

MINUTES

STATE OF NORTH CAROLINA
COUNTY OF HENDERSON

BOARD OF COUNTY COMMISSIONERS
MARCH 15, 1989

The Henderson County Board of Commissioners met for a mid-month meeting at 9:00 a.m. in the Conference Room of the County Office Building.

Those present were: Chairman William T. Drake, Commissioner Hugh D. Randall, Commissioner Troy L. Maybin, Commissioner F. Richard Baker, Commissioner J. Michael Edney, County Administrator Jerry Myers, Finance Director David E. Nicholson, Matt Matteson, County Planner, and Administrative Secretary Mona Quinn.

Chairman Drake called the meeting to order.

MINUTES

The Minutes of the March 6, 1989 Commissioners Meeting were reviewed and corrected. The Minutes were approved as corrected.

UNFINISHED BUSINESSNOMINATIONS

Chairman Drake informed the Board that there is one vacancy on the Nursing Home/Domiciliary Home Advisory Committee. There were no nominations, and this matter was rolled over to the next meeting.

Chairman Drake informed the Board that there is one vacancy on the Council on the Status of Women. There were no nominations, and this matter was rolled over to the next meeting.

Chairman Drake informed the Board that there is one vacancy on the Land-Of-Sky Private Industry Council. Chairman Drake stated that Liston Smith, Director of Social Services, had volunteered to serve on the Private Industry Council as he will be working with the Council in the future regarding the Work Fare Program. Chairman Drake stated he would like to recommend Liston Smith to the Chamber of Commerce to obtain a letter of endorsement, which is required. All Board Members agreed to this.

CLOSING A PORTION OF NEWPORT ROAD :

Chairman Drake informed the Board that a group of citizens has requested the County Commissioners to close a portion of Newport Road and stated that the Henderson County Planning Board had considered this matter, and asked Matt Matteson, County Planner, to review for the Board the Planning Board's recommendation. Mr. Matteson stated the Planning Board considered this request at its February 28, 1989 meeting and after a lot of discussion and input from citizens the Planning Board had recommended that it would be in the best interest of the residents and the County not to close the requested portion of Newport Road, and that this road should remain open. Newport Road deadends at the property line to the adjoining property, and if that property were to be developed, the developer would have no access to Newport Road if it were closed. Russell Burrell, Attorney representing the Fortescue Trust, owner of the land which would be denied access if Newport Road were closed, addressed the Board stating this tract of land is the last substantial asset in the Fortescue Estate, and the closing of Newport Road would have a definite affect on the development of the property in an economical manner. There would be considerable cost to the developer if it were necessary to build another road out of the property. Francis Coiner, Attorney for the Homeowners Association of Crooked Creek Subdivision, stated that the Homeowners would like for Newport Road to be closed because of the increase in traffic development of the Fortescue Property would cause. Mr. Nick Fortescue stated to the Board that he has been in contact with the Crooked Creek Homeowners Association to schedule a time to meet to attempt to reach an agreement regarding Newport Road. Commissioner Edney suggested that this matter be rolled over to the next Commissioners Meeting in order to give Mr. Fortescue and the Crooked Creek Homeowners Association time to meet. By consensus of the Board it was decided to address this issue at the next

Commissioner's Meeting.

SUBDIVISION IMPROVEMENT GUARANTEES :

Chairman Drake stated to the Board that since Don Elkins, County Attorney, is not present at today's meeting due to illness, it would be in the Board's best interest to roll this matter over to the next County Commissioner's Meeting. The Board agreed, and this matter will be addressed at the next meeting.

EDNEYVILLE LIBRARY :

Chairman Drake reported to the Board that a letter had been sent to Elizabeth Marshall, Director of the Henderson County Public Library, asking her to determine whether or not there were available funds in the current Library Budget to fund the needs of a Branch Library in Edneyville. Mrs. Marshall has reported that there are funds available to cover the utilities and phone, but no other funds are available. Mrs. Marshall reported that a temporary employee would be necessary to catalogue and prepare the books to go into the Branch Library and estimated that it would require one temporary employee working 20 hours per week at \$5.00 per hour to complete this. The cost for the remainder of the year would be approximately \$1,400.00. The reference collection would cost \$3,000.00 and can be placed in the coming year's budget and have it available for the next school year. The Edneyville Library Committee is working in regards to preparing restroom facilities for the Library. Commissioner Baker made the motion to make available \$1,500.00 from contingency funds for a temporary employee to catalogue and prepare books for Edneyville Branch Library. All voted in favor, and the motion carried.

