

DRAFT MINUTES

**STATE OF NORTH CAROLINA
COUNTY OF HENDERSON**

**BOARD OF COMMISSIONERS
MONDAY, JANUARY 6, 2020**

The Henderson County Board of Commissioners met for a regularly scheduled meeting at 5:30 p.m. in the Commissioners' Meeting Room of the Historic Courthouse on Main Street, Hendersonville.

Those present were: Commissioner Mike Edney, Chairman Grady Hawkins, Commissioner Rebecca McCall, Commissioner Charlie Messer, Vice-Chairman William Lapsley, County Manager Steve Wyatt, Assistant County Manager Amy Brantley, Attorney Russ Burrell and Clerk to the Board Teresa Wilson.

Also present were: Finance Director Samantha Reynolds, Director of Business and Community Development John Mitchell, Engineer Marcus Jones, Sheriff Lowell Griffin, Public Health Director Steve Smith, Code Enforcement Director Toby Linville, Purchasing Agent Doug Guffey, IT Director Mark Seelenbacher, Environmental Health Supervisor Seth Swift, Chief Deputy Vanesa Gilbert, District Commander Tim Griffin, Emergency Management/Rescue Coordinator Jimmy Brissie, Planning Director Autumn Radcliff, Planner Janna Peterson, EMS Director Mike Barnett, Tax Administrator Darlene Burgess, Budget Analyst Sonya Flynn, PIO Kathy Finotti – videotaping, Lieutenant Mike Marsteller and Sergeant Fred Westpahl as security.

CALL TO ORDER/WELCOME

Chairman Hawkins called the meeting to order and welcomed all in attendance.

INVOCATION

The invocation was provided by Julie Gordon of First Church of Christ Scientist.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the American Flag was led by Alyssa & Airely Hart of the Barnyard Bandits 4-H Club.

INFORMAL PUBLIC COMMENT

1. Dennis Justice continues to ask for approval of sports betting. These funds should be used for recreation and work toward addressing obesity.
2. Deb Lyda thanked the Board, on behalf of the community, for the new Edneyville Elementary School. Sewer will soon be needed at the school and she asked the Board to approve a group from their community to reach out to the state to request assistance in providing a new sewer line to the Justice Academy.
3. John Dockendorf informed the Board that the Village of Flat Rock will be asking the Board of Commissioners to kill the Highland Lake Road project. Over \$1m has already been invested by NCDOT on the project and no homes will be affected, only one church. Mr. Dockendorf feels the project should be continued and asked that the Board of Commissioners not request NCDOT to kill the project.

2020.01 RESOLUTION – HONORING DISTRICT COMMANDER BENJAMIN BRYANT

Sheriff Lowell S. Griffin stated the Henderson County Sheriff's Office requests that the service badge and sidearm of District Commander Benjamin Bryant be given to him in recognition of his retirement from the Henderson County Sheriff's Office.

District Commander Benjamin Bryant joined the Henderson County Sheriff's Office as a benefit-eligible employee and served from July 16, 1990 through November 20, 1998 and returned to employment with the Henderson County Sheriff's Office as a benefit-eligible Jailer on March 3, 2000. District Commander Bryant has held the ranks of Tele-communicator, Jailer, Deputy, Corporal, Sergeant, Lieutenant, Captain and

DATE APPROVED:

District Commander; and he has spent his adult life serving our community and agency. To honor him and show my gratitude, the Sheriff's Office intends to present his service badge and service sidearm to him.

Sheriff Lowell S. Griffin makes this request on behalf of the Henderson County Sheriff's Office pursuant to North Carolina General Statute 20-187.2(a).

Chairman Hawkins made the motion that the Board allows Sheriff Lowell S. Griffin to present the service badge and sidearm as a token of appreciation to District Commander Benjamin Bryant. All voted in favor and the motion carried.

Mr. Bryant emotionally thanked Christ, his wife Diana, children Nathan, Taylor and Christian, parents, the current Sheriff and staff, past Sheriffs, co-workers, Emergency Services, County Government & staff, Board of Commissioners and the community for their support during his years of service.

Discussion/Adjustment of Consent Agenda

Chairman Hawkins made the motion to approve Consent Agenda minus the Annual Audit Contract and the Water/Sewer Extension Request pulled for discussion. All voted in favor and the motion carried.

2020.04 Annual Audit Contract – pulled for discussion

Staff is requesting that the Board approve the annual audit contract as required by N.C. General Statute 159-34(a) with Martin Starnes & Associates, CPAs, P.A. for the current fiscal year 2020. Martin Starnes has audited the County's accounts for several years. They have the qualifications, experience and manpower to conduct an audit of our County's size. Their fee to conduct the audit is \$71,450 which is included in the annual budget.

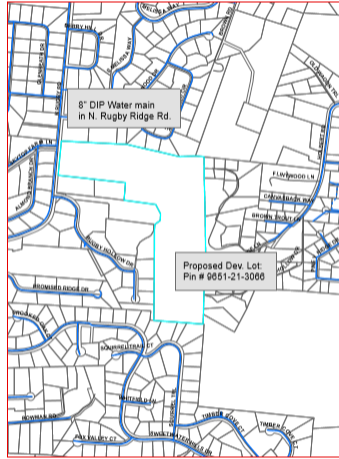
Commissioner Lapsley requested to go on record stating "the annual auditor contract should be changed every 5 years or so."

