MINUTES

STATE OF NORTH CAROLINA COUNTY OF HENDERSON

BOARD OF COMMISSIONERS MARCH 25, 1992

The Henderson County Board of Commissioners met for the regularly scheduled mid-month meeting on Wednesday, March 25, 1992 at 9:00 a.m. in the Commissioners' Meeting Room of the Henderson County Office Building.

Those present were: Chairman J. Michael Edney, Vice-Chairman Vollie G. Good, Commissioner William McKay, Commissioner Hugh D. Randall, County Manager David F. Thompson, Assistant County Manager/Finance Director David E. Nicholson, County Attorney Don H. Elkins and Acting Clerk to the Board, Avalina B. Merrill. Absent were Commissioner F. Richard Baker and Clerk to the Board, Elizabeth W. Corn.

CALL TO ORDER/WELCOME

Chairman Edney called the meeting to order and welcomed all in attendance.

PLEDGE OF ALLEGIANCE

Commissioner Good led the pledge to the American Flag.

INVOCATION

Rev. Bud Lawing of First United Methodist Church of Hendersonville gave the invocation.

REVIEW OF MINUTES

No minutes were presented for review.

DISCUSSION/ADJUSTMENT OF AGENDA

An adjustment was made to the agenda by Mr. David Thompson, County Manager, under New Business to include as Item K the announcement of the hiring of a staff attorney and Item L as Women's History Month.

PUBLIC INPUT

The following people spoke during the public input session:

- 1. <u>James Cameron</u> spoke regarding the Multivision franchise.
- 2. <u>Dennis Taylor</u> spoke regarding the proposed site of the migrant housing on Sugarloaf Road.
- 3. <u>Jimmy Laughter</u> spoke regarding the proposed site of the migrant housing on Sugarloaf Road.

- 4. <u>Cecil Whiteside</u> spoke regarding the proposed site of the migrant housing on Sugarloaf Road.
- 5. <u>Pam Johnson</u> spoke regarding extended hours at the Public Library.

TRANSFER OF HANGAR TO HENDERSON COUNTY

Sherri Holbert, Program Coordinator of Henderson County Parks and Recreation Department, gave an update on the Hangar project and presented to the Board a prioritized list of items that must be taken care of in transferring the Hangar program from the Greater Hendersonville Teen Center, Inc. to Henderson County Government. A request was made to close the Hangar Center from March 30, 1992 through April 30, 1992 for renovations and re-open with a grand opening on Saturday, May 2, 1992. The estimated cost of the renovations and repairs was \$11,967.37. Mr. Thompson stated that the funds would come out of the maintenance and repair line items of Parks/Recreation and Maintenance budgets. Because there were monies available in the present budgets, no action was needed by the Board in this matter.

UPDATE OF MULTIVISION

Chairman Edney explained to the Board that a letter from Multivision had been received requesting permission to allow Cablevision Systems Corporation to acquire 20% of the partnership interests of U.S. Cable and assume corporate management of the U.S. Cable systems from the MultiVision Cable TV Corporation. Chairman Edney explained that under the Henderson County cable ordinance the consent of the Commissioners must be given before any transfer of the franchise is considered. Chairman Edney recommended to the Board that the Cable Review Committee review this proposal and report back to the Board on its finding before granting this request. Letters were sent by the Board to approximately 350 other franchising units that are served by U.S. Cable Systems requesting input as to what type of service they have received from U.S. Cable Systems.

NOMINATIONS

Chairman Edney reminded the Board of (2) vacancies on the Jobs Training Partnership Act Committee (JTPA). There were no nominations so the vacancies were rolled over to the next meeting.

Chairman Edney reminded the Board of (3) vacancies on the Nursing Home/Domiciliary Home Advisory Committee. Commissioner Good nominated Mary Lucille Lehmann. All voted in favor and the motion carried. There were no further nominations. The remaining vacancies were rolled over to the next meeting to allow the administrators of nursing homes and domiciliary homes in Henderson County to reply by April 25, 1992 with their nominations of candidates as provided in the by-laws of this committee.

Chairman Edney reminded the Board of (1) vacancy on the Hospital Board of Trustees. Chairman Edney nominated Mark White. All voted in favor and the motion carried.

