

## MINUTES

STATE OF NORTH CAROLINA  
COUNTY OF HENDERSON

BOARD OF COMMISSIONERS  
WEDNESDAY, MAY 15, 2019

The Henderson County Board of Commissioners met for a regularly scheduled meeting (budget workshop) at 9:00 a.m. in the Commissioners' Meeting Room of the Historic Courthouse on Main Street, Hendersonville.

Those present were: Chairman Grady Hawkins, Vice-Chairman William Lapsley, Commissioner Rebecca McCall, Commissioner Mike Edney, Commissioner Charlie Messer, County Manager Steve Wyatt, Assistant County Manager Amy Brantley, Attorney Russ Burrell and Clerk to the Board Teresa Wilson.

Also present were: Finance Director Samantha Reynolds, Director of Business and Community Development John Mitchell, Engineer Marcus Jones, Planning Director Autumn Radcliff, Budget Manager Megan Powell, Construction Manager David Berry, Tax Administrator Darlene Burgess, Library Director Trina Rushing, Parks and Recreation Director Carleen Dixon, Sheriff Lowell Griffin, Chief Deputy Vanessa Gilbert, Captain Bengy Bryant, Major Steve Carter, County Extension Director Terry Kelley, Sheriff's Department Account Technician Lisa Ward, Social Services Director Jerrie McFalls, Jail Administrator Todd McCrain, Maintenance Supervisor Chris Hill, Soil and Water Conservation Director Jonathan Wallin, Public Health Director Steve Smith, Environmental Health Supervisor Seth Swift, 9-11 Director Lisha Stanley, Registrar of Deeds Lee King, Wellness Clinic Manager Jamie Gibbs, Building Services Director Crystal Lyda, DSS Program Administrator Social Work Kevin Marino, DSS Administrative Officer Joe Maxey, Emergency Management/Rescue Coordinator Jimmy Brissie, HR Director Jan Prichard, Budget Analyst Sonya Flynn, Project Engineer Natalie Berry & PIO Kathy Finotti – videotaping, Deputy Chris Barber as security.

### CALL TO ORDER/WELCOME

Chairman Hawkins called the meeting to order and welcomed all in attendance.

### INVOCATION

The invocation was provided by County Manager Steve Wyatt.

### PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the American Flag was led by Chairman Hawkins.

### DISCUSSION/ADJUSTMENT OF CONSENT AGENDA

*Chairman Hawkins made the motion to approve Consent Agenda as presented. All voted in favor and the motion carried.*

### **2019.45 RESOLUTION - SEEKING UTILITY RATE EQUITY IN HENDERSON COUNTY**

Commissioner William Lapsley stated the City of Hendersonville is the predominate supplier of public water and sewer service to the citizens of Henderson County. An estimated seventy percent of the Hendersonville water accounts are outside of the City limits. This imbalance of the customer base has created a situation where the governing Board of the City of Hendersonville is not accountable to the vast majority of system customers, effectively disenfranchising that customer base. Those disenfranchised customers, with no effective recourse, pay amounts substantially higher for service. Those disenfranchised customers are primarily represented by the Henderson County Board of Commissioners, as well as locally elected members of the General Assembly. The Board of Commissioners finds this inequality as contrary to the standard of equal protection, in fact constitutes discrimination to those customers outside of the Hendersonville City limits.

The Henderson County Board of Commissioners requests that the City of Hendersonville City Council equalize all utility rates, fees and utility policies throughout the system effective July 1, 2019 and hereafter.

DATE APPROVED: June 3, 2019

N.C.G.S. allow the City of Hendersonville to be exempt from the regulations of the Utility Commission. Commissioner Lapsley is a member of the City's Water and Sewer Advisory Committee which meets quarterly. They are making a good effort. During the April meeting City Manager John Connet presented the budget for the system. Rates and equity were discussed briefly. The Board of Commissioners are opposed to the rate inequity and will send the Resolution to the City of Hendersonville's Mayor asking the City to revise their rates.

*Commissioner Lapsley made the motion to adopt the Resolution. All voted in favor and the motion carried.*

CONSENT AGENDA consisted of the following:

**Minutes**

Draft minutes were presented for board review and approval of the following meeting(s):

May 6, 2019 - Regularly Scheduled Meeting

Motion:

*I move the Board approves the minutes of May 6, 2019.*

**Tax Collector's Report**

Deputy Tax Collector Luke Small had presented the Tax Collector's Report to the commissioners dated May 4, 2019 for information only. No action was necessary.

**Vaya Health – Quarterly Fiscal Monitoring Report (FMR) for the quarter ended March 31, 2019**

N.C.G.S. 122C-117(c) requires the staff of the local area mental health authority to provide the County Finance Officer with the quarterly Fiscal Monitoring Report (FMR) within 30 days of the end of the quarter. The County Finance Officer is then required to provide the FMR to the Board of Commissioners at the next regularly scheduled meeting of the board. The FMR for Vaya Health was received by the County Finance Officer on April 30, 2019.

Motion:

*I move that the Board of Commissioners approves the Vaya Health Fiscal Monitoring Report for the quarter ended March 31, 2019.*

**McGill Associated, PA (McGill) Engineering Agreement – FY 2019 Solid Waste Master Plan Update**

As directed by the Board with the selection of McGill during the October 1, 2018 Board meeting and in accordance with NC General Statute 143-64.31 (Procurement of Architectural, Engineering, and Surveying Services), staff presents the attached engineering agreement for Board approval.

The proposed agreement with McGill is for \$67,500 with the scope as described within the attachment provided in the agenda packet.

Motion:

*I move that the Board approves the engineering agreement with McGill Associates, PA for the FY2019 solid Waste Master Plan Update for \$67,500.*

**2019.46 Home & Community Care Block Grant: FY2020 County Funding Plan**

Each year, the Board of Commissioners is required to adopt a Funding Plan for the Home & Community Care Block Grant for Older Adults and identify the lead office or agency responsible for coordinating the County Funding Plan. The Home & Community Care Block Grant is a State/Federal program administered at

the local level. The proposed Funding Plan supports the service priorities identified for the current planning cycle. At this time, the HCCBG funding for FY2020 is estimated to be \$792,453.

Motion:

*I move that the Board appoints the County Manager's office as the Lead Agency and approve the proposed FY2020 Funding Plan.*

#### **2019.47 Budget Amendment – Park Restroom Project**

At the January 7, 2019 meeting, the Board discussed the availability of restroom facilities at Etowah Park. They approved the purchase of two portable restroom trailers, and directed staff to bring back options for a permanent structure at Etowah Park, with a consensus to seek grant funding from the Henderson County Tourism Development Authority (TDA) for these projects. At the January 16, 2019 meeting, the Board approved the transfer of \$102,880 from the Capital Reserve Fund to the General Fund-Recreation to fund the purchase of the portable restroom trailers.

On April 23, 2019, Henderson County was awarded \$99,508 by the TDA to partially fund both the restroom trailers and the Etowah Park restroom expansion. The Board is requested to approve the receipt of the grant funds to be recorded in the Capital Projects Fund. The Board is also requested to approve a Budget Amendment, transferring the \$102,880 previously approved from the General Fund - Recreation to the Capital Projects Fund, for grant tracking purposes.

Motion:

*I move that the Board approves a budget amendment as presented, transferring funds from the General Fund to the Capital Projects Fund and recognizing grant funds received into the Capital Projects Fund for the purchase of two commercial restroom trailers and to fund the Etowah Park Restroom Expansion project*

#### **Contact Designation for the Annual NC Demographic Information Survey (NCDS)**

The County is asked to participate in the annual North Carolina Demographic Survey (NCDS) which provides preliminary populations estimates for the County. This information is used by the NC Department of Transportation (NCDOT) and Office of State Budget Management (OSBM) to determine revenue distribution. This survey platform was implemented in the last two years. Since that time, Henderson County has participated in the survey. Curtis Griffin, Property Addressing Coordinator, has served as the point of contact for this survey as well as the BAS (Boundary and Annexation Survey) and for the 2020 Census. The County is asked to re-designate the contact by May 24<sup>th</sup> for this year's survey.

Motion:

*I move that the Board of Commissioners designates Curtis Griffin, Property Addressing Coordinator as the County's contact for the annual NC Demographic Survey (NCDS).*

#### **United States Department of Justice 2019 Law Enforcement Mental Health and Wellness Act – (LEMHWA) Program Grant**

The Henderson County Sheriff's Office and the Henderson County Wellness Clinic seek permission from the Henderson County Board of Commissioners to apply for the United States Department of Justice 2019 Law Enforcement Mental Health and Wellness Act (LEMHWA) Program Grant in partnership with the North Carolina Justice Academy. The grant funds are designated to improve the delivery of and access to mental health and wellness for law enforcement through training and technical assistance, demonstration projects, and implementation of promising practices related to peer mentoring mental health and wellness programs.

In Henderson County, the Behavioral Wellness Team and EMS Personnel have devised and implemented a robust peer support model that has made a positive impact on county employees. The Behavioral Wellness Team members are diligently working to develop the same type of program in collaboration with the Sheriff's Office. Due to the complex nature of professional role diversity at the Sheriff's Office, the process for designing and implementing a strong, evidenced-based peer support program requires more time and attention to detail of each profession.

The LEMHWA grant will provide funding to support the Peer Support Program that the Henderson County Sheriff's Office and the Henderson County Behavioral Wellness Program are already working to accomplish. Three areas included in the grant are:

- I.) Develop a curriculum to train and support law enforcement officers to become peer mentors.
  - a.) This program will become a national peer mentor training program for law enforcement, offered by the US Department of Justice, at completion.
  - b.) Collaboration with the NC Justice Academy allows the program to meet the demands for law enforcement training requirements and fulfills the grant partnership requirement. Courses will be designed and taught collaboratively at the Henderson County Sheriff's Office. Additional classes may be offered to other law enforcement agencies at the NC Justice Academy.
- II.) Develop activities that are designed to improve the mental wellness of law enforcement officers. These activities help law enforcement officers manage their mental wellbeing from a holistic approach to caring for themselves and peers. The \$250,000 in grant funds will allow the county to provide evidence-based publications about the activities for the US Department of Justice at the end of the grant funding.
- III.) Implement up to 10 activity projects at \$100,000 each, to improve the mental wellness of law enforcement officers. The Behavioral Wellness Team members have been working with resource agencies to offer courses in yoga, martial arts, acupuncture, and numerous other evidenced-based activities to specific to law enforcement officers, which may prevent trauma-related mental health issues and to maintain mental health wellness. The \$1,000,000 grant funds will allow the team implement the activities. This funding will enhance Henderson County's ability to provide those services and determine the most effective service for our law enforcement officers.

No County funds are required for this grant.

Motion:

*I move the Board approves the request to apply for the United States Department of Justice 2019 Law Enforcement Mental Health and Wellness Act (LEMHWA) Program Grant.*

### **BUDGET WORKSHOP**

Steve Wyatt stated the Board has made the decision to take the Fund Balance threshold from 12 percent down to 10 percent. Historically we have met 99% of tax base each year. This year we will be projecting 98% instead of 97%. Debt Service this year will include Hendersonville High School and Edneyville Elementary, which is a \$1.8m+ increase to the base budget. This budget represents year one of a four year strategic plan to meet the long term needs and demands of our growing community. The base budget revenues are calculated on a revenue neutral tax rate of .511, an increased property tax collection percentage of 98 percent and an allocation of fund balance available above the ten percent level. County government functions are held at or near existing funding levels while investment in the Henderson County Public School system is increased by \$2.8 million with increases in operational and debt service funding.

The Board evaluated issues and ranked them. A vast majority are included in the budget. What is not included in this base budget are \$9.2 million in requests for long-term capital improvements within the school system and

the community college. However, provided within the framework of your budget process are options to begin undertaking those projects. Several scenarios that can play out within and beyond this four year strategic planning process have been formulated, evaluated and shared with you. During your budget deliberations, you will decide how and when these projects will be undertaken. Those decisions will be the crux of your work to finalize this budget.

One major source of revenue is property taxes. It will require a property tax rate increase to tackle Henderson County Public Schools and Blue Ridge Community College requested projects.

**Henderson County Departmental Budget Review**

**DUES AND NON-PROFIT CONTRIBUTIONS**

<b>Expenditures by Category</b>	<b>FY 2018 BUDGET</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 REQUESTED</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
<b>Dues and Memberships</b>					
Land of Sky Regional Council	\$ 38,426	\$ 38,426	\$ 38,426	\$ 38,426	0.0%
NC Assoc of County Commissioners	\$ 10,597	\$ 10,494	\$ 10,494	\$ 10,494	0.0%
National Institute of Counties	\$ 1,966	\$ 1,966	\$ 1,966	\$ 1,966	0.0%
School of Government	\$ 13,308	\$ 13,783	\$ 13,783	\$ 13,783	0.0%
Local Government Transit Match	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	0.0%
Land of Sky Regional Council MPO Match	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	0.0%
<b>SUB-TOTAL</b>	<b>\$ 93,297</b>	<b>\$ 93,669</b>	<b>\$ 93,669</b>	<b>\$ 93,669</b>	<b>0.0%</b>
<b>Non-Profits</b>					
American Legion Baseball	\$ -	\$ 5,000	\$ -	\$ -	-100.0%
Arts Council of Henderson County	\$ 5,203	\$ 2,602	\$ 5,000	\$ 1,301	-50.0%
Boy Scouts	\$ 5,000	\$ 5,000	\$ 5,000	\$ 2,500	-50.0%
Flat Rock Playhouse	\$ 28,125	\$ 14,063	\$ 50,000	\$ 7,032	-50.0%
Hendersonville Community Theater	\$ 11,250	\$ 5,625	\$ -	\$ -	-100.0%
VWIN/Mountain True	\$ 4,683	\$ -	\$ -	\$ -	0.0%
<b>SUB-TOTAL</b>	<b>\$ 65,681</b>	<b>\$ 32,289</b>	<b>\$ 60,000</b>	<b>\$ 10,833</b>	<b>-66.4%</b>
<b>Human Service Non-Profits</b>					
Blue Ridge Literacy Council	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	0.0%
Boys and Girls Club	\$ 10,000	\$ 10,000	\$ 17,000	\$ 10,000	0.0%
Children & Family Resource Center	\$ 17,340	\$ 17,340	\$ 17,340	\$ 17,340	0.0%
Council on Aging	\$ 36,075	\$ 36,075	\$ 37,000	\$ 36,075	0.0%
First Contact Ministries	\$ -	\$ -	\$ 374,000	\$ -	0.0%
The Free Clinics - Medifind/Volunteer Program	\$ 21,645	\$ 21,645	\$ 29,145	\$ 27,645	0.0%
The Free Clinics - Volunteer Program	\$ 6,000	\$ 6,000	\$ -	\$ -	-100.0%
Housing Assistance Corporation	\$ 11,750	\$ 11,750	\$ 20,000	\$ 11,750	0.0%
Interfaith Assistance Ministry	\$ 4,500	\$ -	\$ 20,000	\$ -	0.0%
Mediation Center	\$ 10,500	\$ 10,500	\$ 10,500	\$ 10,500	0.0%
Medical Loan Closet	\$ 4,500	\$ 4,500	\$ 6,000	\$ 4,500	0.0%

Only Hope WNC	\$ -	\$ 18,000	\$ 21,500	\$ 18,000	0.0%
Pisgah Legal Services	\$ 35,000	\$ 35,000	\$ 60,000	\$ 35,000	0.0%
Project Dignity of WNC	\$ -	\$ -	\$ 4,500	\$ -	0.0%
Safelight	\$ 47,500	\$ 47,500	\$ 50,000	\$ 47,500	0.0%
St. Gerard House	\$ -	\$ 20,000	\$ 167,972	\$ 50,000	150.0%
United Way 211 Program	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	0.0%
Vocational Solutions	\$ 41,625	\$ 41,625	\$ 41,625	\$ 41,625	0.0%
Vocational Solutions- Roofing Match	\$ -	\$ -	\$ 50,000	\$ 50,000	100.0%
WCCA: Medical Transportation	\$ 11,100	\$ 11,100	\$ 11,100	\$ 11,100	0.0%
WCCA: Community Transportation Grant Match	\$ 38,905	\$ 38,905	\$ 38,905	\$ 38,905	0.0%
<b>SUB-TOTAL</b>	<b>\$ 316,440</b>	<b>\$ 349,940</b>	<b>\$ 996,587</b>	<b>\$ 429,940</b>	<b>22.9%</b>
<b>Total Expenditures</b>	<b>\$ 475,418</b>	<b>\$ 475,898</b>	<b>\$ 1,150,256</b>	<b>\$ 534,442</b>	<b>12.3%</b>

**SIGNIFICANT ISSUES**

1 See unfunded expansion budget requests.
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**UNFUNDED EXPANSION BUDGET REQUESTS**

