

REQUEST FOR BOARD ACTION
HENDERSON COUNTY
BOARD OF COMMISSIONERS

MEETING DATE: October 16, 2019
SUBJECT: Parks & Recreation Community Needs Assessment
PRESENTER: Carleen Dixon
ATTACHMENTS: 1) Community Needs Assessment

SUMMARY OF REQUEST:

The County's 2045 Comprehensive Plan process includes a comprehensive plan for Parks and Recreation. The Parks and Recreation Community Needs Assessment will assist the County in planning for future needs in Recreational Programming and Park Planning.

The first step in the process for developing a Comprehensive Plan for Parks and Recreation is to conduct a Community Needs Assessment.

The attached document is the proposed Community Needs Assessment that could be utilized to gather information from Henderson County Residents.

The assessment would be sent by mail to a diverse sample of residents throughout the County; they would be able to fill out the survey on paper and return it by mail or they could access it through a website and fill it out electronically.

Once the assessment is complete, we would receive a full written report and the contactor conducting the survey would plan to attend a Board of Commissioners meeting to review the results.

BOARD ACTION REQUESTED:

The Board is requested to authorize staff to proceed with administering the attached Community Needs Assessment.

Suggested Motion:

I move that the Henderson County Board of Commissioners authorize the Parks and Recreation Staff to proceed with administering the Community Needs Assessment as presented for the first step in developing a Comprehensive Plan for Parks and Recreation.

Parks & Recreation Community Needs Assessment

- A component of a Parks and Recreation Comprehensive Plan
- Which will be a component of the Henderson County 2045 Comprehensive Plan

Parks & Recreation Comprehensive Plan

Phase 1
Community Outreach

Phase 2
Research & Analysis

Phase 3
Recommendations

Phase 4
Implementation Plan

Step 1
Community Needs Assessment

Step 2
Public Input Sessions

Step 1
ADA Assessment & Transition Plan

Step 2
Regional Context

Step 3
Existing Park, Facilities & Programs

Step 4
Demographics & Trend Analysis

Step 1
Level of Service Standards

Step 2
Park Classifications

Step 3
Prioritization of Needs

Step 4
Parks, Facilities & Programs

Step 1
Mission Development

Step 2
Vision Development

Focus Area:

Parks

Focus Area:

Facilities

Focus Area:

Programs

Focus Area:

Operations

Parks & Recreation Community Needs Assessment

- The survey and letter you received will be the tool used for the Community Needs Assessment.
- A random sample of residents will be contacted for the survey, this sample will be address-based.
- In addition, to the mailed survey anyone interested in filling out a survey will be able to go to our website.
- These tools have been reviewed and recommended by the Recreation Advisory Board.

Questions?

Thank you.