

REQUEST FOR BOARD ACTION

BOARD OF COMMISSIONERS OF HENDERSON COUNTY ACTING AS

CANE CREEK WATER AND SEWER DISTRICT BOARD OF DIRECTORS

MEETING DATE: July 18, 2018
SUBJECT: Cane Creek Water & Sewer District Minutes
PRESENTER: Terry Wilson
ATTACHMENTS: Yes
1) Wednesday, February 21, 2018 draft minutes

SUMMARY OF REQUEST:

Staff request approval of minutes from a previous meeting of the Cane Creek Water & Sewer District.

BOARD ACTION REQUESTED:

Staff suggests approval of minutes.

SUGGESTED MOTION:

I motion that the Board convene as Cane Creek Water & Sewer District Board.

SUGGESTED MOTION:

I motion that the Board approves the Cane Creek Water & Sewer District minutes of February 21, 2018.

SUGGESTED MOTION:

(ONLY NECESSARY IF GOING BACK INTO SESSION AS THE BOARD OF COMMISSIONERS)

I motion to adjourn as the Cane Creek Water & Sewer District Board and reconvene as the Henderson County Board of Commissioners.

DRAFT

MINUTES

STATE OF NORTH CAROLINA
COUNTY OF HENDERSON

CANE CREEK WATER & SEWER DISTRICT
WEDNESDAY, FEBRUARY 21, 2018

The Henderson County Board of Commissioners met for a regularly scheduled meeting at 9:00 a.m. in the Commissioners' Meeting Room of the Historic Courthouse on Main Street, Hendersonville.

Those present were: Chairman Mike Edney, Vice-Chairman Grady Hawkins, Commissioner Tommy Thompson, Commissioner Charlie Messer, Commissioner William Lapsley, County Manager Steve Wyatt, Attorney Russ Burrell and Clerk to the Board Teresa Wilson.

Also present were: Engineer Marcus Jones, Director of Business and Community Development John Mitchell, Internal Auditor Samantha Reynolds, Building Services Director Tom Staufer, Management Assistant Megan Powell, Deputy Sheriff Bengy Bryant, Purchasing Agent Randall Cox, Real Property Appraiser Kevin Hensley, Planning Director Autumn Radcliff, Code Enforcement Director Toby Linville, Planner Allen McNeill, Finance Director J. Carey McLelland, Projects Engineer Natalie Berry and PIO Kathryn Finotti – videotaping, Deputy Ken McCraw as security.

Absent was: Assistant County Manager Amy Brantley.

CALL TO ORDER/WELCOME

Chairman Edney called the meeting to order and welcomed all in attendance.

Motion:

Commissioner Hawkins made the motion for the Board to convene as Cane Creek Water & Sewer District Board.

DISCUSSION/ADJUSTMENT OF CONSENT AGENDA

Commissioner Hawkins made the motion to approve the Consent Agenda as presented. All voted in favor and the motion carried.

Minutes

Staff request approval of minutes from a previous meeting of the Cane Creek Water & Sewer District.

- 1) November 15, 2017

Motion:

Commissioners Hawkins made the motion that the Board approves the Cane Creek Water & Sewer District minutes of November 15, 2017.

Mid-Year Line Item Transfer – Cane Creek Water and Sewer District

A Mid-Year Budget Amendment for the Cane Creek sewer system was presented for Board approval. Justification was listed on the Line Item Transfer form.

Motion:

Commissioner Hawkins made the motion that the Board of Commissioners approve the mid-year line item transfer for Cane Creek sewer system.

Motion:

Commissioner Hawkins made the motion to adjourn as the Cane Creek Water & Sewer District Board and reconvene as the Board of Commissioners.

Attest:

Teresa L. Wilson, Clerk to the Board

J. Michael Edney, Chairman

APPROVED:

**LINE-ITEM TRANSFER REQUEST
HENDERSON COUNTY**



Department: Cane Creek Water & Sewer Fund 615711

Please make the following line-item transfers:

What expense line-item is to be increased?

<u>Account</u>	<u>Line-Item Description</u>	<u>Amount</u>
614711 401001	Retained Earnings	\$206,250
614711 464001	Capacity Deletion Fee	\$11,850
615711 518600	Workers Compensation	\$1,000
615711 525001	Fuel Costs	\$5,000
615711 526000	Department Supplies & Material	\$1,000
615711 535100	Maintenance & Repair - Bldg	\$10,000
615711 538107 1509	Engineering Fees (MPC)	\$4,000
615711 555006 1509	Mill Pond Creek Sewer	\$239,020
615711 538107 1706	Engineering Fees (MCP2)	\$265,000
615711 555006 1706	Mud Creek Sewer, Phase II	\$261,980
615711 538107 1707	Engineering Fees (Norafin)	\$22,800
615711 555006 1707	Norafin Sewer	\$207,200

What expense line-item is to be decreased? Or what additional revenue is now expected?

<u>Account</u>	<u>Line-Item Description</u>	<u>Amount</u>
614711 481001	Interest Earned	\$11,850
614711 451012	Rural Economic Dev Grant	\$207,575
615711 526020	Department Supplies - Nonexp	\$5,675
615711 535200	Maintenance & Repair - Equip	\$10,000
615711 554000	Capital Outlay - Land	\$1,000,000

Justification: Please provide a brief justification for this line-item transfer request.

1. Per new State Statute this year, utilities are no longer allowed to charge impact fees unless they are supported by a rate study. Cane Creek has not performed the required study. This LIT removes the remaining budget revenue for the Capacity Depletion Fee which is an impact fee. An increase in Interest Income earned in the six months covers the revenue decrease.
2. Reallocate expenses based on actual, mid-year expenditures that are different than initially budgeted.
3. Project expenses are reallocated from Capital Outlay - Land to the individual project line items.

Authorized by Department Head

Date

Authorized by Budget Office

Date

Authorized by County Manager

Date

<i>For Budget Use Only</i>	
Batch #	_____
BA #	_____
Batch Date	_____