	\$ REQUEST	TRE
1 Arts Council of Henderson County has requested \$5,000 for FY20.	\$ 3,699	\$0.00002
2 Boy Scouts has requested \$5,000 for FY20.	\$ 2,500	\$0.00002
3 Boys and Girls Club has requested \$17,000 for FY20.	\$ 7,000	\$0.00005
4 Council on Aging has requested \$37,000 for FY20.	\$ 925	\$0.00001
5 First Contact Ministries has requested \$374,000 for FY20.	\$ 374,000	\$0.00241
6 Free Clinics-Volunteer Program has requested \$29,145 for FY20.	\$ 1,500	\$0.00001
7 Flat Rock Playhouse has requested \$50,000 for FY20.	\$ 42,968	\$0.00028
8 Housing Assistance Corporation has requested \$20,000 for FY20.	\$ 8,250	\$0.00005
9 Interfaith Assistance Ministry has requested \$20,000 for FY20.	\$ 20,000	\$0.00013
10 Medical Loan Closet has requested \$6,000 for FY20.	\$ 1,500	\$0.00001
11 Only Hope WNC has requested \$21,500 FY20.	\$ 3,500	\$0.00002
12 Pisgah Legal Services has requested \$60,000 for FY20.	\$ 25,000	\$0.00016
13 Project Dignity of WNC has requested \$4,500 for FY20.	\$ 4,500	\$0.00003
14 Safelight has requested \$50,000 for FY20.	\$ 2,500	\$0.00002
15 St. Gerard House has requested \$167,972 for FY20.	\$ 117,972	\$0.00076

**SHERIFF**

**STAFFING LEVELS**

	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 PROPOSED	% CHANGE
Full Time	162	177	178	0.6%
Part Time	0	0	0	0.0%
Project	1	1	0	-100.0%

**COST CENTER**

	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 PROPOSED	% CHANGE
Personnel	\$ 12,635,009	\$ 14,504,337	\$ 15,184,116	4.7%
Operating	\$ 1,828,155	\$ 2,412,007	\$ 2,033,287	-15.7%
Capital	\$ 578,787	\$ 995,503	\$ 811,409	-18.5%
<b>Total Expenditures</b>	<b>\$ 15,041,951</b>	<b>\$ 17,911,847</b>	<b>\$ 18,028,812</b>	<b>0.7%</b>
<b>Total Revenue</b>	<b>\$ 1,277,599</b>	<b>\$ 1,304,042</b>	<b>\$ 1,282,884</b>	<b>-1.6%</b>
Revenue % of Expenditure	8%	7%	7%	

**SIGNIFICANT ISSUES**

1	In FY20 a position which was previously funded by a grant as a project position is proposed to move to a full-time position that will be county funded.
2	The FY19 budget included a position approved by the BOC in April 2019.

**UNFUNDED BUDGET REQUESTS**

		\$ REQUEST	TRE
1	Additional Auxiliary Pay	\$20,000	\$0.00013
2	Twelve (12) new Deputy Positions	\$665,953	\$0.00429
3	Additional Equipment for New Deputies	\$376,976	\$0.00243
4	New Vehicles for Requested Deputies	\$354,178	\$0.00228
5	Back Up PSAP (911 Call Center)	\$1,162,500	\$0.00748
6	Additional Replacement Vehicle	\$25,667	\$0.00017
7	Body Cameras	\$263,200	\$0.00169
8	Gym Equipment	\$6,599	\$0.00004
9	Tactical Equipment	\$13,062	\$0.00008
10	Drug Enforcement Program (Additional)	\$15,000	\$0.00010
11	Telephone and Communications (Additional)	\$8,000	\$0.00005
12	Professional Services	\$7,500	\$0.00005
13	Dues and Memberships	\$500	\$0.00000

Sheriff Lowell Griffin stated a large item that is needed falls under the IT Department, the backup Public Safety Software Equipment for the 911 Center. He is currently looking at a company, that many of the local partners use, that he feels will provide a great service at about 1/3 of the cost. By using the same company they will be able to share information, which will make a tremendous difference. The 911 Call Center back-up at this time is Haywood County. They have no communication with Haywood County outside of the telephone. The new software would allow Henderson County to share information with Haywood County and Haywood County could directly dispatch our units. Henderson County Sheriff's Office is 6 months behind with their current system (CAD). This system freezes up for 1-2 minutes and the issue cannot be fixed. It leaves a risk of 911 shutting down. This is the top priority for the Sheriff, however he does not have firm numbers for the cost of the new system yet. The new software could be utilized in PSAP, mobile units, with IPADS and computers.

The Sheriff has asked for 12 new positions, but feels 6 of those positions are critical. Investigators are overloaded. He has assigned an investigator to every shift. Parks and Recreation and the Department of Social Services want to increase their patrol coverage and at this time share an officer. One of those positions is an additional animal enforcement officer. The officers respond to wildlife issues also, when Wildlife Officers do not respond.

Tactical equipment needs to be brought up to speed.

County Manager Steve Wyatt stated there are a couple of funding sources that may be utilized. The IT Depreciation Fund or Capital Reserve Fund.

*It was consensus of the Board that the County Manager acquire the final numbers for the Sheriff's requests and bring back that information along with money within the fund sources to the Board in 60 – 90 days.*

Sheriff Griffin noted that all but one of the SRO positions are filled.

Commissioner Lapsley feels that the Board should fund the SRO positions for the Schools located within the City also, and it should be included in the Sheriff's budget.

Commissioner Messer questioned the cost for body cameras and asked if it was possible to get grants for their purchase.

Sheriff Griffin feels the number provided is very close. He was not sure about the grant possibilities or timeframe.

Commissioner Edney questioned the balance of the Forfeiture Account. The County Manger will find out the information for him.

Sheriff Griffin noted they are looking for an incident command vehicle.

Commissioner Edney congratulated Bengy Bryant’s son for doing so well in a recent golf tournament.

Sheriff Griffin stated today is National Peace Officer’s Memorial Day. Their flag will be flying at half-staff in recognition of fallen officer. A dedication will be held today at 4:00 P.M.

**DETENTION FACILITY**

<b>PERFORMANCE SUMMARY</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Estimate</b>	<b>FY 2020 Goal</b>	<b>TARGET</b>
Reduce the number of assaults in each category by 15%	Not Measured	Not Measured	Not Measured	Not Measured	Not Measured	Not Measured	Not Measured	5% Reduction
(a) Inmate on Inmate	Not Measured	Not Measured	17	15	24	20	18	
(b) Inmate on Staff	Not Measured	Not Measured	4	3	4	5	3	

<b>STAFFING LEVELS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Full Time	53	54	59	9.3%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

<b>COST CENTER</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 3,130,605	\$ 3,578,337	\$ 4,032,707	12.7%
Operating	\$ 1,359,561	\$ 1,296,584	\$ 1,311,013	1.1%
Capital	\$ 207,041	\$ -	\$ -	0.0%
Total Expenditures	\$ 4,697,207	\$ 4,874,921	\$ 5,343,720	9.6%
Total Revenue	\$ 237,889	\$ 132,000	\$ 150,800	14.2%
Revenue % of Expenditure	5%	3%	3%	

**SIGNIFICANT ISSUES**

1	Five (5) additional Detention officers and needed equipment added to this budget to enhance safety within the Detention Center.
2	The FY19 budget included a position approved by the BOC in April 2019.

**UNFUNDED BUDGET REQUESTS**

	<b>\$ REQUEST</b>	<b>TRE</b>
1 Replacement Vehicle	\$25,882	\$0.00017



**EMERGENCY COMMUNICATIONS (E-911)**

<b>COST CENTER</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ -	\$ -	\$ -	0.0%
Operating	\$ 632,830	\$ 712,587	\$ 667,564	-6.3%
Capital	\$ -	\$ -	\$ -	0.0%
<b>Total Expenditures</b>	<b>\$ 632,830</b>	<b>\$ 712,587</b>	<b>\$ 667,564</b>	<b>-6.3%</b>
<b>Total Revenue</b>	<b>\$ 720,915</b>	<b>\$ 712,587</b>	<b>\$ 667,564</b>	<b>-6.3%</b>
Revenue % of Expenditure	114%	100%	100%	

**SIGNIFICANT ISSUES**

1	No significant issues for FY20. E-911 revenues cover 100% of project costs with no local funds required.
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**UNFUNDED BUDGET REQUESTS**

	<b>\$ REQUEST</b>	<b>TRE</b>
1 None	\$0	\$0.00000

**SOCIAL SERVICES**

<b>PERFORMANCE SUMMARY</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Estimate</b>	<b>FY 2020 Goal</b>	<b>TARGET</b>
% Annual Expenditures within Budget	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%
% of Federal, State & available \$ Drawn Down	99.8%	99.8%	99.8%	99.8%	100%	100%	100%	100%
# of Contracts w/Service providers	27	26	24/33	24/33	24/33	24/33	24/33	28/35

<b>STAFFING LEVELS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Full Time	186	187	187	0.0%
Part Time	1	1	1	0.0%
Project	0	0	0	0.0%

<b>COST CENTER</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 11,041,405	\$ 12,165,942	\$ 12,483,455	2.6%
Operating	\$ 5,088,834	\$ 6,304,859	\$ 5,987,001	-5.0%
Capital	\$ 35,218	\$ 26,000	\$ -	-100.0%
<b>Total Expenditures</b>	<b>\$ 16,165,457</b>	<b>\$ 18,496,801</b>	<b>\$ 18,470,456</b>	<b>-0.1%</b>
<b>Total Revenue</b>	<b>\$ 9,635,342</b>	<b>\$ 10,576,607</b>	<b>\$ 10,457,319</b>	<b>-1.1%</b>
Revenue % of Expenditure	60%	57%	57%	

**SIGNIFICANT ISSUES**

1	Revenue Decreases due to a continuation by the State of North Carolina of sending pass through funds directly to service providers.
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**UNFUNDED BUDGET REQUESTS**

		\$ REQUEST	TRE
1	Two (2) Social Worker IAT(A) Positions	\$125,307	\$0.00081
2	Two (2) Social Worker Child Protective Services Positions	\$150,489	\$0.00097
3	Social Worker Foster Care Position	\$63,409	\$0.00041
4	Social Worker Adult Services Position	\$63,409	\$0.00041
5	Two (2) Social Worker CQI Position	\$150,488	\$0.00097
6	Two (2) Support Staff SW Positions	\$82,377	\$0.00053
7	Social Worker 3 Adult Services	\$64,280	\$0.00041
8	Income Maintenance Supervisor	\$58,256	\$0.00038
9	Office Desks for New Employees	\$20,400	\$0.00013
10	Finish Out Future Office Space	\$250,000	\$0.00161
11	Bullet Proof Glass in Reception	\$25,000	\$0.00016
12	New Vehicle	\$28,125	\$0.00018
13	Travel & Staff Development	\$30,000	\$0.00019
14	Non- Capital Technology	\$31,580	\$0.00020

David Berry is working on precise costs for finishing out the (#11) future office space. The cost is looking more in the range of \$285,000.

**PUBLIC HEALTH**

<b>PERFORMANCE SUMMARY</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Estimate</b>	<b>FY 2020 Goal</b>	<b>TARGET</b>
Train Accreditation Team on HDSAI requirements, interpretation, and ongoing collection of evidence.	75%	100%	100%	100%	100%	100%	100%	100%
Conduct two CQI projects for fiscal year.	100%	100%	100%	100%	100%	100%	100%	100%
Partner with local hospitals and participate in regional and county action planning.	100%	100%	100%	100%	100%	100%	100%	100%

**STAFFING LEVELS**

	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Full Time	71	78	79	1.3%
Part Time	3	2	2	0.0%
Project	12	10	10	0.0%

**COST CENTER**

	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 5,612,125	\$ 6,447,343	\$ 6,715,594	4.2%
Operating	\$ 1,064,196	\$ 1,207,874	\$ 1,176,025	-2.6%
Capital	\$ 10,869	\$ -	\$ 61,490	100.0%
<b>Total Expenditures</b>	<b>\$ 6,687,190</b>	<b>\$ 7,655,217</b>	<b>\$ 7,953,109</b>	<b>3.9%</b>
<b>Total Revenue</b>	<b>\$ 3,171,068</b>	<b>\$ 2,743,087</b>	<b>\$ 2,669,172</b>	<b>-2.7%</b>
Revenue % of Expenditure	47%	36%	34%	
revenue % of expenditure	47%	36%	34%	

**SIGNIFICANT ISSUES**

1	Capital increase is due to one (1) replacement vehicle and replacement of sonogram machine.
2	\$50,000 of "seed money" for opioid issues has been added to the Public Health budget for FY20

**UNFUNDED BUDGET REQUESTS**

	\$ REQUEST	TRE
1 Health Planner/Evaluator	\$62,266	\$0.00040
2 Dental Hygienist	\$60,754	\$0.00039
3 Desks for New Positions	\$3,000	\$0.00002
4 Department Supplies & Materials	\$6,116	\$0.00004
5 Data Processing Supplies	\$500	\$0.00000
6 Advertising	\$9,000	\$0.00006
7 Travel & Staff development	\$6,000	\$0.00004
8 Contracted Services	\$20,000	\$0.00013

Commissioner Lapsley stated he has spoken with CEO Jay Kirby at Pardee Hospital and there is possible vacated space in the previous EMS building that could be utilized by the Navigator (Substance Abuse Task Force). There has been a lot of enthusiastic response from non-profits.

Amy Brantley pointed out that the new position is the communicable disease position.

**ENVIRONMENTAL HEALTH**

<b>PERFORMANCE SUMMARY</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Estimate</b>	<b>FY 2020 Goal</b>	<b>TARGET</b>
100% of required food/lodging inspections completed	100%	100%	100%	67%	100%	100%	100%	100%
Number of inspections	1,499	1,563	1,563	1,256	1,626	1,670	1,670	1,670
Number of septic permits issued (total)	1700	1792	1,897	1,822	1,897	1,900	1,950	1900

<b>STAFFING LEVELS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Full Time	14	14	14	0.0%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

<b>COST CENTER</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 1,059,512	\$ 1,111,026	\$ 1,145,265	3.1%
Operating	\$ 80,663	\$ 116,303	\$ 116,925	0.5%
Capital	\$ 23,060	\$ 40,771	\$ -	-100.0%
Total Expenditures	\$ 1,163,235	\$ 1,268,100	\$ 1,262,190	-0.5%
Total Revenue	\$ 267,595	\$ 220,000	\$ 220,000	0.0%
Revenue % of Expenditure	23%	17%	17%	

**SIGNIFICANT ISSUES**

1 No significant issues. Operating expenses essentially remain consistent with FY19 Budget Levels.
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**UNFUNDED BUDGET REQUESTS**

	\$ REQUEST	TRE
1 Environmental Health Specialist	\$51,845	\$0.00033
2 New Vehicle	\$26,963	\$0.00017
3 Two (2) Replacement Vehicles	\$43,680	\$0.00028
4 Departmental Supplies & Materials	\$2,000	\$0.00001

If the Board is inclined to add a New Environmental Health Specialist position along with a vehicle, new fees are proposed for septic tank permits and new well inspections. If the new fees are approved, they will produce enough revenue to pay for the position.

Steve Wyatt stated during individual briefings, there was a keen interest in trying to keep response time down with septic tank inspections. The position will need to be created by the Board.

Commissioner Lapsley’s latest report is that we are getting behind again. He asked that we consider adding the new position using the fees collected to cover the expense.

Commissioners Messer and McCall agreed. Commissioner Messer feels we need to watch the fees closely.

