

MINUTES

STATE OF NORTH CAROLINA
COUNTY OF HENDERSON

BOARD OF COMMISSIONERS
MONDAY, JANUARY 6, 2020

The Henderson County Board of Commissioners met for a regularly scheduled meeting at 5:30 p.m. in the Commissioners' Meeting Room of the Historic Courthouse on Main Street, Hendersonville.

Those present were: Commissioner Mike Edney, Chairman Grady Hawkins, Commissioner Rebecca McCall, Commissioner Charlie Messer, Vice-Chairman William Lapsley, County Manager Steve Wyatt, Assistant County Manager Amy Brantley, Attorney Russ Burrell and Clerk to the Board Teresa Wilson.

Also present were: Finance Director Samantha Reynolds, Director of Business and Community Development John Mitchell, Engineer Marcus Jones, Sheriff Lowell Griffin, Public Health Director Steve Smith, Code Enforcement Director Toby Linville, Purchasing Agent Doug Guffey, IT Director Mark Seelenbacher, Environmental Health Supervisor Seth Swift, Chief Deputy Vanesa Gilbert, Elections Director Karen Hebb, District Commander Tim Griffin, Emergency Management/Rescue Coordinator Jimmy Brissie, Planning Director Autumn Radcliff, Planner Janna Peterson, EMS Director Mike Barnett, Tax Administrator Darlene Burgess, Budget Analyst Sonya Flynn, PIO Kathy Finotti – videotaping, Lieutenant Mike Marsteller and Sergeant Fred Westpahl as security.

CALL TO ORDER/WELCOME

Chairman Hawkins called the meeting to order and welcomed all in attendance.

INVOCATION

The invocation was provided by Julie Gordon of First Church of Christ Scientist.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the American Flag was led by Alyssa & Airely Hart of the Barnyard Bandits 4-H Club.

INFORMAL PUBLIC COMMENT

1. Dennis Justice continues to ask for approval of sports betting. These funds should be used for recreation and work toward addressing obesity.
2. Deb Lyda thanked the Board, on behalf of the community, for the new Edneyville Elementary School. Sewer will soon be needed at the school and she asked the Board to approve a group from their community to reach out to the state to request assistance in providing a new sewer line to the Justice Academy.
3. John Dockendorf informed the Board that the Village of Flat Rock will be asking the Board of Commissioners to kill the Highland Lake Road project. Over \$1m has already been invested by NCDOT on the project and no homes will be affected, only one church. Mr. Dockendorf feels the project should be continued and asked that the Board of Commissioners not request NCDOT to kill the project.

2020.01 RESOLUTION – HONORING DISTRICT COMMANDER BENJAMIN BRYANT

Sheriff Lowell S. Griffin stated the Henderson County Sheriff's Office requests that the service badge and sldarm of District Commander Benjamin Bryant be given to him in recognition of his retirement from the Henderson County Sheriff's Office.

District Commander Benjamin Bryant joined the Henderson County Sheriff's Office as a benefit-eligible employee and served from July 16, 1990 through November 20, 1998 and returned to employment with the Henderson County Sheriff's Office as a benefit-eligible Jailer on March 3, 2000. District Commander Bryant has held the ranks of Tele-communicator, Jailer, Deputy, Corporal, Sergeant, Lieutenant, Captain and

DATE APPROVED: January 15, 2020

District Commander; and he has spent his adult life serving our community and agency. To honor him and show my gratitude, the Sheriff's Office intends to present his service badge and service sidearm to him.

Sheriff Lowell S. Griffin makes this request on behalf of the Henderson County Sheriff's Office pursuant to North Carolina General Statute 20-187.2(a).

Chairman Hawkins made the motion that the Board allows Sheriff Lowell S. Griffin to present the service badge and sidearm as a token of appreciation to District Commander Benjamin Bryant. All voted in favor and the motion carried.

Mr. Bryant emotionally thanked Christ, his wife Diana, children Nathan, Taylor and Christian, parents, the current Sheriff and staff, past Sheriffs, co-workers, Emergency Services, County Government & staff, Board of Commissioners and the community for their support during his years of service.

Discussion/Adjustment of Consent Agenda

Chairman Hawkins made the motion to approve Consent Agenda minus the Annual Audit Contract and the Water/Sewer Extension Request pulled for discussion. All voted in favor and the motion carried.

2020.04 Annual Audit Contract – pulled for discussion

Staff is requesting that the Board approve the annual audit contract as required by N.C. General Statute 159-34(a) with Martin Starnes & Associates, CPAs, P.A. for the current fiscal year 2020. Martin Starnes has audited the County's accounts for several years. They have the qualifications, experience and manpower to conduct an audit of our County's size. Their fee to conduct the audit is \$71,450 which is included in the annual budget.

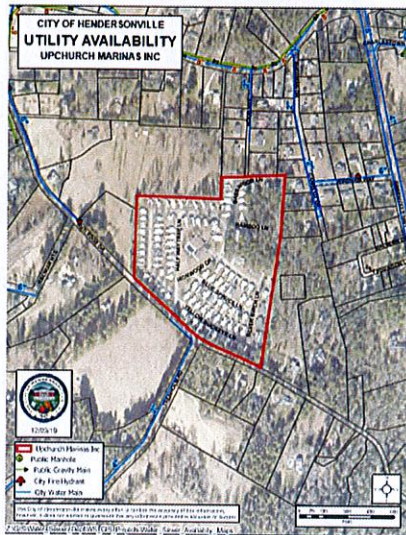
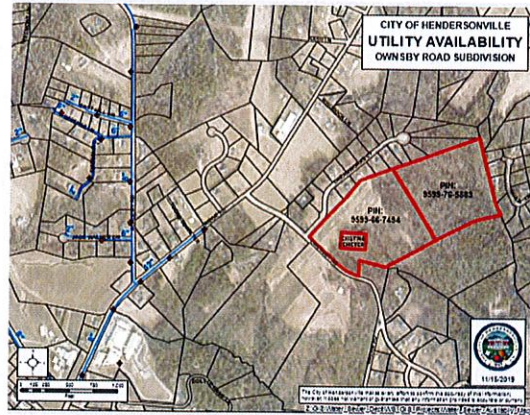
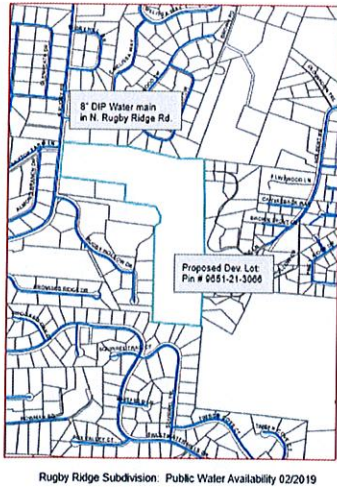
Commissioner Lapsley requested to go on record stating "the annual auditor contract should be changed every 5 years or so."

Chairman Hawkins made the motion that the Board approves the annual audit contract as required by N.C.G.S. 159-34(a) with Martin Starnes & Associates, CPAs, P.A. for the fiscal year ending June 30, 2020. The motion passed 4-1 with Commissioner Lapsley voting nay.

Water/Sewer Extension Request – pulled for discussion

The City of Hendersonville has requested that the County comment on two potential water line extensions, one potential water and sewer extension, and one sewer extension:

1. The Rugby Ridge Subdivision was approved by the Technical Review Committee on January 15, 2019 for 26 residential lots on 39.03 acres. The site has frontage on N. Rugby Road which contains an 8" DIP City of Hendersonville water main that is sufficient to serve the subdivision.
2. The Owens Road Subdivision has not yet applied for Henderson County approval. The City of Hendersonville has a 12" DIP water main within the vicinity of the subject area. The waterline extension to serve the site would be approximately 1,300ft.
3. Dairio Restaurant project located at the intersection of Upward Road, Old Spartanburg Road, and Old Upward Road has direct access to two different City of Hendersonville 8" water mains that only requires a tap. The closest City of Hendersonville sewer main would require a 1,150ft sewer main extension to serve the subject area.
4. Halfway Tree MHP is located off Rutledge Drive adjacent to the Village of Flat Rock. The existing manufactured home park consists of 118 residential units and one clubhouse that is served by individual septic systems. The closest City of Hendersonville sewer main would require a 700ft extension to tie into the 8" DIP.



Commissioner Lapsley stated the City is asking the Board to approve several water line extensions and one of the extensions is for Rugby Ridge Subdivision. This is a project that he has personally worked on as a civil engineer and requested to be recused of voting on this particular project.

Chairman Hawkins made the motion that the Board recuse Commissioner Lapsley from voting on the Rugby Ridge Subdivision project. All voted in favor and the motion carried.

Commissioner Lapsley made the motion that the Board approves the waterline extension requests for Owensby Road Subdivision and Diario Upward Road projects. All voted in favor and the motion carried.

Commissioner Lapsley noted on the sewer line extensions there is a proposed approval of the City of Hendersonville to allow the extension of the City owned sanitary sewer system to the Halfway Tree Mobile Home Park. This project has been in the news for the last six months or so for potential contamination of a stream adjacent to that development. He is pleased that the City of Hendersonville has agreed to allow its system to be expanded, however Commissioner Lapsley is unclear whether the City is requiring that the property be annexed into the City Limits. He hopes this would not be a condition, but for the record he would like to note that approval would require the City to clarify.

Commissioner Lapsley made the motion that the Board of Commissioners supports the concept of the City's

sewer line extension request for Halfway Tree Mobile Home Park, with clarification to the public by the City to whether annexation is required for it to happen. All voted in favor and the motion carried.

Commissioner Edney made the motion that the Board approves the water line extension request for Rugby Ridge Subdivision. The motion passed 4-0 with Commissioner Lapsley recused from voting.

CONSENT AGENDA consisted of the following:

Minutes

Draft minutes were presented for board review and approval of the following meeting(s):

December 2, 2019 - Regularly Scheduled Meeting

Motion:

I move the Board approves the minutes of December 2, 2019.

Tax Collector’s Report

Collections Specialist Luke Small had presented the Tax Collector’s Report to the Commissioners dated December 23, 2019 for information only. No action was required.

Please find outlined below collections information through December 22, 2019 for 2019 real and personal property bills mailed on August 1, 2019. Vehicles taxes are billed monthly by NC DMV.

Henderson County Annual Bills (Real and Personal Property):

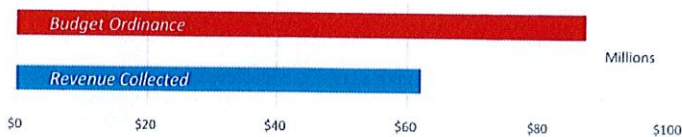
2019 Beginning Charge:	\$84,246,369.51	Paid	68.87%		Unpaid
Discoveries & Imm. Irreg.:	\$1,252,499.30				
Releases & Refunds:	(\$953,124.96)				
Net Charge:	\$84,545,743.85				
Unpaid Taxes:	\$26,315,008.43				
Amount Collected:	\$58,230,735.42				31.13%

Henderson County Registered Motor Vehicles (As Collected by NC DMV):

Net Charge:	\$3,216,141.89	99.77%
Unpaid Taxes:	\$7,487.91	
Amount Collected:	\$3,208,653.98	

Henderson County FY20 Budget Analysis:

	<u>Budget Ordinance</u>	<u>Revenue Collected</u>
Ad Valorem:	\$86,093,532.00	Ad Valorem: \$61,439,389.40
Prior Years:	\$1,035,000.00	Prior Years: \$535,534.18
Budget Total:	\$87,128,532.00	YTD Revenue: \$61,974,923.58



2020.02 Pending Releases & Refunds

The pending releases and refunds have been reviewed by the Assessor and as a result of that review, it is the opinion of the Assessor that these findings are in order. Supporting documentation is on file in the County Assessor’s Office. These pending release and refund requests are submitted for the approval by the Henderson County Board of Commissioners.

<u>Type:</u>	<u>Amount:</u>
Total Taxes Released from the Charge	\$ 16,185.12
Total Refunds as a Result of the Above Releases	\$ 2,741.28

Motion:

I move the Board approves the Combined Release/Refund Report as presented.

County Financial Report/Cash Balance Report – October 2019

The October 2019 County Financial and Cash Balance Reports were provided for the Board’s review and approval.

The following are explanations for departments/programs with higher budget to actual percentages for the month of October:

- Non-profit contributions – payment of 2nd quarter Board approved non-profit contributions to agencies
- Emergency Management – disbursement of FEMA grant reimbursements to participating agencies
- Rescue Squad – payment of 2nd quarter Board approved contribution payment
- Mental Health – payment of 2nd quarter Board approved maintenance of effort (MOE)

The project to date deficit in the Hendersonville High School Project (2019) is due to the payment of architect fees and other expenditures for the project in the Capital Projects Fund, to be reimbursed from a future financing.

Motion:

I move that the Board approves the October 2019 County Financial Report and Cash Balance Report as presented.

County Financial Report/Cash Balance Report – November 2019

The November 2019 County Financial and Cash Balance Reports were provided for the Board’s review and approval.

The following are explanations for departments/programs with higher budget to actual percentages for the month of November:

- Non-profit contributions – payment of 2nd quarter Board approved non-profit contributions to agencies
- Rescue Squad – payment of 2nd quarter Board approved contribution payment
- Agri-Business – excess operating expenditures to be covered by membership fees
- Mental Health – payment of 2nd quarter Board approved maintenance of effort (MOE)
- Public Education – payment 5 of 10 of annual appropriation made to the public school system
- Debt Service – annual principal and interest payments due and paid in November

The project to date deficit in the Hendersonville High School Project (2019) is due to the payment of architect fees and other expenditures for the project in the Capital Projects Fund, to be reimbursed from a future financing.

Motion:

I move that the Board approves the November 2019 County Financial Report and Cash Balance Report as presented.

Henderson County Public Schools Financial Reports – October 2019

The Henderson County Public Schools October 2019 Local Current Expense Fund / Other Restricted Funds and Capital Outlay reports were provided for the Board’s information.

Motion:

I move that the Board approves the Henderson County Public Schools October 2019 Financial Reports as presented.

Henderson County Public Schools Financial Reports – November 2019

The Henderson County Public Schools November 2019 Local Current Expense Fund / Other Restricted Funds and Capital Outlay reports were provided for the Board's information.

Motion:

I move that the Board approves the Henderson County Public Schools November 2019 Financial Reports as presented.

2020.03 Proclamation – Proclaiming January as Radon Action Month

The Division of Health Service Regulation, Radiation Protection Section of the North Carolina Department of Health and Human Services has requested that the Board of Commissioners adopt a Proclamation proclaiming January 2020 as Radon Action Month.

Motion:

I move the Board of Commissioners adopts the Proclamation as presented, proclaiming January 2020 as Radon Action Month.

Offer to purchase tax foreclosed property

Dustin J. Holland, on behalf of Diamond Falls Preserve, LLC, has offered to purchase 4.37 acres on Firemender Valley Trail (off Little Creek Road, near Chimney Rock State Park in the northeastern portion of Henderson County). The offer includes a purchase price of \$7,500.00, a deposit toward that price of \$500.00, plus an additional deposit for advertising fees of \$200.00.

Henderson County obtained its interest in this property via a tax foreclosure sale in 1987. No taxes have been received on the property since that time.

The Board gave provisional acceptance to this offer on November 4, 2019, subject to advertisement for upset bids. The notice of the offer and request for upset bids was published in the *Hendersonville Lightning*.

No upset bid was received.

Under your procedures and the General Statutes, once provisional acceptance has occurred, and no upset bids are received after published notice, the matter comes back before this board for a final decision on the sale.

Motion:

I move that the Board gives final acceptance to the offer of Dustin J. Holland, on behalf of Diamond Falls Preserve, LLC, to purchase the parcel described in this agenda item.

Set Public Hearing for Land Development code (LDC) Text Amendments (TX-2019-02)

The Planning Board has been in the process of reviewing several amendments to the Land Development Code as part of the 2019 annual review. The amendments are related to conditional zoning districts, removing the mixed use district option, expanding the mailed notice for rezonings, and correcting the comprehensive plan references. In addition, recent changes in the state's model ordinance requires Henderson County to amend its soil erosion and sedimentation control regulations. The amendments also include the necessary revisions required.

The Henderson County Planning Board discussed the draft text amendments on December 19, 2019 and voted to send forward a favorable recommendation on the draft LDC text amendments (TX-2019-02).

Motion:

I move that the Board sets a public hearing on the proposed Land Development Code Text Amendments (TX- 2019-02) for Monday, February 3, 2020 at 5:30 p.m.

Appoint representative to North Carolina Environmental Management Commission meeting

The North Carolina Environmental Management Commission will next meet January 8 and 9 of 2020. On

their agenda is scheduled to be the Commission's initial consideration of the merger between the Metropolitan Sewerage District of Buncombe County and Henderson County's Cane Creek Water and Sewer District. This Board selected Commissioner Lapsley as its representative during the December 2, 2019 meeting. Unfortunately, Commissioner Lapsley has subsequently discovered a schedule conflict and will not be able to attend. The Board may wish to appoint another representative.

County Engineer will be attending the EMC meeting.

Motion:

I move that the Board selects Charlie Messer as representative to the North Carolina Environmental Management Commissioner's January meeting.

FY 2020 Rural Operating Assistance Program (ROAP) Application to NCDOT

The Henderson County Planning Department has prepared the FY 2020 North Carolina Department of Transportation (NCDOT) Rural Operating Assistance Program (ROAP) grant application in the amount of \$221,526.02. Henderson County's FY 2020 total allocation is greater than the amount allocated in FY19 (\$189,141).

The County applies for ROAP grant funds annually on behalf of Western Carolina Community Action (WCCA), the NCDOT designated Henderson County rural transit provider. WCCA provides transit services according to specified eligibility requirements and performance standards and supplies the required matching funds for the grant. The grant funds are allocated to three subcategories to provide for senior and disabled transportation programs, employment related travel for the general public and DSS clients, transportation for disadvantaged populations, and demand response transportation for citizens who live in designated rural areas of Henderson County.

Henderson County submits the application on behalf of the operator, Western Carolina Community Action (WCCA). No County funds are required for this program. The application submittal date was extended to January 17, 2020 due to State budget delays.

Motion:

I move the Board approves the Certified Statement and authorize staff to execute all required documents for the FY 2020 ROAP grant application.

2020.05 Lakeside Produce Waterline Contribution

As per the Board's agreement with the City of Hendersonville to pay for 50% not to exceed \$100,000 of the waterline to Lakeside Produce, the City has submitted the attached invoice for \$100,000. The invoice and the work have been reviewed by staff, and the invoice is recommended for payment.

Motion:

I move the Board approves payment of the invoice for \$100,000 from the City of Hendersonville for the County's contribution to the waterline for Lakeside Produce.

2020.06 Rescue Squad – Agreement for Service

Since 1957 the Henderson County Rescue Squad has provided lifesaving and technical rescue services to the citizens and visitors of Henderson County. The Rescue Squad provides these services to the County under the terms of a "Contract for Rescue Service" executed in 2004. Furthermore, the Rescue Squad provides ambulance transportation services in accordance with the terms of ambulance franchises granted in 2010 and 2013. In consideration for services provided the County provides space for Rescue Squad operations in the Thomas H. Thompson Emergency Services Center. The proposed "Agreement for Service" sets forth the terms and conditions for the use of the facility in exchange for services provided to the County.

Motion:

I move the Board approves the Agreement for Services between Henderson County and the Henderson County Rescue Squad, Inc. and authorize the County Manager so sign the agreement on behalf of Henderson County.

