

MINUTES

**STATE OF NORTH CAROLINA
COUNTY OF HENDERSON**

**BOARD OF COMMISSIONERS
June 30, 1998**

The Henderson County Board of Commissioners met for a special called meeting at 8:30 a.m. in the Commissioners' Conference Room of the Henderson County Office Building.

Those present were: Chairman Bob Eklund, Vice-Chair Grady Hawkins, Commissioner Vollie G. Good, Commissioner Renee Kumor, Commissioner Don Ward, County Manager David E. Nicholson, and Budget Analyst Selena Coffey.

CALL TO ORDER/WELCOME

Chairman Eklund called the meeting to order and welcomed all in attendance. He informed those in attendance that the purpose of the meeting was to adopt the Fiscal Year 1998-99 Budget. He asked County Manager David Nicholson to review the draft Budget Ordinance that had been previously provided to the Board of Commissioners.

Mr. Nicholson reviewed the changes that the Board had made at their June 18th budget workshop. He also informed the Board that in reviewing the budget they had:

- ▶ added funding for the Blue Ribbon Committee's needs assessment project
- ▶ increased the Commissioners special called meeting payment
- ▶ moved the data processing position from the County Assessor's budget to the MIS Department
- ▶ added a departmental supplies line item in the Jail budget

Mr. Nicholson then took the Board through the draft Budget Ordinance. The Board decided to move the General Fund's appropriation from the transfer line item to Contingencies - Solid Waste.

Chairman Eklund asked each Commissioner to comment on the budget. Commissioners Kumor and Good stated that they supported an additional one-half cent for capital needs and fund balance. Commissioner Hawkins stated that he believed that the proposed budget contained enough contingencies to cover any needs. Commissioner Ward stated that he could not support the additional one-half cent which was added above the recommended budget

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presented by the County Manager. Chairman Eklund supported the budget and encouraged the use of part time employees to hold down personnel costs.

Commissioner Kumor made the motion to adopt the Budget Ordinance. A vote was taken and the motion carried four to one with Commissioner Ward voting nay.

The Board then considered the new ADM Application from the public schools. Chairman Eklund stated that he had received a letter from Linda Hawk, Chairman of the Board of Public Education, requesting action at this meeting on their request.

Following some discussion, the Board's consensus was to approve the request less the funding for Balfour, Fletcher, and Etowah Schools. These schools were included in the School Board's major capital replacement list. The Commissioners discussed a possible workshop to develop a funding proposal for these schools and then a joint meeting with the Board of Public Education.

There being no further business to come before the Board, the meeting was adjourned.

Attest:


Elizabeth W. Corn, Clerk


Robert D. Eklund, Chairman

APPROVED

HENDERSON COUNTY, NORTH CAROLINA
BUDGET ORDINANCE
FISCAL YEAR 1998-1999

BE IT ORDAINED by the Henderson County Board of Commissioners, meeting this 30th day of June 1998:

SECTION 1

The following amounts are hereby appropriated and revenues estimated to be available in the GENERAL FUND for the operation of the County government and its activities for the Fiscal Year beginning July 1, 1998 and ending June 30, 1999:

GENERAL FUND REVENUES:

| | |
|---------------------------------|-------------------|
| Ad valorem Taxes | 30,179,831 |
| Local Option Sales Taxes | 12,541,983 |
| Other Taxes & Licenses | 390,320 |
| Intergovernmental Revenue | 11,289,682 |
| Permits & Fees | 1,032,000 |
| Sales & Services | 2,790,655 |
| Investment Earnings | 250,000 |
| Other Revenues | 157,985 |
| Transfers from Other Funds | 532,645 |
| Appropriated Fund Balance | 0 |
| Total General Fund Revenues | \$ 59,165,101 |