**GOVERNING BODY**

<b>PERFORMANCE SUMMARY</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Estimate</b>	<b>FY 2020 Goal</b>	<b>TARGET</b>
Board positions filled in accordance with by-laws and State Law	95%	95%	95%	95%	95%	95%	95%	95%
Meeting minutes completed within 30 days	100%	100%	100%	100%	100%	100%	100%	90%
Minutes completed without substantive changes	96%	96%	96%	96%	96%	96%	96%	96%

<b>STAFFING LEVELS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Full Time	1	1	1	0.0%
Part Time	5	5	5	0.0%
Project	0	0	0	0.0%

<b>COST CENTER</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 218,052	\$ 255,731	\$ 275,877	7.9%
Operating	\$ 139,465	\$ 173,210	\$ 188,449	8.8%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 357,517	\$ 428,941	\$ 464,326	8.2%
Total Revenue	\$ -	\$ -	\$ -	0.0%
Revenue % of Expenditure	0%	0%	0%	

**SIGNIFICANT ISSUES**

1	No significant issues for FY20. Operating expenses increased over FY19 budget levels due to a required phone system update.
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**UNFUNDED BUDGET REQUESTS**

1	None	\$ REQUEST	TRE
		\$0	\$0.00000

**COUNTY ADMINISTRATION**

<b>PERFORMANCE SUMMARY</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Estimate</b>	<b>FY 2020 Goal</b>	<b>TARGET</b>
Budget Amendments posted within 5 business days of approval	94.7%	89.7%	96.4%	95.3%	98.8%	95.9%	95.0%	95.0%
% of Performance Management Audits Completed	100.0%	50.0%	50.0%	25.0%	0.0%	50.0%	50.0%	50.0%

<b>STAFFING LEVELS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Full Time	5	5	5	0.0%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

<b>COST CENTER</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 878,818	\$ 922,882	\$ 951,270	3.1%
Operating	\$ 68,647	\$ 88,578	\$ 93,826	5.9%
Capital	\$ -	\$ -	\$ -	0.0%
<b>Total Expenditures</b>	<b>\$ 947,465</b>	<b>\$ 1,011,460</b>	<b>\$ 1,045,096</b>	<b>3.3%</b>
<b>Total Revenue</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>
Revenue % of Expenditure	0%	0%	0%	

**SIGNIFICANT ISSUES**

1	No significant issues for FY20. Operating expenses essentially remain consistent with FY19 budget levels.
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**UNFUNDED BUDGET REQUESTS**

	<b>\$ REQUEST</b>	<b>TRE</b>
1 None	\$0	\$0.00000

**HUMAN RESOURCES**

<b>PERFORMANCE SUMMARY</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Estimate</b>	<b>FY 2020 Goal</b>	<b>TARGET</b>
Maintain reasonable average turnover comparable to market	11%	12%	12.0%	12.0%	11.0%	<12%	<12%	<10%
Provide competitive and internally equitable wage recommendations	100%	100%	100.0%	100.0%	100.0%	100.0%	100.0%	100%
Ensure employees complete required safety training	100%	100%	100%	100%	100%	100%	100%	100%

<b>STAFFING LEVELS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Full Time	7	7	7	0.0%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

<b>COST CENTER</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 652,737	\$ 669,211	\$ 695,081	3.9%
Operating	\$ 93,918	\$ 117,045	\$ 130,347	11.4%
Capital	\$ -	\$ -	\$ -	0.0%
<b>Total Expenditures</b>	<b>\$ 746,655</b>	<b>\$ 786,256</b>	<b>\$ 825,428</b>	<b>5.0%</b>
<b>Total Revenue</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>
<b>Revenue % of Expenditure</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>	

**SIGNIFICANT ISSUES**

1	Operating levels increased slightly for FY19 due to an increase in professional and contracted services.
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**UNFUNDED BUDGET REQUESTS**

	<b>\$ REQUEST</b>	<b>TRE</b>
1 HR Specialist	\$67,008	\$0.00043
2 HR Analyst	\$68,893	\$0.00044

**ELECTIONS**

<b>PERFORMANCE SUMMARY</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Estimate</b>	<b>FY 2020 Goal</b>	<b>TARGET</b>
Registered Voters	79,003	78,000	79,000	82,000	84,000	78,209	83,000	85,000
Voters utilizing One Stop Vote	16,997	1,757	37,511	433	25,527	1,000	40,000	450
SBOE training classes	3	5	2	3	3	3	3	5

<b>STAFFING LEVELS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Full Time	5	5	6	20.0%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

<b>COST CENTER</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 426,300	\$ 522,919	\$ 594,657	13.7%
Operating	\$ 195,178	\$ 578,152	\$ 406,370	-29.7%
Capital	\$ -	\$ 299,813	\$ -	0.0%
<b>Total Expenditures</b>	<b>\$ 621,478</b>	<b>\$ 1,400,884</b>	<b>\$ 1,001,027</b>	<b>-28.5%</b>
<b>Total Revenue</b>	<b>\$ 33,106</b>	<b>\$ 2,595</b>	<b>\$ 16,350</b>	<b>530.1%</b>
<b>Revenue % of Expenditure</b>	<b>5%</b>	<b>0%</b>	<b>2%</b>	

**SIGNIFICANT ISSUES**

1	One (1) Deputy Elections Director added to the Elections budget for FY20.
2	ADA Elections equipment is not included in this budget, however purchase is expected within FY20.

**UNFUNDED BUDGET REQUESTS**

		\$ REQUEST	TRE
1	Elections Director - Project Position	\$20,393	\$0.00013
2	Additional Overtime	\$29,182	\$0.00019
3	Additional Temp/Aux Pay	\$22,081	\$0.00014
4	Department Supplies & Materials	\$10,000	\$0.00006
5	Postage	\$6,000	\$0.00004
6	Printing & Binding	\$11,000	\$0.00007

Commissioner Lapsley stated the need for elections equipment is coming.

Steve Wyatt stated actual numbers have not been received yet. Funds have been set aside for the one time expenditure. It will either be a fixed purchase or possibly a lease for 5-6 years as laws changes.

**LEGAL**

<b>PERFORMANCE SUMMARY</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Estimate</b>	<b>FY 2020 Goal</b>	<b>TARGET</b>
Review Contracts prior to execution to insure legal compliance within 5 bus. Days	N/A	N/A	N/A	90%	85%	85%	90%	80%
Draft juvenile petitions within 2 business days of complete request	100%	95%	100%	100%	95%	85%	90%	85%
Successfully conclude county litigation (non-DSS)	100%	100%	85%	85%	85%	90%	90%	80%

<b>STAFFING LEVELS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Full Time	7	7	7	0.0%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

<b>COST CENTER</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 701,689	\$ 740,231	\$ 743,799	0.5%
Operating	\$ 35,993	\$ 63,160	\$ 63,160	0.0%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 737,682	\$ 803,391	\$ 806,959	0.4%
Total Revenue	\$ 400,022	\$ 420,681	\$ 456,887	8.6%
Revenue % of Expenditure	54%	52%	57%	

**SIGNIFICANT ISSUES**

1	No significant issues for FY20. Operating expenses remain consistent with FY19 budget levels.
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**UNFUNDED BUDGET REQUESTS**

	\$ REQUEST	TRE
1 None	\$0	\$0.00000

**REGISTER OF DEEDS**

<b>PERFORMANCE SUMMARY</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Estimate</b>	<b>FY 2020 Goal</b>	<b>TARGET</b>
Documents Recorded	18,402	18,722	20,489	21,530	20,503	19,500	20,000	21,500
Documents recorded per FTE	3,680	3,744	4,098	4,306	4,101	3,900	4,000	3,000

<b>STAFFING LEVELS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Full Time	5	5	6	20.0%
Part Time	0	1	1	0.0%
Project	0	0	0	0.0%

<b>COST CENTER</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 389,101	\$ 416,436	\$ 447,767	7.5%
Operating	\$ 285,482	\$ 124,915	\$ 123,515	-1.1%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 674,583	\$ 541,351	\$ 571,282	5.5%
Total Revenue	\$ 660,378	\$ 604,500	\$ 604,500	0.0%
Revenue % of Expenditure	98%	112%	106%	

**SIGNIFICANT ISSUES**

1	Phase II of the Register of Deeds digitization project is not included in the proposed budget. The digitization is to be paid for with AEPF Funds which are insufficient to cover the cost for FY20.
2	Revenues outweigh expenditures due to replenishment of AEPF funds.
3	One (1) Deputy Register of Deeds added in FY20.
4	No other significant issues for FY20.

**UNFUNDED BUDGET REQUESTS**

	<b>\$ REQUEST</b>	<b>TRE</b>
1 Retractable Shelving	\$65,000	\$0.00042
2 Storage Cabinet & Shelving	\$14,500	\$0.00009
3 Phase II of Digitization Project	\$215,400	\$0.00139

Lee King reported that records are on-line back to 1979. They are working on going back to 1949 at this time and the next phase will take them back to 1838.

Amy Brantley stated there are shelves at the library that staff is working to move to Register of Deeds, if possible.

**FACILITY SERVICES**

<b>PERFORMANCE SUMMARY</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Estimate</b>	<b>FY 2020 Goal</b>	<b>TARGET</b>
Response to Work Orders within 24 hours	N/A	80%	80%	86%	90%	92%	94%	100%
Perform preventive maintenance as scheduled	N/A	N/A	N/A	5%	10%	15%	20%	100%
Single Day turnaround (Garage)	N/A	80%	85%	87%	88%	89%	90%	100%



<b>STAFFING LEVELS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Full Time	26	28	29	3.6%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

<b>COST CENTER</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 1,527,921	\$ 1,651,431	\$ 1,743,419	5.6%
Operating	\$ 2,472,018	\$ 3,481,736	\$ 3,750,939	7.7%
Capital	\$ 107,836	\$ 272,135	\$ 57,526	-78.9%
Total Expenditures	\$ 4,107,775	\$ 5,405,302	\$ 5,551,884	2.7%
Total Revenue	\$ 101,164	\$ 90,000	\$ 90,000	0.0%
Revenue % of Expenditure	2%	2%	2%	

**SIGNIFICANT ISSUES**

1	One (1) Vehicle Mechanic added to the Garage Budget in FY20.
2	Operating costs increase due to maintenance and repair of buildings and utility costs.
3	Facility Services/Garage revenues are derived from CNG sales to the public.

**UNFUNDED BUDGET REQUESTS**

	<b>\$ REQUEST</b>	<b>TRE</b>
1 Maintenance Technician	\$45,364	\$0.00029
2 Two (2) Maintenance Assistants	\$76,579	\$0.00049
3 Auxiliary Office Assistant	\$14,337	\$0.00009
4 Auxiliary Vehicle Mechanic	\$14,002	\$0.00009
5 Additional Overtime	\$17,509	\$0.00011
6 Truck for Maintenance Technician	\$55,824	\$0.00036
7 Electricity Costs	\$15,000	\$0.00010
8 Planned Projects (See Full list in Appendix)	\$372,000	\$0.00240

The revenue reflected comes from CNG sales.

**COURT FACILITIES**

<b>COST CENTER</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ -	\$ -	\$ -	0.0%
Operating	\$ 160,658	\$ 190,000	\$ 153,000	-19.5%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 160,658	\$ 190,000	\$ 153,000	-19.5%
Total Revenue	\$ 132,972	\$ 190,000	\$ 153,000	-19.5%
Revenue % of Expenditure	83%	100%	100%	

**SIGNIFICANT ISSUES**

1	Funding for the Law Library has been transferred to the Library and IT budgets, per the Clerk of Court's request.
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**UNFUNDED BUDGET REQUESTS**

	<b>\$ REQUEST</b>	<b>TRE</b>
1 None	\$0	\$0.00000

Staff is in the process of moving the law library and making an on-line version available to attorneys.

**INFORMATION TECHNOLOGY**

<b>PERFORMANCE SUMMARY</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Estimate</b>	<b>FY 2020 Goal</b>	<b>TARGET</b>
# of visits to Henderson County's web site	302,157	493,272	1,095,191	1,103,728	2,424,573	2,500,000	2,600,000	2,600,000
% of projects successfully completed	95%	85%	94%	95%	94%	90%	95%	95%
Average # of devices supported per FTE	203	213	217	183	195	196	190	190

<b>STAFFING LEVELS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Full Time	12	13	14	7.7%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

<b>COST CENTER</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 1,025,514	\$ 1,134,934	\$ 1,244,808	9.7%
Operating	\$ 1,890,857	\$ 2,095,205	\$ 2,128,500	1.6%
Capital	\$ 372,859	\$ 54,915	\$ 86,265	57.1%
<b>Total Expenditures</b>	<b>\$ 3,289,230</b>	<b>\$ 3,285,054</b>	<b>\$ 3,459,573</b>	<b>5.3%</b>
<b>Total Revenue</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>
<b>Revenue % of Expenditure</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>	

**SIGNIFICANT ISSUES**

1	One (1) Computer Support Tech has been added to the FY20 Budget.
2	Operational increases due to additional software to enhance staff efficiency countywide.
3	No other significant issues for FY20. Technology requests and recommendations are specifically defined under "Form F - Technology".

**UNFUNDED BUDGET REQUESTS**

	<b>\$ REQUEST</b>	<b>TRE</b>
1 Accounting Tech	\$27,787	\$0.00018
2 Land Development/Permitting Software	\$375,000	\$0.00241
3 Public Safety Software Replacement	\$1,540,000	\$0.00992
4 IT Equipment for all unfunded new positions	\$194,295	\$0.00125
5 Miscellaneous IT Requests	\$50,391	\$0.00032

**WELLNESS CLINIC**

<b>PERFORMANCE SUMMARY</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Estimate</b>	<b>FY 2020 Goal</b>	<b>TARGET</b>
% employees with greater than 3 risk factors	16%	13%	13%	16%	11%	11%	10%	10%
Employee Participants	96%	98%	98%	97%	98%	97%	100%	100%
Percentage of Clinic used for Wellness/Chronic disease maintenance	Not Measured	75%	67%	69%	65%	68%	51%	51%

<b>STAFFING LEVELS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Full Time	6	6	6	0.0%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

<b>COST CENTER</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 421,283	\$ 689,933	\$ 680,661	-1.3%
Operating	\$ 182,636	\$ 276,350	\$ 278,324	0.7%
Capital	\$ -	\$ 26,000	\$ -	-100.0%
Total Expenditures	\$ 603,919	\$ 992,283	\$ 958,985	-3.4%
Total Revenue	\$ -	\$ -	\$ -	0.0%
Revenue % of Expenditure	0%	0%	0%	

**SIGNIFICANT ISSUES**

1	No significant issues for FY20. Operating expenses remain consistent with FY19 budget levels.
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**UNFUNDED BUDGET REQUESTS**

	<b>\$ REQUEST</b>	<b>TRE</b>
1 Additional Nurse Practitioner	\$123,422	\$0.00080
2 Behavioral Health Counselor	\$111,786	\$0.00072
3 Medical Office Assistant	\$46,100	\$0.00030
4 New Vehicle	\$24,340	\$0.00016
5 Additional Department Supplies	\$1,000	\$0.00001
6 Additional Phone Lines	\$300	\$0.00000

Steve Wyatt stated this year we do not anticipate an increase in health costs to employees. This is due to success of the Wellness Clinic and employees taking their health seriously. Our insurance is self-funded with BCBSNC as the administrator. This saves the taxpayers a lot of money.

Commissioner Edney noted with the success of the Wellness Clinic comes longer waiting time. He feels another nurse practitioner is needed and expansion of the entire wing. Ag-Business should be moved downstairs.

Steve Wyatt noted a cost savings of about \$90 per visit at the Wellness Clinic. An additional nurse practitioner is at the discretion of the Board. He will get the numbers for savings to the Board, and noted some of course is assumption.

**DEBT SERVICE**

<b>COST CENTER</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
2015 Series LOBs	\$ 1,327,869	\$ 1,327,400	\$ 1,329,276	0.1%
2013 Refinancing Bonds	\$ 737,103	\$ 708,440	\$ 681,089	-3.9%
2012 Refinancing Bonds	\$ 982,016	\$ 946,827	\$ 906,799	-4.2%
2010 Refinancing Bonds	\$ 81,232	\$ 77,661	\$ 73,828	-4.9%
2010 LEC/Court Services	\$ 716,000	\$ 692,000	\$ 668,000	-3.5%
2016 LOBS	\$ 1,027,873	\$ 1,008,524	\$ 991,269	-1.7%
2017 Emergency Services	\$ 1,151,900	\$ 1,114,513	\$ 1,089,313	0.0%
Detention Center	\$ 464,662	\$ 444,720	\$ -	-100.0%
Ambulances/EMS Equipment	\$ 123,054	\$ 42,710	\$ -	-100.0%
Professional Services	\$ 6,500	\$ 7,335	\$ 7,500	2.2%

Total Expenditures	\$ 6,618,209	\$ 6,370,130	\$ 5,747,074	-9.8%
Total Revenue	\$ -	\$ -	\$ -	0.0%
Revenue % of Expenditure	0%	0%	0%	

**SIGNIFICANT ISSUES**

1	The FY20 Proposed Budget contains debt to be paid down at prescribed levels.
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**UNFUNDED BUDGET REQUESTS**

1	None	\$ REQUEST	TRE
		\$0	\$0.00000

**NON-DEPARTMENTAL**

<b>COST CENTER</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 44,084	\$ 260,000	\$ 360,000	38.5%
Operating	\$ -	\$ 2,200,000	\$ -	-100.0%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 44,084	\$ 2,460,000	\$ 360,000	-85.4%
Total Revenue	\$ -	\$ -	\$ -	0.0%
Revenue % of Expenditure	0%	0%	0%	

**SIGNIFICANT ISSUES**

1	Funding for worker's compensation and unemployment insurance claims that arise during the fiscal year are budgeted in Non-Departmental.
2	Operating expenses are TDA Occupancy Taxes. A budget amendment will be processed at the end of FY20 to bring in that revenue and expense.