SOCIAL SERVICES 1991 PERFORMANCE AWARD

Patricia Sokol, Regional Director for DHR Division of Social Services, presented an award to Liston Smith, Director of Henderson County Social Services and Renee Kumor, Chairperson for the Board of Social Services for the achievements in the Henderson County Food Stamp Employment and Training program jointly administered by Social Services and Employment Security Commission. The Federal Government requires that at least 50% of the mandatory food stamp registrants participate in the Food Stamp Employment and Training In North Carolina, this program consists of job search activities under the direction of the ESC, education pursuits with the Blue Ridge Community College and training activities through Jobs Training Partnership Act (JTPA). Henderson County was one of the thirteen counties of North Carolina's one hundred counties to receive an education and training performance award for the Federal fiscal year 1991. Henderson County Social Services exceeded in three areas under this program as follows:

- Exceeded 50% of the US Department of Agriculture performance standard;
- 2. Exceeded the State average for the number of registrants assessed by the local Employment Security Commission;
- Exceeded the State average for the number of registrants who enter employment.

Special recognition was given to the Henderson County Department of Social Services Program Administrator Ms. Karen Couch, all of the Food Stamp Program employees and Mr. John Murdock of the ESC.

PURCHASE OF VAN FOR J.O.B.S. PROGRAM

Liston Smith, Director of Social Services, presented a request to the Board for a van for the J.O.B.S. program. Mr. Smith explained to the Board his reasons for supporting the purchase of this van out of the budget cycle as follows:

- There was Federal and State money available to assist in the purchase of this van that would not be available in the next budget year.
- 2. The staff of J.O.B.S. were spending an average of 3.5 hours per day transporting the participants which took them away from the employment and training activities that they should be providing under the J.O.B.S. program.

- 3. Transportation for the J.O.B.S. program is contracted through WCCA at approximately \$.58 per mile and on limited availability. A van would allow the J.O.B.S. staff to get recipients to various programs throughout the County. Because it was cost prohibitive for DSS to contract with WCCA for a driver, J.O.B.S. had allowed some of the participants to drive the van which created other liability issues.
- 4. Federal/State funds would provide \$16,300 and thereby the County match of 5.01% would be only \$816.
- 5. The \$816 is available this year in DSS's budget.

Commissioner McKay made a motion to grant the request to DSS to purchase the van. All voted in favor and the motion carried.

NEW OSHA STANDARD FOR BLOOD BORNE PATHOGENS

Tom Edmundson, Director of Emergency Medical Services, and Susan RN, Henderson County EMS Nurse Coordinator presented information to the Board regarding the new OSHA standard for blood borne pathogens which are microorganisms in human blood or other body fluids which can cause disease in humans and include the hepatitis B virus (HBV) and the human immunodeficiency virus (HIV) which causes AIDS. The OSHA standard mandates that the hepatitis B vaccination be offered to all emergency responder personnel, healthcare workers and any administrative personnel who would face a reasonably anticipated exposure to these viruses. The vaccine would be given in three injections over the course of six months. The cost per person for the vaccination would be \$90 and would be administered by the Henderson County Health Department. estimated number of personnel that would need the vaccination was 700+. The Board directed Mr. Thompson to gather more information such as who would be responsible for recordkeeping, for follow-up should exposure occur, what agencies must be covered and from where the funding for this project would come.

HENDERSON COUNTY GOVERNMENT WEEK

The Board reviewed a proclamation proclaiming April 6-10, 1992 as County Government Week. In honor of County Government Week, Mr. Doug Moon, Director of Henderson County Parks and Recreation, explained to the Board the plans to conduct Student Government Day on Friday, April 10, 1992. Students from four area high schools would serve as department and administrative heads or in an appropriate position for a day. An orientation breakfast was scheduled at the Chariot on Friday, April 10, 1992 to match each student with the agency head. The cost of the breakfast would be \$300.

Commissioner McKay made a motion to issue the resolution proclaiming April 6-10, 1992 as County Government Week and to approve the expenditure of \$300 for the orientation breakfast. All voted in favor and the motion carried.

GREEN RIVER MANAGEMENT BOARD REQUEST

Vice-Chairman Vollie G. Good presented a request for \$950 to the Board for partial payment to the Polk County Sheriff's Department to patrol the Green River area this summer, primarily Fish Top and Big Top. The Green River Management Board would ask Duke Power and Polk County to each pay an equal amount for this project. Commissioner Good also requested the Board to appoint a replacement for Mr. Frank Bell who resigned for health reasons and suggested that the appointee be a camp representative. Commissioner Randall suggested before the request of \$950 be granted that the Green River Management Board present written by-laws and a detailed budget on how they plan to use the \$950 to the Henderson County Commissioners. Commissioner McKay too expressed opposition to the funding request until written by-laws were presented to the Board. Chairman Edney rolled the request over to the next Commissioner's meeting.