Chairman Hawkins made the motion that the Board approves the annual audit contract as required by N.C.G.S. 159-34(a) with Martin Starnes & Associates, CPAs, P.A. for the fiscal year ending June 30, 2020. The motion passed 4-1 with Commissioner Lapsley voting nay.

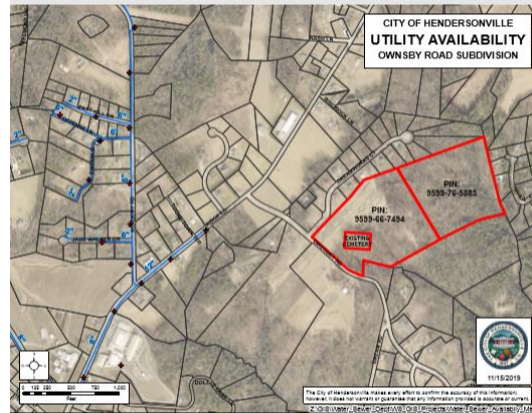
Water/Sewer Extension Request – pulled for discussion

The City of Hendersonville has requested that the County comment on two potential water line extensions, one potential water and sewer extension, and one sewer extension:

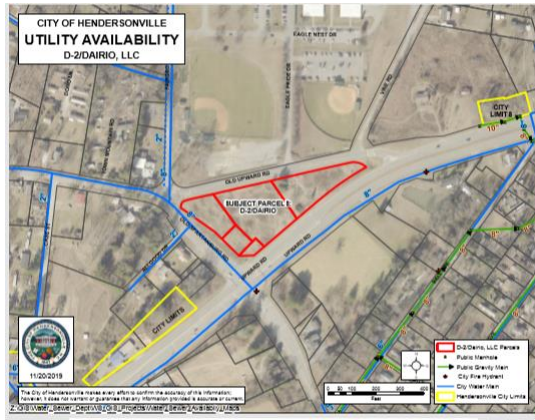
1. The Rugby Ridge Subdivision was approved by the Technical Review Committee on January 15, 2019 for 26 residential lots on 39.03 acres. The site has frontage on N. Rugby Road which contains an 8" DIP City of Hendersonville water main that is sufficient to serve the subdivision.
2. The Owensby Road Subdivision has not yet applied for Henderson County approval. The City of Hendersonville has a 12" DIP water main within the vicinity of the subject area. The waterline extension to serve the site would be approximately 1,300ft.
3. Dairio Restaurant project located at the intersection of Upward Road, Old Spartanburg Road, and Old Upward Road has direct access to two different City of Hendersonville 8" water mains that only requires a tap. The closest City of Hendersonville sewer main would require a 1,150ft sewer main extension to serve the subject area.
4. Halfway Tree MHP is located off Rutledge Drive adjacent to the Village of Flat Rock. The existing manufactured home park consists of 118 residential units and one clubhouse that is served by individual septic systems. The closest City of Hendersonville sewer main would require a 700ft extension to tie into the 8" DIP.



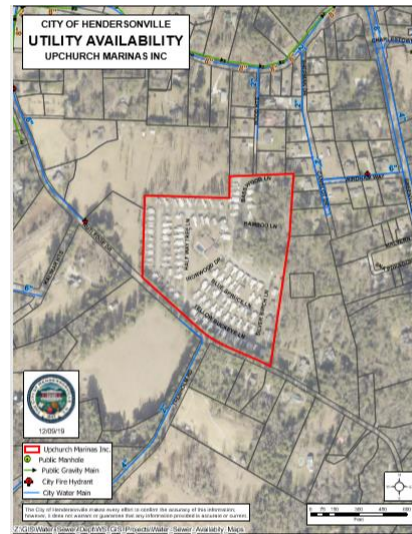
Rugby Ridge Subdivision: Public Water Availability 02/2019



CITY OF HENDERSONVILLE
UTILITY AVAILABILITY
OWNSBY ROAD SUBDIVISION



CITY OF HENDERSONVILLE
UTILITY AVAILABILITY
D-DAIRO, LLC



CITY OF HENDERSONVILLE
UTILITY AVAILABILITY
UPCHURCH MARINAS INC

Commissioner Lapsley stated the City is asking the Board to approve several water line extensions and one of the extensions is for Rugby Ridge Subdivision. This is a project that he has personally worked on as a civil engineer and requested to be recused of voting on this particular project.

Chairman Hawkins made the motion that the Board recuse Commissioner Lapsley from voting on the Rugby Ridge Subdivision project. All voted in favor and the motion carried.

Commissioner Lapsley made the motion that the Board approves the waterline extension requests for Owensby Road Subdivision and Diario Upward Road projects. All voted in favor and the motion carried.

Commissioner Lapsley noted on the sewer line extensions there is a proposed approval of the City of Hendersonville to allow the extension of the City owned sanitary sewer system to the Halfway Tree Mobile Home Park. This project has been in the news for the last six months or so for potential contamination of a stream adjacent to that development. He is pleased that the City of Hendersonville has agreed to allow its system to be expanded, however Commissioner Lapsley is unclear whether the City is requiring that the property be annexed into the City Limits. He hopes this would not be a condition, but for the record he would like to note that approval would require the City to clarify.

