

REQUEST FOR BOARD ACTION

HENDERSON COUNTY

CANE CREEK WATER AND SEWER DISTRICT BOARD OF DIRECTORS

MEETING DATE: January 7, 2019

SUBJECT: Engineer Selection
FY2019 Master Plan Update

PRESENTER: Marcus A. Jones, P.E.

ATTACHMENTS: No

SUMMARY OF REQUEST:

As directed by the Board with the approval of the FY2019 budget for Cane Creek Water and Sewer District (CCWSD), Engineering staff solicited engineering firms to perform the subject project for the District.

In accordance with NC General Statute 143-64.31 (Procurement of Architectural, Engineering, and Surveying Services), staff developed a Request for Qualifications (RFQ) and on September 7, 2018, posted it on the County's website. The responses were received by September 28, 2018 and the following firm submitted Statements of Qualifications: WGLA Engineering, PLLC. McGill and Associates PA is proposed to be a subconsultant to WGLA. The Statements are available for review in the Engineering Department at the Historic Courthouse.

A detailed review of the firms was conducted based on the criteria established within the RFQ. The selection criteria are as follows: Project Team, Project Experience, Design Performance, Relationships with Funding and Regulatory Agencies, and Customer Service. Based on their Statements and further investigations, staff recommends WGLA Engineering, PLLC as the most qualified firm.

Upon approval of WGLA as the most qualified firm by the Board of Directors, Engineering staff will present a scope of work and fee for the project and bring the resulting agreement back to the Board for approval.

BOARD ACTION REQUESTED:

Authorize the selection of WGLA Engineering, PLLC as the most qualified responding firm to perform the engineering for the FY2019 Master Plan Update.

Suggested Motion:

I move that the Board go into session as the Directors of the Cane Creek Water and Sewer District.

Acting as the Board of Directors of the Cane Creek Water and Sewer District, I move that the Board authorize the selection of WGLA Engineering, PLLC as the most qualified responding firm to perform the engineering for the FY2019 Master Plan Update.

Lastly, I move that the Board go out of session as the Directors of the Cane Creek Water and Sewer District.