$0.00002
4 Full-size sedan (replacement vehicle)	\$17,735	\$0.00011
5 Mosquito Control Program (additional funds)	\$5,000	\$0.00003

**GOVERNING BODY**  
115401

**MISSION:** To lead our community; to promote individual responsibility and equal opportunity; to protect life and property; to provide efficient, innovative and quality public services; to provide services required by Federal and State mandates; to stimulate economic growth and regional cooperation and to balance the preservation and utilization of all of our resources.

PERFORMANCE SUMMARY	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Estimate	FY 2022 Goal	TARGET
Complete follow-up from Board meeting within 48 hours after conclusion	Not Measured	Not Measured	Not Measured	Not Measured	100%	100%	100%	100%
Videos of meetings posted to website within 24 hours of receipt	Not Measured	Not Measured	Not Measured	Not Measured	100%	100%	100%	100%
Meeting minutes completed within 30 days	100%	100%	100%	100%	100%	100%	100%	100%

STAFFING LEVELS	FY 2020 ACTUAL	FY 2021 BUDGET	FY 2022 PROPOSED	% CHANGE
Full Time	1	1	1	0.0%
Part Time	5	5	5	0.0%
Project	0	0	0	0.0%

COST CENTER	FY 2020 ACTUAL	FY 2021 BUDGET	FY 2022 PROPOSED	% CHANGE
Personnel	\$ 257,945	\$ 293,618	\$ 322,884	10.0%
Operating	\$ 138,488	\$ 286,559	\$ 230,325	-19.6%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 396,433	\$ 580,177	\$ 553,209	-4.6%
Total Revenue	\$ -	\$ -	\$ -	0.0%
Revenue % of Expenditure	0%	0%	0%	

**SIGNIFICANT ISSUES:**

1 Decrease in Operating costs due to contracted services expended in FY21 for '95 Courthouse space needs assessment
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**UNFUNDED BUDGET REQUESTS: NONE**

**COUNTY ADMINISTRATION**  
115403 / 115404

**MISSION:** To effectively and efficiently implement the policies of the Board of Commissioners.

PERFORMANCE SUMMARY	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Estimate	FY 2022 Goal	TARGET
Budget Amendments posted within 5 business days of approval	89.7%	96.4%	95.3%	97.3%	96.4%	98.0%	98.0%	95.0%
Performance Management audits completed	50%	50%	25%	25%	25%	25%	25%	50%

STAFFING LEVELS	FY 2020 ACTUAL	FY 2021 BUDGET	FY 2022 PROPOSED	% CHANGE
Full Time	5	5	5	0.0%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%



<b>COST CENTER</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 970,155	\$ 1,069,258	\$ 1,037,133	-3.0%
Operating	\$ 57,320	\$ 90,517	\$ 89,287	-1.4%
Capital	\$ -	\$ -	\$ -	0.0%
<b>Total Expenditures</b>	<b>\$ 1,027,475</b>	<b>\$ 1,159,775</b>	<b>\$ 1,126,420</b>	<b>-2.9%</b>
Total Revenue	\$ -	\$ -	\$ -	0.0%
Revenue % of Expenditure	0%	0%	0%	

**SIGNIFICANT ISSUES**

1	No significant issues for FY22
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**UNFUNDED BUDGET REQUESTS: NONE**

**HUMAN RESOURCES**  
115405

**MISSION:** To attract, develop and retain top talent by providing exceptional customer service through our partnerships, operations, guidelines and support thereby allowing our employees to deliver quality services to the citizens of Henderson County.

<b>PERFORMANCE SUMMARY</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Estimate</b>	<b>FY 2022 Goal</b>	<b>TARGET</b>
Ensure employees complete required safety training each year	100%	100%	100%	100%	100%	100%	100%	100%
Maintain reasonable average turnover comparable to market	12%	12%	12%	11%	14%	13%	<14%	<14%
Inspection of all county facilities for safety compliance with NIOSH and county policy each year	Not measured	Not measured	Not measured	Not measured	Decentralized due to workload	100%	100%	100%

<b>STAFFING LEVELS</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Full Time	7	7	7	0.0%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

<b>COST CENTER</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 676,562	\$ 714,480	\$ 788,109	10.3%
Operating	\$ 130,436	\$ 199,343	\$ 324,395	62.7%
Capital	\$ -	\$ -	\$ -	0.0%
<b>Total Expenditures</b>	<b>\$ 806,998</b>	<b>\$ 913,823</b>	<b>\$ 1,112,504</b>	<b>21.7%</b>
Total Revenue	\$ -	\$ -	\$ -	0.0%
Revenue % of Expenditure	0%	0%	0%	

**SIGNIFICANT ISSUES**

1	Slight increase in Personnel costs due in part to increase in part-time funding
2	Increase in Operating costs due to proposed Kronos timekeeping system and related expenses

**UNFUNDED BUDGET REQUESTS:**

	<b>\$ REQUEST</b>	<b>TRE</b>
1 (1) HR Analyst	\$79,180	\$0.00049
2 - Technology requests & office furniture for HR Analyst	\$5,800	\$0.00004
3 (1) HR Specialist	\$71,020	\$0.00044
4 - Technology requests & office furniture for HR Specialist	\$6,060	\$0.00004
5 2nd ID scanner to read identification documents (Note: 1 scanner funded for FY22)	\$500	\$0.00000

Commissioners McCall and Edney requested staff look at the possibility of adding the HR Analyst position.

**ELECTIONS**  
115408

**MISSION:** Ensure accurate, honest and fair elections to Henderson County citizens in an efficient and timely manner.

<b>PERFORMANCE SUMMARY</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Estimate</b>	<b>FY 2022 Goal</b>	<b>TARGET</b>
Number of registered voters	79,000	82,000	84,000	81,000	88,118	84,000	86,000	87,000
Ensure all office staff attend 100% of education and training classes provided by the State Board of Elections	2	3	3	3	2	1	5	6 Classes
Number of voters utilizing One Stop Voting	37,511	433	25,527	489	41,700	25,000	35,000	40,000

<b>STAFFING LEVELS</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Full Time	6	6	5	-16.7%
Part Time	0	0	1	100.0%
Project	0	0	0	0.0%

<b>COST CENTER</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 520,090	\$ 598,072	\$ 581,194	-2.8%
Operating	\$ 579,626	\$ 393,371	\$ 407,611	3.6%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 1,099,716	\$ 991,443	\$ 988,805	-0.3%
Total Revenue	\$ 35,901	\$ 470	\$ 30,615	6413.8%
Revenue % of Expenditure	3%	0%	3%	

**SIGNIFICANT ISSUES**

1	Slight decrease in Personnel costs due to a position reclassification request from full-time to part-time
2	Slight increase in Operating costs due to election software & equipment maintenance costs

**UNFUNDED BUDGET REQUESTS:**

	<b>\$ REQUEST</b>	<b>TRE</b>
1 Salary increase for Director as requested by Board of Elections	\$935	\$0.00001

**LEGAL**  
115416

**MISSION:** To provide timely, high-quality legal services to the Henderson County Board of Commissioners and the Departments of Henderson County Government.

<b>PERFORMANCE SUMMARY</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Estimate</b>	<b>FY 2022 Goal</b>	<b>TARGET</b>
Review contracts prior to execution to ensure legal compliance within 5 business days	100%	100%	100%	100%	100%	100%	100%	100%
Draft juvenile petitions within 2 business days of complete request	100%	100%	95%	90%	95%	100%	95%	100%
Successfully conclude county litigation (non-DSS)	85%	85%	85%	100%	95%	100%	85%	100%

<b>STAFFING LEVELS</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Full Time	7	7	7	0.0%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

<b>COST CENTER</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 746,959	\$ 790,397	\$ 849,357	7.5%
Operating	\$ 27,399	\$ 61,834	\$ 61,034	-1.3%
Capital	\$ -	\$ -	\$ -	0.0%
<b>Total Expenditures</b>	<b>\$ 774,358</b>	<b>\$ 852,231</b>	<b>\$ 910,391</b>	<b>6.8%</b>
<b>Total Revenue</b>	<b>\$ 456,886</b>	<b>\$ 273,310</b>	<b>\$ 329,177</b>	<b>20.4%</b>
Revenue % of Expenditure	59%	32%	36%	

**SIGNIFICANT ISSUES**

1	Slight increase in Personnel costs due to position reclassification requests
2	Slight decrease in Operating costs due to small reduction in funding for departmental supplies & materials
3	Increase in Revenues due to higher indirect cost allocations

**UNFUNDED BUDGET REQUESTS: NONE**

**REGISTER OF DEEDS**

115418

**MISSION:** To provide accurate records management and knowledgeable customer service.

<b>PERFORMANCE SUMMARY</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Estimate</b>	<b>FY 2022 Goal</b>	<b>TARGET</b>
Percentage of documents recorded that meet NC Recording Standards	100%	100%	100%	100%	100%	100%	100%	100%
All employees certified by the State of North Carolina in their assigned positions (NCARD certification)	20%	40%	80%	60%	80%	67%	67%	100%
Number of years completed in scanning birth certificates from prior years	Not measured	Not measured	Not measured	3	3	2	4	5

<b>STAFFING LEVELS</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Full Time	6	6	6	0.0%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

<b>COST CENTER</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 396,160	\$ 450,907	\$ 467,374	3.7%
Operating	\$ 101,935	\$ 228,205	\$ 315,837	38.4%
Capital	\$ -	\$ -	\$ -	0.0%
<b>Total Expenditures</b>	<b>\$ 498,095</b>	<b>\$ 679,112</b>	<b>\$ 783,211</b>	<b>15.3%</b>
<b>Total Revenue</b>	<b>\$ 705,928</b>	<b>\$ 638,500</b>	<b>\$ 628,500</b>	<b>-1.6%</b>
Revenue % of Expenditure	142%	94%	80%	

**SIGNIFICANT ISSUES**

1	Increase in Operating costs due to contracted services for scanning project as requested by department and directed by the BOC
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**UNFUNDED BUDGET REQUESTS:**

	<b>\$ REQUEST</b>	<b>TRE</b>
1 Printing & Binding	\$10,000	\$0.00006

**FACILITY SERVICES**  
115419 / 115420

**MISSION:** The mission of Henderson County Facility Services and Garage Division is to provide management of County Facilities, vehicles and equipment, focusing on providing high levels of safety, value and customer service to the County's Departments and Citizens.

PERFORMANCE SUMMARY	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Estimate	FY 2022 Goal	TARGET
Repairs / requests completed within 24 hours (Garage)	85%	87%	88%	90%	90%	90%	92%	100%
Initiate action plan to complete work orders within 72 business hours	90%	90%	90%	92%	92%	92%	90%	100%
Perform all preventive maintenance by the scheduled date	Not measured	5%	10%	12%	20%	50%	60%	100%

STAFFING LEVELS	FY 2020 ACTUAL	FY 2021 BUDGET	FY 2022 PROPOSED	% CHANGE
Full Time	29	29	30	3.4%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

COST CENTER	FY 2020 ACTUAL	FY 2021 BUDGET	FY 2022 PROPOSED	% CHANGE
Personnel	\$ 1,673,172	\$ 1,807,597	\$ 2,096,444	16.0%
Operating	\$ 2,677,502	\$ 3,420,226	\$ 3,614,972	5.7%
Capital	\$ 249,055	\$ 43,229	\$ 72,614	68.0%
Total Expenditures	\$ 4,599,729	\$ 5,271,052	\$ 5,784,030	9.7%
Total Revenue	\$ 63,343	\$ 75,000	\$ 60,000	-20.0%
Revenue % of Expenditure	1%	1%	1%	

**SIGNIFICANT ISSUES**

1	Increase in Personnel costs due to request to move County Engineer from Solid Waste to Facility Services
2	Slight increase in Operating costs primarily due to phone, water/sewer fees, and planned projects
3	Increase in Capital expenses due to requests for a replacement vehicle and a lift

**UNFUNDED BUDGET REQUESTS:**

	\$ REQUEST	TRE
1 (1) Powr-Flite Floor Buffer 17"	\$740	\$0.00000
2 (1) Powr-Flite Orbital Square Floor Machine	\$1,410	\$0.00001
3 (1) Powr-Flite 28" Floor Sweeper	\$1,725	\$0.00001

**COURT FACILITIES**  
115421

**MISSION:** Henderson County is responsible for providing the general needs of the County courthouse and facilities. This account includes the purchase of all law books and periodical subscriptions, supplies and capital outlay for the court facilities. Also included is general maintenance, improvements and utilities used by the court facilities.

COST CENTER	FY 2020 ACTUAL	FY 2021 BUDGET	FY 2022 PROPOSED	% CHANGE
Personnel	\$ -	\$ -	\$ -	0.0%
Operating	\$ 134,179	\$ 153,000	\$ 153,000	0.0%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 134,179	\$ 153,000	\$ 153,000	0.0%
Total Revenue	\$ 92,538	\$ 153,000	\$ 153,000	0.0%
Revenue % of Expenditure	69%	100%	100%	

**SIGNIFICANT ISSUES**

1	No significant issues for FY22. Operating expenses remain consistent with FY21 budget levels.
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**UNFUNDED BUDGET REQUESTS: NONE**

**INFORMATION TECHNOLOGY**  
115422

**MISSION:** To work in partnership with Henderson County departments to manage IT resources and provide IT services which assist in the pursuit of Henderson County's mission.

<b>PERFORMANCE SUMMARY</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Estimate</b>	<b>FY 2022 Goal</b>	<b>TARGET</b>
Number of end user training sessions held	Not measured	Not measured	Not measured	Not measured	3	10	12	12
Projects successfully completed	94%	95%	94%	Not measured	91%	90%	100%	95%
Tickets resolved within established Service Level Agreement times	Not measured	Not measured	Not measured	Not measured	72%	73%	80%	75%

<b>STAFFING LEVELS</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Full Time	14	14	14	0.0%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

<b>COST CENTER</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 968,576	\$ 1,280,150	\$ 1,305,021	1.9%
Operating	\$ 1,891,625	\$ 1,977,358	\$ 2,459,632	24.4%
Capital	\$ 109,819	\$ 692,320	\$ 100,000	-85.6%
Total Expenditures	\$ 2,970,020	\$ 3,949,828	\$ 3,864,653	-2.2%
Total Revenue	\$ -	\$ -	\$ -	0.0%
Revenue % of Expenditure	0%	0%	0%	

**SIGNIFICANT ISSUES**

1	Increases in Operating costs due to an increase in non-expendable and non-capital technology costs, centralization of county phone maintenance agreement and contracted services
2	Decrease in Capital expenses due to phone system upgrade budgeted for in FY21

**UNFUNDED BUDGET REQUESTS:**

	<b>\$ REQUEST</b>	<b>TRE</b>
1 (1) Administrative Assistant 1	\$50,109	\$0.00031

**WELLNESS CLINIC**  
115436

**MISSION:** To provide quality low cost health services effectively tied to a work environment that promotes the health and well being of all its members.

<b>PERFORMANCE SUMMARY</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Estimate</b>	<b>FY 2022 Goal</b>	<b>TARGET</b>
Employees with 3 or more risk factors	13%	16%	11%	8%	14%	10%	< 10%	< 10%
Employee participation in Wellness program	98%	97%	98%	99%	99%	99%	100%	100%
Number of embedded Behavioral Health ride-alongs with Emergency Services per year	Not measured	Not measured	Not measured	52	195	0	52	52

<b>STAFFING LEVELS</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Full Time	7	7	7	0.0%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

<b>COST CENTER</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 739,312	\$ 837,321	\$ 867,727	3.6%
Operating	\$ 252,986	\$ 291,683	\$ 241,742	-17.1%
Capital	\$ -	\$ -	\$ -	0.0%
<b>Total Expenditures</b>	<b>\$ 992,298</b>	<b>\$ 1,129,004</b>	<b>\$ 1,109,469</b>	<b>-1.7%</b>
Total Revenue	\$ -	\$ -	\$ -	0.0%
Revenue % of Expenditure	0%	0%	0%	

**SIGNIFICANT ISSUES**

1	Decrease in Operating costs due to requested reductions in medical supplies & equipment, departmental supplies & materials and clinic expansion which did not occur in FY21
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**UNFUNDED BUDGET REQUESTS:**

	<b>\$ REQUEST</b>	<b>TRE</b>
1 (1) Mental Health Counselor	\$113,638	\$0.00070
2 - Technology requests for Mental Health Counselor	\$2,746	\$0.00002
3 - New vehicle & fuel cost for Mental Health Counselor	\$26,031	\$0.00016

**DEBT SERVICE**

115913

**MISSION:** The Debt Service Budget accounts for the General County debt principal and interest payments for which the County is financially responsible. The account includes general obligation bonds and installment purchase contracts.

<b>COST CENTER</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
2015 Series LOBs	\$ 1,329,276	\$ 1,323,413	\$ 1,322,747	-0.1%
2013 Refinancing Bonds	\$ 681,089	\$ 657,256	\$ 633,413	-3.6%
2012 Refinancing Bonds	\$ 906,496	\$ 869,834	\$ 830,682	-4.5%
2010 Refinancing Bonds	\$ 73,828	\$ 120,676	\$ -	-100.0%
2010 LEC/Court Services	\$ 668,000	\$ 644,000	\$ 620,000	-3.7%
2016 LOBS	\$ 991,219	\$ 970,512	\$ 947,071	-2.4%
2017 Emergency Services	\$ 1,088,617	\$ 1,064,113	\$ 1,038,913	-2.4%
2018 Mud Creek Interceptor	\$ -	\$ 269,507	\$ 263,217	-2.3%
Professional Services	\$ 9,445	\$ 7,500	\$ 10,000	33.3%
<b>Total Expenditures</b>	<b>\$ 5,747,970</b>	<b>\$ 5,926,811</b>	<b>\$ 5,666,043</b>	<b>-4.4%</b>
Total Revenue	\$ -	\$ 341,691	\$ 263,217	0.0%
Revenue % of Expenditure	0%	6%	5%	

**SIGNIFICANT ISSUES**

1	The FY22 Proposed Budget contains debt to be paid down at prescribed levels
2	Revenues reflect reimbursement from the Metropolitan Sewerage District

**NON-DEPARTMENTAL**

115930

**MISSION:** Non-Departmental funds are budgeted for special county-wide projects.

<b>COST CENTER</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 24,056	\$ 360,000	\$ 360,000	0.0%
Occupancy Tax Transmittal	\$ 2,167,289	\$ 2,126,263	\$ -	-100.0%
Emergency Response Fund	\$ -	\$ 353,300	\$ -	-100.0%
Retiree Insurance Fund	\$ -	\$ -	\$ 254,696	100.0%
<b>Total Expenditures</b>	<b>\$ 2,191,345</b>	<b>\$ 2,839,563</b>	<b>\$ 614,696</b>	<b>-78.4%</b>
Total Revenue	\$ -	\$ -	\$ -	0.0%
Revenue % of Expenditure	0%	0%	0%	

**SIGNIFICANT ISSUES**

1	Personnel expenses are for workers compensation and unemployment insurance claims that arise during the fiscal year
2	Occupancy tax transmittal is for TDA occupancy taxes, and a budget amendment will be processed at the end of FY22 to bring in that revenue and expense
3	Emergency Response Fund was budgeted to cover anticipated expenses for COVID-19 response not associated with a particular department
4	Retiree Insurance Fund in FY22 Proposed Budget is to cover medical & dental costs for anticipated retirees in FY22.

**UNFUNDED BUDGET REQUESTS: NONE**

**TRANSFERS FROM GENERAL FUND**  
115980

**MISSION:** Funds generated from taxes and other revenues are transferred from the General Fund to other County funds in accordance with general accepted accounting principles (GAAP).

<b>COST CENTER</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Capital Reserve Fund (Fund 21)	\$ 1,756,920	\$ -	\$ 1,630,932	100.0%
Transit Fund (Fund 38)	\$ 259,799	\$ 275,605	\$ 280,515	1.8%
Capital Project Fund (Fund 40)	\$ 1,552,587	\$ 408,075	\$ 350,000	-14.2%
HCPS MRTS Fund (Fund 44)	\$ 4,670,760	\$ 1,632,050	\$ 4,892,796	199.8%
BRCC MRTS Fund (Fund 45)	\$ 3,113,840	\$ 800,000	\$ 3,261,864	307.7%
Debt Service (Fund 50)	\$ 1,794,589	\$ -	\$ -	0.0%
Solid Waste Fund (Fund 60)	\$ 54,000	\$ 54,000	\$ -	-100.0%
<b>Total Expenditures</b>	<b>\$ 13,202,495</b>	<b>\$ 3,169,730</b>	<b>\$ 10,416,107</b>	<b>228.6%</b>
<b>Total Revenue</b>	<b>\$ 2,308,922</b>	<b>\$ 4,085,665</b>	<b>\$ 2,740,152</b>	<b>-32.9%</b>
Revenue % of Expenditure	17%	129%	26%	

**SIGNIFICANT ISSUES**

1	The FY22 Proposed Budget includes a transfer to the Capital Reserve Fund for future county capital
2	The Capital Project Fund includes \$50,000 towards future replacement of a communications tower, \$200,000 for IT depreciation, and \$100,000 for Kunz Farm Park Development
3	Revenue reflects a transfer from the Debt Service Fund for the variance (increase) in debt service from the FY19 baseline

**UNFUNDED BUDGET REQUESTS: NONE**

**FINANCE**  
115413

**MISSION:** The Henderson County Finance Department's mission is to manage the financial affairs of the County in a fiscally responsible and effective manner in accordance with all federal, state and local regulations while providing quality services to our customers.

