

**REQUEST FOR BOARD ACTION**

**HENDERSON COUNTY  
BOARD OF COMMISSIONERS**

**MEETING DATE:** November 20, 2019

**SUBJECT:** Budget Amendment – Restricted Fund Balance for Emergency Management grant funds

**PRESENTERS:** Samantha R. Reynolds, Finance Director

**ATTACHMENTS:** Yes  
1. Budget Amendment

**SUMMARY OF REQUEST:**

Staff is requesting the Board approve the attached budget amendment to appropriate restricted fund balance for unspent Emergency Management grant funds. These funds were awarded by the United States Department of Homeland Security, restricted to enhance all-hazards preparedness for disasters. On March 20, 2019, the Board approved these grant funds be used for the procurement of two Prime Mover vehicles. Due to production delays, the vehicles were not completed until FY20. The amounts reflected in the budget amendment are the restricted grant funds received in FY2019, to be carried over and spent in FY2020.

**BOARD ACTION REQUESTED:**

The Board is requested to approve the attached budget amendment to appropriate restricted fund balance for Emergency Management grant funds.

***Suggested Motion:***

*I move the Board approve the budget amendment to appropriate restricted fund balance for Emergency Management grant funds as presented.*

**LINE-ITEM TRANSFER REQUEST  
HENDERSON COUNTY**



Department: FINANCE

Please make the following line-item transfers:

**What expense line-item is to be increased?**

Account	Line-Item Description	Amount
<u>115433-526000</u>	<u>DEPT SUPPLIES AND MATERIALS</u>	<u>\$60,176</u>
<u>115433-553000</u>	<u>CAPITAL OUTLAY-VEHICLES</u>	<u>\$60,177</u>
<u>115433-553000</u>	<u>CAPITAL OUTLAY-VEHICLES</u>	<u>\$1,811</u>
		<u>\$122,164</u>

**What expense line-item is to be decreased? Or what additional revenue is now expected?**

Account	Line-Item Description	Amount
<u>114990-401004</u>	<u>FUND BALANCE APPROPRIATED - RESTRICTED</u>	<u>\$120,353</u>
<u>115433-526000</u>	<u>DEPT SUPPLIES AND MATERIALS</u>	<u>\$1,811</u>
		<u>\$122,164</u>

**Justification:** Please provide a brief justification for this line-item transfer request.  
 APPROPRIATE FUND BALANCE FOR RESTRICTED GRANT FUNDS (\$120,353) AND TAG COSTS (\$1,811) FOR EMERGENCY MANAGEMENT VEHICLES FUNDED IN FY2019. BECAUSE OF A DELAY IN PRODUCTION, VEHICLES WERE NOT COMPLETED AND DELIVERED UNTIL FY20. APPROVED BY BOC 11.20.2019.

*Samatha R Reynolds* \_\_\_\_\_  
 Authorized by Department Head Date 11.20.2019

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 Authorized by Budget Office Date \_\_\_\_\_

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 Authorized by County Manager Date \_\_\_\_\_

*For Budget Use Only*

Batch # \_\_\_\_\_

BA # \_\_\_\_\_

Batch Date \_\_\_\_\_