

**MINUTES**

**STATE OF NORTH CAROLINA  
COUNTY OF HENDERSON**

**BOARD OF COMMISSIONERS  
MONDAY AUGUST 3, 2020**

The Henderson County Board of Commissioners met for a regularly scheduled meeting at 5:30 p.m. in the Commissioners' Meeting Room of the Historic Courthouse on Main Street, Hendersonville, NC.

Those present were: Chairman Grady Hawkins, Commissioner Michael Edney, Vice-Chairman William Lapsley, Commissioner Daniel Andreotta, County Manager Steve Wyatt, Assistant County Manager Amy Brantley, Attorney Russ Burrell and Clerk to the Board Teresa Wilson.

Also present were: Director of Business and Community Development John Mitchell, Emergency Management/Rescue Coordinator Jimmy Brissie, Engineer Marcus Jones, Sheriff Lowell Griffin, Lieutenant Andrew Anderson, Finance Director Samantha Reynolds, Budget Manager Megan Powell, Planning Director Autumn Radcliff, Property Addressing Coordinator Sam Starr, Wellness Manager Jamie Gibbs, Budget Analyst Sonya Flynn, Purchasing Agent Doug Guffey, HR Director Karen Ensley, Project Engineer Natalie Berry & PIO Kathy Finotti – videotaping, and Deputies Mike Marsteller & Jeffrey Corn as security.

Absent was: Commissioner Rebecca McCall

**CALL TO ORDER/WELCOME**

Chairman Hawkins called the meeting to order and welcomed all in attendance.

**INVOCATION**

The invocation was provided by Reverend Rennie Salata of Mills River United Methodist Church.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance to the American Flag was led by Chairman Hawkins.

**APPOINTMENT OF NEW COMMISSIONER FOR DISTRICT TWO**

Russ Burrell stated Pursuant to N.C. Gen. Stat. §153A-27.1(a), regarding “Vacancies on board of commissioners” in Henderson County:

If the member who vacated the seat was elected as a nominee of a political party, the board of commissioners, the chairman of the board, or the clerk of superior court, as the case may be, shall consult the county executive committee of the appropriate political party before filling the vacancy, and shall appoint the person recommended by the county executive committee of the political party of which the commissioner being replaced was a member, if the party makes a recommendation within 30 days of the occurrence of the vacancy.

*Chairman Hawkins made the motion that the Board appoint Daniel Andreotta to fill the vacancy as a Commissioner for Board of Commissioners District 2. All voted in favor and the motion carried.*

**SWEARING IN OF APPOINTED OFFICIAL**

Newly appointed Commissioner Daniel Andreotta was sworn in by Notary/Clerk to the Board Teresa L. Wilson, while his grandson Lawson Norman and granddaughter McKenna Norman held the Bible for the ceremony.

Commissioner Andreotta’s wife Candy Andreotta, daughter Alyssa Norman & her in-laws Joe and Cendy Norman, son Aaron Andreotta, his wife Hannah, their sons Jones and John-Ralph and in-laws Gary & Sheila Jarvis, were in attendance.

DATE APPROVED:

## **PUBLIC HEARING**

### **Continue Public Hearing to rename Branch N Berry Trail to Moon Circle**

Property Addressing received an application to rename Branch N Berry Trail to Moon Circle. Under Section 41-7D of the Henderson County Municipal code, the Property Addressing Coordinator has the authority to post that street name and present the street name to the Board of County Commissioners at a public hearing, provided that all public noticing requirements are met and the applicants obtained "a favorable response by the property owners representing a one hundred percent (100%) for any particular street name."

The applicant, Mr. Jason Bundy, submitted the required documentation and obtained 100% response from impacted property owners to initiate this application. Seeing as there are no duplicative names in the county's Master Street Address Guide (MSAG) that would cause confusion to residents and motorists, and that Mr. Bundy is the sole owner of all affected properties, staff recommends approval of this application.

As this property is in the Town of Mills River, an updated Interlocal Agreement is needed with the Town of Mills River to allow the County to rename the road. Per the Town Manager, the Interlocal Agreement will be presented at the August 13<sup>th</sup> Council meeting.

*Chairman Hawkins made the motion that the Board continues the public hearing for the renaming Branch N Berry Trail to Moon Circle until the August 19<sup>th</sup> meeting or such later date after action by the Town of Mills River to approve an Interlocal Agreement. All voted in favor and the motion carried.*

## **INFORMAL PUBLIC COMMENT**

1. Crystal Figueroa is against the 287G Program and would like to see the program discontinued.
2. Melanie Noyes is against the 287G Program. She is a member of the Asheville Sunrise Movement and would like to see the program discontinued.
3. Gabriela Mendez is against the 287G Program and helps the Hispanic Community. She would like to see the 287G Program discontinued as she feels the program doesn't help and only brings fear.
4. Gayle Kemp is against the 287G Program and would to see the program discontinued because she feels it establishes fear.
5. Moe Davis is against the 287G Program and feels it is not effective.

## **Discussion/Adjustment of Consent Agenda**

*Chairman Hawkins made the motion to approve the Consent Agenda with the addition of Coronavirus Emergency Supplemental Grant and minus the Water Extension Request. All voted in favor and the motion carried.*

## **Water Extension Request – pulled for discussion**

The City of Hendersonville has requested that the County comment on one potential waterline extension:

1. Chris Harpe on behalf of the property owner, Greene River, LLC has inquired about connection to the City of Hendersonville's water line for PIN's: 9599-58-2406, 9599-47-9955, & 9599-47-4615. The City of Hendersonville has an 8" water main along Academy Road that touches PIN's 9599-47-4615 and 9599-47-9955 and only requires a tap application. A waterline extension to serve PIN 9599-58-2406 would be required.

Commissioner Edney requested this item be tabled or denied. Customers outside of the City limits are being charged much higher rates. He is also concerned with the zoning and questioned 30 units per lot.

