

## MINUTES

STATE OF NORTH CAROLINA  
COUNTY OF HENDERSON

BOARD OF COMMISSIONERS  
WEDNESDAY, APRIL 17, 2019

The Henderson County Board of Commissioners met for a regularly scheduled meeting at 9:00 a.m. in the Commissioners' Meeting Room of the Historic Courthouse on Main Street, Hendersonville.

Those present were: Chairman Grady Hawkins, Vice-Chairman William Lapsley, Commissioner Rebecca McCall, Commissioner Charlie Messer, Assistant County Manager Amy Brantley, Attorney Russ Burrell and Clerk to the Board Teresa Wilson.

Also present were: Finance Director Samantha Reynolds, Director of Business and Community Development John Mitchell, Engineer Marcus Jones, Planning Director Autumn Radcliff, Budget Manager Megan Powell, Construction Manager David Berry, Planner Janna Peterson, Capital Projects Manager Thad Ninnemann, Facility Services Manager Jerry Tucker, Deputy Tax Collector Luke Small, Sheriff Lowell Griffin, Program Administrator Social Work Kevin Marino, Administrative Officer Joe Maxey, Emergency Management/Rescue Coordinator Jimmy Brissie, Recycling Coordinator Christina Brown, Budget Analyst Sonya Matthews, Project Engineer Natalie Berry & PIO Kathy Finotti – videotaping, Deputy Carl Greco as security.

Absent was: Commissioner Mike Edney & County Manager Steve Wyatt.

### CALL TO ORDER/WELCOME

Chairman Hawkins called the meeting to order and welcomed all in attendance.

### INVOCATION

The invocation was provided by John Mason of Main Street Baptist Church.

### PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the American Flag was led by Commissioner McCall.

### 2019-36 PROCLAMATION - International Compost Awareness Week- May 5-11, 2019

Recycling Coordinator Christina Brown stated the Henderson County Board of Commissioners are requested to proclaim May 5-11, 2019 as International Compost Awareness Week (ICAW). Henderson County Solid Waste has made a dedicated effort to promote backyard composting and food waste diversion options for citizens through outreach, educational workshops, expanded Convenience Center offerings, and community engagement with a variety of non-profit and private partners. Workshops are scheduled throughout the spring and summer, and staff is working with local, regional, and state partners to determine the landscape of organics production and diversion opportunities throughout the county.

International Compost Awareness Week began in 1995 and is the largest and most comprehensive education initiative of the compost industry. The goal of the program is to raise public awareness regarding the benefits of using compost to improve or maintain high quality soil, to grow healthy plants, reduce the use of fertilizer and pesticides, improve water quality and protect the environment.

*Chairman Hawkins made the motion that the Board adopts the Proclamation designating the week of May 5-11, 2019 as International Compost Awareness Week. All voted in favor and the motion carried.*

### 2019-37 RESOLUTION – In support of Senate Bill 463 /House Bill 814– moved to discussion

DATE APPROVED: May 6, 2019

**INFORMAL PUBLIC COMMENT**

1. Larry Rogers spoke on behalf of the Partners for Economic Progress. He stated that businesses on Highway 191 are in favor of the NCDOT Highway 191 project as designed. Traffic is heavy and the project is needed.
2. Kevin Siegmund requested support of the 287(g) program by the Commissioners. Our citizens need to be protected from the invasion of illegal aliens.
3. Howard Bakken feels there are issues with the design of the NCDOT Highway 191 project. It should be revised.
4. Jane Bilello feels the 287(g) program is vital to the community. The Sheriff has said he will continue the program. She asked the Board to provide the Sheriff with necessary needs for the program.
5. Dennis Justice requested the Board adopt a Resolution to discontinue daylight savings time. He is against the Gambling Bill. Internet coverage needs improvement.
6. Peri David feels ICE is traumatizing citizens. There are zones in the county that are no report zones. She reminded everyone that all ancestors were immigrants.
7. Dan Watson feels the NCDOT Highway 191 project is not written well. The four lanes are not necessary and will only make it more dangerous, especially near schools. He requested the Board ask DOT to reassess the project.

Chairman Hawkins stated that the ICE agent was not able to be at today's meeting. The consent agenda item "Sheriff & Detention Positions" is in support of the 287(g) Program. He will forward a letter to the Sheriff supporting the 287(g) Program.

**DISCUSSION/ADJUSTMENT OF CONSENT AGENDA**

*Commissioner Lapsley made the motion to approve Consent Agenda as presented. All voted in favor and the motion carried.*

CONSENT AGENDA consisted of the following:

**Minutes**

Draft minutes were presented for board review and approval of the following meeting(s):

April 1, 2019 - Regularly Scheduled Meeting

Motion:

*I move the Board approves the minutes of April 1, 2019.*

**Tax Collector's Report**

Deputy Tax Collector Luke Small had presented the Tax Collector's Report to the commissioners dated April 9, 2019 for information only. No action was necessary.

**2019-38 Interlocal Agreement for Tax Collection**

NCGS 160A-461 authorizes cities in North Carolina to contract with the county for the provision of their city property tax billing and collection, and to reimburse the county for those services. This practice has become relatively common across the state, and the County had been approached by the Town of Laurel Park and the City of Hendersonville regarding the possibility of the County collecting their municipal property taxes.

At the January 7, 2019 meeting, the Board authorize Staff to proceed with development of an Interlocal Agreement for Tax Collection with interested municipalities, with a reimbursement rate sufficient to cover the county's cost for those services, subject to final approval by the Board.

County staff have worked through the specifics of an Interlocal Agreement, which is presented here for the Board's consideration.

Motion:

*I move the Board approves the Interlocal Agreement as presented, authorizing the Tax Collector to begin collecting current year taxes beginning July 1, 2019.*

**Juvenile Justice and Delinquency Prevention Grants – Juvenile Justice Prevention Council County Plan FY 2019-2020**

The Henderson County Juvenile Crime Prevention Council (JCPC) has approved funding for local juvenile crime prevention programs. These funds for Fiscal Year 2018-2019 to Fiscal Year 2019-2020 in the amount of \$199,188 are available for this purpose through the State of North Carolina. Each Program is required to provide a 30% match.

The programs approved by the J.C.P.C. are as follows:

1. J.C. P.C. Administrative Expenses	\$5,136
2. Project Challenge	\$70,870
3. Kids at Work/Aspire	\$48,285
4. Youth Mediation	\$42,497
5. Hendersonville Boys & Girls Club	\$32,400
Total	\$199,188

These Grant applications have been recommended for approval to the Board of Commissioners by Henderson County J.C. P.C.

The Henderson County Juvenile Crime Prevention Council (J.C.P.C.) has approved the 2019-2020 County Plan for Henderson County. This County Plan has been recommended for approval to the Board of Commissioners by the J.C.P.C.

In addition, the Counsel is requesting \$15,000.00 (fifteen thousand dollars), being \$5,000.00 (five thousand dollars) more than last year’s funding. These funds are to address

Raise the Age, beginning December of 2019 and any psycho-sexual assessment needed for a juvenile not covered by the current regional providers.

Motion:

*I move that the Board approves the JCPC recommendations for both the FY 2019-2020 Annual Plan, and the distribution of the FY 2020 Juvenile Crime Prevention Program funds.*

**2019-39 Reimbursement Resolution for BRCC Building Project**

Extract of Minutes of a regular meeting of the Board of Commissioners of the County of Henderson, North Carolina, was duly held on April 17, 2019 at 9:00 a.m. in the Commissioners’ Meeting Room, Henderson County Historic Courthouse, 1 Historic Courthouse Square, Hendersonville, North Carolina. Chairman Grady Hawkins presiding.