SOIL AND WATER CONSERVATION/MEMORANDUM OF UNDERSTANDING

Mr. David E. Nicholson, Finance Director/Assistant County Manager, explained to the Board that since July of 1990, the Henderson County Soil and Water Conservation District had been under the "financial umbrella" of the County and thereby was included as a part of the County's financial system to satisfy the requirements of the Local Budget and Fiscal Control Act. Recently, The North Carolina Local Government Employees Retirement System indicated a formal agreement was needed to bring Soil/Water Conservation under the County umbrella. To meet these requirements and to clarify the relationship between the District, the U.S. Department Agriculture and Henderson County, a proposed Memorandum Under that agreement, Henderson Understanding was developed. County agreed to provide the District with administrative, technical and clerical personnel necessary to develop and implement the program of the District, subject to budgetary constraints. Formal job descriptions would be written for all of the District staff based on the County job classification. The employees would come under the personnel policy of Henderson County. The County would support a reasonable annual budget submitted by the District for District operations.

Commissioner McKay made a motion to approve the Memorandum of Understanding between Henderson County and the Soil and Water Conservation District. All voted in favor and the motion carried.

PROPOSED EMPLOYEES' ADVISORY COMMITTEE

Mr. David F. Thompson, County Manager, presented to the Board a proposal to form an Employees' Advisory Committee (EAC) to provide feedback to him on issues that are of concern to County employees and also to disseminate information from the County Manager to the employees. Mr. Thompson proposed the EAC be composed of eleven

members, nine of which would be appointed from nominations by department heads. The other two appointees would be the two staff persons responsible for the current Wellness Committee and the Safety Committee. Mr. Thompson would solicit nominations and appoint the EAC by May 1, 1992.

Commissioner Good made a motion to allow the County Manager to empower the EAC. All voted in favor and the motion carried.

TAX RELEASE REQUESTS

Mr. Robert Baird, County Assessor, presented to the Board for approval (82) tax release requests with supporting documentation with his recommendation that they be released. Commissioner Good made a motion to approve the tax release requests if all of the paperwork was in order. All voted in favor and the motion carried.

Mr. Robert Baird, County Assessor, presented a tax release request from Mr. Robert Laird Kramer in the amount of \$75.35 for which Mr. Baird did not recommend a release be granted. Commissioner Good made a motion to deny the tax release request from Mr. Robert Laird Kramer. All voted in favor and the motion carried.

TAX REFUND REQUESTS

Mr. Robert Baird, County Assessor, presented to the Board for approval (20) tax refund requests with supporting documentation with his recommendation that they be released and to deny tax refund requests from Phoenix Cable of \$96.70 and Youngblood Transportation of \$30,174. Commissioner McKay made a motion to approve the recommendations of Mr. Baird on the tax refund requests. All voted in favor and the motion carried.

MANAGER'S UPDATE

A. French Broad River Housing Consortium

Mr. David F. Thompson, County Manager, reminded the Board that at the last Commissioners' meeting which was held on April 9, 1992, they approved the HOME Consortium. Mr. Thompson recommended that Chairman Edney execute the agreement once he and Mr. Don Elkins, County Attorney, had reviewed the consortium agreement again to make sure it was an agreement with which the Board could confer.

B. Fiscal Year 1992-1993 Budget

Mr. David F. Thompson, County Manager, explained to the Board that based on the annual budget calendar everything was on schedule.

C. Courthouse Session

Mr. Thompson reminded the Board of a multi-purpose meeting of the Board on April 2, 1992 at 9:30 a.m. in the auditorium of the Public Library. In the first portion of that meeting the schematics of the new courthouse complex would be discussed by the architects. The second half of the meeting would be set aside for budget discussions by the department heads.

D. Joint Meeting of Districts 16 and 17

Mr. Thompson reminded the Board of a combined meeting of Districts 16 and 17 on April 22, 1992 at 5:00 p.m. at the Waynesville Country Club.

E. HOME and Community Care Block Grant Public Housing

Mr. Thompson reminded the Board of a public hearing to be held on Friday, April 10, 1992 by the Henderson County Planning For Older Adults Steering Committee about the HOME and Community Care Block Grant for Public Housing.

F. Health Risk Assessment Forum

Mr. Thompson reminded the Board about the Health Risk Assessment meetings to be held on April 21, 1992 at the Public Library.

G. Blue Ridge Fire District Expansion Public Hearing

Mr. Thompson reminded the Board of the public hearing to be held on Tuesday, April 28, 1992 at 7:00 p.m. at the Blue Ridge Fire Department on the proposed expansion of the boundaries of the Blue Ridge Fire District.

H. Mills River Fire District Expansion Public Hearing

Mr. Thompson reminded the Board of the public hearing to be held on Thursday, April 23, 1992 at 7:00 p.m. at the Mills River Fire Department on the proposed expansion of the boundaries of the Mills River Fire District.