2020.07 Rescue Squad – Franchise Amendment

The Henderson County Rescue Squad, Inc. operates as an authorized ambulance provider under the Henderson County Ambulance Ordinance for both emergency and non-emergency transportation services. As part of the ordinance the County requires all providers to provide the County with a list of fees to be included in their franchise agreement. The Rescue Squad currently uses the approved fee schedule for Henderson County EMS for emergency and non-emergency ambulance transportation services as authorized by the franchise. Additionally, the Rescue Squad charges fees for certain pre-arranged standby services as provided by their operating guidelines. These are services not provided by Henderson County EMS, therefore there is no corresponding fee approved as part of the County’s annual budget. The Rescue Squad has submitted the attached fee schedule for consideration of the Board of Commissioners to adopt as an amendment to their franchise agreement(s) as “Attachment C.1”

Attachment C.1 / Pre-arranged Standby Fee Schedule 2019

Service	Current Charge	Maximum Permitted Charge
BLS (Basic Life Support) Ambulance	\$200.00 first 2 hours	\$220.00 first 2 hours
	\$85.00/hr. after	\$93.50/hr. after
ALS (Adv. Life Support) Ambulance	\$300.00 first 2 hours	\$330.00 first 2 hours
	\$100.00/hr. after	\$110.00/hr. after
ATV Team	\$75.00/hr.	\$82.50/hr.
Bike Team	\$75.00/hr.	\$82.50/hr.
Boats (based on need and availability)	\$75.00/hr.	\$82.50/hr.
Middle School Football Game	\$75 flat rate	\$82.50 flat rate
Junior Varsity Football Game	\$75 flat rate	\$82.50 flat rate
Varsity Football Game	\$125 flat rate	\$137.50 flat rate
Youth Football Game	\$150 flat rate	\$165.00 flat rate

Motion:

I move the Board approves the supplemental fee schedule as “Attachment C.1” for the Henderson County Rescue Squad, Inc. to be included in their approved Emergency and Non-Emergency Franchise Agreements.

2020.08 FY 2020 State Maintenance Assistance Program (SMAP) Certified Statement

Henderson County applies annually for State Maintenance Assistance Program (SMAP) funding to supplement operating expenses for the Apple Country Public Transit system. The FY 2020 grant amount is \$161,979.00, which is less than the amount the State allocated in the past.

Apple Country Public Transit provides valuable transportation service in the County, City of Hendersonville, Town of Laurel Park, and the Town of Fletcher. The system also connects with the City of Asheville’s transit system. A local match of 100% is required but is budgeted annually.

The application submittal date was extended to January 17, 2020 due to State budget delays.

Motion:

I move the Board approves the Certified Statement and authorize staff to execute all required documents for receiving the FY2020 SMAP funding.

2020.09 Designation of Plat Review Officers

N.C. Gen. Stat. §47-30.2 requires that all persons appointed as plat review officers be so appointed by a resolution recorded in the Register of Deeds office. "Plat review officers" insure that all plats to be recorded comply with the plat requirements set out in the General Statutes.

On September 17, 1997 this Board first adopted a plat review officer resolution and it has been revised several times since its adoption. This resolution also sets out certain other procedures that all plat review officers must follow.

The Board needs to update the list of those persons appointed as plat review officers due to staff changes. A proposed resolution has been prepared and is attached for the Board's consideration. This proposed resolution restates all persons currently appointed as plat review officers, removes any former county employees, and appoints new employees from the Planning Department and/or Land Records.

Sean Allison, Tina Ball, Pamela Carver, Mathew Champion, Jacob Compher, Patricia Sweet-MacDonald, Sharon McCall, Janna Peterson, and Autumn Radcliff

Motion:

I move that the Board adopts the resolution for plat review officers for Henderson County.

Year End Bonus

Following the presentation of the Henderson County Audit results for the year ending June 30, 2019, it was the consensus of the Board to award a one-time year-end bonus for all permanent and auxiliary employees. The Board is requested to formally ratify that consensus, awarding \$150 to each permanent and auxiliary employee, effective the date of the receipt of the final audit, to be paid prior to Christmas, 2019.

Motion:

I move the Board approves the award of a one-time bonus to all permanent and auxiliary employees.

Sheriff's Department – Temporary Project Position

The Board is requested to approve the addition of a temporary project position at the Sheriff's Office, effective January 20, 2020 through not later than March 31, 2020. The addition of the position will allow the Department to hire the replacement for a position that will be retiring in March, 2020, and provide a period of training for the new employee. The project position will be temporary, and eliminated upon the current employee's retirement.

Motion:

I move the Board approves the temporary project position, effective January 20, 2020 through the current employee's retirement date, but not later than March 31, 2020.

2020.10 Consultant Selection for Mud Creek Greenway Feasibility Study

In March of 2019, the Board accepted STBG-DA grant funds from the French Broad River MPO to conduct a feasibility study for the possible creation of a Mud Creek Greenway. This half-mile greenway connection west of Mud Creek would extend from the new Publix to Erkwood Drive.

The total project cost for the study will not exceed \$50,000, for which Henderson County received \$40,000 from STBG-DA funds, which requires a 20% match (\$10,000).

As part of the procurement requirements associated with the grant and state law, the Planning Department released a Request for Qualifications (RFQ) for consulting services. After review of the four submittals, (by an advisory committee comprised of Planning Department staff, the Planning Department Director,

FBRMPO Staff, the Community and Economic Development Director, the Parks and Recreation Director, and NCDOT Planning Branch) it was determined that the qualifications submitted by AECOM best meets the project requirements.

Motions:

I move that the Board selects AECOM as the consultant for the Mud Creek Greenway Feasibility Study and authorize staff to negotiate a contract with AECOM.

Appointment of Commissioner Representatives

The list of Boards and Committees was provided for the Board's approval.

Commissioners reviewed the following list of commissioner representatives and the consensus was to appoint the slate of representatives as follows:

1. Agriculture Advisory Board – Rebecca McCall
2. Cane Creek Water and Sewer District Advisory Committee - Charlie Messer
3. County Commissioners' Advisory Committee – Charlie Messer
4. Environmental Advisory Committee - Rebecca McCall
5. Fire and Rescue Advisory Committee - Grady Hawkins
6. French Broad River MPO/Transportation Advisory Committee - Bill Lapsley/Rebecca McCall
7. Governmental Financing Corporation – Grady Hawkins /Bill Lapsley
8. Henderson County Board of Health - Bill Lapsley
9. Henderson County Historic Courthouse Corporation dba/ Heritage Museum – Rebecca McCall
10. Henderson County Planning Board – Rebecca McCall
11. Henderson County Transportation Advisory Committee - Bill Lapsley/Rebecca McCall
12. Hospital Corporation Board of Directors – Mike Edney
13. Joint College Facility Committee - Mike Edney/Rebecca McCall
14. Joint School Facilities – Mike Edney/Bill Lapsley
15. Juvenile Crime Prevention Council – Rebecca McCall
16. Land-of-Sky Regional Council - Grady Hawkins
17. Library Board of Trustees – Rebecca McCall
18. Local Emergency Planning Committee (LEPC) - Mike Edney
19. Local Government Committee of Cooperative Action (LGCCA) – Grady Hawkins/Bill Lapsley
20. Mountain Area Workforce Development Board - Grady Hawkins
21. Nursing/Adult Care Home Community Advisory Committee – Rebecca McCall
22. Recreation Advisory Board - Charlie Messer

Motion:

I move the Board appoints the slate of representatives as presented.

2020.11 Resolution in Support of the FBRMPO's Regional Transit Feasibility Study

The French Broad River Metropolitan Planning Organization's Board met on October 24, 2019 and voted to solicit resolutions of support for the Regional Transit Feasibility Study. The study will explore regional transit options aimed to improve service including the feasibility of potential routes, available funding, and a cost benefit analysis of a consolidated system.

Motion:

I move the Board approves the resolution in support of the FBRMPO's Regional Transit Feasibility Study.

2020.12 Surplus and Donation of Ambulance to Henderson County Rescue Squad

A Resolution was provided for the Board’s consideration declaring one (1) Ambulance no longer used by Henderson County Emergency Medical Services as surplus property and the donation of the Ambulance to the Henderson County Rescue Squad as allowed by N.C.G.S. 160A-280 to be used for ambulance transportation.

Exhibit B - List of Surplus Property:

<i>Dept.</i>	<i>Year</i>	<i>Make</i>	<i>Model</i>	<i>HC#</i>	<i>VIN#</i>	<i>Asset #</i>	<i>Mileage</i>
EMS	2016	Chevrolet	G4500	EMS - X	1FDXE4FS1GDC44545	17624	80,0000

Motion:

I move that the Board approves the declaring the Ambulance presented as surplus and authorizes the donation to the Henderson County Rescue Squad as allowed by N.C.G.S. 160A-280.

Upset Bids for 2015 Chevrolet Ambulances

The purchase of 3 ambulances were approved in the FY2020 budget. As a result, two 2015 Chevrolet G4500 Type III Ambulances were declared surplus. These vehicles were considered Surplus based upon NC General Statute 160A-269 Negotiated offer, Advertisement, and Upset Bids. The Board is requested to approve the highest bids received that are as follows:

Company Name	Vehicle Description	Upset Bid Amount
Northwestern Emergency Vehicles	2015 Chevrolet G4500 Type III Ambulance (EMS-W)	\$26,000.00
Northwestern Emergency Vehicles	2015 Chevrolet G4500 Type II Ambulance (EMS-Y)	\$28,000.00

Motion:

I move the Board accepts the highest bid amount received for (2) ambulances from Northwestern Emergency Vehicles in the amount of \$54,000.00.

Pardee UNC Health Care’s CON application – cardiac catheterization lab – Board of Commissioners’ letter of support

Currently, Pardee operates the only American College of Cardiology accredited Chest Pain Center in Henderson County and has been providing cardiac catheterization services since 2002, growing and developing that service in response to our growing population. Further, Pardee is the only one in our county with on-staff cardiologists providing cardiac catheterization services.

However, the catheterization lab currently in use at Pardee is owned by another company, DLP Cardiac Partners. The DLP contract is subject to change or non-renewal placing these much needed cardiology services provided by Pardee at risk. The possibility of non-renewal directly affects our cardiologist’s and medical staff’s ability to practice at the top of their license and care for their patients at home. In addition, this risk jeopardizes the significant investments in infrastructure, equipment, and employees required to build the program.

The Board of Directors of the Hospital Corporation request a letter of support from the Henderson County Board of Commissioners in their pursuit to obtain their own cardiac catheterization lab, ensuring that the citizens of our community will continue to receive the best possible care here in Henderson County.

Motion:

I move the Board approves the letter of support of the Pardee UNC Health Care’s CON application - cardiac catheterization lab.

DISCUSSION/ADJUSTMENT OF DISCUSSION AGENDA

Commissioner Messer made the motion to adopt the discussion agenda as presented. All voted in favor and the motion carried.

NOMINATIONS

Chairman Hawkins opened the floor for nominations.

1. Asheville Regional Housing Consortium – 2 vac.

Chairman Hawkins nominated Jacob Compher for position #3. *Chairman Hawkins made the motion to accept the appointment of Jacob Compher to position #3 by acclamation. All voted in favor and the motion carried.*

2. Cane Creek Water and Sewer District Advisory Committee – 1 vac.

There were no nominations at this time and this item was rolled to the next meeting.

3. Cemetery Advisory committee – 1 vac.

There were no nominations at this time and this item was rolled to the next meeting.

4. Henderson County Zoning Board of Adjustment – 1 vac.

There were no nominations at this time and this item was rolled to the next meeting.

5. Hendersonville City Zoning Board of Adjustment – 2 vac.

Commissioner Messer nominated Ernest Mowell for position #1. *Chairman Hawkins made the motion to accept the appointment of Ernest Mowell to position #1 by acclamation. All voted in favor and the motion carried.*

6. Hendersonville Planning Board – 1 vac.

There were no nominations at this time and this item was rolled to the next meeting.

7. Historic Resources Commission – 1 vac.

There were no nominations at this time and this item was rolled to the next meeting.

8. Home and Community Care Block Grant Advisory Committee – 2 vac.

There were no nominations at this time and this item was rolled to the next meeting.

9. Mountain Valleys Resource Conservation and Development Program – 1 vac.

There were no nominations at this time and this item was rolled to the next meeting.

10. Nursing/Adult Care Home Community Advisory Committee – 10 vac.

Commissioner McCall nominated Carol Larimore for position #22 and Jean Tuech for position #23. *Chairman Hawkins made the motion to accept the reappointments of Carol Larimore to position #22 and Jean Tuech to position #23 by acclamation. All voted in favor and the motion carried.*

11. Recreation Advisory Committee – 1 vac.

There were no nominations at this time and this item was rolled to the next meeting.

I-26 EXPANSION PROJECT – HOSPITAL UPDATES

At the request of the Board the local hospitals were present to provide updates and answer questions regarding the provision of continued care during the I-26 expansion project. Emergency Services will also provide any updates since the December Board of Commissioner's meeting.

Jimmy Brissie stated we are blessed to have the support of the Healthcare partners we have in Henderson County. They work closely with the EMS Peer Review Team. The lines of communication have remained open over the last month between the hospitals, NCDOT, and Emergency Services. Working closely with NCDOT, new technology is being implemented with EMS to be able to monitor traffic in real time. The hope is to be able to have camera feeds in the 911 Center fed from all the DOT traffic cameras as well. We are not dealing with traffic as a new problem, we have been dealing with it for about twenty years. Working with the issues we have come up with solutions and continue to evaluate the needs. The collaboration and communication will continue as the project goes on to make sure we are doing the best thing possible for our patients and the community as whole.

Mr. Jim Bunch of Advent Health stated they have been preparing for months while working with NCDOT

for the I-26 expansion project. Even though they are competitors, Advent Health is working closely with Pardee and Mission. He feels Pardee and Advent Health can deal with 95% of emergencies within the community. Chief Medical Officer Dr. Herbert, a Pediatrician is taking care of many of the kids.

Dr. Herbert stated they have things in place to take care of the community. Last month Advent Health met with Buncombe County EMS, Ned Fowler, and the medical director to review strategies. They discussed scenarios and recognize there may be times when we need to do more air transportations.

Mr. Ned Fowler of HCA Mission feels the hospitals are collaborating well along with the EMS. Much planning has occurred.

Mr. Jay Kirby of Pardee UNC Healthcare noted Pardee is proud to work along Advent Health and Mission Hospitals. Jimmy Brissie and the EMS team have made this a priority and held many sessions with NCDOT, while sharing the information with the hospitals.

2020.13 ELECTIONS EQUIPMENT UPDATE

Karen Hebb, Elections Director, stated at the October 16, 2019 meeting, the Board heard a presentation on the proposed new voting equipment identified by the Board of Elections – ES&S Voting System (Express Vote). The Board of Elections made the recommendation following a demonstration of all potential systems, and the equipment was tested during the municipal elections in November, 2019.

Product #	Product Description	Quantity	Cost	Total
2252-01	VC ExpressVote Booths	40	175.00	7,000.00
2252-03	VC ExpressVote ADA Kits	40	45.00	1,800.00

Subtotal \$8,800.00 with shipping to be determined.

1	ExpressVote BMD	ExpressVote BMD Terminal with Internal Backup Battery, ADA Keypad, Headphones, Power Supply with AC Cord, and One (1) Standard 4GB Memory Device	95	\$3,325.00	\$315,875.00
2	ExpressVote BMD	Soft-Sided Carrying Case	95	\$175.00	\$16,625.00
3	Software	ElectionWare Software - Reporting Only	1	No Charge Upgrade	No Charge Upgrade
4	Software	Media Burn Capability	1	No Charge Upgrade	No Charge Upgrade
5	ExpressVote BMD	Equipment Installation	95	\$105.00	\$9,975.00
6	Customer Loyalty Discount & Trade-In Allowance	Equipment Being Traded-In by Customer Includes: 158 - iVotronic Terminal 158 - iVotronic Booth with RTAL Printer	1	(\$31,800.00)	(\$31,800.00)
7	Shipping	Shipping & Handling	1	\$3,815.00	\$3,815.00
				Order Total	\$ 314,690.00

Following that successful test, the Elections Department is requesting the Board approve the purchase of the equipment identified on the Sales Order Agreement.

Chairman Hawkins feels more information from other vendors and our IT Department is necessary.

County Manager Steve Wyatt noted for record that the Board of Elections did evaluate all options. This is the last of equipment needed, and this equipment is compatible with the equipment already in use.

Commissioner Messer made the motion that the Board approves the purchase of elections equipment from ES&S, authorize the Elections Director to execute the required documents, and approve a Budget Amendment appropriating funding from the Capital Reserve Fund. The motion passed 4-1 with Chairman Hawkins voting nay.

MPO STAFFING AND COMPENSATION STUDY

Vice-Chairman Lapsley requested inclusion of this item, to discuss both staffing levels and compensation for the staff of the French Broad River Metropolitan Planning Organization. The Board is requested to discuss, and direct staff accordingly.

At last month’s MPO meeting, MPO Board Chair Commissioner Lapsley recommended moving forward with a plan to add an additional staff person and address compensation at the MPO. The MPO is funded 80% by federal funds that require a 20% match from local jurisdictions, so the proposed changes would increase local dues. Below is the breakdown of the estimated dues impact for each dues-paying member if those changes were to be adopted and implemented after the January Board meeting. The Board was asked to discuss this information so the MPO Board may consider these changes at their January 23rd meeting.

Commissioner Rebecca McCall will be joining the MPO.

Breakdown of estimated dues impact requested for each jurisdiction.

FY 2020 Amendment:

	Total	STBG Funds	Local Funds
General Increases	\$47,984	\$38,387	\$9,597

Jurisdiction	Percentage of Dues/Population	Total Dues Increase
Buncombe County	36.56%	\$3,508.66
City of Asheville	21.07%	\$2,022.09
Henderson County	23.64%	\$2,268.73
City of Hendersonville	3.32%	\$318.62
Haywood County	10.6%	\$1,017.28
Town of Waynesville	2.49%	\$238.97
Madison County	2.32%	\$222.65

The full-year increase for FY 2021 between the Proposed Changes vs. No changes:

	Total	STBG Funds	Local Funds
General Increases	\$164,162	\$131,330	\$32,833

Jurisdiction	Percentage of Dues/Population	Total Dues Increase
Buncombe County	36.56%	\$12,003.74
City of Asheville	21.07%	\$6,917.91
Henderson County	23.64%	\$7,761.72
City of Hendersonville	3.32%	\$1,090.06
Haywood County	10.6%	\$3,480.30
Town of Waynesville	2.49%	\$817.54
Madison County	2.32%	\$761.73

Commissioner Lapsley noted the increase will allow an increase of staffing levels adding one person and adjusting the compensation.

Commissioner Lapsley made the motion that the Board of Commissioners approves the changes as presented. All voted in favor and the motion carried.

NURSING/ADULT CARE HOME COMMUNITY ADVISORY COMMITTEE 2019 REPORT

Donald Streb, Chair, provided the 2019 Report for the Nursing/Adult Care Home Community Advisory Committee to the Board of Commissioners.

Mr. Streb stated it is tough to fill positions of a 23 membership committee. There are 38 facilities in Henderson County with 99 visits annually. In 2019 the committee logged 5448 miles, 198 hours of driving time, 426 visits, 182 meetings, and an additional 139 hours of other commitments. The Bylaws were updated with the help of Russell Burrell in 2019. The committee is working on giving gifts to all residents and will accept any assistance that may be offered.

Commissioner McCall recognized the committee for their hard work done with love and concern. Much credit is deserved.

COUNTY MANAGER'S REPORT

County Manager Steve Wyatt stated on January 15, 2020, the Board will convene here for a budget workshop at 9:30 a.m. for work on the FY20-21 budget.

NCAA Division I College Football Playoff Predictions – LSU/Clemson

Russ Burrell –Clemson

Mike Edney – Louisiana State University

William Lapsley – Clemson

Grady Hawkins – Louisiana State University

Charlie Messer – Louisiana State University

Rebecca McCall – Clemson

Steve Wyatt – Clemson

Amy Brantley - Clemson

CLOSED SESSION

The Board is requested to go into closed session for the following reason(s).

- A. Pursuant to N.C. Gen. Stat. §143-318.11 (a)(3), to consult with an attorney employed or retained by the Board to preserve attorney-client privilege.

Commissioner Edney made the motion that the Board go into closed session Pursuant to N.C. Gen. Stat. §143-318.11 (a)(3), to consult with an attorney employed or retained by the Board to preserve attorney-client privilege. All voted in favor and the motion carried.

ADJOURN

Chairman Hawkins made the motion to go out of closed session and adjourn at 7:30 p.m. All voted in favor and the motion carried.

