

PUBLIC INPUT SIGN UP SHEET

PUBLIC INPUT SHALL BE LIMITED TO
THREE (3) MINUTES PER PERSON.

EACH PERSON SHOULD:

- (1) STATE YOUR NAME
- (2) IN WHAT AREA OF THE COUNTY YOU LIVE
- (3) SPEAK IN A CLEAR AND COURTEOUS MANNER.

	<u>NAME</u>	<u>ADDRESS</u>	<u>ISSUE</u>
1.	Ethel M. Adams	107 E Blue Ridge rd.	Flat Rock
2.	Beth DeVilling	107 E. Blue Ridge Rd.	EFR
3.	DAVE Lowles	79 Bay Willow Et	Recycling
4.	SPENCE CAMPBELL	1601 5th Ave W Hülle	HISTORIC COURT HOUSE
5.	Martha Moh. dia	111 Lower Coast St	Taxco
6.			
7.			
8.	Debra Stierwalt	1166 N Lake Summit Rd	Taxco
9.			
10.			
11.			
12.			
13.			

Statement to the Board of Commissioners
By Spence Campbell
Former Chair 2003 Historic Courthouse Committee
Current Chair, Henderson County Republican Party
November 16, 2005

I wish to comment today as the former chair of the 2003 Historic Courthouse Committee and as the current chair of the Henderson County Republican Party. The 2003 committee developed a concept that was approved by the previous board for the renovation of the courthouse. In my view, the two options at the time were to tear it down or to preserve it. It was obvious from our work that the public wanted it preserved and renovated. That committee gave you a fine concept and nothing more. When I stood before that board I thought of the many compromises that members made to get us to that point. At any time any one of us could have insisted on our particular point of view and stopped the whole process. None of us did that because we knew that the matter at hand was more important than any single issue. Moreover, the committee was comprised of citizens that represented every point of the political spectrum and, because of that, the community supported what we created. I repeat—it was a concept that the board approved in principle knowing that much work remained to be done and that changes to the concept would be necessary. The bottom line was that the building should be renovated to become the center of the community, not that it had to necessarily be exactly what we presented.

In that context, this board and the Historic Courthouse Corporation have been working to do that in a manner that will achieve the overall vision created in 2003. Now, due to the concerns of a few citizens, this board has decided to review the entire course that it set some months ago. Did you not expect that issues would result from turning the concept into reality? Are you not capable of providing oversight to a complex project, even to the extent of resolving matters of professional competency and licensing? Do you not ensure that your actions are taken on behalf of the general population and not special interest groups? I think the answer to those questions is yes and I believe that the public at large feels the same way.

Why then, is it suddenly acceptable to disregard the intent of the 2003 committee whose work reflected extensive public input and was founded on support of the general public? Why do you feel the need to change your course of action in part because the leader of the local Democratic Party has publicly stated that her party disagrees with your approach? I do not recall that any members of the majority party have taken exception to your course of action.

The Historic Courthouse is public property and you therefore are responsible to the people for it. I contend that you as a board are fulfilling that responsibility and have chosen a course of action that has the support of the general community. I urge you to resolve the matters at hand and stay the course. I am sure that a majority of Republican voters feel the same way.

HENDERSON COUNTY TAX COLLECTOR

200 NORTH GROVE STREET, SUITE 66

HENDERSONVILLE, NC 28792

PH: (828) 697-5595

FAX: (828) 698-6153

November 14, 2005

Henderson County Board of Commissioners
100 N. King Street
Hendersonville, NC 28792

Re: Tax Collector's Report to Commissioners – 11/16/05 Meeting

Please find outlined below collections information through November 10th for the new 2005 bills mailed out on August 31st, as well as vehicle bills.

Annual Bills G01 Only:

2005 Total Charge: \$42,808,564.40
Payments & Releases: 9,360,217.47
Unpaid Taxes: 33,447,712.53
Percentage collected: 21.87%
(1/01/05– 11/10/05)

Motor Vehicle Bills G01 Only:

2005 Total Charge: \$2,128,301.83
Payments & Releases: 1,279,054.82
Unpaid Taxes: 848,984.19
Percentage collected: 60.11%
(1/01/05 – 11/10/05)

Fire Districts All Bills

2005 Total Charge: \$4,717,574.35
Payments & Releases: 1,121,074.19
Unpaid Taxes: 3,596,373.01
Percentage collected: 25.66%
(1/01/05 – 11/10/05)

Respectfully submitted,


Terry E. Lyda,
Henderson County Tax Collector

Ad Hoc Committee for Recycling Reform

Who Are We - A broad-based group of concerned citizens

Members	Affiliation
Dixie Blumer	League of Women Voters
Katie Breckheimer	ECO
Chuck Breckheimer	Concerned Citizen
Stan Kumor	ECO
Dave Lowles	Waste Reduction Partners
Marian Lowry	League of Women Voters
Tom McCullough	Waste Reduction Partners
Michael Mynatt	Mountain Valley Homeowners Association
Jim Phelps	Solid Waste Advisory Committee
Diane Rhoades	Hendersonville Community Co-op

Why Did We Form

- Recycle/Solid Waste Not Addressed in Comprehensive Plan
- Henderson County Behind Most Other WNC Counties in Recycling.
- Felt Current Recycle Program Inadequate
- Change of Direction Needed.

What Is Our Objective

- Advocate for Cost Effective & Responsible Recycling Programs

Ad Hoc Committee for Recycling Reform

Recycle Status: Surrounding Counties vs Henderson County

County (Population)	Recycle Collection Sites	Estimated Recycle Participation	Strategic Plan	Scheduled Electronic Recycling	Scheduled Household Hazardous Waste Collection
Henderson County (94K)	1	< 10%	No	No*	No
Buncombe County (212K)	2	80%	Yes	Yes	Yes
Transylvania County (29K)	4	50%	Yes	Yes	Yes
Madison County (20K)	9	12-15%	Yes	Yes	Yes

* - Successful One Time Event

Ad Hoc Committee for Recycling Reform

Our Request to Commissioners

- 1.) Modify SWAC Charter to Include Responsibility for Developing a Complete Recycling Plan*
- 2.) Establish Goals and Timetables to Implement the Plan

* The Ad-Hoc Committee Will Help as Requested

Ad Hoc Committee for Recycling Reform

Recycle Program Upgrades

- Develop a Strategic Recycling Plan to be Included in a Solid Waste Section of the Comprehensive Plan

- Institute Scheduled Electronic Recycling

- Institute Scheduled Household Hazardous Waste Collection

- Develop Long Term Recycling Programs
 - Appoint a Recycle Coordinator
 - Public Education per SWAC Recommendation
 - Use Channel 11 TV

- Construct At Least Two Additional Collection Sites
 - South - Flat Rock/Zirconia
 - East - Edneyville/Dana

- Enable Curbside Collection of Recycle Goods
 - Facility for Haulers
 - Promote via Incentives

- Expand School Recycling Program
 - Aluminium Cans
 - Plastic Bottles

Solid Waste Advisory Committee

11 appointed positions

Terms: 3 years

Purpose: to study the present and future solid waste issues in Henderson County, to recommend a plan for short and long-range strategy to develop an integrated solid waste management plan, to evaluate technical options to accomplish the goal of integrated solid waste management, to develop an organizational structure to implement this plan, to identify financial alternatives to carry out waste management programs, to recommend any policies or ordinances to ensure continued financial assurance, to develop public education programs, and to assist the Board of Commissioners in their goal of attaining an environmentally safe and economically efficient method of solid waste management.

Meeting date: As needed

From the Web site 10-19-2005

Proposed Revision 10-19-2005

Solid Waste Advisory Committee

11 appointed positions

Terms: 3 years

Purpose:

1. To study the present and future solid waste issues in Henderson County, ~~to recommend a plan for short and long-range strategy~~
2. To develop an integrated solid waste management plan, **including recycling,**
3. To evaluate technical options to accomplish the goal of integrated solid waste management,
4. To develop an organizational structure to implement this plan,
5. To identify financial alternatives to carry out waste management programs,
6. To recommend any policies or ordinances to ensure continued financial assurance,
7. To develop public education programs, and
8. To assist the Board of Commissioners in their goal of attaining an environmentally safe and economically efficient method of solid waste management.

Meeting date: As needed **Monthly (minumum)**

Businesses struggle to find recycled items

The Associated Press

MYRTLE BEACH, S.C. — Too few people in the Carolinas are recycling to meet growing demand for recyclable materials, industry officials say.

It's a reversal of the trend in the 1980s when recycling programs worried if they could meet demand for large numbers of discarded bottles and cans. Since then, public interest in recycling has waned, recycling officials attending a conference in Myrtle Beach said this week.

Some officials said at the conference North Carolina and South Carolina should pass bottle deposit laws, which have increased collection in other

states. Bottle deposit laws require consumers to get back a portion of the cost — usually a few cents — of a beverage once they recycle the container.

Getting support for such bills is difficult, said Richard Chesley of the South Carolina Department of Health and Environmental Control. "Politically, it's dead on arrival," he said.

The best chance for more recycling, experts said, is increasing curbside collections through public-outreach campaigns.

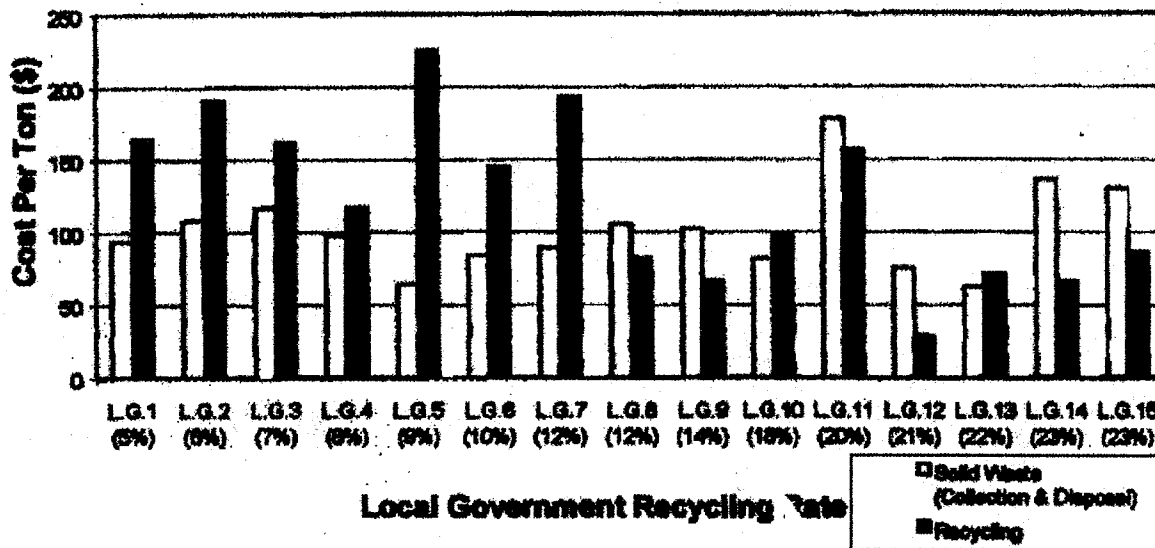
In North Carolina, officials are looking for a compromise "between the status quo and a bottle bill," said Scott Mouw,

who works in that state's Division of Pollution Prevention and Environmental Assistance.

The agency plans to launch a new campaign this summer with posters featuring young adults, an older audience than its current Recycle Guys campaign targets. The Recycle Guys, child-oriented cartoon characters, have been popular as the Carolinas' recycling mascots, but the program needs expansion, Mouw said.

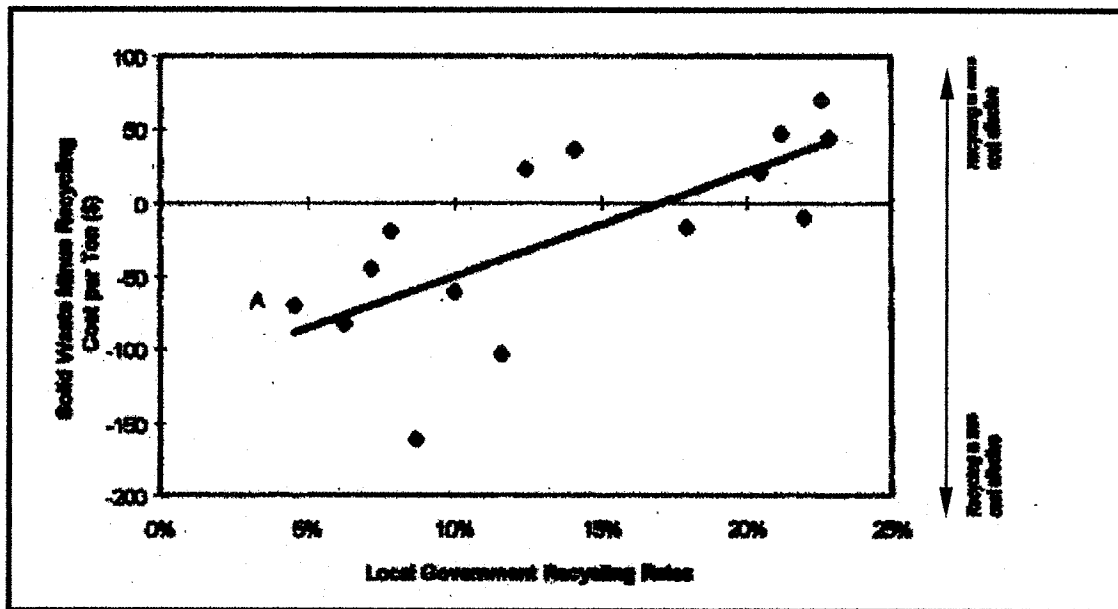
"We need to get out of the stagnation we're in," he said. "We think that the beverage container is important, as the most visible recyclable, in efforts to increase the public's commitment to recycling."