Commissioner Lapsley made the motion that the Board of Commissioners supports the concept of the City's

sewer line extension request for Halfway Tree Mobile Home Park, with clarification to the public by the City to whether annexation is required for it to happen. All voted in favor and the motion carried.

Commissioner Edney made the motion that the Board approves the water line extension request for Rugby Ridge Subdivision. The motion passed 4-0 with Commissioner Lapsley recused from voting.

CONSENT AGENDA consisted of the following:

Minutes

Draft minutes were presented for board review and approval of the following meeting(s):

December 2, 2019 - Regularly Scheduled Meeting

Motion:

I move the Board approves the minutes of December 2, 2019.

Tax Collector’s Report

Collections Specialist Luke Small had presented the Tax Collector’s Report to the Commissioners dated December 23, 2019 for information only. No action was required.

Please find outlined below collections information through December 22, 2019 for 2019 real and personal property bills mailed on August 1, 2019. Vehicles taxes are billed monthly by NC DMV.

Henderson County Annual Bills (Real and Personal Property):

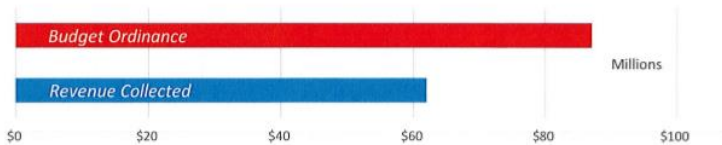
2019 Beginning Charge:	\$84,246,369.51	Paid		68.87%
Discoveries & Imm. Irreg.:	\$1,252,499.30			
Releases & Refunds:	(\$953,124.96)			
<u>Net Charge:</u>	<u>\$84,545,743.85</u>			
Unpaid Taxes:	\$26,315,008.43			Unpaid
Amount Collected:	\$58,230,735.42			31.13%

Henderson County Registered Motor Vehicles (As Collected by NC DMV):

Net Charge:	\$3,216,141.89	99.77%
Unpaid Taxes:	\$7,487.91	
Amount Collected:	\$3,208,653.98	

Henderson County FY20 Budget Analysis:

	<u>Budget Ordinance</u>	<u>Revenue Collected</u>
Ad Valorem:	\$86,093,532.00	Ad Valorem: \$61,439,389.40
Prior Years:	\$1,035,000.00	Prior Years: \$535,534.18
Budget Total:	\$87,128,532.00	YTD Revenue: \$61,974,923.58



2020.02 Pending Releases & Refunds

The pending releases and refunds have been reviewed by the Assessor and as a result of that review, it is the opinion of the Assessor that these findings are in order. Supporting documentation is on file in the County Assessor’s Office. These pending release and refund requests are submitted for the approval by the Henderson County Board of Commissioners.

<u>Type:</u>	<u>Amount:</u>
Total Taxes Released from the Charge	\$ 16,185.12
Total Refunds as a Result of the Above Releases	\$ 2,741.28

Motion:

I move the Board approves the Combined Release/Refund Report as presented.

County Financial Report/Cash Balance Report – October 2019

The October 2019 County Financial and Cash Balance Reports were provided for the Board’s review and approval.

The following are explanations for departments/programs with higher budget to actual percentages for the month of October:

- Non-profit contributions – payment of 2nd quarter Board approved non-profit contributions to agencies
- Emergency Management – disbursement of FEMA grant reimbursements to participating agencies
- Rescue Squad – payment of 2nd quarter Board approved contribution payment
- Mental Health – payment of 2nd quarter Board approved maintenance of effort (MOE)

The project to date deficit in the Hendersonville High School Project (2019) is due to the payment of architect fees and other expenditures for the project in the Capital Projects Fund, to be reimbursed from a future financing.

Motion:

I move that the Board approves the October 2019 County Financial Report and Cash Balance Report as presented.

County Financial Report/Cash Balance Report – November 2019

The November 2019 County Financial and Cash Balance Reports were provided for the Board’s review and approval.

The following are explanations for departments/programs with higher budget to actual percentages for the month of November:

- Non-profit contributions – payment of 2nd quarter Board approved non-profit contributions to agencies
- Rescue Squad – payment of 2nd quarter Board approved contribution payment
- Agri-Business – excess operating expenditures to be covered by membership fees
- Mental Health – payment of 2nd quarter Board approved maintenance of effort (MOE)
- Public Education – payment 5 of 10 of annual appropriation made to the public school system
- Debt Service – annual principal and interest payments due and paid in November

The project to date deficit in the Hendersonville High School Project (2019) is due to the payment of architect fees and other expenditures for the project in the Capital Projects Fund, to be reimbursed from a future financing.

Motion:

I move that the Board approves the November 2019 County Financial Report and Cash Balance Report as presented.

Henderson County Public Schools Financial Reports – October 2019

The Henderson County Public Schools October 2019 Local Current Expense Fund / Other Restricted Funds and Capital Outlay reports were provided for the Board’s information.

Motion:

I move that the Board approves the Henderson County Public Schools October 2019 Financial Reports as presented.

Henderson County Public Schools Financial Reports – November 2019

The Henderson County Public Schools November 2019 Local Current Expense Fund / Other Restricted Funds and Capital Outlay reports were provided for the Board’s information.

Motion:

I move that the Board approves the Henderson County Public Schools November 2019 Financial Reports as presented.