I. Cane Creek Pre-bid Conference

Mr. Thompson reminded the Board that the Cane Creek Water and Sewer District pre-bid conference was held as scheduled and asked Mr. Jim Erwin, Utilities Director, to give to the Board an update on the Cane Creek Water and Sewer District project. Mr. Erwin explained the bids for the Cane Creek project would be opened on March 31, 1992. With the exception that a few condemnations on private and leased properties were in the process, Mr. Erwin explained that the project was on schedule.

J. Financial Report

Mr. David E. Nicholson, Finance Director/Assistant County Manager, briefed the Board on the financial status through February 1992.

STAFF ATTORNEY

Mr. David Thompson, County Manager, announced that Angela Skerrett had accepted the position of Staff Attorney and would begin work on Monday, March 30, 1992. Mr. Thompson explained that a budget amendment would be necessary to pay the salary of Ms. Skerrett to the next budget cycle and he would present that amendment to the Board at the next meeting.

WOMEN'S HISTORY MONTH

Chairman Edney reminded the Board that in past years the month of March had been declared Women's History Month in Henderson County. Commissioner McKay made a motion to issue that declaration. All voted in favor and the motion carried.

EXECUTIVE SESSION

Commissioner Good made a motion to go into Executive Session as allowed under General Statute 143-118.11 to discuss the following matters:

- A. To discuss a personnel matter.
- B. To discuss the acquisition of real property.
- C. To consult with the County Attorney to the extent that confidentiality is required.

All voted in favor and the motion carried.

CLOSING

Commissioner McKay made a motion to go out of Executive Session. There was no further business. The meeting adjourned.

ATTEST:

Avalina B. Merrill Acting Clerk

J. Michael Edney, Chairman

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), MARGARET JUANITA 91A89900.01 $$^{$25.09}$ 84 CHEV TOTALED 10/9 $$^{$47.09}$ 10/9 $$^{$47.09}$	Ě.	91A69540.07	# 10.00 # # 10.00 #	TRAV TRLE DOUBLE LISTED -	
41 II	ے د	91A89900.01	\$25.09	CHEV TOTALED 10/9	
			#, [9, 57, 99	•	
			11-11-11		

	אבר שואטס	6	Reasons for Rel/Refunds
CORDAL, MARK R CORDARG, DIANE E	91874164.01	\$15.02	BILLED ON TWO 1980 JEEPS; OWNS ONE
FITZPATRICK, FRANCES J G W ETA L	91A0700734	\$506.24	REAL VAL CHG BY PROP TAX COMMISSION
FITZPATRICK, FRANCES J G W ETA L	9090700734	\$442.96	REAL VAL CHG BY PROP TAX COMMISSION
	91A9927879	\$3,36	REDI UDI UDI SA CION VA CHO IONI INSTITUTION INSTITUTI
FITZPATRICK, FRANCES W	9049927879	40,04	
GAYLORD, EUGENE M	90A12115.08	# T 1 2 4	AND THE PARTY OF T
KAYNE, WILLIAM W	9189927622	1 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	OF CONTRACT TO THE CONTRACT OF
KAYNE, GISELLE A			NEAL VAL CHINGD BY 1991 BD OF E&R
KING, HUBERT G JR	90A9940934	\$492,15	ON BLDGS ON DORCE
MATHIS, NELSON	91617202.08	\$4. QU	79 NISS BELONGS TO SON. TO BE STOOL
METCALF, JO ELLEN	91A84379.01.E	*21.19	VALUE OF AS TOYT DISC TUTOR
O'NEILL, ALLISON MARIA	91480307,01	\$13.27	
REMINGTON, PAUL D & BETTY	74	\$ 38.61	85 CODY NOT CUNED 1-1-04-1700 W
SAYERS, KIMBERLY ANN	91884576,01	10 : 0 #	MU DITTERS IN THOUSE BEING BEING DERFORM
SMITH, FREDERICK CARLYLE	-	\$ 131 40	PEDI UDI DEBADOR DINGER DINGERICA
SMITH, DOROTHY JANE	5		ארטיי איני סייס אוני ארטיי ארייי ארייי
TAYLOR, BARRY E	91638913.02	\$10.67	77 JEEF NOT MUNED 1-1-01:1000ED
TRAVERS, THOMAS	9180114134	\$10,62	RECEIVED 1 OTH 1 1ST DENOITY IN HODDE
WAFFLE HOUSE INC	91AØ116922	\$134,54	BILLED ON TOOPPER TOOLS OF
WALKER, JOHN & JR	9160111919	് ന വ	BILLED ON AN OUTCL MODERT OF AND A
WORSHAM, CHARLES ROBERT	91019182.07	\$1.60	REC'TO 1 DENDITY IN FOOD (*00%)
YOUNG, MICHAEL DONALD	90A74852.01.1	\$56.54	MV BILLED TO WRONG TAXPAYER

20 records listed.

\$2,058.33

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