Figure 8. Individual Local Government Waste Management Costs Versus Recycling Rates



The extent of the correlation between recycling rates and cost effectiveness can be seen through a scatter diagram of the same data presented in Figure 9 which plots local government recycling rates against the difference between solid waste management and recycling costs. For example, point A in the graph represents a local government that has a recycling rate of 5 percent and solid waste costs that are \$75 less expensive per ton than recycling. The trendline of Figure 9 represents an estimated "average" difference between solid waste and recycling costs given a certain recycling rate. It clearly shows that relative cost effectiveness of recycling compared to solid waste collection and disposal costs is directly correlated to local government recycling rates. This correlation likely results in large part from the economies of scale achieved as a program increases the quantity of recyclables managed.

Figure 9. Correlation of Relative Cost Effectiveness of Recycling to Recycling Rates



HENDERSON COUNTY

COMPREHENSIVE ANNUAL FINANCIAL REPORT

JUNE 30, 2005

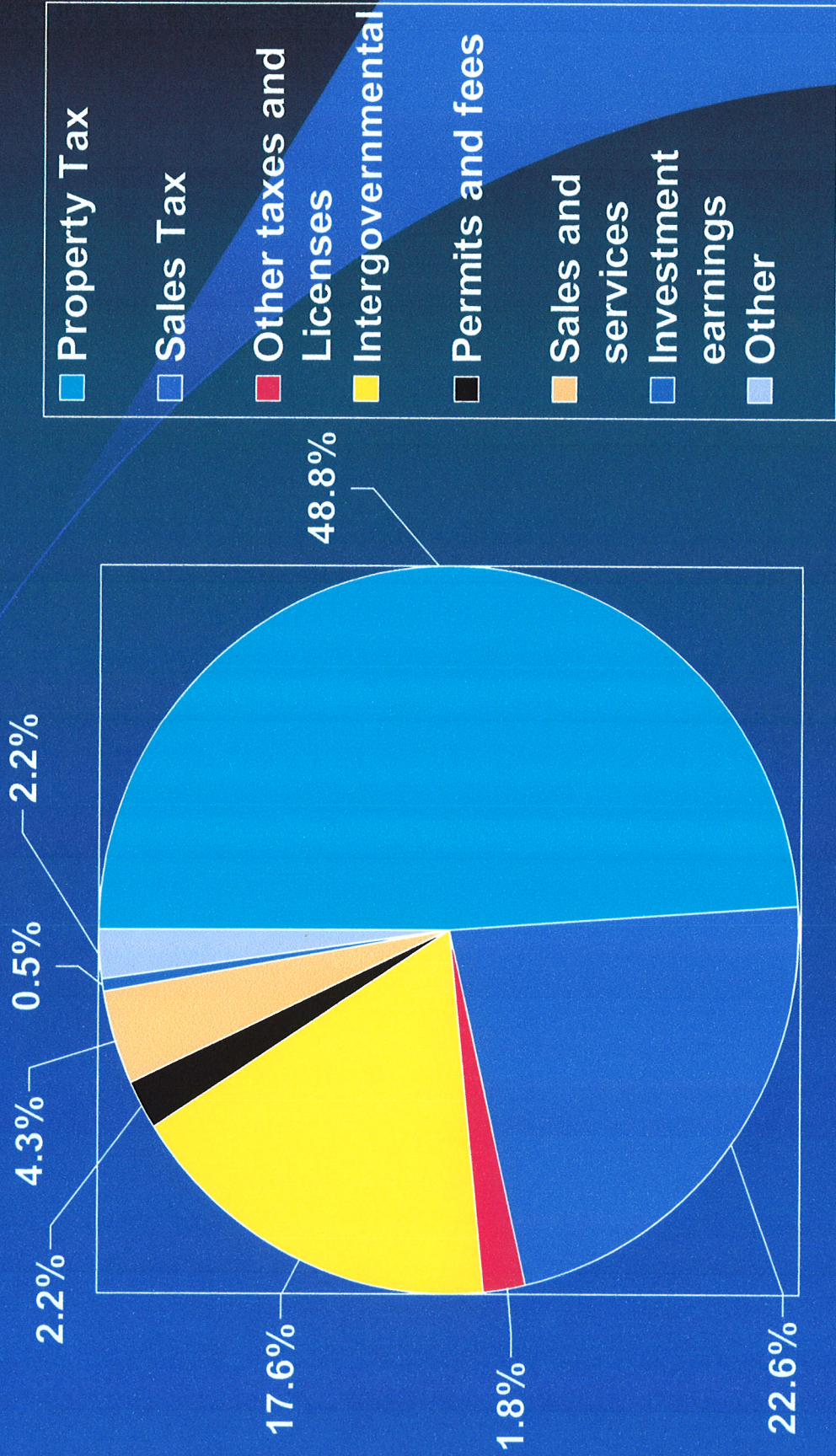
DISCUSSION TOPICS

- General Fund Activity
- Capital Projects
- General Fund Balance Position
- Debt Position
- Fiscal Highlights
- Audit Results

GENERAL FUND

- REVENUES AND TRANSFERS TOTAL
\$87.2 MILLION
- INCREASE OF 6.3% OVER FY2004
- LEADING SOURCES OF REVENUE
Property Taxes (48.8%), Sales Taxes
(22.6%) and Intergovernmental (17.6%)

GENERAL FUND REVENUES BY SOURCE



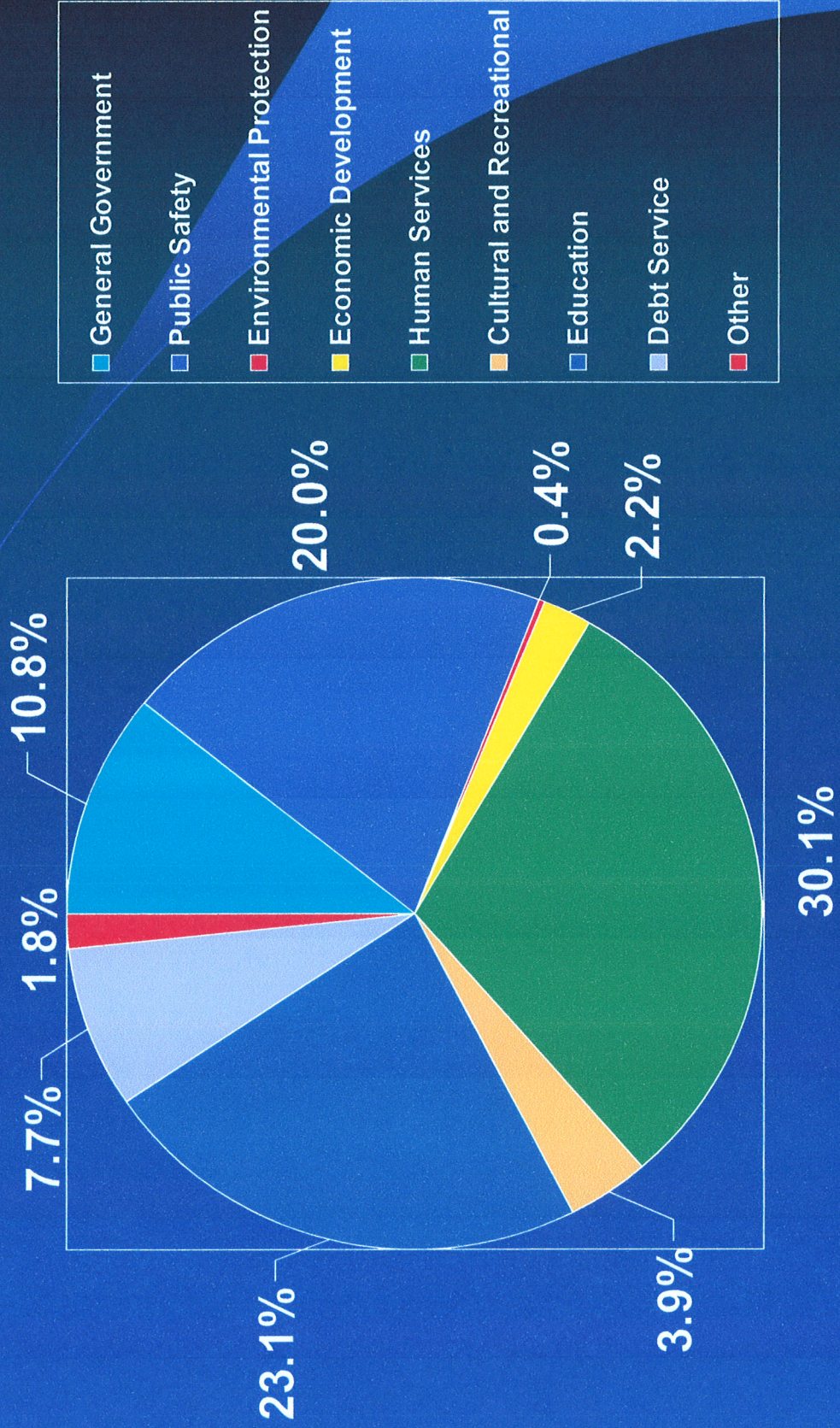
PROPERTY TAXES

- 2005 ASSESSED VALUE \$8.9 BILLION
- INCREASE OF 1.3% OVER FY2004 TOTAL VALUE
- 97.3% OF FIRST YEAR TAX LEVY COLLECTED
- REMAINS ONE OF THE STATE'S BEST 1st YEAR TAX COLLECTION RATES

GENERAL FUND EXPENDITURES AND TRANSFERS

- EXPENDITURES AND TRANSFERS
TOTALED \$85.9 MILLION
- INCREASE OF 7.9% OVER FY2004
- LEADING EXPENDITURES INCLUDE
PUBLIC SAFETY (20.0%), HUMAN
SERVICES (30.1%) AND EDUCATION
(23.1%)

GENERAL FUND EXPENDITURES BY CATEGORY



EXPENDITURES FOR PUBLIC SCHOOLS



26.7%
OF
GENERAL
FUND

\$23 MILLION GENERAL FUND DOLLARS FOR SCHOOLS

- ❑ Current Expense \$16.0 Million
- ❑ Capital 2.0 Million
- ❑ Debt Service 5.0 Million
- ❑ Ranked 26th out of 100 counties in total resources per student (4th in WNC)
- ❑ Current expense funding per student ranked 28th (4th in WNC)