2020.03 Proclamation – Proclaiming January as Radon Action Month

The Division of Health Service Regulation, Radiation Protection Section of the North Carolina Department of Health and Human Services has requested that the Board of Commissioners adopt a Proclamation proclaiming January 2020 as Radon Action Month.

Motion:

I move the Board of Commissioners adopts the Proclamation as presented, proclaiming January 2020 as Radon Action Month.

Offer to purchase tax foreclosed property

Dustin J. Holland, on behalf of Diamond Falls Preserve, LLC, has offered to purchase 4.37 acres on Firemender Valley Trail (off Little Creek Road, near Chimney Rock State Park in the northeastern portion of Henderson County). The offer includes a purchase price of \$7,500.00, a deposit toward that price of \$500.00, plus an additional deposit for advertising fees of \$200.00.

Henderson County obtained its interest in this property via a tax foreclosure sale in 1987. No taxes have been received on the property since that time.

The Board gave provisional acceptance to this offer on November 4, 2019, subject to advertisement for upset bids. The notice of the offer and request for upset bids was published in the *Hendersonville Lightning*.

No upset bid was received.

Under your procedures and the General Statutes, once provisional acceptance has occurred, and no upset bids are received after published notice, the matter comes back before this board for a final decision on the sale.

Motion:

I move that the Board gives final acceptance to the offer of Dustin J. Holland, on behalf of Diamond Falls Preserve, LLC, to purchase the parcel described in this agenda item.

Set Public Hearing for Land Development code (LDC) Text Amendments (TX-2019-02)

The Planning Board has been in the process of reviewing several amendments to the Land Development Code as part of the 2019 annual review. The amendments are related to conditional zoning districts, removing the mixed use district option, expanding the mailed notice for rezonings, and correcting the comprehensive plan references. In addition, recent changes in the state’s model ordinance requires Henderson County to amend its soil erosion and sedimentation control regulations. The amendments also include the necessary revisions required.

The Henderson County Planning Board discussed the draft text amendments on December 19, 2019 and voted to send forward a favorable recommendation on the draft LDC text amendments (TX-2019-02).

Motion:

I move that the Board sets a public hearing on the proposed Land Development Code Text Amendments (TX- 2019-02) for Monday, February 3, 2020 at 5:30 p.m.

Appoint representative to North Carolina Environmental Management Commission meeting

The North Carolina Environmental Management Commission will next meet January 8 and 9 of 2020. On

their agenda is scheduled to be the Commission's initial consideration of the merger between the Metropolitan Sewerage District of Buncombe County and Henderson County's Cane Creek Water and Sewer District. This Board selected Commissioner Lapsley as its representative during the December 2, 2019 meeting. Unfortunately, Commissioner Lapsley has subsequently discovered a schedule conflict and will not be able to attend. The Board may wish to appoint another representative.

County Engineer will be attending the EMC meeting.

Motion:

I move that the Board selects Charlie Messer as representative to the North Carolina Environmental Management Commissioner's January meeting.

FY 2020 Rural Operating Assistance Program (ROAP) Application to NCDOT

The Henderson County Planning Department has prepared the FY 2020 North Carolina Department of Transportation (NCDOT) Rural Operating Assistance Program (ROAP) grant application in the amount of \$221,526.02. Henderson County's FY 2020 total allocation is greater than the amount allocated in FY19 (\$189,141).

The County applies for ROAP grant funds annually on behalf of Western Carolina Community Action (WCCA), the NCDOT designated Henderson County rural transit provider. WCCA provides transit services according to specified eligibility requirements and performance standards and supplies the required matching funds for the grant. The grant funds are allocated to three subcategories to provide for senior and disabled transportation programs, employment related travel for the general public and DSS clients, transportation for disadvantaged populations, and demand response transportation for citizens who live in designated rural areas of Henderson County.

Henderson County submits the application on behalf of the operator, Western Carolina Community Action (WCCA). No County funds are required for this program. The application submittal date was extended to January 17, 2020 due to State budget delays.

Motion:

I move the Board approves the Certified Statement and authorize staff to execute all required documents for the FY 2020 ROAP grant application.

2020.05 Lakeside Produce Waterline Contribution

As per the Board's agreement with the City of Hendersonville to pay for 50% not to exceed \$100,000 of the waterline to Lakeside Produce, the City has submitted the attached invoice for \$100,000. The invoice and the work have been reviewed by staff, and the invoice is recommended for payment.

Motion:

I move the Board approves payment of the invoice for \$100,000 from the City of Hendersonville for the County's contribution to the waterline for Lakeside Produce.

2020.06 Rescue Squad – Agreement for Service

Since 1957 the Henderson County Rescue Squad has provided lifesaving and technical rescue services to the citizens and visitors of Henderson County. The Rescue Squad provides these services to the County under the terms of a "Contract for Rescue Service" executed in 2004. Furthermore, the Rescue Squad provides ambulance transportation services in accordance with the terms of ambulance franchises granted in 2010 and 2013. In consideration for services provided the County provides space for Rescue Squad operations in the Thomas H. Thompson Emergency Services Center. The proposed "Agreement for Service" sets forth the terms and conditions for the use of the facility in exchange for services provided to the County.

Motion:

I move the Board approves the Agreement for Services between Henderson County and the Henderson County Rescue Squad, Inc. and authorize the County Manager so sign the agreement on behalf of Henderson County.

