

REQUEST FOR BOARD ACTION

HENDERSON COUNTY BOARD OF COMMISSIONERS

MEETING DATE: August 19, 2020

SUBJECT: Budget Amendments – Fiscal Year 20 Projects

PRESENTER: Amy Brantley, Assistant County Manager
Samantha Reynolds, Finance Director

ATTACHMENTS: Yes
1. Budget Amendments

SUMMARY OF REQUEST:

The Board is requested to approve four Budget Amendments appropriating fund balance or Federal Forfeiture Funds for projects that spanned the end of Fiscal Year 20, and will be completed in Fiscal Year 21. The projects were all budgeted in FY20, and for Items 1, 2 and 3 below, the unspent appropriation rolled into fund balance following the end of the fiscal year on June 30, 2020. Budget Amendments are attached for the following projects that fell into this category:

1. Library Roof Project
2. DSS Future Space Build-Out – Cabling
3. DSS Future Space Build-Out – FF&E
4. Body Cameras (Federal Forfeiture Funds)

BOARD ACTION REQUESTED:

The Board is requested to approve the Budget Amendments as presented, appropriating fund balance or federal forfeiture funds as appropriate to complete projects that spanned the fiscal year.

Suggested Motion:

I move the Board approve the Budget Amendments as presented.

**LINE-ITEM TRANSFER REQUEST
HENDERSON COUNTY**



Department: FINANCE

Please make the following line-item transfers:

What expense line-item is to be increased?

Account	Line-Item Description	Amount
<u>115419-535103</u>	<u>PLANNED PROJECTS</u>	<u>\$14,548</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

What expense line-item is to be decreased? Or what additional revenue is now expected?

Account	Line-Item Description	Amount
<u>114990-401000</u>	<u>FUND BALANCE APPROPRIATED</u>	<u>\$14,548</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Justification: *Please provide a brief justification for this line-item transfer request.*
 BOARD APPROVAL IN FY20 FUNDED LIBRARY ROOF REPLACEMENT. SERVICES TO BE COMPLETED IN FY21. BUDGET AMENDMENT TO APPROPRIATE UNSPENT FUND BALANCE FROM PREVIOUS FISCAL YEAR TO COMPLETE THE PURCHASE.
 BOARD APPROVED 8.19.2020

_____	<u>8.19.2020</u>	_____
Authorized by Department Head	Date	
_____	_____	_____
Authorized by Budget Office	Date	
_____	_____	_____
Authorized by County Manager	Date	

For Budget Use Only

Batch # _____

BA # _____

Batch Date _____

**LINE-ITEM TRANSFER REQUEST
HENDERSON COUNTY**



Department: FINANCE

Please make the following line-item transfers:

What expense line-item is to be increased?

Account	Line-Item Description	Amount
<u>115531-539000</u>	<u>CONTRACTED SERVICES</u>	<u>\$13,039</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

What expense line-item is to be decreased? Or what additional revenue is now expected?

Account	Line-Item Description	Amount
<u>114990-401000</u>	<u>FUND BALANCE APPROPRIATED</u>	<u>\$13,039</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Justification: Please provide a brief justification for this line-item transfer request.

BOARD APPROVAL IN FY20 FUNDED IT CABLING SERVICES FOR THE DSS FUTURE SPACE BUILD OUT. SERVICE TO BE COMPLETED IN FY21. BUDGET AMENDMENT TO APPROPRIATE UNSPENT FUND BALANCE FROM PREVIOUS FISCAL YEAR TO COMPLETE THE PURHCASE. BOARD APPROVED 8.19.2020

_____	<u>8.19.2020</u>	_____
Authorized by Department Head		Date
_____	_____	_____
Authorized by Budget Office		Date
_____	_____	_____
Authorized by County Manager		Date

For Budget Use Only

Batch # _____

BA # _____

Batch Date _____

**LINE-ITEM TRANSFER REQUEST
HENDERSON COUNTY**



Department: FINANCE

Please make the following line-item transfers:

What expense line-item is to be increased?

Account	Line-Item Description	Amount
<u>115431-526201</u>	<u>NON-CAPITAL TECHNOLOGY</u>	<u>\$67,072</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

What expense line-item is to be decreased? Or what additional revenue is now expected?

Account	Line-Item Description	Amount
<u>114431-451004</u>	<u>FEDERAL FORFEITURES - US TREAS</u>	<u>\$67,072</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Justification: Please provide a brief justification for this line-item transfer request.

BOARD APPROVAL IN FY2020 ALLOWED THE SHERIFFS DEPARTMENT TO PURCHASE BODY CAMERAS WITH FEDERAL FORFEITURE FUNDS. PROCUREMENT OF CAMERAS WAS NOT COMPLETE UNTIL AUGUST 2020. BUDGET AMENDMENT TO APPROPRIATE APPROVED FUNDING IN FEW FISCAL YEAR. BOARD APPROVED FOR FY21 ON 8.19.2020

_____	<u>8.19.2020</u>	_____
Authorized by Department Head	Date	
_____	_____	_____
Authorized by Budget Office	Date	
_____	_____	_____
Authorized by County Manager	Date	

For Budget Use Only

Batch # _____

BA # _____

Batch Date _____