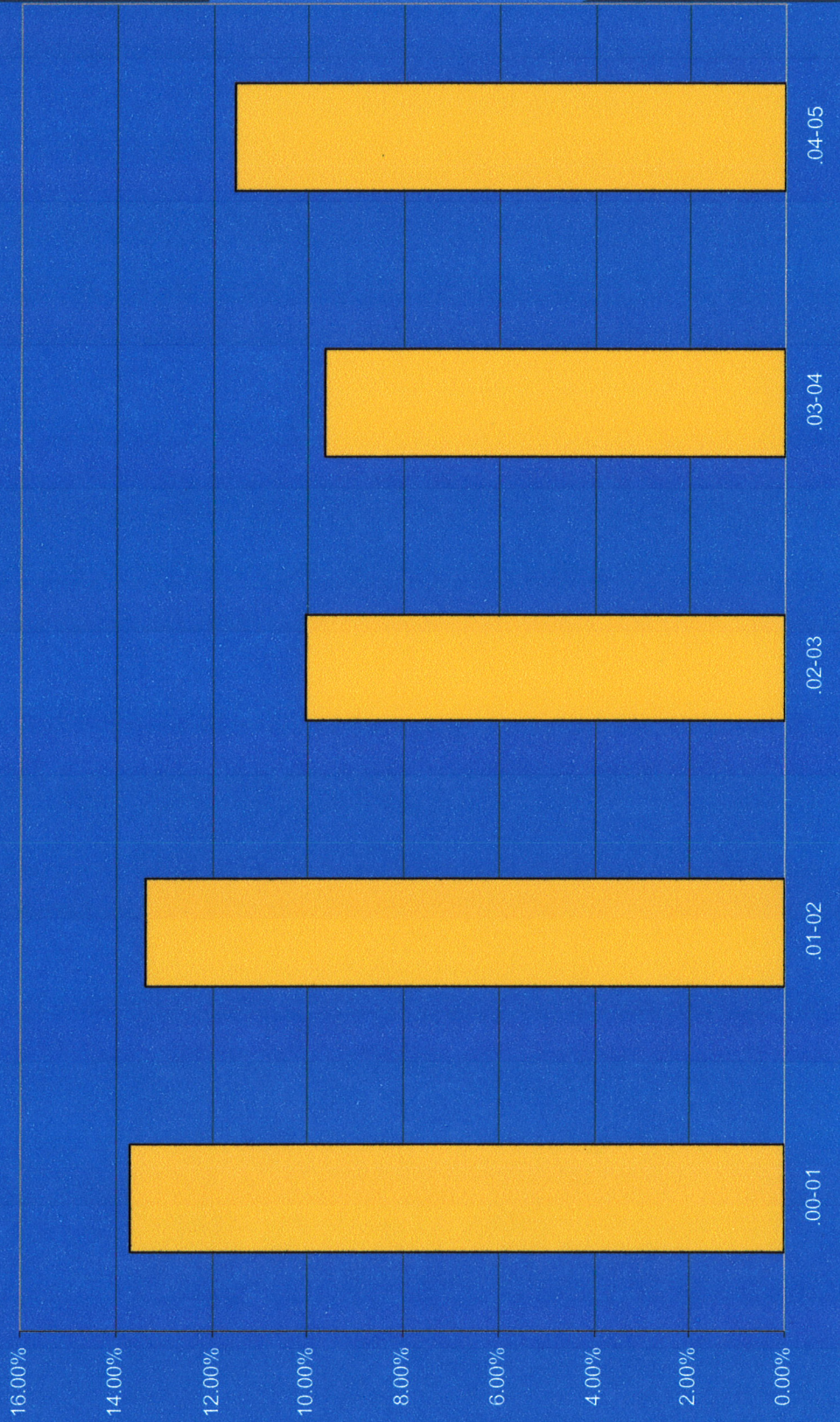
CAPITAL PROJECTS EXPENDITURES

- \$1.9 Million in School Capital Projects
 - Dana Elementary - \$1.2 Million
 - New Elementary School Land Purchase - \$736,000
- \$1.3 Million – Human Services Building
- \$214,000 – New Tennis Courts
- \$300,000 – New Animal Shelter
- \$1.5 Million – Mills River Sewer Project

FUND BALANCE POSITION

- ❑ Total General Fund Balance \$16.3 Million
- ❑ Increase of \$1.3 Million over FY2004
- ❑ \$9.9 Million Unreserved as of 6/30/05
- ❑ 11.56% of FY2005 General Fund Expenditures
- ❑ No fund balance appropriated for FY2006 Budget

UNRESERVED FUND BALANCE AS A PERCENTAGE OF GENERAL FUND EXPENDITURES



FUND BALANCE

- ❑ SURPASSES 8% LOCAL GOV. COMMISSION RECOMMENDED MINIMUM IN UNRESERVED
- ❑ SURPASSES BOC GOAL OF 9.5% IN UNRESERVED GENERAL FUND BALANCE FOR FY2005
- ❑ FUND BALANCE GOWING AND REMAINS SOUND

DEBT POSITION

- ❑ OUTSTANDING DEBT @ 6/30/05 \$71.7 MILLION
- ❑ DEBT EVIDENCED BY
 - ❑ BONDS \$ 8.6 MILLION
 - ❑ INSTALLMENT CONTRACTS \$ 63.1 MILLION
- ❑ \$26.6 MILLION OF NEW DEBT ISSUED FOR SCHOOL AND COUNTY FACILITIES IN FY 2005

DEBT LEVELS

- ❑ Actual outstanding debt = 0.80% of total assessed value for FY2005 (3.0% debt policy maximum)
- ❑ Actual debt service payments = 7.72% of General Fund Expenditures for FY2005 (15.0% debt policy maximum)

DEBT SUBSEQUENT YEAR

- PLANS TO ISSUE DEBT OF APPROX. \$38M FOR SCHOOLS, COMMUNITY COLLEGE AND COUNTY PROJECTS IN FY2006
- TAX INCREASE OF 2.5 CENTS FOR DEBT SERVICE ON SCHOOL PROJECTS INCLUDED IN FY2006 BUDGET

2005 FISCAL HIGHLIGHTS

- ❑ Strategic Plan approved by Board of Commissioners including financial and capital project strategies for the County
- ❑ Board adopted Fund Balance and Debt Management Policies
- ❑ Financing for new Human Services Building and Dana Elementary School projects completed
- ❑ Financing to purchase land for a new elementary school completed
- ❑ Compensation/Classification Study funded and completed

POSITIVE AUDIT RESULTS

- ❑ Successful audit process with outside CPA firm
- ❑ Adequate Internal Control Structure
- ❑ No disagreements with management
- ❑ No significant audit adjustments
- ❑ No difficulties encountered in performing the audit
- ❑ No Single Audit Findings or Questioned Costs on Federal and State grant programs
- ❑ LGC has approved audit report
- ❑ “Unqualified Audit Opinion” (BEST)

QUESTIONS ???

J. Carey McLelland
Finance Director

Mr. J. Roger Gregg, CPA
Gregg & Company, P.A.
Asheville, NC
(828) 254-6357



Mental Health Lunch & Learn:
Developments and Perspectives
In
Community Mental Health, Substance Abuse &
Developmental Disability Services

Mountain Laurel Community Services is pleased to offer a forum for local advocates, stakeholders and community members interested in the development and maintenance of State-of-the-Art Behavioral Health Services.

Our Mental Health Lunch & Learn series is a free monthly event featuring local professional expertise on a casual basis for informative talks on mental health topics.

WHEN: 1ST Wednesday of Month, 11:30 to 1pm... See Fall 2005 Schedule below...

WHERE: Mountain Laurel, 800 Fleming Street, downstairs Training & Class Room.

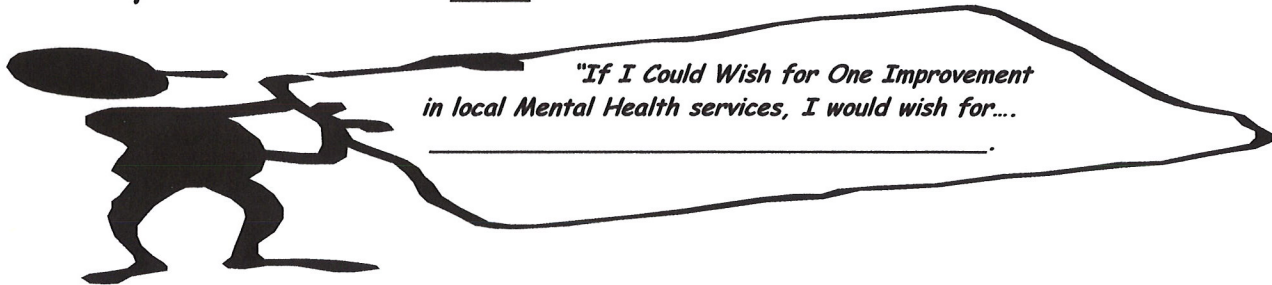
COST: Free!! (Drinks and Appetizers Provided by our Community Sponsor: *The Pampered Palate*)

2005 L & L Presentation Schedule

November 2: *"RoadMap to Emergency Mental Health Services...
How Do I Get the Help I Need When I Need It?"*

December 7: *"What Are the Best Treatments for: _____?"
"Basic Office Therapy vs Community Support vs Meds-Only...
Which Mental Health service Do I Need?"*

January 4: *"What Are Your New Year's Wishes for local Mental Health?"*



*Seating & Parking is limited...for further info and registration, contact Barry E. Beavers, DCSW at Mountain Laurel (828-697-4160 x137, or email at BBeavers@mlcs.us).
(CEU credits are available to participants - 1.5 hrs - upon advance notice of need.)*



MAJIC (Mobile Assessment for Jail and Incarcerated Clients)

BACKGROUND: *In the wake of dramatic mental health reform in North Carolina, very often, partnerships work wonders when the financial base is simply not there...*

Mountain Laurel is providing its professional services directly to the Henderson County Sheriff's Department and Hendersonville City Police. Specifically, MLCS would like to offer MAJIC:

- *On-Demand immediate response for on-site Jail consultations and assessments By MLCS professional staff, to review inmate mental health issues and needs.*
- *Immediate Telephonic forensic consultation and assessment by MLCS professionals.*
- *Regular and scheduled psychiatric/nurse med-consultation, triage and review.*
- *As needed on-site assessment and crisis de-escalation consultation for police encounters with "commitment" service, "health-and-welfare" checks, and suicide scenarios.*

Mtn Laurel-and-Health Department OutStationed BiLingual Therapist



The following program is brought forward as an extension of services by Mountain Laurel, placing a Master's-level clinician on-site at the Health Department, to provide immediate access for low income and hard-to-reach consumers, including clients who speak only Spanish... this arrangement is possible only through a community collaboration of several agencies: Partnership for Health (HCAP), Health Department, Kate B. Reynolds, and Access-to-Care ... HCAP/KBR grant funding allows for:

- *Walk-in and scheduled appointments for on-site Health Dept assessments and therapy by MLCS professional staff, to address mental health issues and needs.*
- *Immediate telephonic consultation with MLCS psychiatry/nursing for med-consultation, triage and review, and collaboration with Health Department medical staff for continuing care.*
- *New therapy and groups targeted for heretofore unreachable clients with unmet needs.*



MASH (Mobile Assessment for Shelter and Homeless)

Mountain Laurel is providing its professional services to the local Rescue Mission, by virtue of an outposted licensed therapist for regular clinic hours, on-site at the Mission, including:

- *On-Demand immediate response for on-site Mission consultations and assessments by MLCS professional staff, to review resident mental health issues and needs.*
- *Immediate Telephonic consultation and assessment by MLCS professionals.*

Mental Health Services Maintenance of Effort Funds Final Report School Safety and Critical Response Teams

Measureable Goal

Train members at each school to become the School Safety and Critical Response Team

Tina Brookes, ICISF certified trainer

Plan strategies and define procedures for communication quickly with school administrators, law enforcement, fire departments, mental health agencies, parent-teacher organizations, and other community agencies

Critical Incident Response Kits

* Walmart donated \$100

* Safe and Drug Free fund of \$100 for the purchase of black boxes were no longer available from Lowes

Update and practice defined procedures on an annual basis

Proposed Action

Provide training for 2 members from each school

Critical Incident Response Kits Recognition Program

<http://www.ncdijdp.org/cpsv/cirk/cirk.htm>

2 per school
Developed in conjunction with Sheriff's Department and Doug Hill, SRO at East High

2 practices each year

Outcome

Training provided June 6-7, 2005

- ◆ 54 staff members trained
- ◆ 41 teachers/counselors
- ◆ 13 school administrators/SROs members become train-the-trainers for their schools

TOTs will train their school faculties during September-December 2005 on guidelines and procedures related to the kits

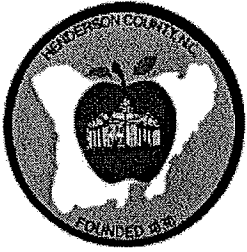
Meet requirements for Attorney Generals Critical Incident Response Kits Recognition Program:

- ◆ Warning codes
- ◆ School personnel and student information
- ◆ Safety checklist
- ◆ School interior floor plans
- ◆ Campus layout and maps
- ◆ Evacuation Routes
 - Alternate Evacuation Plan
 - Safe rally locations
- ◆ Procedures for:
 - use of Alert Now System
 - communication with Media
 - drill and practice plan
- ◆ Aerial photos of campus
- ◆ CD with school information and photos

Implemented during 2005-06 school year

Budget Expense Record:

<u>Beginning Balance</u>	<u>\$18,880.00</u>
Stipends for 41 staff members	\$12,300.00
Social Security/Retirement	\$1,656.40
Consultant Fees	\$2,756.50
Site Rental	\$590.00
Food/refreshments	\$628.75
CISM Manuals	\$816.50
NC Tax	\$54.48
Total Expenses	\$18,802.63
<u>Remaining Balance</u>	<u>\$77.37</u>



HENDERSON COUNTY
OFFICE OF THE COUNTY MANAGER

100 NORTH KING STREET
HENDERSONVILLE, NC 28792-5097
PHONE (828) 697-4809 FAX (828) 698-6014
www.hendersoncountync.org

David E. Nicholson
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Justin B. Hembree
Assistant County Manager
jhembree@hendersoncountync.org

Selena D. Coffey
Budget & Management Director
selenac@hendersoncountync.org

Avalina Merrill
Administrative Assistant
avalina@hendersoncountync.org

MEMORANDUM

November 15, 2005

To: Board of County Commissioners
David E. Nicholson, County Manager

From: Justin B. Hembree, Assistant County Manager

Subject: Tuxedo School Site

Staff continues to work to gather the specific information required to develop a more precise budget estimate for the Tuxedo park/library capital project. To date, staff has received the following information:

- The Environmental Health Section of the Henderson County Department of Public Health has conducted an analysis of the septic systems on the Tuxedo School site. The analysis describes the septic systems currently located on the site. The analysis also speaks to the use of the septic systems in relation to various development options for the property. A copy of the analysis is attached.
- Cooper Construction Company has worked to obtain an estimated cost for the demolition of the buildings on the site. D.H. Griffin Wrecking Company via Cooper Construction estimates a cost of \$190,000 for demolition of the buildings on the site. A copy of this estimate is attached. Staff has also received word that citizens in the Tuxedo Community are working to gather additional demolition estimates. However, at this point none have been received.
- HSMM has submitted a proposal to conduct an architectural and engineering study of the main school building. A copy of this proposal is attached. HSMM proposes to develop a report that will include an assessment of the building's condition and component systems, a building code analysis, a hazardous materials analysis, and a preliminary budget for renovation. The estimated cost of this report is \$4,550 plus any required hourly rate based services that may be required.