Attest:

Teresa L. Wilson, Clerk to the Board

Grady H. Hawkins, Chairman



Resolution Honoring District Commander Benjamin Bryant



For 28 Years of Law Enforcement Service and Awarding Him His Badge and Sidearm

WHEREAS, District Commander Benjamin Bryant joined the Henderson County Sheriff's Office as a benefit-eligible employee and served between July 16, 1990 through November 20, 1998 and returned to employment with the Henderson County Sheriff's Office as a benefit-eligible Jailer on March 3, 2000. District Commander Bryant has held the ranks of Telecommunicator, Jailer, Deputy, Corporal, Sergeant, Lieutenant, Captain and District Commander; and

WHEREAS, District Commander Bryant's service and dedication to the Henderson County Sheriff's Office and service, dedication and accomplishments in the field of law enforcement during his 28 years of service are hereby recognized and commended; and

WHEREAS, N.C.G.S. 20-187.2 provides that retiring officers of the Henderson County Sheriff's Office may receive, at the time of their retirement, the badge worn or carried by them during their service with Henderson County; and

WHEREAS, N.C.G.S. 20-187.2 further provides that the Henderson County Board of Commissioners may, in its discretion, award to a retiring officer the service sidearm of such retiring officer at a price determined by the Board of Commissioners, upon securing a permit as required by N.C.G.S. 14-402 et seq; and

WHEREAS, District Commander Bryant has served as a member of the Henderson County Sheriff's Office for a period of 28 years and retired from the Henderson County Sheriff's Office on November 22, 2019; and

NOW, THEREFORE, BE IT RESOLVED by the Henderson County Board of Commissioners as follows:

1. Sheriff Lowell Griffin is hereby authorized in accordance with the provisions of N.C.G.S. 20-187.2 to transfer to District Commander Bryant the badge worn by him during his service with the Henderson County Sheriff's Office; and
2. Sheriff Griffin is hereby authorized in accordance with the provisions of N.C.G.S. 20-187.2 to transfer to District Commander Bryant his service sidearm at no cost to the officer and upon him securing a permit required by N.C.G.S. 14-402.

BE IT FURTHER RESOLVED, that the Henderson County Board of Commissioners recognizes and thanks District Commander Bryant for his dedicated service to Henderson County and its citizens.

Adopted this the 6th day of January 2020.

CHAIRMAN *Dr. J. Hanks*
HENDERSON COUNTY BOARD OF COMMISSIONERS

ATTEST:

Theresa L. Wilson
CLERK TO THE BOARD

HENDERSON COUNTY BOARD OF COMMISSIONERS

1 Historic Courthouse Square, Suite 1
Hendersonville, North Carolina 28792
Phone: 828-697-4808 • Fax: 828-692-9855
www.hendersoncountync.gov

GRADY H. HAWKINS
Chairman
WILLIAM G. LAPSLEY
Vice-Chairman

J. MICHAEL EDNEY
REBECCA K. MCCALL
CHARLES D. MESSER

January 7, 2020

City of Hendersonville
Mayor Barbara Volk
305 Williams Street
Hendersonville, NC 28792

Re: Halfway Tree Mobile Home park – Parcel Identification Number: 9577161766 – Sewer availability

Dear Mayor Volk:

At the Board of Commissioners' January 6, 2020 regularly scheduled meeting, the sewer line extension request for Halfway Tree Mobile Home Park was discussed. The Board is unable to determine at this time if a requirement would be made by the City to annex the property prior to completion of the project.

During that meeting the Board voted unanimously to support the concept of the City's sewer line extension request for Halfway Tree Mobile Home Park, with clarification to the public by the City to whether annexation is required for it to happen.

Please respond accordingly at your earliest convenience so this important project is not further delayed.

Sincerely,



Grady H. Hawkins, Chairman
Henderson County Board of Commissioners

CITY COUNCIL:
BARBARA G. VOLK
Mayor
RON STEPHENS
Mayor Pro Tem
STEVE CARAKER
JERRY A. SMITH, JR.
JEFF MILLER

CITY OF HENDERSONVILLE

The City of Four Seasons

ENGINEERING DEPARTMENT
Brent G. Detwiler, PE
City Engineer

OFFICERS:
JOHN F. CONNET
City Manager
SAMUEL H. FRITSCHNER
City Attorney
TAMMIE K. DRAKE
City Clerk

Timothy M. Thomason, PE
Spatial Planning Innovations, LLC
38 Ashburn Place
Greenville, SC 29615

November 27, 2019

RE: HALFWAY TREE MOBILE HOME PARK
PARCEL IDENTIFICATION NUMBERS (PIN): 9577161766
SEWER AVAILABILITY

Dear Mr. Thomason:

We received on 11/14/2019 and reviewed your request regarding sewer availability for the above referenced property located in unincorporated Henderson County in the Blue Ridge Fire district. The subject parcel does not have frontage that abuts a City of Hendersonville public sewer main. In order to serve the subject parcel, a sewer main extension will be required. The nearest sewer main (an 8-inch ductile iron pipe) is located approximately 700 ft to the north of the subject parcel along Erkwood Rd. Sewer service must be provided by gravity, a lift station will not be accepted into City maintenance. Elevations must be determined to verify how to serve the parcel by gravity. Please reference the attached system map.

Your availability request does not include a request for water service, however, it would be beneficial to discuss the plan for water service at this point in the process. Please coordinate a meeting with us to discuss water for this project.

Public water and sewer extensions must be designed and constructed in accordance with the North Carolina Division of Environmental Quality's (NCDEQ) [Rules Governing Public Water Systems](#) and [O2T Rules](#), respectively. Extensions and connections to the City's public utility systems must also abide by the City's [Code of Ordinances](#) and Construction Standards. Refer to the City's Water and Sewer [Fee Schedule](#). Applicable fees may include engineering review, connection and/or construction inspection (per linear foot of extension).

This letter is for informational purposes only, to assist with preliminary plan development and is not an approval for any extension of or connection to the City's public utilities. Field verification is recommended to confirm the location, size and materials of the existing infrastructure. Please don't hesitate to contact me if you should have any questions.

Thank you,



Brendan Shanahan
Civil Engineer III
(828) 233-3237 (office)
(828) 674-0697 (cell)
bshanahan@hvlnc.gov

305 Williams Street
Hendersonville, NC 28792-4461

bdetwiler@hvlnc.gov
www.hendersonvillenc.gov

Phone: 828.697.3000

*Attachments: Infrastructure System Map
Availability Request*

Cc: City of Hendersonville:

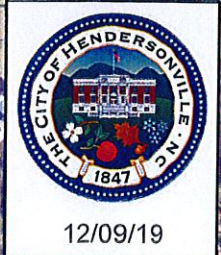
Andy Brogden, Operations Manager
Brent Detwiler, City Engineer
Environmental Services Coordinator
Andrew Jones, Utilities Systems Supervisor
Tim Sexton, Collection System Supervisor
Lee Smith, Utilities Director
Adam Steurer, Utilities Engineer
Paul Williams, Operations Support Specialist
Sarah Wykle, Operations Support Specialist

Henderson County:

Matt Champion, Development Project Planner
Denisa Lauffer, Permit Coordinator
Crystal Lyda, Building Services Director
Autumn Radcliff, Planning Director

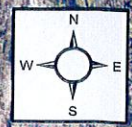
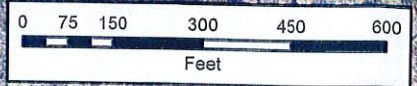
[17134 - Half Way Tree MHP Availability Letter](#)

CITY OF HENDERSONVILLE UTILITY AVAILABILITY UPCHURCH MARINAS INC



-  Upchurch Marinas Inc.
-  Public Manhole
-  Public Gravity Main
-  City Fire Hydrant
-  City Water Main

The City of Hendersonville makes every effort to confirm the accuracy of this information; however, it does not warrant or guarantee that any information provided is accurate or current.



WATER AND SEWER AVAILABILITY REQUEST

Project Name: Half Way Tree Mobile Home Park Phase/Section:

Property Owner(s): Upchurch Marinas Inc. Submittal Date: 11/14/19

PIN(s) or PID(s): 9577161766

Submitted By: Timothy M. Thomason Phone Number: 864-630-7524

Engineering Firm: Spatial Planning Innovations, LLC Engineer: Timothy M. Thomason

Mailing Address: 38 Ashburn PI, Greenville, SC 29615

GENERAL INFORMATION -

This is a project to extend existing (**water/sewer**) line(s) to provide service to: (Brief Facility Description)

This project is to retrofit the existing mobile home park to provide new gravity sewer service to the existing off-site public sewer main located along Erkwood Dr., and decommission the existing septic systems at each unit. The park consists of 118 residential units and one clubhouse. The clubhouse usage is included in the unit average usage.

Water Project

No. of Lots or Units:

Estimated Demand Per Day: gallons per day

Adjacent Street(s) or Road(s): _____

Sewer Project

No. of Lots or Units: 118

Estimated Demand Per Day: 11800 gallons per day

Adjacent Street(s) or Road(s): Rutledge Dr, Erkwood Dr.

Does the project require a pump station: **Yes** **No** If yes, check one: **Proposed**
 Existing

HENDERSON COUNTY BOARD OF COMMISSIONERS

1 Historic Courthouse Square, Suite 1
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GRADY H. HAWKINS
Chairman
WILLIAM G. LAPSLEY
Vice-Chairman

J. MICHAEL EDNEY
CHARLES D. MESSER
REBECCA K. MCCALL

January 6, 2020

Darlene Burgess, Assessor
HENDERSON COUNTY ASSESSOR'S OFFICE
200 N. Grove Street, Suite 102
Hendersonville, N. C. 28792

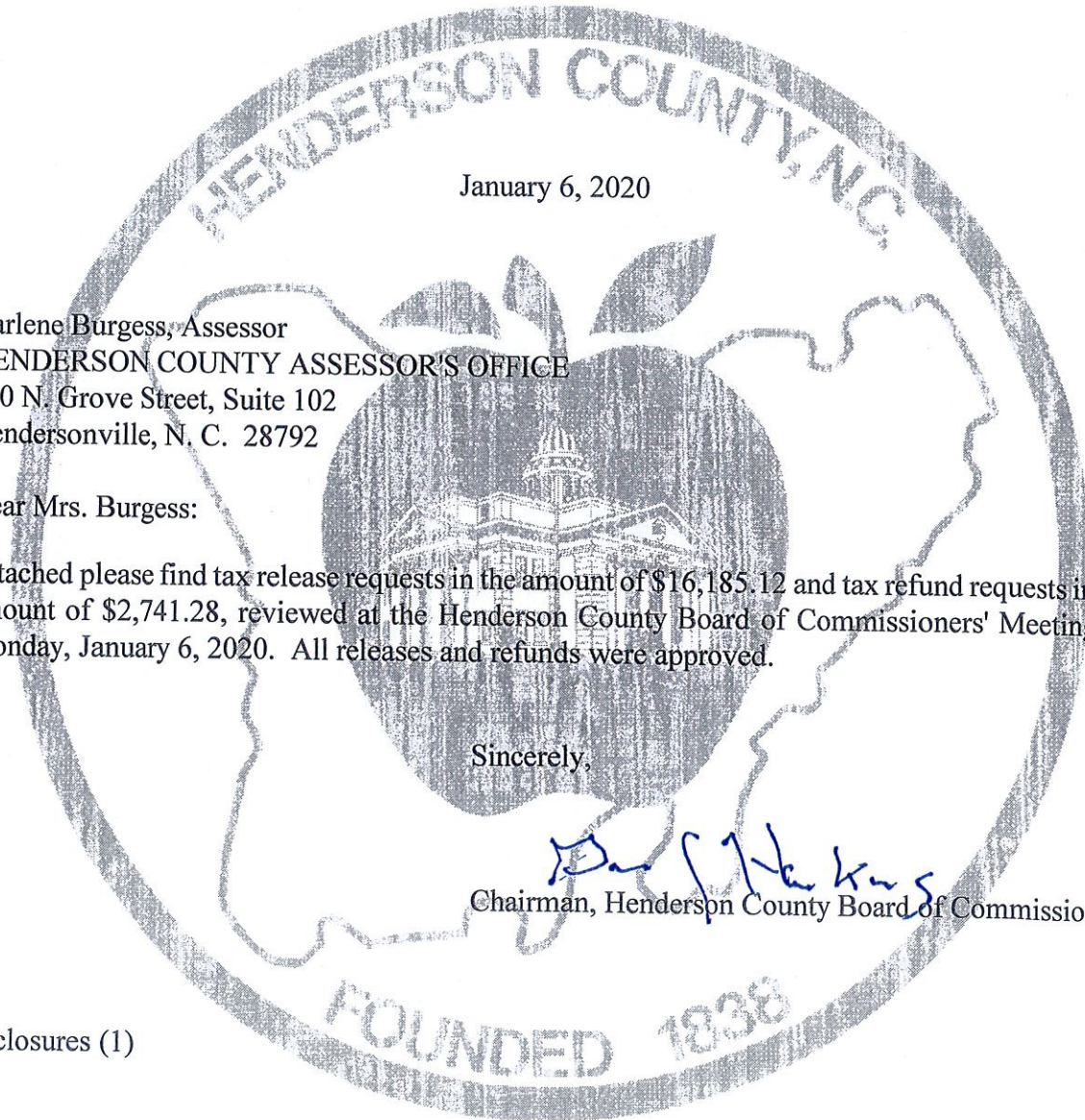
Dear Mrs. Burgess:

Attached please find tax release requests in the amount of \$16,185.12 and tax refund requests in the amount of \$2,741.28, reviewed at the Henderson County Board of Commissioners' Meeting on Monday, January 6, 2020. All releases and refunds were approved.

Sincerely,


Chairman, Henderson County Board of Commissioners

Enclosures (1)



REQUEST FOR BOARD ACTION

**HENDERSON COUNTY
BOARD OF
COMMISSIONERS**

MEETING DATE: January 6, 2020
SUBJECT: Pending Releases & Refunds
PRESENTER: Darlene Burgess, Tax Administrator
ATTACHMENT: Yes
1. Pending Release/Refund Combined Report

SUMMARY OF REQUEST:

The attached pending releases and refunds have been reviewed by the Assessor. As a result of that review, it is the opinion of the Assessor that these findings are in order. Supporting documentation is on file in the County Assessor's Office.

These pending release and refund requests are submitted for the approval by the Henderson County Board of Commissioners.

Type:	Amount:
Total Taxes Released from the Charge	\$ 16,185.12
Total Refunds as a Result of the Above Releases	\$ 2,741.28

BOARD ACTION REQUESTED:

The Board is requested to approve this pending release and refund report as presented.

Suggested Motion:

I move the Board approve the Combined Release/Refund Report as presented.

NCPTS Pending Release/Refund Report. Tuesday, December 17, 2019*

OWNER	ADJ. NUMBER	VALUE CHANGE	NOTE	USER ID	SITUS ADDRESS	TAX DISTRICT	LEVY TYPE	BILLED	PAID	RELEASE	REFUND
ABSOLUTE AUTO REPAIR LLC	6943	(\$50,570)	BUSINESS WAS DISSOLVED IN FEBRUARY OF 2018.	KDECKARD	6518 BREVARD RD ETOWAH NC 28729	COUNTY	TAX	\$283.70	\$0.00	\$283.70	\$0.00
							LATE LIST FEE	\$28.37	\$0.00	\$28.37	\$0.00
							TOTAL:			\$312.07	\$0.00
							TAX	\$58.16	\$0.00	\$58.16	\$0.00
							LATE LIST FEE	\$5.82	\$0.00	\$5.82	\$0.00
							TOTAL:			\$63.98	\$0.00
							TOTAL:			\$376.05	\$0.00
							TOTAL:			\$376.05	\$0.00
ALYKAT, LLC	6919	(\$63,280)	BUSINESS SUBMITTED CORRECTED LISTING FORM AFTER BEING DISCOVERED. ABSTRACT VOIDED FOR 2015 AND WILL BE REBILLED TO REFLECT CORRECT BUSINESS PERSONAL PROPERTY VALUES.	KDECKARD	1201 ASHEVILLE HWY HENDERSONVILLE NC 28791	COUNTY	TAX	\$325.01	\$0.00	\$325.01	\$0.00
							LATE LIST FEE	\$162.50	\$0.00	\$162.50	\$0.00
							TOTAL:			\$487.51	\$0.00
							TAX	\$357.53	\$0.00	\$357.53	\$0.00
							LATE LIST FEE	\$143.01	\$0.00	\$143.01	\$0.00
							TOTAL:			\$500.54	\$0.00
							TOTAL:			\$500.54	\$0.00
							TOTAL:			\$464.79	\$0.00
							TOTAL:			\$464.79	\$0.00
COSTON ACRES #1 LLC	6917	(\$63,280)	BUSINESS SUBMITTED CORRECTED LISTING FORM AFTER BEING DISCOVERED. ABSTRACT VOIDED FOR 2017 AND WILL BE REBILLED TO REFLECT CORRECT BUSINESS PERSONAL PROPERTY VALUES.	KDECKARD	1201 ASHEVILLE HWY HENDERSONVILLE NC 28791	COUNTY	TAX	\$357.53	\$0.00	\$357.53	\$0.00
							LATE LIST FEE	\$107.26	\$0.00	\$107.26	\$0.00
							TOTAL:			\$464.79	\$0.00
							TAX	\$357.53	\$0.00	\$357.53	\$0.00
							LATE LIST FEE	\$71.51	\$0.00	\$71.51	\$0.00
							TOTAL:			\$429.04	\$0.00
							TOTAL:			\$429.04	\$0.00
							TOTAL:			\$355.00	\$0.00
							LATE LIST FEE	\$35.50	\$0.00	\$35.50	\$0.00
							TOTAL:			\$390.50	\$0.00
							TOTAL:			\$390.50	\$0.00
							TOTAL:			\$2,272.38	\$0.00
							TOTAL:			\$25.25	\$0.00
							TOTAL:			\$0.00	\$0.00
							TOTAL:			\$25.25	\$0.00
							TOTAL:			\$5.18	\$0.00
							TOTAL:			\$0.00	\$0.00
							TOTAL:			\$5.18	\$0.00
							TOTAL:			\$30.43	\$0.00
							TOTAL:			\$30.43	\$0.00

