

**REQUEST FOR BOARD ACTION
HENDERSON COUNTY
BOARD OF COMMISSIONERS**

MEETING DATE: July 18, 2018

SUBJECT: Use of Courtroom

PRESENTER: Samantha Reynolds, Finance Director

ATTACHMENTS: Yes
1) Application for Use

SUMMARY OF REQUEST:

A request has been submitted on behalf of the Finance Office for use of the Courtroom on Tuesday, December 4, 2018 from 8:30 a.m. until 5:00 p.m. for a MUNIS User Group training session.

BOARD ACTION REQUESTED:

Staff suggests approving the request.

SUGGESTED MOTION:

I move that the Board approves use of the Commissioners' Meeting Room (Courtroom) as requested on Tuesday, December 4 2018 from 8:30 a.m. until 5:00 p.m. for a MUNIS User Group training session.