RECYCLING PROPOSAL :

Jerry D. Myers, County Administrator, reported to the Board that as requested at the previous meeting cost estimates had been obtained to staff the Recycling Center. An employee to staff the Recycling Center for the remainder of this budget year would be approximately \$3,500. This would require a budget amendment as there are no funds available in the Landfill Budget to cover this expense. Although this involves an initial and ongoing cost to the County, the long-term gains will be increased space and extended life of the Landfill. Troy Maybin made the motion to authorize \$3,500.00 from contingency funds for a temporary employee for the Recycling Center at the Landfill.

Chairman Drake reported that he had researched a method of disposing of tires other than disposing of them in the County Landfill. A company in Concord, North Carolina will dispose of tires, cut or uncut, for a fee of .50 cents each. Mr. Drake has been in touch with Youngblood Trucking Lines and they would be willing to park an empty trailer at the County Landfill for tires to be hauled to Concord by their student drivers at no charge to the County. The Board may consider changing the policy at the Landfill and no longer accept tires for disposal, but accept tires for transfer to the company in Concord. The Board was in favor of disposing of the tires in this way as a means of enabling persons to dispose of tires at the Landfill and save Landfill space at the same time. The Board will consider this matter further in the future.

NEW BUSINESS

REQUEST FOR MEDICAL ELIGIBILITY PERSONNEL--BLUE RIDGE HEALTH CENTER :

Barbara Garrison, Director of Blue Ridge Health Center, requested a Medicaid Eligibility Specialist be placed at the Blue Ridge Health Center, to assist clients in applying for Medicaid. This would be of great value to those clients who have no transportation. Blue Ridge Health Center would pay the County's portion of the Eligibility Specialist's salary, and state funds would cover the remaining portion. Liston Smith, Director of the Department of Social Services, stated that the Board of Social Services is in favor of the request, and that he as Director is in the position of accommodating a request by someone in the community. There would be a minimal cost to Social Services in providing supervision and training for the Eligibility Specialist. The Eligibility Specialist would be an employee of the Department of Social Services. Hugh Randall made the motion to

authorize Liston Smith to station an Eligibility Specialist at Blue Ridge Health Center as Blue Ridge Health Center will be paying the County's portion of the salary with the condition that if the funds from Blue Ridge Health Center discontinue, the County will not be held liable for that amount of the salary. All voted in favor, and the motion carried.

REVALUATION REPORT :

Ted McCormick reported that the problems with the computer system have been solved except for one minor problem, which should be resolved within the next two to three weeks. Brenda King, County Assessor, reported that she had had no contact with the Board of Realtors other than a phone call from Ann Stokes inquiring who Ms. King had spoken with at the Board of Realtors in the past. Chairman Drake stated he had had no response to his letter to Ms. Stokes of the Board of Realtors. Ms. King reported that the Reappraisal is progressing as planned and is close to being on schedule. Bad weather has caused some delay in the appraisal process. Chairman Drake asked if there is anything at this point in time that will delay the project, and Ted McCormick answered no. Ms. King reported that the projected date of completion is the first week in October, when the notices will be mailed. Mr. McCormick invited the Commissioners to visit the Reappraisal Office to observe the reappraisal process.

TAX REFUND REQUESTS :

Dudley F. Kimball has requested a tax refund in the amount of \$83.70 due to his mobile home being taxed as both real and personal property when it should have been charged only as real property. Richard Baker made the motion to grant this tax refund, all voted in favor, and the motion carried.

Robert L. Saidla has requested a tax refund in the amount of \$23.84 as he was charged for land that was taxed in Buncombe County. Troy Maybin made a motion that this tax refund be granted. All voted in favor, and the motion carried.

Mr. and Mrs. Richard Nielsen have requested a tax refund in the amount of \$118.16 due to an incorrect appraisal. Richard Baker made the motion that this tax refund be granted. All voted in favor, and the motion carried.

Mrs. Lois M. Moody has requested a tax refund in the amount of \$168.63 due to the assignment of an incorrect value to her property. Troy Maybin made a motion that this tax refund be granted. All voted in favor, and the motion carried.