<b>PERFORMANCE SUMMARY</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Estimate</b>	<b>FY 2022 Goal</b>	<b>TARGET</b>
Perform closeout of each month within the financial system by the 15th of the following month	100%	100%	100%	100%	100%	100%	100%	100%
Submission date of CAFR to LGC for approval each year	11/14/16	12/12/17	11/21/18	10/23/19	10/30/20	10/31/21	10/31/22	10/31 Annually
Findings reported by Independent Auditors in CAFR related to Financial Reporting	1	0	1	0	0	0	0	0

<b>STAFFING LEVELS</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Full Time	10	10	11	10.0%
Part Time	2	2	1	-50.0%
Project	0	0	0	0.0%

<b>COST CENTER</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 817,242	\$ 885,450	\$ 959,758	8.4%
Operating	\$ 85,991	\$ 88,621	\$ 123,471	39.3%
Capital	\$ -	\$ -	\$ -	0.0%
<b>Total Expenditures</b>	<b>\$ 903,233</b>	<b>\$ 974,071</b>	<b>\$ 1,083,229</b>	<b>11.2%</b>
Total Revenue	\$ -	\$ -	\$ -	0.0%
Revenue % of Expenditure	0%	0%	0%	

**SIGNIFICANT ISSUES**

1	Increase in Personnel costs due to position reclassifications during FY21
2	Increase in Operating costs primarily due to addition of investment services which were previously charged against investment income

**UNFUNDED BUDGET REQUESTS: NONE**

**SIGNIFICANT ISSUES**

1	Increase in Capital costs due to request for (2) replacement vehicles for FY22
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**UNFUNDED BUDGET REQUESTS: NONE**

**TAX DEPARTMENT**  
115414 / 115415

**MISSION:** To list, appraise and assess all taxable property as required by NC law.

<b>PERFORMANCE SUMMARY</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Estimate</b>	<b>FY 2022 Goal</b>	<b>TARGET</b>
Individual personal property listings ready for billing by May 1st each year	71%	70%	80%	100%	82%	95%	95%	100%
Elderly, disabled, and veterans' exemptions reviewed for compliance annually	16%	25%	24%	22%	20%	25%	25%	25%
Current year property taxes collected as of June 30th	98.6%	98.9%	99.0%	99.0%	98.8%	99.0%	99.0%	> 98%

<b>STAFFING LEVELS</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Full Time	21	21	21	0.0%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

<b>COST CENTER</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 1,561,435	\$ 1,687,111	\$ 1,775,059	5.2%
Operating	\$ 525,594	\$ 751,501	\$ 721,101	-4.0%
Capital	\$ -	\$ -	\$ -	0.0%
<b>Total Expenditures</b>	<b>\$ 2,087,029</b>	<b>\$ 2,438,612</b>	<b>\$ 2,496,160</b>	<b>2.4%</b>
Total Revenue	\$ 1,112	\$ 750	\$ 750	0.0%
Revenue % of Expenditure	0%	0%	0%	

**UNFUNDED BUDGET REQUESTS:**

		<b>\$ REQUEST</b>	<b>TRE</b>
	<b>Tax Assessor</b>		
1	(1) Real Property Appraiser 1	\$56,592	\$0.00035
2	- Technology requests for Real Property Appraiser	\$5,410	\$0.00003
3	- New vehicle for Real Property Appraiser	\$26,160	\$0.00016
4	(1) Compliance Auditor	\$62,858	\$0.00039
5	- Technology requests for Compliance Auditor	\$2,760	\$0.00002
6	Data Processing Supplies	\$2,000	\$0.00001
7	Legal Services	\$10,000	\$0.00006
	<b>Tax Collections</b>		
8	Legal Services	\$5,000	\$0.00003



**REAPPRAISAL RESERVE FUND**  
255417

**MISSION:** To measure, list, appraise and assess all real property in a manner consistent with NC law and the Schedules of Values, Standards and Rules adopted in conjunction with the most recent general reappraisal.

<b>PERFORMANCE SUMMARY</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Estimate</b>	<b>FY 2022 Goal</b>	<b>TARGET</b>
Maintain a high annual sales ratio as published annually by the Department of Revenue	99.5%	99.0%	86.8%	81.7%	99.3%	93.9%	90.0%	≥ 90%
Review or verify 1/3 of all parcels in the county each year	5%	9%	45%	24%	31%	20%	25%	33%

<b>STAFFING LEVELS</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Full Time	12	12	12	0.0%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

<b>COST CENTER</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 662,746	\$ 788,365	\$ 804,839	2.1%
Operating	\$ 151,198	\$ 288,351	\$ 288,821	0.2%
Capital	\$ 24,709	\$ -	\$ 52,320	100.0%
<b>Total Expenditures</b>	<b>\$ 838,653</b>	<b>\$ 1,076,716</b>	<b>\$ 1,145,980</b>	<b>6.4%</b>
<b>Total Revenue</b>	<b>\$ 1,271,508</b>	<b>\$ 1,076,716</b>	<b>\$ 1,145,980</b>	<b>6.4%</b>
Revenue % of Expenditure	152%	100%	100%	

**EMERGENCY MANAGEMENT / FIRE SERVICES**  
115433 / 115434

**MISSION:** Disaster preparation, mitigation, response and recovery

<b>PERFORMANCE SUMMARY</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Estimate</b>	<b>FY 2022 Goal</b>	<b>TARGET</b>
EOP elements updated following annual review with state emergency management	100%	100%	100%	100%	100%	100%	100%	100%
Compilation & submission of all eligible reimbursement packets from Henderson County	Not measured	85%	100%	100%	100%	85%	100%	100%
Fire cause and origin determined within 2 weeks of incident	100%	100%	100%	100%	100%	100%	100%	100%

<b>STAFFING LEVELS</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Full Time	6	6	7	16.7%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

<b>COST CENTER</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 740,116	\$ 849,485	\$ 947,318	11.5%
Operating	\$ 447,716	\$ 437,650	\$ 364,129	-16.8%
Capital	\$ 163,881	\$ 34,719	\$ -	-100.0%
<b>Total Expenditures</b>	<b>\$ 1,351,713</b>	<b>\$ 1,321,854</b>	<b>\$ 1,311,447</b>	<b>-0.8%</b>
<b>Total Revenue</b>	<b>\$ 307,797</b>	<b>\$ 50,889</b>	<b>\$ 57,200</b>	<b>12.4%</b>
Revenue % of Expenditure	23%	4%	4%	

Staff will confirm if Emergency Services and Fire Services meet ARP requirements and review requests for additional positions.

**SIGNIFICANT ISSUES**

1	Increase in Personnel costs due to addition of Emergency Planner position to EM (moved from Health Dept.)
2	Decrease in Operating costs due to fewer non-expendables requested for FY22 and a reduction in professional services based on anticipated need in EM
3	Decrease in Capital expenses due to purchase of new EM vehicle in FY21
4	Increase in Revenues based on recognition of recurring EM state assistance grant and anticipated reimbursement from Henderson County Fire & Rescue Association for the shared cost of an auxiliary employee

**UNFUNDED BUDGET REQUESTS:**

		\$ REQUEST	TRE
<b>Emergency Management</b>			
1	(1) EM Coordinator	\$99,129	\$0.00061
2	- Technology requests for EM Coordinator	\$7,546	\$0.00005
3	- New vehicle & related equipment for EM Coordinator	\$43,241	\$0.00027
4	- Radios for new vehicle for EM Coordinator	\$7,085	\$0.00004

**EMERGENCY MEDICAL SERVICES**  
115437

**MISSION:** Our Mission is to provide excellence in emergency medical care for the ill and injured within our county, by providing professional and timely response to emergency situations through commitment to education, training and 'state-of-the-art' equipment.

PERFORMANCE SUMMARY	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Estimate	FY 2022 Goal	TARGET
Average response time (min/sec)	7:51	7:52	7:41	7:56	8:33	9:00	9:00	9:00
Annual EMS Dispatches	13,563	14,233	15,063	15,414	14,350	15,000	15,000	15,000
Number of Electronic Health Records completed accurately	98%	98%	98%	96%	97%	99%	98%	100%

STAFFING LEVELS	FY 2020 ACTUAL	FY 2021 BUDGET	FY 2022 PROPOSED	% CHANGE
Full Time	68	68	68	0.0%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

COST CENTER	FY 2020 ACTUAL	FY 2021 BUDGET	FY 2022 PROPOSED	% CHANGE
Personnel	\$ 5,609,885	\$ 6,095,127	\$ 6,359,135	4.3%
Operating	\$ 640,342	\$ 643,861	\$ 687,684	6.8%
Capital	\$ 614,747	\$ 526,883	\$ 519,136	-1.5%
Total Expenditures	\$ 6,864,974	\$ 7,265,871	\$ 7,565,955	4.1%
Total Revenue	\$ 4,075,884	\$ 3,700,000	\$ 3,725,000	0.7%
Revenue % of Expenditure	59%	51%	49%	

**SIGNIFICANT ISSUES**

1	Slight increase in Personnel costs due to request to reclassify (4) positions
2	Increase in Operating costs due to higher cost of medical supplies and funds added to professional services to cover the NCACC administrative fees for the EMS cost report
3	Includes the purchase of (3) replacement ambulances


**UNFUNDED BUDGET REQUESTS**


		\$ REQUEST	TRE
1	(5) Paramedic 2 (\$57,723.40 ea.)	\$288,617	\$0.00177
2	-Overtime for new Paramedics	\$36,295	\$0.00022
3	-Wearing apparel for new Paramedics	\$2,500	\$0.00002
4	Full-size 4WD truck (replacement)	\$32,017	\$0.00020
5	- Accessories / equipment for new truck	\$10,150	\$0.00006

## EDNEYVILLE SEWER STUDY

Representatives from KCI presented the Edneyville Sewer Study with 9 alternatives.



 **Edneyville Sewer Service**  
Henderson County, NC May 19, 2020

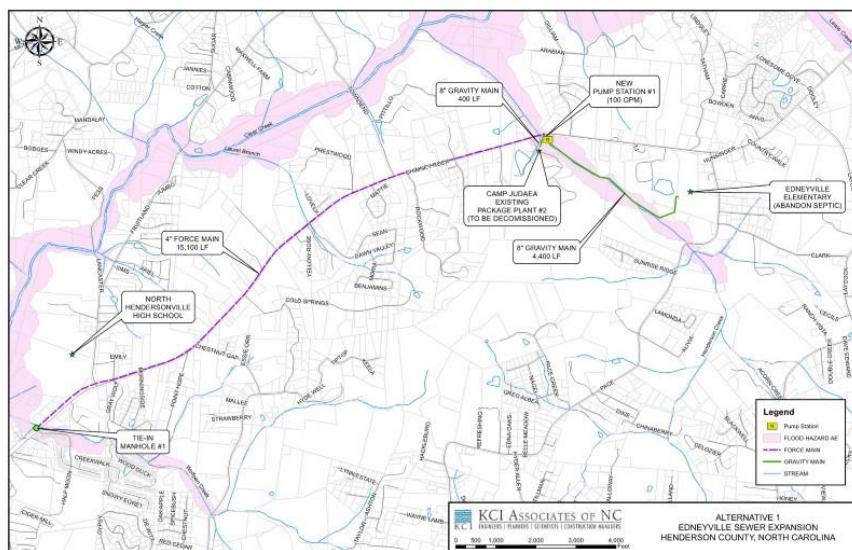


**RISE TO THE CHALLENGE**  
ISO 9001:2015 Certified | Employee-owned Since 1988

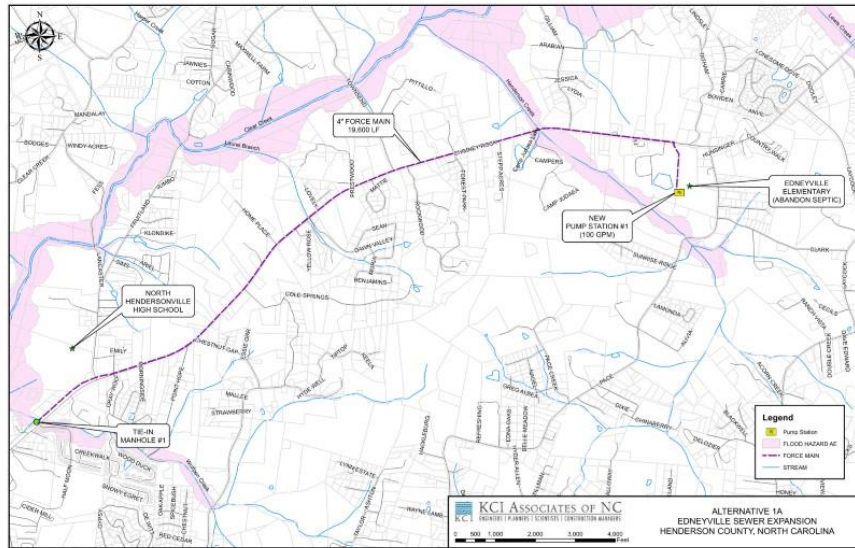
### SEWER SERVICE ALTERNATIVES

- 4 Major Alternatives Evaluated
  - ▶ Varying levels of sewer service
    - Just serve Edneyville Elementary / Camp Judaea
    - Others provide larger sewer service area for future development
  - ▶ Varying Cost / Scale (3 cost ranges)
    - < \$5 million (Alternatives 1, 1A and 2)
    - Approx. \$10 Million (Alternatives 3 & 3A)
    - > \$25 Million (Alternatives 4, 4A, 4B & 4C)
  - ▶ Treatment Provider
    - City of Hendersonville:
      - Alternatives 1 & 3 (including minor alternatives)
    - Henderson County (New Treatment Facility):
      - Alternatives 2 & 4 (including minor alternatives)

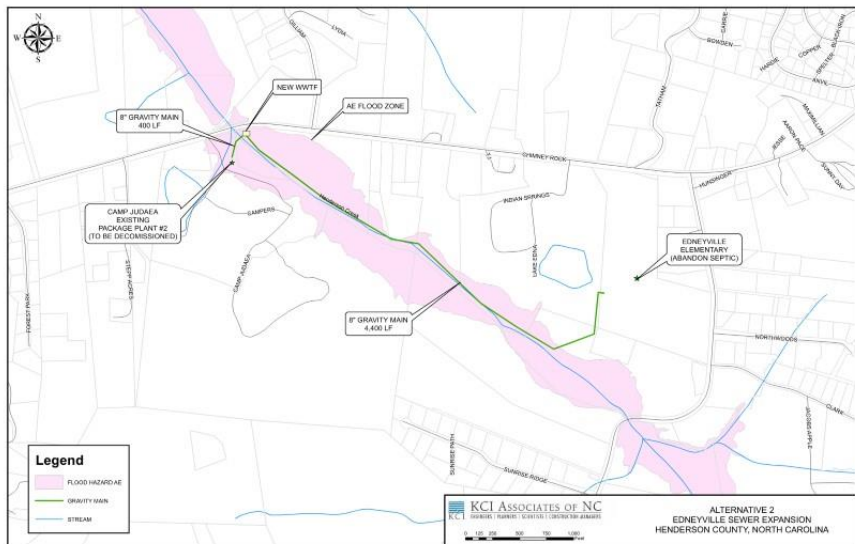
Alternative 1 – Gravity Sewer from Edneyville Elementary to New Pump Station at Camp Judaea, Force Main to City of Hendersonville.



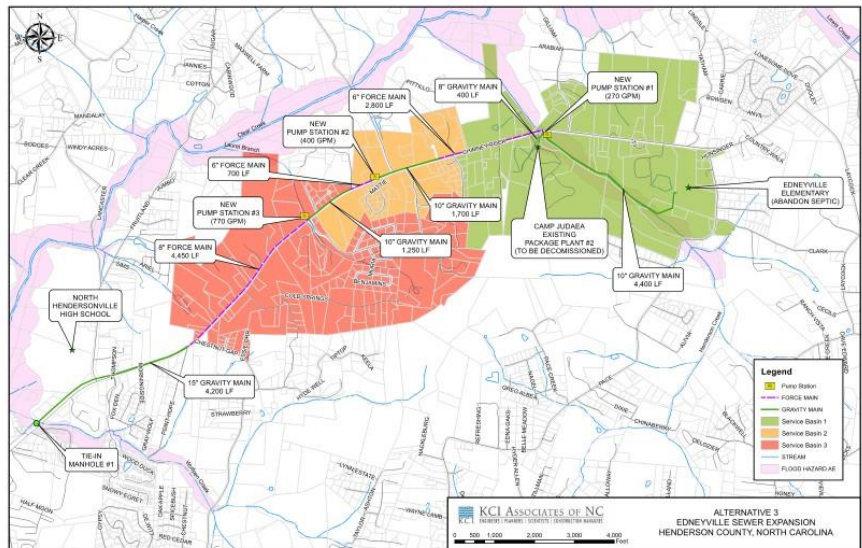
Alternative 1A – New Pump Station to Edneyville Elementary, Force Main to City of Hendersonville.



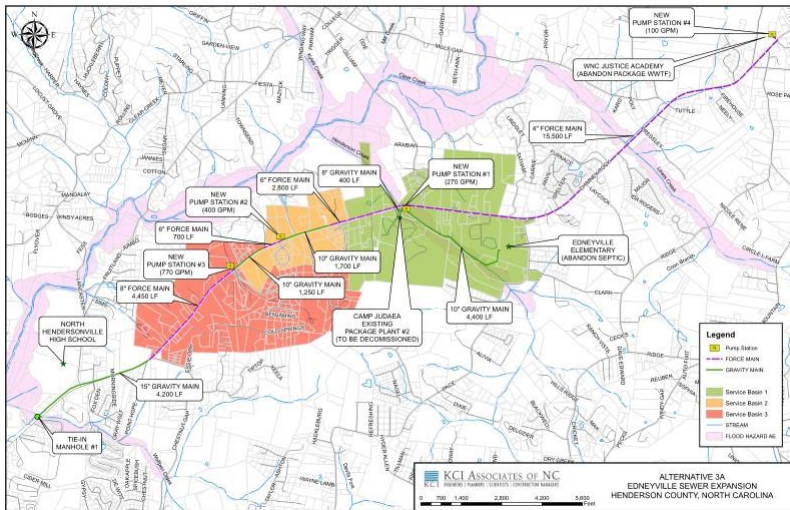
Alternative 2 – Gravity Sewer to New WWTF at Camp Judaea.



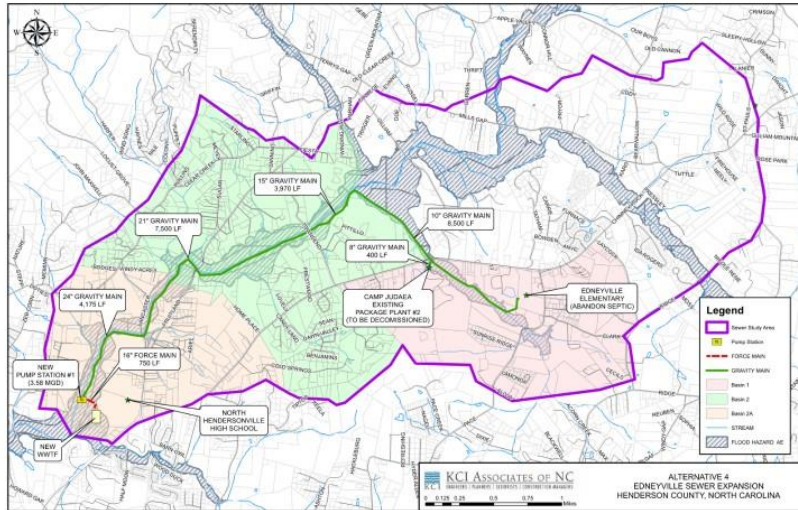
Alternative 3 – Gravity Sewer to Series of Pump Stations/Force Main to City of Hendersonville.



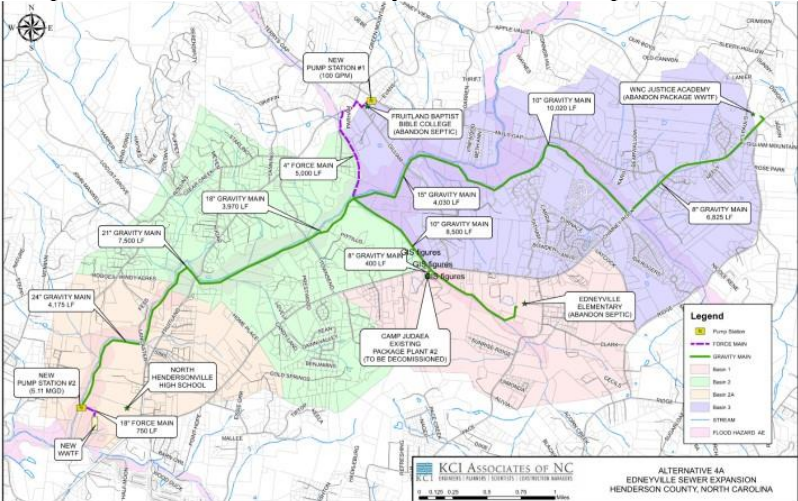
Alternative 3A – Gravity Sewer to Series of Pump Stations/Force Main to City of Hendersonville, Add Justice Academy.



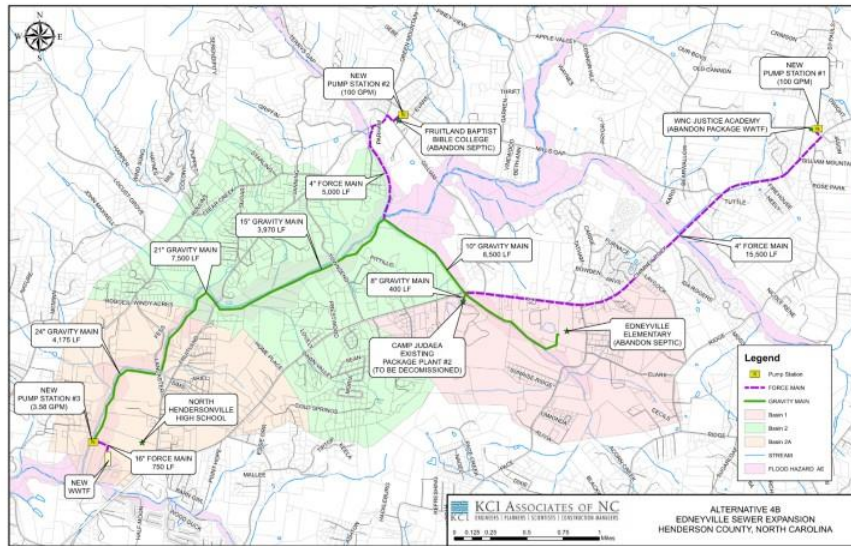
Alternative 4 – Regional Gravity Sewer System to New WWTF near North Henderson High School.



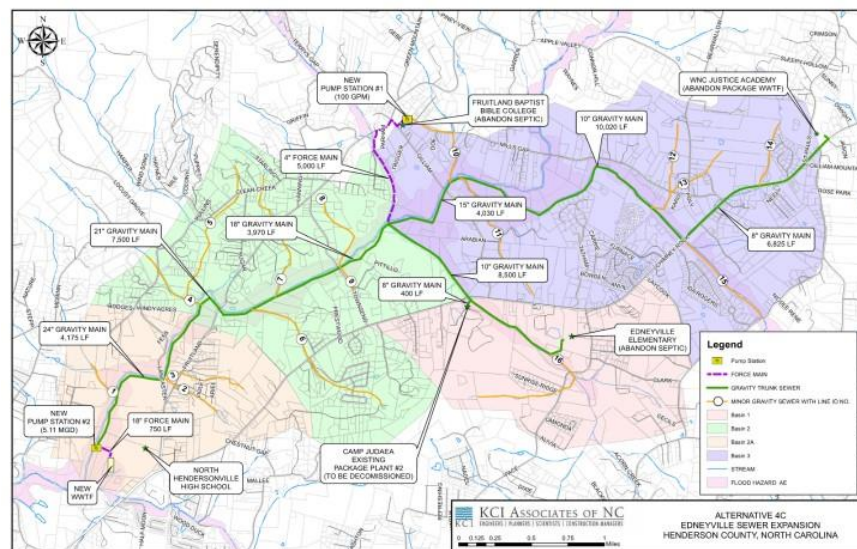
Alternative 4A – Regional Gravity Sewer System to New WWTF near North Henderson High School – Incorporate WNC Justice Academy and Fruitland Baptist Bible College.