2020.07 Rescue Squad – Franchise Amendment

The Henderson County Rescue Squad, Inc. operates as an authorized ambulance provider under the Henderson County Ambulance Ordinance for both emergency and non-emergency transportation services. As part of the ordinance the County requires all providers to provide the County with a list of fees to be included in their franchise agreement. The Rescue Squad currently uses the approved fee schedule for Henderson County EMS for emergency and non-emergency ambulance transportation services as authorized by the franchise. Additionally, the Rescue Squad charges fees for certain pre-arranged standby services as provided by their operating guidelines. These are services not provided by Henderson County EMS, therefore there is no corresponding fee approved as part of the County’s annual budget. The Rescue Squad has submitted the attached fee schedule for consideration of the Board of Commissioners to adopt as an amendment to their franchise agreement(s) as “Attachment C.1”

Attachment C.1 / Pre-arranged Standby Fee Schedule 2019

Service	Current Charge	Maximum Permitted Charge
BLS (Basic Life Support) Ambulance	\$200.00 first 2 hours	\$220.00 first 2 hours
	\$85.00/hr. after	\$93.50/hr. after
ALS (Adv. Life Support) Ambulance	\$300.00 first 2 hours	\$330.00 first 2 hours
	\$100.00/hr. after	\$110.00/hr. after
ATV Team	\$75.00/hr.	\$82.50/hr.
Bike Team	\$75.00/hr.	\$82.50/hr.
Boats (based on need and availability)	\$75.00/hr.	\$82.50/hr.
Middle School Football Game	\$75 flat rate	\$82.50 flat rate
Junior Varsity Football Game	\$75 flat rate	\$82.50 flat rate
Varsity Football Game	\$125 flat rate	\$137.50 flat rate
Youth Football Game	\$150 flat rate	\$165.00 flat rate

Motion:

I move the Board approves the supplemental fee schedule as “Attachment C.1” for the Henderson County Rescue Squad, Inc. to be included in their approved Emergency and Non-Emergency Franchise Agreements.

2020.08 FY 2020 State Maintenance Assistance Program (SMAP) Certified Statement

Henderson County applies annually for State Maintenance Assistance Program (SMAP) funding to supplement operating expenses for the Apple Country Public Transit system. The FY 2020 grant amount is \$161,979.00, which is less than the amount the State allocated in the past.

Apple Country Public Transit provides valuable transportation service in the County, City of Hendersonville, Town of Laurel Park, and the Town of Fletcher. The system also connects with the City of Asheville’s transit system. A local match of 100% is required but is budgeted annually.

The application submittal date was extended to January 17, 2020 due to State budget delays.

Motion:

I move the Board approves the Certified Statement and authorize staff to execute all required documents for receiving the FY2020 SMAP funding.

2020.09 Designation of Plat Review Officers

N.C. Gen. Stat. §47-30.2 requires that all persons appointed as plat review officers be so appointed by a resolution recorded in the Register of Deeds office. "Plat review officers" insure that all plats to be recorded comply with the plat requirements set out in the General Statutes.

On September 17, 1997 this Board first adopted a plat review officer resolution and it has been revised several times since its adoption. This resolution also sets out certain other procedures that all plat review officers must follow.

The Board needs to update the list of those persons appointed as plat review officers due to staff changes. A proposed resolution has been prepared and is attached for the Board's consideration. This proposed resolution restates all persons currently appointed as plat review officers, removes any former county employees, and appoints new employees from the Planning Department and/or Land Records.

Sean Allison, Tina Ball, Pamela Carver, Mathew Champion, Jacob Compher, Patricia Sweet-MacDonald, Sharon McCall, Janna Peterson, and Autumn Radcliff

Motion:

I move that the Board adopts the resolution for plat review officers for Henderson County.

Year End Bonus

Following the presentation of the Henderson County Audit results for the year ending June 30, 2019, it was the consensus of the Board to award a one-time year-end bonus for all permanent and auxiliary employees. The Board is requested to formally ratify that consensus, awarding \$150 to each permanent and auxiliary employee, effective the date of the receipt of the final audit, to be paid prior to Christmas, 2019.

Motion:

I move the Board approves the award of a one-time bonus to all permanent and auxiliary employees.

Sheriff's Department – Temporary Project Position

The Board is requested to approve the addition of a temporary project position at the Sheriff's Office, effective January 20, 2020 through not later than March 31, 2020. The addition of the position will allow the Department to hire the replacement for a position that will be retiring in March, 2020, and provide a period of training for the new employee. The project position will be temporary, and eliminated upon the current employee's retirement.

Motion:

I move the Board approves the temporary project position, effective January 20, 2020 through the current employee's retirement date, but not later than March 31, 2020.

2020.10 Consultant Selection for Mud Creek Greenway Feasibility Study

In March of 2019, the Board accepted STBG-DA grant funds from the French Broad River MPO to conduct a feasibility study for the possible creation of a Mud Creek Greenway. This half-mile greenway connection west of Mud Creek would extend from the new Publix to Erkwood Drive.

The total project cost for the study will not exceed \$50,000, for which Henderson County received \$40,000 from STBG-DA funds, which requires a 20% match (\$10,000).