Autumn Radcliff stated no plans have been submitted and she also questions the number of units per lot. She will request plans and bring this item back to the Board at a later date.



CONSENT AGENDA consisted of the following:

**Minutes**

Draft minutes were presented for board review and approval of the following meeting(s):

- July 15, 2020 - Regularly Scheduled Meeting
- July 16, 2020 – Special Called Meeting/Public Hearing

Motion:

*I move the Board approves the minutes of July 15, and July 16, 2020.*

**Tax Collector’s Report**

Collections Specialist Luke Small had presented the Tax Collector’s Report to the Commissioners dated July 27, 2020 for information only. No action was required.

Please find outlined below collections information through July 26, 2020 for 2020 real and personal property bills mailed on August 1, 2020. Vehicles taxes are billed monthly by NC DMV.

**Henderson County Annual Bills (Real and Personal Property):**

2020 Beginning Charge:	\$83,986,901.71	
Discoveries & Imm. Irreg.:	\$113,953.59	
Releases & Refunds:	(\$50,089.34)	
<b>Net Charge:</b>	<b>\$84,050,765.96</b>	
Unpaid Taxes:	\$83,807,619.34	
<b>Amount Collected:</b>	<b>\$243,146.62</b>	<b>Unpaid 99.71%</b>

**Henderson County Registered Motor Vehicles (As Collected by NC DMV):**

Net Charge:	\$543,089.10	<b>95.44%</b>
Unpaid Taxes:	\$24,740.38	
<b>Amount Collected:</b>	<b>\$518,348.72</b>	

**Henderson County FY21 Budget Analysis:**

Budget Ordinance	Revenue Collected
Ad Valorem: \$87,594,211.00	Ad Valorem: \$761,495.34
Prior Years: \$1,035,000.00	Prior Years: \$115,217.78
<b>Budget Total: \$88,629,211.00</b>	<b>YTD Revenue: \$876,713.12</b>



**2020.63 Pending Releases and Refunds**

The pending releases and refunds have been reviewed by the Assessor. As a result of that review, it is the opinion of the Assessor that these findings are in order. Supporting documentation is on file in the County Assessor’s Office.

These pending release and refund requests are submitted for the approval by the Henderson County Board of Commissioners.

<u>Type:</u>	<u>Amount:</u>
Total Taxes Released from the Charge	\$ 67.34

Motion:  
*I move the Board approves the Combined Release/Refund Report as presented.*

**Public Records Disposal Request**

The Tax Office staff is requesting approval from the Board of Commissioners to destroy the records listed on the attached Public Disposal Requests and Destruction Logs – 12 (twelve) total pages included in accordance with the County’s Record Retention Policy and the provisions of the North Carolina Department of Natural and Cultural Resources Records Retention and Disposition Schedule, a copy of said pages attached hereto, as the period of these records have expired.

Motion:  
*I move the Board approve the Public Records Disposal Request and Destruction Log as presented.*

**2020.64 Budget Amendment – Appropriated Fund Balance for Restricted Library Donations**

Staff is requesting the Board approve the attached budget amendment which appropriates fund balance for a portion of unused restricted library donations received in prior years. Library donations were received from donors who have restricted the use of the funds to the Henderson County Library. The amounts requested to be appropriated in this budget amendment are to be used for upgrading furniture and technology at the Main Library.

Motion:  
*I move the Board approve the budget amendment to appropriate fund balance from unused restricted library donations.*

**2020.65 Service Badge and Sidearm Request – Sergeant Terry Patterson**

The Henderson County Sheriff’s Office requests that the service badge and sidearm of Sergeant Terry Patterson be given to him in recognition of his retirement from the Henderson County Sheriff’s Office.

Sergeant Terry Patterson began employment with the Henderson County Sheriff’s Office in April of 1993 as a Part-time Telecommunicator and has held the ranks of Deputy, Detention Officer, and Corporal as well as a SWAT team member. Sergeant Patterson served for over 25 years in the Sheriff’s Office. He has spent his adult life serving our community and agency. To honor him and show my gratitude, the Sheriff’s Office intends to present him service badge and service sidearm to him.

Sheriff Griffin makes this request on behalf of the Henderson County Sheriff’s Office pursuant to North Carolina General Statute 20-187.2(a).

Motion:  
*I move the Board allow Sheriff Lowell S. Griffin to present the service badge and sidearm as a token of appreciation to Sergeant Terry Patterson.*

**Bid Award for Purchase of (2) Spotter Trucks**

The Board is requested to approve the bid for Vesco Industrial Trucks and authorize the Solid Waste Department to proceed with the purchase of 2 spotter trucks. Bidding was conducted between July 1, 2020 and July 13, 2020. The bid packet submitted by Lonestar Group was the lowest price, however, it has been deemed as nonresponsive. Lone Star Group had exceptions and omissions in their bid as shown in Attachment IV. Vesco Industrial trucks complied with all specifications and requirements as defined by the bid documents. Therefore, the Solid Waste Department requests that the award be made to the lowest, responsible, responsive bidder as per NCGS 143-129, Vesco Industrial Trucks.

The two spotter trucks were approved as part of the Solid Waste Fiscal Year 2021 budget and met the conditions for replacement. \$240,000 was budgeted in the FY2021 Budget for the purchase of this equipment. The total cost of the purchase of this equipment is \$231,000.00

**Motion:**

*I move the Henderson County Board of Commissioners to accept the lowest, responsive, responsible bid from Vesco Industrial Trucks for \$231,000 and authorize Solid Waste to proceed with the purchase.*

**Notification of Vacancies**

The Notification of Vacancies is being provided for the Board's information. They will appear on the next agenda under "Nominations".

1. Fire and Rescue Advisory Committee – 1 vac.
2. Hendersonville City Zoning Board of Adjustment – 1 vac.
3. Nursing/Adult Care Home Community Advisory Committee – 2 vac.