Alternative 4B – Regional Gravity Sewer System to New WWTF near North Hendersonville High School – Incorporate WNC Justice Academy and Fruitland Bible College.



Alternative 4C – Regional Gravity Sewer System to New WWTF near North Henderson High School – Incorporate WNC Justice Academy and Fruitland Baptist Bible College.



Sewer Service Alternatives

Alternative	Capital Cost <sup>a</sup> (\$ Million)	ADF (MGD)	Cost / Gal <sup>b</sup>	Wastewater Treatment
				Entity
1. New PS @ Camp Judaea, Gravity from Edneyville, FM to COH	\$3.58	0.020	\$ 179.00	COH
1A. New PS @ Edneyville Elem., FM to COH	\$2.20	0.009	\$ 244.44	COH
2. New WWTF @ Camp Judaea, Gravity from Edneyville	\$3.44	0.020	\$ 172.00	HC
3. 3 PS Along Hwy 64, Gravity to COH	\$8.57	0.35	\$ 24.49	COH
3A. 3 PS Along Hwy 64, Gravity to COH, New PS @ WNC Justice Academy	\$9.49	0.35	\$ 27.11	COH
4. Regional Gravity System from Edneyville to New WWTF @ N. Henderson High School	\$29.56	1.4	\$ 21.11	HC
4A. Regional Gravity System from Edneyville, WNC Justice Academy & Fruitland Baptist to New WWTF @ N. Henderson High School.	\$47.32	2.1	\$ 22.53	HC
4B. Regional Gravity System from Edneyville, New PS @ WNC Justice Academy & Fruitland Baptist to New WWTF @ N. Henderson High School.	\$33.19	1.4	\$ 23.71	HC
4C. Regional Gravity System from Edneyville to New WWTF @ N. Henderson High School, including minor gravity sewer lines to serve developments	\$61.85	1.4	\$ 44.18	HC

<sup>a</sup> Costs do not include any required improvements to the COH system if current treatment capacity is insufficient to accept the additional flow from the project.

<sup>b</sup> Cost / Gallon is defined as the initial capital costs divided by the Average Daily Flow (ADF) of the total conveyance and/or treatment system.

Staff requested the Board put together any questions to be submitted to Marcus Jones.

**BROADBAND PRESENTATION – ALTICE USA**

Altice USA recently purchased the assets of Morris Broadband, including the cable franchise and system in Henderson County. Tony Carter, General Manager with Altice and the Regional Vice President discussed the future of their service plans for the County, and the broadband industry.

Morris Broadband purchased the system 12 years ago and spent those years a system that was in bad shape. Over \$40m was spent on the broadband infrastructure. This is the perfect time for Altice to come on board. Altice plans to expand broadband throughout the county adding to Edneyville, Crab Creek, Hoopers Creek, and Tuxedo to the service area, and improve the plant for current customers. Altice is the 4<sup>th</sup> largest cable county in the United States.

**FY22 BUDGET WORKSHOP CONTINUED**

***BUILDING SERVICES***

115435

**MISSION:** To assist the public in obtaining various permits for residential and commercial projects, and to provide fair and equal administration of the building codes.

<b>PERFORMANCE SUMMARY</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Estimate</b>	<b>FY 2022 Goal</b>	<b>TARGET</b>
Average number of inspections completed by each inspector daily	15	15	15	16	14	14	12	10
Commercial plans reviewed within 10 days	Not measured	Not measured	Not measured	85%	55%	75%	95%	100%
Average number of permits processed by each permit specialist daily	9	9	11	11	11	11	10	10

<b>STAFFING LEVELS</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Full Time	13	13	14	7.7%
Part Time	0	0	0	0.0%
Project	1	1	0	-100.0%

<b>COST CENTER</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 917,387	\$ 973,416	\$ 1,073,421	10.3%
Operating	\$ 102,112	\$ 123,401	\$ 147,301	19.4%
Capital	\$ 26,784	\$ -	\$ 26,884	100.0%
Total Expenditures	\$ 1,046,283	\$ 1,096,817	\$ 1,247,606	13.7%
Total Revenue	\$ 1,679,123	\$ 1,090,000	\$ 1,100,000	0.9%
Revenue % of Expenditure	160%	99%	88%	

**SIGNIFICANT ISSUES**

1	Increase in Personnel costs due to reclassification of part-time project position to full-time position in FY21
2	Increase in Operating costs due to technology requests for new iPads for use with Permitting Software
3	Increase in Capital costs due to request for a replacement vehicle

**UNFUNDED BUDGET REQUESTS: NONE**

**ANIMAL SERVICES**

115438

**MISSION:** The Animal Services Center is a public resource focused on improving the interactions between humans and animals to ensure public safety and decrease the number of unwanted and mistreated animals within the community.

<b>PERFORMANCE SUMMARY</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Estimate</b>	<b>FY 2022 Goal</b>	<b>TARGET</b>
Advertisements made using available methods (i.e. - radio interviews, electronic signage, published articles)	6	6	6	6	0	6	6	6
Number of local animal rescue organizations partnered with annually to share pet info	22	30	32	32	50	35	40	8
Percentage of pets determined to be adoptable which find forever homes each year	97%	97%	99%	99%	99%	99%	100%	75%

<b>STAFFING LEVELS</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Full Time	8	8	8	0.0%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

<b>COST CENTER</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 484,661	\$ 500,346	\$ 518,151	3.6%
Operating	\$ 169,128	\$ 225,871	\$ 230,754	2.2%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 653,789	\$ 726,217	\$ 748,905	3.1%
Total Revenue	\$ 199,416	\$ 83,000	\$ 68,000	-18.1%
Revenue % of Expenditure	31%	11%	9%	

**SIGNIFICANT ISSUES**

1	Reduction in revenues due to lower estimate of spay/neuter (SNIP) program revenues
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**UNFUNDED BUDGET REQUESTS:**

	<b>\$ REQUEST</b>	<b>TRE</b>
1 Cargo van (replacement)	\$36,905	\$0.00023

**RESCUE SQUAD**

115442

**MISSION:** The Henderson County Rescue Squad was established in 1957 to serve the special rescue needs of Henderson County's citizens. It serves as the primary backup for Henderson County EMS when units are busy, provides primary extrication and rescue services to those areas in the County without such, provides backup and assistance and provides water search and rescue, swift water rescue and high level mountaineering rescue.

<b>COST CENTER</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ -	\$ -	\$ -	0.0%
Operating	\$ 281,360	\$ 381,360	\$ 481,360	26.2%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 281,360	\$ 381,360	\$ 481,360	26.2%
Total Revenue	\$ -	\$ -	\$ -	0.0%
Revenue % of Expenditure	0%	0%	0%	

**SIGNIFICANT ISSUES**

1	Funding for FY22 increased by \$100,000 from FY21 levels
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**UNFUNDED BUDGET REQUESTS: NONE**



**CODE ENFORCEMENT SERVICES**

115492

**MISSION:** The mission of Henderson County Code Enforcement Services is to protect our citizens from undesirable adjoining land uses.

<b>PERFORMANCE SUMMARY</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Estimate</b>	<b>FY 2022 Goal</b>	<b>TARGET</b>
Violations removed annually	95%	91%	86%	87%	89%	90%	91%	93%
Monthly review of site plans conducted by due date	89%	90%	91%	87%	89%	90%	91%	93%
Zoning Board of Adjustment cases reviewed by the first of each month	90%	91%	91%	88%	91%	92%	95%	100%

<b>STAFFING LEVELS</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Full Time	3	3	3	0.0%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

<b>COST CENTER</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 255,819	\$ 274,903	\$ 253,887	-7.6%
Operating	\$ 33,549	\$ 41,975	\$ 27,125	-35.4%
Capital	\$ -	\$ -	\$ 26,368	100.0%
Total Expenditures	\$ 289,368	\$ 316,878	\$ 307,380	-3.0%
Total Revenue	\$ 129,499	\$ 58,000	\$ 50,000	-13.8%
Revenue % of Expenditure	45%	18%	16%	

**SIGNIFICANT ISSUES**

1	Reduction in Operating costs due to reduction in professional services for expenses associated with Abandoned Mobile Home Demolition grant. Grant revenues and related expenses for FY22 will be introduced with a budget amendment when received.
2	Increase in Capital expenses due to request for a replacement vehicle.

**UNFUNDED BUDGET REQUESTS**

		<b>\$ REQUEST</b>	<b>TRE</b>
1	Administrative Assistant 1 / Planning & Zoning Technician	\$50,110	\$0.00031
2	Professional Services (for Abandoned Mobile Home Demolition Grant)	\$15,000	\$0.00009

**SOIL & WATER CONSERVATION**

115471

**MISSION:** To provide educational, technical and financial assistance to conserve soil, improve water quality and enhance the natural resources of Henderson County

<b>PERFORMANCE SUMMARY</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Estimate</b>	<b>FY 2022 Goal</b>	<b>TARGET</b>
Facilitate awarding of all available funds to eligible recipients	100%	100%	100%	100%	100%	100%	100%	100%
Provide information and final contracts to land owners for plan implementation within the first year	100%	100%	100%	100%	100%	100%	100%	100%
Number of educational programs delivered annually	Not measured	30	58	52	99	47	55	60

<b>STAFFING LEVELS</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Full Time	4	4	4	0.0%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

<b>COST CENTER</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 323,466	\$ 345,032	\$ 357,051	3.5%
Operating	\$ 183,377	\$ 396,899	\$ 36,432	-90.8%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 506,843	\$ 741,931	\$ 393,483	-47.0%
Total Revenue	\$ 210,277	\$ 405,417	\$ 29,575	-92.7%
Revenue % of Expenditure	41%	55%	8%	

**SIGNIFICANT ISSUES**

1	Significant difference in Operating costs due to the stream bank restoration grant (\$240,000) & the NC water resources grant (\$35,152) received in FY21
2	Difference in Revenues due to a reduction in Soil & Water cost share funds received from NC Department of Agriculture & Consumer Services

**UNFUNDED BUDGET REQUESTS:**

	<b>\$ REQUEST</b>	<b>TRE</b>
1 Maintenance & Repair-Equipment	\$1,000	\$0.00001

**PLANNING**

115491

**MISSION:** To plan for growth to sustain and enhance the quality of life for Henderson County residents.

<b>PERFORMANCE SUMMARY</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Estimate</b>	<b>FY 2022 Goal</b>	<b>TARGET</b>
Review all subdivision plats within 3 working days	100%	97%	95%	95%	95%	96%	95%	100%
Provide an accurate E911 address within 7 business days of a zoning permit being issued	99.1%	98.2%	99.1%	99.0%	95.4%	99.0%	99.0%	95.0%
Answer all calls within 3 business days	Not measured	Not measured	Not measured	Not measured	100%	100%	100%	100%

<b>STAFFING LEVELS</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Full Time	6	6	6	0.0%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

<b>COST CENTER</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 584,629	\$ 638,824	\$ 661,156	3.5%
Operating	\$ 21,847	\$ 132,600	\$ 195,100	47.1%
Capital	\$ -	\$ -	\$ 25,906	100.0%
Total Expenditures	\$ 606,476	\$ 771,424	\$ 882,162	14.4%
Total Revenue	\$ 66,633	\$ 85,000	\$ 45,000	-47.1%
Revenue % of Expenditure	11%	11%	5%	

**SIGNIFICANT ISSUES**

1	Significant increase in Operating Costs due to County Comprehensive Plan costs
2	Increase in Capital costs due to request for a replacement vehicle in FY22
3	Decrease in Revenues due to anticipated reduction in 911 database/addressing services reimbursement

**UNFUNDED BUDGET REQUESTS: NONE**

**SITE DEVELOPMENT**  
115493

**MISSION:** Henderson County Site Development Section assists in the continued improvement of all the natural resources in Henderson County by closely monitoring private development projects during the construction process.

<b>PERFORMANCE SUMMARY</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Estimate</b>	<b>FY 2022 Goal</b>	<b>TARGET</b>
Review new submittal plans within 15 days	100%	50%	40%	40%	74%	80%	100%	100%
Review re-submittal plans within 7 days	100%	50%	30%	25%	65%	100%	100%	100%
Inspect permitted sites twice per month	100%	30%	15%	10%	100%	50%	50%	100%

<b>STAFFING LEVELS</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Full Time	0	2	2	0.0%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

<b>COST CENTER</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ -	\$ 198,666	\$ 217,724	9.6%
Operating	\$ -	\$ 11,007	\$ 9,975	-9.4%
Capital	\$ -	\$ -	\$ 26,160	100.0%
Total Expenditures	\$ -	\$ 209,673	\$ 253,859	21.1%
Total Revenue	\$ -	\$ 61,320	\$ 61,320	0.0%
Revenue % of Expenditure	0%	29%	24%	

**SIGNIFICANT ISSUES**

1	Slight increase in Personnel costs due to position reclassification
2	Decrease in Operating costs due to slight adjustments from departmental creation in FY21
3	Increase in Capital expenses due to request for a replacement vehicle

**UNFUNDED BUDGET REQUESTS: NONE**

**PROJECT MANAGEMENT**  
115496

**MISSION:** Henderson County Project Management provides construction management services for all Henderson County construction projects by utilizing the most efficient, professional and transparent construction means and methods available.

<b>PERFORMANCE SUMMARY</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Estimate</b>	<b>FY 2022 Goal</b>	<b>TARGET</b>
Complete all projects within the approved budget amount	100%	100%	100%	100%	100%	100%	100%	100%
Complete all projects by the scheduled deadlines	100%	100%	100%	100%	100%	100%	100%	100%
All vendor invoices coded and approved for payment within 10 business days	100%	100%	100%	100%	100%	100%	100%	100%

<b>STAFFING LEVELS</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Full Time	4	2	2	0.0%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

<b>COST CENTER</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 409,007	\$ 245,401	\$ 256,709	4.6%
Operating	\$ 14,112	\$ 7,084	\$ 6,667	-5.9%
Capital	\$ -	\$ 26,021	\$ -	-100.0%
Total Expenditures	\$ 423,119	\$ 278,506	\$ 263,376	-5.4%
Total Revenue	\$ -	\$ -	\$ -	0.0%
Revenue % of Expenditure	0%	0%	0%	

**SIGNIFICANT ISSUES**

1	Slight decrease in Operating costs due to slight adjustments from departmental split in FY21
2	Decrease in Capital costs due to replacement vehicle purchased in FY21

**UNFUNDED BUDGET REQUESTS: NONE**

**PUBLIC TRANSIT**

335497

**MISSION:** Provide reliable, safe, affordable and cost effective mass transportation to the public.

PERFORMANCE SUMMARY	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Estimate	FY 2022 Goal	TARGET
Number of days per year with a vehicle out-of-service	Not measured	Not measured	Not measured	155	215	250	0	0
Number of days with reduced service	Not measured	Not measured	Not measured	Not measured	3	2	0	0
Percent of invoices processed within two weeks	Not measured	Not measured	Not measured	50%	66%	83%	85%	100%

COST CENTER	FY 2020 ACTUAL	FY 2021 BUDGET	FY 2022 PROPOSED	% CHANGE
Personnel	\$ -	\$ 108,842	\$ 112,107	3.0%
Operating	\$ 1,026,095	\$ 977,650	\$ 1,014,908	3.8%
Capital	\$ -	\$ 746,273	\$ -	-100.0%
Total Expenditures	\$ 1,026,095	\$ 1,832,765	\$ 1,127,015	-38.5%
Total Revenue	\$ 908,740	\$ 1,832,765	\$ 1,127,015	-38.5%
Revenue % of Expenditure	89%	100%	100%	

**SIGNIFICANT ISSUES**

1	Decrease in Capital costs reflects replacement of (6) new CNG vehicles to upgrade the fleet in FY21
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**UNFUNDED BUDGET REQUESTS: NONE**

**ECONOMIC DEVELOPMENT**

115498

**MISSION:** The Board of Commissioners has taken very progressive steps toward recruiting industry and contributing to existing industries that provide jobs to the citizens of Henderson County. The contributions listed within this Budget include companies that will receive monetary contributions from the County for their continued efforts in improving the economic base of the County.

COST CENTER	FY 2020 ACTUAL	FY 2021 BUDGET	FY 2022 PROPOSED	% CHANGE
Demmel	\$ -	\$ 15,026	\$ -	-100.0%
Gaia Herbs	\$ -	\$ 46,556	\$ 50,794	9.1%
Garrison Property	\$ -	\$ 1,175,226	\$ -	-100.0%
Kimberly Clark	\$ -	\$ 27,685	\$ 52,594	90.0%
Lakeside Produce Water Line Project	\$ 100,000	\$ -	\$ -	0.0%
Meritor	\$ 64,345	\$ 56,404	\$ 46,643	-17.3%
Norafin	\$ 104,914	\$ 81,812	\$ -	-100.0%
One NC Grant	\$ 77,261	\$ -	\$ -	0.0%
PMA (Elkamet)	\$ 53,477	\$ -	\$ -	0.0%
Partnership for Econ Development	\$ 376,750	\$ 376,750	\$ 376,750	0.0%
Partnership Match for EIF	\$ 77,500	\$ 77,500	\$ 77,500	0.0%
Smartrac	\$ -	\$ 84,878	\$ 84,890	0.0%
Smart Products	\$ -	\$ 9,642	\$ 11,655	20.9%
Total Expenditures	\$ 854,247	\$ 1,951,479	\$ 700,825	-64.1%
Total Revenue	\$ 77,261	\$ -	\$ -	0.0%
Revenue % of Expenditure	9%	0%	0%	

**SIGNIFICANT ISSUES**

1	Economic Development incentives are budgeted each year according to Board action
2	FY22 Proposed Budget includes \$77,500 transfer to site development fund

**UNFUNDED BUDGET REQUESTS: NONE**

**HERITAGE MUSEUM**  
115494

**MISSION:** The Henderson County Heritage Museum captures, promotes and celebrates our rich history and culture and engages residents and the greater community in preserving that heritage for present and future generations.

<b>COST CENTER</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ -	\$ -	\$ -	0.0%
Operating	\$ 100,000	\$ 100,000	\$ 100,000	0.0%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 100,000	\$ 100,000	\$ 100,000	0.0%
Total Revenue	\$ 90,000	\$ 90,000	\$ 90,000	0.0%
Revenue % of Expenditure	90%	90%	90%	

**SIGNIFICANT ISSUES**

1	No significant issues for FY22. Operating expenses remain consistent with FY21 budget levels.
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**UNFUNDED BUDGET REQUESTS: NONE**

**AGRIBUSINESS**  
115499

**MISSION:** To promote the economic development of agriculture and agribusiness in Henderson County.

<b>STAFFING LEVELS</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Full Time	1	1	1	0.0%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

<b>COST CENTER</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 153,262	\$ 162,647	\$ 168,787	3.8%
Operating	\$ 53,108	\$ 1,333	\$ 1,333	0.0%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 206,370	\$ 163,980	\$ 170,120	3.7%
Total Revenue	\$ 58,414	\$ 13,980	\$ 20,119	43.9%
Revenue % of Expenditure	28%	9%	12%	

**SIGNIFICANT ISSUES**

1	County contribution remains at \$150,000
2	Increase in revenues represents increase in agribusiness program fees necessary to cover operating costs

**UNFUNDED BUDGET REQUESTS: NONE**

**FORESTRY SERVICES**  
115470

**MISSION:** Henderson County provides funding for the operations and administration of the Forestry Services Division of the County. Forestry Services is a segment of the North Carolina Department of Agriculture and serves to protect and preserve the forest resources of the State.

<b>COST CENTER</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ -	\$ -	\$ -	0.0%
Operating	\$ 27,339	\$ 107,855	\$ 61,251	-43.2%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 27,339	\$ 107,855	\$ 61,251	-43.2%
Total Revenue	\$ -	\$ -	\$ -	0.0%
Revenue % of Expenditure	0%	0%	0%	

**SIGNIFICANT ISSUES**

1	Decrease in Operating costs reflects the county's cost share for a new position requested in FY21 that was not added by the State
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**UNFUNDED BUDGET REQUESTS: NONE**

**COOPERATIVE EXTENSION**  
115495

**MISSION:** The Henderson County Center of North Carolina Cooperative Extension is an educational partnership helping people put research-based knowledge to work for economic prosperity, environmental stewardship and an improved quality of life.

<b>PERFORMANCE SUMMARY</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Estimate</b>	<b>FY 2022 Goal</b>	<b>TARGET</b>
Number of Agricultural & Natural Resource Program participants	14,572	11,154	46,079	88,383	106,333	100,000	110,000	55,000
Number of Health & Nutrition Program participants	6,001	13,777	19,797	20,561	6,017	15,000	20,000	15,000
Number of Youth & Family participants	13,610	12,078	37,450	36,398	113,644	75,000	85,000	20,000

<b>COST CENTER</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 384,246	\$ 397,836	\$ 391,684	-1.5%
Operating	\$ 62,014	\$ 73,506	\$ 76,042	3.5%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 446,260	\$ 471,342	\$ 467,726	-0.8%
Total Revenue	\$ 21,279	\$ 22,201	\$ -	-100.0%
Revenue % of Expenditure	5%	5%	0%	

**SIGNIFICANT ISSUES**

1	Slight reduction in Personnel costs due to salary variance between former and current 4H Extension Agent
2	Slight increase in Operating costs due to inclusion of computer leases from NC State in department budget
3	Reduction in revenues reflects the end of the Pardee Healthy People Healthy Carolinas grant which was funding County share of Child & Adult Nutrition Program Assistant

**UNFUNDED BUDGET REQUESTS:**

	<b>\$ REQUEST</b>	<b>TRE</b>
1   WNC Development Association (non-profit contribution)	\$1,781	\$0.00001

**HOME & COMMUNITY CARE BLOCK GRANT**  
115513

**MISSION:** The Home and Community Care Block Grant is a Federal and State grant that is administered by the County. The grant provides funding for agencies that serve the older adults of the County by providing transportation services, meals, outreach, home repairs etc. These funds are allocated on a bid basis.

<b>COST CENTER</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ -	\$ -	\$ -	0.0%
Operating	\$ 850,402	\$ 792,453	\$ 765,989	-3.3%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 850,402	\$ 792,453	\$ 765,989	-3.3%
Total Revenue	\$ 850,402	\$ 792,453	\$ 765,989	-3.3%
Revenue % of Expenditure	100%	100%	100%	

**SIGNIFICANT ISSUES**

1	Reductions due to decrease in State allocations. Department is 100% grant funded.
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**UNFUNDED BUDGET REQUESTS: NONE**

**MEDICAL SERVICES**  
115516

**MISSION:** Henderson County provides funding for autopsies that are ordered through a joint decision by the Medical Examiners, law enforcement and EMS. The County does not fund family requested autopsies or autopsies that fall outside of investigative work.

