

## **REQUEST FOR BOARD ACTION**

### **HENDERSON COUNTY BOARD OF COMMISSIONERS**

**MEETING DATE:** August 19, 2020

**SUBJECT:** **Edneyville Elementary Preliminary Engineering Report**

**PRESENTER:** Marcus Jones, PE

**ATTACHMENTS:** No

#### **SUMMARY OF REQUEST:**

As directed by the Board during the development of the Fiscal Year 2021 budget, staff released a Request for Qualifications (RFQ) for the subject. The Board established a budget of \$50,000.

In accordance with NC General Statute 143-64.31 (Procurement of Architectural, Engineering, and Surveying Services), staff developed a RFQ and on June 24, 2020, posted it on the County's website. The responses will be received by July 17, 2020.

The following firms submitted Statements of Qualifications: Freese and Nichols, Hulsey McCormick and Wallace, McGill and Associates, Pesterfield Civil Engineering, SCS Engineers, and Vaughn and Melton. The Statements are available for review in the office of the County Engineer at the Historic Courthouse.

The selection committee consisted of Amy Brantley (Assistant County Manager), John Mitchell (Director of Business and Community Development), and Marcus Jones, PE (County Engineer). A detailed review of the firms was conducted based on the criteria established within the RFQ. The selection criteria are as follows: Project Team, Project Experience, Planning Performance, Relationships with Funding and Regulatory Agencies, and Customer Service. Based on their Statements and further investigations, staff recommends Hulsey, McCormick and Wallace as the most qualified firm.

In addition, staff requests that the Board approve an agreement with the selected firm not to exceed the approved budget.

#### **BOARD ACTION REQUESTED:**

Authorize the selection of Hulsey, McCormick and Wallace as the most qualified responding firm to perform the Edneyville Elementary Preliminary Engineering Report and authorize the County Engineer to execute an agreement with Hulsey, McCormick and Wallace not to exceed the approved budget.

#### **Suggested Motion:**

I move the Board authorize the selection of Hulsey, McCormick and Wallace as the most qualified responding firm to perform the Edneyville Elementary Preliminary Engineering Report and authorize the County Engineer to execute an agreement with Hulsey, McCormick and Wallace not to exceed the approved budget.