**2020.66 NC Department of Public Safety Grant**

The Sheriff's Office is requesting that the Board approve the NC Department of Public Safety, NC Governor's Crime Commission grant awarded to the department in the amount of \$31,283.

This grant will provide essential training and/or safety equipment that will directly serve each school in Henderson County.

**Motion:**

*I move the Board of Commissioners approve a Budget Amendment to receive the grant funds for the needed equipment and/or training.*

**2020.67 Budget Amendment – Restricted Fund Balance Sheriff's Department**

The Sheriff's Office is requesting the Board approve the attached budget amendment which appropriates fund balance for unused restricted donations for Sheriff's Office special funds. These funds are derived from restricted donations, to be used for specific programs, including Pawnbroker, K-9, VIP, STAR and Victim's Assistance. The amounts reflected in the budget amendment are the unspent portion of restricted donations from FY2020, to be carried over and spent in FY2021.

**Motion:**

*I move the Board approve the budget amendment to appropriate restricted fund balance for the special Sheriff's Office accounts as presented.*

**VW Settlement Grant Award**

In 2015, the Environmental Protection Agency cited Volkswagen (VW) with a Notice of Violation for manufacturing and installing emissions defeat devices in diesel engine vehicles. This \$2.9 billion settlement will be used to fund U.S. projects that reduce emissions, and North Carolina received about \$92 million. The settlement divided the funding into three phases over the next five years. At the Board's September 3<sup>rd</sup>, 2019 meeting, the Board approved staff to apply for both the Diesel Bus and Vehicle program, and the DC Fast

## Charger program.

On July 29<sup>th</sup>, 2020, Henderson County was awarded \$111,989.53 for the DC Fast Charger Program that funds 100% of the equipment for a DC Fast Electric Vehicle charging station on government owned property available to the public. The location is in the 95 Courthouse overflow lot on 4th Avenue and is within a priority corridor that received funding preference. The location also met other station requirements including filling in charging station gaps, accessibility to the general public and being within a short walking distance to retail or service establishments. The charging station requires two parking spots and if interested, the County could expand to four with additional funding opportunities coming soon for Level 2 chargers.

The DC Fast Charging Station provides various benefits to the County including supplying 80% of the vehicle's charge in less than 30 minutes, diversifying fuel options for citizens, reducing greenhouse gas emissions, supporting the expansion of green infrastructure that could also support the County's motor fleet, and providing a highly visible example of the county's environmental values. It also includes an additional feature of a solar canopy that will supply power to the charging station, lessening the environmental impact. The solar power generated can be sold to the grid, sent into a building to offset grid electricity, or stored in an on-site battery for emergency situations.

## Motion:

*I move the Board accept the grant and authorize executing the award letter for the Department of Environmental Quality's VW Settlement grant award of \$111,989.53 for a DC Fast Charging station at the 95 Courthouse overflow parking lot.*

**2020.68 Coronavirus Emergency Supplemental Grant – Add on**

The Sheriff's Office is requesting that the Board approve the North Carolina Department of Public Safety, Coronavirus Emergency Supplemental Funding Program grant awarded to the department in the amount of \$31,590.46 This grant will provide the needed equipment and supplies necessary to protect the employees and public from the national pandemic.

## Motion:

*I move the Board of Commissioners authorize the County Manager to sign the attached grant agreement and approve the attached Budget Amendment to receive the grant funds for the needed equipment.*

**DISCUSSION/ADJUSTMENT OF DISCUSSION AGENDA**

*Chairman Hawkins made the motion to adopt the discussion agenda with the addition of a nomination to the MSD Board as presented. All voted in favor and the motion carried.*

**2020.69 REIMBURSEMENT RESOLUTION FOR HENDERSON COUNTY HOSPITAL CORPORATION BORROWING**

Russ Burrell stated the management of Henderson County Hospital Corporation has proposed a borrowing of not to exceed \$14,500,000 for the benefit of Margaret R. Pardee Memorial Hospital.

The purpose of the borrowing would be for the following:

- (1) roof replacement on the main Hospital building,
- (2) construction of a parking lot on property on 9th Avenue and Brown Streets, and the demolition and construction of a new parking lot on the old EMS site,
- (3) construction of a temporary EMS access and structural improvements to the parking garage,
- (4) maintenance and improvements to the boilers and steam system serving the main Hospital building,
- (5) maintenance and improvements to the HVAC system serving the main Hospital building, and

- (6) maintenance and improvements to the chilled water system and plumbing serving the main Hospital building

The County would incur no obligation as a result of this borrowing. However, as lessor to the Hospital Corporation of all the real estate upon which the Hospital Corporation conducts its operations, it must by the terms of the lease consent to the Hospital Corporation’s borrowing (even though that real estate will not be pledged as collateral for this borrowing).

A regular meeting of the Board of Commissioners of the County of Henderson, North Carolina, was duly held on August 3, 2020 at 9:30 a.m. in the Commissioners’ Meeting Room, Henderson County Historic Courthouse, 1 Historic Courthouse Square, Hendersonville, North Carolina.