The following members were present: Grady Hawkins, William Lapsley, Rebecca McCall and Charlie Messer

Absent was: J. Michael Edney

Commissioner Lapsley moved that the following resolution (the “Resolution”), a copy of which was available with the Board and which was read by title:

**RESOLUTION OF THE COUNTY OF HENDERSON, NORTH CAROLINA DECLARING THE INTENT OF THE COUNTY OF HENDERSON, NORTH CAROLINA TO REIMBURSE ITSELF FOR CAPITAL EXPENDITURES INCURRED IN CONNECTION WITH THE ACQUISITION,**

**CONSTRUCTION AND EQUIPPING OF A NEW BUILDING PROJECT ON THE CAMPUS OF BLUE RIDGE COMMUNITY COLLEGE FROM THE PROCEEDS OF CERTAIN TAX-EXEMPT OBLIGATIONS TO BE EXECUTED AND DELIVERED IN CALENDAR YEAR 2020**

*WHEREAS*, the Board of Commissioners of the County of Henderson, North Carolina ("*County*") has determined that it is in the best interests of County to finance the acquisition, construction and equipping of a new building project on the campus of Blue Ridge Community College (the "*Project*");

*WHEREAS*, the County presently intends, at one time or from time to time, to finance all or a portion of the costs of the Project with proceeds of tax-exempt obligations and reasonably expects to execute and deliver its tax-exempt obligations (the "*Obligations*") to finance, or to reimburse itself for, all or a portion of the costs of the Project; and

*WHEREAS*, the County desires to proceed with the Project and will incur and pay certain expenditures in connection with the Project prior to the date of execution and delivery of the Obligations (the "*Original Expenditures*"), such Original Expenditures to be paid for originally from a source other than the proceeds of the Obligations, and the County intends, and reasonably expects, to be reimbursed for such Original Expenditures from a portion of the proceeds of the Obligations to be executed and delivered at a date occurring after the dates of such Original Expenditures;

***NOW, THEREFORE, BE IT RESOLVED*** by the Board of Commissioners of the County of Henderson, North Carolina as follows:

Section 1. ***Official Declaration of Intent.*** The County presently intends, and reasonably expects, to reimburse itself for the Original Expenditures incurred and paid by the County on or after the date occurring 60 days prior to the date of adoption of this Resolution from a portion of the proceeds of the Obligations. The County reasonably expects to execute and deliver the Obligations to finance all or a portion of the costs of the Project and the principal amount of Obligations currently expected to be executed and delivered by County to pay for the costs of the Project is \$30,000,000.

Section 2. ***Compliance with Regulations.*** The County adopts this Resolution as a declaration of official intent under Section 1.150-2 of the Treasury Regulations promulgated under Section 103 of the Internal Revenue Code of 1986, as amended, to evidence the County's intent to reimburse itself for the Original Expenditures from proceeds of the Obligations.

Section 3. ***Itemization of Capital Expenditures.*** The Finance Officer of the County, with advice from special counsel, is hereby authorized, directed and designated to act on behalf of the County in determining and itemizing all of the Original Expenditures incurred and paid by the County in connection with the Project during the period commencing on the date occurring 60 days prior to the date of adoption of this Resolution and ending on the date of execution and delivery of the Obligations.

Section 4. ***Effective Date.*** This Resolution is effective immediately on the date of its adoption.

On motion of Commissioner Lapsley, the foregoing resolution entitled "**RESOLUTION OF THE COUNTY OF HENDERSON, NORTH CAROLINA DECLARING THE INTENT OF THE COUNTY OF HENDERSON, NORTH CAROLINA TO REIMBURSE ITSELF FOR CAPITAL EXPENDITURES INCURRED IN CONNECTION WITH THE ACQUISITION, CONSTRUCTION AND EQUIPPING OF A NEW BUILDING PROJECT ON THE CAMPUS OF BLUE RIDGE COMMUNITY COLLEGE FROM THE PROCEEDS OF CERTAIN TAX-EXEMPT OBLIGATIONS TO BE EXECUTED AND DELIVERED IN CALENDAR YEAR 2020**" was duly adopted by the following vote: 4-0

**Surplus and Donation of Ambulance to the Henderson County Rescue Squad**

A resolution was provided, for the Board’s consideration, declaring one (1) Ambulance no longer used by Henderson County Emergency Medical Services as surplus property and the donation of the Ambulance to the Henderson County Rescue Squad as allowed by N.C.G.S. 160A-280 to be used for ambulance transportation.

*Motion:*

*I move that the Board approves the resolution declaring the Ambulance presented as surplus and authorizes the donation to the Henderson County Rescue Squad as allowed by N.C.G.S. 160A-280.*

Exhibit B - List of Surplus Property:

<i>Department</i>	<i>Year</i>	<i>Make</i>	<i>Model</i>	<i>HC#</i>	<i>VIN#</i>	<i>Asset #</i>	<i>Mileage</i>
EMS	2015	Chevrolet	G4500	EMS - V	1GB6G5CL5F1142862	17510	84,0000

**Strive Beyond Event May 20, 2019 – Apple Country Public Transit Fare Free Day**

Strive Beyond is a public outreach and awareness campaign that encourages people to reconsider their everyday trips and promotes alternative forms of transportation. May is STRIVE Beyond month with activities throughout Buncombe, Haywood, Henderson and Transylvania counties.

As part of this year’s events, Henderson County staff is requesting approval for an Apple Country Public Transit fare-free day on Monday, May 20<sup>th</sup>. Staff has confirmed with the Public Transportation Division of NCDOT, the Federal Transit Administration, and WCCA that there are no issues with Henderson County hosting this one-day event. In addition, the City of Asheville plans to provide a fare-free day on May 20<sup>th</sup> allowing patrons to transfer from either service for free.

This fare free event day would apply to the fixed-route and the paratransit services. Routes 1, 2, and 3 would be free to all riders and the demand-response service would be free to approved paratransit riders during normal operating hours (6:30 AM – 6:30 PM). This event will provide citizens the opportunity to use the transit buses at no cost to learn more about our transit service and to heighten awareness for alternative transportation.

*Motion:*

*I move that the Board approves the request to participate in the Strive Beyond Event and allow all Apple Country Public Transit services to be fare free on Monday, May 20<sup>th</sup>, 2019.*

**2019 PARTF Grant Required Document (Jackson Park Oklawaha Greenway Realignment Project)**

At the April 1<sup>st</sup> meeting, the Board directed staff to prepare a Parks and Recreation Trust Fund (PARTF) grant to repair the flooded section on the Oklawaha Greenway in Jackson Park near the Four Seasons (US64) bridge. PARTF funds may not be used in multiple parks or for multiple projects under a single grant application. The grant funds require a dollar-for-dollar match up to \$500,000. The City of Hendersonville agreed to provide approximately \$173,000 to the County to elevate and reconstruct the existing Oklawaha Greenway in Jackson Park which can be used as match to the grant.

Staff is in the process of completing the grant application for the May 1, 2019 submittal deadline. As part of the application, the Board must approve the basic facts and assurances document.