GENERAL FUND APPROPRIATIONS:

| | |
|---------------------------------|------------|
| Governing Body | \$ 278,893 |
| Dues & Non-Profit Contributions | 463,553 |
| County Manager | 214,248 |
| Assistant County Manager | 90,449 |
| Human Resources | 125,491 |
| Elections | 330,510 |
| Budget & Finance | 379,985 |
| County Assessor | 528,334 |
| Tax Collector | 468,502 |
| Legal | 108,799 |
| Register of Deeds | 318,779 |
| Public Buildings | 967,237 |
| Garage | 327,239 |
| Court Facilities | 93,000 |
| Information Technology | 456,433 |
| Justice Wide Area Network | 57,650 |
| Jail Planning | 893,343 |
| Sheriff | 5,405,530 |
| Jail | 1,336,427 |
| Emergency Management | 100,072 |

| | |
|---|-------------------|
| Fire Services | 177,155 |
| Inspections | 494,721 |
| Risk Management | 64,095 |
| Emergency Medical Service | 1,752,764 |
| Animal Control | 163,191 |
| Day Reporting Center | 137,764 |
| DOC Discretionary Grant | 73,620 |
| Forestry Services | 35,000 |
| Soil & Water | 134,222 |
| Planning | 327,864 |
| Cooperative Extension Service | 325,970 |
| Land Records Management | 344,022 |
| Home Program | 25,000 |
| Economic Development Contributions | 538,463 |
| General Public Health | 1,485,537 |
| Public Health Programs | 1,361,690 |
| Environmental Health | 600,399 |
| Home & Community Care Block Grant | 508,833 |
| Youth Development | 373,632 |
| Trend Mental Health | 513,224 |
| EDTAP Program | 35,212 |
| Social Services | 5,534,534 |
| DSS Federal & State Programs | 6,075,332 |
| DSS General Assistance | 33,525 |
| Community Based Alternatives | 89,881 |
| Veterans Services | 20,659 |
| Public Library | 1,580,654 |
| Recreation | 1,028,169 |
| County Schools | |
| <i>Current Expense:</i> | <i>11,580,618</i> |
| <i>Contingency-Salary Increases:</i> | <i>137,191</i> |
| <i>Capital Expense:</i> | <i>1,744,094</i> |
| <i>Maintenance Program:</i> | <i>200,000</i> |
| <i>Total</i> | <i>13,661,903</i> |
| Blue Ridge Community College | |
| <i>Operational Expense:</i> | <i>1,343,033</i> |
| <i>Capital Expense:</i> | <i>79,700</i> |
| <i>Total</i> | <i>1,422,733</i> |
| Schools Debt Service | 2,685,393 |
| BRCC Debt Service | 505,747 |
| General Debt Service | 1,433,415 |
| Hospital Debt Service | 64,470 |
| Contingency | 537,000 |
| Non-Departmental | 677,000 |
| Transfers | 1,397,834 |
| TOTAL GENERAL FUND APPROPRIATIONS \$ | 59,165,101 |

SECTION 2

The following is hereby appropriated and revenues estimated to be available in the SCHOOLS CAPITAL RESERVE Fund for the fiscal year beginning July 1, 1998 and ending June 30, 1999.

| | |
|-----------------|------------|
| Revenues: | \$ 769,500 |
| Appropriations: | \$ 769,500 |

SECTION 3

The following is hereby appropriated and revenues estimated to be available in the FIRE DISTRICTS Fund for the fiscal year beginning July 1, 1998 and ending June 30, 1999.

| | |
|-----------------|--------------|
| Revenues: | \$ 3,276,508 |
| Appropriations: | \$ 3,276,508 |

SECTION 4

The following is hereby appropriated and revenues estimated to be available in the REVALUATION RESERVE Fund for the fiscal year beginning July 1, 1998 and ending June 30, 1999.

| | |
|----------------------------|------------|
| Revenues: | |
| Transfer from General Fund | \$ 378,334 |
| Total Revenue | \$ 378,334 |
| Appropriations: | \$ 378,334 |

SECTION 5

The following is hereby appropriated and revenues estimated to be available in the TRAVEL & TOURISM Fund for the fiscal year beginning July 1, 1998 and ending June 30, 1999.