**UNFUNDED BUDGET REQUESTS**

1	None	\$ REQUEST	TRE
		\$0	\$0.00000

**TRANSFERS FROM GENERAL FUND**

<b>COST CENTER</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Capital Reserve Fund (Fund 21)	\$ 1,853,618	\$ 2,305,001	\$ 1,544,334	-33.0%
Transit Fund (Fund 38)	\$ 221,539	\$ 229,435	\$ 259,799	13.2%
Capital Project Fund (Fund 40)	\$ 354,000	\$ 230,000	\$ 275,000	19.6%
Debt Service (Fund 50)	\$ 2,509,649	\$ -	\$ -	0.0%
Solid Waste Fund (Fund 60)	\$ 54,000	\$ 54,000	\$ 54,000	0.0%
Total Expenditures	\$ 4,992,806	\$ 2,818,436	\$ 2,133,133	-24.3%
Total Revenue	\$ -	\$ 243,695	\$ 1,153,960	373.5%
Revenue % of Expenditure	0%	9%	54%	

**SIGNIFICANT ISSUES**

1	The FY20 Proposed Budget continues to include a transfer of \$75,000 into the Capital Project Fund for P&I software.
2	The FY20 Proposed Budget continues to include a transfer of \$200,000 into the Capital Project Fund for IT Depreciation.

**UNFUNDED BUDGET REQUESTS**

	\$ REQUEST	TRE
1 None	\$0	\$0.00000

**FINANCE**

<b>PERFORMANCE SUMMARY</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Estimate</b>	<b>FY 2020 Goal</b>	<b>TARGET</b>
Provide accurate, monthly financial reports to the Board and Management	100%	100%	100%	100%	100%	100%	100%	99%
Bills/invoices for services billed timely each month	100%	100%	100%	100%	100%	100%	100%	100%
Submission date of CAFR to LGC for approval.	11/7	11/13	11/14	12/12	11/21	10/31	10/31	10/31

<b>STAFFING LEVELS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Full Time	10	10	10	0.0%
Part Time	1	2	2	0.0%
Project	0	0	0	0.0%

<b>COST CENTER</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 838,844	\$ 831,848	\$ 846,237	1.7%
Operating	\$ 59,691	\$ 75,925	\$ 81,506	7.4%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 898,535	\$ 907,773	\$ 927,743	2.2%
Total Revenue	\$ -	\$ -	\$ -	0.0%
Revenue % of Expenditure	0%	0%	0%	

**SIGNIFICANT ISSUES**

1	No significant issues for FY20. Operating expenses remain consistent with FY19 budget levels.
2	Operating expenses increased slightly due to purchase of needed office equipment.

**UNFUNDED BUDGET REQUESTS**

	\$ REQUEST	TRE
1 Conference Room Table	\$1,100	\$0.00001
2 Office Furniture	\$5,500	\$0.00004
3 Travel & Staff Development	\$5,000	\$0.00003

**TAX DEPARTMENT**

<b>PERFORMANCE SUMMARY</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Estimate</b>	<b>FY 2020 Goal</b>	<b>TARGET</b>
% of Individual Personal Property listings filed on time	70.35%	53.69%	70.61%	70.00%	80.00%	95.00%	80.00%	80.00%
% of staff cross trained to perform tasks in other Divisions	No Data	13%	No Data	31%	34%	31%	38%	40%
Average Number of Business Days to Process Recorded Deeds	71	39	60	41	16	8	10	5

<b>STAFFING LEVELS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Full Time	23	23	23	0.0%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

<b>COST CENTER</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 1,446,047	\$ 1,614,267	\$ 1,629,823	1.0%
Operating	\$ 474,189	\$ 724,500	\$ 768,300	6.0%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 1,920,236	\$ 2,338,767	\$ 2,398,123	2.5%
Total Revenue	\$ 1,261	\$ 750	\$ 750	0.0%
Revenue % of Expenditure	0%	0%	0%	

**SIGNIFICANT ISSUES**

1	No significant issues for FY20. Operating expenses essentially remain consistent with FY19 budget levels.
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**UNFUNDED BUDGET REQUESTS**

	<b>\$ REQUEST</b>	<b>TRE</b>
1 None	\$0	\$0.00000

**REAPPRAISAL RESERVE FUND**

<b>PERFORMANCE SUMMARY</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Estimate</b>	<b>FY 2020 Goal</b>	<b>TARGET</b>
To maintain an annual sales ratio of between 90% and 100%	103.08%	100.60%	99.46%	99.00%	86.75%	81.73%	99.33%	between 90% and 100%
% of Parcels Measured or Reviewed	4%	7%	5%	9%	45%	7%	25%	16%
Total # of Parcels	66,179	66,341	66,507	66,400	67,000	68,000	68,000	Informational Only

<b>STAFFING LEVELS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Full Time	12	12	12	0.0%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

<b>COST CENTER</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 670,578	\$ 817,882	\$ 835,192	2.1%
Operating	\$ 157,150	\$ 344,457	\$ 390,450	13.4%
Capital	\$ 44,061	\$ 48,000	\$ 24,015	-50.0%
Total Expenditures	\$ 871,789	\$ 1,210,339	\$ 1,249,657	3.2%
Total Revenue	\$ 1,157,422	\$ 1,210,339	\$ 1,210,339	0.0%
Revenue % of Expenditure	133%	100%	97%	

**SIGNIFICANT ISSUES**

1	No significant issues for FY20. Operating expenses remain consistent with FY19 budget levels.
2	Operating expenses increased slightly to account for appraisal appeals.

**UNFUNDED BUDGET REQUESTS**

	\$ REQUEST	TRE
1 Replacement Vehicle	\$24,015	\$0.00015

Amy Brantley reported the Reappraisal was done well, and the appeal process is also going well. Most reappraisals have held. Only one hundred and forty appeals are being reviewed by the Board of Equalization and Review, of twenty-six hundred appeals. The remainder have been handles by the Tax Office. Appeals are less than projected, but higher than four year prior.

**EMERGENCY MANAGEMENT**

<b>PERFORMANCE SUMMARY</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Estimate</b>	<b>FY 2020 Goal</b>	<b>TARGET</b>
Updated plans approved by State and Federal partners	80%	100%	100%	100%	100%	90%	90%	100%
Emergency Operations Plan Elements Updated	100%	100%	100%	100%	100%	100%	100%	100%
Fire cause and origin determined within 2 weeks	98%	100%	100%	100%	100%	100%	100%	100%

<b>STAFFING LEVELS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Full Time	5	6	6	0.0%
Part Time	0	0	0	0.0%
Project	1	0	0	0.0%

<b>COST CENTER</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 670,946	\$ 772,066	\$ 793,932	2.8%
Operating	\$ 519,420	\$ 433,125	\$ 324,848	-25.0%
Capital	\$ -	\$ 105,289	\$ 142,342	35.2%
Total Expenditures	\$ 1,190,366	\$ 1,310,480	\$ 1,261,122	-3.8%
Total Revenue	\$ 382,466	\$ 294,293	\$ 51,900	-82.4%
Revenue % of Expenditure	32%	22%	4%	

**SIGNIFICANT ISSUES**

1	Operating expenditures and reimbursements decrease from FY19 due to FEMA reimbursements received during FY19.
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**UNFUNDED BUDGET REQUESTS**

	\$ REQUEST	TRE
1 Emergency Management Planner	\$75,001	\$0.00048
2 Additional Overtime	\$14,590	\$0.00009
3 Internship	\$2,693	\$0.00002
4 Equipment and office Furniture for New Employee	\$7,401	\$0.00005
5 Floor Cleaning Machine	\$3,500	\$0.00002
6 Food	\$500	\$0.00000

**EMERGENCY MEDICAL SERVICES**

<b>PERFORMANCE SUMMARY</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Estimate</b>	<b>FY 2020 Goal</b>	<b>TARGET</b>
Average response time (min/sec)	7:48	7:48	7:51	7:52	7:41	7:45	7:45	9:00
Annual EMS Dispatches	12,450	12,900	13,563	14,233	15,070	15,088	15,550	15,900
Number of ACR's Completed accurately	98%	98%	98%	98%	98%	98%	98%	100%

<b>STAFFING LEVELS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Full Time	66	68	68	0.0%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

<b>COST CENTER</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 5,305,566	\$ 5,524,538	\$ 5,691,324	3.0%
Operating	\$ 616,212	\$ 609,553	\$ 618,487	1.5%
Capital	\$ 463,741	\$ 496,176	\$ 618,083	24.6%
Total Expenditures	\$ 6,385,519	\$ 6,630,267	\$ 6,927,894	4.5%
Total Revenue	\$ 3,903,298	\$ 3,694,100	\$ 3,700,000	0.2%
Revenue % of Expenditure	61%	56%	53%	

**SIGNIFICANT ISSUES**

1	The FY20 Proposed Budget includes the replacement of three (3) ambulances.
2	Capital expenses increase to purchase a Lucas CPR device for every ambulance. This device will increase efficiency for EMS staff.

**UNFUNDED BUDGET REQUESTS**

	<b>\$ REQUEST</b>	<b>TRE</b>
1 Four (4) Paramedics/Field Training Specialists	\$237,793	\$0.00153
2 Additional Overtime	\$18,678	\$0.00012
3 Quick Response Vehicle	\$44,150	\$0.00028
4 Equipment for Quick Response Vehicle	\$7,800	\$0.00005
5 New Technology for QRV	\$9,950	\$0.00006

**BUILDING SERVICES**

<b>PERFORMANCE SUMMARY</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Estimate</b>	<b>FY 2020 Goal</b>	<b>TARGET</b>
Average # inspections per inspector	16/day	14.7/day	14.5/day	15.3/day	14.6/day	13/day	12/day	10/day
Number of hours to report to P&I	6.0 hr	5.5 hr	6.0 hr	6.0 hr	6.0 hr	5.5 hr	5.0 hr	4.5 hr
Average online Inspections scheduled	9%	12%	10%	10%	18%	21%	23%	25%



<b>STAFFING LEVELS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Full Time	12	13	13	0.0%
Part Time	0	0	0	0.0%
Project	1	1	1	0.0%

<b>COST CENTER</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 791,563	\$ 919,085	\$ 937,777	2.0%
Operating	\$ 103,255	\$ 125,610	\$ 131,225	4.5%
Capital	\$ 33,164	\$ 36,864	\$ 37,999	0.0%
Total Expenditures	\$ 927,982	\$ 1,081,559	\$ 1,107,001	2.4%
Total Revenue	\$ 1,515,707	\$ 1,075,000	\$ 1,100,000	2.3%
Revenue % of Expenditure	163%	99%	99%	

**SIGNIFICANT ISSUES**

1	The FY20 Proposed Budget includes the replacement of one (1) vehicle.
2	No other significant issues for FY20 Proposed Budget.

**UNFUNDED BUDGET REQUESTS**

	<b>\$ REQUEST</b>	<b>TRE</b>
1 Additional Temporary/Auxiliary Pay	\$29,395	\$0.00019
2 Data Processing Supplies	\$2,000	\$0.00001
3 Vehicle Maintenance & Repairs	\$2,500	\$0.00002
4 Advertising	\$1,000	\$0.00001

Commissioner Messer feels the structure and pay for inspectors needs to be reviewed. We are losing employees after the training process. We should consider offering incentives with training.

**ANIMAL SERVICES**

<b>PERFORMANCE SUMMARY</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Estimate</b>	<b>FY 2020 Goal</b>	<b>TARGET</b>
# of Animals Sterilized	672	495	469	641	1,493	1,400	1,800	1,800
Adoption/Reclaim Rates	53%	63%	67%	69%	76%	77%	70%	70%
# Animals Vaccinated at County Clinics	1,088	1,050	965	841	1,035	950	1,000	1,000

<b>STAFFING LEVELS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Full Time	7	8	8	0.0%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

<b>COST CENTER</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 406,133	\$ 459,247	\$ 473,752	3.2%
Operating	\$ 166,916	\$ 220,860	\$ 232,550	5.3%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 573,049	\$ 680,107	\$ 706,302	3.9%
Total Revenue	\$ 45,039	\$ 65,000	\$ 65,000	0.0%
Revenue % of Expenditure	8%	10%	9%	

**SIGNIFICANT ISSUES**

1	No significant issues. Operating expenses increase slightly to better fund the spay and neuter program.
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**UNFUNDED BUDGET REQUESTS**

1	None	\$ REQUEST	TRE
		\$0	\$0.00000

**RESCUE SQUAD**

COST CENTER	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 PROPOSED	% CHANGE
Personnel	\$ -	\$ -	\$ -	0.0%
Operating	\$ 302,999	\$ 281,360	\$ 281,360	0.0%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 302,999	\$ 281,360	\$ 281,360	0.0%
Total Revenue	\$ -	\$ -	\$ -	0.0%
Revenue % of Expenditure	0%	0%	0%	

**SIGNIFICANT ISSUES**

1	The FY20 Proposed budget includes a flat allocation from the FY19 budget.
2	FY18 actuals include reimbursements for expenses incurred for utilities and fuel.

**UNFUNDED BUDGET REQUESTS**

1	Four Wheel Drive Ambulance	\$ REQUEST	TRE
		\$180,000	\$0.00116
2	Additional Operating Funds	\$ REQUEST	TRE
		\$99,640	\$0.00064

Commissioner McCall stated the Rescue Squad has some issues with meeting their costs. Some of their services are billable and some are not. Even with the billable ones, Medicaid and Medicare only pays a portion, not necessarily the cost. Commissioner McCall would like to see a way to increase their budget if possible by \$100,000. One option is to change it so that they are set up more like the fire departments with a tax levy for the Rescue Squad.

Justin Blythe, treasurer of the Rescue Squad, stated the Rescue Squad does a fund raiser each year and receives around \$100,000. Their revenue offset is about 55% for transports, leaving a gap of 45% that has to come from somewhere. Just like everyone else, they are also facing a wage war. Most of the positions are paid about \$3 below what the market determines. With the additional \$100,000 operating funds they would be able to come up with a plan to get closer to the state level and get applicants to apply, money to find good leaders, and replacement of vehicles. Currently they have 6 full-time employees, 40 part-time employees, and 50 volunteers. With the healthcare changes about five years ago, it became increasingly difficult for private agencies to be a for-profit agency and meet these demands. Basically the costs to keep the trucks on the road and keep people in the trucks is significantly more than what you can collect on the revenue side. Due to the demographics of our area we have more elderly and a higher need than demographic of somewhere else. Of the 2300 patient contacts in the last year, only 1944 of those were billable. Most of the volunteer are not used for transports.

Russ Burrell stated if the Board were inclined, they could set up a county-wide service district, and then set a referendum that would occur in the county to authorize an additional ad-valorem levy to support that district.

Commissioner Messer feels this has been an on-going issue for years. He agrees with Commissioner McCall.

**CODE ENFORCEMENT SERVICES**

<b>PERFORMANCE SUMMARY</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Estimate</b>	<b>FY 2020 Goal</b>	<b>TARGET</b>
Investigations	214	137	201	158	160	210	200	100%
Violations Removed	190	123	192	161	158	152	150	90%
Review Time for Flood Damage Prevention <15 Days	100%	100%	100%	100%	100%	100%	100%	100%

<b>STAFFING LEVELS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Full Time	3	3	3	0.0%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

<b>COST CENTER</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 239,378	\$ 258,519	\$ 262,902	1.7%
Operating	\$ 16,012	\$ 34,770	\$ 34,674	-0.3%
Capital	\$ -	\$ 24,130	\$ -	0.0%
Total Expenditures	\$ 255,390	\$ 317,419	\$ 297,576	-6.3%
Total Revenue	\$ 110,872	\$ 106,000	\$ 134,160	26.6%
Revenue % of Expenditure	43%	33%	45%	

**SIGNIFICANT ISSUES**

1	No significant issues. Operating expenses essentially flat from FY19.
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**UNFUNDED BUDGET REQUESTS**

	<b>\$ REQUEST</b>	<b>TRE</b>
1 Zoning Enforcement Officer	\$52,550	\$0.00034
2 New Vehicle	\$25,297	\$0.00016
3 Additional Fuel	\$100	\$0.00000
4 Department Supplies & Materials	\$1,000	\$0.00001
5 Advertising	\$700	\$0.00000

**SOIL AND WATER CONSERVATION**

<b>PERFORMANCE SUMMARY</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Estimate</b>	<b>FY 2020 Goal</b>	<b>TARGET</b>
50% of approved ACSP plans implemented in 1st year	6	5	5	7	6	6	6	5
# of BMPs installed in Henderson County	35	50	81	78	71	71	40	45
% of Henderson County Schools visited	40%	40%	30%	35%	77%	57%	45%	65%

<b>STAFFING LEVELS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Full Time	4	4	4	0.0%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

<b>COST CENTER</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 281,777	\$ 314,477	\$ 326,586	3.9%
Operating	\$ 55,526	\$ 47,567	\$ 38,447	-19.2%
Capital	\$ -	\$ -	\$ -	0.0%
<b>Total Expenditures</b>	<b>\$ 337,303</b>	<b>\$ 362,044</b>	<b>\$ 365,033</b>	<b>0.8%</b>
<b>Total Revenue</b>	<b>\$ 75,230</b>	<b>\$ 43,575</b>	<b>\$ 43,575</b>	<b>0.0%</b>
Revenue % of Expenditure	22%	12%	12%	

**SIGNIFICANT ISSUES**

1	Funding for Mountain True was moved to Soil and Water as a Performance Contract in FY19. Mountain True did not apply for funding in FY20.
2	Operating Expenditures decrease due to a grant received in FY18.