Van Wingerden International has requested a tax refund in the amount of \$6,347.56 due to an error on their tax bill for 1988. Michael Edney made the motion that this tax refund be granted as all paperwork is in order. All voted in favor, and the motion carried.

Clayton E. Phillips has requested a tax refund in the amount of \$32.64 due to his being overcharged on the value of an empty lot. Richard Baker made the motion to grant this tax refund. All voted in favor, and the motion carried.

Emerson and Nan Franklin have requested a tax refund in the amount of \$112.64 due to an overpayment caused by a double listing. Troy Maybin made the motion that this tax refund be granted. All voted in favor, and the motion carried.

Mr. and Mrs. Gary McGaha have requested a tax refund in the amount of \$35.34 due to the double listing of a leased car. Richard Baker made the motion that this tax refund be granted. All voted in favor, and the motion carried.

Mr. and Mrs. John Dombrowsky have requested a tax refund in the amount of \$33.18 due to being charged for a car they no longer own. Troy Maybin made the motion that this tax refund be granted. All voted in favor, and the motion carried.

Butler Broadcasting Company has requested a tax refund in the amount of \$213.98 due to the double listing of leased property. Richard

Baker made the motion that this tax refund be granted. All voted in favor, and the motion carried.

NOTIFICATION OF VACANCIES :

Chairman Drake informed the Board that a letter has been received from J. B. Henderson, Chairman of the Zoning Board of Adjustment for the City of Hendersonville, requesting that the Commissioners appoint an alternate member to the Zoning Board to help ensure their having a quorum of seven present for the meetings.

Chairman Drake informed the Board that there is one vacancy on the Henderson County Local Emergency Planning Committee due to the resignation of Jenny Ervin.

FOCUS--GRANT APPLICATION :

Polly Penland of Trend Mental Health and Member of the Henderson County Task Force on Sexual Abuse requested the Board's approval of a grant application to the Governor's Crime Commission. The funds would be used to establish a new position for a proposed private not-for-profit corporation. This employee would coordinate services to victims of child sexual abuse among the various County offices to better serve victims and their families. This grant does not require that the County providing matching funds at this time; however, in the future if the grant funds were to no longer be available, the County could be placed in a position of funding the position and the private not-for-profit organization. There was discussion that in order to avoid this situation that the new position and duties could be delegated to an existing department. Liston Smith, Director of Social Services, stated to the Board that he sympathized with FOCUS and that he realized better coordination needs to occur between the agencies, but Mr. Smith felt that unless agencies are really willing to cooperate and work out their problems, a private not-for-profit coordinator could not solve these differences. David Nicholson, Finance Director, reported to the Board that the Board would be held responsible for the grant funds once obtained and that the Finance Office would be writing checks, processing payroll, and making monthly reports regarding use of the grant funds. The Task Force for Child Sexual Abuse can submit a preliminary application without obligating the Board of Commissioners to approve the final grant application. The Board agreed to the submission of a preliminary application while making it clear to the Task Force on Child Sexual Abuse that this does not obligate the Board to approve the final application in any way. The Task Force will consider the Board's concerns and questions and report back to the Board.

SHERIFF'S DEPARTMENT--DEPARTMENT HEAD REPORT :

Tom Hatchett, representing Sheriff Jackson, reported to the Board that the Department's major concern at this time is aggressive drug enforcement, as most crimes are drug related. The Sheriff's Department has been involved in the Drug Task Force, drug awareness and education programs such as the DARE Program, which has been very successful. The Sheriff's Department has eight new vehicles, and Mr. Hatchett reported that there has been a vast improvement in the maintenance and repair of vehicles at the Garage, which has been very beneficial to the Sheriff's Department. In the future the Sheriff's Department may possibly enter into a contract with Fletcher after its incorporation to station six deputies in that area, will be working toward the reinstatement of the DARE Program in the schools, and is looking forward to working with the Commissioners on the design of the new Courthouse/Jail/Law Enforcement Center.