The following members were present: Chairman Grady Hawkins, Vice-Chairman William Lapsley, Commissioner J. Michael Edney, and Commissioner Daniel Andreotta

The following members were absent: Commissioner Rebecca McCall

\* \* \* \* \*

Commissioner Lapsley moved that the following resolution, copies of which having been made available to the Board of Commissioners, be adopted, by reading the title thereof (further reading waived without objection):

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF HENDERSON, NORTH CAROLINA DECLARING ITS INTENT TO REIMBURSE ITSELF OR MARGARET R. PARDEE HOSPITAL FOR CAPITAL EXPENDITURES INCURRED IN CONNECTION WITH ADDITIONS AND IMPROVEMENTS OF THE HOSPITAL FACILITIES FROM THE PROCEEDS OF CERTAIN TAX-EXEMPT OBLIGATIONS**

**WHEREAS**, the Board of Commissioners of the County of Henderson, North Carolina (the “*County*”) has determined that it is in the best interests of Margaret R. Pardee Hospital (the “*Hospital*”) to incur capital expenditures in connection with (1) roof replacement on the main Hospital building, (2) construction of a parking lot on property on 9<sup>th</sup> Avenue and Brown Streets, and the demolition and construction of a new parking lot on the old EMS site, (3) construction of a temporary EMS access and structural improvements to the parking garage, (4) maintenance and improvements to the boilers and steam system serving the main Hospital building, (5) maintenance and improvements to the HVAC system serving the main Hospital building, (6) maintenance and improvements to the chilled water system and plumbing serving the main Hospital building (collectively, the “*Projects*”), all for use by the Hospital must be undertaken at an estimated cost not to exceed \$14,500,000.00, including the cost of financing the Projects (collectively, the “*Projects*”);

**WHEREAS**, the County presently intends, at one time or from time to time, to finance all or a portion of the costs of the Projects with proceeds of tax-exempt obligations and reasonably expects to execute and deliver its tax-exempt obligations on behalf of the Hospital (the “*Obligations*”) to finance, or to reimburse itself or the Hospital for, all or a portion of the costs of the Projects; and

**WHEREAS**, the County desires to proceed with the Projects, and the Hospital or the County will incur and pay certain expenditures in connection with the Projects prior to the date of execution and delivery of the Obligations (the “*Original Expenditures*”), such Original Expenditures to be paid for originally from a source other than the proceeds of the Obligations, and the County intends, and reasonably expects, to reimburse itself or to have the Hospital reimbursed for such Original Expenditures from a portion of the proceeds of the Obligations to be executed and delivered at a date occurring after the dates of such Original Expenditures;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the County of Henderson, North Carolina as follows:

Section 1. **Official Declaration of Intent.** The County presently intends, and reasonably expects, to reimburse itself or have the Hospital reimbursed for the Original Expenditures incurred and paid by the County or the Hospital on or after the date occurring 60 days prior to the date of adoption of this Resolution from a portion of the proceeds of the Obligations. The County reasonably expects to execute and deliver the Obligations to finance all or a portion of the costs of the Projects and the maximum principal amount of Obligations expected to be executed and delivered by County to pay for all or a portion of the costs of the Projects is \$14,500,000.

Section 2. **Compliance with Regulations.** The County adopts this Resolution as a declaration of official intent under Section 1.150-2 of the Treasury Regulations promulgated under Section 103 of the Internal Revenue Code of 1986, as amended, to evidence the County’s intent to reimburse itself or have the Hospital reimbursed for the Original Expenditures from proceeds of the Obligations.

Section 3. **Itemization of Capital Expenditures.** The Finance Officer of the County, with advice from special counsel, is hereby authorized, directed and designated to act on behalf of the County in determining and itemizing all of the Original Expenditures incurred and paid by the County or the Hospital in connection with the Projects during the period commencing on the date occurring 60 days prior to the date of adoption of this Resolution and ending on the date of execution and delivery of the Obligations.

Section 4. **Effective Date.** This Resolution is effective immediately on the date of its adoption.

*Commissioner Lapsley made the motion that the Board adopt the reimbursement resolution. All voted in favor and the motion carried.*

**NOMINATION – METROPOLITAN SEWERAGE DISTRICT - ADD ON**

Vice Chairman Lapsley requested the Board allow an appointment to the MSD Board at this meeting. He nominated Sheila Franklin for position #2.

*Chairman Hawkins made the motion to accept the appointment of Sheila Franklin to position #2 as a Henderson County representative by acclamation. All voted in favor and the motion carried.*

**COUNTY MANAGERS REPORT**

County Manager Steve Wyatt noted included in the August 19<sup>th</sup> agenda will be the following:

- 1) Edneyville Sewer – Recommendation for Selection of a Firm to do a study.
- 2) Board of Education Surplus Property – Request for land swap. Discussions have been held with City Manager John Connet.
- 3) Service Excellence Award by NCACC to the Henderson County Sheriff’s Department.

**IMPORTANT DATES**

Michael Edney’s 60<sup>th</sup> birthday, Friday, August 7, 2020.

**ADJOURN**

*Chairman Hawkins made the motion to adjourn at 6:05 p.m. All voted in favor and the motion carried.*

Attest:

\_\_\_\_\_  
Teresa L. Wilson, Clerk to the Board

\_\_\_\_\_  
Grady Hawkins, Chairman



**DURING THE AUGUST 3, 2020 REGULAR MEETING, THE BOARD ENACTED THE FOLLOWING**

**2020.63** Pending Releases and Refunds

**2020.64** Budget Amendment – Appropriated Fund Balance for Restricted Library Donations

**2020.65** Service Badge and Sidearm Request – Sergeant Terry Patterson

**2020.66** Budget Amendment - NC Department of Public Safety Grant

**2020.67** Budget Amendment – Restricted Fund Balance Sheriff’s Department

**2020.68** Budget Amendment - Coronavirus Emergency Supplemental Grant – Add on

**2020.69** Reimbursement Resolution for Henderson County Hospital Corporation Borrowing



**July 31, 2020**

**To:** Chairman Grady Hawkins  
Commissioner Mike Edney  
Commissioner Rebecca McCall  
Commissioner Bill Lapsley  
Attorney Russ Burrell

**From:** Merry Guy, Chair HCGOP

**Subject:** Recommendation to fill the vacancy on the HC Board of Commissioners in District 2

It is my pleasure to inform you that the Henderson County Republican Party Executive Committee has elected Daniel Andreotta to fill the vacancy in the Board of Commissioner for District 2. As such, the Committee is making the recommendation to this Board to seat Daniel Andreotta as District 2 County Commissioner.