**UNFUNDED BUDGET REQUESTS**

	<b>\$ REQUEST</b>	<b>TRE</b>
1 None	\$0	\$0.00000

**PLANNING**

<b>PERFORMANCE SUMMARY</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Estimate</b>	<b>FY 2020 Goal</b>	<b>TARGET</b>
Develop one community plan each year.	1	0	0	1	1	0	1	1
Current plans posted on the website within 5 business days.	100%	100%	100%	100%	100%	100%	100%	100%
Percentage of addresses that match MSAG data.	99.70%	99.89%	99.81%	97.98%	99.81%	99.90%	99.90%	99.85%

<b>STAFFING LEVELS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Full Time	8	9	9	0.0%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

<b>COST CENTER</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 774,390	\$ 903,509	\$ 959,595	6.2%
Operating	\$ 34,970	\$ 86,692	\$ 70,086	-19.2%
Capital	\$ -	\$ -	\$ -	0.0%
<b>Total Expenditures</b>	<b>\$ 809,360</b>	<b>\$ 990,201</b>	<b>\$ 1,029,681</b>	<b>4.0%</b>
<b>Total Revenue</b>	<b>\$ 73,974</b>	<b>\$ 66,500</b>	<b>\$ 66,500</b>	<b>0.0%</b>
Revenue % of Expenditure	9%	7%	6%	

**SIGNIFICANT ISSUES**

1	The FY19 Budget includes one (1) Project Coordinator position transferred from Facility Services during the FY18 budget.
2	No other significant issues for FY20. Operating levels decrease slightly from FY19 levels due to small reductions in operating line items.

**UNFUNDED BUDGET REQUESTS**

		\$ REQUEST	TRE
1	Two (2) Replacement Vehicles	\$47,593	\$0.00031
2	Fuel Costs	\$500	\$0.00000
3	Department Supplies & Materials	\$3,000	\$0.00002
4	Postage	\$2,100	\$0.00001
5	Advertising	\$1,168	\$0.00001
6	Travel & Staff Development	\$2,750	\$0.00002
7	Professional Services	\$8,000	\$0.00005
8	Dues & Memberships	\$2,270	\$0.00001
9	Equipment Rental	\$5,000	\$0.00003
10	Erosion Control Technician (Project Management)	\$62,693	\$0.00040
11	Office Assistant (Project Management)	\$24,851	\$0.00016
12	Three (3) Replacement Vehicles (Project Management)	\$85,000	\$0.00055
13	Fuel Costs (Project Management)	\$313	\$0.00000

**PUBLIC TRANSIT**

<b>PERFORMANCE SUMMARY</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Estimate</b>	<b>FY 2020 Goal</b>	<b>TARGET</b>
Annual Ridership	103,426	110,611	100,963	90,799	76,541	86,000	90,000	111,858
Riders Per Hour (Average)	11.31	11.80	10.27	10.40	8.10	9.05	8.16	12.24
Operating Cost per Rider (Average)	\$5.86	\$5.71	\$6.55	\$7.58	\$9.53	\$8.83	\$8.73	\$4.85

**COST CENTER**

	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ -	\$ 102,594	\$ 105,672	3.0%
Operating	\$ 775,735	\$ 917,831	\$ 951,650	3.7%
Capital	\$ -	\$ -	\$ -	0.0%
<b>Total Expenditures</b>	<b>\$ 775,735</b>	<b>\$ 1,020,425</b>	<b>\$ 1,057,322</b>	<b>3.6%</b>
<b>Total Revenue</b>	<b>\$ 605,058</b>	<b>\$ 1,020,425</b>	<b>\$ 1,057,322</b>	<b>3.6%</b>
<b>Revenue % of Expenditure</b>	<b>78%</b>	<b>100%</b>	<b>100%</b>	

**SIGNIFICANT ISSUES**

1	The proposed budget includes lease payments for an Urban Fixed Route Van. The vehicle will be leased rather than purchased.
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**UNFUNDED BUDGET REQUESTS**

	\$ REQUEST	TRE
1 None	\$0	\$0.00000

The Board questioned the decrease in ridership and Amy Brantley will have Planner Janna Peterson get more information for them as to why this might be happening.

**ECONOMIC DEVELOPMENT**

<b>COST CENTER</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Borg Warner	\$ 42,351	\$ -	\$ -	0.0%
Continental Teves	\$ 489,288	\$ 489,288	\$ 489,288	0.0%
Demmel	\$ -	\$ -	\$ -	0.0%
Project Spin	\$ -	\$ 27,685	\$ 27,685	100.0%
Gaia Herbs	\$ -	\$ -	\$ 46,556	100.0%
Kyocera	\$ -	\$ 28,872	\$ -	100.0%
Microtech	\$ -	\$ 9,322	\$ -	100.0%
Meritor	\$ 34,632	\$ 68,786	\$ 68,786	0.0%
Norafin	\$ 66,424	\$ 81,812	\$ 81,812	0.0%
One North Carolina Grant	\$ 165,000	\$ -	\$ -	0.0%
Open Arms	\$ 50,000	\$ -	\$ -	0.0%
PMA (Elkamet)	\$ 16,179	\$ 8,987	\$ 8,987	0.0%
Partnership for Econ Dev.	\$ 376,750	\$ 376,750	\$ 376,750	0.0%
Raumedic	\$ 261,208	\$ 261,208	\$ 261,208	0.0%
Sierra Nevada	\$ 267,672	\$ -	\$ -	0.0%
Smart Products	\$ -	\$ -	\$ 450	100.0%
Warm Company	\$ 17,616	\$ 17,616	\$ 17,616	0.0%
<b>Total Expenditures</b>	<b>\$ 1,787,120</b>	<b>\$ 1,370,326</b>	<b>\$ 1,379,138</b>	<b>0.6%</b>
<b>Total Revenue</b>	<b>\$ 165,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>
<b>Revenue % of Expenditure</b>	<b>9%</b>	<b>0%</b>	<b>0%</b>	

**SIGNIFICANT ISSUES**

1	The FY20 Proposed budget allocates economic development payments per board actions.
2	The FY18 Budget included \$165,000 in One North Carolina Grant Funds for Raumedic and Continental Automotive Systems.
3	The final payment to Sierra Nevada is in FY18.

**UNFUNDED BUDGET REQUESTS**

	<b>\$ REQUEST</b>	<b>TRE</b>
1   None	\$0	\$0.00000

**HERITAGE MUSEUM**

<b>COST CENTER</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ -	\$ -	\$ -	0.0%
Operating	\$ 100,000	\$ 100,000	\$ 100,000	0.0%
Capital	\$ -	\$ -	\$ -	0.0%
<b>Total Expenditures</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>0.0%</b>
<b>Total Revenue</b>	<b>\$ 90,000</b>	<b>\$ 90,000</b>	<b>\$ 90,000</b>	<b>0.0%</b>
<b>Revenue % of Expenditure</b>	<b>90%</b>	<b>90%</b>	<b>90%</b>	

**SIGNIFICANT ISSUES**

1	No Significant Issues. Operating levels remain consistent with funding in FY20.
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**UNFUNDED BUDGET REQUESTS**

	<b>\$ REQUEST</b>	<b>TRE</b>
1   None	\$0	\$0.00000

**AGRIBUSINESS**

<b>STAFFING LEVELS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Full Time	1	1	1	0.0%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

<b>COST CENTER</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 141,471	\$ 150,794	\$ 156,388	3.7%
Operating	\$ 36,000	\$ 807	\$ 1,482	83.6%
Capital	\$ -	\$ -	\$ -	0.0%
<b>Total Expenditures</b>	<b>\$ 177,471</b>	<b>\$ 151,601</b>	<b>\$ 157,870</b>	<b>4.1%</b>
Total Revenue	\$ 58,281	\$ 1,601	\$ 7,870	391.6%
Revenue % of Expenditure	33%	1%	5%	

**SIGNIFICANT ISSUES**

1	The FY20 Proposed Budget includes expenditures of the department that are not funded by Henderson County. County funding remains level at \$150,000. Additional revenues are derived from the non-profit's dues and donations.
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**UNFUNDED BUDGET REQUESTS**

1	None	\$ REQUEST	TRE
		\$0	\$0.00000

**FORESTRY SERVICES**

<b>COST CENTER</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ -	\$ -	\$ -	0.0%
Operating	\$ 32,753	\$ 58,298	\$ 58,046	-0.4%
Capital	\$ -	\$ -	\$ -	0.0%
<b>Total Expenditures</b>	<b>\$ 32,753</b>	<b>\$ 58,298</b>	<b>\$ 58,046</b>	<b>-0.4%</b>
Total Revenue	\$ -	\$ -	\$ -	0.0%
Revenue % of Expenditure	0%	0%	0%	

**SIGNIFICANT ISSUES**

1	No significant issues. The request from the NC Forestry Service is fully funded.
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**UNFUNDED BUDGET REQUESTS**

1	None	\$ REQUEST	TRE
		\$0	\$0.00000

**COOPERATIVE EXTENSION**

<b>PERFORMANCE SUMMARY</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Estimate</b>	<b>FY 2020 Goal</b>	<b>TARGET</b>
# of Agricultural & Natural Resource Program participants	21,675	22,022	14,572	11,154	46,079	55,000	60,000	40,000
# of Health & Nutrition Program participants	3,834	5,103	6,001	13,777	19,797	14,000	17,000	15,000
# of Youth & Family participants	11,937	11,384	13,610	12,078	37,450	38,000	40,000	10,000

<b>COST CENTER</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 309,208	\$ 321,392	\$ 346,890	7.9%
Operating	\$ 61,871	\$ 72,939	\$ 75,395	3.4%
Capital	\$ -	\$ 33,350	\$ -	0.0%
<b>Total Expenditures</b>	<b>\$ 371,079</b>	<b>\$ 427,681</b>	<b>\$ 422,285</b>	<b>-1.3%</b>
Total Revenue	\$ -	\$ -	\$ -	0.0%
Revenue % of Expenditure	0%	0%	0%	

**SIGNIFICANT ISSUES**

1	No significant issues. Overall budget decreases slightly from FY19 due to a vehicle purchase.
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**UNFUNDED BUDGET REQUESTS**

	<b>\$ REQUEST</b>	<b>TRE</b>
1 Additional Personnel Expenses (Livestock Agent & Internship)	\$23,381	\$0.00015
2 Additional Fuel	\$1,250	\$0.00001
3 Department Supplies & Materials	\$2,000	\$0.00001
4 Community Events Expenses	\$3,000	\$0.00002

Commissioner McCall noted reduction of funding by NC State in 2006, resulting in a decrease from 3 full-time agents to 2 full-time agents. Cooperative Extension deals with a lot a public. The 2 agents are fulling utilized and cannot meet all demands. Additional personnel expenses are needed to allow for one additional day (2 total) for a livestock agent in Henderson County. We need to find a way to fund the \$23,381 request and the \$1,250 request for additional fuel.

County Manager Steve Wyatt will take a look at this request to see what we can do.

**HOME & COMMUNITY CARE BLOCK GRANT**

bid basis.

<b>COST CENTER</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ -	\$ -	\$ -	0.0%
Operating	\$ 713,830	\$ 855,036	\$ 792,453	-7.3%
Capital	\$ -	\$ -	\$ -	0.0%
<b>Total Expenditures</b>	<b>\$ 713,830</b>	<b>\$ 855,036</b>	<b>\$ 792,453</b>	<b>-7.3%</b>
Total Revenue	\$ 713,830	\$ 855,036	\$ 792,453	-7.3%
Revenue % of Expenditure	100%	100%	100%	

**SIGNIFICANT ISSUES**

1	No significant issues for FY20. The program is 100% grant funded using no county dollars.
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**UNFUNDED BUDGET REQUESTS**

	<b>\$ REQUEST</b>	<b>TRE</b>
1 None	\$0	\$0.00000



**MEDICAL SERVICES**

<b>COST CENTER</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ -	\$ -	\$ -	0.0%
Operating	\$ 61,850	\$ 60,000	\$ 60,000	0.0%
Capital	\$ -	\$ -	\$ -	0.0%
<b>Total Expenditures</b>	<b>\$ 61,850</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>0.0%</b>
Total Revenue	\$ -	\$ -	\$ -	0.0%
Revenue % of Expenditure	0%	0%	0%	

**SIGNIFICANT ISSUES**

1   No significant issues for FY20. Funding remains consistent with FY19 levels.
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**UNFUNDED BUDGET REQUESTS**

	<b>\$ REQUEST</b>	<b>TRE</b>
1   None	\$0	\$0.00000

**MENTAL HEALTH**

<b>COST CENTER</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ -	\$ -	\$ -	0.0%
Operating	\$ 528,612	\$ 528,612	\$ 528,612	0.0%
Capital	\$ -	\$ -	\$ -	0.0%
<b>Total Expenditures</b>	<b>\$ 528,612</b>	<b>\$ 528,612</b>	<b>\$ 528,612</b>	<b>0.0%</b>
Total Revenue	\$ 138,341	\$ 75,000	\$ 75,000	0.0%
Revenue % of Expenditure	26%	14%	14%	

**SIGNIFICANT ISSUES**

1   No significant issues for FY20. Funding remains consistent with FY19 levels.
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**UNFUNDED BUDGET REQUESTS**

	<b>\$ REQUEST</b>	<b>TRE</b>
1   None	\$0	\$0.00000

**RURAL OPERATING ASSISTANCE PROGRAM**

<b>COST CENTER</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ -	\$ -	\$ -	0.0%
Operating	\$ 293,130	\$ 196,095	\$ 196,095	0.0%
Capital	\$ -	\$ -	\$ -	0.0%
<b>Total Expenditures</b>	<b>\$ 293,130</b>	<b>\$ 196,095</b>	<b>\$ 196,095</b>	<b>0.0%</b>
Total Revenue	\$ 293,133	\$ 196,095	\$ 196,095	0.0%
Revenue % of Expenditure	100%	100%	100%	

**SIGNIFICANT ISSUES**

1	No significant issues for FY20. The Program is 100% grant funded using no County dollars.
2	FY18 includes an allocation from the general fund balance. In FY17 final corrected invoices were received by Henderson County at a later date, resulting in leftover funds being rolled into Fund Balance. This allocation corrected that issue and funds were dispersed in FY18.