EMERGENCY MEDICAL SERVICES--DEPARTMENT HEAD REPORT:

Tom Edmundson, Director of Emergency Medical Services, reported that there are currently 18 Paramedics and 2 EMTs employed at the EMS Department. There are currently six vacant new positions, and Mr. Edmundson is in the process of hiring for these positions. There will be a change in the shift arrangement once these positions are filled. There are three ambulances available 24 hours per day and one ambulance is available from 9:00 to 5:00 for routine convalescent calls. Mr. Edmundson would like to replace one unit per year. Two

vans have been remodeled, one by the Sheriff's Department and one by EMS and have been very beneficial to each department. These vans are high mileage vans and could not be used for emergency calls. In the future Mr. Edmundson stated that an EMS substation on the south end of town may be of great benefit to Henderson County as there are more calls on that end of town and this would enable the ambulances to avoid congested traffic. Mr. Edmundson will also be working toward the establishment of Enhanced 911 service for the County, upgrading the level of training at the Department, and is continuing to work with Western Carolina Community Action in regards to their transporting ambulatory patients to the hospital, which would allow the EMS Department to transport only nonambulatory patients to the hospital greatly reducing the number of calls EMS receives.

HEALTH DEPARTMENT--DEPARTMENT HEAD REPORT :

Tom Johnson, Director of the Health Department, reported to the Board on the various services offered to Henderson County through the Health Department. Mr. Johnson stated that Henderson County has an excellent Health Department, and stated some concerns for the future are that the area is rapidly growing, and a shortage of doctors could result, that with the growth in the area the demand for public water and sewer will increase, the rising cost of medical care, and the staggering cost for treatment of AIDS in this Country, a lot of which will be borne by the tax payer. Mr. Johnson stated that maintaining an uncontaminated water supply is a critical issue. Mr. Johnson does not see a problem with the current water supply, but stated a major responsibility of the Health Department is testing the water supply. The test results must be obtained from Raleigh at this time. Mr. Johnson stated in the future he would like to see the Health Department establish its own laboratory and perhaps provide test results for surrounding counties at a charge to help offset costs. Mr. Johnson stated that the Sanitation Department is fully staffed at this time.

LANDFILL--DEPARTMENT HEAD REPORT :

Eldon Owen, Supervisor at the Henderson County Landfill, reported to the Board that this summer work be done on the west slopes at the Landfill and probably by early Fall all the slopes and dikes on that side will be finished. The sediment ponds were just dipped out, which has to be done once or twice annually. The fiber placed under the road at the Landfill has been very successful in maintaining the condition of the road. Mr. Owen reported that the new equipment at the Landfill has done an excellent job and been very beneficial for the Landfill. Mr. Owen stated that his Department is preparing for the opening of the Recycling Center. Mr. Owen stated that water samples from the monitoring wells have been good and have shown no indication of ground water contamination. Mr. Owen stated that the life span of the Landfill is estimated at 14 or 15 years and Recycling should help expand the lifetime of the Landfill.

RECREATION DEPARTMENT--DEPARTMENT HEAD REPORT :

Doug Moon, Director of the Recreation Department, reported to the Board that the Henderson County Recreation Department offers the largest amount of programs in Western North Carolina and offers the only women's basketball program in the State. Many children are served through the Recreation Department, and the only problem in serving children is finding adult coaches for the various teams. Mr. Moon stated that residents have expressed much interest in the nature trails, and plans are being developed to make more nature trails available. Mr. Moon reported that equipment prices have greatly increased, and there has been a decrease in suppliers. The parks are routinely inspected by Henderson County's insurance carrier and a safety committee of the Recreation Advisory Board, and no major problems have been detected.

VEHICLE/MAINTENANCE/GARAGE--DEPARTMENT HEAD REPORT :

Les Capps, Supervisor of the Vehicle/Maintenance/Garage Department, reported to the Board on the various improvements that have been made to the parks and equipment. Mr. Capps stated his goal for the Garage is to use the most cost efficient method of maintaining the County's equipment. The Garage Mechanics will be attending training, and Mr. Capps stated he would like to see the County obtain computerized gas

pumps, pave the parking lot at the Garage, obtain automobile manuals for the Mechanics, and improve the lift equipment at the Garage. Mr. Capps stated the most needed items for the parks is a mower and rest rooms for Field No.: 8 at Jackson Park.

