

REQUEST FOR BOARD ACTION

**HENDERSON COUNTY
BOARD OF COMMISSIONERS**

MEETING DATE: June 4, 2018

SUBJECT: Budget Amendment – Capital Project Fund

PRESENTER: Amy Brantley

ATTACHMENTS: Yes
1. Budget Amendment

SUMMARY OF REQUEST:

The Board is requested to approve a Budget Amendment, transferring \$150,000 from the Capital Reserve Fund to the Capital Project Fund. These funds have been included in the annual budget for replacement of the County’s Permitting and Inspection Software. This request will combine the appropriations into one fund, earmarked specifically for permitting and inspection software.

BOARD ACTION REQUESTED:

The Board is requested to approve the attached Budget Amendment as presented.

Suggested Motion:

I move the Board approve the Budget Amendment as presented, transferring funds from the Capital Reserve Fund to the Capital Project Fund.

**LINE-ITEM TRANSFER REQUEST
HENDERSON COUNTY**



Department: Capital Reserve/Capital Project Fund

Please make the following line-item transfers:

What expense line-item is to be increased?

| Account | Line-Item Description | Amount |
|----------------------|---|------------------|
| <u>215400-598040</u> | <u>Transfer to Capital Project Fund</u> | <u>\$150,000</u> |
| <u>405400-552000</u> | <u>Capital Outlay - Technology</u> | <u>\$150,000</u> |
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What expense line-item is to be decreased? Or what additional revenue is now expected?

| Account | Line-Item Description | Amount |
|----------------------|---|------------------|
| <u>214400-401000</u> | <u>Fund Balance Appropriated</u> | <u>\$150,000</u> |
| <u>404400-402100</u> | <u>Transfer from Capital Reserve Fund</u> | <u>\$150,000</u> |
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Justification: *Please provide a brief justification for this line-item transfer request.*
 Transfers funds from the Capital Reserve Fund to the Capital Project Fund, to reserve them specifically for permitting and inspection software. Approved by the BOC 6.4.18.

| | | |
|---|-----------------|---------------|
| <u>Budget</u> | | <u>6/4/18</u> |
| <u>Authorized by Department Head</u> | <u>Date</u> | |
| <u>Authorized by Budget Office</u> | <u>Date</u> | |
| <u>Authorized by County Manager</u> | <u>Date</u> | |

For Budget Use Only

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Batch Date