As part of the procurement requirements associated with the grant and state law, the Planning Department released a Request for Qualifications (RFQ) for consulting services. After review of the four submittals, (by an advisory committee comprised of Planning Department staff, the Planning Department Director,

FBRMPO Staff, the Community and Economic Development Director, the Parks and Recreation Director, and NCDOT Planning Branch) it was determined that the qualifications submitted by AECOM best meets the project requirements.

Motions:

I move that the Board selects AECOM as the consultant for the Mud Creek Greenway Feasibility Study and authorize staff to negotiate a contract with AECOM.

Appointment of Commissioner Representatives

The list of Boards and Committees was provided for the Board's approval.

Commissioners reviewed the following list of commissioner representatives and the consensus was to appoint the slate of representatives as follows:

1. Agriculture Advisory Board – Rebecca McCall
2. Cane Creek Water and Sewer District Advisory Committee - Charlie Messer
3. County Commissioners' Advisory Committee – Charlie Messer
4. Environmental Advisory Committee - Rebecca McCall
5. Fire and Rescue Advisory Committee - Grady Hawkins
6. French Broad River MPO/Transportation Advisory Committee - Bill Lapsley/Rebecca McCall
7. Governmental Financing Corporation – Grady Hawkins /Bill Lapsley
8. Henderson County Board of Health - Bill Lapsley
9. Henderson County Historic Courthouse Corporation dba/ Heritage Museum – Rebecca McCall
10. Henderson County Planning Board – Rebecca McCall
11. Henderson County Transportation Advisory Committee - Bill Lapsley/Rebecca McCall
12. Hospital Corporation Board of Directors – Mike Edney
13. Joint College Facility Committee - Mike Edney/Rebecca McCall
14. Joint School Facilities – Mike Edney/Bill Lapsley
15. Juvenile Crime Prevention Council – Rebecca McCall
16. Land-of-Sky Regional Council - Grady Hawkins
17. Library Board of Trustees – Rebecca McCall
18. Local Emergency Planning Committee (LEPC) - Mike Edney
19. Local Government Committee of Cooperative Action (LGCCA) – Grady Hawkins/Bill Lapsley
20. Mountain Area Workforce Development Board - Grady Hawkins
21. Nursing/Adult Care Home Community Advisory Committee – Rebecca McCall
22. Recreation Advisory Board - Charlie Messer

Motion:

I move the Board appoints the slate of representatives as presented.

2020.11 Resolution in Support of the FBRMPO's Regional Transit Feasibility Study

The French Broad River Metropolitan Planning Organization's Board met on October 24, 2019 and voted to solicit resolutions of support for the Regional Transit Feasibility Study. The study will explore regional transit options aimed to improve service including the feasibility of potential routes, available funding, and a cost benefit analysis of a consolidated system.

Motion:

I move the Board approves the resolution in support of the FBRMPO's Regional Transit Feasibility Study.

2020.12 Surplus and Donation of Ambulance to Henderson County Rescue Squad

A Resolution was provided for the Board’s consideration declaring one (1) Ambulance no longer used by Henderson County Emergency Medical Services as surplus property and the donation of the Ambulance to the Henderson County Rescue Squad as allowed by N.C.G.S. 160A-280 to be used for ambulance transportation.

Exhibit B - List of Surplus Property:

<i>Dept.</i>	<i>Year</i>	<i>Make</i>	<i>Model</i>	<i>HC#</i>	<i>VIN#</i>	<i>Asset #</i>	<i>Mileage</i>
EMS	2016	Chevrolet	G4500	EMS - X	1FDXE4FS1GDC44545	17624	80,0000

Motion:

I move that the Board approves the declaring the Ambulance presented as surplus and authorizes the donation to the Henderson County Rescue Squad as allowed by N.C.G.S. 160A-280.

Upset Bids for 2015 Chevrolet Ambulances

The purchase of 3 ambulances were approved in the FY2020 budget. As a result, two 2015 Chevrolet G4500 Type III Ambulances were declared surplus. These vehicles were considered Surplus based upon NC General Statute 160A-269 Negotiated offer, Advertisement, and Upset Bids. The Board is requested to approve the highest bids received that are as follows:

Company Name	Vehicle Description	Upset Bid Amount
Northwestern Emergency Vehicles	2015 Chevrolet G4500 Type III Ambulance (EMS-W)	\$26,000.00
Northwestern Emergency Vehicles	2015 Chevrolet G4500 Type II Ambulance (EMS-Y)	\$28,000.00

Motion:

I move the Board accepts the highest bid amount received for (2) ambulances from Northwestern Emergency Vehicles in the amount of \$54,000.00.

Pardee UNC Health Care’s CON application – cardiac catheterization lab – Board of Commissioners’ letter of support

Currently, Pardee operates the only American College of Cardiology accredited Chest Pain Center in Henderson County and has been providing cardiac catheterization services since 2002, growing and developing that service in response to our growing population. Further, Pardee is the only one in our county with on-staff cardiologists providing cardiac catheterization services.

However, the catheterization lab currently in use at Pardee is owned by another company, DLP Cardiac Partners. The DLP contract is subject to change or non-renewal placing these much needed cardiology services provided by Pardee at risk. The possibility of non-renewal directly affects our cardiologist’s and medical staff’s ability to practice at the top of their license and care for their patients at home. In addition, this risk jeopardizes the significant investments in infrastructure, equipment, and employees required to build the program.

The Board of Directors of the Hospital Corporation request a letter of support from the Henderson County Board of Commissioners in their pursuit to obtain their own cardiac catheterization lab, ensuring that the citizens of our community will continue to receive the best possible care here in Henderson County.