<b>COST CENTER</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ -	\$ -	\$ -	0.0%
Operating	\$ 69,200	\$ 60,000	\$ 90,000	50.0%
Capital	\$ -	\$ -	\$ -	0.0%
<b>Total Expenditures</b>	<b>\$ 69,200</b>	<b>\$ 60,000</b>	<b>\$ 90,000</b>	<b>50.0%</b>
Total Revenue	\$ -	\$ -	\$ -	0.0%
Revenue % of Expenditure	0%	0%	0%	

**SIGNIFICANT ISSUES**

1	Increase in costs due to larger number of autopsies performed annually.
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**UNFUNDED BUDGET REQUESTS: NONE**

**MENTAL HEALTH**  
115520

**MISSION:** Funds within this Budget are set aside for behavioral health (mental health and substance abuse) and developmental disability services to residents of Henderson County who range in age from infancy to older adults.

<b>COST CENTER</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ -	\$ -	\$ -	0.0%
Operating	\$ 528,612	\$ 528,612	\$ 528,612	0.0%
Capital	\$ -	\$ -	\$ -	0.0%
<b>Total Expenditures</b>	<b>\$ 528,612</b>	<b>\$ 528,612</b>	<b>\$ 528,612</b>	<b>0.0%</b>
Total Revenue	\$ 289,101	\$ 125,000	\$ 125,000	0.0%
Revenue % of Expenditure	55%	24%	24%	

**SIGNIFICANT ISSUES**

1	Anticipated revenues are from ABC net revenues and bottle sales
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**UNFUNDED BUDGET REQUESTS: NONE**

**RURAL OPERATING ASSISTANCE PROGRAM**  
115521

**MISSION:** The Rural Operating Assistance Program, formerly the Elderly Disabled Transportation Assistance Program, is a federally funded program providing general transportation and medical transportation for elderly and disabled adults.

<b>COST CENTER</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ -	\$ -	\$ -	0.0%
Operating	\$ 209,124	\$ 196,095	\$ 196,095	0.0%
Capital	\$ -	\$ -	\$ -	0.0%
<b>Total Expenditures</b>	<b>\$ 209,124</b>	<b>\$ 196,095</b>	<b>\$ 196,095</b>	<b>0.0%</b>
Total Revenue	\$ 221,524	\$ 196,095	\$ 196,095	0.0%
Revenue % of Expenditure	106%	100%	100%	

**SIGNIFICANT ISSUES**

1	No significant issues for FY22. Department is 100% grant funded.
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**UNFUNDED BUDGET REQUESTS: NONE**

**JUVENILE JUSTICE PROGRAMS**  
115541

**MISSION:** The Juvenile Justice Grant is a federally funded program that allocates funding based on community programs for at-risk youth. Allocations are recommended by the Juvenile Crime Prevention Program.

<b>COST CENTER</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ -	\$ -	\$ -	0.0%
Operating	\$ 285,105	\$ 218,745	\$ 218,745	0.0%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 285,105	\$ 218,745	\$ 218,745	0.0%
Total Revenue	\$ 241,562	\$ 193,745	\$ 193,745	0.0%
Revenue % of Expenditure	85%	89%	89%	

**SIGNIFICANT ISSUES**

1	The majority of the funds for Juvenile Justice are State funds to be allocated by the JCPC.
2	Funding for Juvenile Detention is recorded in Juvenile Justice.

**UNFUNDED BUDGET REQUESTS: NONE**

**VETERANS SERVICES**  
115582

**MISSION:** To provide effective and timely service to veterans and their families.

<b>PERFORMANCE SUMMARY</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Estimate</b>	<b>FY 2022 Goal</b>	<b>TARGET</b>
Number of veterans who visit office annually	1,992	1,938	1,573	1,666	1,218	900	900	2,000
Number of phone calls received in office annually	2,394	2,477	1,573	2,152	1,776	2,000	2,000	2,200
Claims initiated and forwarded to the VA within one week	85%	85%	85%	85%	85%	85%	100%	100%

<b>STAFFING LEVELS</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Full Time	0	0	0	0.0%
Part Time	1	1	1	0.0%
Project	0	0	0	0.0%

<b>COST CENTER</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 44,653	\$ 56,554	\$ 62,185	10.0%
Operating	\$ 2,271	\$ 2,263	\$ 2,793	23.4%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 46,924	\$ 58,817	\$ 64,978	10.5%
Total Revenue	\$ -	\$ -	\$ -	0.0%
Revenue % of Expenditure	0%	0%	0%	

**SIGNIFICANT ISSUES**

1	Slight increase in Personnel costs due to position reclassification during FY21
2	Increase in Operating costs due to slight increase in cleaning & janitorial supplies and funding for equipment rental

**UNFUNDED BUDGET REQUESTS: NONE**



**LIBRARY**  
115611

**MISSION:** The mission of the Henderson County Public Library is to provide informational, educational, cultural and recreational library services to the residents of Henderson County.

<b>PERFORMANCE SUMMARY</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Estimate</b>	<b>FY 2022 Goal</b>	<b>TARGET</b>
New titles on shelves within 15 days of arrival	Not measured	Not measured	42%	57%	53%	50%	60%	80%
Programs offered	1,347	1,320	1,432	1,526	1,162	250	500	1,550
Technology classes offered	33	43	55	49	37	10	40	60

<b>STAFFING LEVELS</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Full Time	40	40	40	0.0%
Part Time	5	5	5	0.0%
Project	0	0	0	0.0%

<b>COST CENTER</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 2,479,603	\$ 2,677,574	\$ 2,783,621	4.0%
Operating	\$ 699,872	\$ 775,932	\$ 732,747	-5.6%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 3,179,475	\$ 3,453,506	\$ 3,516,368	1.8%
Total Revenue	\$ 631,085	\$ 231,736	\$ 157,707	-31.9%
Revenue % of Expenditure	20%	7%	4%	

**SIGNIFICANT ISSUES**

1	Slight increase in Personnel costs due to increase in Temporary & Part-time funds to allow for auxiliary coverage at 6 libraries plus an auxiliary courier
2	Slight reduction in Operating costs due to decreased amounts necessary for publications, telephone & communications, postage, equipment rental, and technology
3	Reduction in Revenues due to a request to eliminate overdue fines for FY22

**UNFUNDED BUDGET REQUESTS**

	<b>\$ REQUEST</b>	<b>TRE</b>
1 (1) Librarian III	\$64,290	\$0.00039

Vice-Chair McCall would like staff to see if ARP funds can be utilized for the librarian position.

**RECREATION**  
115612

**MISSION:** We enrich the quality of life in Henderson County through parks, programs and events that provide leisure and recreation activities to benefit Henderson County residents.

<b>PERFORMANCE SUMMARY</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Estimate</b>	<b>FY 2022 Goal</b>	<b>TARGET</b>
Annual number of scheduled hours required in all facilities	Not measured	Not measured	2,941	31,500	35,221	40,000	45,000	60,000
Percentage of registrations completed online each year	38%	42%	43%	54%	56%	58%	62%	75%
Number of tournaments held in Henderson County parks annually	Not measured	Not measured	6	18	20	38	40	50

<b>STAFFING LEVELS</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Full Time	15	15	15	0.0%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

<b>COST CENTER</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 1,192,485	\$ 1,422,453	\$ 1,492,135	4.9%
Operating	\$ 652,975	\$ 924,342	\$ 875,535	-5.3%
Capital	\$ 25,767	\$ 152,359	\$ 369,400	142.5%
Total Expenditures	\$ 1,871,227	\$ 2,499,154	\$ 2,737,070	9.5%
Total Revenue	\$ 194,232	\$ 258,400	\$ 307,178	18.9%
Revenue % of Expenditure	10%	10%	11%	

**SIGNIFICANT ISSUES**

1	Slight increase in Personnel costs due to increased funding for Overtime and Temporary/Part-Time amounts to assist with managing the new Youth Softball Program
2	Slight decrease in Operating costs primarily due to small reductions in professional & contracted services
3	Increased Capital costs primarily due to request to replace playground equipment in Jackson Park
4	Increase in Revenues due to anticipated revenues from summer camps and sports programs in FY22

**UNFUNDED BUDGET REQUESTS:**

	\$ REQUEST	TRE
1 (1) Park Technician 2	\$47,104	\$0.00029
2 - Technology requests & wearing apparel for Park Technician 2	\$3,260	\$0.00002
3 - New vehicle for Park Technician 2	\$34,395	\$0.00021
4 Maintenance Shop at Jackson Park	\$1,200,000	\$0.00736

**FIRE DISTRICT FUNDS**  
Fund 23

**MISSION:** The Board of County Commissioners annually sets the tax rates for the County's Fire Districts as part of the Budget adoption process.

<b>Fire District/Department</b>	<b>FY 2021 RATE</b>	<b>FY 2022 REQUESTED RATE</b>	<b>FY 2022 FRAC RECOMMENDATION</b>
Bat Cave	\$0.120	\$0.120	\$0.120
Blue Ridge	\$0.130	\$0.130	\$0.130
Dana	\$0.140	\$0.140	\$0.140
Edneyville	\$0.115	\$0.115	\$0.115
Etowah-Horseshoe	\$0.115	\$0.115	\$0.115
Fletcher	\$0.115	\$0.115	\$0.115
Gerton	\$0.135	\$0.135	\$0.135
Green River	\$0.090	\$0.090	\$0.090
Mills River	\$0.110	\$0.110	\$0.110
Mountain Home	\$0.120	\$0.120	\$0.120
Raven Rock (Saluda)	\$0.115	\$0.115	\$0.115
Valley Hill	\$0.100	\$0.100	\$0.100
Valley Hill II	\$0.100	\$0.100	\$0.100

**SIGNIFICANT ISSUES**

1	The Henderson County FRAC met on May 11th.
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**CAPITAL RESERVE FUND**  
215400

**MISSION:** The Capital Reserve Fund was established in FY 2007 to plan for future large capital projects.

<b>COST CENTER</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Future County Capital	\$ -	\$ -	\$ 1,630,932	100.0%
County Projects	\$ 1,082,257	\$ 1,458,572	\$ -	-100.0%
Total Expenditures	\$ 1,082,257	\$ 1,458,572	\$ 1,630,932	11.8%
Total Revenue	\$ 1,756,920	\$ 1,458,572	\$ 1,630,932	11.8%
Revenue % of Expenditure	162%	100%	0%	

**SIGNIFICANT ISSUES**

1	FY20 County Projects included appropriations for six (6) projects: i) \$3,396 for Electrical upfit at Garage ii) \$103,735 for CNG Generator iii) \$7,869 for Finance window renovation iv) \$323,490 for Voting Equipment v) \$525,217 for DSS Future Space renovation vi) \$118,550 for 95 Courthouse Skylights
2	FY21 County Projects included appropriations for six (6) projects: i) \$105,631 for DSS Document Management System ii) \$30,000 for 95 Courthouse Congressional Office iii) \$1,175,226 for Garrison Property Purchase iv) \$80,000 for Etowah Park Walking Trail v) \$15,000 for Oklawaha Greenway Flooding Study vi) \$52,715 for VFW Purchase
3	FY22 Proposed Budget includes the 1 cent TRE for future county capital projects

**UNFUNDED BUDGET REQUESTS: NONE**

**SOLID WASTE FUND**

605472

**MISSION:** To support Henderson County sustainability efforts by providing fiscally responsible and environmentally sound solid waste disposal, diversion and recycling services / programs for the community.

<b>PERFORMANCE SUMMARY</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Estimate</b>	<b>FY 2022 Goal</b>	<b>TARGET</b>
Total amount of material diverted from waste stream (in tons)	8,620	9,246	11,625	13,326	13,702	14,000	16,000	15,000
Number of collection events held each year	6	6	6	6	6	6	7	12
Minimum number of safety training classes attended by each employee annually	12	12	12	12	12	12	14	26

<b>STAFFING LEVELS</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Full Time	18	16	15	-6.3%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

<b>COST CENTER</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 1,648,640	\$ 1,218,394	\$ 1,069,917	-12.2%
Operating	\$ 6,554,078	\$ 6,291,088	\$ 6,622,212	5.3%
Capital	\$ -	\$ 330,454	\$ 295,000	-10.7%
Total Expenditures	\$ 8,202,718	\$ 7,839,936	\$ 7,987,129	1.9%
Total Revenue	\$ 7,770,276	\$ 7,839,936	\$ 7,987,129	1.9%
Revenue % of Expenditure	95%	100%	100%	

**SIGNIFICANT ISSUES**

1	Decrease in Personnel costs due to request to move County Engineer from Solid Waste to Facility Services
2	Slight increase in Operating costs due to increases in contracted services, hauling contract & indirect costs
3	Slight decrease in Capital costs due to variance in equipment purchased in FY21 vs. equipment requested for FY22

**UNFUNDED BUDGET REQUESTS: NONE**



**FY 2021-2022  
CAPITAL OUTLAY SUMMARY**

*Capital Outlay is equipment with unit costs \$5,000 or more (Account #551000)*

ORG NUMBER	DEPARTMENT	DESCRIPTION OF EQUIPMENT	DEPARTMENTAL REQUEST			MANAGER PROPOSED			BOARD APPROVED		
			QTY.	UNIT COST	TOTAL REQUEST	QTY.	UNIT COST	TOTAL PROPOSED	QTY.	UNIT COST	APPROVED
115419	Facility Services	Genie DC Aerial work platform	1	\$9,500	\$9,500	1	\$9,500	\$9,500			\$0
115420	Garage	Rotary 18K 4 Post Lift	1	\$17,867	\$17,867	1	\$17,867	\$17,867			\$0
115420	Garage	Mastercool Commander 4000 AC Machine	1	\$5,791	\$5,791	1	\$5,791	\$5,791			\$0
115431	Sheriff	Phalanx Level III Ballistic Shield	2	\$6,500	\$13,000	2	\$6,500	\$13,000			\$0
115431	Sheriff	Aspis X Gen II Level III Shields	5	\$6,400	\$32,000	5	\$6,400	\$32,000			\$0
115431	Sheriff	Covert Video Monitoring System (Pole Camera)	1	\$7,085	\$7,085	0	\$7,085	\$0			\$0
115431	Sheriff	Button Camera for Undercover Operations	1	\$7,800	\$7,800	0	\$7,800	\$0			\$0
115431	Sheriff	Wire Cage for Records Storage	1	\$13,075	\$13,075	1	\$13,075	\$13,075			\$0
115431	Sheriff	Challenger Cargo Trailer	1	\$6,252	\$6,252	0	\$6,252	\$0			\$0
115431	Sheriff	FireLake Incinerator A600X (including installation)	1	\$65,500	\$65,500	1	\$65,500	\$65,500			\$0
115437	EMS	Stryker Power Load System For Ambulances	3	\$21,592	\$64,777	3	\$21,592	\$64,777			\$0
115612	Recreation	Replace playground at Jackson Park	1	\$333,000	\$333,000	1	\$333,000	\$333,000			\$0
115612	Recreation	Maintenance Shop at Jackson Park	1	\$1,200,000	\$1,200,000	0	\$1,200,000	\$0			\$0
115612	Recreation	ABI Ballfield Drag Machine	1	\$25,000	\$25,000	1	\$25,000	\$25,000			\$0
115612	Recreation	Graco Line Stripper	1	\$11,400	\$11,400	1	\$11,400	\$11,400			\$0
<b>TOTAL</b>					<b>\$1,812,047</b>			<b>\$590,910</b>			<b>\$0</b>

**FY 2021-2022  
NON-EXPENDABLE SUPPLIES**

*Non-Expendable Supplies accounts for equipment with unit costs \$500 - 5,000 (Account #526020).*

ORG NUMBER	DEPARTMENT	DESCRIPTION OF EQUIPMENT	DEPARTMENTAL REQUEST			MANAGER PROPOSED			BOARD APPROVED		
			QTY.	UNIT COST	TOTAL REQUEST	QTY.	UNIT COST	TOTAL PROPOSED	QTY.	UNIT COST	APPROVED
115405	Human Resources	Office desks with return	2	\$2,400	\$4,800	0	\$2,400	\$0			\$0
115405	Human Resources	Office partitions	2	\$600	\$1,200	0	\$600	\$0			\$0
115405	Human Resources	Kronos timekeeping clocks	4	\$2,200	\$8,800	4	\$2,200	\$8,800			\$0
115418	Register of Deeds	Plat Cabinet	1	\$3,000	\$3,000	1	\$3,000	\$3,000			\$0
115419	Facility Services	Powr-Flite Floor Buffer 17"	1	\$740	\$740	0	\$740	\$0			\$0
115419	Facility Services	Powr-Flite Orbital Square Floor Machine	1	\$1,410	\$1,410	0	\$1,410	\$0			\$0
115419	Facility Services	Powr-Flite 28" Floor Sweeper	1	\$1,725	\$1,725	0	\$1,725	\$0			\$0
115419	Facility Services	66" Snowblower attachment/Bobcat	1	\$4,200	\$4,200	1	\$4,200	\$4,200			\$0
115431	Sheriff	Axon Tasers w Holsters	20	\$1,184	\$23,670	20	\$1,184	\$23,670			\$0
115431	Sheriff	Extra Batteries for Tasers	50	\$82	\$4,088	50	\$82	\$4,088			\$0
115431	Sheriff	Animal Control Dog Box w fan & light	2	\$1,211	\$2,422	2	\$1,211	\$2,422			\$0
115431	Sheriff	3M Peltor Comtac VI Comm/Hearing Protect Headset	18	\$834	\$15,012	18	\$834	\$15,012			\$0
115431	Sheriff	Portable Radios w charger, microphone, speaker & battery	10	\$1,297	\$12,972	10	\$1,297	\$12,972			\$0
115431	Sheriff	Viper Radios for Patrol (existing radios obsolete in 2025)	5	\$2,296	\$11,478	5	\$2,296	\$11,478			\$0
115431	Sheriff	Mobile Radios for existing fleet	2	\$788	\$1,577	2	\$788	\$1,577			\$0
115431	Sheriff	Golden Eagle radar systems to replace damaged units	5	\$2,184	\$10,920	5	\$2,184	\$10,920			\$0
115431	Sheriff	Viper Base Units for 911 Console Integration	10	\$4,347	\$43,465	10	\$4,347	\$43,465			\$0
115431	Sheriff	Radar units (for new hire car upfit)	5	\$2,184	\$10,920	0	\$2,184	\$0			\$0
115431	Sheriff	Radios (for new hire car upfit)	5	\$789	\$3,945	0	\$789	\$0			\$0
115431	Sheriff	Watchguard camera system (for new hire car upfit)	5	\$4,995	\$24,975	0	\$4,995	\$0			\$0
115432	Detention	Tiffin Metal Products / 10-door sidearm locker, gun box	1	\$2,709	\$2,709	1	\$2,709	\$2,709			\$0
115432	Detention	Axon Enterprise, Inc / Black X26P Taser	5	\$1,164	\$5,820	5	\$1,164	\$5,820			\$0
115432	Detention	Kimball Communications, Inc. / NEXEDGE hand-held radio	5	\$655	\$3,275	5	\$655	\$3,275			\$0
115433	Emergency Management	Replacement VIPER Radios (for end of life radios)	6	\$2,305	\$13,830	6	\$2,305	\$13,830			\$0
115433	Emergency Management	Portable VIPER Radio	1	\$2,305	\$2,305	0	\$2,305	\$0			\$0
115433	Emergency Management	Portable VHF Radio	1	\$1,070	\$1,070	0	\$1,070	\$0			\$0
115433	Emergency Management	Truck Bed Cover (for new vehicle)	1	\$3,450	\$3,450	0	\$3,450	\$0			\$0
115433	Emergency Management	Cargo Slide (for new vehicle)	1	\$2,491	\$2,491	0	\$2,491	\$0			\$0
115433	Emergency Management	Mobile Digital Radio (for new vehicle)	1	\$3,710	\$3,710	0	\$3,710	\$0			\$0
115437	EMS	Stryker Stair-PRO Model 6252	2	\$3,490	\$6,980	2	\$3,490	\$6,980			\$0
115437	EMS	Light/Siren/Console package (for new vehicle)	1	\$4,200	\$4,200	0	\$4,200	\$0			\$0
115437	EMS	Credeo ProMed Series 4 fluid cooler	2	\$650	\$1,300	2	\$650	\$1,300			\$0
115437	EMS	Quantum IV Fluid Warmer	2	\$2,400	\$4,800	2	\$2,400	\$4,800			\$0

**FY 2021-2022  
NON-EXPENDABLE SUPPLIES**

*Non-Expendable Supplies accounts for equipment with unit costs \$500 - 5,000 (Account #526020).*

ORG NUMBER	DEPARTMENT	DESCRIPTION OF EQUIPMENT	DEPARTMENTAL REQUEST			MANAGER PROPOSED			BOARD APPROVED		
			QTY.	UNIT COST	TOTAL REQUEST	QTY.	UNIT COST	TOTAL PROPOSED	QTY.	UNIT COST	APPROVED
115437	EMS	VHF 50 Watt Base Radio for EMS Substations	4	\$850	\$3,400	4	\$850	\$3,400			\$0
115437	EMS	Fiberglass bed cover (for new vehicle)	1	\$3,450	\$3,450	0	\$3,450	\$0			\$0
115437	EMS	Cargo Slide Extension (for new vehicle)	1	\$2,500	\$2,500	0	\$2,500	\$0			\$0
115512	Environmental Health	File Cabinets	2	\$800	\$1,600	2	\$800	\$1,600			\$0
<b>TOTAL</b>					<b>\$258,209</b>			<b>\$185,318</b>			<b>\$0</b>

ORG NUMBER	DEPARTMENT	DESCRIPTION OF EQUIPMENT	DEPARTMENTAL REQUEST			MANAGER PROPOSED			BOARD APPROVED		
			QTY.	UNIT COST	TOTAL REQUEST	QTY.	UNIT COST	TOTAL PROPOSED	QTY.	UNIT COST	APPROVED
535711	Justice Academy	Effluent Non-clog Pump	1	\$4,000	\$4,000	1	\$4,000	\$4,000			50
535711	Justice Academy	Influent Grinder Pump	1	\$2,300	\$2,300	1	\$2,300	\$2,300			50
<b>TOTAL JUSTICE ACADEMY NON EXPENDABLE</b>					<b>\$6,300</b>			<b>\$6,300</b>			<b>50</b>