This information will be presented to the Board during tomorrow's meeting. Staff will request that the Board provide guidance as to how to proceed with the proposal from HSMM. It should also be noted that Mr. Ted Alexander from Preservation North Carolina will be present at the meeting and may be able to provide additional insight into this project.

Henderson County

Department of Public Health

ENVIRONMENTAL HEALTH SECTION
1347 Spartanburg Highway, Hendersonville, NC 28792

(828) 692-4228

(828) 697-4523

Email: sswift@hendersoncountync.org

Thomas D. Bridges, MPH, Director

Seth Swift, R.S. Environmental Health Supervisor



November 9, 2005

Justin B. Hembree, Assistant County Manager
Henderson County Government
Office of the County Manager
100 North King Street
Hendersonville, North Carolina 28792

Re: Tuxedo Elementary Property

Dear Justin,

This letter is a follow up on our conversation about the potential future uses for the old Tuxedo Elementary School building as well as the possible uses for the existing property.

Currently there are two (2) septic systems on the school property and one well. This department has no records or permits on the oldest septic system which is believed to have served the restrooms in both buildings. The newer system was installed in 1989 and was designed to serve the lunch room. This system does have a permitted flow of 825 gallons per day (gpd). Based on these facts I can list out some of the options available for the property. These options are expressly vague due to the unknown design or uses of this property. When a decision is made on specific use this department shall approve or disapprove the official proposal.

Option 1: If the building(s) are kept intact then this department would estimate the gallons per day that the elementary school used and set that number as the maximum for future use. This option is only available for a community type building (library, learning center, etc...).

Option 2: If the building(s) are removed and a new facility is built then the first issue would be figuring the daily design flow of the new structure. This building may be allowed to be tied into the newer septic system if it did not exceed the 825 gpd and if the type of usage was for a library or other community type building. A pre-existing permit would be required for this option.

Option 3: If the building(s) are removed and the decision was to use the older septic system then this department would have to investigate what was present in the ground before any type of approval could be released. As mentioned before we have no records or locations of this system. A pre-existing permit would be required for this option and further permits may be required if the system is found to be deficient.

Option 4: If the decision is made to change the use of the property from a community setting to any other commercial or residential then an application would be required to see if additional septic system and repair could be installed that would meet this change. The current septic system(s) could not be approved for residential complex like the one currently residing in the old East Flat Rock Elementary.

Option 5: If the decision is made to not use anything on the property, buildings or septic systems, then an application would be required for a new septic system. Depending on the size and use of the proposed building or buildings a large septic system may be required if one can even be permitted on the remaining land. This may be one of the most difficult options due to the site limitations on the property.

I hope these options help in your decision making process. Please feel free to contact me or this department with any questions or comments about this letter. Please also be aware that there may be other options or uses for this property that have not been covered in this letter.

Sincerely,

A handwritten signature in black ink that reads "Seth Swift, R.S." The signature is written in a cursive style with a large, sweeping "S" and "W".

Seth Swift, R.S.
Environmental Health Supervisor II

COOPER CONSTRUCTION Fax: 8286969978

Nov 10 2005 16:40 P.01

COOPER

CONSTRUCTION COMPANY, INC.

Post Office Box 806
Hendersonville, NC
28793-0806
761 S. Allen Road
Flat Rock, NC 28731
PH: (828) 692-7238
FAX: (828) 696-9978

FAX Cover Sheet

DATE: 11/10/05	JOB NO:
RE: Tuxedo Extended Day School	

PLEASE DELIVER THE FOLLOWING PAGES TO:

FAX NUMBER: 698-6014

COMPANY: Henderson County

NAME: Justin Hembree, Assistant County Manager

COMMENTS: Please note attached. Call me if you should have any questions or concerns.

TOTAL NUMBER OF PAGES INCLUDING THIS PAGE: 2

IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT: Tom Cooper, President/CEO

If enclosures are not as noted, kindly notify us at once.

COOPER CONSTRUCTION Fax: 8286969978
Nov. 10. 2005 11:23AM D. H. GRIFFIN/DARI

Nov 10 2005 16:40 P.02
No. 4392 P. 2



D. H. GRIFFIN WRECKING COMPANY, INC.

November 10, 2005

Tom Cooper
Cooper Construction Company Inc.
PO BOX 806
Hendersonville, NC 28793

Re: Budget Price for Demolition of Tuxedo Extended Day School

Dear Mr. Cooper:

As per your request, this is the budget pricing for the demolition of the former Tuxedo Extended Day School. This demolition price includes removal of footings and foundations and use of the Henderson County Landfill for the waste associated with the project. The budget price excludes any contaminated soils or lead paint removal. Without an asbestos survey I can only speculate by what I see what the abatement cost might be. If you have any questions or comments concerning these figures please call me. Thank you for your time and consideration.

<u>Demolition of existing Schoolhouse and Adjacent Bldg.</u>	<u>\$190,000</u>
Asbestos Allowance	\$25,000
Underground Tank Removal	\$9,500

Very Truly Yours,

Brian T. Alexander (gthw)

Brian T. Alexander
Asheville Division Manager



November 11, 2005

Mr. Justin Hembree
Assistant County Manager
Henderson County Government
100 North King Street
Hendersonville, NC 28792

RE: Proposal for Professional Services
Existing Building Assessment Study
Tuxedo Elementary School

Dear Mr. Hembree,

Thank you for this opportunity to submit our proposal to you. We enjoyed meeting with you at the Tuxedo site and look forward to helping you and the people of Henderson County with this project. We have based our scope and fee on our understanding of your needs and expectations. We would welcome the opportunity to fine tune this scope of services if we have proposed something that you do not need.

Scope of Services

HSMM proposes to provide the following Basic Services for this project:

- A. SURVEY: Field survey the building and site with an architect, electrical engineer, mechanical engineer and structural engineer from our Charlotte office. We will also bring a consultant from AAA Environmental of Spartanburg to look at asbestos and lead paint conditions. Our observations of the building will be limited to visual observation. We will not test the operation of any systems. We will also not plan to test hazardous materials or uncover building components to look for hazardous materials that are hidden from view.

We assume that someone from the County who has knowledge of the building will escort us through the building and provide access to all parts of the buildings. We anticipate that Henderson County can provide us with base floor plans for the buildings. We have not included time in this proposal to develop CAD-based floor plans of these buildings.

B. REPORT: HSMM will prepare and present a Final Report which provides Henderson County with the information they need to determine if renovation of the building is feasible. The Final Report will include the following major components:

- Executive Summary
- An assessment of the condition of the building and its component systems
- A Building Code analysis of the existing building with the requirements and limitations of bringing the building into compliance with current codes.
- A report of hazardous materials observed at the site
- A preliminary budget for renovating the buildings. Since the scope of renovation is not determined, this budget will show options and ranges based on various renovation options

As part of our Basic Services, our project manager will present and discuss our report at a meeting with County staff.

Services not set forth herein are expressly excluded from the scope of Hamm's services. However, we would be pleased to provide any additional services that the County might require of us. The scope of these Additional Services will be negotiated prior to commencement of any additional work.

Schedule

We understand that the schedule for this project is flexible. We believe that we can complete this work within four weeks of a written notice to proceed. We can produce this in a shorter timeframe if the need to do so arises. We would like to finalize the schedule at the time of notice to proceed.

Compensation

Client shall pay HSMM for its Basic Services a lump sum fee, broken down as follows:

Building Survey	\$1,500
Asbestos/Lead Survey and Report	\$800
Analysis and Report Generation	\$2,250
Total Fee	\$4,550

Direct costs (i.e., direct non-payroll expenses) and reimbursable expenses, including, but not limited to, the cost of reproduction, long-distance telephone, travel, parking, and per diem, associated with the survey, report generation and meeting described herein are included within this fee. If additional direct costs are encountered, then these will be charged on the basis of direct or actual costs times a factor of 1.1. No additional costs will be incurred without prior approval from Henderson County.

Mr. Justin Hembree
November 11, 2005
Page 3 of 3

If provided, Client shall pay HSMM for Additional Services as agreed to by both parties in an amendment to our contract. Compensation for our professional services that we are asked to provide in addition to the basic services outlined in this proposal will be billed per an amended contract or in accordance with the following rates:

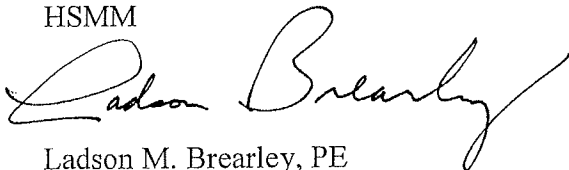
Category	Hourly Billing Rate
Principal-in-Charge	\$150/hr
Project Manager	\$140/hr
Senior Architect/Engineer	\$110/hr
Intern Architect/Engineer	\$ 95/hr
CAD Technician	\$ 70/hr
Clerical	\$ 60/hr

Closing

We appreciate this opportunity to submit our proposal to you and hope that you will find it satisfactory. If notice to proceed is longer than sixty (60) days from the date of this proposal, then we would request the opportunity to revise our proposal at that time. If you have any questions, please do not hesitate to contact the undersigned.

Sincerely,

HSMM



Ladson M. Brearley, PE
Vice President

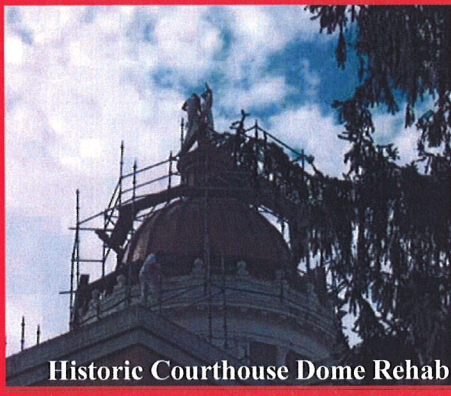
***HENDERSON COUNTY
NORTH CAROLINA***

**County Manager's
Monthly Report**

November 2005

**David E. Nicholson
County Manager**

**Presented
November 16, 2005**



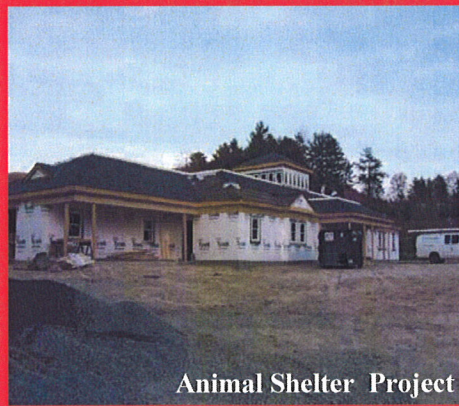
Historic Courthouse Dome Rehab



Human Services Building



Human Services Building



Animal Shelter Project

Photos by Chris Coulson, Public Information Officer



HENDERSON COUNTY
OFFICE OF THE COUNTY MANAGER

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MEMORANDUM

To: Henderson County Board of Commissioners
From: David E. Nicholson, County Manager
Date: November 15, 2005

I am writing to convey the November *County Manager's Monthly Report*. As you will see when reviewing the report, I have added individual monthly updates for the major capital improvements projects – Animal Services Center construction, Human Services Building construction, and the Historic Courthouse Rehabilitation projects. These monthly updates include project budgets, estimated completion dates, progress updates, upcoming issues, change orders, etc. and are being provided for your reference and information.