*Motions:*

*I move that the Board approves the basic facts and assurance document for the 2019 PARTF grant application and direct the Chairman to sign all required application documents.*

**Set Public Hearing for Land Development Code (LDC) Text Amendments (TX-2018-04) RV Parks and Park Model Parks and Property Addressing Ordinance Amendments**

The Board of Commissioners (BOC) directed the Planning Board to review the requirements for RV (Recreational Vehicle) Parks which include park model parks. The Planning Board sent forth draft amendments last fall. The BOC tabled its discussion of the amendments and asked for the Technical Review Committee (TRC) and Planning Board to review the State standards and requirements for central holding tanks to make sure that was allowed, and to determine the appropriate density for these types of parks.

The TRC reviewed the item at its March 19<sup>th</sup> meeting and the Planning Board voted unanimously at its March 21<sup>st</sup> to send forward a favorable recommendation on the attached draft text amendments. The proposed text amendment includes:

- Amendments to the existing RV Park requirements such as: duration, density, buffer requirements, permanent structures such as storages buildings, porches or decks would not be permitted (covered picnic areas are allowed), requires a 50 feet setback from perennial streams, minimum road standards, and limits permanently placed park models to no more than 10% of the park. The amendment also clarifies allowed sewage disposal systems, standards for the park model spaces, and requires that RV's have a current tag, no underpinning and tires must be operational.
- The proposed Park Model RV Park use requires similar restrictions as those found in the traditional RV Park, but includes allowances for covered porches, decks and storage buildings, a minimum of 5 contiguous acres, a separation of 20 feet for fire safety, provide 2 parking spaces, 25% open space, and does not allow traditional RV's in these parks. The amendment also limits the allowed density for both RV Parks and Park Model RV Parks to no more than 10 sites per acre.
- Clarification to the Property Addressing Ordinance on the appeal process under G.S. 153A-239.1.

Motion:

*I move that the Board sets a public hearing on the proposed Land Development Code Text Amendments (TX- 2018-04) on RV Parks and Park Model RV Parks, and the Property Addressing Ordinance Amendments for Wednesday, May 15, 2019 at 9:00 a.m.*

**Sheriff & Detention Positions**

The Sheriff's Office is requesting that the Board approve two positions for a Detention Sergeant and an Administrative Assistant for the Sheriff's office.

The cost for FY 19 will be \$21,264. The cost for FY 20 will be approximately \$52,000 for the Administrative Assistant and \$59,000 for the Sergeant.

Motion:

*I move the Board approves the addition of two (2) positions and the budget amendment to appropriate funds for one Sergeant in Detention and one Civilian Administrative Position in Sheriff.*

**DISCUSSION/ADJUSTMENT OF DISCUSSION AGENDA**

*Commissioner Messer made the motion to adopt the discussion agenda with the addition of discussion regarding the Resolution in support of Senate Bill 463 and House Bill 814 – Regulation of Railroad Crews. All voted in favor and the motion carried.*

**NOMINATIONS**

**Notification of Vacancies**

1. Hospital Corporation Board of Directors – 1 vac.
2. Nursing/Adult Care Home Community Advisory Committee – 1 vac.

**Nominations**

Chairman Hawkins recognized the vacancies and opened the floor for nominations.

1. Animal Services Committee – 1 vac.

Commissioner Messer nominated Paul Blackwell for position #9. *Chairman Hawkins made the motion to accept the appointment of Paul Blackwell to position #9 by acclamation. All voted in favor and the motion carried.*

2. Asheville Regional Housing Consortium – 1 vac.

There were no nominations at this time and this item was rolled to the next meeting.

3. EMS Peer Review Committee – 1 vac.

Chairman Hawkins nominated Roland Joy, Jr. for position #16. *Chairman Hawkins made the motion to accept the appointment of Roland Joy, Jr. to position #16 by acclamation. All voted in favor and the motion carried.*

4. Environmental Advisory Committee – 1 vac.

Commissioner McCall nominated Stephen Tillotson for position #3. *Chairman Hawkins made the motion to accept the appointment of Stephen Tillotson to position #3 by acclamation. All voted in favor and the motion carried.*

5. Governmental Financing Corporation – 1 vac.

Chairman Hawkins nominated Steve Wyatt for position #2. *Chairman Hawkins made the motion to accept the reappointment of Steve Wyatt to position #2 by acclamation. All voted in favor and the motion carried.*

6. Henderson County Planning Board – 3 vac.

Chairman Hawkins nominated Bruce Hatfield for position #3 and Hunter Marks for position #9. *Chairman Hawkins made the motion to accept the reappointments of Bruce Hatfield to position #3 and Hunter Marks to position #9 by acclamation. All voted in favor and the motion carried.*

7. Hendersonville City Zoning Board of Adjustment – 3 vac.

There were no nominations at this time and this item was rolled to the next meeting.

8. Home and Community Care Block Grant Advisory Committee – 1 vac.

There were no nominations at this time and this item was rolled to the next meeting.

9. Nursing/Adult Care Home Community Advisory Committee – 5 vac.

There were no nominations at this time and this item was rolled to the next meeting.

10. Senior Volunteer Services Advisory Council – 3 vac.

There were no nominations at this time and this item was rolled to the next meeting.

**REVIEW OF LIBRARY (HENDERSONVILLE MAIN) SECURITY**

Commissioner McCall requested the Board discuss security issues at the Main Public Library. Chief Blake, and Manager John Connet of the City of Hendersonville and Sheriff Lowell Griffin were available for questions.

Chief Blake stated he had looked at the history of calls, and there was none. The City of Hendersonville has increased patrol after 3:00 p.m. The officer present has noted no problems. Chief Blake feels most of the problem is perception. At this point there is nothing to act on.

Chairman Hawkins noted improvement with the repair of the fence in the back parking lot of the Library.

Russ Burrell stated he had received a letter from Trina Rushing noting incidents such as finding drug paraphernalia and a citizen passed out in the restroom. Many kids use the library and staff is concerned. We can restrict the outside of the building by placing no trespassing zone signs except for the entries and exits. Internally the contract with the City of Hendersonville works well. It would be beneficial to have bag search, which would hopefully stop drugs from entering the library.

Commissioner McCall has encountered people sleeping in the library during the day. The Library is to be used as a library, not just a place to get out of the cold. She feels the traffic will change as the weather changes and gets warmer. The Library staff should not have to run people out when doing drugs as part of their job. We need to discourage loitering and illegal activity. We can begin with baby steps by posting signs of no trespassing in parking lot, and bag search.

Sheriff Griffin stated legally they need to increase presence. If no criminal offense is done they can't send people away. If however the County tells the Sheriff that certain people and behaviors are not permitted, then they can ask those individuals to leave.

Chairman Hawkins suggested the Board of Trustees for the Library and the County's attorney, along with law enforcement get together and bring some type of resolve back to the Board of Commissioners. The Opioid Task Force will be presenting their report on May 6, 2019.

Commissioner Lapsley feels this problem is just one component of a much larger issue. There are more community homeless now than in the past. There is a Homeless Coalition Committee and he suggests we get in touch with them to provide us numbers and what the community is doing to deal with this issue.

John Connet feels a meeting organized between the County and City to address ways to deal with homeless is needed. There are many complex issues and we need to look for potential solutions.

A neighbor of the Main Library Tony Ingle thanked the Board and staff for recently removing trees and brush around the library. He feels this has stopped about 90% of the problem. Drug interactions have decreased. He has seen many drug transactions but they happen quickly and the people are gone fast. Occasionally a drug transaction doesn't go as the buyer or seller planned, and there is extreme profanity and screaming. This scares library patrons away, especially those with children.