In addition, the Committee voted to place Daniel Andreotta on the Ballot for the November 3<sup>rd</sup>, 2020 general election. The Henderson County Board of Elections will be notified of this decision today.

# HENDERSON COUNTY BOARD OF COMMISSIONERS

1 Historic Courthouse Square, Suite 1  
Hendersonville, North Carolina 28792  
Phone: 828-697-4808 • Fax: 828-692-9855  
www.hendersoncountync.gov

GRADY H. HAWKINS  
Chairman  
WILLIAM G. LAPSLEY  
Vice-Chairman

J. MICHAEL EDNEY  
REBECCA K. MCCALL  
DANIEL ANDREOTTA

August 3, 2020

Darlene Burgess, Assessor  
HENDERSON COUNTY ASSESSOR'S OFFICE  
200 N. Grove Street, Suite 102  
Hendersonville, N. C. 28792

Dear Mrs. Burgess:

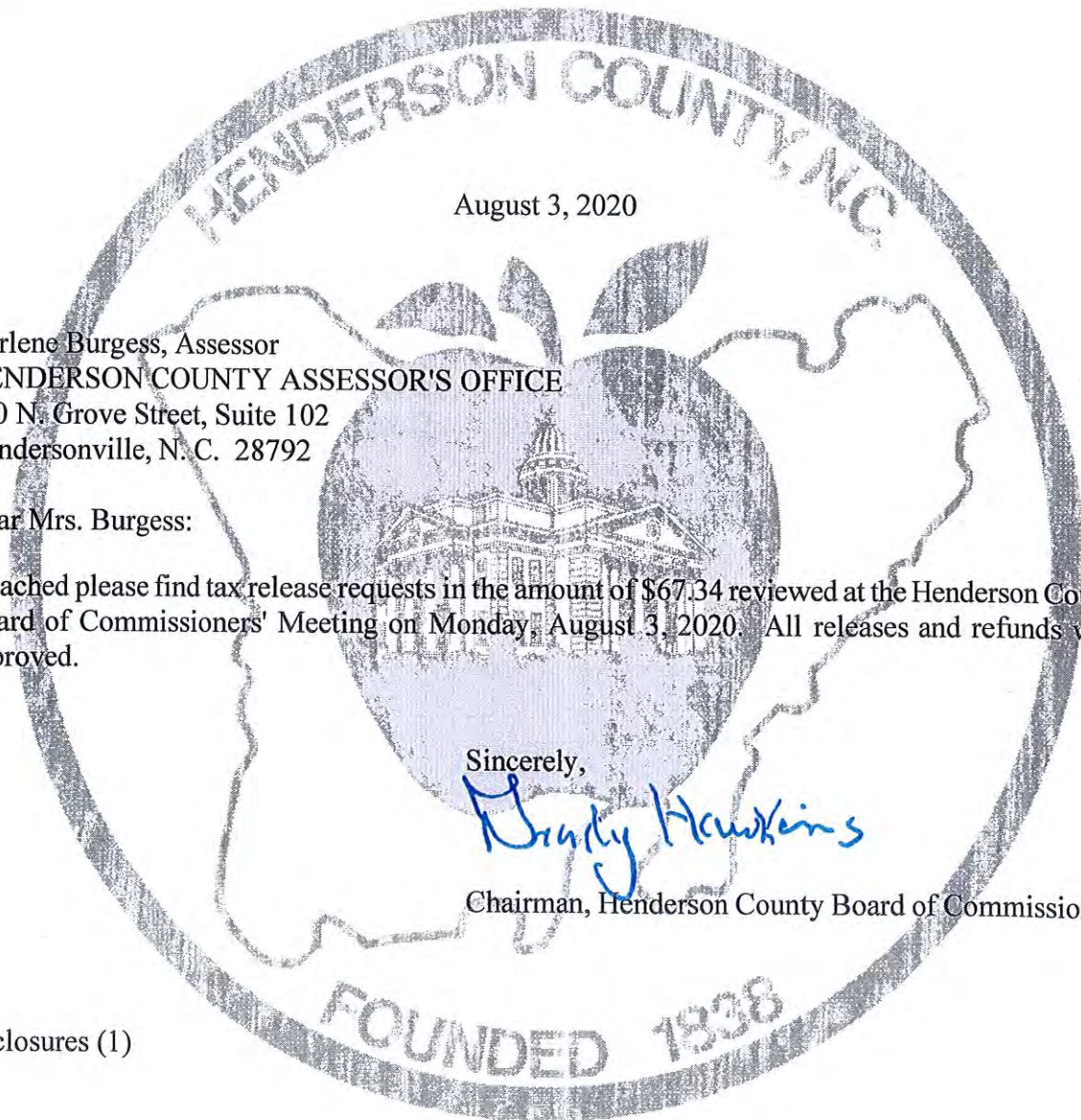
Attached please find tax release requests in the amount of \$67.34 reviewed at the Henderson County Board of Commissioners' Meeting on Monday, August 3, 2020. All releases and refunds were approved.

Sincerely,



Chairman, Henderson County Board of Commissioners

Enclosures (1)



**REQUEST FOR BOARD ACTION**

**HENDERSON COUNTY  
BOARD OF  
COMMISSIONERS**

**MEETING DATE:** August 3, 2020  
**SUBJECT:** Pending Releases & Refunds  
**PRESENTER:** Darlene Burgess, Tax Administrator  
**ATTACHMENT:** Yes  
1. Pending Release/Refund Combined Report

**SUMMARY OF REQUEST:**

The attached pending releases and refunds have been reviewed by the Assessor. As a result of that review, it is the opinion of the Assessor that these findings are in order. Supporting documentation is on file in the County Assessor's Office.

These pending release and refund requests are submitted for the approval by the Henderson County Board of Commissioners.