**UNFUNDED BUDGET REQUESTS**

1	None	\$ REQUEST	TRE
		\$0	\$0.00000

**JUVENILE JUSTICE PROGRAMS**

<b>COST CENTER</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ -	\$ -	\$ -	0.0%
Operating	\$ 212,036	\$ 268,745	\$ 218,745	-18.6%
Capital	\$ -	\$ -	\$ -	0.0%
<b>Total Expenditures</b>	<b>\$ 212,036</b>	<b>\$ 268,745</b>	<b>\$ 218,745</b>	<b>-18.6%</b>
<b>Total Revenue</b>	<b>\$ 199,188</b>	<b>\$ 249,188</b>	<b>\$ 199,188</b>	<b>-20.1%</b>
<b>Revenue % of Expenditure</b>	<b>94%</b>	<b>93%</b>	<b>91%</b>	

**SIGNIFICANT ISSUES**

1	No significant issues for FY20. Operating decreased due to an additional grant received in FY19.
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**UNFUNDED BUDGET REQUESTS**

1	Additional County Funding	\$ REQUEST	TRE
		\$5,000	\$0.00003

**VETERAN'S SERVICES**

<b>PERFORMANCE SUMMARY</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Estimate</b>	<b>FY 2020 Goal</b>	<b>TARGET</b>
In-Office Visits	1,953	1,945	1,992	1,938	1,573	2,000	2,000	2,000
Claims, etc. filed	1,268	1,246	1,300	1,283	981	1,200	1,200	1,200
% of claims, etc. to USDVA within one week	85%	85%	85%	85%	85%	85%	100%	100%

<b>STAFFING LEVELS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Full Time	0	0	0	0.0%
Part Time	1	1	1	0.0%
Project	0	0	0	0.0%

<b>COST CENTER</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 41,363	\$ 44,013	\$ 45,822	4.1%
Operating	\$ 2,182	\$ 2,482	\$ 2,830	14.0%
Capital	\$ -	\$ -	\$ -	0.0%
<b>Total Expenditures</b>	<b>\$ 43,545</b>	<b>\$ 46,495</b>	<b>\$ 48,652</b>	<b>4.6%</b>
<b>Total Revenue</b>	<b>\$ -</b>	<b>\$ 1,452</b>	<b>\$ -</b>	<b>-100.0%</b>
<b>Revenue % of Expenditure</b>	<b>0%</b>	<b>3%</b>	<b>0%</b>	

**SIGNIFICANT ISSUES**

1	No significant issues for FY20. Funding remains essentially consistent with FY19 levels.
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**UNFUNDED BUDGET REQUESTS**

		\$ REQUEST	TRE
1	None	\$0	\$0.00000

**LIBRARY**

<b>PERFORMANCE SUMMARY</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Estimate</b>	<b>FY 2020 Goal</b>	<b>TARGET</b>
Average Cost Per Circulation	\$3.01	\$3.07	\$3.17	\$2.78	\$3.00	\$2.98	\$2.90	\$2.50
Library Visits Per Capita	5.18	5.10	5.06	5.40	5.03	4.60	5.50	7/capita
Annual Circulation	951,697	951,331	923,024	1,056,328	1,031,647	1,050,000	1,100,000	10/capita

<b>STAFFING LEVELS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Full Time	37	38	39	2.6%
Part Time	4	6	6	0.0%
Project	0	0	0	0.0%

<b>COST CENTER</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 2,266,798	\$ 2,463,475	\$ 2,573,376	4.5%
Operating	\$ 711,156	\$ 825,037	\$ 687,952	-16.6%
Capital	\$ -	\$ 38,672	\$ -	100.0%
Total Expenditures	\$ 2,977,954	\$ 3,327,184	\$ 3,261,328	-2.0%
Total Revenue	\$ 303,980	\$ 388,484	\$ 214,448	-44.8%
Revenue % of Expenditure	10%	12%	7%	

**SIGNIFICANT ISSUES**

1	The FY19 Revised Budget includes \$55,970 in donations and grants used for publications, non-expendable supplies and maintenance and repair of buildings and grounds.
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**UNFUNDED BUDGET REQUESTS**

		\$ REQUEST	TRE
1	Librarian	\$54,558	\$0.00035
2	Library Courier	\$13,294	\$0.00009

Steve Wyatt noted no funding was included for the Library Social Worker. The Library chose to use existing means.

**RECREATION**

<b>PERFORMANCE SUMMARY</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Estimate</b>	<b>FY 2020 Goal</b>	<b>TARGET</b>
Participant registration in all programs through registration database, RecDesk.	1595	1699	1617	1700	2500	4200	5000	
Facility Rentals for all facilities in Parks & Recreation (changed to \$'s in 2018)	607	722	920	750	\$58,000	\$62,000	\$64,000	
Annual number of tournaments					6	15	25	

<b>STAFFING LEVELS</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Full Time	12	14	14	0.0%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

<b>COST CENTER</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 988,730	\$ 1,129,466	\$ 1,360,710	20.5%
Operating	\$ 695,612	\$ 798,303	\$ 793,621	-0.6%
Capital	\$ -	\$ 140,146	\$ 26,300	100.0%
Total Expenditures	\$ 1,684,342	\$ 2,067,915	\$ 2,180,631	5.5%
Total Revenue	\$ 239,108	\$ 262,847	\$ 254,690	-3.1%
Revenue % of Expenditure	14%	13%	12%	

**SIGNIFICANT ISSUES**

1	Two (2) Park Maintenance Technicians were added in the FY19 budget to accommodate additional tournaments and increased park use countywide.
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**UNFUNDED BUDGET REQUESTS**

	<b>\$ REQUEST</b>	<b>TRE</b>
1 Park Technician 2	\$49,164	\$0.00032
2 Recreation Program Coordinator	\$54,567	\$0.00035
3 Additional Wearing Apparel	\$2,000	\$0.00001
4 New Desks for Additional Employees	\$2,400	\$0.00002
5 Two (2) Replacement Vehicles	\$60,618	\$0.00039
6 Printing & Binding	\$2,500	\$0.00002
7 Travel & Staff Development	\$3,760	\$0.00002
8 Planned Projects	\$2,993,000	\$0.01927

We now have 1 mobile restroom and 1 additional restroom is on the way. The TDA Grant will allow for upgrades.

**FIRE DISTRICT FUNDS**

<b>Fire District/Department</b>	<b>FY 2019 RATE</b>	<b>FY 2020 REQUESTED RATE</b>	<b>FY 2020 FRAC Recommendation</b>
Bat Cave	\$0.120	\$0.120	
Blue Ridge	\$0.120	\$0.130	
Dana	\$0.130	\$0.140	
Edneyville	\$0.105	\$0.115	
Etowah-Horseshoe	\$0.105	\$0.120	
Fletcher	\$0.115	\$0.115	
Gerton	\$0.125	\$0.125	
Green River	\$0.080	\$0.110	
Mills River	\$0.090	\$0.110	
Mountain Home	\$0.120	\$0.120	
Raven Rock (Saluda)	\$0.100	\$0.115	
Valley Hill	\$0.095	\$0.100	
Valley Hill II	\$0.095	\$0.100	

**SIGNIFICANT ISSUES**

1	The Board sets the rate for Valley Hill II as part of the Budget Ordinance since it was established separately under NCGS §69.25. All funding, however, is budgeted in combination with Valley Hill I.
2	The Fire and Rescue Advisory Committee will hold meetings with the Fire Departments on May 14 and present their formal recommendations following their May meeting.

**UNFUNDED BUDGET REQUESTS**

		\$ REQUEST	TRE
1	None	\$0	\$0.00000

**The correct Fire District rate for FY2020 for Green River is \$0.090**

**CAPITAL RESERVE FUND**

COST CENTER	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 PROPOSED	% CHANGE
P & I Software	\$ 225,000	\$ 75,000	\$ -	-100.0%
Future School Capital	\$ -	\$ 946,669	\$ -	-100.0%
Future County Capital	\$ 1,376,573	\$ 1,283,332	\$ 1,544,334	20.3%
County Projects	\$ 252,243	\$ 243,695	\$ -	-100.0%
Total Expenditures	\$ 1,853,816	\$ 2,548,696	\$ 1,544,334	-39.4%
Total Revenue	\$ 1,853,816	\$ 2,548,696	\$ 1,544,334	-39.4%
Revenue % of Expenditure	100%	100%	100%	

**SIGNIFICANT ISSUES**

1	FY18 County Projects funded were related to the transfer of P&I Software funding to the Capital Project Fund (\$225,000), and CNG compressor replacement (\$252,243).
2	FY19 County Projects funded were related to the detention fire alarm system (\$115,950) purchase of restroom trailers (\$102,880), and the Partnership for Economic Development Roof replacement (\$24,865).

**UNFUNDED BUDGET REQUESTS**

		\$ REQUEST	TRE
1	None	\$0	\$0.00000

**SOLID WASTE FUND**

PERFORMANCE SUMMARY	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Estimate	FY 2020 Goal	TARGET
Budget control and underspending (% of approved total budget underspent annually)	Not Measured	103.46%	100.55%	99.50%	99.61%	100.00%	100.00%	100.00%
Increase recycling (tons)*	N/A	4,599	5,171	4,836	4,592	5,100	6,000	15,000
Safety Training Classes	N/A	12	12	12	12	12	12	26

STAFFING LEVELS	FY 2018 ACTUAL	FY 2019 BUDGET	FY 2020 PROPOSED	% CHANGE
Full Time	17	18	18	0.0%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

<b>COST CENTER</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 1,196,143	\$ 1,185,580	\$ 1,360,428	14.7%
Operating	\$ 5,701,829	\$ 5,865,806	\$ 5,551,243	-5.4%
Capital	\$ -	\$ 234,740	\$ 242,500	3.3%
<b>Total Expenditures</b>	<b>\$ 6,897,972</b>	<b>\$ 7,286,126</b>	<b>\$ 7,154,171</b>	<b>-1.8%</b>
<b>Total Revenue</b>	<b>\$ 7,309,964</b>	<b>\$ 7,286,126</b>	<b>\$ 7,154,171</b>	<b>-1.8%</b>
Revenue % of Expenditure	106%	100%	100%	

**SIGNIFICANT ISSUES**

1 No significant issues. Operating expenditures decrease slightly due to projects completed in FY 19.
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**UNFUNDED BUDGET REQUESTS**

	<b>\$ REQUEST</b>	<b>TRE</b>
1 None	\$0	\$0.00000

**CANE CREEK WATER & SEWER FUND**

<b>PERFORMANCE SUMMARY</b>	<b>FY 2014 Actual</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Estimate</b>	<b>FY 2020 Goal</b>	<b>TARGET</b>
Wastewater Spills Per Year <1,000 Gallons as required by DENR to Report	0	0	0	0	1	1	0	0
% of System Cleaned/Televised per Year	10%	10%	11%	11%	11%	11%	10%	10%
Perform Weekly Preventative Maintenance Checks at 11 Pump Stations	100%	100%	100%	100%	100%	100%	100%	100%

<b>COST CENTER</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ 123	\$ -	\$ -	0.0%
Operating	\$ 1,418,463	\$ 1,252,836	\$ 1,429,089	14.1%
Capital	\$ 23,806	\$ 1,687,500	\$ 1,369,804	-18.8%
<b>Total Expenditures</b>	<b>\$ 1,442,392</b>	<b>\$ 2,940,336</b>	<b>\$ 2,798,893</b>	<b>-4.8%</b>
<b>Total Revenue</b>	<b>\$ 2,144,489</b>	<b>\$ 2,940,336</b>	<b>\$ 2,798,893</b>	<b>-4.8%</b>
Revenue % of Expenditure	149%	100%	100%	

**SIGNIFICANT ISSUES**

1 Capital expenses decrease due to projects funded in FY19.
2 No other significant issues. Revenues cover all expenses for the Cane Creek Water & Sewer Fund.

**UNFUNDED BUDGET REQUESTS**

	<b>\$ REQUEST</b>	<b>TRE</b>
1 None	\$0	\$0.00000

**JUSTICE ACADEMY SEWER FUND**

<b>COST CENTER</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Personnel	\$ -	\$ -	\$ -	0.0%
Operating	\$ 40,000	\$ 42,224	\$ 54,544	29.2%
Capital	\$ -	\$ -	\$ -	0.0%
<b>Total Expenditures</b>	<b>\$ 40,000</b>	<b>\$ 42,224</b>	<b>\$ 54,544</b>	<b>29.2%</b>
<b>Total Revenue</b>	<b>\$ 48,052</b>	<b>\$ 42,224</b>	<b>\$ 54,544</b>	<b>29.2%</b>
<b>Revenue % of Expenditure</b>	<b>120%</b>	<b>100%</b>	<b>100%</b>	

**SIGNIFICANT ISSUES**

1	No significant issues. Revenues cover all expenses for the Justice Academy Fund.
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**UNFUNDED BUDGET REQUESTS**

	<b>\$ REQUEST</b>	<b>TRE</b>
1 None	\$0	\$0.00000

**HENDERSON COUNTY PUBLIC SCHOOLS**

<b>COST CENTER</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2019 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Current Expense	\$ 27,113,000	\$ 27,328,000	\$ 28,328,000	3.7%
Capital Expense	\$ 1,000,000	\$ 2,481,826	\$ 1,560,000	-37.1%
Debt Service	\$ 7,269,263	\$ 9,071,239	\$ 10,897,246	20.1%
<b>Total Expenditures</b>	<b>\$ 35,382,263</b>	<b>\$ 38,881,065</b>	<b>\$ 40,785,246</b>	<b>4.9%</b>
<b>Total Revenue</b>	<b>\$ 910,920</b>	<b>\$ 900,000</b>	<b>\$ 900,000</b>	<b>0.0%</b>
<b>Revenue % of Expenditure</b>	<b>3%</b>	<b>2%</b>	<b>2%</b>	

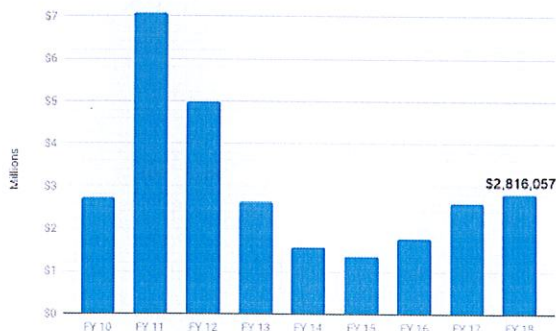
**SIGNIFICANT ISSUES**

1	HCPS Current Expense is increased by \$1 Million dollars over FY19.
2	HCPS Capital Expense is fully funded based on January 2019 budget retreat numbers.

**UNFUNDED BUDGET REQUESTS**

	<b>\$ REQUEST</b>	<b>TRE</b>
1 The final approved budget from the school system has not been submitted as of the printing of the Budget Message. The unfunded amount is based off of estimates from the January Budget Retreat.	\$1,014,680	\$0.00653

Fund Balance Trend



**Charter Schools**

School	2016-17 Enrollment	2017-18 Enrollment	Current 2018-19 Enrollment	Estimated 2019-20 Enrollment	2019-20 Est. Cost
Art Space	6	5	9	9	\$18,450
Brevard Academy	44	96	96	105	\$215,250
Fernleaf	117	126	165	193	\$395,650
Francine Delaney	2	3	3	3	\$6,150
Franklin School of Innovation	19	27	28	28	\$57,400
Evergreen	0	2	2	2	\$4,100
Grandfather Academy	0	0	1	1	\$2,050
Invest Collegiate	111	115	133	140	\$287,000
Lake Lure	105	115	124	125	\$256,250
Mountain Community	186	190	190	190	\$389,500
Thomas Jefferson	0	0	4	4	\$8,200
Virtual Charters paid @ \$790/ADM	28	35	32	30	\$23,700
	<b>618</b>	<b>714</b>	<b>787</b>	<b>830</b>	<b>\$1,663,700</b>

**Charter School Expense**

	Henderson County Students Enrolled in Charter/Revenue Shared	Amount Sent Out of County
2012-13	244 \$389,592	\$125,902
2013-14	272 \$425,924	\$159,834
2014-15	325 \$528,125	\$243,750
2015-16	415 \$730,748	\$420,713
2016-17	618 \$1,068,000	\$535,761
2017-18	714 \$1,298,479	\$594,880
2018-19	787 \$1,513,170	\$772,000
2019-20 est	830 \$1,663,700	\$878,550



**January 16, 2019 Presentation to BOC**

<b>Funding Category</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>
<b>Continuation Budget</b>	\$27,703,000	\$29,342,680	\$31,103,241	\$32,969,435
<i>6.0% increase to encompass Required Increases (State Retirement System/Insurance/State Salary Schedules/Charter Schools), Instructional/Programmatic/Student Services</i>	\$1,639,680	\$1,760,561	\$1,866,194	\$1,978,166
<b>Capital Outlay [Annual Maintenance]</b> <i>Plus 6.0% escalation factor</i>	\$1,060,000	\$1,123,600	\$1,191,016	\$1,262,477
<b>Capital Outlay [Safety Enhancements]</b>	\$500,000	\$500,000	\$500,000	\$500,000
<b>TOTAL BUDGET REQUEST</b>	\$30,902,680	\$32,726,841	\$34,660,451	\$36,710,078

<i>Proposed 2019-2020 Local Current Expense</i>	<b>Est. Cost</b>
<b>Increase of Employee Salaries and Benefits</b>	
Salary, Retirement and Hospitalization Increase	\$550,000
Increase to Charter School Enrollment	\$150,000
Phase II Local Salary Schedule Revision	\$400,000
Salary Increase for EC TAs (48 employees)	\$60,000
<b>subtotal</b>	<b>\$1,160,000</b>
<b>Increase in Student Safety and Well-Being</b>	
Addition of 1 Assistant Principal	\$70,000
Allotment for SRO Coverage at Athletic Events	\$15,000
FT School Safety Director	\$85,000
<b>subtotal</b>	<b>\$170,000</b>
<b>Increase in Student Personalized Learning and Expanded Opportunities</b>	
Addition of 1 Middle School Spanish Teacher	\$60,000
PreK Teacher and 2 TAs	\$120,000
Middle Grade Reading Intervention Program	\$9,000
Elementary Schools Chromebook Carts	\$120,000
High School / Middle School Technology Program	\$375,000
<b>subtotal</b>	<b>\$684,000</b>
<b>Increase Total for 2019-2020</b>	<b>\$2,014,000</b>
2018-2019 Local Current Expense Budget	\$27,328,000
2019-2020 Proposed Total Current Expense Budget	\$29,342,000