### **EMERGENCY SERVICES UPDATE**

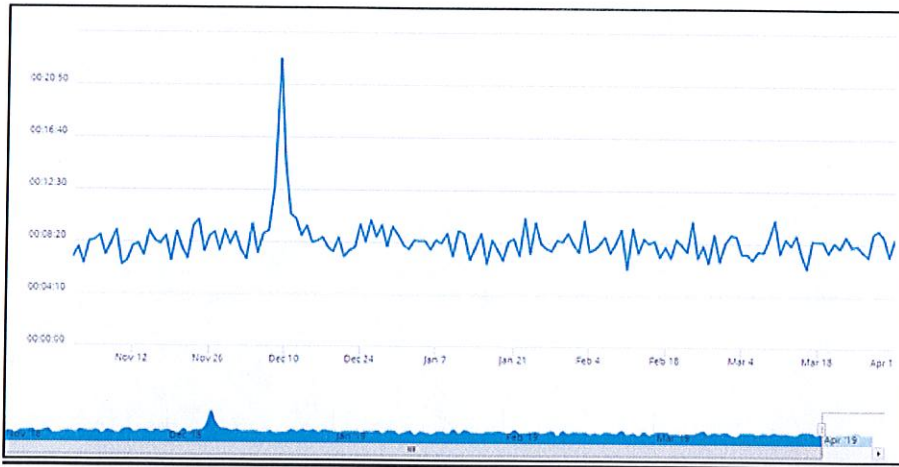
Jimmy Brissie, Emergency Services Director, provided the Board of Commissioners with a brief update on topics of current interest with Emergency Services departments.

#### Emergency Medical Services

##### Resource Allocation

- During August 2018 staff presented the Board with the proposal to adjust resource allocation based on projected needs. Previously Station 1 ambulances were answering Station 3 calls 23% of the time.
- When looking at Station 3's needs 58% of the time EMS demand was at or over the capacity in the district (e.g. 1 or more calls for only 1 truck).
- One 12 hour truck was moved to Station 3 from 7a-7p each day. This enabled us to reduce the above percentage to 12%.
- Additionally we implemented enhanced "Move-Up" procedures for outlying stations when call volumes fluctuate.





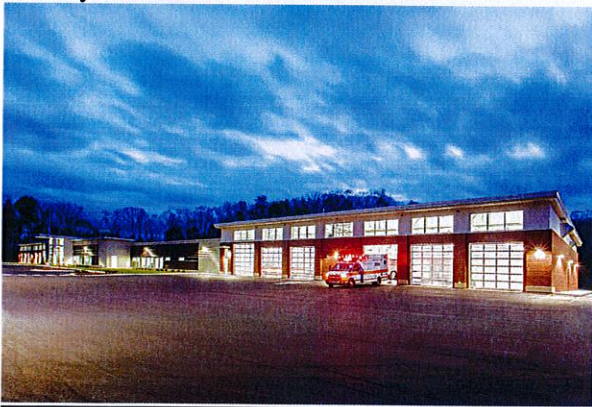
Commissioner Lapsley asked Mr. Brissie if Verizon was working on the dead zone for cell phone in the Mills River area.

Mr. Brissie responded that Verizon has mapped the area and an engineering team is looking into the area and requesting additional information. They are looking at the area for an additional tower.

Commissioner McCall asked about the flashing lights previously discussed for Highway 25 in front of the new Emergency Services Headquarters.

Mr. Brissie responded that thus far they have had no problems without the lights for emergency vehicles. They are continuing discussions with NCDOT.

**Facility Transition**



Staff discussed a piece of property owned by Pardee Hospital at the corner of Highway 25 and Stoney Mountain Road. Pardee Hospital had contacted the county questioning if we had any interest in the property. Staff does not see any need for the property and requested Attorney Russ Burrell send a letter to Pardee letting them know that the County has no interest in the property.

The old EMS building next to hospital is almost empty with the exception of some fixed assets to be moved.

Chairman Hawkins noted no need for the facility and suggested transferring the facility to Pardee Hospital.

**COURT SERVICES FACILITY**

Assistant County Manager Amy Brantley stated in 2017, Session Law 2017-57 was adopted, which raised the age of juvenile jurisdiction for nonviolent crimes to age 18. Effective Dec. 1, 2019, 16 and 17 year old individuals who commit crimes in North Carolina will no longer automatically be charged in the adult criminal justice system. As a result, three additional positions have been approved for Juvenile Court Services in Judicial District 29B.

N.C.G.S. §7a-302 stipulates that “In each county in which a district court has been established, courtrooms, office space for juvenile court counselors and support staff as assigned by the Juvenile Justice Section of the Division of Adult Correction and Juvenile Justice of the Department of Public Safety, and related judicial facilities...”

Currently the Court Services facility at 1347 Spartanburg Highway houses: North Carolina Adult Probation and Parole, Community Corrections 29<sup>th</sup> Judicial District Office, Adult Corrections and Juvenile Justice, Guardian Ad-Litem, and Child Support Enforcement. To accommodate the growth in offices located in the Court Services facility, the Board is requested to discuss possible relocation of the Child Support Enforcement offices from Court Services, into the Human Services Building (DSS).

One option is moving child support to the DSS building. It is possible and would be the first phase of two phases. The project will be too large for Facility Services and will be contracted out. The DSS Board is aware of the need and possible solution.

Chairman Hawkins requested staff continue with the pursuit and acquire cost estimates associated with the project.

Commissioner Lapsley asked that staff also look at other options.

**2019-37 RESOLUTION – In support of Senate Bill 463 – House Bill 814**

Commissioner Charlie Messer stated Senate Bill 463, filed on April 2, 2019, deals with the regulation of railroad crews. Specifically, it notes that “no railroad train or light engine used in a Class One railroad, as defined by the Federal Surface Transportation Board, in connection with the movement of freight shall be operated in the State unless the train has a crew of at least two persons”. Rail crews operate throughout Henderson County, and the safety of these crews is of vital interest to the citizens of the county.

The Board is requested to adopt a Resolution in Support of Senate Bill 463 and House Bill 814.

Chairman of the Smart Transportation Division Mark Steverson and NC State Legislative Director Ronald Ingerick were present for questions.

Mark Steverson is a Norfolk Southern employee and at this time there are two employees on each train. CSX Transportation will eventually seek to operate trains with one-person and ultimately, down the road perhaps autonomous trains. Trains carry caustic liquids and should an emergency arise, an individual could react more thoroughly.

Ronald Ingerick shared on July 6, 2013, an unattended freight train carrying crude oil derailed and exploded in Lac-Megantic, Quebec, killing 47 people and destroying the town. The train rolled away because its single crew member could not properly secure it by himself. Positive Train Control, while an important safety technology, cannot replace the vital role a second crew member fills in freight rail operations.

*Commissioner Messer made the motion that the Board adopt the Resolution and send it to the House and*

*Senate (Representatives McGrady and Henson, Senator Chuck Edwards. All voted in favor and the motion carried.*

**COUNTY MANAGER'S REPORT**

Assistant County Manager Amy Brantley announced that predictions made on the NCAA Basketball Tournament were correct for her, Russ Burrell and Charlie Messer.

**CLOSED SESSION**

The Board is requested to go into closed session:

1) Pursuant to N.C. Gen. Stat. §143-318.11(a)(1), to prevent the disclosure of information which is confidential pursuant to the laws of North Carolina, in order to review and approve general accounts of previous closed sessions.