Thank you.



Strategic Plan Updates

Note: Shaded areas are action steps that extend beyond a two month period and therefore action was not required at the time of this monthly update. Updates in current status, significant changes, target dates, and completions are presented in red.

GOALS, STRATEGIES, & ACTION STEPS	CURRENT STATUS (Includes most recent activity/immediate steps forward.)	SIGNIFICANT CHANGES (Changes in timeline or scope)	TARGET DATE	COMPLETE
Goal 1: To implement Phase I of the 2020 County Comprehensive Plan.				
Strategy 1.1: Support the development of the industrial sector of the economy by implementing the recommendations of the Lockwood Greene Study. [E-01]				
1. Work with the Partnership for Economic Development and other entities to implement elements of the Lockwood Greene Study. [E-01-A]				
a. Increase the supply of prepared industrial sites and buildings, and make them available on a cost competitive basis.	<ul style="list-style-type: none"> Currently budgeting annual allocations to the Partnership based on the Lockwood Greene recommendations. Partnership activities ongoing. 		Ongoing	✓
2. Identify appropriate land to preserve for future industrial development. [E-01-B]	<ul style="list-style-type: none"> See below. 		FY 04-05 Ongoing	✓
a. Work with the Partnership for Economic Development to establish criteria to be used in identifying parcels appropriate for industrial development.	<ul style="list-style-type: none"> Complete. 		Feb 05 Complete	✓
b. Gather GIS data representing each of the criteria.	<ul style="list-style-type: none"> Complete. 		Mar 05 Complete	✓
c. Develop GIS model to do county-wide, parcel-based analysis to locate parcels meeting all the criteria.	<ul style="list-style-type: none"> Complete. 		Mar 05 Complete	✓
d. Compare parcels identified through modeling with the "Committee of 100 Recommended Industrial Zones Map" (Map 8 in the CCP) and revise as necessary.	<ul style="list-style-type: none"> Complete 		Apr 06 Complete	✓
e. Initiate processes to amend the CCP and the Official Zoning Map of Henderson County as needed to protect sites for industrial development.	<ul style="list-style-type: none"> <li style="color: red;">Planning staff has revised the study based on recommendations from the Land Use Sub Committee and has forwarded those revised recommendations to the sub committee members. 		May 05 Complete	✓
f. Incorporate land regulation tools in the new Land Development Code to further protect identified parcels.				
Strategy 1.2: Support the development of the commercial sector. [E-02]				
			Dec 05	



Strategic Plan Updates

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GOALS, STRATEGIES, & ACTION STEPS	CURRENT STATUS (Includes most recent activity/immediate steps forward.)	SIGNIFICANT CHANGES (Changes in timeline or scope)	TARGET DATE	COMPLETE
1. Explore ways to support & expand programs & policies that promote local businesses & locally produced products. [E-02-C]	<ul style="list-style-type: none"> Partnership established "Shop Henderson County" program to promote local businesses in 2004. 		Ongoing	✓
Strategy 1.3: Promote appropriate, compatible tourism. [E-03]				
1. Participate in the development of a Heritage Tourism Plan. [E-03-D]	<ul style="list-style-type: none"> Heritage Tourism Plan is complete. Planning staff attended the presentation of the Henderson County Heritage Tourism Plan. 		FY 04-05 Complete	✓
a. Explore the options associated with the development of a regional excursion train.	<ul style="list-style-type: none"> Staff has asked Travel & Tourism to include this element within their Heritage Tourism Plan. 		FY 04-05 Complete	✓
2. Research the benefits of being designated as a national heritage area.	<ul style="list-style-type: none"> See action step 1 above. 		FY 05 thru FY 06	
Strategy 1.4: Pursue innovative approaches to regional economic development initiatives. [E-04]				
1. Identify and act upon opportunities for joint economic development projects with municipalities, neighboring jurisdictions, and area economic development entities. [E-04-E]	<ul style="list-style-type: none"> Board continues to meet with municipalities within the LGCCA. Board and staff working with other regional units of government on various projects. 		Ongoing	
2. Take a leadership role in developing the Asheville Regional Airport and its vicinity as a regional center of economic activity. [E-04-F]	<ul style="list-style-type: none"> Planning staff are participating in the Asheville Regional Airport terminal planning process. 		FY 04-05 In process	✓
3. Identify any economically distressed areas of the county and explore revitalization measures. [E-04-G]	<ul style="list-style-type: none"> To be developed during community planning process. 		Ongoing	
4. Pursue legislation and solicit regional and statewide support to further economic development initiatives. [E-04-H]	<ul style="list-style-type: none"> Board addressing this action step through involvement in legislative goals development. 		Ongoing	
5. Continue to budget funds annually for economic	<ul style="list-style-type: none"> Funds currently included in the 		Ongoing	✓



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development initiatives. [E-04-I]	budget for economic development activities.			
Strategy 1.5: Reduce Farmland Loss. [A-01]				
1. Promote and expand voluntary agricultural districts to minimize land use conflicts and to protect farmers' right to farm. [A-01-B]	<ul style="list-style-type: none"> Planning staff addressing this action step through subdivision review process. 		Ongoing	
2. Ensure that County-funded economic development programs and projects support farmland protection. [A-01-C]	<ul style="list-style-type: none"> Issue to be addressed as necessary. 		Ongoing	
Strategy 1.6: Expand access for agricultural enterprises to economic development and tourism promotion programs and support services. [A-02]				
1. Explore ways to make County economic development incentives more readily available to agriculture-related businesses. [A-02-D]			FY 05-06	
2. Provide maximum benefits under Present Use Valuation Taxation program. [A-02-E]			FY 07-08	
3. Provide ongoing training and technical assistance to farmers. [A-02-F]	<ul style="list-style-type: none"> To be addressed. 		Ongoing	
4. Promote agricultural products that are produced in Henderson County. [A-02-G]	<ul style="list-style-type: none"> To be addressed. 		Ongoing	
5. Identify an agricultural proponent or facilitator. [A-02-H]	<ul style="list-style-type: none"> To be addressed. 		FY 05-06	
Strategy 1.7: Minimize the potential for damage to personal property, infrastructure, and life due to flooding. [N-01]				
1. Adopt a Flood Hazard Prevention Ordinance. [N-01-A]	<ul style="list-style-type: none"> The Board of Commissioners adopted a Flood Damage Prevention Ordinance on 07/05/05 and established an effective date of 07/15/05. 		FY 04-05 Complete	✓
2. Enforce the Flood Hazard Prevention Ordinance.	<ul style="list-style-type: none"> Funds for administration and enforcement Flood Damage Prevention Ordinance, included the FY 05-06 Budget. Development & Enforcement 		FY 05-06 Ongoing	✓



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GOALS, STRATEGIES, & ACTION STEPS	CURRENT STATUS (Includes most recent activity/immediate steps forward.)	SIGNIFICANT CHANGES (Changes in timeline or scope)	TARGET DATE	COMPLETE
3. Investigate measures to maintain the open and free flow of all perennial streams in the county. [N-01-B]	Department currently recruiting for enforcement positions. • To be addressed.		Ongoing	
4. Consider participation in the National Flood Insurance Program.	• Henderson County Flood Damage Prevention Ordinance has been forwarded for federal review. When federal review comments are received, staff will draft any required revisions.		FY 05-06 In Process	
Strategy 1.8: Protect Water Quality. [N-02]				
1. Support water quality protection and restoration programs in each of the respective watershed districts in Henderson County. [N-02-C]	• Board heard presentation on the Mills River Watershed and the Upper Broad in January 2005.		Ongoing	
2. Identify and incorporate Sedimentation and Erosion Control standards and requirements into County land development ordinances. [N-02-D]	• On 08/01/05 the Board of Commissioners voted to follow the original implementation schedule outlined in the Strategic Plan and CCP.		FY 05-06	
3. Begin enforcement of Sedimentation and Erosion Control standards within County land development ordinances.			FY 06-07	
4. Identify and incorporate Stormwater Management standards and requirements into County land development ordinances. [N-02-E]	• Staff is examining requirements as part of the Land Development Code development process.		FY 05-06 In Process	
5. Begin enforcement of Stormwater Management standards within County land development ordinances.			FY 06-07	
Strategy 1.9: Promote development patterns that respect sensitive mountainous areas. [N-03]				
1. Maintain current protected mountain ridge requirements and improved enforcement. [CCP GMS]	• Planning staff addresses this issue when it receives communications tower applications and during the		Ongoing	



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Strategy 1.10: Identify and implement measures to protect the region's air quality. [N-04]				
1. Implement Early Action Compact plan elements for Henderson County. [N-04-A]	<ul style="list-style-type: none"> subdivision review process. Staff is examining requirements as part of Land Development Code development process. 		Ongoing	
Strategy 1.11: Protect key sites of historical and cultural significance from development. [N-05]				
1. Amend CCP Implementation Schedule to accommodate current cemetery issues.	<ul style="list-style-type: none"> Cemetery Committee established. County staff working to develop cemetery layer on GIS. Board approved CCP amendment process at 03/23/05 meeting. Cemetery Advisory Committee presented cemetery list to Board. 	CCP implementation schedule amended to accommodate earlier progress on this issue.	Mar 05 Complete Ongoing	✓
2. Conduct an inventory of historic/culturally significant sites/structures, as related to the cemetery issue. [N-05-A]				
Strategy 1.12: Meet recreation needs through 2020. [R-01]				
1. Create a countywide recreation master plan. [R-01-A]				
2. Utilize "Level of Service" analysis in recreation planning. [R-01-B]	<ul style="list-style-type: none"> Recreation to begin researching this issue. 		Ongoing	
3. Enhance recreational space requirements within land development ordinances. [R-01-C]	<ul style="list-style-type: none"> Staff has been researching and discussing tools to accomplish this action step through its work on the Land Development Code. To be addressed. 		FY 05-06	
4. Integrate public schools and recreation planning. [R-01-D]				
Strategy 1.13: Form a community and regional greenway network. [R-02]				
1. Integrate recreation and transportation planning. [R-02-E]				
	<ul style="list-style-type: none"> Preliminary bicycle map prepared by NCDOT as part of the Transportation Plan is currently under review by County staff and community organizations. 		Ongoing	



Strategic Plan Updates

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2. Develop a strategy for the reuse of rail lines in Henderson County. [R-02-F]			FY 05-06	
Strategy 1.14: Identify and act upon practical options for inter-local cooperation and consolidation in recreation planning, funding, and management. [R-03]				
1. Identify staff responsible for grant acquisition. [R-03-G]			FY 05-06	
2. Promote the county's recreation infrastructure as an economic asset. [R-03-H]	<ul style="list-style-type: none"> Partnership currently addressing this issue via brochures and communications with potential industries moving to the area. 		Ongoing	✓
Strategy 1.15: Promote a diverse range of home ownership and rental opportunities. [H-01]				
1. Participate in the development of a countywide affordable housing plan. [H-01-C]	<ul style="list-style-type: none"> Final copy received from Asheville Regional Housing Consortium 		FY 05-06 In process. Ahead of schedule.	✓
2. Develop a formal fair housing complaint procedure. [H-01-D]	<ul style="list-style-type: none"> Housing Planner updated existing procedure and has publicized it on County's homepage. 		FY 04-05 Complete	✓
3. Continue participation in the scattered site rehabilitation program and other similar federally and state-funded programs. [H-01-F]	<ul style="list-style-type: none"> Final Public Hearing for closeout of the 2002 CDBG held Oct. 3, 2005 Funding Conditions Released for 2005 Grant. Environmental Review for 2005 Grant publicized. CHAF grant amended to increase funding. 2002 CDBG Closeout Monitoring Completed 2005 CDBG Title Searches in progress 		Ongoing FY 05-06	✓
4. Develop a, or support an existing, housing	<ul style="list-style-type: none"> Housing Planner finalized web 		FY 06-07	✓