*Adjustments submitted for approval on or before

NCPTS Pending Release/Refund Report. Tuesday, December 17, 2019*

OWNER	ABSTRACT	NOTE	VALUE CHANGE	ADJ. NUMBER	USER ID	SITUS ADDRESS	TAX DISTRICT	LEVY TYPE	BILLED	PAID	RELEASE	REFUND
0003097805-2019-2014-0000 DISPLAY YOUR GRAPHICS, LLC	0003097805-2019-2014-0000	BUSINESS BEGAN AFTER JANUARY 1, 2014. ABSTRACT VOIDED FOR 2014.	(\$105,130)	6909	HSALTER	2801 CHIMNEY ROCK RD HENDERSONVILLE NC 28792	COUNTY	TAX	\$539.95	\$0.00	\$539.95	\$0.00
								LATE LIST FEE	\$323.97	\$0.00	\$323.97	\$0.00
								TOTAL:			\$863.92	\$0.00
								TAX	\$115.64	\$0.00	\$115.64	\$0.00
								TOTAL:	\$69.39	\$0.00	\$69.39	\$0.00
								TOTAL:	\$185.03	\$0.00	\$185.03	\$0.00
ABSTRACT TOTAL: \$1,048.95												
0003097805-2019-2015-0000	0003097805-2019-2015-0000	BUSINESS SUBMITTED CORRECTED LISTING FORM AFTER BEING DISCOVERED. ABSTRACT VOIDED FOR 2015 AND WILL BE REBILLED TO REFLECT CORRECT BUSINESS PERSONAL PROPERTY VALUES.	(\$105,130)	6914	HSALTER	2801 CHIMNEY ROCK RD HENDERSONVILLE NC 28792	COUNTY	TAX	\$539.95	\$0.00	\$539.95	\$0.00
								LATE LIST FEE	\$269.97	\$0.00	\$269.97	\$0.00
								TOTAL:			\$809.92	\$0.00
								TAX	\$136.67	\$0.00	\$136.67	\$0.00
								TOTAL:	\$68.33	\$0.00	\$68.33	\$0.00
ABSTRACT TOTAL: \$205.00												
0003097805-2019-2016-0000	0003097805-2019-2016-0000	BUSINESS SUBMITTED CORRECTED LISTING FORM AFTER BEING DISCOVERED. ABSTRACT VOIDED FOR 2016 AND WILL BE REBILLED TO REFLECT CORRECT BUSINESS PERSONAL PROPERTY VALUES.	(\$105,130)	6913	HSALTER	2801 CHIMNEY ROCK RD HENDERSONVILLE NC 28792	COUNTY	TAX	\$593.98	\$0.00	\$593.98	\$0.00
								LATE LIST FEE	\$237.59	\$0.00	\$237.59	\$0.00
								TOTAL:			\$831.57	\$0.00
								TAX	\$136.67	\$0.00	\$136.67	\$0.00
								TOTAL:	\$54.67	\$0.00	\$54.67	\$0.00
ABSTRACT TOTAL: \$1,022.91												
0003097805-2019-2017-0000	0003097805-2019-2017-0000	BUSINESS SUBMITTED CORRECTED LISTING FORM AFTER BEING DISCOVERED. ABSTRACT VOIDED FOR 2017 AND WILL BE REBILLED TO REFLECT CORRECT BUSINESS PERSONAL PROPERTY VALUES.	(\$105,130)	6912	HSALTER	2801 CHIMNEY ROCK RD HENDERSONVILLE NC 28792	COUNTY	TAX	\$593.98	\$0.00	\$593.98	\$0.00
								LATE LIST FEE	\$178.20	\$0.00	\$178.20	\$0.00
								TOTAL:			\$772.18	\$0.00
								TAX	\$136.67	\$0.00	\$136.67	\$0.00
								TOTAL:	\$41.00	\$0.00	\$41.00	\$0.00
ABSTRACT TOTAL: \$949.85												
0003097805-2019-2018-0000	0003097805-2019-2018-0000	BUSINESS SUBMITTED CORRECTED LISTING FORM AFTER BEING DISCOVERED. ABSTRACT VOIDED FOR 2018 AND WILL BE REBILLED TO REFLECT CORRECT BUSINESS PERSONAL PROPERTY VALUES.	(\$105,130)	6911	HSALTER	2801 CHIMNEY ROCK RD HENDERSONVILLE NC 28792	COUNTY	TAX	\$593.98	\$0.00	\$593.98	\$0.00
								LATE LIST FEE	\$118.80	\$0.00	\$118.80	\$0.00
								TOTAL:			\$712.78	\$0.00
								TAX	\$136.67	\$0.00	\$136.67	\$0.00
								TOTAL:	\$27.33	\$0.00	\$27.33	\$0.00
ABSTRACT TOTAL: \$164.00												
0003097805-2019-2019-0000	0003097805-2019-2019-0000	BUSINESS SUBMITTED CORRECTED LISTING FORM AFTER BEING DISCOVERED. ABSTRACT VOIDED FOR 2019 AND WILL BE REBILLED TO REFLECT CORRECT BUSINESS PERSONAL PROPERTY VALUES.	(\$105,130)	6910	HSALTER	2801 CHIMNEY ROCK RD HENDERSONVILLE NC 28792	COUNTY	TAX	\$589.78	\$0.00	\$589.78	\$0.00
								LATE LIST FEE	\$58.98	\$0.00	\$58.98	\$0.00
								TOTAL:			\$648.76	\$0.00
								TAX	\$147.18	\$0.00	\$147.18	\$0.00
								TOTAL:	\$14.72	\$0.00	\$14.72	\$0.00
ABSTRACT TOTAL: \$161.90												
OWNER TOTAL:			(\$630,780)							\$5,734.07	\$0.00	

*Adjustments submitted for approval on or before

NCPTS Pending Release/Refund Report. Tuesday, December 17, 2019*

OWNER	ABSTRACT	NOTE	VALUE CHANGE	ADJ. NUMBER	USER ID	SITUS ADDRESS	TAX DISTRICT	LEVY TYPE	BILLED	PAID	RELEASE	REFUND
ESTRADA, SYNDIA ALEJANDRA FABIAN	0003091748-2019-2019-0000	MANUFACTURED HOME IS REAL PROPERTY ON PARCEL 401877 AND NOT PERSONAL PROPERTY. 2019 PERSONAL PROPERTY ABSTRACT VOIDED.	(\$36,500)	6903	RJONES	140 FOX RIDGE DR HENDERSONVILLE NC 28739	COUNTY	TAX	\$204.77	\$204.77	\$204.77	\$204.77
								LATE LIST FEE	\$20.48	\$20.48	\$20.48	
								TOTAL:			\$225.25	
								TAX	\$41.98	\$41.98	\$41.98	
								LATE LIST FEE	\$4.20	\$4.20	\$4.20	
								TOTAL:			\$46.18	
								ABSTRACT TOTAL:			\$271.43	
								OWNER TOTAL:			\$271.43	
											\$271.43	
											\$271.43	
GOMEZ, ISAIAS	0003081459-2019-2019-0000	TRAILER SOLD IN MARCH OF 2016. ABSTRACT VOIDED FOR 2019.	(\$4,000)	6937	SMORROW	213 VICTORIA DR EAST FLAT ROCK NC 28726	COUNTY	TAX	\$22.44	\$0.00	\$22.44	\$0.00
								LATE LIST FEE	\$2.24	\$0.00	\$2.24	
								TOTAL:			\$24.68	
								TAX	\$5.20	\$0.00	\$5.20	
								LATE LIST FEE	\$0.52	\$0.00	\$0.52	
								TOTAL:			\$5.72	
								ABSTRACT TOTAL:			\$30.40	
								OWNER TOTAL:			\$30.40	
											\$30.40	
											\$30.40	
KYPROS, MICHAEL ALEXANDER	0003096436-2019-2019-0000	TRAILER DOUBLE BILLED AS ABSTRACT 3096436 AND 3097956. ABSTRACT 3096436 VOIDED.	(\$4,000)	6930	RJONES	372 DEEP GAP LOOP RD FLAT ROCK NC 28731	COUNTY	TAX	\$229.73	\$0.00	\$229.73	\$0.00
								LATE LIST FEE	\$0.00	\$0.00	\$0.00	
								TOTAL:			\$229.73	
								TAX	\$57.33	\$0.00	\$57.33	
								LATE LIST FEE	\$0.00	\$0.00	\$0.00	
								TOTAL:			\$57.33	
								ABSTRACT TOTAL:			\$287.06	
								OWNER TOTAL:			\$287.06	
											\$287.06	
											\$287.06	
LAWING, ROBIN DAVID	0003093001-2019-2019-0000	UTILITY TRAILER WAS STOLEN IN 2015. ABSTRACT VOIDED FOR 2019.	(\$2,075)	6944	DTUCKER	1121 ORCHARD RD FLAT ROCK NC 28731	COUNTY	TAX	\$26.96	\$26.96	\$11.64	\$11.64
								LATE LIST FEE	\$1.16	\$1.16	\$1.16	
								TOTAL:			\$12.80	
								TAX	\$6.25	\$6.25	\$2.70	
								LATE LIST FEE	\$0.27	\$0.27	\$0.27	
								TOTAL:			\$2.97	
								ABSTRACT TOTAL:			\$15.77	
								OWNER TOTAL:			\$15.77	
											\$15.77	
											\$15.77	
LOVE, ROBERT TRADER	0003089133-2019-2019-0000	ABSTRACT VOIDED DUE TO TRAILER BEING REGISTERED WITH THE DMV.	(\$870)	6920	SMORROW	2236 CLEAR CREEK RD HENDERSONVILLE NC 28792	COUNTY	TAX	\$13.67	\$0.00	\$4.88	\$0.00
								LATE LIST FEE	\$1.37	\$0.00	\$0.49	
								TOTAL:			\$5.37	
								TAX	\$2.92	\$0.00	\$1.04	
								LATE LIST FEE	\$0.29	\$0.00	\$0.10	
								TOTAL:			\$1.14	
								ABSTRACT TOTAL:			\$6.51	
								OWNER TOTAL:			\$6.51	
											\$6.51	
											\$6.51	

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OWNER	ABSTRACT	NOTE	VALUE CHANGE	ADJ. NUMBER	USER ID	SITUS ADDRESS	TAX DISTRICT	LEVY TYPE	BILLED	PAID	RELEASE	REFUND
PASCHKE, JOSHUA	0003095659-2019-2019-0000	THIS PARCEL SHOULD HAVE BEEN COMBINED WITH PARCEL 10003489 FOR 2019. THIS ABSTRACT VOIDED FOR 2019.	(\$75,000)	6928	PCARVER	0 NO ADDRESS ASSIGNED HENDERSONVILLE NC 28792	COUNTY	TAX	\$420.75	\$0.00	\$420.75	\$0.00
								LATE LIST FEE	\$0.00	\$0.00	\$0.00	
								TOTAL:		\$420.75	\$0.00	
								ABSTRACT TOTAL:		\$420.75	\$0.00	
PIELECH, DEREK RYAN	0003095660-2019-2019-0000	THIS PARCEL SHOULD HAVE BEEN COMBINED WITH PARCEL 10003489 FOR 2019. THIS ABSTRACT VOIDED FOR 2019.	(\$75,000)	6929	PCARVER	0 NO ADDRESS ASSIGNED HENDERSONVILLE NC 28792	COUNTY	TAX	\$420.75	\$0.00	\$420.75	\$0.00
								LATE LIST FEE	\$0.00	\$0.00	\$0.00	
								TOTAL:		\$420.75	\$0.00	
								ABSTRACT TOTAL:		\$420.75	\$0.00	
PINNACLE FALLS PROPERTY OWNERS ASSOCIATION INC	0003096705-2019-2019-0000	WATERCRAFT IS PERMANENTLY LOCATED IN PENDER COUNTY.	(\$11,178)	6942	DTUCKER	200 N GROVE ST HENDERSONVILLE NC 28792	COUNTY	TAX	\$62.71	\$0.00	\$62.71	\$0.00
								LATE LIST FEE	\$6.27	\$0.00	\$6.27	
								TOTAL:		\$68.98	\$0.00	
								ABSTRACT TOTAL:		\$68.98	\$0.00	
POPE, MICHAEL BRENT	0003085876-2019-2019-0000	FULL RELEASE ON PARCEL 1009291 DUE TO IT BEING A NONPROFIT HOMEOWNERS ASSOCIATION.	(\$11,178)	6940	WHALL	0 NO ADDRESS ASSIGNED ZIRCONIA NC 28790	COUNTY	TAX	\$571.66	\$0.00	\$571.66	\$0.00
								LATE LIST FEE	\$0.00	\$0.00	\$0.00	
								TOTAL:		\$571.66	\$0.00	
								ABSTRACT TOTAL:		\$571.66	\$0.00	
POPE, MICHAEL BRENT	0003094160-2019-2019-0000	WATERCRAFT SOLD IN APRIL OF 2018.	(\$101,900)	6927	DTUCKER	3 RED APPLE DR HENDERSONVILLE NC 28792	COUNTY	TAX	\$3.89	\$0.00	\$3.89	\$0.00
								LATE LIST FEE	\$0.39	\$0.00	\$0.39	
								TOTAL:		\$4.28	\$0.00	
								ABSTRACT TOTAL:		\$4.28	\$0.00	
REYES, LEONARDO OSORNIO	0000221441-2015-2015-0000	MANUFACTURED HOME IS REAL PROPERTY ON PARCEL 401380 AND NOT PERSONAL PROPERTY. 2015 PERSONAL PROPERTY ABSTRACT VOIDED.	(\$693)	6902	RUONES	NEED ADDRESS HENDERSONVILLE NC 28792	COUNTY	TAX	\$127.89	\$127.89	\$127.89	\$0.00
								LATE LIST FEE	\$12.79	\$12.79	\$12.79	
								TOTAL:		\$140.68	\$140.68	
								ABSTRACT TOTAL:		\$140.68	\$140.68	

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OWNER	ABSTRACT	NOTE	VALUE CHANGE	ADJ. NUMBER	USER ID	SITUS ADDRESS	TAX DISTRICT	LEVY TYPE	BILLED	PAID	RELEASE	REFUND	
SIMS FUTON GALLERY CORP.	0000221441-2016-2016-0000	MANUFACTURED HOME IS REAL PROPERTY ON PARCEL 401380 AND NOT PERSONAL PROPERTY. 2016 PERSONAL PROPERTY ABSTRACT VOIDED.	(\$24,900)	6901	RJONES	NEED ADDRESS HENDERSONVILLE NC 28792	COUNTY	TAX	\$140.69	\$140.69	\$140.69	\$140.69	
								LATE LIST FEE	\$14.07	\$14.07	\$14.07	\$14.07	
								TOTAL:		\$26.15	\$26.15	\$26.15	\$26.15
								TAX		\$26.15	\$26.15	\$26.15	\$26.15
								LATE LIST FEE		\$2.61	\$2.61	\$2.61	\$2.61
								TOTAL:			\$28.76	\$28.76	\$28.76
								ABSTRACT TOTAL:			\$183.52	\$183.52	\$183.52
								TAX			\$140.69	\$140.69	\$140.69
								LATE LIST FEE			\$14.07	\$14.07	\$14.07
								TOTAL:			\$26.15	\$26.15	\$26.15
								TAX			\$26.15	\$26.15	\$26.15
								LATE LIST FEE			\$2.61	\$2.61	\$2.61
	TOTAL:			\$28.76	\$28.76	\$28.76							
	ABSTRACT TOTAL:			\$183.52	\$183.52	\$183.52							
SIMS FUTON GALLERY CORP.	0000221441-2018-2018-0000	MANUFACTURED HOME IS REAL PROPERTY ON PARCEL 401380 AND NOT PERSONAL PROPERTY. 2018 PERSONAL PROPERTY ABSTRACT VOIDED.	(\$24,900)	6899	RJONES	NEED PHYSICAL ADDRESS HENDERSONVILLE NC 28792	COUNTY	TAX	\$140.69	\$140.69	\$140.69	\$140.69	
								LATE LIST FEE	\$14.07	\$14.07	\$14.07	\$14.07	
								TOTAL:		\$26.15	\$26.15	\$26.15	\$26.15
								TAX		\$26.15	\$26.15	\$26.15	\$26.15
								LATE LIST FEE		\$2.61	\$2.61	\$2.61	\$2.61
								TOTAL:			\$28.76	\$28.76	\$28.76
								ABSTRACT TOTAL:			\$183.52	\$183.52	\$183.52
								TAX			\$140.69	\$140.69	\$140.69
								LATE LIST FEE			\$14.07	\$14.07	\$14.07
								TOTAL:			\$26.15	\$26.15	\$26.15
								TAX			\$26.15	\$26.15	\$26.15
								LATE LIST FEE			\$2.61	\$2.61	\$2.61
	TOTAL:			\$28.76	\$28.76	\$28.76							
	ABSTRACT TOTAL:			\$183.52	\$183.52	\$183.52							
SIMS FUTON GALLERY CORP.	0000221441-2019-2019-0000	MANUFACTURED HOME IS REAL PROPERTY ON PARCEL 401380 AND NOT PERSONAL PROPERTY. 2019 PERSONAL PROPERTY ABSTRACT VOIDED.	(\$24,900)	6898	RJONES	33 FOX RIDGE DR HENDERSONVILLE NC 28739	COUNTY	TAX	\$139.69	\$139.69	\$139.69	\$139.69	
								LATE LIST FEE	\$13.97	\$13.97	\$13.97	\$13.97	
								TOTAL:		\$28.64	\$28.64	\$28.64	\$28.64
								TAX		\$28.64	\$28.64	\$28.64	\$28.64
								LATE LIST FEE		\$2.86	\$2.86	\$2.86	\$2.86
								TOTAL:			\$31.50	\$31.50	\$31.50
								ABSTRACT TOTAL:			\$185.16	\$185.16	\$185.16
								TAX			\$139.69	\$139.69	\$139.69
								LATE LIST FEE			\$13.97	\$13.97	\$13.97
								TOTAL:			\$28.64	\$28.64	\$28.64
								TAX			\$28.64	\$28.64	\$28.64
								LATE LIST FEE			\$2.86	\$2.86	\$2.86
	TOTAL:			\$31.50	\$31.50	\$31.50							
	ABSTRACT TOTAL:			\$185.16	\$185.16	\$185.16							
SIMS FUTON GALLERY CORP.	0003097904-2019-2014-0000	BUSINESS WAS LOCATED IN BUNCOMBE COUNTY UNTIL FEBRUARY OF 2019. ABSTRACT VOIDED FOR 2014.	(\$124,500) (\$13,455)	6931	KDECKARD	824 200 LOCUST ST HENDERSONVILLE NC 28792	COUNTY	TAX	\$69.10	\$69.10	\$69.10	\$69.10	
								LATE LIST FEE	\$41.46	\$41.46	\$41.46	\$41.46	
								TOTAL:		\$110.56	\$110.56	\$110.56	\$110.56
								TAX		\$110.56	\$110.56	\$110.56	\$110.56
								LATE LIST FEE		\$9.69	\$9.69	\$9.69	\$9.69
								TOTAL:			\$25.84	\$25.84	\$25.84
								ABSTRACT TOTAL:			\$136.40	\$136.40	\$136.40
								TAX			\$69.10	\$69.10	\$69.10
								LATE LIST FEE			\$34.55	\$34.55	\$34.55
								TOTAL:			\$103.65	\$103.65	\$103.65
								TAX			\$103.65	\$103.65	\$103.65
								LATE LIST FEE			\$8.07	\$8.07	\$8.07
	TOTAL:			\$24.22	\$24.22	\$24.22							
	ABSTRACT TOTAL:			\$127.87	\$127.87	\$127.87							
SIMS FUTON GALLERY CORP.	0003097904-2019-2015-0000	BUSINESS WAS LOCATED IN BUNCOMBE COUNTY UNTIL FEBRUARY OF 2019. ABSTRACT VOIDED FOR 2015.	(\$13,455)	6932	KDECKARD	824 200 LOCUST ST HENDERSONVILLE NC 28792	COUNTY	TAX	\$69.10	\$69.10	\$69.10	\$69.10	
								LATE LIST FEE	\$34.55	\$34.55	\$34.55	\$34.55	
								TOTAL:		\$103.65	\$103.65	\$103.65	\$103.65
								TAX		\$103.65	\$103.65	\$103.65	\$103.65
								LATE LIST FEE		\$8.07	\$8.07	\$8.07	\$8.07
								TOTAL:			\$24.22	\$24.22	\$24.22
								ABSTRACT TOTAL:			\$127.87	\$127.87	\$127.87
								TAX			\$69.10	\$69.10	\$69.10
								LATE LIST FEE			\$34.55	\$34.55	\$34.55
								TOTAL:			\$103.65	\$103.65	\$103.65
								TAX			\$103.65	\$103.65	\$103.65
								LATE LIST FEE			\$8.07	\$8.07	\$8.07
	TOTAL:			\$24.22	\$24.22	\$24.22							
	ABSTRACT TOTAL:			\$127.87	\$127.87	\$127.87							

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OWNER	ABSTRACT	NOTE	VALUE CHANGE	ADJ. NUMBER	USER ID	SITUS ADDRESS	TAX DISTRICT	LEVY TYPE	BILLED	PAID	RELEASE	REFUND
SPERRY, MARGARET MAE	0003097904-2019-2016-0000	BUSINESS WAS LOCATED IN BUNCOMBE COUNTY UNTIL FEBRUARY OF 2019. ABSTRACT VOIDED FOR 2016.	(\$13,455)	6933	KDECKARD	824 200 LOCUST ST HENDERSONVILLE NC 28792	COUNTY	TAX	\$76.02	\$0.00	\$76.02	\$0.00
								LATE LIST FEE	\$30.41	\$0.00	\$30.41	\$0.00
								TOTAL:			\$106.43	\$0.00
							JURSD17	TAX	\$16.15	\$0.00	\$16.15	\$0.00
								LATE LIST FEE	\$6.46	\$0.00	\$6.46	\$0.00
								TOTAL:			\$22.61	\$0.00
								ABSTRACT TOTAL:			\$129.04	\$0.00
								TOTAL:			\$76.02	\$0.00
								LATE LIST FEE	\$22.81	\$0.00	\$22.81	\$0.00
								TOTAL:			\$98.83	\$0.00
								TAX	\$16.15	\$0.00	\$16.15	\$0.00
								LATE LIST FEE	\$4.84	\$0.00	\$4.84	\$0.00
	TOTAL:			\$20.99	\$0.00							
	ABSTRACT TOTAL:			\$119.82	\$0.00							
	TOTAL:			\$76.02	\$0.00							
	LATE LIST FEE	\$15.20	\$0.00	\$15.20	\$0.00							
	TOTAL:			\$91.22	\$0.00							
	TAX	\$16.15	\$0.00	\$16.15	\$0.00							
	LATE LIST FEE	\$3.23	\$0.00	\$3.23	\$0.00							
	TOTAL:			\$19.38	\$0.00							
	ABSTRACT TOTAL:			\$110.60	\$0.00							
	TOTAL:			\$75.48	\$0.00							
	LATE LIST FEE	\$7.55	\$0.00	\$7.55	\$0.00							
	TOTAL:			\$83.03	\$0.00							
	TAX	\$22.87	\$0.00	\$22.87	\$0.00							
	LATE LIST FEE	\$2.29	\$0.00	\$2.29	\$0.00							
	TOTAL:			\$25.16	\$0.00							
	ABSTRACT TOTAL:			\$108.19	\$0.00							
	OWNER TOTAL:		(\$80,730)									
	0000396735-2015-2015-0000	MANUFACTURED HOME IS REAL PROPERTY ON PARCEL 9975592 AND NOT PERSONAL PROPERTY. 2015 PERSONAL PROPERTY ABSTRACT VOIDED.	(\$15,100)	6908	RJONES	HENDERSON COUNTY NC	COUNTY	TAX	\$77.55	\$0.00	\$77.55	\$0.00
								LATE LIST FEE	\$7.76	\$0.00	\$7.76	\$0.00
								TOTAL:			\$85.31	\$0.00
							ETOWAH-HORSESHOE FIRE	TAX	\$15.86	\$0.00	\$15.86	\$0.00
								LATE LIST FEE	\$1.59	\$0.00	\$1.59	\$0.00
								TOTAL:			\$17.45	\$0.00
								ABSTRACT TOTAL:			\$102.76	\$0.00
								TOTAL:			\$85.32	\$0.00
								LATE LIST FEE	\$8.53	\$0.00	\$8.53	\$0.00
								TOTAL:			\$93.85	\$0.00
							ETOWAH-HORSESHOE FIRE	TAX	\$15.86	\$0.00	\$15.86	\$0.00
								LATE LIST FEE	\$1.59	\$0.00	\$1.59	\$0.00
								TOTAL:			\$17.45	\$0.00
								ABSTRACT TOTAL:			\$111.30	\$0.00
								TOTAL:			\$17.45	\$0.00
								ABSTRACT TOTAL:			\$111.30	\$0.00

