

MINUTES

STATE OF NORTH CAROLINA
COUNTY OF HENDERSON

BOARD OF COMMISSIONERS
FEBRUARY 13, 1991

The Henderson County Board of Commissioners reconvened at 1:00 p.m. on Wednesday, February 13 for a workshop meeting. The Board members began the meeting in the Henderson County Finance Department.

Those present were: Vice-Chairman Vollie G. Good, Commissioner William McKay, Commissioner F. Richard Baker, Interim County Manager Jerry D. Myers, Finance Director David E. Nicholson, and Clerk to the Board Elizabeth W. Corn.

Vice-Chairman Good called the meeting to order stating that the purpose of today's meeting is for departmental presentations and site visits: Finance Department, Data Processing, and Department of Social Services

FINANCE DEPARTMENT

Finance Director David Nicholson told Board members that the finance department is in the service business, serving other county offices. Mr. Nicholson reviewed the duties of the Finance Officer (G.S. 159-28a):

1. To establish and maintain the unit's or authority's accounting records.
2. To disburse moneys
3. To make financial reports
4. To manage the receipt and deposit of moneys
5. To manage the unit's or authority's debt service obligations.
6. To supervise investments.
7. To perform any other assigned duties.

Mr. Nicholson introduced his staff:

Lorri Rhodes, Assistant Finance Officer
Accounting system-posting/reporting
Receipting of cash/checks
Department of Social Services- grant accounting

Phyllis Maxwell, Accounting Technician III
Employee enrollment
Benefits explanation
Payroll preparation

Nancy Danielson, Accounting Technician II
Accounts Payable
Purchase Orders
Fixed Assets

Dena Garey, Accounting Technician II
Accounts Receivable
Central Supply
Room Tax

Mr. Nicholson briefly reviewed current projects, one of which is the sale of Henderson County Bonds. Mr. Nicholson discussed Henderson County Investments and the Cash Management Plan.

DATA PROCESSING

Data Processing Manager Ricky Freeman greeted the Board and led a tour of his department. He answered many questions concerning computer operations, main frame usage, word processing, back up files, jury selection, etc. Mr. Freeman has been with Henderson County for 3 1/2 to 4 years.

DEPARTMENT OF SOCIAL SERVICES

The Board met in the Commissioners' Meeting Room for this department presentation. Liston Smith, Director, and Board member Renee Kumor were also present.

Mr. Smith has been director for 2 1/2 to 3 years. His department employs 74 people and serves 38% of the eligible population or over 13,699 Henderson County residents. 58% of the people served are elderly or disabled, 33% are children, and 9% are between the ages of 18 and 65. Medicaid is approx. 60% of DSS budget.

Many of their services are not based on income: child work permits, child protective services, adult protective services, licensing/monitoring adult group homes, out-of-home placement services, adoption services, and child support enforcement.

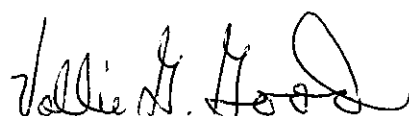
Mr. Smith discussed outreach workers, caseworkers, Carolina Access program, Medicaid, Focus, JTPA, etc. He discussed the Workfare Program coming in July, which will put in operation a new "department" mandated in the Family Support Act. Workfare or JOBS (Job Opportunities and Basic Skills) will require six or seven additional staff members. This is the biggest welfare "mandate" of the last 20 years. The workfare program will require the county to provide welfare recipients with educational training, work experience, and related services. The intent is to give them what is needed to move them "off the rolls".

After a question and answer period, the Board was taken on a tour of the Department of Social Services, meeting many of the employees and seeing where the different programs are serviced.

The meeting was recessed until Wednesday, February 20 at 9:00 a.m.

ATTEST:


Elizabeth W. Corn, Clerk


Vollie G. Good, Vice-Chairman