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information center. [H-01-G]	site for housing information which is now accessible online.		Ahead of schedule	
5. Lead the establishment of an affordable housing trust fund. [H-01-H]	<ul style="list-style-type: none"> Initial research being conducted to ascertain feasibility. 	Note: Mistake in date in Strategic Plan: CCP calls for Phase I/06-07 timeline.	FY 05-06 FY 06-07	
Strategy 1.16: Develop and maintain a high-quality transportation network, and continue to provide leadership at every level in transportation planning. [T-01]				
1. Adopt and implement a multi-modal transportation plan. [T-01-A]	<ul style="list-style-type: none"> On 4/28/05 the Transportation Advisory Committee (TAC) discussed the input it received at two public input sessions it held in early April on the Preliminary Highway Map for the Phase I Comprehensive Transportation Plan (CTP) being prepared by NCDOT. The TAC will be forwarding the comments to the Board of Commissioners. Board of Commissioners endorsed Phase I Highway Map. 		FY 05-06	
2. Identify and incorporate access management standards and requirements into County land development ordinances. [T-01-B]	<ul style="list-style-type: none"> Stakeholder meeting to be held September 15, 2005 to present and discuss the access management standards drafted by the consultant. 	Contract with consulting firm to carry over into FY 05-06.	FY 04-05 In process	
3. Continue to support public transportation in Henderson County. [T-01-C]	<ul style="list-style-type: none"> Staff has applied for a grant to further public transportation. 		Ongoing	
4. Integrate recreation and transportation planning. [T-01-D]	<ul style="list-style-type: none"> Preliminary bicycle map prepared by NCDOT as part of the Transportation Plan is currently under review by County staff and community organizations. 		Ongoing	



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5. Continue active leadership of, and participation in, the French Broad River Metropolitan Planning Organization (FBRMPO). [T-01-E]	<ul style="list-style-type: none"> Board represented on the MPO TAC. Staff represented on the MPO TCC. 		Ongoing	
Strategy 1.17: Take a leadership role in sewer and water planning and work towards the regionalization of water and sewer policy-making and operations. [SW-01]				
1. Support the development of a countywide sewer and water master plan. [SW-01-A]	<ul style="list-style-type: none"> Sewer & Water Master Plan has been submitted to the LGCCA and County is waiting for each local government to submit comments. 		FY 04-05 In process	✓
2. Formalize and solidify the role of the LGCCA Joint Sewer & Water Advisory Council. [SW-01-B]	<ul style="list-style-type: none"> To be addressed. 		FY 05-06	
3. Integrate schools and sewer / water planning. [SW-01-E]	<ul style="list-style-type: none"> To be addressed. 		Ongoing	
4. Prioritize extensions to economic development sites. [SW-01-F]			FY 05-06	
Strategy 1.18: Maintain existing policies and programs, and explore further measures, to protect and enhance the quality of public drinking water sources. [SW-02]				
1. Continue to identify areas of septic failure and addressing these through existing remediation programs and through the countywide sewer and water master plan. [SW-02-H]	<ul style="list-style-type: none"> Areas of septic failure were used in the work of the Water and Sewer Advisory Committee to develop the draft Sewer and Water Master Plan. 		Ongoing	
Strategy 1.19: Take a leadership role in school facilities planning. [PS-01]				
1. Continue to participate in the Joint Schools Facilities Committee.	<ul style="list-style-type: none"> Board of Commissioners is currently represented on the Committee, as well as County staff. 		Ongoing	✓
Strategy 1.20: Promote schools to function as focal points for communities. [PS-02]				
1. Develop a long-range public school facilities master plan. [PS-02-A]			FY 06-07	
2. Consider incorporating mechanisms that link public school capacity and long-range public schools master plans to the			FY 06-07	



Strategic Plan Updates

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land development permitting process into County land development ordinances. [PS-02-B]				
3. Establish site selection criteria for new schools and site design criteria for all schools. [PS-02-C]	<ul style="list-style-type: none"> To be addressed. 		FY 05-06	
Strategy 1.21: Direct growth to areas where essential services and infrastructure are present, and protect sensitive natural areas and key historic / cultural resources from extensive development. [GMS-01]				
1. Manage land uses according to the Growth Management Strategy and the Future Land Use Map. [GMS-01-A]	<ul style="list-style-type: none"> Planning staff reviews development proposals in light of recommendations and action strategies within the CCP. 		Ongoing	
2. Develop a Land Development Code (i.e. Zoning Ordinance Rewrite).	<ul style="list-style-type: none"> The Draft Henderson County Land Development Code was submitted to the Planning Board for their review on September 20, 2005. The first Planning Board workshop to review the draft LDC is scheduled for October 11, 2005. 		FY 05-06 In Process	
a. Consolidate existing land development ordinances into a single Land Development Code. [GMS-01-B]	<ul style="list-style-type: none"> To be addressed. 		FY 05-06	
b. Incorporate principles from the Growth Management Strategy into a new Land Development Code (i.e. quality of life standards, such as programs reducing the numbers of junked or abandoned manufactured homes and vehicles; see page 139, CCP). [GMS-01-C]	<ul style="list-style-type: none"> To be addressed. 		FY 05-06	
c. Revise County ordinances to allow the private sector to develop a broad range of housing choices. [H-01-A]	<ul style="list-style-type: none"> To be addressed. 		FY 05-06	
d. Maintain an adequate supply of land zoned to allow the placement of manufactured housing in appropriate areas, and improve the appearance, quality, design, and maintenance of manufactured homes and the lots	<ul style="list-style-type: none"> To be addressed. 		FY 05-06	



Strategic Plan Updates

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and manufactured home parks in which they are located.				
3. Adopt and begin enforcing the Land Development Code. [GMS-01]			FY 06-07	
Strategy 1.22: Coordinate planning with the County's municipalities and other governments within the region. [GMS-02]				
1. Present the Henderson County 2020 Comprehensive Plan to the county's municipalities, and obtain their support and suggestions for improvement. [GMS-02-D]			FY 05 thru FY 06	
2. Develop a Joint Land Use Planning Program with the municipalities, administered through the LGCCA. [GMS-02-E]	<ul style="list-style-type: none"> To be addressed. 		FY 05-06	
3. Study the use and application of impact fees and other alternative revenue sources in order to support service provision and to reduce the impacts of growth upon the property tax rate. [GMS-02-F]	<ul style="list-style-type: none"> Planning staff has performed research on this issue. 	Dependent on legislative actions.	FY 04-05 TBD	✓
Strategy 1.23: Begin the community planning process. [CCP, Section 4, Implementation Steps]				
1. Amend the CCP Implementation Schedule in order to accommodate for the completion of the Land Development Code.	<ul style="list-style-type: none"> Board approved CCP amendment process at 03/23/05 meeting. 		Mar 05 Complete	✓
2. Begin the NC 191 South/Mills River East small area plan.	<ul style="list-style-type: none"> Planning staff has developed a framework for the community plan, began compiling a list of potential advisory group members from the community, and begun preparations for a community meeting in November, 2005. 		FY 05-06 In Process	
3. Begin the Etowah / Horseshoe / Mills River South small area plan.	<ul style="list-style-type: none"> Planning staff has developed a framework for the community plan, began compiling a list of 		FY 05-06 In Process	



Strategic Plan Updates

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GOALS, STRATEGIES, & ACTION STEPS	CURRENT STATUS (Includes most recent activity/immediate steps forward.)	SIGNIFICANT CHANGES (Changes in timeline or scope)	TARGET DATE	COMPLETE
4. Begin the East Flat Rock / Upward Road small area plan.			FY 06-07	
5. Begin the Howard Gap Road small area plan.			FY 06-07	
Goal 2: To improve service delivery to the County's citizens via technology enhancements.				
Strategy 2.1: Develop a funding plan to upgrade the current wireless emergency communications system.				
1. Research options for upgrading the current wireless communications system.	<ul style="list-style-type: none"> Staff currently researching options for upgrading current system. 		Jan 05-July 06 TBD	
2. Determine the resources necessary to upgrade the current communications system.			Aug 06-Aug 07	
3. Begin building reserves for the system.	<ul style="list-style-type: none"> To be addressed. 		Begin July 05 TBD	
4. Develop a timeline for implementation.			Begin Aug 07	
Strategy 2.2: Update the County's Strategic Information Technology Plan (SITP) to enhance services to the County's citizens.				
1. Research options for technology enhancements such as County extranet ¹ and intranet ² .	<ul style="list-style-type: none"> Staff continues to identify ways to implement technology enhancement efficiently. 		July 05 Complete	✓
2. Present SITP for review.	<ul style="list-style-type: none"> Draft SITP has been submitted for review by management. 		Dec 05	
3. Budget for technology enhancements.			June 06	
4. Implement technology enhancements.			July 06-June 07	
Strategy 2.3: Address the needs of the County's Board of Elections with regard to facilities and technology.				

¹ Advanced online services for citizens: Enables the County to increase the availability of services such as online business personal property listings for taxes and construction permitting.

² Development of an internal website geared toward county employees. High-speed Internet access enables us to distribute a variety of information and services to our employees.



Strategic Plan Updates

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GOALS, STRATEGIES, & ACTION STEPS	CURRENT STATUS (Includes most recent activity/immediate steps forward.)	SIGNIFICANT CHANGES (Changes in timeline or scope)	TARGET DATE	COMPLETE
1. Research the State's guidelines for electronic voting equipment.	<ul style="list-style-type: none"> See #3 below. 		Summer-05 Nov 2005	
2. Work with the Board of Elections & Elections Supervisor in addressing facility needs.	<ul style="list-style-type: none"> Elections is working on splitting Fletcher into two voting precincts for the 2006 Elections: Continuing use of the Library, and then the new Fletcher Elementary. County GIS staff is presently working on figures to help Elections split this precinct and then a resolution will be submitted to the State Board of Elections for their approval. 	<ul style="list-style-type: none"> Splitting the precinct is subject to approval by the State Board of Elections. 	Summer-05 May 2006	
3. Develop a funding plan for the purchase of the necessary equipment.	<ul style="list-style-type: none"> Elections staff anticipates decisions from State regarding type of equipment required for future voting, as well as funding provided by the State for such equipment. 	<ul style="list-style-type: none"> Elections staff will be attending demonstrations on certified voting systems on December 15, 2005 at AB Tech and have invited commissioners to see the demonstrations. 	Summer-05 Nov 05	
4. Include funding for voting equipment within the FY 05-06 Budget.	<ul style="list-style-type: none"> Staff does not have clear indication from the State regarding equipment required. 	<ul style="list-style-type: none"> See above 	Ongoing	
5. Address facility needs for one-stop voting via funding within the FY 05-06 Budget.	<ul style="list-style-type: none"> Election staff is currently looking at using the new Village Hall at Flat Rock as a one stop site and the Fletcher library as a one stop site for the 2006 Elections. 		Ongoing	



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Goal 3: To improve the County's financial position	<ul style="list-style-type: none"> In addition, one stop voting will continue at the Elections main office. 			
Strategy 3.1: Increase the amount of undesignated fund balance to a minimum of 12%.				
1. Research examples of fund balance policy statements.	<ul style="list-style-type: none"> Complete. 		Feb 05 Complete	✓
2. Determine practical methods for improving fund balance reserves.	<ul style="list-style-type: none"> Complete. 		Feb 05 Complete	✓
3. Draft fund balance policy statement.	<ul style="list-style-type: none"> Complete. 		Mar 05 Complete	✓
4. Adopt/implement policy statement.	<ul style="list-style-type: none"> Draft policy presented and approved at 03/23/05 meeting. Staff to present plan to increase fund balance at 04/20/05 meeting. 		Apr 05 Complete	✓
Strategy 3.2: Develop a debt issuance policy.				
1. Research other entities' policy examples.	<ul style="list-style-type: none"> Complete. 		Feb 05 Complete	✓
2. Draft policy statement.	<ul style="list-style-type: none"> Complete. 		Mar 05 Complete	✓
3. Board Review and approval.	<ul style="list-style-type: none"> Draft policy presented and approved at 03/23/05 meeting. To be monitored upon approval. 		Mar 05 Complete	✓
4. Monitor for compliance annually during budget process and development of CIP.	<ul style="list-style-type: none"> To be monitored upon approval. 		Ongoing	✓
Goal 4: To evaluate County programs in context of the mission statement and service delivery expectations.				
Strategy 4.1: Implement the Compensation & Classification Study.				
1. Review draft of study including implementation plan.	<ul style="list-style-type: none"> Consultant's preliminary report currently being reviewed. 		April 05 Complete	✓



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2. Evaluate implementation plan in terms of budgetary implications.	<ul style="list-style-type: none"> Consultant continues to develop funding scenarios for implementation of study recommendations. See above. 		Apr 05 Complete	✓
3. Incorporate Project Team recommendations in FY 05-06 Manager's Recommended Budget.	<ul style="list-style-type: none"> See above. 		May 05 Complete	✓
4. Board of Commissioners' review of recommendation during budget process.	<ul style="list-style-type: none"> Board approval of 3 year implementation schedule; to begin implementation in October 2005. 		May-June 05 Complete	✓
5. Implementation of study.	<ul style="list-style-type: none"> 1/3 of compensation study implemented this fiscal year per the Board of Commissioners. 		July-05 October 05	✓
Strategy 4.2: Develop a plan to address service delivery needs for the non-English speaking population.				
1. Assess departmental interactions with non-English speaking population to determine level of language barriers.	<ul style="list-style-type: none"> Departmental assessment complete. Committee to be formed to research solutions. See #2 below. 		July-Sept 05 Complete	✓
2. Research options to improve service delivery to this population.	<ul style="list-style-type: none"> Currently being addressed. 		Sept-Oct 05 In process	
3. Implement strategies to improve service delivery to this population.	<ul style="list-style-type: none"> Currently being addressed. 		Oct 05 In process	
Strategy 4.3: Develop a plan to address service delivery needs for the County's aging population.				
1. Review regional plan in light of local levels of "aging" population.	<ul style="list-style-type: none"> Complete. 		Oct 05 Complete	✓
2. Establish local responsibilities for planning and providing advice to Board of Commissioners and Social Services Board on aging issues.			Dec 05	
3. Assess local service needs for aging populace.	<ul style="list-style-type: none"> Complete. 		Sept-Oct 05 Complete	✓