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OWNER	ABSTRACT	NOTE	VALUE CHANGE	ADJ. NUMBER	USER ID	SITUS ADDRESS	TAX DISTRICT	LEVY TYPE	BILLED	PAID	RELEASE	REFUND
	0000396735-2017-2017-0000	MANUFACTURED HOME IS REAL PROPERTY ON PARCEL 9975592 AND NOT PERSONAL PROPERTY. 2017 PERSONAL PROPERTY ABSTRACT VOIDED.	(\$15,100)	6906	RJONES	HENDERSON COUNTY NC	COUNTY	TAX	\$85.32	\$0.00	\$85.32	\$0.00
								LATE LIST FEE	\$8.53	\$0.00	\$8.53	\$0.00
								TOTAL:	\$15.86	\$0.00	\$15.86	\$0.00
								TAX	\$15.86	\$0.00	\$15.86	\$0.00
								LATE LIST FEE	\$1.59	\$0.00	\$1.59	\$0.00
								TOTAL:	\$17.45	\$0.00	\$17.45	\$0.00
								ABSTRACT TOTAL:	\$111.30	\$0.00	\$111.30	\$0.00
	0000396735-2018-2018-0000	MANUFACTURED HOME IS REAL PROPERTY ON PARCEL 9975592 AND NOT PERSONAL PROPERTY. 2018 PERSONAL PROPERTY ABSTRACT VOIDED.	(\$15,100)	6905	RJONES	2666 BRANNON RD HORSE SHOE NC 28742	COUNTY	TAX	\$85.32	\$0.00	\$85.32	\$0.00
								LATE LIST FEE	\$8.53	\$0.00	\$8.53	\$0.00
								TOTAL:	\$15.86	\$0.00	\$15.86	\$0.00
								TAX	\$15.86	\$0.00	\$15.86	\$0.00
								LATE LIST FEE	\$1.59	\$0.00	\$1.59	\$0.00
								TOTAL:	\$17.45	\$0.00	\$17.45	\$0.00
								ABSTRACT TOTAL:	\$111.30	\$0.00	\$111.30	\$0.00
	0000396735-2019-2019-0000	MANUFACTURED HOME IS REAL PROPERTY ON PARCEL 9975592 AND NOT PERSONAL PROPERTY. 2019 PERSONAL PROPERTY ABSTRACT VOIDED.	(\$15,100)	6904	RJONES	2666 BRANNON RD HORSE SHOE NC 28742	COUNTY	TAX	\$84.71	\$0.00	\$84.71	\$0.00
								LATE LIST FEE	\$8.47	\$0.00	\$8.47	\$0.00
								TOTAL:	\$17.37	\$0.00	\$17.37	\$0.00
								TAX	\$17.37	\$0.00	\$17.37	\$0.00
								LATE LIST FEE	\$1.74	\$0.00	\$1.74	\$0.00
								TOTAL:	\$19.11	\$0.00	\$19.11	\$0.00
								ABSTRACT TOTAL:	\$112.29	\$0.00	\$112.29	\$0.00
	OWNER TOTAL:		(\$75,500)								\$548.95	\$0.00
	0000395641-2019-2019-0000	BUSINESS SUBMITTED CORRECTED LISTING FORM AFTER BEING DISCOVERED. ABSTRACT VOIDED FOR 2019 AND WILL BE REBILLED TO REFLECT CORRECT BUSINESS PERSONAL PROPERTY VALUES.	(\$68,567)	6939	KDECKARD	5010 HENDERSONVILLE RD FLETCHER NC 28732	COUNTY	TAX	\$384.66	\$384.66	\$384.66	\$384.66
								LATE LIST FEE	\$38.47	\$38.47	\$38.47	\$38.47
								TOTAL:	\$423.13	\$423.13	\$423.13	\$423.13
								TAX	\$78.85	\$78.85	\$78.85	\$78.85
								LATE LIST FEE	\$7.89	\$7.89	\$7.89	\$7.89
								TOTAL:	\$86.74	\$86.74	\$86.74	\$86.74
								ABSTRACT TOTAL:	\$509.87	\$509.87	\$509.87	\$509.87
	OWNER TOTAL:		(\$68,567)								\$509.87	\$509.87
	0000396735-2019-2019-0000	BUSINESS SUBMITTED CORRECTED LISTING FORM AFTER BEING DISCOVERED. ABSTRACT VOIDED FOR 2019 AND WILL BE REBILLED TO REFLECT CORRECT BUSINESS PERSONAL PROPERTY VALUES.	(\$228,120)	6941	KDECKARD	183 OLD TURNPIKE RD MILLS RIVER NC 28759	COUNTY	TAX	\$1,279.75	\$1,279.75	\$1,279.75	\$1,279.75
								LATE LIST FEE	\$127.98	\$127.98	\$127.98	\$127.98
								TOTAL:	\$1,407.73	\$1,407.73	\$1,407.73	\$1,407.73
								TAX	\$1,407.73	\$1,407.73	\$1,407.73	\$1,407.73
								LATE LIST FEE	\$17.89	\$17.89	\$17.89	\$17.89
								TOTAL:	\$86.74	\$86.74	\$86.74	\$86.74
								ABSTRACT TOTAL:	\$509.87	\$509.87	\$509.87	\$509.87
	OWNER TOTAL:		(\$228,120)								\$509.87	\$509.87
	GRAND TOTALS:		(\$1,927,833)								\$1,407.73	\$1,407.73
											\$14,696.93	\$2,741.28

*Adjustments submitted for approval on or before

The following property was sold by Kania Law Firm on behalf of Henderson County and The Town of Mills River at a tax foreclosure sale where the proceeds received from the sale were not sufficient to cover the unpaid taxes. The tax office is requesting a release of the following bills pursuant to GS 105-375(i) "The purchaser at the execution sale shall acquire title to the property in fee simple free and clear of all claims, rights, interests, and liens except the liens of other taxes or special assessments not paid from the purchase price and not included in the judgment."

Parcel Number	Year	Amount Released
801904	2011	\$138.39
801904	2012	\$184.90
801904	2013	\$184.90
801904	2014	\$184.90
801904	2015	\$184.90
801904	2016	\$203.40
801904	2017	\$203.40
801904	2018	\$203.40

Total \$1,488.19

Property sold at foreclosure sale for \$310.70

RICHARD J. KANIA ¹
JAY A. KANIA ^{1, 2}
E. LAUREN WATSON-HUBBARD ¹
JOHN ALDRIDGE IV ¹

¹ LICENSED IN NORTH CAROLINA
² LICENSED IN TEXAS

November 18, 2019

Darlene Burgess
Henderson County Tax Collector
200 N Grove St, Ste 66
Hendersonville, NC 28792

Re: Trust 100 - 801904 - High Vista Country Club Inc LO149 BLII BMC-356A - #12678 - Payoff in full

Dear Darlene:

The tax foreclosure action against the above referenced property has been completed.

Enclosed please find a check in the amount of \$310.70 representing the proceeds from the sale of the above-referenced parcel.

Taxes payable to Town of Mills River and Henderson County from this sale were calculated as follows:

Total net proceeds available from sale after payment of expenses:	\$384.53
Amount paid to Town of Mills River (19.2%)	\$ 73.83
Amount paid to Henderson County (80.8%)	\$310.70

The above percentages are based on the proportion of outstanding taxes owed between you and Henderson County, as required by N.C.G.S. §105-374(q)(2).

Although the enclosed check is insufficient to pay off all of the tax arrearages that existed at the time of the foreclosure sale, there were no additional remaining funds available from the sale, after payment of costs and expenses in accordance with N.C.G.S. §105-374(q).

Any remaining unpaid taxes for years prior to 2018 can no longer be collected through the Machinery Act, as they can no longer be collected through foreclosure, or through remedies against personal property, per N.C.G.S. §105-366(b). However, you may still use the set-off debt collection procedure under Chapter 105A of the General Statutes against the former taxpayer. Taxes accruing for the year 2019 forward may be continue to be collected through the Machinery Act.

We appreciate your allowing us to handle this matter on your behalf; please let me know if we can be of further help.

Very truly yours,


Richard J. Kania
Attorney

RJK/anm

Jennifer Miranda

From: Luke Small
Sent: Wednesday, November 20, 2019 2:20 PM
To: Jennifer Miranda; Darlene Burgess
Subject: Release due to foreclosure
Attachments: DOC112019.pdf

Jennifer,

For the next releases and refunds we need to submit the following parcel for which Kania Law Firm sold on behalf of Mills River and Henderson County.
REID 801904.

We received \$310.70 which was applied towards 2011. The additional amount owed for 2011, 2012, 2013, 2014, 2015, 2016, 2017 and 2018 (NOT 2019) need to be released.

The reference to 105-375(i) is still the valid reason. Attached is documentation from Kania as well.

August submission:

https://www.hendersoncountync.gov/sites/default/files/fileattachments/board_of_commissioners/meeting/117252/cac.pdf

Luke Small

Deputy Tax Collector
Henderson County, NC

803-682-2000

HENDERSON COUNTY BOARD OF COMMISSIONERS

1 Historic Courthouse Square, Suite 1
Hendersonville, North Carolina 28792
Phone: 828-697-4808 • Fax: 828-692-9855
www.hendersoncountync.gov

GRADY H. HAWKINS
Chairman
WILLIAM G. LAPSLEY
Vice-Chairman

J. MICHAEL EDNEY
CHARLES D. MESSER
REBECCA K. MCCALL

Proclamation

National Radon Action Month 2020

WHEREAS, radon is a colorless, odorless, radioactive gas that may threaten the health of our citizens and their families; and

WHEREAS, radon is the second leading cause of lung cancer in the U.S. and is the leading cause of lung cancer in non-smokers; and

WHEREAS, the National Academy of Sciences estimates that up to 21,000 lung cancer deaths occur in the United States each year; and

WHEREAS, one in 15 homes across the U.S. have elevated radon levels; and

WHEREAS, any home may have elevated levels of radon, even if neighboring homes do not, and living in a home with an average radon level of 4 picocuries per liter of air poses a similar risk of developing lung cancer as smoking half a pack of cigarettes a day; and

WHEREAS, testing for radon is simple, inexpensive and radon problems can be fixed; and

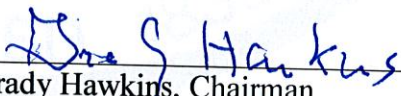
WHEREAS, Henderson County, the U.S. Surgeon General, the U.S. Environmental Protection Agency, the NC Department of Health and Human Services' NC Radon Program and the North Carolina Advisory Committee on Cancer Coordination and Control support efforts to encourage homeowners to test their homes for radon, have elevated levels of radon reduced; and

WHEREAS, many residents in Henderson County don't know about radon, yet need to know, for the safety and health of their families and a proclamation of National Radon Action Month is an opportunity to educate individuals on the available measures to reduce radon;


NOW, THEREFORE, be it proclaimed that January 2020 is National Radon Action Month in Henderson County, North Carolina.

This the 6th Day of January 2020.

Attest:



Grady Hawkins, Chairman
Henderson County Board of Commissioners



Teresa L. Wilson, Clerk to the Board

MARTIN ♦ STARNES & ASSOCIATES, CPAs, P.A.

"A Professional Association of Certified Public Accountants and Management Consultants"

December 19, 2019

Samantha Reynolds, Finance Director
Henderson County
113 North Main Street
Hendersonville, NC 28793

You have requested that we audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Henderson County, NC, as of June 30, 2020, and for the year then ended, and the related notes to the financial statements, which collectively comprise Henderson County's basic financial statements as listed in the table of contents.

In addition, we will audit the entity's compliance over major federal and State award programs for the period ended June 30, 2020. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter. Our audits will be conducted with the objectives of our expressing an opinion on each opinion unit and an opinion on compliance regarding the entity's major federal and State award programs.

Accounting principles generally accepted in the United States of America require that certain supplementary information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by accounting principles generally accepted in the United States of America. This RSI will be subjected to certain limited procedures but will not be audited:

- Management's Discussion and Analysis
- Law Enforcement Officers' Special Separation Allowance schedules
- Other Post-Employment Benefits' schedules
- Local Government Employees' Retirement System's schedules
- Register of Deeds' Supplemental Pension Fund schedules

Supplementary information other than RSI will accompany Henderson County's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and perform certain additional procedures, including comparing and reconciling the supplementary information to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on the following supplementary information in relation to the financial statements as a whole:

- Combining and individual fund financial statements
- Budgetary schedules
- Other schedules
- Schedule of Expenditures of Federal and State Awards

Schedule of Expenditures of Federal and State Awards

We will subject the Schedule of Expenditures of Federal and State Awards to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling the schedule to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on whether the Schedule of Expenditures of Federal and State Awards is presented fairly in all material respects in relation to the financial statements as a whole.

The following additional information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that other information:

- Introductory information
- Statistical section

We will make reference to the component unit auditor's audit of the Henderson County Hospital Corporation in our report on your financial statements.

Data Collection Form

Prior to the completion of our engagement, we will complete the sections of the Data Collection Form that are our responsibility. The form will summarize our audit findings, amounts and conclusions. It is management's responsibility to submit a reporting package including financial statements, Schedule of Expenditures of Federal and State Awards, summary schedule of prior audit findings and corrective action plan along with the Data Collection Form to the Federal Audit Clearinghouse. The financial reporting package must be text searchable, unencrypted, and unlocked. Otherwise, the reporting package will not be accepted by the Federal Audit Clearinghouse. We will assist you in the electronic submission and certification. You may request from us copies of our report for you to include with the reporting package submitted to pass-through entities.

The Data Collection Form is required to be submitted within the *earlier* of 30 days after receipt of our auditors' reports or nine months after the end of the audit period, unless specifically waived by a federal cognizant or oversight agency for audits. Data Collection Forms submitted untimely are one of the factors in assessing programs at a higher risk.

Audit of the Financial Statements

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS), the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America; the audit requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and the State Single Audit Implementation Act. Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements.

An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. If appropriate, our procedures will therefore include tests of documentary evidence that support the transactions recorded in the accounts, tests of the physical existence of inventories, and the direct confirmation of cash, investments, and certain other assets and liabilities by correspondence with creditors and financial institutions. As part of our audit process, we will request written representations from your attorneys, and they may bill you for responding. At the conclusion of our audit, we will also request certain written representations from you about the financial statements and related matters.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements or noncompliance (whether caused by errors, fraudulent financial reporting, misappropriation of assets, detected abuse, or violations of laws or governmental regulations) may not be detected exists, even though the audit is properly planned and performed in accordance with U.S. GAAS and *Government Auditing Standards* of the Comptroller General of the United States of America. Please note that the determination of abuse is subjective and *Government Auditing Standards* does not require auditors to detect abuse.

In making our risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit. Our responsibility as auditors is, of course, limited to the period covered by our audit and does not extend to any other periods.

We will issue a written report upon completion of our audit of Henderson County's basic financial statements. Our report will be addressed to the governing body of Henderson County. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement.

In accordance with the requirements of *Government Auditing Standards*, we will also issue a written report describing the scope of our testing over internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance over financial reporting will not be an objective of the audit and, therefore, no such opinion will be expressed.

Audit of Major Program Compliance

Our audit of Henderson County's major federal and state award program(s) compliance will be conducted in accordance with the requirements of the Single Audit Act, as amended; the Uniform Guidance, and the State Single Audit Implementation Act, and will include tests of accounting records, a determination of major programs in accordance with the Uniform Guidance and the State Single Audit Implementation Act and other procedures we consider necessary to enable us to express such an opinion on major federal and state award program compliance and to render the required reports. We cannot provide assurance that an unmodified opinion on compliance will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or withdraw from the engagement.

The Uniform Guidance and the State Single Audit Implementation Act require that we also plan and perform the audit to obtain reasonable assurance about whether the entity has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major federal and state award programs. Our procedures will consist of determining major federal and state programs and performing the applicable procedures described in the U.S. Office of Management and Budget *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the entity's major programs. The purpose of those procedures will be to express an opinion on the entity's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance and the State Single Audit Implementation Act.

Also, as required by the Uniform Guidance and the State Single Audit Implementation Act, we will perform tests of controls to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each of the entity's major federal and state award programs. However, our tests will be less in scope than would be necessary to render an opinion on these controls and, accordingly, no opinion will be expressed in our report.

We will issue a report on compliance that will include an opinion or disclaimer of opinion regarding the entity's major federal and state award programs, and a report on internal controls over compliance that will report any significant deficiencies and material weaknesses identified; however, such report will not express an opinion on internal control.

Management's Responsibilities

Our audit will be conducted on the basis that management and, when appropriate, those charged with governance, acknowledge and understand that they have responsibility:

1. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
2. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error;
3. For identifying, in its accounts, all federal and state awards received and expended during the period and the federal and State programs under which they were received, including federal awards and funding increments received prior to December 26, 2014 (if any), and those received in accordance with the Uniform Guidance (generally received after December 26, 2014);
4. For maintaining records that adequately identify the source and application of funds for federal and state funded activities;
5. For preparing the Schedule of Expenditures of Federal and State Awards (including notes and noncash assistance received) in accordance with the Uniform Guidance and State Single Audit Implementation Act;
6. For the design, implementation, and maintenance of internal control over federal and state awards;

7. For establishing and maintaining effective internal control over federal and state awards that provides reasonable assurance that the nonfederal and nonstate entity is managing federal and state awards in compliance with federal and state statutes, regulations, and the terms and conditions of the federal and state awards;
8. For identifying and ensuring that the entity complies with federal and state statutes, regulations, and the terms and conditions of federal and state award programs and implementing systems designed to achieve compliance with applicable federal and state statutes, regulations and the terms and conditions of federal and state award programs;
9. For disclosing accurately, currently and completely the financial results of each federal and state award in accordance with the requirements of the award;
10. For identifying and providing report copies of previous audits, attestation engagements, or other studies that directly relate to the objectives of the audit, including whether related recommendations have been implemented;
11. For taking prompt action when instances of noncompliance are identified;
12. For addressing the findings and recommendations of auditors, for establishing and maintaining a process to track the status of such findings and recommendations and taking corrective action on reported audit findings from prior periods and preparing a summary schedule of prior audit findings;
13. For following up and taking corrective action on current year audit findings and preparing a corrective action plan for such findings;
14. For submitting the reporting package and data collection form to the appropriate parties;
15. For making the auditor aware of any significant contractor relationships where the contractor is responsible for program compliance;
16. To provide us with:
 - a. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements, and relevant to federal and state award programs, such as records, documentation, and other matters;
 - b. Additional information that we may request from management for the purpose of the audit; and
 - c. Unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.
17. For adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current period(s) under audit are immaterial, both individually and in the aggregate, to the financial statements as a whole;
18. For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
19. For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets;
20. For informing us of any known or suspected fraud affecting the entity involving management, employees with significant role in internal control and others where fraud could have a material effect on compliance;
21. For the accuracy and completeness of all information provided;
22. For taking reasonable measures to safeguard protected personally identifiable and other sensitive information; and
23. For confirming your understanding of your responsibilities as defined in this letter to us in your management representation letter.

