

REQUEST FOR BOARD ACTION

HENDERSON COUNTY BOARD OF COMMISSIONERS

MEETING DATE: May 3, 2021

SUBJECT: Help America Vote Act (HAVA) Grant Funds

PRESENTER: Karen Hebb, Elections Director

ATTACHMENTS: Yes

1. Budget Amendment
2. Grant Agreement

SUMMARY OF REQUEST:

The Henderson County Board of Elections is requesting that the Board approve the North Carolina State Board of Elections HAVA Grant awarded to the department in the amount of \$83,523.00. This grant will provide the equipment and supplies to improve and enhance the administration of elections.

BOARD ACTION REQUESTED:

The Board is requested to approve the grant agreement and approve the attached Budget Amendment to receive the grant funds which will provide the equipment and supplies to improve and enhance the administration of elections.

Suggested Motion:

I move the Board of Commissioners approve the attached grant agreement and approve the attached Budget Amendment to receive the grant funds for the improvement and enhancement of elections administration.

**LINE-ITEM TRANSFER REQUEST
HENDERSON COUNTY**



Department: ELECTIONS

Please make the following line-item transfers:

What expense line-item is to be increased?

Account	Line-Item Description	Amount
<u>115408-526000-9020</u>	<u>DEPARTMENTAL SUPPLIES</u>	<u>\$26,393</u>
<u>115408-526020-9020</u>	<u>NON-EXPENDABLE SUPPLIES</u>	<u>\$25,050</u>
<u>115408-526201-9020</u>	<u>NON-CAPITAL TECHNOLOGY</u>	<u>\$18,180</u>
<u>115408-526200-9020</u>	<u>DATA PROCESSING SUPPLIES</u>	<u>\$5,900</u>
<u>115408-539000-9020</u>	<u>CONTRACTED SERVICES</u>	<u>\$8,000</u>
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What expense line-item is to be decreased? Or what additional revenue is now expected?

Account	Line-Item Description	Amount
<u>114408-451050-9020</u>	<u>FEDERAL HAVA GRANT FUNDS</u>	<u>\$83,523</u>
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Justification: *Please provide a brief justification for this line-item transfer request.*

TO RECOGNIZE HAVA GRANT FUNDING TO BE USED FOR THE IMPROVEMENT AND ENHANCEMENT OF ELECTIONS ADMINISTRATION. PRIMARY GOODS AND SERVICES TO INCLUDE: ELECTION DAY PRINTERS, CURBSIDE BELLS, COMPUTERS, AND SIGNAGE.

Authorized by Department Head

Date

Authorized by Budget Office

Date

Authorized by County Manager

Date

<i>For Budget Use Only</i>	
Batch #	_____
BA #	_____
Batch Date	_____

**NOTICE OF SUBGRANT -2020 HAVA Funds - NC
Amended February 2, 2021**

Subgrantee:	<i>Henderson County Board of Elections</i>
CFDA Number: 90.404 Agreement Number: NC20101001-045	Budget Period: 7/1/2020 – 6/30/2021
Funds Description	
This obligation of funds constitutes the Subgrantee’s share, as authorized under Session Law 2020-17, Sec. 11.2(a), of \$11,677,441 of federal and \$2,335,488 of state matching funds awarded under Election Security Grants in the federal Consolidated Appropriations Act of 2020 to improve the administration of federal elections.	
Funding Information	
Description	Amount
Allocated funding based on percentage of voter registration within Department of Commerce Tier as of 1/9/ 2021	\$83,523
Reimbursements as of 1/27/2021	\$0
Remaining Balance of Allocation after reimbursements paid as of 1/27/2021	\$83,523
Permissible Uses	
<p>Reimbursement-eligible expenditures are those incurred to improve the administration of federal elections, as authorized under HAVA Title I, Section 101, including:</p> <ul style="list-style-type: none"> • Improving the administration of elections for Federal office, including to enhance election technology and make election security improvements • Educating voters concerning voting procedures, voting rights, and voting technology. • Training election officials, poll workers, and election volunteers. • Improving, acquiring, leasing, modifying, or replacing voting systems and technology and methods for casting and counting votes. • Improving the accessibility and quantity of polling places, including providing physical access for individuals with disabilities, providing non-visual access for individuals with visual impairments, and providing assistance to Native Americans, Alaska Native citizens, and to individuals with limited proficiency in the English language. • Establishing toll-free telephone hotlines that voters may use to report possible voting fraud and voting rights violations, to obtain general election information, and to access detailed automated information on their own voter registration status, specific polling place locations, and other relevant information. • Expenditures incurred to prevent, prepare for, and respond to the coronavirus pandemic during 2020 federal elections. 	
Grant Administration	
Grant Administration Award recipients and sub-recipients must adhere to all applicable federal requirements including Office of Management and Budget (OMB) guidance: Title 2 C.F.R. Subtitle A, Chapter II, Part 200-Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 C.F.R. § 200).	