*Chairman Hawkins made the motion that the Board go into closed session pursuant to N.C. Gen. Stat. §143-318.11(a)(1) as noted in the Request for Board Action. All voted in favor and the motion carried.*

**ADJOURN**

*Chairman Hawkins made the motion to go out of closed session and adjourn at 10:30 a.m. All voted in favor and the motion carried.*

Attest:

\_\_\_\_\_  
Teresa L. Wilson, Clerk to the Board

\_\_\_\_\_  
Grady Hawkins, Chairman

**DURING THE APRIL 17, 2019 MEETING, THE BOARD ENACTED THE FOLLOWING:**

**2019-36 PROCLAMATION - International Compost Awareness Week- May 5-11, 2019**

**2019-37 RESOLUTION – In support of Senate Bill 463 – House Bill 814**

**2019-38 Interlocal Agreement for Tax Collection**

**2019-39 Reimbursement Resolution for BRCC Building Project**

# HENDERSON COUNTY BOARD OF COMMISSIONERS

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GRADY H. HAWKINS  
Chairman  
WILLIAM G. LAPSLEY  
Vice-Chairman

J. MICHAEL EDNEY  
CHARLES D. MESSER  
REBECCA K. MCCALL

## PROCLAMATION

### *International Compost Awareness Week*

**WHEREAS**, the Composting Council Research and Education Foundation, Canada, Australia and the United Kingdom have declared the May 5-11, 2019 to be the annual International Composting Awareness Week; and,

**WHEREAS**, composting is a way of nourishing soil while reducing erosion, conserving water, reducing non-point source pollution, decreasing chemical fertilizer use; and,

**WHEREAS**, composting is an effective form of waste reduction, reuse, and recycling, whereby organic materials are converted into a beneficial product known as compost; and,

**WHEREAS**, International Compost Awareness Week is a publicity and education initiative to showcase compost production and demonstrate use, promoting the importance of compost for healthy soil and clean water, now and for the future; and,

**WHEREAS**, this week recognizes the efforts of the Composting Council Research and Education Foundation, extension Agents, soil conservation stewards, householders, landscapers, farmers, recyclers, public workers, composters, gardeners, and plant growers everywhere to preserve our local soils and waterways; and,

**WHEREAS**, Henderson County supports and promotes waste diversion through public education, waste reduction programs, and community engagement as a resource steward and member of the US Composting Council and NC Composting Council Chapter;

**NOW, THEREFORE, BE IT PROCLAIMED**, that we, the Henderson County Board of Commissioners, do hereby designate May 5-11, 2019 as International Compost Awareness Week in Henderson County and encourage all County officials, employees, students, and residents to participate in and learn about local waste diversion educational activities.

Adopted this the 17<sup>th</sup> day of April 2019.

  
GRADY H. HAWKINS, CHAIRMAN  
HENDERSON COUNTY BOARD OF COMMISSIONERS

ATTEST:

  
TERESA L. WILSON, CLERK TO THE BOARD

# HENDERSON COUNTY BOARD OF COMMISSIONERS

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GRADY H. HAWKINS  
Chairman  
WILLIAM G. LAPSLEY  
Vice-Chairman

CHARLIE D. MESSER  
J. MICHAEL EDNEY  
REBECCA K. MCCALL

## RESOLUTION

### In Support of Senate Bill 463 and House Bill 814 Regulation of Railroad Crews

**WHEREAS**, Senate Bill 463 advances the regulation of railroad crews, by specifying that “no railroad train or light engine used in a Class One railroad, as defined by the Federal Surface Transportation Board, in connection with the movement of freight shall be operated in the State unless the train has a crew of at least two persons”; and

**WHEREAS**, engineers and conductors are responsible for a long list of unique duties, most of which must be carried out simultaneously for the train’s safe and efficient operation; and

**WHEREAS**, two-person crews not only help prevent potential accidents or derailments, they also play a critical role in emergency situations; and

**WHEREAS**, having two-person crews is one of the most effective ways to combat fatigue among operating employees; and

**WHEREAS**, while train control technology is an important safety feature, it cannot replace the vital role of a second crew member in freight rail operations;

**NOW, THEREFORE, BE IT RESOLVED**, that we, the Henderson County Board of Commissioners, hereby declare our support for Senate Bill 463 and House Bill 814, and respectfully request that the General Assembly of the State of North Carolina adopt this Bill into law.

Adopted this 17<sup>th</sup> day of April, 2019.

---

GRADY H. HAWKINS, CHAIRMAN  
HENDERSON COUNTY BOARD OF COMMISSIONERS

ATTEST:

---

TERESA L. WILSON, CLERK TO THE BOARD

# Office of the Henderson County Tax Collector

200 NORTH GROVE STREET, SUITE 66

HENDERSONVILLE, NC 28792

PHONE: (828) 697-5595 | FAX: (828) 698-6153

Henderson County Board of Commissioners  
 1 Historic Courthouse Square, Suite 1  
 Hendersonville, NC 28792

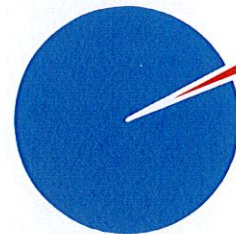
Tuesday, April 9, 2019

Re: Tax Collector's Report to Commissioners - Meeting Date April 17, 2019

Please find outlined below collections information through April 8, 2019 for the 2018 real and personal property bills mailed on August 1, 2018. Vehicles taxes are billed monthly by NC DMV.

## Henderson County Annual Bills (Real and Personal Property):

<b>2018 Beginning Charge:</b>	<b>\$73,220,943.57</b>
Discoveries & Imm. Irreg.:	\$809,260.44
Releases & Refunds:	<b>(\$546,255.03)</b>
<u>Net Charge:</u>	<u>\$73,483,948.98</u>
Unpaid Taxes:	\$1,309,211.56
<b>Amount Collected:</b>	<b>\$72,174,737.42</b>



**Unpaid  
1.78%**

**Paid  
98.22%**

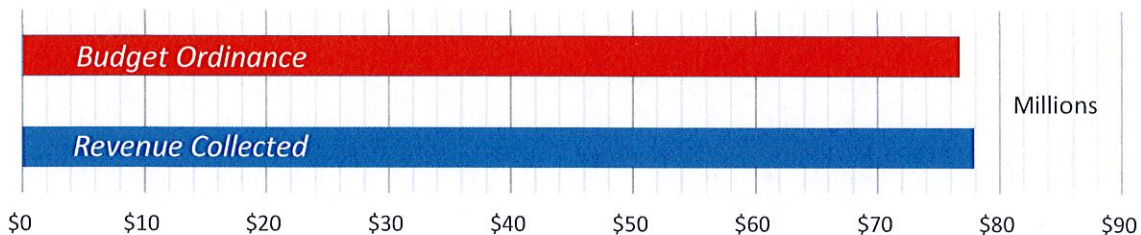
## Henderson County Registered Motor Vehicles (As Collected by NC DMV):

Net Charge:	\$4,872,562.41
Unpaid Taxes:	\$14,429.39
<b>Amount Collected:</b>	<b>\$4,858,133.02</b>

**99.70%**

## Henderson County FY19 Budget Analysis:

	<u>Budget Ordinance</u>		<u>Revenue Collected</u>
Ad Valorem:	\$75,697,389.00	Ad Valorem:	\$77,032,870.44
Prior Years:	\$1,025,000.00	Prior Years:	\$893,992.66
<b>Budget Total:</b>	<b>\$76,722,389.00</b>	<b>YTD Revenue:</b>	<b>\$77,926,863.10</b>



Respectfully Submitted,

Luke Small  
 Deputy Tax Collector

Darlene Burgess  
 Tax Administrator

STATE OF NORTH CAROLINA

COUNTY OF HENDERSON

INTERLOCAL AGREEMENT FOR TAX COLLECTION

THIS INTERLOCAL AGREEMENT is made and entered into this the 17<sup>th</sup> day of April 2019, and effective as of the 1<sup>st</sup> day of July 2019, by and between HENDERSON COUNTY, hereinafter the "County" and the CITY OF HENDERSONVILLE, hereinafter the "City", and collectively referred to as the "Parties".