<b>Type:</b>	<b>Amount:</b>
Total Taxes Released from the Charge	\$ 67.34
Total Refunds as a Result of the Above Releases	\$ 0.00

**BOARD ACTION REQUESTED:**

The Board is requested to approve this pending release and refund report as presented.

**Suggested Motion:**

*I move the Board approve the Combined Release/Refund Report as presented.*

## NCPTS Pending Release/Refund Report. Thursday, July 23, 2020\*

OWNER	ABSTRACT	NOTE	VALUE CHANGE	ADJ. NUMBER	USER ID	SITUS ADDRESS	TAX DISTRICT	LEVY TYPE	BILLED	PAID	RELEASE	REFUND
KREMER, JOHN RUSSELL	0002807212-2018-2018-0000	WATERCRAFTS NOT LOCATED IN HENDERSON COUNTY. ABSTRACT VOIDED FOR 2018.	(\$4,589)	7136	DTUCKER	44 WINDY RIDGE LN MILLS RIVER NC 28759	COUNTY	TAX	\$25.93	\$0.00	\$25.93	\$0.00
								LATE LIST FEE	\$2.59	\$0.00	\$2.59	\$0.00
								TOTAL:			\$28.52	\$0.00
						ABSTRACT TOTAL:				\$28.52	\$0.00	
	0002807212-2019-2019-0000	WATERCRAFTS NOT LOCATED IN HENDERSON COUNTY. ABSTRACT VOIDED FOR 2019.	(\$6,291)	7135	DTUCKER	44 WINDY RIDGE LN MILLS RIVER NC 28759	COUNTY	TAX	\$35.29	\$0.00	\$35.29	\$0.00
								LATE LIST FEE	\$3.53	\$0.00	\$3.53	\$0.00
								TOTAL:			\$38.82	\$0.00
						ABSTRACT TOTAL:				\$38.82	\$0.00	
<b>OWNER TOTAL:</b>			<b>(\$10,880)</b>								<b>\$67.34</b>	<b>\$0.00</b>
<b>GRAND TOTALS:</b>			<b>(\$10,880)</b>								<b>\$67.34</b>	<b>\$0.00</b>

**HENDERSON COUNTY**  
**RECORDS RETENTION AND DISPOSITION PROCEDURE**  
**PUBLIC RECORDS DISPOSAL REQUEST AND DESTRUCTION LOG**  
(Revised February 19, 2020)

DEPARTMENT: Tax (Administrative)

RECORD TITLE & DESCRIPTION, INCLUSIVE DATES & QUANTITY	RECORDS WILL BE		RECORDS RETENTION SECTION	IF APPROVED, DATE DESTROYED
	DESTROYED	DUPLICATED *		
Accounts Payable 2016 1 box	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Standard 2 Item 1	
Timesheets & Leave Requests 2014-2016 1 box	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Standard 2 Item 41	
Board of Equalization and Review Appeals 2011-2012 1 box	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Standard 8 Item 2	
	<input type="checkbox"/>	<input type="checkbox"/>		

\* If duplication is required, indicate method.

Approval is requested for the records listed above to be destroyed in accordance with the provisions of NCGS 121 and 132. The period for retention of these records, as prescribed by the North Carolina Department of Cultural Resources, has expired; **OR** where the period for retention has not expired, the original records have been duplicated on microfilm, microfiche, data processing or word processing equipment, with the understanding that said duplication shall be maintained for the specified period of retention. **NONE** of the original records listed above have been scheduled for permanent preservation by the North Carolina Department of Cultural Resources.

*[Signature]*  
DEPARTMENT HEAD:

7/22/20  
DATE:

Submitted to the Henderson County Board of Commissioners. The Board:  APPROVED  
 DISAPPROVED

the destruction/duplication of the above records and such approval/disapproval has been entered into the official minutes of the Board of Commissioners meeting held on 8.3.20.

*[Signature]*  
Clerk to the Board

**HENDERSON COUNTY**  
**RECORDS RETENTION AND DISPOSITION PROCEDURE**  
**PUBLIC RECORDS DISPOSAL REQUEST AND DESTRUCTION LOG**  
(Revised February 19, 2020)

DEPARTMENT: Tax (Personal Property and Tax Relief)

RECORD TITLE & DESCRIPTION, INCLUSIVE DATES & QUANTITY	RECORDS WILL BE		RECORDS RETENTION SECTION	IF APPROVED, DATE DESTROYED
	DESTROYED	DUPLICATED *		
Business Personal Property Listing Forms 2009-2010 14 boxes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Standard 8 Item 18	
Wildlife & Individual Personal Property Listings 2009 2 boxes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Standard 8 Item 13	
Builder's Inventory Deferred Taxes 1 box	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Standard 8 Item 4	
Tax Relief Records 1 box	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Standard 8 Item 19	

\* If duplication is required, indicate method.

Approval is requested for the records listed above to be destroyed in accordance with the provisions of NCGS 121 and 132. The period for retention of these records, as prescribed by the North Carolina Department of Cultural Resources, has expired; **OR** where the period for retention has not expired, the original records have been duplicated on microfilm, microfiche, data processing or word processing equipment, with the understanding that said duplication shall be maintained for the specified period of retention. **NONE** of the original records listed above have been scheduled for permanent preservation by the North Carolina Department of Cultural Resources.

*Doreen B...*  
DEPARTMENT HEAD:

7/22/20  
DATE:

Submitted to the Henderson County Board of Commissioners. The Board:  APPROVED  
 DISAPPROVED

the destruction/duplication of the above records and such approval/disapproval has been entered into the official minutes of the Board of Commissioners meeting held on 8.3.20.

