

REQUEST FOR BOARD ACTION

**HENDERSON COUNTY
BOARD OF COMMISSIONERS**

MEETING DATE: April 5, 2021

SUBJECT: Budget Amendment – VFW Acquisition and Design Services

PRESENTERS: Samantha R. Reynolds, Finance Director

ATTACHMENTS: Yes
1. Budget Amendment

SUMMARY OF REQUEST:

The Board is requested to approve a Budget Amendment, transferring \$52,715 from Capital Reserve Fund to the Capital Projects Fund. These monies will be used to for the acquisition of the VFW property and subsequent design services.

BOARD ACTION REQUESTED:

The Board is requested to approve the attached Budget Amendment as presented.

Suggested Motion:

I move the Board approve the budget amendment as presented, transferring funds from Capital Reserve Fund to the Capital Projects Fund.



LINE-ITEM TRANSFER REQUEST
HENDERSON COUNTY

Department: Finance

Please make the following line-item transfers:

What expense line-item is to be increased?

Account	Line-Item Description	Amount
<u>405400-538100-2008</u>	<u>PROFESSIONAL SERVICES</u>	<u>\$580</u>
<u>405400-538106-2008</u>	<u>ARCHITECT FEES</u>	<u>\$16,500</u>
<u>405400-555000-2008</u>	<u>CAPITAL OUTLAY - BLDGS AND IMPROVEMENT</u>	<u>\$35,635</u>
<u>215400-598040</u>	<u>TRANSFER TO CAPITAL PROJECT FUND</u>	<u>\$52,715</u>

What expense line-item is to be decreased? Or what additional revenue is now expected?

Account	Line-Item Description	Amount
<u>404400-402100-2008</u>	<u>TRANSFER FROM CAPITAL RESERVE FUND</u>	<u>\$52,715</u>
<u>214400-401000</u>	<u>FUND BALANCE APPROPRIATED</u>	<u>\$52,715</u>

Justification: Please provide a brief justification for this line-item transfer request.
TO BUDGET FOR THE PURCHASE AND DESIGN SERVICES RELATED TO THE VFW BUILDING.
BOARD APPROVED ON 4.5.2021

Finance 4.5.2021

Authorized by Department Head

Date

Authorized by Budget Office

Date

Authorized by County Manager

Date

For Budget Use Only

Batch # _____

BA # _____

Batch Date _____