With regard to the supplementary information referred to above (including the Schedule of Expenditures of Federal and State Awards), you acknowledge and understand your responsibility (a) for the preparation of the supplementary information in accordance with the applicable criteria, (b) to provide us with the appropriate written representations regarding supplementary information, (c) to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information, and (d) to present the supplementary information

with the audited basic financial statements, or if the supplementary information will not be presented with the audited basic financial statements, to make the audited basic financial statements readily available to the intended users of the supplementary information no later than the date of issuance by you of the supplementary information and our report thereon.

As part of our audit process, we will request from management and, when appropriate, those charged with governance, written confirmation concerning representations made to us in connection with the audit.

We understand that your employees will prepare all confirmations we request and will locate any documents or invoices selected by us for testing.

With regard to using the auditor's report, you understand that you must obtain our prior written consent to reproduce or use our report in bond offering official statements or other documents. If you intend to publish or otherwise reproduce the basic financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

Fees

Marcie Spivey is the engagement partner for the audit services specified in this letter. Her responsibilities include supervising Martin Starnes & Associates, CPAs, P.A.'s services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report. To ensure that our independence is not impaired under the AICPA Code of Professional Conduct, you agree to inform the engagement partner before entering into any substantive employment discussions with any of our personnel.

Our fees for these services are as follows:

Audit Fee	\$ 60,150
Financial Statement Drafting	11,300
Other Non-Attest Services	-
	<u>\$ 71,450</u>

Additional Fees:

Charge per major program over five (5)	<u>\$ 3,000</u>
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Our invoices for these fees will be rendered in four installments as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for non-payment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our reports. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination.

We will notify you immediately of any circumstances we encounter that could significantly affect this initial fee estimate. Whenever possible, we will attempt to use Henderson County's personnel to assist in the preparation of schedules and analyses of accounts. This effort could substantially reduce our time requirements and facilitate the timely conclusion of the audit.

We want our clients to receive the maximum value for our professional services and to perceive that our fees are reasonable and fair. In working to provide you with such value, we find there are certain circumstances that can cause us to perform work in excess of that contemplated in our fee estimate.

Following are some of the more common reasons for potential supplemental billings:

Changing Laws and Regulations

There are many governmental and rule-making boards that regularly add or change their requirements. Although we attempt to plan our work to anticipate the requirements that will affect our engagement, there are times when this is not possible. We will discuss these situations with you at the earliest possible time in order to make the necessary adjustments and amendments in our engagement.

Incorrect Accounting Methods or Errors in Client Records

We base our fee estimates on the expectation that client accounting records are in order so that our work can be completed using our standard testing and accounting procedures. However, should we find numerous errors, incomplete records, or the application of incorrect accounting methods, we will have to perform additional work to make the corrections and reflect those changes in the financial statements.

Failure to Prepare for the Engagement

In an effort to minimize your fees, we assign you the responsibility for the preparation of schedules and documents needed for the engagement. We also discuss matters such as availability of your key personnel, deadlines, and work space. If your personnel are unable, for whatever reasons, to provide these items as previously agreed upon, it might substantially increase the work we must do to complete the engagement within the scheduled time.

Starting and Stopping Our Work

If we must withdraw our staff because of the condition of the client's records, or the failure to provide agreed upon items within the established timeline for the engagement, we will not be able to perform our work in a timely, efficient manner, as established by our engagement plan. This will result in additional fees, as we must reschedule our personnel and incur additional start-up costs.

Our fees are based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Our fees for such services range from \$75-\$300 per hour.

Other Matters

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

The audit documentation for this engagement is the property of Martin Starnes & Associates, CPAs, P.A. and constitutes confidential information. However, we may be requested to make certain audit documentation available to the Local Government Commission, Office of the State Auditor, federal or State agencies and the U.S. Government Accountability Office pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of Martin Starnes & Associates, CPAs, P.A.'s personnel. Furthermore, upon request, we

may provide copies of selected audit documentation to these agencies and regulators. The regulators and agencies may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies.

We agree to retain our audit documentation or work papers for a period of at least five years from the date of our report.

Further, we will be available during the year to consult with you on financial management and accounting matters of a routine nature.

We will perform the following nonattest services:

- Draft of financial statements and footnotes
- GASB 34 conversion entries
- Preparation of Data Collection Form

We will not assume management responsibilities on behalf of Henderson County. However, we will provide advice and recommendations to assist management of Henderson County in performing its responsibilities.

With respect to the nonattest services we perform as listed above, Henderson County's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities.

Our responsibilities and limitations of the engagement are as follows:

- We will perform the services in accordance with applicable professional standards.
- This engagement is limited to the services previously outlined. Our firm, in its sole professional judgment, reserves the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities, including determining account codings and approving journal entries.

Government Auditing Standards require that we document an assessment of the skills, knowledge, and experience of management, should we participate in any form of preparation of the basic financial statements and related schedules or disclosures as these actions are deemed a non-audit service.

During the course of the audit, we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

You agree to inform us of facts that may affect the financial statements of which you may become aware during the period from the date of the auditor's report to the date the financial statements are issued.

At the conclusion of our audit engagement, we will communicate to management and those charged with governance the following significant findings from the audit:

- Our view about the qualitative aspects of the entity's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;

- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;
- Management's consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

In accordance with the requirements of *Government Auditing Standards*, we have attached a copy of our latest external peer review report of our firm to the Contract to Audit Accounts for your consideration and files.

Please sign and return a copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements and compliance over major federal and state award programs, including our respective responsibilities.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Respectfully,

Martin Starnes & Associates, CPAs, P.A.

Martin Starnes & Associates, CPAs, P.A.
Hickory, North Carolina

RESPONSE:

This letter correctly sets forth our understanding.

Acknowledged and agreed on behalf of Henderson County by:

Name: *Samantha Reynolds*

Title: *Finance Director*

Date: *Jan. 8, 2020*

The of and	Governing Board Board of Commissioners
	Primary Government Unit (or charter holder) Henderson County, NC
	Discretely Presented Component Unit (DPCU) (if applicable) N/A
	<i>Primary Government Unit, together with DPCU (if applicable), hereinafter referred to as Governmental Unit(s)</i>

and	Auditor Name Martin Starnes & Associates, CPAs, P.A.
	Auditor Address 730 13th Avenue Dr. SE, Hickory, NC 28602

Hereinafter referred to as Auditor

for	Fiscal Year Ending 06/30/20	Audit Report Due Date 10/31/20
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Must be within four months of FYE

hereby agree as follows:

1. The Auditor shall audit all statements and disclosures required by U.S. generally accepted auditing standards (GAAS) and additional required legal statements and disclosures of all funds and/or divisions of the Governmental Unit(s). The non-major combining, and individual fund statements and schedules shall be subjected to the auditing procedures applied in the audit of the basic financial statements and an opinion shall be rendered in relation to (as applicable) the governmental activities, the business- type activities, the aggregate DPCUs, each major governmental and enterprise fund, and the aggregate remaining fund information (non-major government and enterprise funds, the internal service fund type, and the fiduciary fund types).

2. At a minimum, the Auditor shall conduct his/her audit and render his/her report in accordance with GAAS. The Auditor shall perform the audit in accordance with *Government Auditing Standards* if required by the State Single Audit Implementation Act, as codified in G.S. 159-34. If required by *OMB Uniform Administration Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance)* and the State Single Audit Implementation Act, the Auditor shall perform a Single Audit. This audit and all associated audit documentation may be subject to review by Federal and State agencies in accordance with Federal and State laws, including the staffs of the Office of State Auditor (OSA) and the Local Government Commission (LGC). If the audit requires a federal single audit performed under the requirements found in Subpart F of the Uniform Guidance (§200.501), it is recommended that the Auditor and Governmental Unit(s) jointly agree, in advance of the execution of this contract, which party is responsible for submission of the audit and the accompanying data collection form to the Federal Audit Clearinghouse as required under the Uniform Guidance (§200.512).

If the audit and Auditor communication are found in this review to be substandard, the results of the review may be forwarded to the North Carolina State Board of CPA Examiners (NC State Board).

3. If an entity is determined to be a component of another government as defined by the group audit standards, the entity's auditor shall make a good faith effort to comply in a timely manner with the requests of the group auditor in accordance with AU-6 §600.41 - §600.42.
4. This contract contemplates an unmodified opinion being rendered. If during the process of conducting the audit, the Auditor determines that it will not be possible to render an unmodified opinion on the financial statements of the unit, the Auditor shall contact the LGC staff to discuss the circumstances leading to that conclusion as soon as is practical and before the final report is issued. The audit shall include such tests of the accounting records and such other auditing procedures as are considered by the Auditor to be necessary in the circumstances. Any limitations or restrictions in scope which would lead to a qualification should be fully explained in an attachment to this contract.
5. If this audit engagement is subject to the standards for audit as defined in *Government Auditing Standards*, 2011 revisions, issued by the Comptroller General of the United States, then by accepting this engagement, the Auditor warrants that he/she has met the requirements for a peer review and continuing education as specified in *Government Auditing Standards*. The Auditor agrees to provide a copy of the most recent peer review report to the Governmental Unit(s) and the Secretary of the LGC prior to the execution of an audit contract. Subsequent submissions of the report are required only upon report expiration or upon auditor's receipt of an updated peer review report. If the audit firm received a peer review rating other than pass, the Auditor shall not contract with the Governmental Unit(s) without first contacting the Secretary of the LGC for a peer review analysis that may result in additional contractual requirements.
- If the audit engagement is not subject to *Government Accounting Standards* or if financial statements are not prepared in accordance with U.S. generally accepted accounting principles (GAAP) and fail to include all disclosures required by GAAP, the Auditor shall provide an explanation as to why in an attachment to this contract or in an amendment.
6. It is agreed that time is of the essence in this contract. All audits are to be performed and the report of audit submitted to LGC staff within four months of fiscal year end. If it becomes necessary to amend this due date or the audit fee, an amended contract along with a written explanation of the delay shall be submitted to the Secretary of the LGC for approval.
7. It is agreed that GAAS include a review of the Governmental Unit's (Units') systems of internal control and accounting as same relate to accountability of funds and adherence to budget and law requirements applicable thereto; that the Auditor shall make a written report, which may or may not be a part of the written report of audit, to the Governing Board setting forth his/her findings, together with his recommendations for improvement. That written report shall include all matters defined as "significant deficiencies and material weaknesses" in AU-C 265 of the *AICPA Professional Standards (Clarified)*. The Auditor shall file a copy of that report with the Secretary of the LGC.
8. All local government and public authority contracts for audit or audit-related work require the approval of the Secretary of the LGC. This includes annual or special audits, agreed upon procedures related to internal controls, bookkeeping or other assistance necessary to prepare the Governmental Unit's (Units') records for audit, financial statement preparation, any finance-related investigations, or any other audit-related work in the State of North Carolina. Approval is not required on contracts and invoices for system improvements and similar services of a non-auditing nature.
9. Invoices for services rendered under these contracts shall not be paid by the Governmental Unit(s) until the invoice has been approved by the Secretary of the LGC. (This also includes any progress billings.) [G.S. 159-34 and 115C-447] All invoices for Audit work shall be submitted in PDF format to the Secretary of the LGC for approval. The invoice marked 'approved' with approval date shall be returned to

the Auditor to present to the Governmental Unit(s) for payment. This paragraph is not applicable to contracts for audits of hospitals.

10. In consideration of the satisfactory performance of the provisions of this contract, the Governmental Unit(s) shall pay to the Auditor, upon approval by the Secretary of the LGC if required, the fee, which includes any costs the Auditor may incur from work paper or peer reviews or any other quality assurance program required by third parties (federal and state grantor and oversight agencies or other organizations) as required under the Federal and State Single Audit Acts. This does not include fees for any pre-issuance reviews that may be required by the NC Association of CPAs (NCACPA) Peer Review Committee or NC State Board of CPA Examiners (see Item 13).
11. If the Governmental Unit(s) has/have outstanding revenue bonds, the Auditor shall submit to LGC staff, either in the notes to the audited financial statements or as a separate report, a calculation demonstrating compliance with the revenue bond rate covenant. Additionally, the Auditor shall submit to LGC staff simultaneously with the Governmental Unit's (Units') audited financial statements any other bond compliance statements or additional reports required by the authorizing bond documents, unless otherwise specified in the bond documents.
12. After completing the audit, the Auditor shall submit to the Governing Board a written report of audit. This report shall include, but not be limited to, the following information: (a) Management's Discussion and Analysis, (b) the financial statements and notes of the Governmental Unit(s) and all of its component units prepared in accordance with GAAP, (c) supplementary information requested by the Governmental Unit(s) or required for full disclosure under the law, and (d) the Auditor's opinion on the material presented. The Auditor shall furnish the required number of copies of the report of audit to the Governing Board upon completion.
13. If the audit firm is required by the NC State Board, the NCACPA Peer Review Committee, or the Secretary of the LGC to have a pre-issuance review of its audit work, there shall be a statement in the engagement letter indicating the pre-issuance review requirement. There also shall be a statement that the Governmental Unit(s) shall not be billed for the pre-issuance review. The pre-issuance review shall be performed prior to the completed audit being submitted to LGC Staff. The pre-issuance review report shall accompany the audit report upon submission to LGC Staff.
14. The Auditor shall submit the report of audit in PDF format to LGC Staff. For audits of units other than hospitals, the audit report should be submitted when (or prior to) submitting the final invoice for services rendered. The report of audit, as filed with the Secretary of the LGC, becomes a matter of public record for inspection, review and copy in the offices of the LGC by any interested parties. Any subsequent revisions to these reports shall be sent to the Secretary of the LGC along with an Audit Report Reissued Form (available on the Department of State Treasurer website). These audited financial statements, excluding the Auditors' opinion, may be used in the preparation of official statements for debt offerings by municipal bond rating services to fulfill secondary market disclosure requirements of the Securities and Exchange Commission and for other lawful purposes of the Governmental Unit(s) without requiring consent of the Auditor. If the LGC Staff determines that corrections need to be made to the Governmental Unit's (Units') financial statements, those corrections shall be provided within three business days of notification unless another deadline is agreed to by LGC staff.
15. Should circumstances disclosed by the audit call for a more detailed investigation by the Auditor than necessary under ordinary circumstances, the Auditor shall inform the Governing Board in writing of the need for such additional investigation and the additional compensation required therefore. Upon approval by the

Secretary of the LGC, this contract may be modified or amended to include the increased time, compensation, or both as may be agreed upon by the Governing Board and the Auditor.

16. If an approved contract needs to be modified or amended for any reason, the change shall be made in writing, on the Amended LGC-205 contract form and pre-audited if the change includes a change in audit fee (pre-audit requirement does not apply to charter schools or hospitals). This amended contract shall be completed in full, including a written explanation of the change, signed and dated by all original parties to the contract. It shall then be submitted to the Secretary of the LGC for approval. No change to the audit contract shall be effective unless approved by the Secretary of the LGC, the Governing Board, and the Auditor.
17. A copy of the engagement letter, issued by the Auditor and signed by both the Auditor and the Governmental Unit(s), shall be attached to this contract, and except for fees, work, and terms not related to audit services, shall be incorporated by reference as if fully set forth herein as part of this contract. In case of conflict between the terms of the engagement letter and the terms of this contract, the terms of this contract shall take precedence. Engagement letter terms that conflict with the contract are deemed to be void unless the conflicting terms of this contract are specifically deleted in Item 28 of this contract. Engagement letters containing indemnification clauses shall not be accepted by LGC Staff.
18. Special provisions should be limited. Please list any special provisions in an attachment.
19. A separate contract should not be made for each division to be audited or report to be submitted. If a DPCU is subject to the audit requirements detailed in the Local Government Budget and Fiscal Control Act and a separate audit report is issued, a separate audit contract is required. If a separate report is not to be issued and the DPCU is included in the primary government audit, the DPCU shall be named along with the parent government on this audit contract. DPCU Board approval date, signatures from the DPCU Board chairman and finance officer also shall be included on this contract.
20. The contract shall be executed, pre-audited (pre-audit requirement does not apply to charter schools or hospitals), and physically signed by all parties including Governmental Unit(s) and the Auditor, then submitted in PDF format to the Secretary of the LGC.
21. The contract is not valid until it is approved by the Secretary of the LGC. The staff of the LGC shall notify the Governmental Unit and Auditor of contract approval by email. The audit should not be started before the contract is approved.
22. Retention of Client Records: Auditors are subject to the NC State Board of CPA Examiners' Retention of Client Records Rule 21 NCAC 08N .0305 as it relates to the provision of audit and other attest services, as well as non-attest services. Clients and former clients should be familiar with the requirements of this rule prior to requesting the return of records.
23. This contract may be terminated at any time by mutual consent and agreement of the Governmental Unit(s) and the Auditor, provided that (a) the consent to terminate is in writing and signed by both parties, (b) the parties have agreed on the fee amount which shall be paid to the Auditor (if applicable), and (c) no termination shall be effective until approved in writing by the Secretary of the LGC.
24. The Governmental Unit's (Units') failure or forbearance to enforce, or waiver of, any right or an event of breach or default on one occasion or instance shall not constitute the waiver of such right, breach or default on any subsequent occasion or instance.
25. There are no other agreements between the parties hereto and no other agreements relative hereto that shall be enforceable unless entered into in accordance with the procedure set out herein and approved by the Secretary of the LGC.

26. E-Verify. Auditor shall comply with the requirements of NCGS Chapter 64 Article 2. Further, if Auditor utilizes any subcontractor(s), Auditor shall require such subcontractor(s) to comply with the requirements of NCGS Chapter 64, Article 2.

27. For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct and Governmental Auditing Standards, 2018 Revision (as applicable). Financial statement preparation assistance shall be deemed a "significant threat" requiring the Auditor to apply safeguards sufficient to reduce the threat to an acceptable level. If the Auditor cannot reduce the threats to an acceptable level, the Auditor cannot complete the audit. If the Auditor is able to reduce the threats to an acceptable level, the documentation of this determination, including the safeguards applied, must be included in the audit workpapers.

All non-attest service(s) being performed by the Auditor that are necessary to perform the audit must be identified and included in this contract. The Governmental Unit shall designate an individual with the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the services and accept responsibility for the results of the services performed. If the Auditor is able to identify an individual with the appropriate SKE, s/he must document and include in the audit workpapers how he/she reached that conclusion. If the Auditor determines that an individual with the appropriate SKE cannot be identified, the Auditor cannot perform both the non-attest service(s) and the audit. See "Fees for Audit Services" page of this contract to disclose the person identified as having the appropriate SKE for the Governmental Unit.

28. Applicable to charter school contracts only: No indebtedness of any kind incurred or created by the charter school shall constitute an indebtedness of the State or its political subdivisions, and no indebtedness of the charter school shall involve or be secured by the faith, credit, or taxing power of the State or its political subdivisions.

29. All of the above paragraphs are understood and shall apply to this contract, except the following numbered paragraphs shall be deleted (See Item 16 for clarification).

30. The process for submitting contracts, audit reports and invoices is subject to change. Auditors and units should use the submission process and instructions in effect at the time of submission. Refer to the N.C. Department of State Treasurer website at <https://www.nctreasurer.com/sgl/Pages/Audit-Forms-and-Resources.aspx>.

31. All communications regarding audit contract requests for modification or official approvals will be sent to the email addresses provided on the signature pages that follow.

32. Modifications to the language and terms contained in this contract form (LGC-205) are not allowed.

FEEES FOR AUDIT SERVICES

1. For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct (as applicable) and *Governmental Auditing Standards, 2018 Revision*. Refer to Item 27 of this contract for specific requirements. The following information must be provided by the Auditor; contracts presented to the LGC without this information will be not be approved.