WITNESSETH:

WHEREAS, the County and City have determined that it is in the public benefit and interest to enter into an Interlocal Agreement for Tax Collection; and

WHEREAS, the Parties have agreed that the negotiated payment set forth herein is in the best interests of their citizens; and

WHEREAS, the North Carolina General Statutes in Chapter 160A, Article 20, provide that units of local government may enter into agreements in order to execute an undertaking providing for the continual exercise by one unit of any power, function or right, including the collection of taxes; and

WHEREAS, the City and County agree this Interlocal Agreement shall continue for five (5) years, from July 1, 2019 to June 30, 2024, unless terminated pursuant to the terms herein; and

WHEREAS, the governing bodies of the City and County have ratified this Interlocal Agreement by Resolutions being recorded in their respective minutes; and

NOW THEREFORE, in consideration of the mutual covenants, terms and conditions contained in this Interlocal Agreement herein accruing to the benefit of each of the respective parties hereto and other good and valuable consideration, receipt and sufficiency of which is acknowledged by the City and County, the parties agree as follows:

1. County Billing and Collection of City Taxes

- a) The County shall provide collection of current and future municipal ad valorem property taxes. Collection of delinquent taxes existing as of the date hereof shall be the responsibility of the City except as stated below. The City shall within thirty (30) days of the date hereof provide the County with a list of all such delinquent taxes owed, and delinquent taxpayers, as of the date hereof.
- b) Notwithstanding, no City tax bill in an amount less than Five Dollars (\$5.00) shall be issued.
- c) The City shall appoint the County's Tax Collector as the City's Tax Collector, and the County's Delinquent Tax Collector as the City's Delinquent Tax Collector.



2. Term of Agreement: This Interlocal Agreement shall continue until terminated pursuant to the terms herein.

3. Compliance

The County will comply with all applicable tax collection laws of North Carolina, including those contained in Subchapter II of Chapter 105 of the General Statutes of North Carolina, and all administrative mandates issued by the State of North Carolina.

4. Records and Accounts and Operations

- a) The County shall be responsible for maintaining, in an on-line environment, all ad valorem tax records, including amounts paid and unpaid, in the same manner as County records are maintained.
- b) The City will provide the County with all necessary information for transfer for all funds due the City, the County will properly account and distribute such funds by check or other mutually agreed upon method monthly and notify the City Finance Director by the 15<sup>th</sup> of each month on amounts to be transferred.
- c) The County shall provide the City with all necessary and required reports in such format and detail to enable the City to prepare and record the necessary financial transactions. Such reports shall be mutually agreed upon by the City and County Finance Directors.
- d) The County will provide the City with information sufficient to complete all required reports to outside agencies, including the TR-2 report and reports necessary for the City's financial statements. The City shall be responsible for the completion of all reporting involving property tax.
- e) The County shall provide the City's External Auditors, during regular business hours, access to the City Tax Receivables' daily cash transactions and other records pertaining thereto to the fullest extent practicable.
- f) The City shall provide the County Tax Collection Office with access, to the extent legally allowable, into any of the City's records systems that the City deems to be beneficial in the collection of City taxes.
- g) The City agrees to appoint and maintain one of its employees as a Deputy Tax Collector to act on behalf of the City in presenting certain matters to the City Council.
- h) The County shall promptly provide the City with requests for releases or refunds when received, together with reasonable information needed to make a determination on requests for releases or refunds. The City shall, at its next regular City Council meeting occurring at least ten (10) days after the receipt of the request and information, place the matter before the City Council for determination as to whether to grant the release or refund of City taxes.

5. Pro Rata Payments

Unless the taxpayer specifies otherwise, the County shall distribute payments received from City taxpayers of less than the total amount owed on City and County taxes on a proportionate basis between taxes owed the County and the City, after all costs, interest and penalties are first paid.

6. Costs for Billing and Collections

The County shall incur all costs for preparing, printing, billing and collecting the City tax bills, including follow-up notices.

With respect to the cost for collection actions taken by the County, for example advertising costs, attorney's fees and garnishment fees where such costs are not paid directly by the taxpayer involved, the County shall split the costs on a proportionate basis between taxes owed the County and the City.

When agreed upon by both the County and City, joint advertisement, including the advertisement of tax liens for both the County and the City, is permissible.

7. Foreclosures

- a) The County shall be responsible for determining the time for commencing all tax foreclosure proceedings (except for those regarding any foreclosure proceedings instituted by the City on City taxes delinquent as of the date of this agreement). The City hereby delegates this decision to the County. The County shall give the City notice of the institution of any foreclosure action at least thirty days prior to filing in cases where there are delinquent taxes owed the City as of the date hereof.
- b) The County shall send a joint notice as required by N.C. Gen. Stat. §105-375(c) and shall consolidate the tax liens of the County and the City for the purpose of docketing a judgment on such liens as contemplated by N.C. Gen. Stat. §105-375(k). Following entry of a judgment, an execution shall be issued to enforce such judgment.
- c) All expenses directly related to compliance with the procedural and substantive requirements of N.C. Gen. Stat. §105-375, including but not limited to notice, docketing the judgment and execution on such judgment, shall be advanced by the County, and reimbursed to the County from the proceeds of any foreclosure sale prior to payment to the City and County of taxes recovered.
- d) The parties shall agree in advance of the sale upon a "maximum joint bid" for each execution sale of property to enforce a judgment entered as provided herein above, which bid will be entered on behalf of both parties. The "maximum joint bid" shall be the sum of all taxes, interest, penalties and applicable costs of enforcement, collection and sale owed to both jurisdictions. The parties further agree that if third parties bid at such execution sale, they will bid up to the "maximum joint bid", such that no third party will purchase the property for less than the "maximum joint bid". If the parties are the highest bidder at any sale, they shall each contribute to the purchase price a pro rata

amount of the whole, determined by the amount of ad valorem taxes owed to each of them for the respective tax year on the subject real property in relation to the total amount of ad valorem taxes owed to both parties.

- e) If the parties acquire title to real property following an execution sale as contemplated in this Agreement, they shall take title as tenants in common with each party owning a fractional interest of the whole that is equal to the same fraction as their contribution to the purchase price.

8. Payment to County

The fee for collection services for each fiscal year shall be a flat amount of 0.5% (equivalent to one half of one percent of the then-current Fiscal Year collections). Payment shall be accomplished by the County withholding the fee when remitting the monthly collection to the City.