Motion:

I move the Board approves the letter of support of the Pardee UNC Health Care’s CON application - cardiac catheterization lab.

DISCUSSION/ADJUSTMENT OF DISCUSSION AGENDA

Commissioner Messer made the motion to adopt the discussion agenda as presented. All voted in favor and the motion carried.

NOMINATIONS

Chairman Hawkins opened the floor for nominations.

1. Asheville Regional Housing Consortium – 2 vac.

Chairman Hawkins nominated Jacob Compher for position #3. *Chairman Hawkins made the motion to accept the appointment of Jacob Compher to position #3 by acclamation. All voted in favor and the motion carried.*

2. Cane Creek Water and Sewer District Advisory Committee – 1 vac.

There were no nominations at this time and this item was rolled to the next meeting.

3. Cemetery Advisory committee – 1 vac.

There were no nominations at this time and this item was rolled to the next meeting.

4. Henderson County Zoning Board of Adjustment – 1 vac.

There were no nominations at this time and this item was rolled to the next meeting.

5. Hendersonville City Zoning Board of Adjustment – 2 vac.

Commissioner Messer nominated Ernest Mowell for position #1. *Chairman Hawkins made the motion to accept the appointment of Ernest Mowell to position #1 by acclamation. All voted in favor and the motion carried.*

6. Hendersonville Planning Board – 1 vac.

There were no nominations at this time and this item was rolled to the next meeting.

7. Historic Resources Commission – 1 vac.

There were no nominations at this time and this item was rolled to the next meeting.

8. Home and Community Care Block Grant Advisory Committee – 2 vac.

There were no nominations at this time and this item was rolled to the next meeting.

9. Mountain Valleys Resource Conservation and Development Program – 1 vac.

There were no nominations at this time and this item was rolled to the next meeting.

10. Nursing/Adult Care Home Community Advisory Committee – 10 vac.

Commissioner McCall nominated Carol Larimore for position #22 and Jean Tuech for position #23. *Chairman Hawkins made the motion to accept the reappointments of Carol Larimore to position #22 and Jean Tuech to position #23 by acclamation. All voted in favor and the motion carried.*

11. Recreation Advisory Committee – 1 vac.

There were no nominations at this time and this item was rolled to the next meeting.

I-26 EXPANSION PROJECT – HOSPITAL UPDATES

At the request of the Board the local hospitals were present to provide updates and answer questions regarding the provision of continued care during the I-26 expansion project. Emergency Services will also provide any updates since the December Board of Commissioner’s meeting.

Jimmy Brissie stated we are blessed to have the support of the Healthcare partners we have in Henderson County. They work closely with the EMS Peer Review Team. The lines of communication have remained open over the last month between the hospitals, NCDOT, and Emergency Services. Working closely with NCDOT, new technology is being implemented with EMS to be able to monitor traffic in real time. The hope is to be able to have camera feeds in the 911 Center fed from all the DOT traffic cameras as well. We are not dealing with traffic as a new problem, we have been dealing with it for about twenty years. Working with the issues we have come up with solutions and continue to evaluate the needs. The collaboration and communication will continue as the project goes on to make sure we are doing the best thing possible for our patients and the community as whole.

Mr. Jim Bunch of Advent Health stated they have been preparing for months while working with NCDOT

for the I-26 expansion project. Even though they are competitors, Advent Health is working closely with Pardee and Mission. He feels Pardee and Advent Health can deal with 95% of emergencies within the community. Chief Medical Officer Dr. Herbert, a Pediatrician is taking care of many of the kids.

Dr. Herbert stated they have things in place to take care of the community. Last month Advent Health met with Buncombe County EMS, Ned Fowler, and the medical director to review strategies. They discussed scenarios and recognize there may be times when we need to do more air transportations.

Mr. Ned Fowler of HCA Mission feels the hospitals are collaborating well along with the EMS. Much planning has occurred.

Mr. Jay Kirby of Pardee UNC Healthcare noted Pardee is proud to work along Advent Health and Mission Hospitals. Jimmy Brissie and the EMS team have made this a priority and held many sessions with NCDOT, while sharing the information with the hospitals.

2020.13 ELECTIONS EQUIPMENT UPDATE

Karen Hebb, Elections Director, stated at the October 16, 2019 meeting, the Board heard a presentation on the proposed new voting equipment identified by the Board of Elections – ES&S Voting System (Express Vote). The Board of Elections made the recommendation following a demonstration of all potential systems, and the equipment was tested during the municipal elections in November, 2019.

Product #	Product Description	Quantity	Cost	Total
2252-01	VC ExpressVote Booths	40	175.00	7,000.00
2252-03	VC ExpressVote ADA Kits	40	45.00	1,800.00

Subtotal \$8,800.00 with shipping to be determined.