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4. Create a plan for meeting service needs.			FY 06-07	
Strategy 4.4: Develop a Central Enforcement & Permitting Plan.				
1. Develop goals and objectives for plan.	<ul style="list-style-type: none"> Preliminary goals endorsed by the Board of Commissioners. 		Jan 05 Preliminary goals complete.	✓
2. Develop plan for centralized enforcement and permitting process to include cross-training of functions.	<ul style="list-style-type: none"> Staff currently working on work plan and organization structure for the department, to include cross-training element. Plan to take over the permitting function by September 05. Staff made presentation to the Board of Commissioners 09/20/05. 		July-05 Sept 05	✓
3. Incorporate central enforcement and permitting process into facility transition plans.			Jan 05-Sept 06	
4. Fully implement centralized enforcement and permitting process.			Sept 06	
Strategy 4.5: Perform a general countywide ordinance review.				
1. Develop staff focus groups to review assigned ordinances.	<ul style="list-style-type: none"> See Strategy 4.4 above. 	Timeframe dependent on Strategy 4.4.	July-05 TBD	
2. Develop possible revisions to ordinances.	<ul style="list-style-type: none"> Board approved minor changes to ordinances on 08/01/05. In process. 		July 05-June 06	
a. Develop programs to promote responsible animal ownership (i.e. promoting the spay/neuter program, animal identification issues, restraint of animals, etc.)			July 05-June 06	
3. Present revisions to Board for review and adoption.	<ul style="list-style-type: none"> To be addressed. 		Aug 05-July 06	
Goal 5: To implement the projects within the Capital Improvements Program.				



Strategic Plan Updates

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Strategy 5.1: Complete the Jail Demolition Project.				
1. Complete planning phase.	<ul style="list-style-type: none"> Complete. 		Feb 05 Complete	✓
2. Bid project.	<ul style="list-style-type: none"> Board approval to bid project on 03/09/05. Project out to bid 05/01/05 Did not receive 3 bids for May bid opening, therefore, bid opening date rescheduled for 06/14/05. Bids received with lowest bid of \$247,747. 	Received only 2 bids at first bid opening, therefore project was bid again with bids opened 06/14/05.	Mar-05 June 05	✓
3. Award contract for project.	<ul style="list-style-type: none"> Board of Commissioners awarded contract to Cooper Construction. 		June 05 Complete	✓
4. Construction completion.	<ul style="list-style-type: none"> Demolition complete. Buttress wall has been poured. Concrete block wall for Finance annex will begin this week. Wall to be complete by end of October. 		Sept 05 Complete	✓
Strategy 5.2: Complete the construction of a new Animal Shelter.				
1. Complete planning phase.	<ul style="list-style-type: none"> Complete. 		Feb 05 Complete	✓
2. Bid project.	<ul style="list-style-type: none"> Complete 	Project bid period extended due to lack of bids on first attempt.	Mar-05 Apr 05 Complete	✓
3. Award contract for project.	<ul style="list-style-type: none"> Contract awarded to Cooper Construction 05/02/05. Staff negotiated lower project costs. 	See above	May 05 Complete	✓



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4. Begin construction.	<ul style="list-style-type: none"> Exterior and interior walls currently being constructed. Installation of roof trusses continuing. See individual monthly CIP reports for more detailed information. 		June 05 In process	✓
5. Complete construction.			Feb 06 - TBD	
6. Occupy new shelter.			Mar 06 - TBD	
Strategy 5.3: Complete the renovation of the Historic Courthouse.				
1. Complete planning phase.	<ul style="list-style-type: none"> Design drawing 100% complete. Construction drawings are more than 30% completed. 	<ul style="list-style-type: none"> Re-design of mechanical area is being prepared, which will free up a substantial amount of space within the building. This could slow the completion of construction documents by a few weeks. 	July-05 Sept-05 Nov 05	
2. Bid project.	<ul style="list-style-type: none"> Expect to bid project in November or December 2005. See individual monthly CIP reports for more detailed information. 		Oct-05 Nov/Dec 05	
3. Award contract for project.			Nov-05	
4. Begin construction.			Dec/Jan 06 Jan-06	
5. Complete construction.			Dec-06 Jan/Feb 07	



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6. County Administration relocates to the Historic Courthouse.			Jan-07 Feb/Mar 07	
Strategy 5.4: Complete the construction of the Human Services Building.				
1. Complete planning phase.	<ul style="list-style-type: none"> Complete. 		Feb 05 Complete	✓
2. Bid project.	<ul style="list-style-type: none"> Bid opening held on 04/13/05. Final bids within budget. 		Mar 05 Complete	✓
3. Award contract for project.	<ul style="list-style-type: none"> Board awarded contract in April 05. 		Apr 05 Complete	✓
4. Begin construction.	<ul style="list-style-type: none"> Construction ongoing. Structural steel complete. 2nd floor slab has been poured. Roof trusses being installed. Some interior walls have been constructed. See individual monthly CIP reports for more detailed information. 		May 05 Ongoing	✓
5. Complete construction.			May 06 July 06	
6. Social Services, Health, and Veterans Services relocate to the new human services building.			June 06 August 06	
Strategy 5.5: Complete the facility transition planning included within the Capital Improvements Program.³				
1. Complete the acquisition process for the former City Water Building.	<ul style="list-style-type: none"> Board approval of contract/offer to purchase on 03/23/05. Begin negotiation process between the County and City on 	Project approximately 1 month behind due to the City's delay in the appraisal process.	May 05 Complete	✓

³ Board of Commissioners amended the Strategic Plan to allow for County Administration to stay in its current location at 100 North King Street, but to move the Patrol Division of the Sheriff's Department to the former City Water Building and to study the feasibility of housing the Rescue Squad within that building as well. Amendments to the Strategic Plan are shown in bold.



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2. Relocation of the Sheriff's Patrol Division to the former City Water Building. See footnote #3.	<ul style="list-style-type: none"> purchase of building. Closing on acquisition held on 05/03/05. Relocation of Patrol Division complete. 	See footnote #3 regarding the amendment to the Strategic Plan.	June 05 Complete	✓
3. Study the feasibility of housing the Rescue Squad in the former City Water Building as well.			TBA	
4. Land Development Departments relocate to former Health Department building.			Sept 06	
Strategy 5.6: Complete the construction of the Solid Waste 2nd Bay of Transfer Station.				
1. Award engineering contract.	<ul style="list-style-type: none"> Board approved design contract on 02/16/05. 		Mar 05 Complete	✓
2. Complete designs.	<ul style="list-style-type: none"> Project is in design phase. Staff expects designs to be completed in next 30 to 60 days. Upon approval of designs, staff should be able to go to bid on the project by first of year. Construction should take 8 to 9 months 		Nov-05 Dec 05	
3. Bid project.			Nov-05 Dec 05	
4. Award construction contract.			Jan 06	
5. Complete construction.			Jan 07	
Strategy 5.7: Complete relocation of the County's EMS main station.				
1. Negotiate with Pardee Hospital for financial assistance for relocation of EMS Main Station.	<ul style="list-style-type: none"> Staff transitions may affect negotiations regarding the EMS Main Station relocation. 		FY 05-06	



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2. Analyze long-term feasibility of utilization of former City Water Department Building as EMS Main Station.	<ul style="list-style-type: none"> To be addressed. 		FY 05-06	
3. If feasible, develop a plan for utilization of building and construction of ambulance bays.	<ul style="list-style-type: none"> To be addressed. 		FY 05-06	
Strategy 5.8: Occupancy of the new EMS Southeastern Substation.				
1. Approval of lease contract with Park Ridge Hospital for the facility.	<ul style="list-style-type: none"> Complete. 		Jan 05 Complete	✓
2. Occupy the facility.	<ul style="list-style-type: none"> Complete. 		Feb 05 Complete	✓
Strategy 5.9: Begin the planning and design for a multi-use recreation building in the Edneyville community.⁴				
1. Recreation Advisory Board to begin work with architect to design building.	<ul style="list-style-type: none"> Recreation staff and Advisory Board currently reviewing preliminary designs. 		Mar 05 Complete	✓
2. Development of a public input plan for development of building.	<ul style="list-style-type: none"> Recreation currently working with Public Information Office to establish a public input plan. Recreation has developed a survey and distributed for community input. 		Mar 05 Complete	✓
3. Set aside funds in capital reserve for funding a PARTF grant match.	<ul style="list-style-type: none"> Parks & Recreation Advisory Board currently considering changing its plans for PARTF grant to go toward Edneyville Park projects on 9/20/05. 		July 05 Complete	✓
4. Develop a PARTF grant application for multi-use recreation building.	<ul style="list-style-type: none"> See footnote #4 for change in Strategic Plan, Strategy 5.9 		Nov-Dec 05 In process	
Strategy 5.10: Development and implementation of plans for Etowah Library.				
1. Coordinate with community committee to locate possible	<ul style="list-style-type: none"> Staff has made initial contact 		FY 05-06	

⁴ The Board of Commissioners revised the Strategic Plan, Strategy 5.9, to include "in the Edneyville community" on October 3, 2005.



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site for new branch library in Etawah.	concerning availability of land.		In process	
2. Begin planning and design for new branch library.	<ul style="list-style-type: none"> To be addressed. 		FY 05-06	
3. Bid project.			FY 06-07	
4. Award contract for project.			FY 06-07	
5. Begin construction.			FY 06-07	
Strategy 5.11: Development and implementation of plans for Tuxedo Library & Park.				
1. Await decision by County Board of Education to declare the current Tuxedo School property as surplus.	<ul style="list-style-type: none"> School system has declared the property surplus and have attained a new appraisal, in the amount of \$480,000. 		Spring 05 Complete	✓
2. Collaborate with the Library Board of Trustees and the Recreation Advisory Board to determine possible uses for the Tuxedo property.	<ul style="list-style-type: none"> Board workshop held on 10/20/05 to discuss site plans and cost estimates. Staff in the process of gathering information to determine detailed budget estimates for various options for the library/park. 		FY 05-06 In process	
3. Demolition of former school buildings.	<ul style="list-style-type: none"> To be determined. 		FY 05-06	
4. Begin planning and design for project.			FY 05-06	
5. Bid project.			FY 06-07	
6. Begin construction.			FY 06-07	
Strategy 5.12: Continue collaboration with Public Schools and Community College representatives to finalize and implement facility plans.				
1. Continue to work with the Joint School Facilities Meetings to discuss Public Schools' projects.	<ul style="list-style-type: none"> Staff is scheduling a meeting with Public Schools and Community College to discuss future capital projects. 		Jan 05 Ongoing	✓
2. Create a Joint Community College Facility Committee.	<ul style="list-style-type: none"> Staff is scheduling a meeting with Public Schools and 		Feb 05 Ongoing	✓



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3. Work collaboratively with both entities to develop financing packages for facility construction.	Community College to discuss future capital projects. • See above.		FY 05-06	
Strategy 5.13: Address the need for a fourth courtroom within the new Courthouse facility.				
1. Work with the County's Central Services Department to develop plans to accommodate for a fourth courtroom within the new Courthouse.	<ul style="list-style-type: none"> Manager has worked with Central Services staff and the Clerk of Court to determine feasibility of constructing a fourth courtroom within the current Courthouse. 		Jan 05 Ongoing	✓
2. Begin relocation / renovations necessary to accommodate the new courtroom.	<ul style="list-style-type: none"> Work underway. Staff currently ordering furniture for new courtroom. 		Aug-05 Oct 05	
Goal 6: To pursue joint efforts for intergovernmental, public-private, and regional partnerships				
Strategy 6.1: Incorporate the elements of the Water and Sewer Master Plan.				
1. Complete draft of plan.	• Complete.		FY 05-06 Complete	✓
2. Review plan in terms of compliance with county plans.	• Complete.		FY 05-06 Complete	✓
3. Prioritize implementation steps.	• Complete.		FY 05-06 Complete	✓
4. Board adoption.	• Complete.		FY 05-06 Complete	✓
5. Determine monitoring process.				
Strategy 6.2: Implement the current Solid Waste Management Plan.				
Secure proposals for hauling and disposal of municipal solid waste.	• Board approved proposal at August meeting.		July 05	✓
1. Negotiate long term contracts for municipal solid waste management.	• Complete.		Aug 05	✓