9. Termination

This Interlocal Agreement may be terminated by either party by providing six (6) months' notice prior to the start of the next fiscal year. Upon notice of termination of the Interlocal Agreement, the County shall deliver to the City all tax records, in a customary electronic data format, or in whatever form held in its hands, pertaining to its listing, billing and collecting, consistency of the tax bills, tax scrolls and other related records by February 1<sup>st</sup> of the fiscal year in which the termination shall be effective. The County shall continue to collect current and delinquent taxes through June 30<sup>th</sup> of the fiscal year in which the termination shall be effective. Upon termination of the Interlocal Agreement, the County shall provide a full accounting to the City of the status of all tax collections. After June 30<sup>th</sup> of the fiscal year in which the termination becomes effective, the County shall not be further obligated either as to current or delinquent taxes due to the City.

10. Entire Agreement

This Interlocal Agreement, including all exhibits or attachments if any, sets forth the entire Agreement between the Parties regarding the services and matters set forth herein. All prior conversations or writings between the Parties hereto or their representatives on this subject matter are merged within and extinguished. This Interlocal Agreement shall not be modified or amended except by a written instrument executed by duly authorized representatives of the Parties herein.

11. Notice

Notice under this Interlocal Agreement shall be deemed sufficient upon the mailing to the parties by certified or registered mail at the following locations:

County of Henderson  
c/o Charles Russell Burrell  
1 Historic Courthouse Square, Suite 5  
Hendersonville, NC 28792

City of Hendersonville  
c/o \_\_\_\_\_  
145 5<sup>th</sup> Avenue East  
Hendersonville, NC 28792

IN WITNESS WHEREOF, each party has caused this Agreement to be duly executed on the day and year first above written and if corporate, by their duly authorized representative.

HENDERSON COUNTY

By: Steve Wyatt  
Steve Wyatt, County Manager

CITY OF HENDERSONVILLE

By: John Connet  
John Connet, City Manager

PRE-AUDIT CERTIFICATION

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act N.C.G.S. 159-28(a).

By: Samantha Reynolds  
Samantha Reynolds  
Henderson County Finance Director

Date: 4-17-2019

Extract of Minutes of a regular meeting of the Board of Commissioners of the County of Henderson, North Carolina, was duly held on April 17, 2019 at 9:00 a.m. in the Commissioners' Meeting Room, Henderson County Historic Courthouse, 1 Historic Courthouse Square, Hendersonville, North Carolina. Chairman Grady Hawkins presiding.

\* \* \*

The following members were present: Chairman Grady Hawkins, Vice-Chairman William Lapsley, Commissioner Charlie Messer and Commissioner Rebecca McCall.

The following members were absent: Commissioner J. Michael Edney.

Also present: Assistant County Manager Amy Brantley, Attorney Russ Burrell, Clerk to the Board Teresa L. Wilson.

\* \* \*

Commissioner Lapsley moved that the following resolution (the "*Resolution*"), a copy of which was available with the Board and which was read by title:

**RESOLUTION OF THE COUNTY OF HENDERSON, NORTH CAROLINA DECLARING THE INTENT OF THE COUNTY OF HENDERSON, NORTH CAROLINA TO REIMBURSE ITSELF FOR CAPITAL EXPENDITURES INCURRED IN CONNECTION WITH THE ACQUISITION, CONSTRUCTION AND EQUIPPING OF A NEW BUILDING PROJECT ON THE CAMPUS OF BLUE RIDGE COMMUNITY COLLEGE FROM THE PROCEEDS OF CERTAIN TAX-EXEMPT OBLIGATIONS TO BE EXECUTED AND DELIVERED IN CALENDAR YEAR 2020**

*WHEREAS*, the Board of Commissioners of the County of Henderson, North Carolina ("*County*") has determined that it is in the best interests of County to finance the acquisition, construction and equipping of a new building project on the campus of Blue Ridge Community College (the "*Project*");

*WHEREAS*, the County presently intends, at one time or from time to time, to finance all or a portion of the costs of the Project with proceeds of tax-exempt obligations and reasonably expects to execute and deliver its tax-exempt obligations (the "*Obligations*") to finance, or to reimburse itself for, all or a portion of the costs of the Project; and

*WHEREAS*, the County desires to proceed with the Project and will incur and pay certain expenditures in connection with the Project prior to the date of execution and delivery of the Obligations (the "*Original Expenditures*"), such Original Expenditures to be paid for originally from a source other than the proceeds of the Obligations, and the County intends, and reasonably expects, to be reimbursed for such Original Expenditures from a portion of the proceeds of the Obligations to be executed and delivered at a date occurring after the dates of such Original Expenditures;

***NOW, THEREFORE, BE IT RESOLVED*** by the Board of Commissioners of the County of Henderson, North Carolina as follows:

Section 1. ***Official Declaration of Intent.*** The County presently intends, and reasonably expects, to reimburse itself for the Original Expenditures incurred and paid by the County on or after the date occurring 60 days prior to the date of adoption of this Resolution from a portion of the proceeds of the Obligations. The County reasonably expects to execute and deliver the Obligations to finance all or a portion of the costs of the Project and the principal amount of Obligations currently expected to be executed and delivered by County to pay for the costs of the Project is \$30,000,000.

Section 2. **Compliance with Regulations.** The County adopts this Resolution as a declaration of official intent under Section 1.150-2 of the Treasury Regulations promulgated under Section 103 of the Internal Revenue Code of 1986, as amended, to evidence the County's intent to reimburse itself for the Original Expenditures from proceeds of the Obligations.

Section 3. **Itemization of Capital Expenditures.** The Finance Officer of the County, with advice from special counsel, is hereby authorized, directed and designated to act on behalf of the County in determining and itemizing all of the Original Expenditures incurred and paid by the County in connection with the Project during the period commencing on the date occurring 60 days prior to the date of adoption of this Resolution and ending on the date of execution and delivery of the Obligations.

Section 4. **Effective Date.** This Resolution is effective immediately on the date of its adoption.

On motion of Commissioner Lapsley the foregoing resolution entitled "**RESOLUTION OF THE COUNTY OF HENDERSON, NORTH CAROLINA DECLARING THE INTENT OF THE COUNTY OF HENDERSON, NORTH CAROLINA TO REIMBURSE ITSELF FOR CAPITAL EXPENDITURES INCURRED IN CONNECTION WITH THE ACQUISITION, CONSTRUCTION AND EQUIPPING OF A NEW BUILDING PROJECT ON THE CAMPUS OF BLUE RIDGE COMMUNITY COLLEGE FROM THE PROCEEDS OF CERTAIN TAX-EXEMPT OBLIGATIONS TO BE EXECUTED AND DELIVERED IN CALENDAR YEAR 2020**" was duly adopted by the following vote:

AYES: 4

NAYS: 0

STATE OF NORTH CAROLINA            )  
  )        ss:  
COUNTY OF HENDERSON            )

I, *Teresa Wilson*, Clerk to the Board of Commissioners of the County of Henderson, North Carolina, **DO HEREBY CERTIFY** that the foregoing is a true and exact copy of a resolution entitled "**RESOLUTION OF THE COUNTY OF HENDERSON, NORTH CAROLINA DECLARING THE INTENT OF THE COUNTY OF HENDERSON, NORTH CAROLINA TO REIMBURSE ITSELF FOR CAPITAL EXPENDITURES INCURRED IN CONNECTION WITH THE ACQUISITION, CONSTRUCTION AND EQUIPPING OF A NEW BUILDING PROJECT ON THE CAMPUS OF BLUE RIDGE COMMUNITY COLLEGE FROM THE PROCEEDS OF CERTAIN TAX-EXEMPT OBLIGATIONS TO BE EXECUTED AND DELIVERED IN CALENDAR YEAR 2020**" adopted by the Board of Commissioners of the County of Henderson, North Carolina, at a meeting held on the 17th day of April, 2019.