1	ExpressVote BMD	ExpressVote BMD Terminal with Internal Backup Battery, ADA Keypad, Headphones, Power Supply with AC Cord, and One (1) Standard 4GB Memory Device	95	\$3,325.00	\$315,875.00
2	ExpressVote BMD	Soft-Sided Carrying Case	95	\$175.00	\$16,625.00
3	Software	ElectionWare Software - Reporting Only	1	No Charge Upgrade	No Charge Upgrade
4	Software	Media Burn Capability	1	No Charge Upgrade	No Charge Upgrade
5	ExpressVote BMD	Equipment Installation	95	\$105.00	\$9,975.00
6	Customer Loyalty Discount & Trade-In Allowance	Equipment Being Traded-In by Customer Includes: 158 - iVotronic Terminal 158 - iVotronic Booth with RTAL Printer	1	(\$31,600.00)	(\$31,600.00)
7	Shipping	Shipping & Handling	1	\$3,815.00	\$3,815.00
				Order Total	\$ 314,690.00

Following that successful test, the Elections Department is requesting the Board approve the purchase of the equipment identified on the Sales Order Agreement.

Chairman Hawkins feels more information from other vendors and our IT Department is necessary.

County Manager Steve Wyatt noted for record that the Board of Elections did evaluate all options. This is the last of equipment needed, and this equipment is compatible with the equipment already in use.

Commissioner Messer made the motion that the Board approves the purchase of elections equipment from ES&S, authorize the Elections Director to execute the required documents, and approve a Budget Amendment appropriating funding from the Capital Reserve Fund. The motion passed 4-1 with Chairman Hawkins voting nay.

MPO STAFFING AND COMPENSATION STUDY

Vice-Chairman Lapsley requested inclusion of this item, to discuss both staffing levels and compensation for the staff of the French Broad River Metropolitan Planning Organization. The Board is requested to discuss, and direct staff accordingly.

At last month’s MPO meeting, MPO Board Chair Commissioner Lapsley recommended moving forward with a plan to add an additional staff person and address compensation at the MPO. The MPO is funded 80% by federal funds that require a 20% match from local jurisdictions, so the proposed changes would increase local dues. Below is the breakdown of the estimated dues impact for each dues-paying member if those changes were to be adopted and implemented after the January Board meeting. The Board was asked to discuss this information so the MPO Board may consider these changes at their January 23rd meeting.

Commissioner Rebecca McCall will be joining the MPO.

Breakdown of estimated dues impact requested for each jurisdiction.

FY 2020 Amendment:

	Total	STBG Funds	Local Funds
General Increases	\$47,984	\$38,387	\$9,597

Jurisdiction	Percentage of Dues/Population	Total Dues Increase
Buncombe County	36.56%	\$3,508.66
City of Asheville	21.07%	\$2,022.09
Henderson County	23.64%	\$2,268.73
City of Hendersonville	3.32%	\$318.62
Haywood County	10.6%	\$1,017.28
Town of Waynesville	2.49%	\$238.97
Madison County	2.32%	\$222.65

The full-year increase for FY 2021 between the Proposed Changes vs. No changes:

	Total	STBG Funds	Local Funds
General Increases	\$164,162	\$131,330	\$32,833

Jurisdiction	Percentage of Dues/Population	Total Dues Increase
Buncombe County	36.56%	\$12,003.74
City of Asheville	21.07%	\$6,917.91
Henderson County	23.64%	\$7,761.72
City of Hendersonville	3.32%	\$1,090.06
Haywood County	10.6%	\$3,480.30
Town of Waynesville	2.49%	\$817.54
Madison County	2.32%	\$761.73

Commissioner Lapsley noted the increase will allow an increase of staffing levels adding one person and adjusting the compensation.

Commissioner Lapsley made the motion that the Board of Commissioners approves the changes as presented. All voted in favor and the motion carried.

NURSING/ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE 2019 REPORT

Donald Streb, Chair, provided the 2019 Report for the Nursing/Adult Care Home Community Advisory Committee to the Board of Commissioners.

Mr. Streb stated it is tough to fill positions of a 23 membership committee. There are 38 facilities in Henderson County with 99 visits annually. In 2019 the committee logged 5448 miles, 198 hours of driving time, 426 visits, 182 meetings, and an additional 139 hours of other commitments. The Bylaws were updated with the help of Russell Burrell in 2019. The committee is working on giving gifts to all residents and will accept any assistance that may be offered.

Commissioner McCall recognized the committee for their hard work done with love and concern. Much credit is deserved.

COUNTY MANAGER’S REPORT

County Manager Steve Wyatt stated on January 15, 2020, the Board will convene here for a budget workshop at 9:30 a.m. for work on the FY20-21 budget.

NCAA Division I College Football Playoff Predictions – LSU/Clemson

- Russ Burrell –Clemson
- Mike Edney – Louisiana State University
- William Lapsley – Clemson
- Grady Hawkins – Louisiana State University
- Charlie Messer – Louisiana State University
- Rebecca McCall – Clemson
- Steve Wyatt – Clemson
- Amy Brantley - Clemson

CLOSED SESSION

The Board is requested to go into closed session for the following reason(s).

- A. Pursuant to N.C. Gen. Stat. §143-318.11 (a)(3), to consult with an attorney employed or retained by the Board to preserve attorney-client privilege.

Commissioner Edney made the motion that the Board go into closed session Pursuant to N.C. Gen. Stat. §143-318.11 (a)(3), to consult with an attorney employed or retained by the Board to preserve attorney-client privilege. All voted in favor and the motion carried.

ADJOURN

Chairman Hawkins made the motion to go out of closed session and adjourn at 7:30 p.m. All voted in favor and the motion carried.

Attest:

Teresa L. Wilson, Clerk to the Board

Grady H. Hawkins, Chairman