

REQUEST FOR BOARD ACTION

HENDERSON COUNTY BOARD OF COMMISSIONERS

MEETING DATE: October 1, 2018

SUBJECT: Engineer Selection
Solid Waste Master Plan Update

PRESENTER: Marcus A. Jones, P.E.

ATTACHMENTS: No

SUMMARY OF REQUEST:

As directed by the Board with the approval of the FY19 budget for the Solid Waste Enterprise Fund, Engineering staff solicited engineering firms to update the Solid Waste Master Plan. This will be the first major update of the plan since 2008. The following are items anticipated to be included in the update: transfer station capacity, collections, composting, and financial analysis. Of course, early in the process, the update team will solicit input from the Board, public, haulers and other stakeholder groups.

In accordance with NC General Statute 143-64.31 (Procurement of Architectural, Engineering, and Surveying Services), staff developed a Request for Qualifications (RFQ) and on August 17, 2018, posted it on the County's website. The responses were received by September 7, 2018, and the following firms submitted Statements of Qualification: Garrett & Moore, Golder Associates NC, McGill Associates, and SCS Engineers. The Statements are available for review in the Engineering Department at the Historic Courthouse.

A detailed review of the firms was conducted based on the criteria established within the RFQ. The selection criteria are as follows: Project Team, Project Experience, Relationships with Funding and Regulatory Agencies, and Customer Service. Based on their Statements and further investigations, staff recommends McGill Associates as the most qualified firm.

Upon the selection by the Board of most qualified firm by the Board of Directors, Engineering staff will negotiate a scope of work and fee for the project and bring the resulting agreement back to the Board for approval.

BOARD ACTION REQUESTED:

Authorize the selection of McGill Associates as the most qualified responding firm to perform the update to the Solid Waste Master Plan.

Suggested Motion:

I move that the Board authorize the selection of McGill Associates as the most qualified responding firm to perform the update to the Solid Waste Master Plan.