**WITNESS** my hand and the corporate seal of the County of Henderson, North Carolina, this the 17th day of April, 2019.



*Teresa L. Wilson*  
\_\_\_\_\_  
Teresa Wilson  
Clerk to the Board  
County of Henderson, North Carolina

**RESOLUTION DECLARING PERSONAL PROPERTY AS SURPLUS  
AND AUTHORIZING THE DISPOSITION OF PERSONAL PROPERTY  
BY DONATION**

**WHEREAS**, Henderson County owns the ambulance itemized on the attached Exhibit B, hereinafter referred to as "surplus property", that is either obsolete or no longer needed for any governmental use by the County; and

**WHEREAS**, the Henderson County Board of Commissioners is desirous of declaring the ambulance as surplus and transferring to the Henderson County Rescue Squad via donation as authorized by N.C.G.S. 160A-280; and

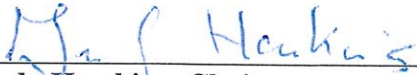
**WHEREAS**, it is the intent of the County to donate said surplus property.

**NOW THEREFORE BE IT RESOLVED**, by the Henderson County Board of Commissioners as follows:

1. The ambulance itemized on the attached Exhibit B is hereby declared to be surplus property.
2. Henderson County Emergency Medical Services is hereby authorized to transfer by donation, the surplus property described above to the Henderson County Rescue Squad.
3. Henderson County makes no express or implied warranties of merchantability of any surplus property, or part thereof, or its fitness for any particular purpose regardless of any oral statements that may be made concerning the surplus property or any part thereof.

This the 17<sup>th</sup> Day of April 2019.

[OFFICIAL SEAL]

  
\_\_\_\_\_  
**Grady Hawkins, Chairman**  
**Henderson County Board of Commissioners**

**Attest:**

  
\_\_\_\_\_  
**Teresa L. Wilson, Clerk to the Board**

**LINE-ITEM TRANSFER REQUEST  
HENDERSON COUNTY**



Department: Sheriff/Detention

Please make the following line-item transfers:

What expense line-item is to be increased?

Account	Line-Item Description	Amount
<u>115431-512100</u>	<u>Salaries &amp; Wages Regular</u>	<u>\$7,336</u>
<u>115432-512100</u>	<u>Salaries &amp; Wages Regular</u>	<u>\$8,428</u>
<u>115432-526000</u>	<u>Department Supplies &amp; Materials</u>	<u>\$4,200</u>
<u>115431-526020</u>	<u>Non-Expendable Supplies</u>	<u>\$1,300</u>

What expense line-item is to be decreased? Or what additional revenue is now expected?

Account	Line-Item Description	Amount
<u>114990-401000</u>	<u>Fund Balance Appropriated</u>	<u>\$21,264</u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>

**Justification:** *Please provide a brief justification for this line-item transfer request.*  
 Addition of two (2) positions and equipment to Sheriff and Detention Budgets for the remainder of FY 19.

<u>Budget</u>	<u>4/17/2019</u>
<u>Authorized by Department Head</u>	<u>Date</u>
<u> </u>	<u> </u>
<u>Authorized by Budget Office</u>	<u>Date</u>
<u> </u>	<u> </u>
<u>Authorized by County Manager</u>	<u>Date</u>

*For Budget Use Only*

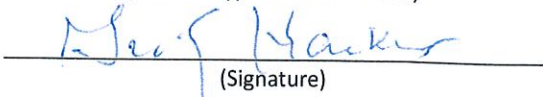
Batch # \_\_\_\_\_

BA # \_\_\_\_\_

Batch Date \_\_\_\_\_



## N.C. Parks and Recreation Trust Fund (PARTF): 2018-19 Basic Facts and Assurances

<b>Local Government Name:</b> Henderson County	<b>County:</b> Henderson
<b>Federal Employer I.D. Number:</b> 56-6000307	
<b>Local Government Contact Person for the Grant:</b> Name: Mrs. Carleen Dixon Title: Parks and Recreation Director Organization: Henderson County Mailing Address: 708 South Grove Street City/State/Zip: Hendersonville, NC 28792 Telephone: (828) 697-4884 E-mail: cdixon@hendersoncountync.gov (must be an employee of the sponsoring local government)	<b>Local Government Manager:</b> Name: Mr. Steve Wyatt Title: County Manager Mailing Address: 1 Historic Courthouse Square, Suite 2 City/State/Zip: Hendersonville, NC 28792 Telephone: (828) 697-4809 E-mail: swyatt@hendersoncountync.gov
<b>Chief Elected Official:</b> Name: Mr. Grady Hawkins Title: Chairman Mailing Address: 1 Historic Courthouse Square, Suite 1 City/State/Zip: Hendersonville, NC 28792	<b>Type of project:</b> <input type="checkbox"/> Land Acquisition Only <input checked="" type="checkbox"/> Development Only (construction or renovation) <input type="checkbox"/> Land Acquisition and Development
<b>Site Control (check all that apply):</b> <input checked="" type="checkbox"/> Owned by local government <input type="checkbox"/> To be obtained with this land acquisition project <input type="checkbox"/> Leased by applicant for 25 years or more <input type="checkbox"/> Easement <input type="checkbox"/> Owned by school board	<b>Costs rounded to nearest dollar:</b> PARTF funds requested:     \$ <u>216,712</u> Local government's matching funds:             \$ <u>216,713</u> Total cost of project         \$ <u>433,425</u>
<b>Recreation Resources Service (RRS) regional consultant:</b> Judy Francis	
<b>Project Title:</b> Jackson Park Greenway Realignment Project	
<b>Brief description of the proposed project:</b> Realign a portion of the Oklawaha Greenway in Henderson County's Jackson Park to remediate chronic flooding issues and trail closures.	
<p style="text-align: center;"><b>Approval by local governing board</b></p> <p>I hereby certify the information contained in the attached application is true and correct and the required dollar-for-dollar matching funds will be available during the project period. This application for PARTF funding has been voted on and approved by the local governing board on the date noted here.</p> <p style="text-align: center;"> <u>4.17.19</u>                  Date Adopted by the local governing board             </p>	<p style="text-align: center;"><b>Chief Elected Official:</b></p> <p style="text-align: center;"> <u>Chairman Grady Hawkins</u>                  (Print or Type Name and Title)             </p> <p style="text-align: center;">                   (Signature)             </p> <p>If two local governments are applying together, this form must be completed and signed by each local government. One applicant must be identified by adding "primary sponsor" in the "Local Government Name" section.</p>

**This form must be complete in its entirety for your application to be considered**

## Sources of the Applicant's Matching Funds

Use the format below to show the sources of your matching funds. Please indicate if these funds are currently available or are the funds yet to be approved. If funds are yet to be approved, list the date for approval.

**Applicant:** Henderson County

**Project's Title:** Jackson Park Greenway Realignment Project

### Sources of the Applicants Matching Funds

Type of Matching Funds	Amount of Funds	Funding Source	Availability
Cash	\$ 173,031.00	City of Hendersonville	In Hand (See Attached Letter)
	\$ 43,682.00	Henderson County	In Hand
Total Matching Funds	\$216,713.00		

\*PARTF allows other state and federal funding to be used as local match.