| | |
|-----------------|------------|
| Revenues: | |
| Occupancy Taxes | \$428,904 |
| Other Revenue | 87,500 |
| Total Revenue | \$ 516,404 |
| Appropriations: | \$ 516,404 |

SECTION 6

The following is hereby appropriated and revenues estimated to be available in the EMERGENCY COMMUNICATIONS (E-911) Fund for the fiscal year beginning July 1, 1998 and ending June 30, 1999.

| | |
|-----------------|------------|
| Revenues: | \$ 366,193 |
| Appropriations: | \$ 366,193 |

SECTION 7

The following is hereby appropriated and revenues estimated to be available in the ECONOMIC DEVELOPMENT Fund for the fiscal year beginning July 1, 1998 and ending June 30, 1999.

| | |
|-----------------|----------|
| Revenues: | \$ 6,018 |
| Appropriations: | \$ 6,018 |

SECTION 8

The following is hereby appropriated and revenues estimated to be available in the CAPITAL PROJECTS Funds for the fiscal year beginning July 1, 1998 and ending June 30, 1999.

| | |
|----------------------------|------------|
| Revenues: | |
| Transfer from General Fund | \$ 250,000 |
| Total Revenue | \$ 250,000 |
| Appropriations: | \$ 250,000 |

SECTION 9

The following is hereby appropriated and revenues estimated to be available in the SOLID WASTE ENTERPRISE Fund for the fiscal year beginning July 1, 1998 and ending June 30, 1999.

| | |
|---------------------------|--------------|
| Revenues: | |
| Intergovernmental Revenue | \$ 127,000 |
| Sales & Services | 4,177,102 |
| Total Revenue | \$ 4,304,102 |
| Appropriations: | \$ 4,304,102 |

SECTION 10

The following is hereby appropriated and revenues estimated to available in the CANE CREEK SEWER ENTERPRISE Fund for the fiscal year beginning July 1, 1998 and ending June 30, 1999.

Revenues: \$ 784,326

Appropriations: \$ 784,326

SECTION 11

The following is hereby appropriated and revenues estimated to available in the MUD CREEK ENTERPRISE Fund for the fiscal year beginning July 1, 1998 and ending June 30, 1999.

Revenues: \$ 338,121

Appropriations: \$ 338,121

SECTION 12

The following is hereby appropriated and revenues estimated to available in the MARGARET R. PARDEE MEMORIAL HOSPITAL Fund for the fiscal year beginning July 1, 1998 and ending June 30, 1999.

Revenues: \$ 57,339,678

Appropriations: \$ 57,339,678

SECTION 13

The following is hereby appropriated and revenues estimated to available in the SELF INSURANCE Fund for the fiscal year beginning July 1, 1998 and ending June 30, 1999.

Revenues: \$ 2,200,000

Appropriations: \$ 2,200,000

SECTION 14TAX RATES ESTABLISHED

There is hereby levied a tax at the rate of fifty-eight and one half cents (58.5) per one hundred dollars valuation of property listed as of January 1, 1998. The rate based on an estimated total valuation of \$4,901,309,710 of taxable property and collection rate of 97%. Tax Rates for the special tax districts listed in Section 2 of this ordinance are as follows:

| DISTRICT | RATE |
|-------------------|------|
| Bat Cave | .09 |
| Blue Ridge | .09 |
| Dana | .09 |
| Edneyville | .10 |
| Etowah-Horse Shoe | .07 |
| Fletcher | .085 |
| Gerton | .12 |
| Green River | .08 |
| Mills River | .07 |
| Mountain Home | .09 |
| Raven Rock | .07 |
| Valley Hill | .08 |
| Valley Hill 2 | .08 |

SECTION 15RESTRICTIONS - BUDGET C

The Budget Officer is hereby authorized to transfer appropriations within a fund contained herein under the following conditions:

- I. The Budget Officer may re-appropriate amounts between objects of expenditure within a department.
- II. The Budget Officer may not re-appropriate any amounts between funds nor from any contingency appropriation without prior approval by the Board of Commissioners.
- III. The Budget Officer may modify the budget for pass-through monies, additional funding, or any Federal or State program prior approved by the Board, without report being required.
- IV. The Finance Officer may advance funds with the permission of either the County Manager or Assistant County Manager to the Sheriff's Department for their use as drug flash money. Provided that these funds are returned to the Finance Office as soon as possible.
- V. The Board of Commissioners hereby approves all fees associated with the development of the Budget and directs that a copy of the fee schedule be maintained in the County Manager's Department and the Finance Department. The County Manager is authorized to make modifications to the fee schedule throughout the fiscal year, provided such modifications are within parameters established by the Board of Commissioners.

- VI. The Board of Commissioners hereby sets the annual compensation rate for the Henderson County Board of Public Education members. The Chairman shall be compensated at an annual rate of \$2,800. Members of the Board, other than the Chair, shall be compensated at \$2,100 annually.
- VII. The Board of Commissioners hereby directs that the monies allocated in the Information Technology departmental budget for the implementation of the Technology Plan shall not be expended until which time the Board of Commissioners has reviewed and approved said Technology Plan for Fiscal Year 1998-1999.

SECTION 16PROVISIONS

- I. The County Finance Officer is hereby directed to remit the appropriation to the Henderson County Public Schools for Local Current Expense and Capital Expense in monthly installments sufficient to meet the projected lawful expenditures as certified by the School Finance Officer and appropriately adjusted by the County Finance Officer until the County appropriation to Henderson County Public Schools is exhausted. Funds not so remitted shall remain in the General Fund. The School Finance Officer shall be required to certify the projected installment amount sufficient to meet the projected monthly lawful expenditures in a certificate in form approved by the County Finance Officer. However, the certificate shall also include the actual expenditures for the month immediately preceding the month for which projections are being made. The certificate from the School Finance Officer must be received by the County Finance Officer no later than the fifth day of the month for which payment is to be made, and the County Finance Officer shall remit payment by the tenth of such month. The County Finance Officer shall not be required to remit such payment by the tenth if he has reasonable suspicion that such projections are unreasonable or inaccurate. In calculating the monthly installment to be made to the Henderson County Public Schools, the County Finance Officer shall take the projected installment amount sufficient to meet the projected monthly expenditures as certified by the School Finance Officer and increase or decrease such amount as appropriate, based upon the monies actually expended in the month(s) preceding as compared to the monies appropriated for such preceding month(s). Capital outlay for the Henderson County Public Schools shall be reimbursed by the County based on invoices as received by the County Finance Director.
- II. The County Finance Director is hereby directed to release board-approved non-profit contributions in quarterly installments for the first six months of Fiscal Year 1998-1999 or until such time that the respective non-profit agencies are accredited by the Blue Ribbon Commission.

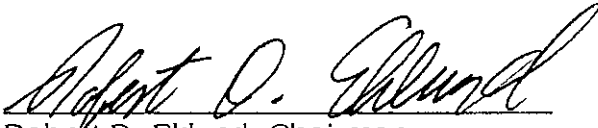
SECTION 17 UTILIZATION OF THE HENDERSON COUNTY BUDGET

This Ordinance and the Budget Document shall be the basis for the financial plan for the County of Henderson, North Carolina, during the 1998-1999 Fiscal Year. The Budget Officer shall administer the budget and he shall insure that operation officials are provided guidance and information in sufficient detail to implement their portions of the budget.

The Finance Officer shall establish records which are in consonance with the budget, this ordinance and regulating statutes of the State of North Carolina.

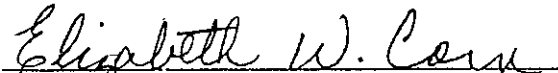
This Ordinance shall be effective upon its adoption.

Adopted this the 30th day of June, 1998.



Robert D. Eklund, Chairman
Henderson County Board of Commissioners

Attest:


Elizabeth W. Corn, Clerk to the Board