

**REQUEST FOR BOARD ACTION
HENDERSON COUNTY
BOARD OF COMMISSIONERS**

MEETING DATE: May 4, 2020

SUBJECT: Public Transit Budget Amendment

PRESENTERS: Autumn Radcliff, Planning Director
Samantha Reynolds, Finance Director

ATTACHMENTS: 1. Line Item Transfer Request

SUMMARY OF REQUEST:

The Federal Transit Administration (FTA) requires transit agencies to replace their buses at the end of their useful life. Currently, the County has a fleet of six dedicated CNG (Compressed Natural Gas) buses which have exceeded their useful life and are due for replacement.

The Board of Commissioners at their April 1, 2019 meeting instructed staff to begin the process of procuring replacement CNG buses. Through working with NCDOT, staff found the requested type of bus on the NCDOT Public Transit Division state contract. Staff also received confirmation of their request for federal funds that will reimburse 60% of the total purchase cost. Staff is continuing to explore funding sources to reduce the County's overall costs.

Due to the ongoing pandemic, manufacturing delays are certain. Staff requests that the Board approve the FY 2020 Public Transit budget amendment so staff may order the buses in this fiscal year even though the buses will be delivered and invoiced in FY 2021. The expected manufacturing process and delivery timeframe is one year.

BOARD ACTION REQUESTED:

The Board of Commissioners is requested to approve the budget amendment and allow staff to order the buses as soon as possible.

Suggested Motion:

I move that the Board approve the Public Transit budget amendments for FY 2020.

**LINE-ITEM TRANSFER REQUEST
HENDERSON COUNTY**



Department: PUBLIC TRANSIT/PLANNING

Please make the following line-item transfers:

What expense line-item is to be increased?

Account	Line-Item Description	Amount
<u>405400-553000-2004</u>	<u>CAPITAL OUTLAY - VEHICLES</u>	<u>\$711,313</u>
<u>335497-598040</u>	<u>TRANSFER TO CAPITAL PROJECT FUND</u>	<u>\$296,977</u>
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<u> </u>	<u> </u>	<u>\$1,008,290</u>

What expense line-item is to be decreased? Or what additional revenue is now expected?

Account	Line-Item Description	Amount		
<u>404400-458100-2004</u>	<u>FEDERAL FTA GRANT FUNDS</u>	<u>\$414,336</u>	TOTAL PURCHASE PRICE	690,560.28
<u>404400-403300-2004</u>	<u>TRANSFER FROM PUBLIC TRANSIT FUND</u>	<u>\$296,977</u>	TAG AND TAX	20,752.81
<u>334497-401000</u>	<u>FUND BALANCE APPROPRIATED</u>	<u>\$296,977</u>	TOTAL	711,313.09
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<u> </u>	<u> </u>	<u> </u>		
<u> </u>	<u> </u>	<u>\$1,008,290</u>		

Justification: Please provide a brief justification for this line-item transfer request.

TO BUDGET FOR PURCHASE OF PUBLIC TRANSIT BUSES. THE PURCHASE PRICE OF THE BUSES WILL BE FUND 60% BY FEDERAL TRANSIT AUTHORITY FUNDS, WITH THE REMAINDER PAID FROM PUBLIC TRANSIT FUND (33) FUND BALANCE RESERVE.
APPROVED BY THE BOC 5.4.2020.

Authorized by Department Head

Date

Authorized by Budget Office

Date

Authorized by County Manager

Date

<i>For Budget Use Only</i>	
Batch #	_____
BA #	_____
Batch Date	_____