PUBLIC BUILDINGS--DEPARTMENT HEAD REPORT :

Ed Capps, Supervisor of the Public Buildings Department, reported to the Board that the County has acquired much more office space in the last few years which has increased the amount of floor space for his Department to maintain and the number of repair requests. Mr. Capps reported that his Department is three to four weeks behind on maintenance requests, but that once the several scheduled moves are completed these should be caught up. Mr. Capps stated his goal for his Department is to keep the County's buildings in good repair for the employees and the public. In the future Mr. Capps stated that a new Library would be opening in Fletcher, probably a new Library facility at Edneyville, and within several years the new Law Enforcement Center will open, all of which will greatly increase the demand for maintenance and repair. Mr. Capps stated additional staff for his Department will be necessary to maintain these buildings.

AGRICULTURE EXTENSION--DEPARTMENT HEAD REPORT :

Grover Westmoreland, Director of the Agriculture Extension Office, reported to the Board more water samples are needed in our area to determine if the water is being polluted by pesticides. Mr. Westmoreland stated he felt there was no need for concern for the water supply at this time, but felt additional testing is necessary to be sure. Mr. Westmoreland stated that the shrub and plant industry in Henderson County is strong and growing, that the 4-H Program in Henderson County is strong and recently had a state winner for a trip to Washington, and stated that Henderson County had an \$80 million dollar farm industry in 1988. Mr. Westmoreland stated in the future he hopes to see progress made toward an Agriculture Park, and storage facilities for apples, which would make Henderson County's apples much more marketable. Mr. Westmoreland stated that secretarial assistance is much needed at the Agriculture Extension as is additional computer equipment.

ROAD PETITIONS :

Chairman Drake stated Road Petitions have been received regarding Oakwood Avenue and Roper Road. The Road Petition for Oakwood Avenue is to add it to the State System, but the Petition for Roper Road is that the road be paved. The Board of Commissioners does not recommend any road be taken out of priority for paving. Troy Maybin made the recommendation to accept the Road Petition for Oakwood Avenue and that it be sent on to the Department of Transportation. All voted in favor, and the motion carried. Richard Baker made a motion that the Road Petition for Roper Road be accepted and sent on to the Department of Transportation, but that it not be taken out of priority for paving. All voted in favor, and the motion carried.

Troy Maybin made the motion to go into Executive Session to discuss legal and personnel matters, and all voted in favor.

Troy Maybin made the motion to go out of Executive Session, and all voted in favor. Chairman Drake reported that during Executive Session no action was taken, but the Board had discussed the Clerk to the Board position. Troy Maybin made a motion to appoint Elizabeth Corn as Clerk to the Board of Commissioners at a salary Grade 59 Step 1. The motion was approved on a vote of four to one.

There being no further business, the meeting adjourned.


WILLIAM T. DRAKE, CHAIRMAN


JERRY D. MYERS
COUNTY ADMINISTRATOR
ACTING CLERK TO THE BOARD

MINUTESBID OPENING FOR BURNHOUSE

BID OPENING --- FEBRUARY 23, 1989 --- 3:00 P.M.

<u>ATTENDING</u>	<u>COMPANY</u>
1. Dennis Dunlap	Dunlap Construction
2. John R. Cooper, II	K & J
3. Mike Cooper	Cooper Construction Co.
4. Bill Drake	Henderson County
5. Emory Jackson	Architect
6. Stuart Stepp	Architect
7. F. C. Hendrix	Hendersonville Fire Dept.
8. Jerry D. Myers	County Administrator

Emory Jackson called the meeting to order at 3:00 p.m.

Bids were opened and read as follows:

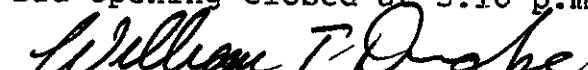
<u>CONTRACTOR</u>	<u>BID BOND</u>	<u>BASE BID</u>	<u>NO. OF DAYS</u>
Cooper Const.	X	\$137,327	120
Dunlap Const.	X	\$139,850	120
K & J Const.	Check	\$150,870	150
Triad Const.	X	\$148,488	120


Arden Grading--No Bid Bond--bid for grading and ground work only. Not read.

Emory Jackson will review bids and materials submitted.

Bid Bond check returned to K & J Construction.

Bid Opening closed at 3:10 p.m.


WILLIAM T. DRAKE
CHAIRMAN


JERRY D. MYERS
COUNTY ADMINISTRATOR
ACTING CLERK TO THE BOARD