

## **REQUEST FOR BOARD ACTION**

### **HENDERSON COUNTY BOARD OF COMMISSIONERS**

**MEETING DATE:** March 18, 2020

**SUBJECT:** 95 Courthouse Skylight Contract

**PRESENTER:** David Berry

**ATTACHMENTS:** Yes

1. Budget Amendment
2. Proposed Contract

#### **SUMMARY OF REQUEST:**

At the February 19, 2020 meeting, the 95 Courthouse skylights project was discussed during the Capital Projects Update. Staff noted that a vendor, JP Ross, had been identified that would replace the existing clear glass system at a price that was competitive with the previously approved Kalwall system. The Board directed Staff to move forward with the new replacement glass system with JP Ross, with the final contract to be brought back to the Board for approval.

#### **BOARD ACTION REQUESTED:**

The Board is requested to approve the contract with JP Ross as presented. The Board is further requested to approve a Budget Amendment appropriating fund balance from the Capital Project Fund.

#### **Suggested Motion:**

*I move the Board approve the contract with JP Ross as presented. I further move the Board approve a Budget Amendment appropriating fund balance from the Capital Project Fund.*

**LINE-ITEM TRANSFER REQUEST  
HENDERSON COUNTY**



**Department:** Capital Reserve Fund

*Please make the following line-item transfers:*

**What expense line-item is to be increased?**

Account	Line-Item Description	Amount
<u>215400 - 598040</u>	<u>Transfer to Capital Project Fund</u>	<u>\$118,550</u>
<u>405400 - 535100 - 2003</u>	<u>M&amp;R Buildings and Grounds</u>	<u>\$118,550</u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>

**What expense line-item is to be decreased? Or what additional revenue is now expected?**

Account	Line-Item Description	Amount
<u>214400-401000</u>	<u>Fund Balance Appropriated</u>	<u>\$118,550</u>
<u>404400 - 402100 - 2003</u>	<u>Transfer from Capital Reserve Fund</u>	<u>\$118,550</u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>

**Justification:** *Please provide a brief justification for this line-item transfer request.*  
 Appropriation from the Capital Reserve Fund for replacement of the skylights at the 95 Courthouse.  
 Approved by the Board March 18, 2020.

<u>Budget</u>	<u>3/18/2020</u>
Authorized by Department Head	Date
Authorized by Budget Office	Date
Authorized by County Manager	Date

*For Budget Use Only*

Batch # \_\_\_\_\_

BA # \_\_\_\_\_

Batch Date \_\_\_\_\_

**JPROSS**  
SKYLIGHTS  
**CONTRACT AGREEMENT**

Date: February 28th, 2020  
Project: Henderson County 95 Courthouse - Hendersonville, NC  
Owner: Henderson County  
Dear : Thad Ninnemann

Henderson County owner would like JPRoss & Co., Inc. contractor to perform certain construction services for above identified Project in accordance with the scope of work as set forth below ("Work").

The Work must be completed in accordance with the following Project Schedule:

Project Start Date: March 10th, 2020; Project Completion Date: July 31st 2020

**Compensation:**

The Owner shall pay the Contractor, subject to the terms of this Purchase Order,

One Hundred Eighteen Thousand Five Hundred Dollars (\$ 118,550.00 ), inclusive of any and all Reimbursable Expenses.

**Scope of Work And Payment Terms:**

The following Work is required to be performed pursuant to this Agreement:

See Exhibit A for scope of work  
  
Payment Terms: Owner to give 50% upfront deposit to contractor at project start date. Balance due within 30 days of installation completion.

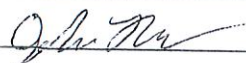
**OWNER**

By: Henderson County  
Name:  
Title:

Signature: \_\_\_\_\_

**CONTRACTOR**

By: JPRoss & Co.  
Name: John Ross  
Title: Project Manager

Signature: 

**JP Ross & Co., Inc.**  
2333 Lucena Street  
Charlotte NC 28206  
Ph 704.375.1697 Fax 704.375.2860

Federal Tax ID: 56-1793276  
NC GC License #: 57184

## EXHIBIT A

### SCOPE OF WORK

JPRoss & Co. proposes to replace new skylight glass, caps, sealants, exterior gaskets, sheet metal and flashings on existing skylight system.

New Standard Tinted or Clear Insulated Glass w/LowE – Tempered over Heat Strengthened Laminated w/.060PVB, ½” air space in between.

\*Glass thickness to be verified and match existing glass thickness\*

New Powder Coated Finish caps and sheet metal

New Flush Glaze Sealants at purlin joints

New Painted Gutters & Downspouts at curb sill edge

New Flashing at skylight ends

\*All new exposed sheet metal, caps and flashing to be painted same RAL color Meeting AAMA 2604 standards\*

#### Inclusions:

1. Crane to hoist materials to roof
2. All equipment and tools needed to perform job
3. Dumpsters
4. Removal of existing materials and installation of new

#### Qualifications:

1. Owners must provide crane access for crane to reach roof.
2. JPRoss & Co not to be responsible for pedestrian protection below skylight or any protective structure.
3. Pedestrian Protection by others if needed– JPRoss will run caution tape around area below skylight opening but will not have a designated person down below at all times.

#### Exclusions:

1. Replacing any part of skylight curb
2. Counterflashing on curb
3. Performance & Payment Bond(add 2.5% if needed)
4. Pedestrian Protection below opening
5. Night Work
6. Any new skylight framing
7. Unforeseen damages

*J P Ross & Co., Inc.*

*2333 Lucena Street, Charlotte NC 28206*

*Ph 704.375.1697 Fx 704.375.2860*