*Verasa K. Wilson*  
Clerk to the Board

**HENDERSON COUNTY**  
**RECORDS RETENTION AND DISPOSITION PROCEDURE**  
**PUBLIC RECORDS DISPOSAL REQUEST AND DESTRUCTION LOG**  
(Revised February 19, 2020)

DEPARTMENT: Tax (Collections)

RECORD TITLE & DESCRIPTION, INCLUSIVE DATES & QUANTITY	RECORDS WILL BE		RECORDS RETENTION SECTION	IF APPROVED, DATE DESTROYED
	DESTROYED	DUPLICATED *		
Daily Cash Reports June 2017-November 2017 1 box	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Standard 2 Item 20	
Attachment & Garnishment Records 2008-2017 6 boxes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Standard 9 Item 1	
	<input type="checkbox"/>	<input type="checkbox"/>		
	<input type="checkbox"/>	<input type="checkbox"/>		

\* If duplication is required, indicate method.

Approval is requested for the records listed above to be destroyed in accordance with the provisions of NCGS 121 and 132. The period for retention of these records, as prescribed by the North Carolina Department of Cultural Resources, has expired; **OR** where the period for retention has not expired, the original records have been duplicated on microfilm, microfiche, data processing or word processing equipment, with the understanding that said duplication shall be maintained for the specified period of retention. **NONE** of the original records listed above have been scheduled for permanent preservation by the North Carolina Department of Cultural Resources.

*Doreen*  
DEPARTMENT HEAD:

7/22/20  
DATE:

Submitted to the Henderson County Board of Commissioners. The Board:  APPROVED  
 DISAPPROVED  
the destruction/duplication of the above records and such approval/disapproval has been entered into the official minutes of the Board of Commissioners meeting held on 8-3-20.

*Ceresa L. Wilson*  
Clerk to the Board



**HENDERSON COUNTY**  
**RECORDS RETENTION AND DISPOSITION PROCEDURE**  
**PUBLIC RECORDS DISPOSAL REQUEST AND DESTRUCTION LOG**  
(Revised February 19, 2020)

DEPARTMENT: Tax (Real Property)

RECORD TITLE & DESCRIPTION, INCLUSIVE DATES & QUANTITY	RECORDS WILL BE		RECORDS RETENTION SECTION	IF APPROVED, DATE DESTROYED
	DESTROYED	DUPLICATED *		
Appraisal Monitoring Records 1993-1999 1 box	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Standard 8 Item 1	
Appraisal Monitoring Records 2004-2006 4 boxes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Standard 8 Item 1	
Appraisal Monitoring Records 2008-2010 4 boxes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Standard 8 Item 1	
Revaluation Records 2007 and 2011 5 boxes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Standard 8 Item 16	

\* If duplication is required, indicate method.

Approval is requested for the records listed above to be destroyed in accordance with the provisions of NCGS 121 and 132. The period for retention of these records, as prescribed by the North Carolina Department of Cultural Resources, has expired; **OR** where the period for retention has not expired, the original records have been duplicated on microfilm, microfiche, data processing or word processing equipment, with the understanding that said duplication shall be maintained for the specified period of retention. **NONE** of the original records listed above have been scheduled for permanent preservation by the North Carolina Department of Cultural Resources.

*Daren B...* DEPARTMENT HEAD: 7/22/20 DATE:

Submitted to the Henderson County Board of Commissioners. The Board:  APPROVED  
 DISAPPROVED

the destruction/duplication of the above records and such approval/disapproval has been entered into the official minutes of the Board of Commissioners meeting held on 8-3-20.  
*Ceressa L. Wilson*  
Clerk to the Board

**LINE-ITEM TRANSFER REQUEST  
HENDERSON COUNTY**



**Department:** Library

Please make the following line-item transfers:

What expense line-item is to be increased?

Account	Line-Item Description	Amount
<u>115611 538100</u>	<u>Professional Services</u>	<u>\$1,105</u>
<u>115611 526000</u>	<u>Dept Supplies &amp; Materials</u>	<u>\$13,895</u>

What expense line-item is to be decreased? Or what additional revenue is now expected?

Account	Line-Item Description	Amount
<u>114990-401005</u>	<u>FUND BALANCE APPR - LIBRARY DONA1</u>	<u>\$15,000</u>

**Justification:** *Please provide a brief justification for this line-item transfer request.*  
 AMENDMENT TO APPROPRIATE FUND BALANCE FOR UNUSED RESTRICTED LIBRARY DONATIONS FOR USE IN  
 UPGRADING FURNISHINGS AND TECHNOLOGY AT THE MAIN LIBRARY. APPROVED BY THE BOC 8.03.2020.

\_\_\_\_\_  
 Authorized by Department Head

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Authorized by Budget Office

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Authorized by County Manager

\_\_\_\_\_  
 Date

<i>For Budget Use Only</i>	
Batch #	_____
BA #	_____
Batch Date	_____



## Resolution Honoring Sergeant Terry Patterson



### For Over 25 Years of Law Enforcement Service and Awarding Him His Badge and Sidearm

**WHEREAS**, Sergeant Terry Patterson joined the Henderson County Sheriff's Office as a benefit-eligible employee and served between July 19, 1993 through January 2, 2005 and returned to employment with the Henderson County Sheriff's Office as a benefit-eligible employee on July 10, 2006 and held the ranks of Telecommunicator, Detention Officer, Deputy, Corporal, and Sergeant; and

**WHEREAS**, Sergeant Patterson's service and dedication to the Henderson County Sheriff's Office and service, dedication and accomplishments in the field of law enforcement during his over 25 years of service are hereby recognized and commended; and

**WHEREAS**, N.C.G.S. 20-187.2 provides that retiring officers of the Henderson County Sheriff's Office may receive, at the time of their retirement, the badge worn or carried by them during their service with Henderson County; and

**WHEREAS**, N.C.G.S. 20-187.2 further provides that the Henderson County Board of Commissioners may, in its discretion, award to a retiring officer the service sidearm of such retiring officer at a price determined by the Board of Commissioners, upon securing a permit as required by N.C.G.S. 14-402 et seq; and

**WHEREAS**, Sergeant Patterson has served as a member of the Henderson County Sheriff's Office for a period of over 25 years and retired from the Henderson County Sheriff's Office on July 24, 2020; and

**NOW, THEREFORE, BE IT RESOLVED** by the Henderson County Board of Commissioners as follows:

1. Sheriff Lowell Griffin is hereby authorized in accordance with the provisions of N.C.G.S. 20-187.2 to transfer to Sergeant Patterson the badge worn by him during his service with the Henderson County Sheriff's Office; and
2. Sheriff Griffin is hereby authorized in accordance with the provisions of N.C.G.S. 20-187.2 to transfer to Sergeant Patterson his service sidearm at no cost to the officer and upon him securing a permit required by N.C.G.S. 14-402.