Financial statements were prepared by: Auditor Governmental Unit Third Party

If applicable: Individual at Governmental Unit designated to have the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the non-attest services and accept responsibility for the results of these services:

Name:

Samantha Reynolds

Title:

Finance Director

Email Address:

sreynolds@hendersoncountync.gov

2. Fees may not be included in this contract for work performed on Annual Financial Information Reports (AFIRs), Form 990s, or other services not associated with audit fees and costs. Such fees may be included in the engagement letter but may not be included in this contract or in any invoices requiring approval of the LGC. See Items 8 and 13 for details on other allowable and excluded fees.

3. Prior to submission of the completed audited financial report, applicable compliance reports and amended contract (if required) the Auditor may submit invoices for approval for services rendered, not to exceed 75% of the total of the stated fees below. If the current contracted fee is not fixed in total, invoices for services rendered may be approved for up to 75% of the prior year billings. Should the 75% cap provided below conflict with the cap calculated by LGC staff based on the prior year billings on file with the LGC, the LGC calculation prevails. All invoices for services rendered in an audit engagement as defined in 20 NCAC 3 .0503 shall be submitted to the Commission for approval before any payment is made. Payment before approval is a violation of law. (This paragraph not applicable to contracts and invoices associated with audits of hospitals).

PRIMARY GOVERNMENT FEES

Primary Government Unit	Henderson County, NC
Audit Fee	\$ See fee section of engagement letter
Additional Fees Not Included in Audit Fee:	
Fee per Major Program	\$ See fee section of engagement letter
Writing Financial Statements	\$ See fee section of engagement letter
All Other Non-Attest Services	\$ N/A
75% Cap for Interim Invoice Approval <i>(not applicable to hospital contracts)</i>	\$ 52,050.00

DPCU FEES (if applicable)

Discretely Presented Component Unit	N/A
Audit Fee	\$
Additional Fees Not Included in Audit Fee:	
Fee per Major Program	\$
Writing Financial Statements	\$
All Other Non-Attest Services	\$
75% Cap for Interim Invoice Approval <i>(not applicable to hospital contracts)</i>	\$

SIGNATURE PAGE

AUDIT FIRM

Audit Firm* Martin Starnes & Associates, CPAs, P.A.	
Authorized Firm Representative (typed or printed)* Amber Y. McGhinnis	Signature* <i>Amber Y. McGhinnis</i>
Date* 12/19/19	Email Address* amcghinnis@martinstarnes.com

GOVERNMENTAL UNIT

Governmental Unit* Henderson County, NC	
Date Primary Government Unit Governing Board Approved Audit Contract* (G.S.159-34(a) or G.S.115C-447(a))	
Mayor/Chairperson (typed or printed)* Grady Hawkins, Chairman	Signature* <i>Grady Hawkins</i>
Date <i>1.6.2020</i>	Email Address ghawkins@hendersoncountync.gov

Chair of Audit Committee (typed or printed, or "NA") N/A	Signature
Date	Email Address

GOVERNMENTAL UNIT – PRE-AUDIT CERTIFICATE

Required by G.S. 159-28(a1) or G.S. 115C-441(a1).
Not applicable to hospital contracts.

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

Primary Governmental Unit Finance Officer* (typed or printed) Samantha Reynolds, CPA, Finance Director	Signature* <i>Samantha Reynolds</i>
Date of Pre-Audit Certificate* <i>1.8.2020</i>	Email Address* sreynolds@hendersoncountync.gov

SIGNATURE PAGE – DPCU
(complete only if applicable)

DISCRETELY PRESENTED COMPONENT UNIT

DPCU* N/A	
Date DPCU Governing Board Approved Audit Contract* (Ref: G.S. 159-34(a) or G.S. 115C-447(a))	
DPCU Chairperson (typed or printed)*	Signature*
Date*	Email Address*

Chair of Audit Committee (typed or printed, or "NA") N/A	Signature
Date	Email Address

DPCU – PRE-AUDIT CERTIFICATE

Required by G.S. 159-28(a1) or G.S. 115C-441(a1).
Not applicable to hospital contracts.

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

DPCU Finance Officer (typed or printed)* N/A	Signature*
Date of Pre-Audit Certificate*	Email Address*

Remember to print this form, and obtain all
required signatures prior to submission.

PRINT



1 Historic Courthouse Square • Suite 2 • Hendersonville, NC 28792
Phone (828) 697-4809 • Fax (828) 698-6014 • www.hendersoncountync.gov

Steve Wyatt
County Manager

Amy Brantley
Assistant County Manager

January 7, 2020

Johanna Cockburn
Public Transportation Director
North Carolina Department of Transportation Public Transportation
Division 1550 Mail Service Center
Raleigh, NC 27699-1550

Re: Henderson County FY2020 SMAP Funding

Dear Mrs. Cockburn:

Henderson County is applying for State Maintenance Assistance Program (SMAP) funding for the Fiscal Year of 2020 to supplement our operating expenses for the Apple Country Public Transit system. I understand that it is my responsibility to inform you that Henderson County received \$166,689.00 in SMAP assistance during the last fiscal year, of which \$166,689.00 was expended prior to the June 30, 2019 deadline. A total of \$0.00 received during the last fiscal year was unexpended. This year we are making an application for \$161,979.00, which will be spent per program guidelines and expended no later than June 30, 2020.

I appreciate the help and support of the North Carolina Department of Transportation for our transit programs here in Henderson County. If you have any questions regarding the use of SMAP funding in Henderson County, please contact Janna Peterson, Planning III at (828) 694-6557.

Sincerely,

A handwritten signature in black ink, appearing to read 'Steve Wyatt', is written over a horizontal line.

Steve Wyatt, County Manager Henderson County

Application for Transportation Operating Assistance


FY2020 Rural Operating Assistance Program (ROAP) Funds

Name of Applicant (County)	Henderson
County Manager	Steve Wyatt
County Manager's Email Address	swyatt@hendersoncountync.gov
County Finance Officer	Samantha Reynolds
CFO's Email Address	sreynolds@hendersoncountync.gov
CFO's Phone Number	828.697.4821
Person Completing this Application	Janna Peterson
Person's Job Title	Planner III
Person's Email Address	jpeterson@hendersoncountync.gov
Person's Phone Number	828.694.6557
Community Transportation System	WCCA/Apple Country Transportation
Name of Transit Contact Person	Bill Crisp
Transit Contact Person's Email Address	bcrisp@wcca.org

Application Completed by:  Date: 1/10/2020
Signature

I certify that the content of this application is complete and accurately describes the county's administration of the ROAP Program, and the use of the ROAP funds in accordance with applicable state guidelines. I certify and understand that if the bi-annual and annual milestone reports and any other status reports required by the Integrated Mobility Division (IMD) are not submitted on or before the due dates, the next scheduled disbursement will be held until all reports are submitted.

I certify and understand that the county will be invoiced by NC DOT for any unspent funds at the end of the period of performance and that funds for the next fiscal year will not be disbursed until re-payment has been made.

County Manager:  Date: 6 Jan 2020
Signature

County Finance Officer:  Date: 1.8.2020
Signature

Application Instructions

County officials should read the **ROAP Program Administration Guide** which contains guidance on the administration of the ROAP Program and information about the preparation of grant applications.

- The application must be completed by an official of the county or his/her designee.
- Click on the **gray rectangle** and type each answer. If necessary, the text will automatically wrap to the next row. The answer may wrap to the next page if necessary.
- If the county wishes to explain their response to any questions or provide more information, the county may include additional pages with this application form. All the pages of the application and any pages added by the applicant should be scanned into the same file.
- If there are questions regarding this application, contact the NCDOT-IMD Mobility Development Specialist assigned to the area served by the transit system.

FY2020 ROAP Program Schedule

Application Deadline **January 17, 2020**

Partial Funds Disbursement **January 3, 2020**
March 6, 2020

***All outstanding unspent funds must be repaid to NCDOT before disbursement of FY2020 funds can be made.**

Milestone Reports

Milestone Report #1
Milestone Report #2

February 28, 2020
July 31, 2020 (Annual)

County's Management of ROAP Funds

County governments or regional public transportation authorities created pursuant to Article 25 or Article 26 of Chapter 160A of the General Statutes (upon written agreement with municipalities or counties served) are the only eligible applicants for ROAP funds. As a recipient of ROAP funds, the county must implement administrative processes that will ensure the following:

- ROAP funds are expended on needs identified through a public involvement and/or planning process
- **ROAP funds are expended only on eligible activities as described in Appendix A of the ROAP Guidance.**
- **Supporting documentation of expenditures by all sub-recipients is required.**
- Service recipients meet eligibility requirements and their eligibility is documented
- Trips funded with ROAP funding are monitored and evaluated throughout the period of performance
- An accounting of trips and expenditures is provided in bi-annual reports to NCDOT with supporting documents
- ROAP funds received and expended are included in the local annual audit

ROAP funds will be disbursed to counties in two lump-sum payments in the Rural General Public program. Counties have the flexibility to determine how the funding will be used to meet the needs of the citizens and how to sub-allocate the funding to meet the transportation needs, but the guidelines for each program used must be followed and trips accounted for by program used.

Transportation Needs and Public Involvement in Funding Decisions	Yes	No
A. Did the county ask the Community Transportation Advisory Board (TAB), which is affiliated with the Community Transportation System, to recommend how the ROAP funds should be sub-allocated?	Yes	
B. Were outreach efforts conducted to inform agencies about the availability of ROAP funds and to discuss transportation needs BEFORE the county decided how to sub-allocate the ROAP funds?	Yes	
C. Is the method used to sub-allocate the ROAP funds fair and equitable? Open and transparent?	Yes	
Financial Management of ROAP Funds	Yes	No
D. Does the county pass through any ROAP funds to agencies or organizations that are not county governmental departments or agencies?	Yes	
E. If yes, does the county have a written agreement with these agencies that addresses the proper use, return and accountability of these funds? <i>(Include a sample agreement with application) See Attachment 1.</i>	Yes	
F. Do any of the organizations or departments receiving ROAP funds plan to use private transit contractors to provide the ROAP funded trips? <i>(Their procurement practices will need to meet all federal and state requirements for procurement of professional services.)</i>		No
G. Are ROAP funds deposited in an interest-bearing account?		No
H. Does the county provide local funds for transportation operating assistance to any of the ROAP sub-recipients in addition to the state ROAP funds?	Yes	
Monitoring and Oversight Responsibilities	Yes	No
I. Subrecipients of ROAP funds are required to provide sufficiently detailed progress reports and statistical data about trips provided and rider eligibility with ROAP funds. How frequently are these provided to the county? In what format? The County must be prepared to provide documentation that an eligible citizen was provided an eligible service or trip on the billed date, by whatever conveyance, at a specific cost. What form of documentation is collected? Monthly invoices capture the statistics and rider eligibility is verified annually by the County for any new rider applicants. County policy is attached.	Yes	
J. Does the county require the subrecipients of ROAP funds to use the coordinated transportation services of the federally funded Community Transportation System operating in the county?		No
K. Will any of the subrecipients use their ROAP sub-allocation as matching funds for any of the following programs? <i>(Matching funds for operating assistance or purchase of service only.)</i> 5310 – Elderly Individuals and Individuals with Disabilities Program Yes 5311 - Non-urbanized Area Formula Program No 5316 – Job Access and Reverse Commute Program (JARC) No 5317 – New Freedom Program No		
L. Will any of the subrecipients charge a fare for a ROAP funded trip? Yes		
M. Describe the eligibility criteria to be used in this county to determine who will be provided ROAP funded trips. What documents are used to determine eligibility? The subrecipient documents rider eligibility in a database like the example attached. A rider must present identification to verify age or present a disability for EDTAP funding. DSS or a Workforce Development agency provides information for riders who qualify for EMPL funding or the rider's destination must be related to employment purposes. Qualified riders using RGP funding must originate or arrive in a designated rural area for each trip and must answer whether they are a recipient of transportation service provided by a human service agency or organization.		

N. Since the subrecipient can only use RGP funds to pay for 90% of the cost of a trip, will the Community Transportation System use fare revenue to generate the local 10% match requirement for RGP funds?

Yes

Allocation of ROAP Funds for Henderson County

NCDOT Public Transportation Division (PTD) revised several administrative requirements of the ROAP program for FY20. One of these changes is that funds will be disbursed by the state in one lump sum as Rural General Public (RGP) funds. The County has the flexibility to use these funds as needed in each of the three subcategories to provide eligible services. The ROAP subrecipient, Western Carolina Community Action (WCCA), is amenable to the state recommended allocation of funds:

State-Funded Rural Operating Assistance Program (ROAP)	Allocation
Elderly & Disabled Transportation Assistance Program (EDTAP)	\$112,204.82
Employment Transportation Assistance Program (EMPL)	\$28,009.03
Rural General Public Program (RGP)	\$81,312.17
TOTAL	\$221,526.02

CERTIFIED STATEMENT
FY2020
RURAL OPERATING ASSISTANCE PROGRAM
County of Henderson

WHEREAS, the state-funded, formula-based Rural Operating Assistance Program (ROAP) administered by the North Carolina Department of Transportation, Integrated Mobility Division provides funding for the operating cost of passenger trips for counties within the state;

WHEREAS, the county uses the most recent transportation plans (i.e. CCP, CTIP, LCP) available and other public involvement strategies to learn about the transportation needs of agencies and individuals in the county before determining the sub-allocation of these ROAP funds;

WHEREAS, the county government or regional public transportation authorities created pursuant to Article 25 or Article 26 of Chapter 160A of the General Statutes (upon written agreement with the municipalities or counties served) are the only eligible recipients of Rural Operating Assistance Program funds which are allocated to the counties based on a formula as described in the Program Guidelines included in the ROAP State Management Plan. NCDOT will disburse the ROAP funds only to counties and eligible transportation authorities and not to any sub-recipients selected by the county;

WHEREAS, the county finance officer will be considered the county official accountable for the administration of the Rural Operating Assistance Program in the county, unless otherwise designated by the Board of County Commissioners;

WHEREAS, the passenger trips provided with ROAP funds must be accessible to individuals with disabilities and be provided without discrimination on the basis of national origin, creed, age, race or gender (FTA C 4702.1B, FTA C 4704.1A, Americans with Disabilities Act 1990); and

WHEREAS, the period of performance for these funds will be July 1, 2019 to June 30, 2020 regardless of the date on which ROAP funds are disbursed to the county.

NOW, THEREFORE, by signing below, the duly authorized representatives of the County of Henderson North Carolina certify that the following statements are true and accurate:

- The county employed a documented methodology for sub-allocating ROAP funds that involved the participation of eligible agencies and citizens. Outreach efforts to include the participation of the elderly and individuals with disabilities, persons with limited English proficiency, minorities and low income persons in the county's sub-allocation decision have been documented.
- The county will advise any sub-recipients about the source of the ROAP funds, specific program requirements and restrictions, eligible program expenses and reporting requirements. The county will be responsible for invoicing any sub-recipients for unexpended ROAP funds as needed.
- The county will monitor ROAP funded services routinely to verify that ROAP funds are being spent on allowable activities and that the eligibility of service recipients is being properly documented. The county will maintain records of trips for at least five years that prove that an eligible citizen was provided an eligible transportation service on the billed date, by whatever conveyance at the specified cost.
- The county will be responsible for monitoring the safety, quality and cost of ROAP funded services and assures that any procurements by subrecipients for contracted services will follow state and federal guidelines.
- The county will conduct regular evaluations of ROAP funded passenger trips provided throughout the period of performance.

- The county will only use the ROAP funds to provide trips when other funding sources are not available for the same purpose or the other funding sources for the same purpose have been completely exhausted.
- The county assures that the required matching funds for the FY2020 ROAP can be generated from fares and/or provided from local funds.
- The county will notify the Mobility Development Specialist assigned to the county if any ROAP funded services are discontinued before the end of the period of performance due to the lack of funding. No additional ROAP funds will be available.
- The county will provide an accounting of trips and expenditures in bi-annual milestone reports to NCDOT – Integrated Mobility Division or its designee. **Back-up documentation is required to support the bi-annual and annual reports, failure to provide documentation will affect future disbursements.**
- Any interest earned on the ROAP funds will be expended for eligible program uses as specified in the ROAP application. The County will include ROAP funds received and expended in its annual independent audit on the schedule of federal and state financial assistance. Funds passed through to other agencies will be identified as such.
- The county is applying for the following amount of FY2020 Rural Operating Assistance Program funds:

State-Funded Rural Operating Assistance Program	Allocated	Requested
Rural General Public Program (RGP)	<u>\$221,526.02</u>	<u>\$221,526.02</u>
TOTAL	<u>\$221,526.02</u>	<u>\$221,526.02</u>

WITNESS my hand and county seal, this 6th day of January, 2020.


Signature of County Manager/Administrator

Steve Wyatt
Printed Name of County Manager/Administrator


Signature of County Finance Officer

Samantha Reynolds
Printed Name of County Finance Officer

State of North Carolina County of

County Seal Here

STATE OF NORTH CAROLINA

COUNTY OF HENDERSON

AGREEMENT FOR SERVICE

This Agreement is made this the 6th day of January 2020, by and between Henderson County Rescue Squad, Inc., a North Carolina nonprofit corporation (the "Rescue Squad"), and the County of Henderson, a body corporate and politic of the State of North Carolina (the "County").

Background of Agreement

- A. The Rescue Squad is a recognized provider of specialized rescue services, emergency medical care, and non-emergency medical transport incorporated and operated under the provisions of Chapter 55A of the North Carolina General Statutes.
- B. The Rescue Squad provides specialized rescue services and emergency medical care in the County under the terms of a "Contract for Rescue Service" (the "Contract").
- C. The Rescue Squad holds franchises granted by the County for mutual-aid emergency medical transport in the incorporated and unincorporated areas of the County, and for non-emergency medical transport in the County.
- D. The County desires for the Rescue Squad to continue these services.
- E. Both parties wish to memorialize their agreement, as stated herein.

Agreement

NOW, THEREFORE, for and in consideration of the mutual undertakings stated herein, the Rescue Squad and the County agree as follows:

1. Obligations of the County:

- A. The County will provide space for office and operations of the Rescue Squad within the County's Thomas H. Thompson Emergency Services Center (the "Thompson Center"). The space provided in the "as built" building design documents as apparatus bay "Area A" and finished space marked "HCR" in "Area B".



B. The County will provide storage and use space, as available and needed, within the Emergency Services Warehouse in the Thompson Center marked "Storage Building" on the "as built" facility design documents.

C. The County will maintain the grounds, structure and appliances in the Thompson Center in accordance with best practices for public safety facilities.

D. The County will provide for the reasonable cost of power, water and natural gas service in the Thompson Center.

E. The County will include funds as determined by the County's Board of Commissioners in the County's annual budget to provide for a portion of the Rescue Squad's expenditures for (1) purchase and maintenance of equipment, (2) amortization of loans incurred for the purchase of equipment, (3) reasonable operating costs consistent with the Rescue Squad's operation as a nonprofit corporation in North Carolina, and (4) reasonable liability, casualty or life insurance for members and employees of the Rescue Squad for liability incurred or casualty or death suffered while working for the Rescue Squad or its operations.

2. Obligations of the Rescue Squad:

A. The Rescue Squad will provide mutual-aid emergency medical transport service pursuant to the terms of the Grant of Franchise issued by the County on the date hereof.

B. The Rescue Squad will provide non-emergency medical transport service pursuant to the terms of the Grant of Franchise issued by the County November 4, 2013.

C. The Rescue Squad will provide specialized and technical rescue services to the citizens of the County.

D. The Rescue Squad will maintain applicable certifications and training for its members and employees to allow for the same.

E. The Rescue Squad will communicate and coordinate with the Emergency Services Director, or their designee, concerning the use of any shared space at the Thompson Center such as warehouse space, training facilities, parking and grounds.

F. The Rescue Squad will work in conjunction with the Emergency Services Director, or their designee, to identify the needed areas for regular cleaning and maintenance by Rescue Squad personnel at the Thompson Center.

G. The Rescue Squad will communicate and coordinate any other maintenance and repair needs in the Thompson Center with the Emergency Services Director, or their designee.



H. The Rescue Squad will provide reimbursement to Henderson County for shared expenses as needed including, but not limited to, service and maintenance for telephones, cable TV, card access systems, cleaning and janitorial supplies, garbage removal and grounds maintenance.

I. The Rescue Squad will insure conservation best practices are being used to encourage energy conservation. The County reserves the right to charge a pro-rated percentage of utility costs if it is determined by the County the Rescue Squad use caused an increase in average utility costs.