**FY 2021-2022  
NEW VEHICLE REQUESTS**  
(Account #553000)

ORG NUMBER	DEPARTMENT	DEPARTMENTAL REQUEST								MANAGER PROPOSED			BOARD APPROVED	
		Vehicle Requested	Vehicle to Surplus	Mileage of Vehicle to Transfer/Surplus	Meets VRP/Mileage Guidelines?	New Employee Expense?	QTY.	Per Unit Cost	Total Request	QTY.	Per Unit Cost	Total Proposed	QTY.	Per Unit Cost
115414	Assessor	4WD 4-door Crossover / SUV	-	-	Y	Y	1	\$26,160	\$26,160	0	\$26,160	50		50
115419	Facility Services	Passenger Van	1997 Ford Econoline (PB-044)	117,322	Y	N	1	\$39,456	\$39,456	1	\$39,456	\$39,456		50
115431	Sheriff	Dodge Durango	2010 Chevrolet Tahoe (SH-109)	156,726	N	N	1	\$36,915	\$36,915	1	\$36,915	\$36,915		50
115431	Sheriff	Dodge Durango	2011 Chevrolet Tahoe (SH-110)	127,374	N	N	1	\$36,915	\$36,915	1	\$36,915	\$36,915		50
115431	Sheriff	Jeep Cherokee	2011 Jeep Cherokee (SH-112)	111,249	N	N	1	\$29,028	\$29,028	1	\$29,028	\$29,028		50
115431	Sheriff	Dodge Durango	*2005 Chevrolet Impala (SH-114)	103,252	N	N	1	\$36,915	\$36,915	1	\$36,915	\$36,915		50
115431	Sheriff	Dodge Durango	*2011 Dodge Charger (SH-118)	76,157	N	N	1	\$36,915	\$36,915	1	\$36,915	\$36,915		50
115431	Sheriff	Dodge Durango	2011 Chevrolet Tahoe (SH-119)	128,552	N	N	1	\$36,915	\$36,915	1	\$36,915	\$36,915		50
115431	Sheriff	Dodge 1500 Truck	2012 Toyota Tacoma (SH-127)	127,646	Y	N	1	\$31,947	\$31,947	1	\$31,947	\$31,947		50
115431	Sheriff	Dodge Charger	2006 Chevrolet Impala (SH-135)	94,549	Y	N	1	\$28,288	\$28,288	1	\$28,288	\$28,288		50
115431	Sheriff	Dodge Charger	2006 Chevrolet Impala (SH-139)	83,364	Y	N	1	\$28,288	\$28,288	1	\$28,288	\$28,288		50
115431	Sheriff	Dodge Charger	2006 Chevrolet Impala (SH-161)	106,066	Y	N	1	\$28,288	\$28,288	1	\$28,288	\$28,288		50
115431	Sheriff	Dodge Charger	2013 Dodge Charger (SH-201)	99,840	Y	N	1	\$28,288	\$28,288	1	\$28,288	\$28,288		50
115431	Sheriff	Dodge Charger	2010 Dodge Charger (SH-211)	77,258	Y	N	1	\$28,288	\$28,288	1	\$28,288	\$28,288		50
115431	Sheriff	Dodge Charger	2013 Dodge Charger (SH-220)	81,623	Y	N	1	\$28,288	\$28,288	1	\$28,288	\$28,288		50
115431	Sheriff	Dodge Charger	2012 Dodge Charger (SH-238)	90,645	Y	N	1	\$28,288	\$28,288	1	\$28,288	\$28,288		50
115431	Sheriff	Dodge Charger	2015 Dodge Charger (SH-242)	101,377	Y	N	1	\$28,288	\$28,288	1	\$28,288	\$28,288		50
115431	Sheriff	Dodge Charger	2012 Dodge Charger (SH-245)	99,360	Y	N	1	\$28,288	\$28,288	1	\$28,288	\$28,288		50
115431	Sheriff	Dodge Charger	2011 Dodge Charger (SH-237)	87,814	Y	N	1	\$28,288	\$28,288	1	\$28,288	\$28,288		50
115431	Sheriff	Dodge Charger	2015 Dodge Charger (SH-264)	90,050	Y	N	1	\$28,288	\$28,288	1	\$28,288	\$28,288		50
115431	Sheriff	Dodge Charger	2015 Dodge Charger (SH-272)	77,708	Y	N	1	\$28,288	\$28,288	1	\$28,288	\$28,288		50
115431	Sheriff	Dodge Charger	2016 Dodge Charger (SH-277)	102,643	Y	N	1	\$28,288	\$28,288	1	\$28,288	\$28,288		50
115431	Sheriff	Dodge Charger	2014 Dodge Charger (SH-286)	92,571	Y	N	1	\$28,288	\$28,288	1	\$28,288	\$28,288		50
115431	Sheriff	Dodge Charger	2014 Dodge Charger (SH-287)	89,941	Y	N	1	\$28,288	\$28,288	1	\$28,288	\$28,288		50
115431	Sheriff	Dodge Charger	2014 Dodge Charger (SH-289)	81,084	Y	N	1	\$28,288	\$28,288	1	\$28,288	\$28,288		50
115431	Sheriff	Dodge Charger	2017 Dodge Charger (SH-290)	95,862	Y	N	1	\$28,288	\$28,288	1	\$28,288	\$28,288		50
115431	Sheriff	Dodge Durango	2010 Chevrolet Tahoe (SH-311)	139,510	N	N	1	\$36,915	\$36,915	1	\$36,915	\$36,915		50
115431	Sheriff	Dodge 1500 Truck	2011 Chevrolet Tahoe (SH-307)	166,806	Y	N	1	\$31,947	\$31,947	1	\$31,947	\$31,947		50
115431	Sheriff	Dodge 1500 Truck	2007 Dodge Sprinter (SH-312)	195,865	Y	N	1	\$31,947	\$31,947	1	\$31,947	\$31,947		50
115431	Sheriff	Dodge Charger	2006 Chevrolet Impala (SH-601)	128,777	Y	N	1	\$28,288	\$28,288	1	\$28,288	\$28,288		50
115431	Sheriff	Dodge 1500 Truck	2008 Nissan Xterra (SH-714)	153,913	Y	N	1	\$31,947	\$31,947	1	\$31,947	\$31,947		50
115431	Sheriff	Dodge Charger	-	-	Y	Y	3	\$28,288	\$84,864	0	\$28,288	50		50
115433	Emergency Management	3/4 Ton Crew Cab Truck	-	-	N	Y	1	\$37,300	\$37,300	0	\$37,300	50		50
115429	Building Services	4WD Medium Duty Truck	2010 Ford F-150 (IN-091)	140,928	Y	N	1	\$26,894	\$26,894	1	\$26,894	\$26,894		50
115436	Wellness	4WD 4-door Crossover / SUV	-	-	Y	Y	1	\$23,906	\$23,906	0	\$23,906	50		50
115437	EMS	Ambulance	2017 Ford AEB/Amb (EMS-203)	83,060	-	N	1	\$151,453	\$151,453	1	\$151,453	\$151,453		50
115437	EMS	Ambulance	2017 Ford AEB/Amb (EMS-204)	83,366	-	N	1	\$151,453	\$151,453	1	\$151,453	\$151,453		50
115437	EMS	Ambulance	2017 Ford AEB/Amb (EMS-205)	70,198	-	N	1	\$151,453	\$151,453	1	\$151,453	\$151,453		50
115437	EMS	4WD Full-Size Truck	2008 Chevy Blazer (EMS-003)	69,594	Y	N	1	\$32,017	\$32,017	0	\$32,017	50		50
115438	Animal Services	Cargo Van	2011 Ford Cargo Van (AC-010)	92,000	Y	N	1	\$36,905	\$36,905	0	\$36,905	50		50
115491	Planning	4WD 4-door Crossover / SUV	2001 Ford Escape (PL-004)	82,770	Y	N	1	\$23,906	\$23,906	1	\$23,906	\$23,906		50
115491	Planning	-	2001 Ford Escape (PL-005)	90,897	Y	-	-	-	-	-	-	-	-	-
115492	Code Enforcement	4WD Full-Size Truck	2005 Chevy Trailblazer (DE-001)	105,827	Y	N	1	\$26,368	\$26,368	1	\$26,368	\$26,368		50
115493	Site Development	4WD 4-door Crossover / SUV	2006 Chevy Trailblazer (MP-028)	110,666	Y	N	1	\$26,160	\$26,160	1	\$26,160	\$26,160		50
115512	Environmental Health	4WD Medium Duty Truck	2004 Toyota Tacoma (EH-015)	140,513	Y	N	1	\$23,604	\$23,604	1	\$23,604	\$23,604		50
115512	Environmental Health	Full-Size Sedan	2005 Dodge Stratus (EH-018)	86,100	Y	N	1	\$17,735	\$17,735	0	\$17,735	50		50

**FY 2021-2022  
NEW VEHICLE REQUESTS**  
(Account #553000)

ORG NUMBER	DEPARTMENT	DEPARTMENTAL REQUEST								MANAGER PROPOSED			BOARD APPROVED	
		Vehicle Requested	Vehicle to Surplus	Mileage of Vehicle to Transfer/Surplus	Meets VRP/Mileage Guidelines?	New Employee Expense?	QTY.	Per Unit Cost	Total Request	QTY.	Per Unit Cost	Total Proposed	QTY.	Per Unit Cost
115512	Environmental Health	Full-Size Sedan	-	-	Y	Y	1	\$17,735	\$17,735	0	\$17,735	50		50
115531	OS	Passenger Van	2006 Ford Taurus (DS-002)	187,149	Y	N	1	\$26,751	\$26,751	1	\$26,751	\$26,751		50
115612	Recreation	4WD Full-Size Truck	-	-	Y	Y	1	\$34,395	\$34,395	0	\$34,395	50		50
<b>TOTAL</b>														
									<b>NEW VEHICLE REQUESTS - (R553000)</b>	<b>\$1,908,571</b>	<b>\$1,521,724</b>			<b>50</b>

ORG NUMBER	DEPARTMENT	DEPARTMENTAL REQUEST								MANAGER PROPOSED			BOARD APPROVED	
		Vehicle Requested	Vehicle to Surplus	Mileage of Vehicle to Transfer/Surplus	Meets VRP/Mileage Guidelines?	New Employee Expense?	QTY.	Per Unit Cost	Total Request	QTY.	Per Unit Cost	Total Proposed	QTY.	Per Unit Cost
255417	Revaluation Reserve	4WD 4-door Crossover SUV	2005 Ford Escape (TA-007)	96,213	Y	N	1	\$26,160	\$26,160	1	\$26,160	\$26,160		50
255417	Revaluation Reserve	4WD 4-door Crossover SUV	2006 Chevy Trailblazer (TA-015)	134,555	Y	N	1	\$26,160	\$26,160	1	\$26,160	\$26,160		50
<b>TOTAL</b>														
									<b>TOTAL REVAL RESERVE</b>	<b>\$52,320</b>	<b>\$52,320</b>			<b>50</b>

\*It has been the board's practice to fund replacement vehicles with a like model vehicle

FY 2021-2022 TECHNOLOGY REQUESTS

GENERAL FUND										
NON-CAPITAL TECHNOLOGY (115422-526201) (< \$500)										
ORG NUMBER	GF DEPARTMENT	DESCRIPTION OF EQUIPMENT	DEPARTMENTAL REQUEST			MANAGER PROPOSED			BOARD APPROVED	
			QTY.	UNIT COST	TOTAL REQUEST	QTY.	UNIT COST	TOTAL PROPOSED	QTY.	UNIT COST
115405	Human Resources	Telephones for new employees	2	\$300	\$600	0	\$300	\$0		\$0
115413	Finance	Portable touchscreen monitor	2	\$350	\$700	2	\$350	\$700		\$0
115422	Enterprise	Misc. for computer and other equipment out of warranty but still in use	500	\$100	\$50,000	500	\$100	\$50,000		\$0
115422	Enterprise	Misc. for networking non-expendables	1	\$10,000	\$10,000	1	\$10,000	\$10,000		\$0
115422	Enterprise	Additional network storage	1	\$10,000	\$10,000	1	\$10,000	\$10,000		\$0
115422	Enterprise	Windows 10 upgrades	215	\$240	\$51,600	215	\$240	\$51,600		\$0
115431	Sheriff	Misc. IT items less than \$500	1	\$20,000	\$20,000	1	\$20,000	\$20,000		\$0
115431	Sheriff	Printers for new vehicles	5	\$347	\$1,735	0	\$347	\$0		\$0
115431	Sheriff	Printers for replacement vehicles	12	\$347	\$4,164	12	\$347	\$4,164		\$0
115431	Sheriff	Printer replacement for existing vehicles	3	\$347	\$1,041	3	\$347	\$1,041		\$0
115431	Sheriff	Sling Software - scheduling extra duty	1	\$300	\$300	1	\$300	\$300		\$0
115432	Detention	Misc. IT items less than \$500	1	\$1,000	\$1,000	1	\$1,000	\$1,000		\$0
<b>TOTAL GENERAL FUND NON-CAPITAL TECHNOLOGY</b>						<b>\$151,140</b>		<b>\$148,905</b>		<b>\$0</b>

NON-EXPENDABLE TECHNOLOGY (115422-526202) (\$500 < X < \$5000)										
ORG NUMBER	GF DEPARTMENT	DESCRIPTION OF EQUIPMENT	DEPARTMENTAL REQUEST			MANAGER PROPOSED			BOARD APPROVED	
			QTY.	UNIT COST	TOTAL REQUEST	QTY.	UNIT COST	TOTAL PROPOSED	QTY.	UNIT COST
115403	County Manager	Replacement Laptops	2	\$2,200	\$4,400	2	\$2,200	\$4,400		\$0
115405	Human Resources	New Laptops w/ docking stations & monitors	2	\$2,500	\$5,000	0	\$2,500	\$0		\$0
115405	Human Resources	ID Scanner	2	\$500	\$1,000	1	\$500	\$500		\$0
115405	Human Resources	Kronos Timekeeping clocks	4	\$2,200	\$8,800	4	\$2,200	\$8,800		\$0
115408	Elections	Replacement Laptops	70	\$2,200	\$154,000	70	\$2,200	\$154,000		\$0
115408	Elections	Replacement Desktop	1	\$1,250	\$1,250	1	\$1,250	\$1,250		\$0
115413	Finance	Replacement Laptop	1	\$2,200	\$2,200	1	\$2,200	\$2,200		\$0
115414	Tax Assessor	Replacement Desktop	1	\$1,250	\$1,250	1	\$1,250	\$1,250		\$0
115414	Tax Assessor	Laptop for new employee	2	\$2,500	\$5,000	0	\$2,500	\$0		\$0
115414	Tax Assessor	Mobile Collection Device for new employee	1	\$1,950	\$1,950	0	\$1,950	\$0		\$0
115415	Tax Collector	Replacement Laptop	1	\$2,200	\$2,200	1	\$2,200	\$2,200		\$0
115416	Legal	Replacement Laptops	4	\$2,200	\$8,800	4	\$2,200	\$8,800		\$0
115416	Legal	Replacement Desktop	1	\$1,250	\$1,250	1	\$1,250	\$1,250		\$0
115419	Facility Services	Replacement Laptop	1	\$2,200	\$2,200	1	\$2,200	\$2,200		\$0
115433	EM/PM	Replacement Laptops	2	\$2,200	\$4,400	2	\$2,200	\$4,400		\$0
115433	EM/PM	CAD Laptop for EM/Rescue Coordinator	1	\$3,500	\$3,500	0	\$3,500	\$0		\$0
115433	EM/PM	Laptop as Desktop replacement for EM/Rescue Coordinator	1	\$2,500	\$2,500	0	\$2,500	\$0		\$0
115433	EM/PM	iPad for EM/Rescue Coordinator	1	\$1,000	\$1,000	0	\$1,000	\$0		\$0
115437	EMS	Replacement Desktops	3	\$1,250	\$3,750	3	\$1,250	\$3,750		\$0
115438	Animal Services	Replacement Laptop	1	\$2,200	\$2,200	1	\$2,200	\$2,200		\$0
115438	Animal Services	Security Camera (Lobby & Parking Lot)	2	\$1,900	\$3,800	2	\$1,900	\$3,800		\$0
115496	Project Management	Replacement Laptop	1	\$2,200	\$2,200	1	\$2,200	\$2,200		\$0
115499	Agri-Business	Replacement Laptop	1	\$2,200	\$2,200	1	\$2,200	\$2,200		\$0
115431	Sheriff	CovertTrack Stealth Tracking Devices	2	\$1,095	\$2,190	0	\$1,095	\$0		\$0
115431	Sheriff	Replacement Desktops	5	\$1,250	\$6,250	5	\$1,250	\$6,250		\$0

115431	Sheriff	Replacement Laptops (MDTs)	21	\$3,300	\$69,300	21	\$3,300	\$69,300		\$0
115431	Sheriff	New Laptops for 911 Center	2	\$2,200	\$4,400	2	\$2,200	\$4,400		\$0
115431	Sheriff	Replacement Desktops out of warranty but not disposed	4	\$1,250	\$5,000	4	\$1,250	\$5,000		\$0
115431	Sheriff	Replacement Laptops out of warranty but not disposed	12	\$2,200	\$26,400	12	\$2,200	\$26,400		\$0
115431	Sheriff	Replacement MDTs out of warranty but not disposed	3	\$3,300	\$9,900	3	\$3,300	\$9,900		\$0
115431	Sheriff	iPad Pro 12.9 with pencils & folios	4	\$1,600	\$6,400	0	\$1,600	\$0		\$0
115431	Sheriff	iPad Pro 12.9 with pencils & folios	5	\$1,267	\$6,335	0	\$1,267	\$0		\$0
115431	Sheriff	Watchguard Cameras for replacement vehicles	15	\$4,995	\$74,925	15	\$4,995	\$74,925		\$0
115431	Sheriff	Watchguard Cameras for new employees	5	\$4,995	\$24,975	0	\$4,995	\$0		\$0
115431	Sheriff	Misc. network upgrade equipment	1	\$19,000	\$19,000	1	\$19,000	\$19,000		\$0
115431	Sheriff	Watchguard Cameras (replacements for broken systems)	5	\$4,995	\$24,975	5	\$4,995	\$24,975		\$0
115431	Sheriff	Courthouse Card Access Maker	1	\$2,500	\$2,500	1	\$2,500	\$2,500		\$0
115432	Detention	iPad replacement / upgrade IT #2367 tablet	1	\$1,200	\$1,200	1	\$1,200	\$1,200		\$0
115432	Detention	WiFi equipment purchase and install / Jail Booking and Administration	1	\$6,000	\$6,000	1	\$6,000	\$6,000		\$0
115435	Inspections	iPad Pro 11" WiFi + Cellular for new permitting software	10	\$1,950	\$19,500	10	\$1,950	\$19,500		\$0
115435	Inspections	Credit Card POS systems	5	\$500	\$2,500	5	\$500	\$2,500		\$0
115436	Wellness	Replacement Desktops	1	\$1,250	\$1,250	1	\$1,250	\$1,250		\$0
115436	Wellness	New Laptops for remote working	2	\$2,200	\$4,400	2	\$2,200	\$4,400		\$0
115436	Wellness	Laptop for Behavioral Health Counselor - new employee	1	\$2,200	\$2,200	0	\$2,200	\$0		\$0
115436	Wellness	Replacement iPads (standard, WiFi) w/ cases & pencils	1	\$1,100	\$1,100	1	\$1,100	\$1,100		\$0
115510	Health	Replacement Desktops	1	\$1,250	\$1,250	1	\$1,250	\$1,250		\$0
115510	Health	Replacement Laptops	2	\$2,200	\$4,400	2	\$2,200	\$4,400		\$0
115512	Environmental Health	Computer for new REHS food and lodging position	1	\$1,500	\$1,500	0	\$1,500	\$0		\$0
115512	Environmental Health	iPad for new REHS food and lodging position	1	\$2,000	\$2,000	0	\$2,000	\$0		\$0
115611	Library	Replacement Desktops	1	\$1,250	\$1,250	1	\$1,250	\$1,250		\$0
115611	Library	Desktops to replace Thin Clients	4	\$1,250	\$5,000	4	\$1,250	\$5,000		\$0
115611	Library	Laptops to replace Thin Clients	10	\$2,500	\$25,000	10	\$2,500	\$25,000		\$0
115612	Recreation	iPad w/ Cellular - for new employee	1	\$1,950	\$1,950	0	\$1,950	\$0		\$0
115612	Recreation	Laptop for Aux Employee	1	\$2,700	\$2,700	1	\$2,700	\$2,700		\$0
<b>TOTAL GENERAL FUND NON-EXPENDABLE TECHNOLOGY</b>						<b>\$590,600</b>		<b>\$523,600</b>		<b>\$0</b>

CAPITAL TECHNOLOGY (115422-552000) (> \$5000)										
ORG NUMBER	GF DEPARTMENT	DESCRIPTION OF EQUIPMENT	DEPARTMENTAL REQUEST			MANAGER PROPOSED			BOARD APPROVED	
			QTY.	UNIT COST	TOTAL REQUEST	QTY.	UNIT COST	TOTAL PROPOSED	QTY.	UNIT COST
115422	Enterprise	Network infrastructure upgrades (switches & edge devices)	1	\$100,000	\$100,000	1	\$100,000	\$100,000		\$0
115431	Sheriff	BIS Digital Interview Monitoring & Recording System Upgrade	1	\$26,580	\$26,580	1	\$26,580	\$26,580		\$0
115612	Recreation	Camera Monitoring for AAC (incl. electrical work on light pole)	1	\$13,000	\$13,000	1	\$13,000	\$13,000		\$0
<b>TOTAL GENERAL FUND CAPITAL TECHNOLOGY</b>						<b>\$139,580</b>		<b>\$139,580</b>		<b>\$0</b>