**BE IT FURTHER RESOLVED**, that the Henderson County Board of Commissioners recognizes and thanks Sergeant Patterson for his dedicated service to Henderson County and its citizens.

Adopted this the 3rd day of August 2020.

CHAIRMAN   
HENDERSON COUNTY BOARD OF COMMISSIONERS

ATTEST:

  
CLERK TO THE BOARD

**LINE-ITEM TRANSFER REQUEST  
HENDERSON COUNTY**



**Department:** Sheriff's Office 115431

*Please make the following line-item transfers:*

**What expense line-item is to be increased?**

<b>Account</b>	<b>Line-Item Description</b>	<b>Amount</b>
<u>115431-526000</u>	<u>Dept Supplies &amp; Materials</u>	<u>\$31,283</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

What expense line-item is to be decreased? Or what additional revenue is now expected?  
REVENUE

<b>Account</b>	<b>Line-Item Description</b>	<b>Amount</b>
<u>114431-451001</u>	<u>NCPS GCC JAG Grants</u>	<u>\$31,283</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Justification:** *Please provide a brief justification for this line-item transfer request.*

This is for a NC Department of Public Safety grant the sheriff's office has been awarded. This grant will provide essential training and/or safety equipment that will directly serve each school in Henderson County. The grant funding will provide key equipment for SRO's in the event of a life and death situation at either school. Part of these monies will be used now for equipment and the remaining balance will be utilized at a later date.

*Lt. Andrew...*  
Authorized by Department Head

July 22, 2020  
Date

\_\_\_\_\_  
Authorized by Budget Office

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized by County Manager

\_\_\_\_\_  
Date

*For Budget Use Only*

Batch # \_\_\_\_\_

BA # \_\_\_\_\_

Batch Date \_\_\_\_\_

**LINE-ITEM TRANSFER REQUEST  
HENDERSON COUNTY**



**Department:** Sheriff's Office 115431

*Please make the following line-item transfers:*

**What expense line-item is to be increased?**

<u>Account</u>	<u>Line-Item Description</u>	<u>Amount</u>
<u>115431-537110</u>	<u>Pawn Broker Fund - R</u>	<u>\$0</u>
<u>115431-537111</u>	<u>K9-R</u>	<u>\$2,830.00</u>
<u>115431-537112</u>	<u>VIP-R</u>	<u>\$15,832.00</u>
<u>115431-537113</u>	<u>STAR-R</u>	<u>\$51,657.00</u>
<u>115431-537114</u>	<u>Victims Assistance - R</u>	<u>\$9,315.00</u>
<u>Total</u>		<u>\$79,634.00</u>

What expense line-item is to be decreased? Or what additional revenue is now expected?  
REVENUE

<u>Account</u>	<u>Line-Item Description</u>	<u>Amount</u>
<u>114990-401000</u>	<u>Fund Balance Appropriated</u>	<u>79,634.00</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
<u>Total</u>		<u>\$79,634.00</u>

**Justification:** *Please provide a brief justification for this line-item transfer request.*

To appropriate fund balance for special funds set up within the sheriff's office budget. Unused funds in these accounts roll forward as they are contributions/revenues designated for these particular activities.

*L.H. Archer Archer*  
Authorized by Department Head

July 23, 2020  
Date

\_\_\_\_\_  
Authorized by Budget Office

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized by County Manager

\_\_\_\_\_  
Date

*For Budget Use Only*

Batch # \_\_\_\_\_

BA # \_\_\_\_\_

Batch Date \_\_\_\_\_

**LINE-ITEM TRANSFER REQUEST  
HENDERSON COUNTY**



Department: Sheriff 115431

Please make the following line-item transfers:

What expense line-item is to be increased?

Account	Line-Item Description	Amount
<u>115431-526000</u>	<u>Department Supplies</u>	<u>\$8,992.00</u>
<u>115431-526020</u>	<u>Non-Expendable</u>	<u>\$22,598.00</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
<u>Total</u>	_____	<u>\$31,590.00</u>

What expense line-item is to be decreased? Or what additional revenue is now expected?

Account	Line-Item Description	Amount
<u>115431-451001</u>	<u>Coronavirus (CESF) Grant</u>	<u>\$31,590.00</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
<u>Total</u>	_____	<u>\$31,590.00</u>

**Justification:** Please provide a brief justification for this line-item transfer request.

This is for the 2020 Coronavirus Emergency Supplemental Funding Program grant the Sheriff's office has been awarded. This grant will provide essential safety equipment that will provide protection for employees and the general public. These monies will be used to purchase needed protective equipment that can save lives.

L.H. [Signature]  
 \_\_\_\_\_  
 Authorized by Department Head

7/30/2020  
 \_\_\_\_\_  
 Date

\_\_\_\_\_  
 Authorized by Budget Office

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Authorized by County Manager

\_\_\_\_\_  
 Date

*For Budget Use Only*

Batch # \_\_\_\_\_

BA # \_\_\_\_\_

Batch Date \_\_\_\_\_