CAPITAL OUTLAY

2019-2020 Annual Maintenance

Location	Project	Budget Price
Apple Valley	Facia and Parapet/Remove Skylight	\$95,000
Bruce Drysdale	Classroom Roofs	\$110,000
Bus Garage	Service truck replacement	\$30,000
Custodial	Auto Scrubbers, New Zero Turn mowers	\$45,000
Etowah	Gym Roof	\$140,000
Hendersonville Elem	Sewer improvement	\$73,000
Maintenance/Technology	Vehicle replacements	\$90,000
North Henderson	Facia and Parapet/Remove Skylight	\$161,000
North Henderson	Tennis Court Resurfacing	\$45,000
West Henderson	Storm water pipe replacement (Softball field)	\$136,000
West Henderson	Sewer improvement (Athletic Stadium)	\$75,000
West Henderson	iWorx and fan coil replacement continued	\$60,000
<b>TOTAL</b>		<b>\$1,060,000</b>

2019 – 2020 Safety Enhancements

Location	Issue	Project	Budget Price
All Facilities	Low Frequency Radio Communications	Hand Held Radio Upgrades	\$50,000
Apple Valley	Intercom	Upgrade/Replace Intercom System	\$35,000
Apple Valley	Access Controls	Install Access Controls Exterior Doors	\$27,000
East Henderson	Intercom	Upgrade/Replace Intercom System	\$35,000
Flat Rock	Access Controls	Install Access Controls Exterior Doors	\$45,000
Flat Rock	Intercom	Upgrade/Replace Intercom System	\$35,000
Fletcher	Access Controls	Install Access Controls Exterior Doors	\$25,000
Gleno Marlow	Access Controls	Install Access Controls Exterior Doors	\$25,000
Hendersonville Elem	Access Controls	Install Access Controls Exterior Doors	\$20,000
Hendersonville Middle	Access Controls	Install Access Controls Exterior Doors	\$45,000
North Henderson	Intercom	Upgrade/Replace Intercom System	\$35,000
Rugby	Access Controls	Install Access Controls Exterior Doors	\$45,000
Transportation	Bus Safety Enhancements	Bus Cameras	\$35,000
Transportation	Bus Safety Enhancements	Extended Stop Arms	\$22,500
Transportation	Bus Safety Enhancements	Additional Bus Lighting	\$20,500
<b>TOTAL</b>			<b>\$500,000</b>

2019-2020 Asset Preservation & Planning/Design

Location	Project	Budget Price
Flat Rock Middle School	HVAC System Replacement	\$2,632,500
Rugby Middle School	HVAC System Replacement	\$2,686,730
Upward Elementary	Main Entrance/Cafeteria Renovation	\$702,000
Rugby MS/Flat Rock MS	New Construction vs Renovation Feasibility Study	\$150,000
<b>TOTAL</b>		<b>\$6,171,230</b>

2019-2020 total Budget Request

Funding Category	FY20	County Recommended Budget	Differential
<b>Current Expense</b> <i>Plus 6.0% to encompass Required Increases (State Retirement System/Insurance/State Salary Schedules/Charter Schools), Instructional/Programmatic/Student Services</i>	\$29,342,000	\$28,328,000	\$1,014,000
<b>Capital Outlay [Annual Maintenance]</b>	\$1,060,000	\$1,060,000	\$0
<b>Capital Outlay [Safety Enhancements]</b>	\$500,000	\$500,000	\$0
<b>Capital Outlay [Asset Preservation &amp; Planning/Design]</b>	\$6,171,230	\$6,021,230	\$150,000

Henderson County Public Schools

- Repairs and Renovations – Revenues
 

Annual Capital Expense Budget	\$1,560,000
3.0 Cent Tax Levy – Repairs and Renovation	<u>\$4,659,354</u>
Annual Total	\$6,219,354
	<u>    x 4 years</u>
	= \$24,877,416
  
- Repairs and Renovation Fund
 

4 Year Maintenance and Repair Budget	<u>\$22,222,430</u>
Balance	\$ 2,654,986

Steve Wyatt explained \$6,219,354 was not included in the budget. This is future planning and a separate issue that the Board will discuss.

Commissioner Lapsley noted the Board has engaged to do the HVAC systems at Flat Rock Middle and Rugby Middle Schools from the County General funds. Work with a consultant has already begun.

Steve Wyatt noted we are looking at a tax increase where the tax revenue will go directly into a budget for the school system. The projects will be managed jointly. This is a revolving fund used to tackle a long list of priorities. Steve Wyatt stated a 4 year plan will be utilized to accomplish the list of items for the Board of Education. It will be identified on the tax bill as renovation and maintenance of schools. This plan will allow us to accomplish most of the list. This type of repair and renovation will require a tax increase. The Debt Service of \$1.8m for Edneyville Elementary and Hendersonville High School are within the budget and the driving force. If the County appropriates 4 cents on the tax rate it would be just under \$424.9 million over four years. This will be used for the new list of projects identified by school board or possibly additions or renovations that would require debt service borrowing. This would condense a plan of 10 years down to 4 years, or if this is too aggressive it could be 6-7 years. The Board of Education will need to determine the priorities, which may change each year.

Superintendent Beau Caldwell does not see growth at this time. This could change but they have not seen growth for several years.

Board of Education Chair Amy Holt reminded the commissioners that they need a full-time safety person.

**BLUE RIDGE COMMUNITY COLLEGE**

<b>COST CENTER</b>	<b>FY 2018 ACTUAL</b>	<b>FY 2018 BUDGET</b>	<b>FY 2020 PROPOSED</b>	<b>% CHANGE</b>
Operating/Capital Expense	\$ 3,756,273	\$ 4,256,273	\$ 4,298,181	1.0%
Debt Service	\$ 1,988,905	\$ 1,937,210	\$ 1,888,219	-2.5%
Total Expenditures	\$ 5,745,178	\$ 6,193,483	\$ 6,186,400	-0.1%
Total Revenue	\$ -	\$ -	\$ -	0.0%
Revenue % of Expenditure	0%	0%	0%	

**SIGNIFICANT ISSUES**

1	The FY20 proposed budget includes full funding for the operating requests of Blue Ridge Community College.
2	Debt service is decreasing due to anticipated principal and interest roll-off.

**UNFUNDED BUDGET REQUESTS**

	<b>\$ REQUEST</b>	<b>TRE</b>
1 Additional Capital funding request	\$3,261,476	\$0.02112

Dr. Laura Leatherwood provided a capital projects update. At the last meeting the Board approved BRCC moving forward with advanced planning with Architect Chad Roberson of ClarkNexsen, and appropriated \$28,800 to do so. The BRCC team along with Chairman Chip Gould, John Mitchell and David Berry held three meetings and a fourth meeting is scheduled for the first part of June. When this process was started four objectives were established for the project.

- Create 21<sup>st</sup> Century learning environments for Blue Ridge students within the \$24m budget.
- Achieve the highest level of utilization of classroom spaces.
- Create environments that promote Henderson County and BRCC to potential industry partners.
- Create spaces that encourage students to learn from one another and take advantage of spaces such as the student support center.

This has been a collaborative process using data to guide the work. In addition to working through the programmatic needs at the college, in their last meeting they reviewed seven possible site options on the campus. Some of the sites have greater site development costs than others in addition to the cost of parking. This was a factor in narrowing down the location to maximize infrastructure and the parking that is already in place.

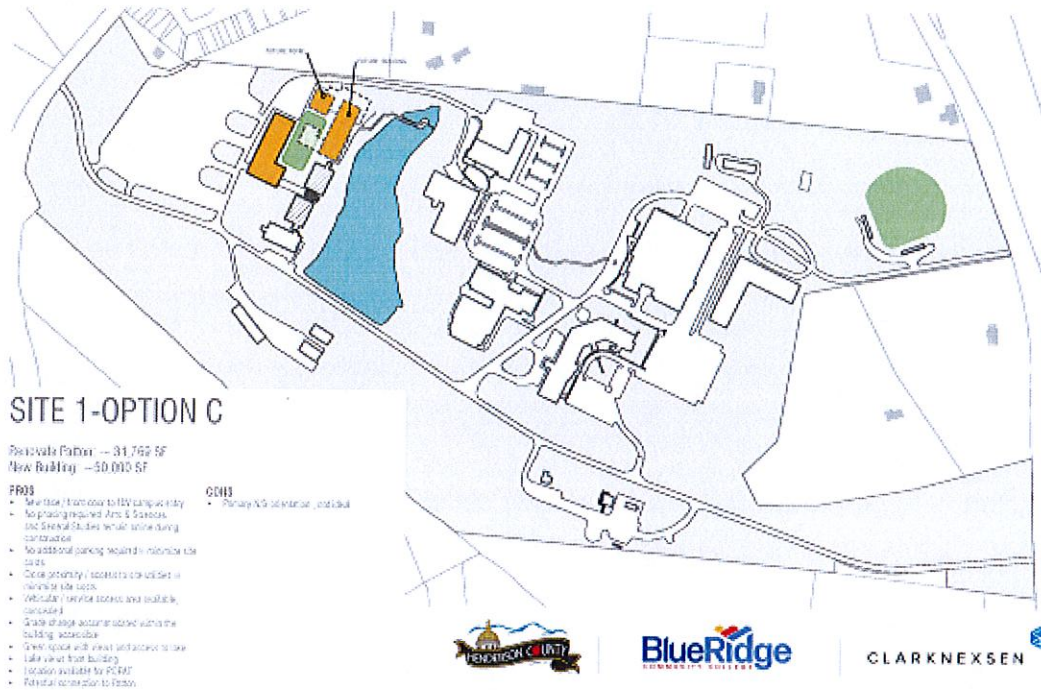
The orange dotted line buildings are the two buildings that are being considered for replacement, Arts & Sciences. The new location being considered is the orange L-shaped, which is the proposed new building. The small square with lines through it is the Patton Building.

Chad Roberson emphasized that a number of options on the campus were reviewed. A master plan of the campus was done many years ago so ClarkNexsen knew where the sites were identified. One site was just to the north of the TED building, another site was just above the Innovative High School, and south of the Innovative High School was the third site. A number of different options were reviewed for the current location. The infrastructure cost and one of the biggest concerns in looking at different sites is that the location next to the Patton Building offers parking which has been a challenge on the eastern side of the campus.

Steve Wyatt questioned from a cost effective standpoint, the master plan sites were evaluated and the baseball field was eliminated, and by utilizing existing infrastructure and parking capability you would not have to add them somewhere else. This was the most cost effective spot identified.

Mr. Roberson noted there would be no disruption of classes during the entire construction process. Working with Dr. Leatherwood and staff, and extensive evaluation of the existing utilization of classroom spaces, office spaces and additional square footage was programmed in for future growth.

**Blue Ridge Community College Advanced Planning**



Dr. Leatherwood stated BRCC is right in line with the \$23,023,663. This is the conceptual budget for the project. Mr. Roberson has hopefully cut cost for the POPAT Building by choosing a location where infrastructure is good, and they are able to possibly cut some cost. It is also located close to the BLET Program. There next step would be to ask the Board of Commissioners to allow them to go to their Board of Trustees with this site for their approval, followed by design. Design will be ready by mid next year.

Steve Wyatt provided a 4 year cycle scenario.

• Repairs, Renovations and Construction	
0.9 Cent Tax Levy – Repairs and Renovation	\$1,397,806
1.1 Cent Tax Levy – New Construction	<u>\$1,708,430</u>
Annual Total	\$3,106,236
	<u>x 4 years</u>
	= \$12,424,944

Basically a list of projects were received from Blue Ridge Community College with a substantial pricetag. These were segregated out by what we thought we could get approval for if we put together a borrowing package. It would include the POPAT, new classroom facility, and a list of major items. The total came up to about \$31m. In this 4 year planning cycle, based on estimates for the construction cost and financing cost it would take about a 1.1 cent tax levy in the next fiscal year, that would accumulate in a debt service fund for this set of projects. The debt service would not be in next fiscal year’s budget but to accumulate the

money necessary you would go ahead and levy the tax to level it out and have it at a level for four years. A list was also brought before the Joint Facilities and Commissioners of other type maintenance and repair that would not qualify for financing, but a pay as you go. The goal is to keep the community colleges building projects within the 2 cents range of a tax increase. Again...these capital projects require a property tax increase.

If the schedule goes as planned students would be able to move into the building in August 2021.

Conceptual Budgeting - BRCC					5/8/2019
Renovation of Patton	31,769	/sf	@	\$ 155.00	\$ 4,924,195.00
Construct New Buildings	50,000	/sf	@	\$ 245.00	\$ 12,250,000.00
Escalation-Assumed construction complete by 8/2021	18.0	/month	@	.5% per month	1.0-800% \$ 1,323,000.00
<b>Sub total</b>					\$ 18,497,195.00
CM Fee				4.0%	\$ 739,887.80
<b>Sub total</b>					\$ 19,237,082.80
Bonds and insurance				1.5%	\$ 288,556.24
<b>Grand Total Construction costs</b>					\$ 19,525,639.04
Owner Contingency				3.0%	\$ 585,769.17
Soft Costs(AE fees, CM pre-con fee, survey, permitting, geotech, special inspector, material testing agent, Air Monitoring etc.)				11.0%	\$ 2,212,254.90
Furniture, fixture, equipment, technology allowance					\$ 700,000.00
<b>Total Project costs</b>					\$ 23,023,663.12
POPAT	1	/sq	@	\$ 1,000,000.00	\$ 1,000,000.00

**Assumptions for conceptual budget**

1. Steel Framed building
2. Construction site would be located on an existing Urban site
3. Escalation is assumed to the mid point of construction
4. Construction Manager at Risk Delivery method 18 month construction period
5. Current construction market trends maintain current growth patterns
6. Multistorey construction
7. Shallow foundation systems
8. No excessive amounts of unsuitable soils, rock, wetlands, or storm water detention beyond typical NCDOT/HNR requirements
9. No finance charges, bond procurement fees, legal fees, etc. are included
10. POPAT programming and budgeting completed during the Schematic Design phase of the project

CLARK NEXSEN

**UPDATE ON US HIGHWAY 191 NCDOT PROJECT BY DIVISION ENGINEER BRIAN BURCH**

Chairman Hawkins noted the Board has been provided with a great deal of information from individuals which has been reviewed. We have asked the Department of Transportation to come and explain how the project has evolved. The widening of Highway 191 and the Balfour Connection are two totally different projects.

Division Engineer Brian Burch stated he is here to talk to project R2588B, which is a project on NC Highway 191 here in Henderson County. This project was identified back in 1982 when the thoroughfare plan that was adopted in Hendersonville and Henderson County. It was placed into the NCDOT State Transportation Improvement Program in 1996 to do a widening. That widening at that time started at US25 business and went to NC280. That has since been revised and that project was split into two parts; R2588A – which went from US25 business up to Mountain Road, and R2588B – which goes from Mountain Road to NC280. This project was scored through their prioritization process which is done every two years. It is a process where your local governments determines their priorities through the French Broad River MPO of which Henderson County is a member of, and NCDOT determines their priorities. A data driven point system is used and the information is put into a data base and scored based on congestion, safety, lane widths, shoulder widths, and other elements that go into building or maintaining a road. The data base informs them which roads are worthy of being funded. This project went through the process and was

funded. NCDOT has held one public workshop where they went to the public and showed them the alternative that was preferred, a four-lane divided facility from 280 to Mountain Road. NCDOT has gone back a couple of times to the Town of Mills River to have meetings to discuss the project, particularly within their jurisdiction. NCDOT has held meetings with local communities who have asked NCDOT to come and speak to them about how it will impact their subdivision or community they live in, and again today during this meeting.

This project is currently scoped and NCDOT plans to do a five-lane facility from NC280 down to Schoolhouse Road. At that point it will go to a four-lane divided facility from School Road out to Mountain Road. The lane widths would be 11 feet with a 5 foot bike path on each side to accommodate cyclists. There is a multi-use path plan (sidewalks) within the Mills River jurisdiction at their request. There is also a multi-use path between the two schools, West Henderson High and Rugby Middle Schools. It is a curve and gutter section so at any time in the future the County or any other local government wishes to participate in the cost of placing sidewalks, the sidewalks could be accommodated within the berm. It would be a cost reduction in the future if that were ever requested by the County or schools or another government entity wished to pursue.