CONTRACTED TECHNOLOGY SERVICES (115422-53900)											
ORG NUMBER	GF DEPARTMENT	DESCRIPTION OF EQUIPMENT	DEPARTMENTAL REQUEST			MANAGER PROPOSED			BOARD APPROVED		
			QTY.	UNIT COST	TOTAL REQUEST	QTY.	UNIT COST	TOTAL PROPOSED	QTY.	UNIT COST	APPROVED
115405	Human Resources	ID Card System maintenance	1	\$2,135	\$2,135	1	\$2,135	\$2,135			\$0
115405	Human Resources	Kronos Timekeeping Implementation & training	1	\$38,400	\$38,400	1	\$38,400	\$38,400			\$0
115413	Finance	ES0 Solutions Billing Software Subscription	1	\$13,000	\$13,000	1	\$13,000	\$13,000			\$0
115413	Finance	MedExpress for EMS Billing	1	\$650	\$650	1	\$650	\$650			\$0
115412	Finance	Tyler CAFR Builder	1	\$37,353	\$37,353	1	\$37,353	\$37,353			\$0
115412	Finance	Tyler E-Procurement & Bid Management	1	\$40,390	\$40,390	1	\$40,390	\$40,390			\$0
115413	Finance	Tyler Munis Maintenance	1	\$114,000	\$114,000	1	\$114,000	\$114,000			\$0
115413	Finance	Tyler training hours - for existing modules	16	\$125	\$2,000	16	\$125	\$2,000			\$0
115413	Finance	Tyler Services - install backup check printer	1	\$500	\$500	1	\$500	\$500			\$0
115414	Tax Assessor	Farragut NCPIS enhancements and support (misc. service calls)	1	\$50,000	\$50,000	1	\$50,000	\$50,000			\$0
115414	Tax Assessor	Experian QAS	1	\$7,000	\$7,000	1	\$7,000	\$7,000			\$0
115414	Tax Assessor	Farragut- Deed Sync Support	1	\$6,000	\$6,000	1	\$6,000	\$6,000			\$0
115414	Tax Assessor	Farragut Map Metrics Support	1	\$9,450	\$9,450	1	\$9,450	\$9,450			\$0
115414	Tax Assessor	Farragut NCPIS Billing & Collections Support	1	\$55,000	\$55,000	1	\$55,000	\$55,000			\$0
115414	Tax Assessor	Farragut NCPIS Group Pool Funding	1	\$34,000	\$34,000	1	\$34,000	\$34,000			\$0
115414	Tax Assessor	Farragut NCPIS LRU/CAMA (Denial) Support	1	\$55,000	\$55,000	1	\$55,000	\$55,000			\$0
115414	Tax Assessor	Farragut Parcel Sync Support	1	\$10,500	\$10,500	1	\$10,500	\$10,500			\$0
115414	Tax Assessor	Pictometry (Including Connect & Public Web)	1	\$101,000	\$101,000	1	\$101,000	\$101,000			\$0
115414	Tax Assessor	Farragut NCPIS Supplemental System Maintenance Support	1	\$18,000	\$18,000	1	\$18,000	\$18,000			\$0
115414	Tax Assessor	Tax Management Associates TAXscribe services	1	\$15,000	\$15,000	1	\$15,000	\$15,000			\$0
115414	Tax Assessor	Mobile Assessor License for new employees	1	\$700	\$700	0	\$700	\$0			\$0
115416	County Attorney	Licensing and Subscription for PracticeMaster Platinum License	7	\$556	\$3,892	7	\$556	\$3,892			\$0
115416	County Attorney	Licensing and Subscription for Platinum SQL Server License	16	\$160	\$2,560	16	\$160	\$2,560			\$0
115416	County Attorney	Annual subscription for Worldox (on 8 concurrent machines)	1	\$800	\$800	1	\$800	\$800			\$0
115416	County Attorney	Cumby Law Office Automation (normal maintenance, billed hourly)	1	\$5,000	\$5,000	1	\$5,000	\$5,000			\$0
115416	County Attorney	Cumby Law Office Automation (Install/Integration of PracticeMaster)	1	\$20,000	\$20,000	1	\$20,000	\$20,000			\$0
115419	Facility Services	Facility Dude Annual Maintenance (Maintenance Edge)	1	\$9,462	\$9,462	1	\$9,462	\$9,462			\$0
115419	Facility Services	Utility Bill Automation (Energy Manager UB Population)	1	\$2,407	\$2,407	1	\$2,407	\$2,407			\$0
115419	Facility Services	Utility Trac Plus (Energy Manager Pro)	1	\$6,291	\$6,291	1	\$6,291	\$6,291			\$0
115419	Facility Services	AutoCAD subscription (annual)	1	\$1,775	\$1,775	1	\$1,775	\$1,775			\$0
115420	Garage	Mac Tools ET7200 software update	1	\$1,400	\$1,400	1	\$1,400	\$1,400			\$0
115420	Garage	Identifix	1	\$1,428	\$1,428	1	\$1,428	\$1,428			\$0
115420	Garage	Snap-on Scanner Update	1	\$1,300	\$1,300	1	\$1,300	\$1,300			\$0
115422	Enterprise	Lanowepier endpoint upgrade	1	\$6,000	\$6,000	1	\$6,000	\$6,000			\$0
115422	Enterprise	PRTG Network Monitoring Tool	1	\$3,500	\$3,500	1	\$3,500	\$3,500			\$0
115422	Enterprise	KnowBe4 End User Security Testing & Training	1	\$25,000	\$25,000	1	\$25,000	\$25,000			\$0
115422	Enterprise	ESRI - ArcGIS Maintenance	1	\$40,000	\$40,000	1	\$40,000	\$40,000			\$0
115422	Enterprise	Adobe Acrobat Pro	15	\$400	\$6,000	15	\$400	\$6,000			\$0
115422	Enterprise	Adobe Acrobat Standard	80	\$250	\$20,000	80	\$250	\$20,000			\$0
115422	Enterprise	Southern Alarm (Misc. service calls)	1	\$8,000	\$8,000	1	\$8,000	\$8,000			\$0
115422	Enterprise	Tyco/Johnson Controls (Misc. service calls)	1	\$15,000	\$15,000	1	\$15,000	\$15,000			\$0
115422	Enterprise	Archive Social Subscription	1	\$5,000	\$5,000	1	\$5,000	\$5,000			\$0
115422	Enterprise	AT&T Netbond Service for MS Azure Cloud	1	\$35,000	\$35,000	1	\$35,000	\$35,000			\$0
115422	Enterprise	AT&T ASE Circuits EM & HSB	1	\$15,000	\$15,000	1	\$15,000	\$15,000			\$0
115422	Enterprise	Avtech Support	1	\$100	\$100	1	\$100	\$100			\$0
115422	Enterprise	Bits & Bytes - desktop & network support	1	\$20,000	\$20,000	1	\$20,000	\$20,000			\$0
115422	Enterprise	Citrix Support	1	\$2,500	\$2,500	1	\$2,500	\$2,500			\$0
115422	Enterprise	Citrix XenDesktop SA and Support	15	\$80	\$1,200	15	\$80	\$1,200			\$0
115422	Enterprise	Confluence renewal	1	\$1,500	\$1,500	1	\$1,500	\$1,500			\$0
115422	Enterprise	Consulting services for network	1	\$5,000	\$5,000	1	\$5,000	\$5,000			\$0
115422	Enterprise	DigiCert Certificates	1	\$1,000	\$1,000	1	\$1,000	\$1,000			\$0
115422	Enterprise	Domain Name Registrations	1	\$500	\$500	1	\$500	\$500			\$0
115422	Enterprise	Tenable Nessus	1	\$10,000	\$10,000	1	\$10,000	\$10,000			\$0
115422	Enterprise	Farragut - Permits & Inspections annual support	1	\$10,500	\$10,500	1	\$10,500	\$10,500			\$0
115422	Enterprise	Foundation Technologies - WAN Support	1	\$25,000	\$25,000	1	\$25,000	\$25,000			\$0
115422	Enterprise	PDC Deploy	1	\$2,700	\$2,700	1	\$2,700	\$2,700			\$0
115422	Enterprise	Highland Mapping - Consulting Services additional (Incl. GIS Server Upgrades)	1	\$8,000	\$8,000	1	\$8,000	\$8,000			\$0
115422	Enterprise	Highland Mapping - Consulting Services contract	1	\$7,500	\$7,500	1	\$7,500	\$7,500			\$0
115422	Enterprise	LogMein LastPass Password Manager	1	\$14,000	\$14,000	1	\$14,000	\$14,000			\$0
115422	Enterprise	ManageEngine Service Desk Plus	1	\$25,000	\$25,000	1	\$25,000	\$25,000			\$0
115422	Enterprise	MCNC Redundant Circuit and service LEC	1	\$8,500	\$8,500	1	\$8,500	\$8,500			\$0
115422	Enterprise	Morris Broadband Fiber Connectivity	1	\$17,000	\$17,000	1	\$17,000	\$17,000			\$0
115422	Enterprise	Michael & Associates Consulting Services for Microsoft Products	1	\$14,000	\$14,000	1	\$14,000	\$14,000			\$0
115422	Enterprise	Microsoft Enterprise Agreement	1	\$250,000	\$250,000	1	\$250,000	\$250,000			\$0
115422	Enterprise	Municode website hosting and support + Framework upgrade (\$10,000)	1	\$17,000	\$17,000	1	\$17,000	\$17,000			\$0
115422	Enterprise	NC ITS - MetroE Internet to Courthouse and MBB Internet for public WiFi	1	\$26,400	\$26,400	1	\$26,400	\$26,400			\$0
115422	Enterprise	ROK Technologies - GIS Consulting	1	\$1,000	\$1,000	1	\$1,000	\$1,000			\$0
115422	Enterprise	ROK Technologies - GoMaps Hosting	1	\$16,380	\$16,380	1	\$16,380	\$16,380			\$0
115422	Enterprise	Shadow Protect Backup Software Maintenance	1	\$3,300	\$3,300	1	\$3,300	\$3,300			\$0
115422	Enterprise	Sharefile Subscription	1	\$2,500	\$2,500	1	\$2,500	\$2,500			\$0
115422	Enterprise	SHI Microsoft Azure hosting including Expressroute (include HCSO)	1	\$20,000	\$20,000	1	\$20,000	\$20,000			\$0
115422	Enterprise	Splunk	1	\$6,000	\$6,000	1	\$6,000	\$6,000			\$0
115422	Enterprise	Survey Monkey for Teams	10	\$300	\$3,000	10	\$300	\$3,000			\$0
115422	Enterprise	NextGen A/V	1	\$35,000	\$35,000	1	\$35,000	\$35,000			\$0
115422	Enterprise	Symantec Antivirus	1	\$10,000	\$10,000	1	\$10,000	\$10,000			\$0
115422	Enterprise	VMWare Maintenance (Enterprise Plus - 1 VC Server, 12 sockets)	1	\$12,254	\$12,254	1	\$12,254	\$12,254			\$0
115431	Sheriff	APLR Maintenance	1	\$1,800	\$1,800	1	\$1,800	\$1,800			\$0
115431	Sheriff	Callibribe UFED Touch Logical License renewal	3	\$4,300	\$12,900	3	\$4,300	\$12,900			\$0
115431	Sheriff	Covertrack - Annual Subscription (existing devices)	3	\$600	\$1,800	3	\$600	\$1,800			\$0
115431	Sheriff	Covertrack - Annual Subscription	2	\$600	\$1,200	0	\$600	\$0			\$0
115431	Sheriff	Critical Software Renewal	1	\$600	\$600	1	\$600	\$600			\$0
115431	Sheriff	DCI user fees	1	\$32,000	\$32,000	1	\$32,000	\$32,000			\$0
115431	Sheriff	Drugtrak maintenance	1	\$650	\$650	1	\$650	\$650			\$0
115431	Sheriff	IAPRO Software Maintenance	1	\$4,500	\$4,500	1	\$4,500	\$4,500			\$0
115431	Sheriff	Leads Online pawn shop database	1	\$8,000	\$8,000	1	\$8,000	\$8,000			\$0
115431	Sheriff	Lexipol LE Manual	1	\$14,124	\$14,124	1	\$14,124	\$14,124			\$0
115431	Sheriff	Idemia (Morphotek) Maintenance	1	\$5,213	\$5,213	1	\$5,213	\$5,213			\$0
115431	Sheriff	Idemia (Morphotek) Maintenance	1	\$18,000	\$18,000	1	\$18,000	\$18,000			\$0
115431	Sheriff	Kimball Terminal Maintenance	1	\$2,500	\$2,500	1	\$2,500	\$2,500			\$0
115431	Sheriff	MSAB Xray Logical License	2	\$3,250	\$6,500	2	\$3,250	\$6,500			\$0
115431	Sheriff	Netmotion Maintenance	1	\$13,000	\$13,000	1	\$13,000	\$13,000			\$0
115431	Sheriff	Network Maintenance	1	\$5,000	\$5,000	1	\$5,000	\$5,000			\$0
115431	Sheriff	Nixle 360 Emergency Notification System	1	\$22,000	\$22,000	1	\$22,000	\$22,000			\$0
115431	Sheriff	MCCI (OneSource) LaserFiche Maintenance	1	\$700	\$700	1	\$700	\$700			\$0
115431	Sheriff	RES Workspace Pro Software maintenance for 911 (Not 911 fund eligible)	1	\$800	\$800	1	\$800	\$800			\$0
115431	Sheriff	NDS Yearly Support (not 911 fund eligible)	1	\$875	\$875	1	\$875	\$875			\$0
115431	Sheriff	Priority Dispatch License (not 911 fund eligible)	1	\$1,300	\$1,300	1	\$1,300	\$1,300			\$0
115431	Sheriff	Impervia Single Sign-On	1	\$20,000	\$20,000	0	\$20,000	\$0			\$0
115431	Sheriff	Star Asset LEC Access Card System Maintenance	1	\$2,300	\$2,300	1	\$2,300	\$2,300			\$0
115431	Sheriff	SuTec Casper Connect for 6 tracking devices (CID)	6	\$923	\$5,538	6	\$923	\$5,538			\$0
115431	Sheriff	VMWare Maintenance (Enterprise - 1 VC Server, 12 sockets) (2/3 of total)	1	\$16,382	\$16,382	1	\$16,382	\$16,382			\$0
115431	Sheriff	WatchGuard Camera Evidence Library maintenance - existing licenses	78	\$150	\$11,700	78	\$150	\$11,700			\$0
115431	Sheriff	WatchGuard Camera Evidence Library maintenance - for replacement vehicles requested	15	\$150	\$2,250	15	\$150	\$2,250			\$0



115431	Sheriff	WatchGuard Camera Evidence Library maintenance - for new employees	5	\$150	\$750	0	\$150	\$0		\$0
115431	Sheriff	Southern Software Annual (Sheriff's Portion)	1	\$40,325	\$40,325	1	\$40,325	\$40,325		\$0
115431	Sheriff	BIS OCR Remote Support for Interview Room Upgrade	5	\$500	\$2,500	5	\$500	\$2,500		\$0
115431	Sheriff	DroneHerds Replacement Plan Renewal (Feb 2022 - Feb 2023)	1	\$939	\$939	1	\$939	\$939		\$0
115431	Sheriff	DroneSense Annual License	1	\$2,388	\$2,388	1	\$2,388	\$2,388		\$0
115431	Sheriff	Intrinsic Patrol Eyes Body Cameras - Redaction service & uploading license	1	\$27,269	\$27,269	1	\$27,269	\$27,269		\$0
115431	Sheriff	OS Forensics Software Renewal - ICAC 11/3/22-11/2/23	1	\$799	\$799	1	\$799	\$799		\$0
115431	Sheriff	PenLink - Drug Unit to view & analyze cell phone forensic data	1	\$29,306	\$29,306	0	\$29,306	\$0		\$0
115431	Sheriff	Sheriff's App Maintenance & Support	1	\$5,995	\$5,995	1	\$5,995	\$5,995		\$0
115431	Sheriff	Smart Safety Software - ScenePD License	4	\$408	\$1,632	4	\$408	\$1,632		\$0
115431	Detention	Lexipol Jailers Manual	1	\$7,638	\$7,638	1	\$7,638	\$7,638		\$0
115431	Detention	Idemia (Morphotek) Livescan Maintenance	1	\$4,876	\$4,876	1	\$4,876	\$4,876		\$0
115431	Detention	Timekeeping Guard1 Software Maintenance	1	\$395	\$395	1	\$395	\$395		\$0
115433	Emergency Management	First Arriving Digital Signage for Emergency Services Center & Satellite Stations	1	\$3,990	\$3,990	1	\$3,990	\$3,990		\$0
115433	Emergency Management	Salamander Inventory Control & Accountability Software (County portion)	1	\$2,600	\$2,600	1	\$2,600	\$2,600		\$0

115433	Emergency Management	Salamander Inventory Control & Accountability Software (Fire & Rescue Assn)	1	\$2,160	\$2,160	1	\$2,160	\$2,160		\$0
115433	Emergency Management	Oris Track Disaster Software	1	\$6,720	\$6,720	1	\$6,720	\$6,720		\$0
115433	Emergency Management	SARTOPO Incident Mapping Software	1	\$500	\$500	1	\$500	\$500		\$0
115434	Fire Services	Code Messaging	1	\$6,637	\$6,637	1	\$6,637	\$6,637		\$0
115434	Fire Services	Smartdraw	4	\$75	\$300	4	\$75	\$300		\$0
115434	Fire Services	Active911	5	\$14	\$70	5	\$14	\$70		\$0
115434	Fire Services	Emergency Reporting	1	\$2,400	\$2,400	1	\$2,400	\$2,400		\$0
115434	Fire Services	Salamander - for ID badges	1	\$500	\$500	1	\$500	\$500		\$0
115434	Fire Services	Netmotion Licenses	1	\$9,000	\$9,000	1	\$9,000	\$9,000		\$0
115436	Wellness	Microsoft software (specialized program for Behavioral Health)	12	\$5	\$60	12	\$5	\$60		\$0
115436	Wellness	Adobe Acrobat Pro DC (specialized program for Behavioral Health)	12	\$15	\$180	12	\$15	\$180		\$0
115437	FMS	Vaiko Education Tracking & Scheduling System Monthly Fee	12	\$600	\$7,200	12	\$600	\$7,200		\$0
115437	FMS	FSO Solutions Electronic Health Record Annual Subscription	1	\$18,474	\$18,474	1	\$18,474	\$18,474		\$0
115437	FMS	FSO Solutions - Health Care Data Exchange (HDE)	1	\$573	\$573	1	\$573	\$573		\$0
115437	FMS	Active911	18	\$14	\$252	18	\$14	\$252		\$0
115437	FMS	EMS One/Online EMS Training Program	1	\$4,675	\$4,675	1	\$4,675	\$4,675		\$0
115438	Animal Services	AnimalShelterNet Standard Support	1	\$1,095	\$1,095	1	\$1,095	\$1,095		\$0
115438	Animal Services	AnimalShelterNet Workstation Licenses	7	\$120	\$840	7	\$120	\$840		\$0
115439	Site Development	Carlson Software (AutoCad) Annual Maintenance Cost	1	\$158	\$158	1	\$158	\$158		\$0
115439	Site Development	SWPPPTTrack License (monthly user fee)	12	\$300	\$3,600	12	\$300	\$3,600		\$0
115510	Health	NAVEX Policy Tech Professional Software Annual Subscription	1	\$4,543	\$4,543	1	\$4,543	\$4,543		\$0
115510	Health	SHI Microsoft Licenses (required for expanded COVID-19 staffing)	1	\$8,264	\$8,264	1	\$8,264	\$8,264		\$0
115512	Environmental Health	CDP/Environmental Health Staff/Food & Lodging Inspections	1	\$21,900	\$21,900	1	\$21,900	\$21,900		\$0
115582	Veterans Services	Hot Docs Veterans Benefits Software	1	\$274	\$274	1	\$274	\$274		\$0
115611	Library	Foundation Technologies - Annual Network Maintenance	1	\$25,000	\$25,000	1	\$25,000	\$25,000		\$0
115611	Library	Adobe Creative Suite Web Premium Subscription	1	\$650	\$650	1	\$650	\$650		\$0
115611	Library	Municode Website Maintenance	1	\$600	\$600	1	\$600	\$600		\$0
115611	Library	Citrix XenDesktop SA and Support (115 seats)	1	\$9,700	\$9,700	1	\$9,700	\$9,700		\$0
115611	Library	Envisionware Maintenance	1	\$2,700	\$2,700	1	\$2,700	\$2,700		\$0
115611	Library	Envisionware Mobile Printing Annual Subscription	1	\$1,500	\$1,500	1	\$1,500	\$1,500		\$0
115611	Library	Intel Stick Software annual support	1	\$280	\$280	1	\$280	\$280		\$0
115611	Library	OCLC Annual Cataloging Subscription	1	\$16,900	\$16,900	1	\$16,900	\$16,900		\$0
115611	Library	PTFS Archivalware Maintenance	1	\$9,100	\$9,100	1	\$9,100	\$9,100		\$0
115611	Library	Star Asset Maintenance & Support	1	\$3,600	\$3,600	1	\$3,600	\$3,600		\$0
115611	Library	Team Software Web Browser	1	\$125	\$125	1	\$125	\$125		\$0
115611	Library	Parking Lot WiFi (Main, Etowah, Fletcher)	1	\$7,440	\$7,440	1	\$7,440	\$7,440		\$0
115611	Library	SpringShare - LibCal	1	\$1,000	\$1,000	1	\$1,000	\$1,000		\$0
115611	Library	Tech Logic Equipment Maintenance & Support	1	\$20,450	\$20,450	1	\$20,450	\$20,450		\$0
115611	Library	AT&T ASE Circuits	1	\$20,000	\$20,000	1	\$20,000	\$20,000		\$0
115612	Library	SurveyMonkey Annual Subscription - 1 user	1	\$300	\$300	1	\$300	\$300		\$0
115612	Library	Security Cameras (2 for Fletcher)	2	\$500	\$1,000	2	\$500	\$1,000		\$0
115612	Library	Security Cameras System for Edneyville (2 inside 2 outside)	1	\$5,000	\$5,000	1	\$5,000	\$5,000		\$0
115612	Library	Network Drops (Fletcher, Mills River, & Etowah)	1	\$900	\$900	1	\$900	\$900		\$0
115612	Recreation	Canva Business Account	1	\$120	\$120	1	\$120	\$120		\$0
115612	Recreation	Playground/Parks Software	1	\$2,930	\$2,930	1	\$2,930	\$2,930		\$0
115612	Recreation	RecDesk	1	\$3,900	\$3,900	1	\$3,900	\$3,900		\$0
115612	Recreation	SkyLogic (outdoor light scheduling system)	1	\$300	\$300	1	\$300	\$300		\$0
115612	Recreation	When 2 Work Subscription (shift scheduling software)	1	\$200	\$200	1	\$200	\$200		\$0
115612	Recreation	Pandora Business Account (music)	1	\$350	\$350	1	\$350	\$350		\$0
115612	Recreation	Survey Monkey (advantage plan)	1	\$408	\$408	1	\$408	\$408		\$0
115612	Recreation	Mail Chimp (mass e-mail subscription)	1	\$775	\$775	1	\$775	\$775		\$0
<b>TOTAL GENERAL FUND CONTRACTED TECHNOLOGY SERVICES</b>						<b>\$2,000,584</b>		<b>\$1,948,628</b>		<b>\$0</b>

LEGAL PUBLICATIONS (115422-523400)										
ORG NUMBER	GF DEPARTMENT	DESCRIPTION OF EQUIPMENT	DEPARTMENTAL REQUEST			MANAGER PROPOSED			BOARD APPROVED	
			QTY.	UNIT COST	TOTAL REQUEST	QTY.	UNIT COST	TOTAL PROPOSED	QTY.	UNIT COST
115611	Library	Entered in Legal Publications (WS23400) - Form D	1	\$30,800	\$30,800	1	\$30,800	\$30,800		\$0
<b>TOTAL GENERAL FUND LEGAL PUBLICATIONS</b>						<b>\$30,800</b>		<b>\$30,800</b>		<b>\$0</b>
<b>TOTAL GENERAL FUND TECHNOLOGY REQUESTS</b>						<b>\$2,881,904</b>		<b>\$2,760,613</b>		<b>\$0</b>

**REGISTER OF DEEDS**

NON-EXPENDABLE TECHNOLOGY (115418-526020) (\$500 < X < \$5000)										
ORG NUMBER	DEPARTMENT	DESCRIPTION OF EQUIPMENT	DEPARTMENTAL REQUEST			MANAGER PROPOSED			BOARD APPROVED	
			QTY.	UNIT COST	TOTAL REQUEST	QTY.	UNIT COST	TOTAL PROPOSED	QTY.	UNIT COST
115418	Register of Deeds	Replacement Computers (non-expendable)	22	\$1,250	\$27,500	22	\$1,250	\$27,500		\$0
<b>TOTAL REGISTER OF DEEDS NON-EXPENDABLE TECHNOLOGY</b>						<b>\$27,500</b>		<b>\$27,500</b>		<b>\$0</b>
<b>TOTAL REGISTER OF DEEDS TECHNOLOGY REQUESTS</b>						<b>\$27,500</b>		<b>\$27,500</b>		<b>\$0</b>