Miscellaneous Provisions

3. Nothing in this Agreement shall be construed to prevent the Rescue Squad from rendering mutual aid assistance to any other rescue squad or fire department within the discretion of the Rescue Squad's Chief or Officer in Charge, so long as the Rescue Squad continues to provide service to the County. "Rescue Service" shall specifically include the provision of such emergency medical, rescue and ambulance services that the Rescue Squad is licensed and trained to provide in order to protect the persons within the county from injury or death. It is expressly acknowledged that the Rescue Squad currently provides Rescue Service to areas within the Village of Flat Rock, Town of Fletcher, City of Hendersonville, Town of Mills River, Town of Laurel Park and the Town of Saluda.

4. The Rescue Squad shall prepare an annual budget for each fiscal year (July 1 to June 30), providing for the receipt and expenditure of funds received from the County pursuant to this Contract. The Rescue Squad shall also provide an annual report of revenues and expenditures from the previous calendar year certified by the Rescue Squad's chief executive and chief financial officers. Copies of the budget and certified annual report of revenues and expenditures shall be filed with the Henderson County Emergency Management Coordinator by the third Friday in April preceding the beginning of the fiscal year.

5. The Rescue Squad shall keep accurate written records of all financial receipts and expenditures, which may be audited at any time by or on behalf of the County. The Rescue Squad will also maintain accurate written records regarding personnel training, infection control, Articles of Incorporation, service district map and description, contracts with counties and municipal governments, certified weight tickets for all apparatus, alarm log, meeting minutes, equipment inventory and apparatus inspection forms, which may be audited at any time by or on behalf of the County.

6. The Rescue Squad shall submit a copy of the roster sent to the NC Association of Rescue and EMS, to the Henderson County Emergency Management Coordinator by January 1 of each year. The roster must have a minimum of eight (8) personnel. Further, the Rescue Squad shall provide a list of information including mailing address, phone number, fax



number, e-mail address, radio call number for all personnel, line officers, board officers, and medical certifications, rescue certifications, contact numbers for all personnel and an apparatus list to the Henderson County Emergency Management Coordinator by January 31 of each calendar year.

7. The Rescue Squad shall maintain copies of all call reports, which may be audited at any time by or on behalf of the County.

8. This Agreement shall remain in full force and effect until terminated. Either party may terminate this Contract upon giving the other party at least twelve months advance written notice. The Henderson County Board of Commissioners may, in its discretion, immediately terminate this Contract if the Rescue Squad does not timely correct operational or financial deficiencies as provided herein or correct any other material breach of this Contract within a reasonable time after notice of such breach. From and after the effective date of any termination of this Contract the Rescue Squad shall have no further obligations, including the provision of Rescue Services in the County, under this Contract and shall have no further right to any receipts or services provided by the County.

9. The County shall be responsible for payment of Workers' Compensation premiums for Rescue Squad members if the Rescue Squad maintains an experience modification factor (as defined by the North Carolina Department of Insurance) of 1:1 or less. In the event the Rescue Squad experience modification factor exceeds 1:1 the Rescue Squad will be responsible for payment of the additional premium cost attributed to the experience modification factor above 1:1. The Rescue Squad must provide a roster of active members for workers' compensation coverage to the Henderson County Emergency Management Coordinator by May 15 of each year in order to be eligible for payment of workers compensation premiums. Otherwise, the Rescue Squad will be responsible for payment of workers compensation insurance premiums.

10. Operations Deficiencies. The Rescue Squad shall provide notice to the Henderson County Emergency Management Coordinator of any facility, equipment or operations deficiencies which have surfaced as a result of any inspections conducted by any agency, such as the North Carolina Office of Emergency Medical Services. The County may, in its discretion, withhold all funds payable to the Rescue Squad pursuant to this Contract as long as the North Carolina Office of Emergency Medical Services or the County holds the Department to be in deficiency. The Henderson County Board of Commissioners, in its discretion, has the right to terminate this Contract immediately if the Rescue Squad fails to remedy any deficiency within a reasonable time.

11. Financial Deficiencies. If any audit performed or caused to be performed by the County reveals any deficiencies or irregularities in the financial operations of the Rescue Squad, the County shall give written Notice thereof to the Chairperson of the Board of Directors and Rescue Chief as well as at least two (2) lesser line officers or Board Members of the Rescue



Squad. This Notice shall specify that thirty (30) days shall be allowed to correct the deficiencies or irregularities. At the end of said thirty (30) day period, further audit shall be made to determine if the deficiencies or irregularities have been corrected. If not, the County's Board of Commissioners may withhold all funds and services to which the Rescue Squad would otherwise be entitled pursuant to this Agreement until such deficiencies or irregularities are corrected. The Rescue Squad shall be liable to the County for any funds expended in violation of the terms of this Contract.

12. This Contract may only be amended by written instrument, executed by both parties.

13. The Rescue Squad understands and agrees that, in entering into this agreement and providing services, it is acting as an independent contractor; neither the Rescue Squad nor its employees, members or personnel shall be deemed or construed to be employees of the County. The County shall exercise no authority or control over such members, employees, or personnel of the Rescue Squad.

14. The Rescue Squad shall indemnify and save the County harmless from any and all liability and expenses including attorney's fees, court costs and other costs incurred by Henderson County which are caused by the negligence of the Rescue Squad, its agents, members, employees and personnel, to the extent of the Rescue Squad's insurance coverage. For this reason, the Rescue Squad shall procure all insurance coverages required herein and shall cause Henderson County to be named as an "Additional Insured" for liability coverage on all policies procured.

15. This Contract may not be assigned by either party.

16. All prior contracts for rescue service entered between the Rescue Squad and the County shall be deemed terminated as of the effective date of this Agreement, which shall be deemed to supersede any prior Contracts or other agreements.

17. The Rescue Squad shall comply with all applicable federal, state and local laws, rules, and regulations.

REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK



IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed, this the date above.


HENDERSON COUNTY RESCUE SQUAD, INC.

By: _____
Chairperson

Attest:

Corporate Secretary

COUNTY OF HENDERSON

By: 
County Manager



**LINE-ITEM TRANSFER REQUEST
HENDERSON COUNTY**



Department: Economic Development

Please make the following line-item transfers:

What expense line-item is to be increased?

Account	Line-Item Description	Amount
<u>115498-563000</u>	<u>Payments to Other Agencies</u>	<u>\$100,000</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

What expense line-item is to be decreased? Or what additional revenue is now expected?

Account	Line-Item Description	Amount
<u>115498-569911</u>	<u>Contentental Teves Econ Dev Inc</u>	<u>\$100,000</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Justification: *Please provide a brief justification for this line-item transfer request.*

To appropriate funding for the Henderson County portion of a waterline extension on Ladson Road, for the Lakeside Produce Economic Development Incentive. Funds are available within the Economic Development Fund with the recently announced closure of Contentental Teves.

Authorized by Department Head _____
Date

Authorized by Budget Office _____
Date

Authorized by County Manager _____
Date

For Budget Use Only

Batch # _____

BA # _____

Batch Date _____

STATE MAINTENANCE ASSISTANCE PROGRAM FOR
URBAN, SMALL URBAN, AND REGIONAL TRANSIT SYSTEMS

CERTIFIED STATEMENT

Pursuant to Article 2B of Chapter 136 of the North Carolina General Statutes which designates the Department of Transportation as the agency of the State of North Carolina responsible for administering all federal and/or state programs relating to public transportation, and grants the Department authority to do all things required under applicable federal and/or state legislation to administer properly the public transportation programs within the State of North Carolina, the North Carolina Board of Transportation has approved a formula for allocation of State Maintenance Assistance Program funds to urban, small urban and regional transportation systems for Fiscal Year 2020.

This statement certifies that the following is accurate and complete to the best of the knowledge of the signatory including:

1. The FY 2019 allocation of \$166,689 was spent by June 30, 2019.
2. The amount of the state allocation expended will not exceed the amount of local share provided in the year in which the allocation is expended.

The local share amount provided for FY 2020 is \$376,341 and will be provided from Henderson County's general fund.

3. The funds received will be used in a manner consistent with the use of federal transit urbanized formula program funds and only for eligible transit operating expenses as described in FTA Circular 9030.1E, Urbanized Area Formula Program Grant Applications Instructions, dated January 16, 2014, FTA Circular 5010.1E, Grant Management Requirements, dated July 16, 2018 and the FY2020 Program Guidance.
4. These funds will be used to: Fund operation costs for the urban-fixed route transit & paratransit services for Henderson County Apple Country Public Transit.
5. The FY2020 allocation received will be spent by the end of FY2020 (by June 30, 2020).
6. Information regarding use of the funds will be provided at such time and in such manner as the Department may require.

WITNESS my hand and seal, this 6th day of January, 2020.

I hereby certify that, to the best of my knowledge the information in this Certified Statement is complete and accurate.

Grady Hawkins
Grady Hawkins, Chair

Attest:

Cheresa L. Wilson, Clerk
Title:

(seal)

RESOLUTION APPOINTING PLAT REVIEW OFFICERS

WHEREAS, pursuant to N.C. Gen. Stat. §47-30.2 the Henderson County Board of Commissioners has from time to time since September 17, 1997, adopted resolutions appointing one or more named persons experienced in mapping or land records management as Review Officers, with the same being recorded in the Office of the Register of Deeds for Henderson County;

WHEREAS, the Henderson County board of Commissioners desires to update, revise and restate the persons named as Review Officers;

WHEREAS, pursuant to NCGS 47-30.2, said revision must be made by resolutions of the Board of Commissioners with said resolution being recorded in the Office of the Register of Deeds for Henderson County;

NOW THEREFORE, BE IT RESOLVED by the Henderson County Board of Commissioners as follows:

1. That the following persons are experienced in mapping and/or land records management, and pursuant to NCGS 47-30.2, have been and are hereby appointed as Review Officers in Henderson County:

Sean Allison
Tina Ball
Pamela Carver
Mathew Champion
Jacob Compher

Patricia Sweet-MacDonald
Sharon McCall
Janna Peterson
Autumn Radcliff

2. That the above named persons, as Review Officers, shall comply with all statutory requirements and shall follow all procedures, statutorily prescribed and as prescribed N.C. Gen. Stat. §47-30.2 and that Resolution adopted September 17, 1997;
3. That the above list of Review Officers is a complete and inclusive list of Review Officers for Henderson County. This list replaces previous lists of review officers in the Resolutions made in September 1997, May 2007, June 2007, April 20, 2011, September 19, 2012, February 3, 2014, July 16, 2014, October 21, 2015, June 5, 2017, March 21, 2018, May 16, 2018, December 3, 2018, and April 1, 2019. Former Review Officers not listed above are no longer permitted to be Review Officers in Henderson County.
4. That the Resolution adopted September 17, 1997 will continue in effect except as modified by this Resolution;
5. That this Resolution shall be recorded in the Office of the Register of Deeds for Henderson County as soon as practicable after its adoption.

THIS the 6th day of January 2020.

HENDERSON COUNTY BOARD OF COMMISSIONERS

BY: Gary Hartman

ATTEST:

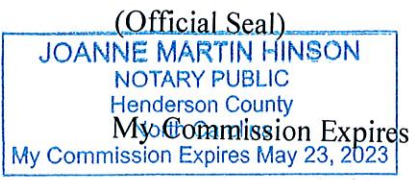
Teresa L. Wilson
Teresa L. Wilson, Clerk to the Board

[COUNTY SEAL]

STATE OF NORTH CAROLINA
COUNTY OF HENDERSON COUNTY

I, JoAnne Martin Hinson, a Notary Public for said County and State, do hereby certify that Teresa L. Wilson personally appeared before me this day and acknowledged that she is the Clerk for the Board of Commissioners.

Witness my hand and official seal, this the 6th of January, 2020.



JoAnne Martin Hinson
Notary Public

May 23, 2023

[Faint handwritten signature]

FRENCH BROAD RIVER

METROPOLITAN PLANNING ORGANIZATION

RESOLUTION IN SUPPORT OF THE FRENCH BROAD RIVER METROPOLITAN PLANNING ORGANIZATION'S REGIONAL TRANSIT FEASIBILITY STUDY PHASE ONE

WHEREAS, the French Broad River Metropolitan Planning Organization (FBRMPO) allotted funding through the Unified Planning Work Program for a two-phase Regional Transit Feasibility Study that is intended to stretch over FY20 and FY21; and

WHEREAS, this study aligns with the 2040 Metropolitan Transportation Plan (MTP), which recommends a "feasibility study to explore regional transit options" and recommends that the FBRMPO "coordinate efforts between transit providers to improve regional transit service;" and

WHEREAS, this study considers the feasibility of potential routes, available funding for, and a cost-benefit analysis of regional transit; and

WHEREAS, NCDOT's 2040 Statewide Transportation plan recommended increased focus on regional planning to increase flexibility and responsiveness while examining logistical needs through investments; and

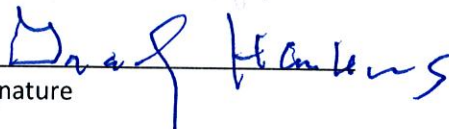
WHEREAS, the FBRMPO region is growing in population and experiencing more cross-county commuting; and

WHEREAS, this study will serve as the first step towards improving public transit in the region by providing a deeper understanding of existing needs, system conditions, and recommendations for improvement; and

WHEREAS, the FBRMPO Board requested a resolution of support be sent to the government entities included in this study;

NOW, THEREFORE, BE IT RESOLVED by HENDERSON COUNTY to support the FBRMPO Regional Transit Study to move forward and examine how to implement and improve regional transit.

ADOPTED this day, the 16th day of January, 2020


Signature

1.16.2020
Date

**RESOLUTION DECLARING PERSONAL PROPERTY AS SURPLUS
AND AUTHORIZING THE DISPOSITION OF PERSONAL PROPERTY
BY DONATION**

WHEREAS, Henderson County owns the ambulance itemized on the attached Exhibit B, hereinafter referred to as "surplus property", that is either obsolete or no longer needed for any governmental use by the County; and

WHEREAS, the Henderson County Board of Commissioners is desirous of declaring the ambulance as surplus and transferring to the Henderson County Rescue Squad via donation as authorized by N.C.G.S. 160A-280; and

WHEREAS, it is the intent of the County to donate said surplus property.

NOW THEREFORE BE IT RESOLVED, by the Henderson County Board of Commissioners as follows:

1. The ambulance itemized on the attached Exhibit B is hereby declared to be surplus property.
2. Henderson County Emergency Medical Services is hereby authorized to transfer by donation, the surplus property described above to the Henderson County Rescue Squad.
3. Henderson County makes no express or implied warranties of merchantability of any surplus property, or part thereof, or its fitness for any particular purpose regardless of any oral statements that may be made concerning the surplus property or any part thereof.

THIS the 14th of January 2020.

HENDERSON COUNTY BOARD OF COMMISSIONERS

BY: Grady Hawkins
GRADY HAWKINS, Chairman

ATTEST:

Teresa L. Wilson
Teresa L. Wilson, Clerk to the Board

[OFFICIAL SEAL]

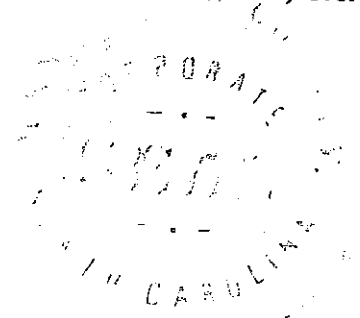


Exhibit B - List of Surplus Property:

Department	Year	Make	Model	HC#	VIN#	Asset #	Mileage
EMS	2016	Chevrolet	G4500	EMS - X	1FDXE4FS1GDC44545	17624	80,000

HENDERSON COUNTY BOARD OF COMMISSIONERS

1 Historic Courthouse Square, Suite 1
Hendersonville, North Carolina 28792
Phone: 828-697-4808 • Fax: 828-692-9855
www.hendersoncountync.gov

GRADY H. HAWKINS
Chairman
WILLIAM G. LAPSLEY
Vice-Chairman

J. MICHAEL EDNEY
CHARLES D. MESSER
REBECCA K. MCCALL

January 6, 2020

Ms. Martha Frisone, Chief
Healthcare Planning and Certificate of Need Section
Division of Health Service Regulation
2704 Mail Service Center
Raleigh, NC 27699-2704

Dear Ms. Frisone:

I am writing to express my strong support for Pardee UNC Health Care's CON application to acquire its own cardiac catheterization lab pursuant to the adjusted need determination identified in the *2020 State Medical Facilities Plan (SMFP)*.

As Chairman of the Henderson County Board of Commissioners and on behalf of the Commissioners, I can speak to the need our community has for a strong, comprehensive cardiology program. I'm sure you are aware that heart disease is a chronic condition with the highest incidence in persons over 65 years old. What you might not be aware of is that nearly a third of the population in our county is age 65 and over, with the age group of 75-84 representing the highest percentage of population growth for Henderson County. Not only do many of these residents require cardiology care as they age, but they also need to be able to access those services locally.

Currently, Pardee operates the only American College of Cardiology accredited Chest Pain Center in Henderson County and has been providing cardiac catheterization services since 2002, growing and developing that service in response to our growing population. Further, Pardee is the only one in our county with on-staff cardiologists providing cardiac catheterization services.

However, the catheterization lab currently in use at Pardee is owned by another company, DLP Cardiac Partners. The DLP contract is subject to change or non-renewal placing these much needed cardiology services provided by Pardee at risk. The possibility of non-renewal directly affects our cardiologist's and medical staff's ability to practice at the top of their license and care for their patients at home. In addition, this risk jeopardizes the significant investments in infrastructure, equipment, and employees required to build the program.

The residents and workforce of this community deserve to have continuous provision of this critical service. Approval of Pardee's CON application to acquire its own cardiac catheterization lab will eliminate the risk that our community would face without this vital service.

I urge the approval of this project to ensure that the citizens of our community will continue to receive the best possible care here in Henderson County.

Please let me know if I can be of further assistance in your efforts.

Sincerely,



Grady Hawkins, Chairman
Henderson County Board of Commissioners

**LINE-ITEM TRANSFER REQUEST
HENDERSON COUNTY**



Department: Elections/Capital Reserve Fund

Please make the following line-item transfers:

What expense line-item is to be increased?

Account	Line-Item Description	Amount
<u>215400 - 598011</u>	<u>Transfer to General Fund</u>	<u>\$323,490</u>
<u>115408 - 526020</u>	<u>Non-Expendable Supplies</u>	<u>\$314,690</u>
<u>115408 - 526000</u>	<u>Departmental Supplies</u>	<u>\$8,800</u>
_____	_____	_____
_____	_____	_____

What expense line-item is to be decreased? Or what additional revenue is now expected?

Account	Line-Item Description	Amount
<u>214400 - 401000</u>	<u>Fund Balance Appropriated</u>	<u>\$323,490</u>
<u>114980 - 402100</u>	<u>Transfer from Capital Reserve Fund</u>	<u>\$323,490</u>
_____	_____	_____
_____	_____	_____

Justification: *Please provide a brief justification for this line-item transfer request.*
 Appropriation from the Capital Reserve Fund for the purchase of voting equipment. Approved by the Board January 6, 2020.

<u>Budget</u>	<u>1/6/2020</u>
Authorized by Department Head _____	Date _____
Authorized by Budget Office _____	Date _____
Authorized by County Manager _____	Date _____

For Budget Use Only

Batch # _____

BA # _____

Batch Date _____

DURING THE JANUARY 6, 2020 MEETING, THE BOARD ENACTED THE FOLLOWING

- 2020.01 Resolution – Honoring District Commander Benjamin Bryant**
- 2020.02 Pending Releases & Refunds**
- 2020.03 Proclamation – Proclaiming January as Radon Action Month**
- 2020.04 Annual Audit Contract**
- 2020.05 Lakeside Produce Waterline Contribution**
- 2020.06 Rescue Squad – Agreement for Service**
- 2020.07 Rescue Squad – Franchise Amendment**
- 2020.08 FY 2020 State Maintenance Assistance Program (SMAP) Certified Statement**
- 2020.09 Designation of Plat Review Officers**
- 2020.10 Consultant Selection for Mud Creek Greenway Feasibility Study**
- 2020.11 Resolution in Support of the FBRMPO’s Regional Transit Feasibility Study**
- 2020.12 Surplus and Donation of Ambulance to Henderson County Rescue Squad**
- 2020.13 Elections Equipment Update & Purchase**