

REQUEST FOR BOARD ACTION

HENDERSON COUNTY BOARD OF COMMISSIONERS

MEETING DATE: January 7, 2019

SUBJECT: Budget Amendment –Capital Reserve Fund

PRESENTER: Megan Powell

ATTACHMENTS: Yes

1. Budget Amendment
2. Roof Replacement Proposal

SUMMARY OF REQUEST:

The Board is requested to approve a Budget Amendment, transferring \$24,865 from the Capital Reserve Fund to the General Fund- Facility Services. These funds will be utilized to replace a critical roof on the Economic Development Building.

BOARD ACTION REQUESTED:

The Board is requested to approve the attached Budget Amendment as presented and authorize Facility Services to execute the contract proposal.

Suggested Motion:

I move the Board approve the Budget Amendment as presented, transferring funds from the Capital Reserve Fund to the General Fund and authorize Facility Services to execute the contract to replace the Economic Development Roof.



**LINE-ITEM TRANSFER REQUEST
HENDERSON COUNTY**

Department: Facility Services

Please make the following line-item transfers:

What expense line-item is to be increased?

Account	Line-Item Description	Amount
<u>115419-535103</u>	<u>Planned Projects</u>	<u>\$24,865</u>
<u>215400-598011</u>	<u>Transfer to General Fund</u>	<u>\$24,865</u>
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What expense line-item is to be decreased? Or what additional revenue is now expected?

Account	Line-Item Description	Amount
<u>114980-402100</u>	<u>Transfer from Capital Reserve Fund</u>	<u>\$24,865</u>
<u>214400-401000</u>	<u>Fund Balance Appropriated</u>	<u>\$24,865</u>
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Justification: *Please provide a brief justification for this line-item transfer request.*

Transfer Funds from the Capital Reserve Fund to Facility Services, Planed projects for a roof replacement on the Economic Development Building.

Budget 1/7/2019

Authorized by Department Head Date

Authorized by Budget Office Date

Authorized by County Manager Date

For Budget Use Only

Batch #

BA #

Batch Date

Benton Roofing, Inc.
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2421 Spartanburg Hwy
East Flat Rock NC 28726
Office (888)622-1622
Cell (828)708-3824
Fax (828)693-9719

Date: 1/2/19	
Proposal Submitted To: David Berry	Project Name: Henderson Eco
Project Address: 100 N. King Street, Hendersonville, NC 28792	

WE HEREBY SUBMIT SPECIFICATIONS ESTIMATES FOR:

Furnish & Install: A 60 mil TPO roof recover over ½” coverboard over existing roof system to achieve a 20 year no dollar limit warranty.

1. Mechanically fasten a ½” coverboard through existing roof into wood deck.
2. Mechanically fasten 60 mil TPO membrane including all flashings and terminations.
3. Install 2x6 wood nailer around the perimeter of the parapet to attach fascia metal to.
4. Install two layers of 2x6 wood nailer to attach coping cap to the inner parapet walls.
5. Install 24ga fascia in a standard color chosen by the owner.
6. Install 24ga coping cap in a standard color chosen by the owner.
7. Install clad coated drip edge.
8. Install 2 scuppers.
9. Provide a 20 year no dollar limit warranty.

Total Price----- \$24,865.00

Note: Base bid includes: mobilization, de-mobilization, labor, material, licenses, insurance, taxes, equipment, material hoisting, job specific safety plan, project duration timeline, daily site cleanup, pre-construction meeting, Installer’s warranty, etc. for a complete watertight warranted roof system.

Note: Benton Roofing has obtained “ESP-Experience in Single Ply”. This award is given to the top 2% of commercial roofing contractors in the nation based on quality of roofs installed & volume. You can have confidence that Benton Roofing will complete your roof in a professional, timely manner with the upmost quality & backed by all the major roofing manufacturers on the market.

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PRICE IS GOOD FOR 30 DAYS ONLY, DUE TO CONSTANT INCREASE ON MATERIAL PRICES.

WE PROPOSE HEREBY TO FURNISH MATERIAL AND LABOR—COMPLETE IN ACCORDANCE WITH THE ABOVE SPECIFICATIONS, FOR THE SUM OF : **SEE ABOVE**

PAYMENT TO BE MADE AS FOLLOWS:

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED. ALL WORK TO BE COMPLETED IN A SUBSTANTIAL WORKMANLIKE MANNER ACCORDING TO SPECIFICATIONS SUBMITTED, PER STANDARED PRACTICE. ANY ALTERATIONS OR DEVIATIONS FROM ABOVE SPECIFICATIONS INVOLVING EXTRA COST WILL BE EXECUTED ONLY UPON WRITTEN CHANGE ORDERS, AND WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE PROPOSAL PRICE. ALL AGREEMENTS CONTINGENT UPON STRIKES, ACCIDENTS, OR DELAYS BEYOND OUR CONTROL. WE ARE NOT RESPONSIBLE FOR SEPTIC TANKS, DRIVEWAYS, OR VIBRATION. OWNER TO CARRY FIRE, TORNADO OR OTHER NECESSARY INSURANCE. MANUFACTURE AND CONTRACTOR WARRANTY IS NOT TRANSFERABLE.

FINANCE CHARGE—IF STATEMENT IS NOT PAID WITHIN 30 DAYS OF DATE OF INVOICE, A SERVICE CHARGE OF 1.5% PER MONTH (18% PER ANNUM) WILL BE ADDED TO UNPAID BALANCE.

AUTHORIZED SIGNATURE: *Erik Poole*

NOTE: THIS PROPOSAL MAY BE WITHDRAWN BY US IF NOT ACCEPTED WITHIN 30 DAYS.

NOTE ATTORNEY FEES: CUSTOMER AGREES TO PAY IN ADDITION TO CONTRACT PRICE HEREIN ABOVE SET FORTH A REASONABLE ATTORNEY FEE AND COURT COST FOR THE SERVICE OF LEGAL COUNSEL EMPLOYED BY CONTRACTOR TO COLLECT ANY SUMS DUE UNDER THIS CONTRACT AND NOT PAID WITHIN

SIGNATURE:

DATE OF ACCEPTANCE:

ACCEPTANCE OF PROPOSAL

THE ABOVE PRICE, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENT WILL BE MADE AS OUTLINED ABOVE

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