CLERK OF COURTS										
CAPITAL TECHNOLOGY (115421-552000) (> \$5000)										
ORG NUMBER	DEPARTMENT	DESCRIPTION OF EQUIPMENT	DEPARTMENTAL REQUEST			MANAGER PROPOSED			BOARD APPROVED	
			QTY.	UNIT COST	TOTAL REQUEST	QTY.	UNIT COST	TOTAL PROPOSED	QTY.	UNIT COST
115421	Clerk of Courts	AV Courtroom Upgrades	1	\$15,000	\$15,000	1	\$15,000	\$15,000		\$0
<b>TOTAL CLERK OF COURT CAPITAL TECHNOLOGY</b>					<b>\$15,000</b>			<b>\$15,000</b>		<b>\$0</b>
CONTRACTED TECHNOLOGY SERVICES (115421-539000)										
ORG NUMBER	DEPARTMENT	DESCRIPTION OF EQUIPMENT	DEPARTMENTAL REQUEST			MANAGER PROPOSED			BOARD APPROVED	
			QTY.	UNIT COST	TOTAL REQUEST	QTY.	UNIT COST	TOTAL PROPOSED	QTY.	UNIT COST
115421	Clerk of Courts	Jury Commander Jury Selection Software Annual Maintenance	1	\$3,266	\$3,266	1	\$3,266	\$3,266		\$0
<b>TOTAL CLERK OF COURTS CONTRACTED TECHNOLOGY SERVICES</b>					<b>\$3,266</b>			<b>\$3,266</b>		<b>\$0</b>
<b>TOTAL CLERK OF COURT TECHNOLOGY REQUESTS</b>					<b>\$18,266</b>			<b>\$18,266</b>		<b>\$0</b>
DSS										
NON-CAPITAL TECHNOLOGY (115531-526201) (< \$500)										
ORG NUMBER	DEPARTMENT	DESCRIPTION OF EQUIPMENT	DEPARTMENTAL REQUEST			MANAGER PROPOSED			BOARD APPROVED	
			QTY.	UNIT COST	TOTAL REQUEST	QTY.	UNIT COST	TOTAL PROPOSED	QTY.	UNIT COST
115531	DSS	Misc. maintenance on equipment out of warranty, printers & scanners	1	\$5,000	\$5,000	1	\$5,000	\$5,000		\$0
115531	DSS	Signature Pads	65	\$150	\$9,750	65	\$150	\$9,750		\$0
115531	DSS	Mfifs + Service	3	\$700	\$3,300	3	\$700	\$3,300		\$0
115531	DSS	Phone System (DSS portion)	1	\$125,000	\$125,000	1	\$125,000	\$125,000		\$0
<b>TOTAL DSS NON-CAPITAL TECHNOLOGY</b>					<b>\$143,250</b>			<b>\$143,250</b>		<b>\$0</b>
NON-EXPENDABLE TECHNOLOGY (115531-526020) (\$500 < X < \$5000)										
ORG NUMBER	DEPARTMENT	DESCRIPTION OF EQUIPMENT	DEPARTMENTAL REQUEST			MANAGER PROPOSED			BOARD APPROVED	
			QTY.	UNIT COST	TOTAL REQUEST	QTY.	UNIT COST	TOTAL PROPOSED	QTY.	UNIT COST
115531	DSS	Computers due for replacement (laptops as desktop replacements)	67	\$2,200	\$147,400	67	\$2,200	\$147,400		\$0
115531	DSS	48 Port phone switch	1	\$5,000	\$5,000	1	\$5,000	\$5,000		\$0
<b>TOTAL DSS NON-EXPENDABLE TECHNOLOGY</b>					<b>\$152,400</b>			<b>\$152,400</b>		<b>\$0</b>
CAPITAL TECHNOLOGY (115531-552000) (> \$5000)										
ORG NUMBER	DEPARTMENT	DESCRIPTION OF EQUIPMENT	DEPARTMENTAL REQUEST			MANAGER PROPOSED			BOARD APPROVED	
			QTY.	UNIT COST	TOTAL REQUEST	QTY.	UNIT COST	TOTAL PROPOSED	QTY.	UNIT COST
115531	DSS	Server replacement	3	\$50,000	\$150,000	3	\$50,000	\$150,000		\$0
<b>TOTAL CLERK OF COURT CAPITAL TECHNOLOGY</b>					<b>\$150,000</b>			<b>\$150,000</b>		<b>\$0</b>
CONTRACTED TECHNOLOGY SERVICES (115531-539000)										
ORG NUMBER	DEPARTMENT	DESCRIPTION OF EQUIPMENT	DEPARTMENTAL REQUEST			MANAGER PROPOSED			BOARD APPROVED	
			QTY.	UNIT COST	TOTAL REQUEST	QTY.	UNIT COST	TOTAL PROPOSED	QTY.	UNIT COST
115531	DSS	Citrix Desktop & Netscaler S&A Support	1	\$15,000	\$15,000	1	\$15,000	\$15,000		\$0
115531	DSS	Laserfiche (MCCI/One Source) Support	1	\$37,000	\$37,000	1	\$37,000	\$37,000		\$0
115531	DSS	Maximus Corelis Software Support	1	\$2,685	\$2,685	1	\$2,685	\$2,685		\$0
115531	DSS	MS Server Licenses (Enterprise Agreement)	1	\$8,000	\$8,000	1	\$8,000	\$8,000		\$0
115531	DSS	Office 365, Hosted Exchange Email/Office/OneDrive Enterprise License	200	\$240	\$48,000	200	\$240	\$48,000		\$0
115531	DSS	Network consultation services (verification of cabling)	1	\$10,000	\$10,000	1	\$10,000	\$10,000		\$0
115531	DSS	Nkile Emergency Alert Subscription (DSS Portion of \$3,000)	1	\$1,800	\$1,800	1	\$1,800	\$1,800		\$0
115531	DSS	Shadow Protect Server Edition	1	\$1,000	\$1,000	1	\$1,000	\$1,000		\$0
115531	DSS	Xentigo (Citrix) Sharefile Encrypted Email (\$34/yr. * 75 + 800)	1	\$3,330	\$3,330	1	\$3,330	\$3,330		\$0
115531	DSS	Adobe Acrobat Pro Licenses	3	\$190	\$570	3	\$190	\$570		\$0
115531	DSS	VPN Licenses	102	\$10	\$1,020	102	\$10	\$1,020		\$0
115531	DSS	Symantec Endpoint Protection (Maintenance 250 @ \$10.00/ea.)	250	\$10	\$2,500	250	\$10	\$2,500		\$0
115531	DSS	TagrText Secure Real Time Texting (101 Licenses @ (\$10 +\$1)k12)	1	\$13,000	\$13,000	1	\$13,000	\$13,000		\$0
115531	DSS	Internet Connection (MCNC)	1	\$8,970	\$8,970	1	\$8,970	\$8,970		\$0
115531	DSS	Internet Connection (AT&T)	1	\$10,300	\$10,300	1	\$10,300	\$10,300		\$0
<b>TOTAL DSS CONTRACTED TECHNOLOGY SERVICES</b>					<b>\$163,775</b>			<b>\$163,775</b>		<b>\$0</b>
<b>TOTAL DSS TECHNOLOGY REQUESTS</b>					<b>\$609,425</b>			<b>\$609,425</b>		<b>\$0</b>
REVALUATION RESERVE										
TECHNOLOGY (255417-526201)										
ORG NUMBER	DEPARTMENT	DESCRIPTION OF EQUIPMENT	DEPARTMENTAL REQUEST			MANAGER PROPOSED			BOARD APPROVED	
			QTY.	UNIT COST	TOTAL REQUEST	QTY.	UNIT COST	TOTAL PROPOSED	QTY.	UNIT COST
255417	Revaluation Reserve	Pictometry ChangeFinder	1	\$28,000	\$28,000	1	\$28,000	\$28,000		\$0
255417	Revaluation Reserve	CAMA Upgrade	1	\$75,000	\$75,000	1	\$75,000	\$75,000		\$0
255417	Revaluation Reserve	Mobile Assessor - Annual Maintenance and Support Fees	1	\$21,270	\$21,270	1	\$21,270	\$21,270		\$0
255417	Revaluation Reserve	Replacement LR/CAMA Densell Server (Hardware)	1	\$15,000	\$15,000	1	\$15,000	\$15,000		\$0
<b>TOTAL REVAL RESERVE TECHNOLOGY</b>					<b>\$139,270</b>			<b>\$139,270</b>		<b>\$0</b>
<b>TOTAL REVAL RESERVE REQUESTS</b>					<b>\$139,270</b>			<b>\$139,270</b>		<b>\$0</b>
E911										
TECHNOLOGY (285411-526201)										
ORG NUMBER	DEPARTMENT	DESCRIPTION OF EQUIPMENT	DEPARTMENTAL REQUEST			MANAGER PROPOSED			BOARD APPROVED	
			QTY.	UNIT COST	TOTAL REQUEST	QTY.	UNIT COST	TOTAL PROPOSED	QTY.	UNIT COST
285411	E911	NotePage Maintenance	1	\$395	\$395	1	\$395	\$395		\$0
285411	E911	Southern Software Maintenance	1	\$35,000	\$35,000	1	\$35,000	\$35,000		\$0
285411	E911	Everidge Recorder Upgrade w/ 1 year of Maintenance	1	\$98,090	\$98,090	1	\$98,090	\$98,090		\$0
285411	E911	Priority Dispatch Service Plan renewal	1	\$15,600	\$15,600	1	\$15,600	\$15,600		\$0
285411	E911	Cybermetrics Local Backup Hardware Maintenance	1	\$1,000	\$1,000	1	\$1,000	\$1,000		\$0
285411	E911	Nutanix Annual Maintenance (1/6 of total)	1	\$22,000	\$22,000	1	\$22,000	\$22,000		\$0
285411	E911	Zetron Fire Station Alerting	1	\$36,427	\$36,427	1	\$36,427	\$36,427		\$0
285411	E911	Southern Software Interface for Zetron	1	\$18,300	\$18,300	1	\$18,300	\$18,300		\$0
295411	E911	Zetron Fire Station Alerting Support	1	\$8,300	\$8,300	1	\$8,300	\$8,300		\$0
285411	E911	Veem Backup Software Maintenance	1	\$2,300	\$2,300	1	\$2,300	\$2,300		\$0
285411	E911	VMWare Maintenance & Support (1/3 of total)	1	\$9,000	\$9,000	1	\$9,000	\$9,000		\$0
<b>TOTAL E911 TECHNOLOGY</b>					<b>\$247,012</b>			<b>\$247,012</b>		<b>\$0</b>
<b>TOTAL E911 REQUESTS</b>					<b>\$247,012</b>			<b>\$247,012</b>		<b>\$0</b>



HUMAN RESOURCES		
115405	(1) HR Analyst	\$ 79,180
115405	- Technology requests & office furniture for HR Analyst	\$ 5,800
115405	(1) HR Specialist	\$ 71,020
115405	- Technology requests & office furniture for HR Specialist	\$ 6,060
115405	2nd ID scanner to read identification documents (Note: 1 scanner funded for FY22)	\$ 500
SUBTOTAL - HUMAN RESOURCES		\$ 162,560

ELECTIONS		
115408	Salary increase for Director requested by Board of Elections	\$ 935
SUBTOTAL - ELECTIONS		\$ 935

TAX ASSESSOR		
115414	(1) Real Property Appraiser 1	\$ 56,592
115414	- Technology requests for Real Property Appraiser	\$ 5,410
115414	- New vehicle for Real Property Appraiser	\$ 26,160
115414	(1) Compliance Auditor	\$ 62,858
115414	- Technology requests for Compliance Auditor	\$ 2,760

**UNFUNDED EXPANSION BUDGET REQUESTS**

DEPARTMENT	ITEM REQUESTED	COST
115414	Data Processing Supplies	\$ 2,000
115414	Legal Services	\$ 10,000
SUBTOTAL - TAX ASSESSOR		\$ 165,780

TAX COLLECTIONS		
115415	Legal Services	\$ 5,000
SUBTOTAL - TAX COLLECTIONS		\$ 5,000

REGISTER OF DEEDS		
115418	Printing & Binding	\$ 10,000
SUBTOTAL - REGISTER OF DEEDS		\$ 10,000

FACILITY SERVICES		
115419	(1) Powr-Flite Floor Buffer 17"	\$ 740
115419	(1) Powr-Flite Orbital Square Floor Machine	\$ 1,410
115419	(1) Powr-Flite 28" Floor Sweeper	\$ 1,725
SUBTOTAL - FACILITY SERVICES		\$ 3,875

INFORMATION TECHNOLOGY		
115422	(1) Administrative Assistant 1	\$ 50,109
SUBTOTAL - INFORMATION TECHNOLOGY		\$ 50,109

SHERIFF		
115431	Salaries and Wages: Overtime	\$ 20,507
115431	(5) Senior Deputies (\$70,113.20 ea.)	\$ 350,566
115431	(5) New cars & related equipment for new deputies (\$49,753 ea.)	\$ 248,765
115431	(5) Wearing apparel for new deputies (\$2,958 ea.)	\$ 14,790
115431	(1) Covert Video Monitoring System (Pole Camera)	\$ 7,085
115431	(1) Button Camera for Undercover Operations	\$ 7,800
115431	(1) Challenger Cargo Trailer	\$ 6,252
115431	Request to replace (2) sedans with (2) SUVs	\$ 17,254
115431	Additional Drug Enforcement Program Funds	\$ 20,000
115431	Technology items	\$ 65,431
SUBTOTAL - SHERIFF		\$ 758,450



**UNFUNDED EXPANSION BUDGET REQUESTS**

<b>DEPARTMENT</b>	<b>ITEM REQUESTED</b>	<b>COST</b>
115612	Maintenance Shop at Jackson Park	\$ 1,200,000
<b>SUBTOTAL - RECREATION</b>		<b>\$ 1,284,759</b>
<b>TOTAL UNFUNDED EXPANSION REQUESTS</b>		<b>\$ 4,432,462</b>
<b>Less Reappraisal Reserve Fund</b>		<b>\$ -</b>
<b>TOTAL GENERAL FUND UNFUNDED EXPANSION REQUESTS</b>		<b>\$ 4,432,462</b>
<b>TOTAL TAX RATE EQUIVALENT</b>		<b>\$0.027177</b>

Chairman Lapsley requested staff look at the cost of repairing the artificial turf at the activity center, and parking for the Etowah Trail.

Commissioner Edney questioned if we should continue repair of the building at Jackson Park, or consider tearing it down. He asked staff to look at the fee for using the Justice Academy. Commissioner Edney would like to see keycard entry in all county buildings. Marcus Jones is working on the cost and will bring a report back in 60 days. The Historic Courthouse will be first on the list following by the King Street building. County soccer fields are in great need of repair.

**NOMINATIONS - add on**

**1. Henderson County Transportation Advisory Committee – 1 vac.**

Vice-Chair McCall nominated Stephanie Gosnell for position #1.

*Chairman Lapsley made the motion to accept the appointment of Stephanie Gosnell to position #1 by acclamation. All voted in favor and the motion carried.*

**2. Henderson Tourism Development Authority – 1 vac.**

The Chamber of Commerce nominates Selena Einwechter for position #9.

*Chairman Lapsley made the motion to accept the appointment of Selena Einwechter to position #9 by acclamation. All voted in favor and the motion carried.*

**3. Hendersonville Business Advisory Committee – 1 vac.**

Vice-Chair McCall nominated Rebecca Waggoner for position #1.

*Chairman Lapsley made the motion to accept the appointment of Rebecca Waggoner to position #1 by acclamation. All voted in favor and the motion carried.*

**4. Hospital Corporation Board of Directors/UNCH – 6 vac.**

Chairman Lapsley nominated Tamela Albrecht for position #6.

*Chairman Lapsley made the motion to accept the appointment of Tamela Albrecht to position #6 by acclamation. All voted in favor and the motion carried.*

Commissioner Edney stated the Board had received the approved Hospital nominees for positions #4, 5, 7 & 8 - Anthony McMinn for position #4, Vivian Bolanos for position #5, Hall Waddell for position #7, and Jimmy Chandler for position #8.

*Chairman Lapsley made the motion to accept the appointment of Anthony McMinn to position #4, Vivian Bolanos to position #5, Hall Waddell to position #7 and Jimmy Chandler to position #8 by acclamation. All voted in favor and the motion carried.*

Chairman Lapsley nominated Commissioner Edney for the commissioner representative position #13.

*Chairman Lapsley made the motion to accept the appointment of Commissioner Edney to position #13 by acclamation. All voted in favor and the motion carried.*

### **5. Industrial Facilities and Pollution Control Financing Authority – 1 vac.**

Commissioner Edney nominated Kevin Campbell for position #1.

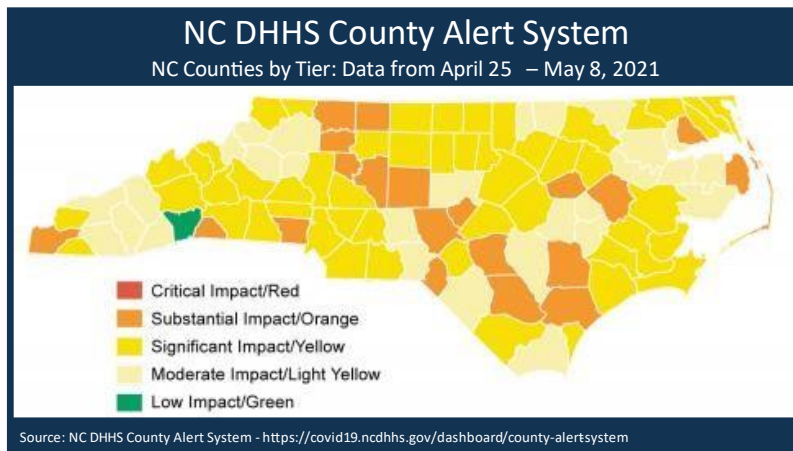
*Chairman Lapsley made the motion to accept the appointment of Kevin Campbell to position #1 by acclamation. All voted in favor and the motion carried.*

### **COMMISSIONER UPDATES**

Commissioner updates include current and ongoing items of interest in the County and allow commissioners an opportunity to bring the full Board up to date on issues that occur between meetings. Commissioners may also use this opportunity to report on related committee work and assignments.

### **COVID 19 Update**

Jimmy Brissie shared the map below indicating Henderson County now in the low impact range with COVID 19.



### **Cemetery Commission Letter**

Commissioner Andreotta had written a letter regarding Shepherds Memorial Park to the Cemetery Commission. He shared the letter with the Board and asked if they would like to sign along with him.

It was consensus of the Board to not sign the letter and allow Shepherds Memorial Park more time.

### **Interim appointment to County Manager position**

Chairman Lapsley stated everyone is aware that the Henderson County Manager Steve Wyatt announced his pending retirement from public service 2 months ago at the March 17, 2021 meeting of the Board of Commissioners.

Since that announcement, the Board has met on 3 occasions in closed session to discuss the process by which a new person will be selected to fill this position in County Government.

It has been stated to the Board that the selection of the County Manager is the most important decision that a Board of County Commissioners will make on behalf of its citizens.

During the Board discussions about how to go through this process the question was raised "Are there any existing County staff members qualified and interested in a promotion to the position?" Clearly there are several that meet that criteria and would be prime candidates for consideration by the Board.

The Board feels that while opening up the selection process to outside candidates has significant benefits, the prompt review of any inhouse employees would be a very beneficial first step. Manager Wyatt helped us with this process and a well-qualified and experienced candidate rose to our attention in short order.

A formal interview of the candidate was arranged with the Board and it did not take long for a tentative agreement to be reached between us. This Board is pleased to announce today that effective July 1, 2021 the position of Interim County Manager for Henderson County will be filled by John B. Michell.

As everyone knows, John is the current Business and Community Development Director for Henderson County and has been in that position for the past 8 years. He has worked very closely with Manager Wyatt and the Board of Commissioners on a wide range of assignments including large capital investment projects like the Health Sciences Building, Hendersonville High School and others.

John has agreed to serve as the Interim County Manager for 6 months as a probationary period to see if both he and the Board are comfortable to execute a long term employment contract. OIn behalf of the Board he introduced the incoming Interim County Manager John B. Mitchell.

*Commissioner Edney made the motion to gratify the appointment of John Mitchell as Interim County Manager effective Juny 1, 2021. All voted in favor and the motion carried.*

**ADJOURN**

*Chairman Lapsley made the motion to adjourn at 3:50 p.m. All voted in favor and the motion carried.*

Attest:

---

Teresa L. Wilson, Clerk to the Board

---

William Lapsley, Chairman



**During the May 19, 2021 regular meeting, the Board enacted the following:**

**2021.33 Resolution of Appreciation – Clerk to the Board Teresa “Terry” Wilson**

**2021.34 Special Revenue Fund – Other Miscellaneous Governmental Activities**

**2021.35 CCP Consultant Contract Approval**

**2021.36 MOU & Budget Amendment for Ecusta Trail Bridge Loan**

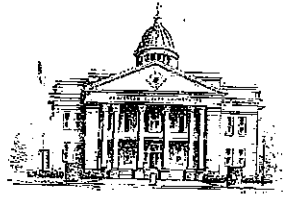
**2021.37 Ratify Amendment to Articles of Incorporation and Bylaws of Henderson County Hospital Corporation**

**2021.38 One North Carolina Fund Grant**

**Henderson County  
Board of Commissioners**

1 Historic Courthouse Square • Suite 1 • Hendersonville, NC 28792  
Phone (828) 697-4808 • Fax (828) 692-9855 • www.hendersoncountync.gov

William G. Lapsley  
Chairman  
Rebecca K. McCall  
Vice-Chairman



J. Michael Edney  
Daniel J. Andreotta  
David H. Hill

**RESOLUTION OF APPRECIATION**

**TERESA WILSON**

**HENDERSON COUNTY CLERK TO THE BOARD OF COMMISSIONERS**

- WHEREAS** Teresa “Terry” Wilson is a native of Western North Carolina. She graduated from East Hendersonville High School and Blue Ridge Community College; and
- WHEREAS** Terry Wilson first began her career with Henderson County in the Henderson County Tax Collector’s Office, working there from December 2000 through September 2006; and
- WHEREAS** Terry Wilson was named Deputy Clerk to the Board of Commissioners in September 2006; and
- WHEREAS,** having served faithfully and dutifully as the Deputy Clerk to the Board of Commissioners, on May 4, 2009, Terry was sworn into the office of Henderson County Clerk to the Board of Commissioners; and
- WHEREAS** Terry Wilson received her certification as a North Carolina County Clerk from the University of North Carolina School of Government in 2007; and
- WHEREAS,** during her tenure as Clerk, Terry Wilson amassed a wealth of institutional knowledge and provided outstanding service to the Board of Commissioners, staff, and citizens of Henderson County; and
- WHEREAS** Terry Wilson will retire from her service to Henderson County and its citizens on June 1, 2021.