The schedule for this project is to go to Right of Way in October. The right of way plans should be complete and are due in June. They should have a good idea of what the impacts are going to be to the properties that adjoin the road. They will begin acquisition of right of ways and moving utilities in October of this year. It will be a 2 ½ year process to go through the acquisition of right of ways, easements and relocation of utilities and the project is scheduled for LET in 2022.

NCDOT just completed Project W5506, the improvements between Rugby and West Henderson. This project was identified several years ago due to the accident rate along that section. At that time NCDOT looked at what improvements could be made and was prior to the funding of Project R2588B. Obviously as engineers they only get one chance for projects and it was decided they would do all improvements that were needed in the area which included lengthening turn lanes, providing paved shoulders, and other features. After R2588B became a funded project, NCDOT reviewed the scope again. Due to limited funds they were not able to do what was originally planned. They did not see reason to go ahead and buy right of ways only to have to go back one year later and buy additional right of ways. In 2017 they made the decision to only do improvements that could be contained within the existing right of ways. This included any utility relocations, ditch relocations, widenings, or anything else that had to be done as part of the project. The project was down-scoped considerably based on the 2017 decision. Today you will not see the lengthening of the turn lanes, but will see the three-lane section and the paved shoulders for safety.

Some of the elements that are there today as far as lengthening pipes and headwalls, will likely be impacted when they come back to the project because it is going from a two-lane to a four-lane facility, a much wider footprint.

Water and sewer utilities are located there. Cane Creek Water and Sewer was just placed out there within the last couple of years. Fortunately it is far enough outside of their footprint that it will not have to be relocated as part of their project. There is a section (approximately 100 feet) that does but it will be at NCDOT's expense to relocate the line. The City of Hendersonville has waterlines there and the relocation of their waterline will be done on a 75% (NCDOT) 25% (City of Hendersonville) split. Hendersonville wants to do some upgrades or betterments and they are responsible for 100% of the betterment costs. The City of Asheville also has a waterline located there and some of it will have to be relocated as well. It will be at 100% of the City of Asheville's cost.

Chairman Hawkins stated in the area of Cimarron Blvd., it looks like some right of way is taken on one side of the road but not in the existing right of way, and questioned if this was for sidewalks or bike trails?

Jimmy Terry with TGS Engineers out of Shelby is the lead design of this project, but Mr. Burch feels the engineers look at best fit and try to use as much of the existing right of way as possible. They also use as much of the existing road as possible. There are historic properties in that area that NCDOT is trying to avoid, and so far have been successful in avoiding those properties with the exception of a guide wire that is being replaced.

Jimmy Terry stated in many of the areas where they chose to widen on one side or the other there were environmental commitments, new existing sewer lines, the creek, FEMA flood studies, historic properties, archeological concerns, which played a part in decisions. On Cimarron Blvd. it was mostly widened to the south due to historic property boundaries.

Chairman Hawkins asked about public input. He feels that with feedback from those meetings, changes and concessions were made.

Mr. Burch stated with all projects in Division 14, (approximately 70 within his 10 county coverage at this time) the first thing they do is sit down with the stakeholders (local governments) because most of these projects are their projects. I-26 is an exception as a state-wide project. Most originated with the local government and NCDOT meets with them to try to understand what their vision is for this improvement and what they would like to see once the project is complete. Typically you only get one chance such as I-26, it took twenty years to get another opportunity to get the project. Many changes were made due to public input.

Commissioner Lapsley stated Henderson County is the recipient of about 5-6 road construction projects over the next few years. Roads are going to be a hot topic for this Board as things development. What is the justification for a 4-lane road, is this from existing and projected traffic counts up to 2040? This is a twenty year projection which he realizes is very difficult.

Mr. Burch Responded it is a 2040 forecast for this facility. The forecast is based on models. NCDOT has been doing traffic forecasting since the 60's. Looking through the history of DOT and even through some of the forecasting of 1965, the forecast have been within 200 vehicles of getting it right. It has been done across the state for many years and is done well. This project is right on the threshold of the 4-lane. When you come off of NC280 DOT is projecting that you will have 16,600 vehicles per day, down to Banner Farm Road. Once you get past Banner Farm Road it drops to just below 13,000 and then goes back close to 16,000 at Ladson Road...and continues to increase through the schools to 19,000. Rather than go back and forth from 2 to 4 to 2 lanes again, DOT looks at lane continuity. Driver expectation is no change within a three mile area and this forecast changes about every ½ mile. DOT is typically conservative. Looking 20 years in the future bridges (French Broad River) are very expensive. If we don't build the bridge today, we may not have the money in 20 years to build it to a 4-lane capacity. In NCDOT's professional opinion, 4 lanes should be built.

Commissioner Lapsley noted from the time a project is recommended to the time it gets to where it is funded, right of ways are acquired, and the roads are built, is approximately a ten year plus period of time. His concern is that if we as a community delay this project 5-8 years and then do another traffic projection and see that we need it, it will delay the project with the project starting all over again. We should not turn aside the project or it may never get done. He felt the same with the Balfour Parkway.



Commissioner McCall stated that many citizens feel the Balfour Parkway was driving this project and asked for clarification.

Brian Burch stated all projects must stand on their own, which is required by law. Each project must have an independent purpose and need, and independent utility. This project is a stand-alone project. Initially the traffic forecast for this project did include the Balfour Parkway. These decisions are not made in a vacuum. When starting this project NCDOT knew Balfour was scheduled and did include some data in that forecast. Balfour is now gone will probably not be considered likely for another three years at the earliest. It has been taken out of the forecast and not be considered at all as part of this project. Traffic calculations were recalculated without the Balfour Parkway.

Commissioner McCall noted that concerns were brought up about air pollution at the schools with the athletic fields so close to the road.

Brian Burch explained that traffic will be there regardless of whether you built it or not. Typically there is less air pollution from vehicles traveling through an area than vehicles sitting in traffic because they can't get through the area. The air pollution should be less with the project rather than more.

Commissioner McCall asked if there was any possibility of a traffic circle at the intersection of Rugby Road and 191 or would it be a standard intersection.

Brian Burch responded his recollection is a standard signalized intersection. He doesn't believe that round-about use has been looked at as part of the project due to traffic volumes.

Commissioner McCall noted an old cemetery at the same intersection and asked if it would be affected.

Brian Burch stated it would not be affected.

Commissioner Messer stated he has heard more from citizens regarding the area between Mountain Road and Rugby Road. This is where the most development has been in the last 15 years. There is a lot of controversy in that area. How do we resolve this and communicate future projects?

Brian Burch responded funding for projects has changed and politics have been removed, which will help. It is now data driven. Even if a local body asked the DOT to stop, it still must go through DOT and the MPO.

Chairman Hawkins noted this Board has had lengthy time and consideration for this project. The folks that live along the highway of this project have concerns but he does not feel all people can be made happy. NCDOT have made a great effort to satisfy as many of those concerns as they can. It is probably time to discontinue dialogue and move ahead with the project. He feels this is the consensus of the Board.

Chairman Hawkins asked Mr. Burch to look into the possibility of getting a light in front of the new EMS Building.

Mr. Burch recognized that he needs to follow up with the request for a signal at the EMS Headquarters. He has made a request for funding and will follow through.

**Budget**

The Board has indicated a revenue neutral tax rate of 0.511. The Board will continue to look at what is necessary to satisfy the capital needs and repair and maintenance of the educational facilities. Every attempt will be made to keep the tax rate below 0.565.

Commissioner Edney requested a list of changes in fees with the previous charge and new charge side and side for comparison.

**ADJOURN**

*Chairman Hawkins made the motion to adjourn at 1:55 p.m. All voted in favor and the motion carried.*

Attest:

\_\_\_\_\_  
Teresa L. Wilson, Clerk to the Board

\_\_\_\_\_  
Grady Hawkins, Chairman

# Office of the Henderson County Tax Collector

200 NORTH GROVE STREET, SUITE 66

HENDERSONVILLE, NC 28792

PHONE: (828) 697-5595 | FAX: (828) 698-6153

Henderson County Board of Commissioners  
 1 Historic Courthouse Square, Suite 1  
 Hendersonville, NC 28792

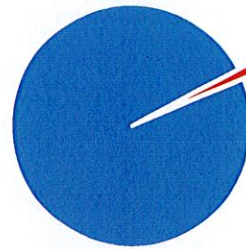
Saturday, May 4, 2019

Re: Tax Collector's Report to Commissioners - Meeting Date May 15, 2019

Please find outlined below collections information through May 3, 2019 for the 2018 real and personal property bills mailed on August 1, 2018. Vehicles taxes are billed monthly by NC DMV.

## Henderson County Annual Bills (Real and Personal Property):

<b>2018 Beginning Charge:</b>	<b>\$73,220,943.57</b>
Discoveries & Imm. Irreg.:	\$809,260.44
Releases & Refunds:	<b>(\$546,257.79)</b>
<u>Net Charge:</u>	<u>\$73,483,946.22</u>
Unpaid Taxes:	\$1,078,376.22
<b>Amount Collected:</b>	<b>\$72,405,570.00</b>



**Unpaid  
1.47%**

**Paid  
98.53%**

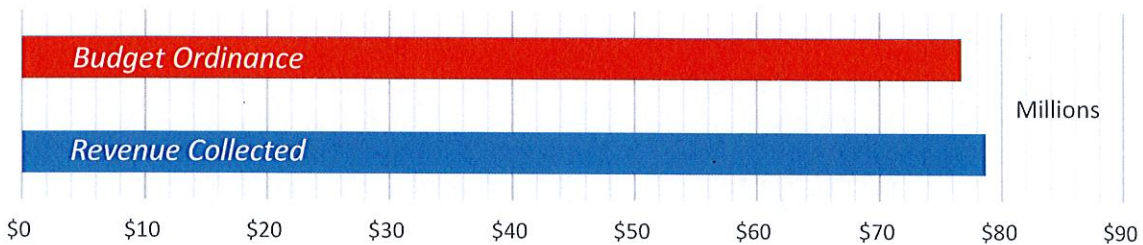
## Henderson County Registered Motor Vehicles (As Collected by NC DMV):

Net Charge:	\$5,347,536.14
Unpaid Taxes:	\$15,426.06
<b>Amount Collected:</b>	<b>\$5,332,110.08</b>

**99.71%**

## Henderson County FY19 Budget Analysis:

	<u>Budget Ordinance</u>	<u>Revenue Collected</u>
Ad Valorem:	\$75,697,389.00	\$77,737,680.08
Prior Years:	\$1,025,000.00	\$964,060.03
<b>Budget Total:</b>	<b>\$76,722,389.00</b>	<b>YTD Revenue: \$78,701,740.11</b>



Respectfully Submitted,

Luke Small  
 Deputy Tax Collector

Darlene Burgess  
 Tax Administrator

# HENDERSON COUNTY BOARD OF COMMISSIONERS

1 Historic Courthouse Square, Suite #1  
Hendersonville, NC 28792  
Phone (828) 697-4808 • Fax (828) 692-9855  
[www.hendersoncountync.org](http://www.hendersoncountync.org)

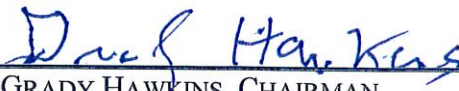
GRADY HAWKINS  
Chairman  
WILLIAM LAPSLEY  
Vice-Chairman

CHARLES MESSER  
J. MICHAEL EDNEY  
REBECCA MCCALL

## **RESOLUTION** **SEEKING UTILITY RATE EQUITY IN HENDERSON COUNTY**

- WHEREAS,** The City of Hendersonville is the predominate supplier of public water and sewer service to the citizens of Henderson County; and
- WHEREAS,** An estimated seventy percent of the Hendersonville water accounts are outside of the City limits; and
- WHEREAS,** This imbalance of the customer base has created a situation where the governing Board of the City of Hendersonville is not accountable to the vast majority of system customers, effectively disenfranchising that customer base; and
- WHEREAS,** Those disenfranchised customers, with no effective recourse, pay amounts substantially higher for service; and
- WHEREAS,** Those disenfranchised customers are primarily represented by the Henderson County Board of Commissioners, as well as locally elected members of the General Assembly; and
- WHEREAS,** The Board of Commissioners finds this inequality as contrary to the standard of equal protection, in fact constitutes discrimination to those customers outside of the Hendersonville City limits;
- NOW, THEREFORE, BE IT RESOLVED** that the Henderson County Board of Commissioners hereby requests that the City of Hendersonville City Council equalize all utility rates, fees and utility policies throughout the system effective July 1, 2019 and hereafter.

Adopted this the 15th day of May 2019.

  
\_\_\_\_\_  
GRADY HAWKINS, CHAIRMAN  
HENDERSON COUNTY BOARD OF COMMISSIONERS

ATTEST:

  
\_\_\_\_\_  
TERESA L. WILSON, CLERK TO THE BOARD

# HENDERSON COUNTY BOARD OF COMMISSIONERS

1 Historic Courthouse Square, Suite 1  
Hendersonville, North Carolina 28792  
Phone: 828-697-4808 • Fax: 828-692-9855  
www.hendersoncountync.gov

GRADY H. HAWKINS  
Chairman  
WILLIAM G. LAPSLEY  
Vice-Chairman

May 15, 2019

J. MICHAEL EDNEY  
REBECCA K. MCCALL  
CHARLES D. MESSER

Mayor Barbara Volk  
City Of Hendersonville  
145 Fifth Ave. East  
Hendersonville, NC 28792

Dear Mayor Volk:

At the Henderson County Board of Commissioners' May 15, 2019 meeting, the Commissioners unanimously voted to approve the enclosed Resolution seeking utility rate equity in Henderson County.

The City of Hendersonville is the predominate supplier of public water and sewer service to the citizens of Henderson County. An estimated seventy percent of the Hendersonville Water accounts are outside of the City limits. Those seventy percent of customers outside of the City limits pay amounts substantially higher for service.

Please find a copy of the Resolution enclosed whereas the Henderson County Board of Commissioners are requesting the City of Hendersonville Council equalize all utility rates, fees and utility policies throughout the system effective July 1, 2019 and hereafter.

We appreciate any assistance you may offer to accomplish this request.

Sincerely,



Grady Hawkins, Chairman

Cc: Board of Commissioners, County Manager Steve Wyatt, Assistant County Manager Amy Brantley  
Mayor Rod Whiteside, Town of Fletcher  
Mayor Carey O'Cain, Town of Laurel Park  
Mayor Chae Davis, Town of Mills River  
Mayor Bob Staton, Village of Flat Rock  
Governor Roy Cooper  
Senator Chuck Edwards  
House Speaker Tim Moore  
Senate President Pro-Tempore Phil Berger  
Representative Chuck McGrady  
Representative Cody Henson



## Points of Contact Designation Form

**Instructions**

The person listed below is currently designated as your municipality/county's point of contact for the North Carolina Demographic Information Survey (NCDS). Please confirm this designation and/or update the contact and address information. In addition, please indicate your designation for the person who will review the preliminary estimates (this can be the same person).

Please return this form signed by the highest elected official by **May 24, 2019** to [state.demographer@osbm.nc.gov](mailto:state.demographer@osbm.nc.gov) or:

Dr. Mike Cline  
 State Demographer  
 NC Office of State Budget and Management  
 20320 Mail Service Center  
 Raleigh, NC 27699-0320

**Point of contact designation for annual North Carolina Demographic information Survey (NCDS)**

**Point of contact designation for preliminary population estimates review**

Current Contact information:

(please correct information if necessary)

Name: **Curtis Griffin**

Mailing Address: **100 N King Street  
 Hendersonville, NC 28792**

Email: **cgriffin@hendersoncountync.gov**

Phone: **(828)694-6517**

I formally designate the person **above** as my government's point of contact and acknowledge this person will complete the State Demographer's annual survey on my behalf.

I formally designate the person **below** as my government's point of contact and acknowledge this person will complete the State Demographer's annual survey on my behalf.

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Current Contact information:

(please correct information if necessary)

Name: **Curtis Griffin**

Mailing Address: **100 N King Street  
 Hendersonville, NC 28792**

Email: **cgriffin@hendersoncountync.gov**

Phone: **(828)694-6517**

I formally designate the person **above** as my government's point of contact to review the preliminary population estimates on my behalf.

I formally designate the person **below** as my government's point of contact to review the preliminary population estimates on my behalf.

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

**Municipality/County: Henderson County**

**Highest Elected Official:** Print name: Grady Hawkins, Chairman

Signature: Grady Hawkins Date: May 15, 2019

**DURING THE MAY 15, 2019 MEETING, THE BOARD ENACTED THE FOLLOWING:**

**2019.45 RESOLUTION - SEEKING UTILITY RATE EQUITY IN HENDERSON COUNTY**

**2019.46 Home & Community Care Block Grant: FY2020 County Funding Plan**

**2019.47 Budget Amendment – Park Restroom Project**