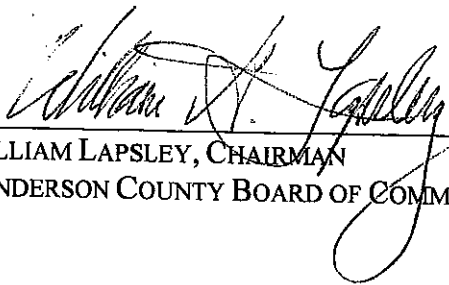
**NOW, THEREFORE, BE IT RESOLVED** that the Henderson County Board of Commissioners expresses their deep admiration for the experience and wisdom that Terry Wilson brought to the positions that she served in with Henderson County. On behalf of the citizens and staff of Henderson County, we appreciate and commend you on a job well done, Terry Wilson.

In witness whereof I have hereunto set my hand and caused the seal of the County of Henderson to be affixed.

Adopted this the 19<sup>th</sup> day of May 2021.

ATTEST:

  
DENISA A. LAUFFER, CLERK TO THE BOARD

  
WILLIAM LAPSLEY, CHAIRMAN  
HENDERSON COUNTY BOARD OF COMMISSIONERS



**REQUEST FOR BOARD ACTION**

**HENDERSON COUNTY  
BOARD OF COMMISSIONERS**

**MEETING DATE:** May 19, 2021

**SUBJECT:** Special Revenue Fund – Other Miscellaneous Governmental Activities

**PRESENTERS:** Samantha R. Reynolds, Finance Director

**ATTACHMENTS:** Yes  
1. Budget Amendment

**SUMMARY OF REQUEST:**

The Governmental Accounting Standards Board (GASB) has issued a new standard that is in effect for FY2021. The implementation of GASB Statement No. 84 – Fiduciary Activities, requires changes to fiduciary reporting for North Carolina local governments. Each individual fund and account currently reported as Agency Funds in the County's Annual Comprehensive Financial Report has been evaluated, resulting in the reclassification of several of these funds. Those reclassified funds will be recorded in a Special Revenue Fund going forward, titled "Other Miscellaneous Governmental Activities".

The Board is requested to approve the creation of the new Special Revenue Fund to reclassify non-fiduciary type activity. The Board is also requested to approve the necessary budget amendments to appropriately budget for non-fiduciary type activities in accordance with GASB Statement No. 84.

**BOARD ACTION REQUESTED:**

The Board is requested to approve the creation of the new Special Revenue Fund, and the associated budget amendment to comply with GASB Statement 84.

***Suggested Motion:***

*I move the Board approve the creation of the new Special Revenue Fund, and the associated budget amendment to comply with GASB Statement 84.*

**LINE-ITEM TRANSFER REQUEST  
HENDERSON COUNTY**



Department: FINANCE

Please make the following line-item transfers:

What expense line-item is to be increased?

Account	Line-Item Description	Amount
<u>115498-563000</u>	<u>ECON DEV - PAYMENTS TO OTHER AGENCIES</u>	<u>\$7,760,000</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	\$7,760,000

What expense line-item is to be decreased? Or what additional revenue is now expected?

Account	Line-Item Description	Amount
<u>114230-421000</u>	<u>ARTICLE 39 - ONE CENT</u>	<u>\$3,000,000</u>
<u>114230-422000</u>	<u>ARTICLE 40 - 1/2 CENT</u>	<u>\$2,500,000</u>
<u>114230-423000</u>	<u>ARTICLE 42 - 1/2 CENT</u>	<u>\$2,260,000</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	\$7,760,000

**Justification:** Please provide a brief justification for this line-item transfer request.  
 TO BUDGET FOR BRIDGE LOAN FOR RAILS TO TRAILS PROGRAM. PAYBACK IS EXPECTED FROM CONSERVING CAROLINA ONCE NCDOT REIMBURSEMENT IS RECEIVED FROM THE NCDOT. BOARD APPROVED 5.19.2021.

\_\_\_\_\_  
Authorized by Department Head

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized by Budget Office

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized by County Manager

\_\_\_\_\_  
Date

For Budget Use Only	
Batch #	_____
BA #	_____
Batch Date	_____

**LINE-ITEM TRANSFER REQUEST  
HENDERSON COUNTY**



Department: FINANCE

Please make the following line-item transfers:

What expense line-item is to be increased?

Account	Line-Item Description	Amount
<u>115498-563000</u>	<u>ECON DEV - PAYMENTS TO OTHER AGENCIES</u>	<u>\$7,760,000</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	<u>\$7,760,000</u>

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<u>114230-421000</u>	<u>ARTICLE 39 - ONE CENT</u>	<u>\$3,000,000</u>
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<u>114230-423000</u>	<u>ARTICLE 42 - 1/2 CENT</u>	<u>\$2,260,000</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	<u>\$7,760,000</u>

**Justification:** Please provide a brief justification for this line-item transfer request.  
TO BUDGET FOR BRIDGE LOAN FOR RAILS TO TRAILS PROGRAM. PAYBACK IS EXPECTED FROM CONSERVING CAROLINA ONCE NCDOT REIMBURSEMENT IS RECEIVED FROM THE NCDOT. BOARD APPROVED 5.19.2021.

\_\_\_\_\_  
Authorized by Department Head

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized by Budget Office

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized by County Manager

\_\_\_\_\_  
Date

<i>For Budget Use Only</i>	
Batch #	_____
BA #	_____
Batch Date	_____

**LINE-ITEM TRANSFER REQUEST  
HENDERSON COUNTY**



**Department:** Finance

*Please make the following line-item transfers:*

**What expense line-item is to be increased?**

Account	Line-Item Description	Amount
<u>115498-569933</u>	<u>ONE NC GRANT FUND</u>	<u>\$150,000</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**What expense line-item is to be decreased? Or what additional revenue is now expected?**

Account	Line-Item Description	Amount
<u>114498-454008</u>	<u>ONE NC GRANT FUND</u>	<u>\$150,000</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Justification:** *Please provide a brief justification for this line-item transfer request.*  
 TO RECOGNIZE PASS-THROUGH OF "ONE NORTH CAROLINA GRANT" FUNDING AWARDED TO DEMMEL INC BY THE NC DEPARTMENT OF COMMERCE. APPROVED BY BOC ON 5.19.2021

_____	<u>5/19/2021</u>
Authorized by Department Head	Date
_____	_____
Authorized by Budget Office	Date
_____	_____
Authorized by County Manager	Date

<i>For Budget Use Only</i>	
Batch #	_____
BA #	_____
Batch Date	_____

MEMORANDUM OF UNDERSTANDING  
BETWEEN HENDERSON COUNTY AND ECUSTA RAILS2TRAIL, LLC

**I. Introduction**

The purpose of this Memorandum of Understanding, (MOU) is to set forth the agreements and understandings which have been reached between Henderson County, (County) and Ecusta Rails2Trail, LLC (Organization) regarding the acquisition, development, and operation of approximately nineteen (19) miles of former rail corridor known as the Ecusta or "TR" Line. The property on which the trail will be located is presently owned by Blue Ridge Southern Railroad, LLC, a subsidiary of Watco Companies.

In August of 2019, the Organization entered into a grant agreement with the North Carolina Department of Transportation (NCDOT) for a Transportation Alternatives Program (TAP) grant for the acquisition of the corridor with the intent to federally railbank. On May 6, 2021, the North Carolina Board of Transportation voted to authorize the Organization to purchase the corridor and request reimbursement. Acquisition is expected to occur in late May or early June of 2021. The Organization will partner with the County to preserve the corridor for trail purposes and in creating trails for public use.

**II. Description of the Property**

The property subject to this MOU is described generally as approximately 19.1 miles of railroad situated between Milepost 0.7 (approximately 0.1 miles northeast of the Main Street Grade Crossing) at Hendersonville in Henderson County, and Milepost 19.8 (approximately at Lamb Creek) at Pisgah Forest near Brevard, in Transylvania County, all within North Carolina. The lease pertains solely to the portion of the corridor within Henderson County limits. A survey of the corridor was prepared by a licensed surveyor and will be recorded and referenced in the deed at closing. The trail lease referred to in this MOU, when executed, shall include and incorporate this MOU along with all of its exhibits.

**III. Consideration**

The Organization has acquired/will acquire the aforementioned Property from Blue Ridge Southern Railroad, LLC. The County will provide a bridge loan totaling \$7,760,000 to the Organization for the purchase. The County will be reimbursed at a one hundred percent (100%) rate by June 30, 2021 after receiving the NCDOT TAP grant funds. Additionally, the Organization will execute a corridor lease agreement with the County for the purposes contained in this document within ninety (90) days of acquisition. The lease may occur prior to the reimbursement.



**IV. Obligations of the Organization**

1. The Organization will convey by lease to the County the right to develop, operate, repair, and maintain the portion of the corridor that lies within Henderson County limits. The County accepts the property "as is" on the date of conveyance.
2. The Organization represents that it has no knowledge of hazardous waste, noxious waste, or any other condition of the land subject to this MOU exists that would inhibit the ability of the County to possess and improve the property as contemplated by this MOU.
3. The Organization will work with the County to prepare mutually agreed upon terms for lease. This lease shall be granted within ninety (90) days of acquisition.
4. The Organization shall allow Henderson County to create third-party agreements for the development, operation, and maintenance of the corridor as it relates to trail purposes within Henderson County limits.
5. The Organization will request reimbursement from the NCDOT TAP grant as soon as possible after closing to ensure repayment to the County by June 30, 2021.
6. The Organization shall grant the County a Deed of Trust as loan security. In addition, a Promissory Note will be executed to describe the terms and assurances for the bridge loan.

**V. Obligations of the County**

1. The County will provide a bridge loan to the Organization in the amount of \$7,760,000 on the condition that the Organization will convey a lease within ninety (90) days of closing and will reimburse the County 100% of the funds by June 30, 2021 after reimbursement from NCDOT.
2. Any contract between the County and a third party to perform duties authorized by this MOU must bind the third party to the County's obligations under this MOU.
3. The County will indemnify and hold harmless the Organization and its employees against all claims, damages, costs, and expenses, including reasonable attorney's fees, arising from the performance of this MOU by the County, its agents, contractors, servants, licensees, permittees, or employees. In case any action or proceeding is brought against the Organization or its employees by reason of any such claim, the County, upon notice from the Organization, will defend such action or proceeding.

**VI. General**

1. This MOU is subject to all applicable laws and regulations. The reimbursement of the bridge loan by the TAP grant is subject to approval by the North Carolina Board of Transportation.
2. This MOU may be revised or amended by mutual written agreement of the Organization and the County.

- 3. The Organization must approve, and has sole discretion over, all land transactions, crossings, and easements for the Property. The County will be the first point of contact for inquiries from the public and/or private entities regarding these matters within Henderson County limits. Guidelines relating to easements for driveway and road crossings will be provided to the County. If a request conforms to the guidelines, it will be referred to the Organization. If a request does not conform to Organization guidelines, the County will deny the request. The Organization retains the right to issue other non-conflicting easements, leases, or permits but shall not enter into agreements that would physically alter the Trail or its uses. The Organization shall remain in compliance with the Federal Surface Transportation Board for the railbanking of the line.
- 4. This MOU does not create an employment or agency relationship between the Organization and the County, any employees or agents of the County, or any third parties.

IN WITNESS WHEREOF, Organization and the County have caused this instrument to be executed in their respective names by their respective duly authorized representatives.

HENDERSON COUNTY

By: Steve Wyatt Steve Wyatt, County Manager 2/11/21 Date

ECUSTA RAILS2TRAILS, LLC

By: \_\_\_\_\_ Kieran Roe, Executive Director \_\_\_\_\_ Date

SATISFACTION: The debt evidenced by this  
Note has been satisfied in full this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
Signed: \_\_\_\_\_

## PROMISSORY NOTE

\$7,760,000  
Hendersonville, North Carolina  
May \_\_, 2021

FOR VALUE RECEIVED the undersigned, **Ecusta Rails2Trail, LLC** ("Borrower") jointly and severally, promises to pay to the order of **Henderson County** ("Payee" or "Holder"), located at 1 Historic Courthouse Square Hendersonville NC 28792, or at such other place or to such other party or parties as the holder of this Promissory Note may designate, the principal sum of \$7,760,000 dollars, an amount payable in lawful money of the United States of America, at the office of **Henderson County** or at such place as the legal holder hereof may designate in writing. The principal shall be due and payable as follows:

If not sooner paid, the entire amount including principal shall become due and payable on June 30, 2021.

Unless otherwise provided, this Note may be prepaid in full or in part at any time without penalty or premium.

This Note is given for money loaned and is secured by a Deed of Trust which is a first lien on the property therein described.

All parties to this Promissory Note, including maker and any sureties, endorsers, or guarantors hereby waive protest, presentment, notice of dishonor, and notice of acceleration of maturity and agree to continue to remain bound for the payment of principal due under this Promissory Note notwithstanding any change or changes by way of release, surrender, exchange, modification or substitution of any security for this Promissory Note or by way of any extension or extensions of time for the payment of principal; and all such parties waive

Upon default the holder of this Promissory Note may employ an attorney to enforce the holder's rights and remedies and the maker, principal, surety, guarantor and endorsers of this Promissory Note hereby agree to pay to the holder reasonable attorney fees plus all other reasonable expenses incurred by the holder in exercising any of the holder's rights and remedies upon default. The rights and remedies of the holder as provided in this Note and any instrument securing this Note shall be cumulative and may be pursued singly, successively, or together against the property or any other funds, property or security held by the holder for payment or security, in the sole discretion of the holder. The failure to exercise any such right or remedy shall not be a waiver or release of such rights or remedies or the right to exercise any of them at another time.

This Promissory Note shall be governed as to validity, interpretation, construction, effect and in all other respects by the laws and decisions of the State of North Carolina.

Whenever possible, each provision of this Note shall be interpreted in such manner as to be effective and valid under applicable law, but if any provision of this Promissory Note or a portion thereto shall be prohibited by or invalidated under such law, such provision shall be ineffective to the extent of such prohibition or invalidity, without invalidating the remainder of such provision or the remaining provisions of this Promissory Note.

IN WITNESS WHEREOF, the Borrower has caused this instrument to be signed and sealed the day and year first above written.

***ECUSTA RAILS2TRAIL, LLC*** (Borrower)

By: \_\_\_\_\_  
Kieran Roe, Executive Director

\_\_\_\_\_ Date



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

J. ERIC BOYETTE  
SECRETARY

May 12, 2021

John Mitchell  
Henderson County  
1 Historic Courthouse Sq., Suite 2  
Hendersonville, NC 28792

RE: Execution of Agreement ID #8904 and #9668 for EB-6037B

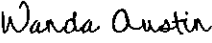
Dear Mr. Mitchell:

This letter is to inform you that the above referenced agreements between the North Carolina Department of Transportation (NCDOT) and Conserving Carolina Foundation, and its wholly owned subsidiary, Ecusta Rails2Trail, LLC, are binding agreements that the NCDOT intends to fulfill in accordance with the General Statutes of North Carolina (NCGS).

These agreements were made under the authority granted to NCDOT by the North Carolina General Assembly including, but not limited to, the following applicable legislation: NCGS Section 136-66.1, Section 136-71.6, Section 160A-296 and 297, Section 136-18, Section 136-41.3, and Section 20-169, to participate in the planning, construction and/or implementation of the above referenced project as approved by the Board of Transportation.

Upon receipt of the fully executed Right of Way verification form from Ecusta Rails2Trail, LLC, NCDOT will process reimbursement according to the above referenced agreements and NC general statutes.

Sincerely,

DocuSigned by:  
  
888418F1E31C453...  
Wanda Austin, PE  
Division Engineer

cc:

Attachments

Mailing Address:  
NC DEPARTMENT OF TRANSPORTATION  
HIGHWAY DIVISION 14  
253 WEBSTER ROAD  
SYLVA, NC 28779

Telephone: (828) 586-2141  
Fax: (828) 586-4043  
Customer Service: 1-877-368-4968

Website: [www.ncdot.gov](http://www.ncdot.gov)

Location:  
253 WEBSTER ROAD  
SYLVA, NC 28779



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

J. ERIC BOYETTE  
SECRETARY

May 12, 2021

John Mitchell  
Henderson County  
1 Historic Courthouse Sq., Suite 2  
Hendersonville, NC 28792

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Upon receipt of the fully executed Right of Way verification form from Ecusta Rails2Trail, LLC, NCDOT will process reimbursement according to the above referenced agreements and NC general statutes.

Sincerely,

DocuSigned by:  
  
88818F7E31C453  
Wanda Austin, PE  
Division Engineer

cc:

Attachments

Mailing Address:  
NC DEPARTMENT OF TRANSPORTATION  
HIGHWAY DIVISION 14  
253 WEBSTER ROAD  
SYLVA, NC 28779

Telephone: (828) 586-2141  
Fax: (828) 586-4043  
Customer Service: 1-877-368-4968

Website: [www.ncdot.gov](http://www.ncdot.gov)

Location:  
253 WEBSTER ROAD  
SYLVA, NC 28779



Margaret R. Pardee Memorial Hospital  
800 North Justice Street, Hendersonville, NC 28791  
[www.pardeehospital.org](http://www.pardeehospital.org)

March 31, 2021

Wesley Burks, M.D.  
Dean, UNC School of Medicine and CEO  
UNC Health Care System  
4030 Bondurant Hall  
Campus Box 7000  
Chapel Hill, NC 27599-7000

RE: Approval of Director Appointments for the Board of Directors of Henderson County Hospital Corporation

Dear Dr. Burks:

Pursuant to the Articles of Incorporation, the Board of Directors of Henderson County Hospital Corporation unanimously voted and approved at its March 31, 2021, meeting the following:

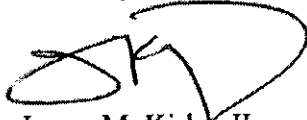
- The recommendation of Anthony McMinn for the appointment as the Hospital nominee as Director of the Henderson County Hospital Corporation, Seat 4. This appointment will be to serve a first three-year term.
- The recommendation of Hall Waddell for the appointment as the Hospital nominee as Director of the Henderson County Hospital Corporation, Seat 7. This renewal will be to serve a second three-year term.
- The recommendation of Jimmy Chandler for the appointment as the UNC Health Care System nominee as Director of the Henderson County Hospital Corporation, Seat 8, upon approval of the UNC Health Care System. This renewal will be to serve a second three-year term.
- The recommendation of Vivian Bolanos for the appointment as the UNC Health Care System nominee as Director of the Henderson County Hospital Corporation, Seat 5, upon approval of the UNC Health Care System. This renewal will be to serve a second three-year term.

Each of these individuals are willing to serve in this capacity. Enclosed you will find background information on Anthony McMinn. Since Hall Waddell, Jimmy Chandler and Vivian Bolanos are all current Board members and are being elected to serve a second three-year term, I have not provided additional background information on these nominees. However, I am happy to do so upon request.

Letter to Dr. Wesley Burks  
RE: Nominees for Pardee Board of Directors  
Page 2

We ask that you approve of these recommendations as provided by the Articles. Please let me know if you need any additional information. Thank you for your consideration in this matter.

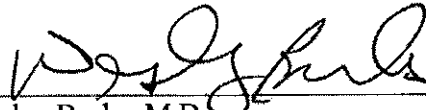
Sincerely,



James M. Kirby, II  
President and CEO  
Pardee UNC Health Care

Enclosure

Approved:

  
Wesley Burks, M.D.  
Dean, UNC School of Medicine and CEO

Date: 4-19-2021



Letter to Dr. Wesley Burks  
RE: Nominees for Pardee Board of Directors  
Page 2


We ask that you approve of these recommendations as provided by the Articles. Please let me know if you need any additional information. Thank you for your consideration in this matter.

Sincerely,



James M. Kirby, II  
President and CEO  
Pardee UNC Health Care

Enclosure

Approved:  Date: 4-19-2021  
Wesley Burks, M.D.  
Dean, UNC School of Medicine and CEO

CITY COUNCIL:  
BARBARA G. VOLK  
Mayor  
JERRY A. SMITH, JR.  
Mayor Pro Tem  
JEFF MILLER  
DR. JENNIFER HENSLEY  
LYNDSEY SIMPSON

CITY OF  
**HENDERSONVILLE**  
*The City of Four Seasons*

OFFICERS:  
JOHN F. COMBIET  
City Manager  
ANGELA S. BEEKER  
City Attorney  
ANGELA L. REECE  
City Clerk

OFFICE OF THE MAYOR  
BARBARA G. VOLK

May 11, 2021

William Lapsley, Chairman  
Henderson County Board of Commissioners  
1 Historic Courthouse Sq. Suite 1  
Hendersonville, NC 28792

Dear Bill:

In 2019, the City of Hendersonville submitted a request to Henderson County for \$201,445 to fund School Resource Officers (SROs) in Henderson County Schools within Hendersonville. As you know, the citizens of Hendersonville are currently funding 100% of the costs or \$250,560.29 for SROs in the city. The request was made to ensure the citizens of Hendersonville were receiving the same level of financial support for SROs as the citizens who live in other parts of Henderson County. Unfortunately, this request was not funded by the Henderson County Board of Commissioners.

The Hendersonville City Council values the presence of HPD officers in the public schools in Hendersonville. The Council recognizes our responsibility to keep all children in public school safe, protected, and secure whether residents of Hendersonville or not. The Council still believes that a portion of the SRO costs should be provided by the Henderson County taxpayers as a recognition that we share this responsibility with the HCPS School Board and Henderson County. City staff have updated the allocation spreadsheet that indicates that 82% or \$205,459.44 of the SRO expense can be attributed to duties in Henderson County Public Schools. The remaining 18% or \$45,100.85 can be attributed to training and duties associated within the city. A copy of this spreadsheet is attached for your information. In addition to the \$45,100.85, the City of Hendersonville funds a fifth SRO position that supplements the others as needed. Therefore, the Hendersonville City Council hereby requests an annual financial contribution from Henderson County at a maximum amount of \$205,459.44, or some other amount to be negotiated between Council and the Board of Commissioners, for the placement of four Hendersonville Police Officers in Henderson County Public Schools within the corporate limits of Hendersonville.

Thank you for your attention in this matter. If you have any questions or need additional information, please feel free to contact me.

160 Sixth Ave. E.  
Hendersonville, NC  
28792

bvolk@hvlnc.gov  
www.hvlnc.gov

Phone:  
828.697.3000  
Fax:  
828.697.3014

Thank you,

A handwritten signature in cursive script that reads "Barbara Volk".

Barbara G. Volk, Mayor  
City of Hendersonville

Cc: City Council  
Blair Myhand, Chief of Police  
Steve Wyatt, County Manager