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2. Execute contract.			Oct 05	
Strategy 6.3: Cooperate with other entities to address crisis stabilization for mental health services.				
1. Monitor manner in which MOE funds are being expended.	<ul style="list-style-type: none"> Staff continues to monitor funded programs and overall cash flow issue. 		Ongoing	✓
2. Work through Western Highlands to develop a plan for implementing a crisis stabilization system to address the reduction of beds in state mental institutions.	<ul style="list-style-type: none"> Continue to wait for State to establish Medicaid rates. Second draft of crisis stabilization facility plans reviewed and commented upon by LME staff. 		Jan 05-Jan 06 Ongoing	
Strategy 6.4: Address the Regional Water Agreement issues.				
1. Review current agreement in terms of dissolution of water authority.	<ul style="list-style-type: none"> Board heard presentation from Jon Laughter regarding the water agreement in January. 		Jan 05 Ongoing	✓
2. Begin negotiations with City of Asheville, Buncombe County, and the City of Hendersonville regarding agreement.	<ul style="list-style-type: none"> Board and staff have begun dialogue with municipalities regarding agreement. 		Feb 05 Ongoing	
3. Reach resolution on issue.	<ul style="list-style-type: none"> Continuing negotiations with City of Hendersonville and City of Asheville. 		Feb-June 05 Ongoing	
4. Consider working with joint meeting of involved entities on resolution of agreement.	<ul style="list-style-type: none"> See above. 		Feb-June 05 Ongoing	
5. Consider working with legislative delegation on resolution of water agreement.			Feb-June 05	
6. Consider establishment of regional water authority.			Feb-June 05	
Strategy 6.5: Address cable franchise renewal process.				
1. Present charter to the LGCCA.	<ul style="list-style-type: none"> Complete. 		Complete	✓
2. Present committee charter revisions to Board for approval.	<ul style="list-style-type: none"> Complete. 		Complete	✓



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3. Appoint committee members to work with staff and consultant throughout informal negotiation period.	<ul style="list-style-type: none"> Draft franchise agreement to be presented to the County and municipalities in December. 		Mar-05 Dec 05	
Strategy 6.6: Address the Airport Authority Board issue.				
1. Enter into negotiations with Airport Authority Board regarding County participation.	<ul style="list-style-type: none"> Board designated Commissioner McGrady as the County's representative (non-voting status) to attend Airport Authority meetings at 10/19/05 Board meeting. 		Jan-Feb 05 Complete	✓
Strategy 6.7: Begin the process of transitioning into direct sub recipient of transit program.				
1. Negotiate funding agreement with NCDOT for state support of local public transit system.	<ul style="list-style-type: none"> NCDOT proposal has been received and reviewed. 		Jan-June 05 Ongoing	✓
2. Review and execute formal contract with federal government.	<ul style="list-style-type: none"> Board accepted NCDOT proposal; Deadline extended until July 06. 		Apr-06 July 06	
3. Develop the resources necessary to carry out program.	<ul style="list-style-type: none"> See above. 	None	Apr-06 July 06	



General Project Updates

Changes in projected completion dates or completions are presented in red in the last column.

Project Description: (Name/description of project)	Current Status of Project (Includes most recent activity)	Immediate Steps Forward: (Upcoming project activities)	Significant Project Changes: (Changes in timeline or scope.)	Projected Completion Date:
Mills River Sewer Project	<ul style="list-style-type: none"> • Phase I complete. • Phase II and III currently underway. 	<ul style="list-style-type: none"> • Contractor expects to have lines to Mills River Elementary School by the end of December 2005. 	None	Feb-06 Mar 06

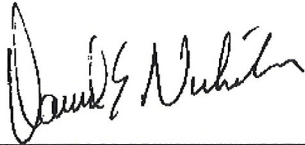
**HENDERSON COUNTY CAPITAL PROJECTS
MONTHLY UPDATE**

UPDATE MONTH	November 2005
---------------------	---------------

PROJECT NAME	Historic Courthouse Rehabilitation
Budget	\$ 9,200,000
Estimated Completion Date	

MONTHLY REPORT: Progress / Change Orders
The Board recently received an update on the Historic Courthouse project and scheduled a workshop for November 16, 2005.

MANAGER'S COMMENTS: Upcoming Issues



Signed

11/15/05

Date



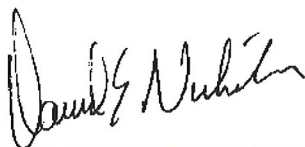
HENDERSON COUNTY CAPITAL PROJECTS MONTHLY UPDATE

UPDATE MONTH	November 2005
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PROJECT NAME	Human Services Building
Project Budget	\$ 12,195,910
Estimated Completion Date	August 2006 (see below)

MONTHLY REPORT: Progress / Change Orders
<p>The progress meeting was held on November 15, 2005 at the site. From the overall perspective, all of the participants seemed pleased with the progress to date. As one attendee stated – “we ain’t behind – but we ain’t ahead”. All agreed that due to weather and materials issues some project elements are behind, but some are ahead of schedule. Framing is almost complete on the first floor and has begun on the second floor. The brickwork is proceeding and should be completed in about 5 weeks. All of the major special testing has been completed and approved. The roof panels have been delivered and installation should begin immediately.</p> <p>Several small change orders have been approved which contained 12 small items and amounted to total increase of \$25,044.00. Some examples of these changes are changes in the door hardware, moving an unknown city waterline on Spartanburg Highway and improving the storm water control system. We also found a buried concrete slab outside the building site that was removed.</p>

MANAGER’S COMMENTS: Upcoming Issues
<p>I expect that we will receive a request for a time extension from the contractor. This request will be based on the unusual amount of rain fall this spring and delay in the delivery of certain materials due to the hurricanes. Initial discussions have been held between the contractor and architect who will provide us with their recommendation.</p> <p>There are a number of outstanding change orders including some changes in the cabinet work and a fiber upgrade is now being processed. From a major standpoint, the Department of Social Services has revisited the security issue. They are now interested in a children’s drop office parking area; adding security cameras and a card access system. Some discussion is being held to consider an upgrade on the building’s sidings. The architect and contractor are going to evaluate the alternatives and provide a recommendation. The architects are also negotiating with Duke Power concerning some right of way issues. Duke Power has classified the internal driveway as a road which changes several of the design elements.</p>



Signed

11/15/05

Date



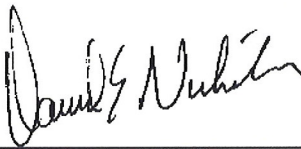
**HENDERSON COUNTY
CAPITAL PROJECTS
MONTHLY UPDATE**

UPDATE MONTH	November 2005
---------------------	---------------

PROJECT NAME	Animal Shelter Construction
Project Budget	\$ 1,577,500
Estimated Completion Date	March 2006

MONTHLY REPORT: Progress / Change Orders
<p>I was not able to attend the last progress meeting last week. However, I did visit the site with the architects on November 3, 2005. At that point and despite the weather and site issues, the contractor has the project back on schedule and stated that they will have the project completed the first week of March. The building is dried in and mechanical systems are to be delivered very soon.</p> <p>A change orders was approved to reduce the overall contract by \$77,247.00 by making several adjustments to the plans. These were also several tasks that were changed that amounted to a total of by \$84,095.00 due to unsuitable soils. The net increase in the project to be borne by the County is \$6,848.00. (A third change order was for \$108,262.00 for the additional runs which will be paid by private donations.)</p>

MANAGER'S COMMENTS: Upcoming Issues
<p>Staff has chosen the interior color schemes and is currently evaluating the exterior siding color samples. The contractor deleted the ceramic carpet (the way the runs are sealed) from their bid for the outside runs and this cost needs to be added back to the project. I have asked for a change order to be developed.</p>



Signed

11/15/05

Date





HENDERSON COUNTY
OFFICE OF THE COUNTY MANAGER

100 NORTH KING STREET
HENDERSONVILLE, NC 28792-5097
PHONE (828) 697-4809 FAX (828) 698-6014
www.hendersoncountync.org

David E. Nicholson
County Manager
davidn@hendersoncountync.org

Justin Hembree
Assistant County Manager
jhembree@hendersoncountync.org

Selena D. Coffey
Budget & Management Director
selenac@hendersoncountync.org

Avalina Merrill
Administrative Assistant
avalina@hendersoncountync.org

MEMO

TO: Board of Commissioners

FROM: David E. Nicholson
County Manager

DATE: November 16, 2005

SUBJECT: Change Orders

I wanted to let the Board know that I have been working under the same authority that the Board gave me when the Detention Center was under construction to keep the project moving forward without unnecessary time delays in processing change orders. That Board's goal was to ensure that the project was not held up waiting on a change order to be approved and to provide the Board with assurance that the project is being developed within the approved budget.

My authority includes approving all change orders that do not increase the construction budget more than 1/4 of the amount budgeted for contingencies. Any increase in this percentage must be approved by the Board. A report must be made of individual changes to the Board between the amounts of \$10,000 and \$40,000. All emergency change orders that exceed \$40,000 may be given tentative approval by the Manager with the understanding that the Board has the right to make the final decision at its next meeting.

HIGH RESOLUTION PICTURE OF CHILD-LIFE IN HENDERSON COUNTY STRATEGIC PLAN 2006

Goal: Improve lives of children and families by mobilizing all facets of the community on their behalf

In 1998 the Henderson County Board of Commissioners asked the Children & Family Resource Center to conduct a study and develop a plan which addressed the priority needs of children in the community. In collaboration with the Juvenile Crime Prevention Council, the Center used the *Communities that Care* research-based model to analyze community risk factors to determine those that need priority focus. The study also analyzed the community's assets and resources to help determine where and how to direct further planning efforts in response to the findings. The study was completed in 2002, and a Strategic Plan for Children was presented to the County Commissioners.

The Strategic Plan provided a legitimate basis for community based collaborations and advocacy on the part of children. By combining the data on risk factors and resource assessment, we were able to clearly identify the gaps in services. Recommendations were made to the County Commissioners based on these findings. Since then, the plan and its conclusions have supported a number of collaborative community projects including a Kindergarten Transition Project, Keep Kids in School initiative and the Adolescent Parenting Program. A community web portal (www.ourkidsonline.org) emerged as the tool to maintain data in a central location and insure that data remained current and available to the community.

Since 2002, there have been enormous changes in Henderson County that effect the lives of children, many of these changes have occurred below the radar screen (ex: increases in family violence, depression) and many have been subject of much publicity (Ex: Mental Health Reform, Methamphetamine). **The data gathered in The Strategic Plan for Children 2002 has been very useful. However, the information is now dated and needs to be renewed to keep the community informed. We are asking for your help.**

Our efforts are to:

- Keep the community and it's leaders informed about the needs of children and families
- Acknowledge progress that has been made to improve lives of children
- Identify gaps that still exist
- Identify new issues that are emerging
- Strengthen relationships among services providers and those in need
- Develop a shared a vision of the needs of children
- And outline actions to achieve RESULTS

In order to do this, we must have a high-resolution picture of child-life in Henderson County and a committed group of people ready to MOBILIZE.

We propose the following set of action steps to help us.

1. Update resource assessment of services, programs and contact information in Henderson County
2. Update data on indicators associated with risk factors highlighted in *The Strategic Plan for Children 2002*.
3. Gather community input to help identify emerging risk factors for children and families.
4. Acknowledge progress on previously outlined recommendations and improvements in systems and resources for children and families.
5. Mobilize strategic partnerships for completing *Strategic Plan 2005: A High Resolution Picture of Child-Life*

6. Plan Children's Summit, a community wide gathering, to dispense information, celebrate accomplishments and develop action steps for the next five years.
7. Complete Strategic Plan 2005: A High Resolution Picture of Child-Life
8. Present findings to Commissioners and Children's Summit participants.
9. Create a collaborative team of community members to carry out the recommendations of Strategic Plan 2005: A High Resolution Picture of Child-Life

The Advocacy Committee of the Children and Family Resource Center accepts the role of community catalyst for a Strategic Plan 2005: A High Resolution Picture of Child-Life, organizing and leveraging assets so that this project can come to completion. It is the intent of the Children and Family Resource Center to provide advocacy for children and families according to its mission.

Progress so far: Time Line: Outcomes, project goals and measurable objectives

March-May 2005-Planning groups across county meet to identify need for seamless services for children; identify the many changes in services delivery and the need for a updated community wide plan for children.

April 2005- Children and Family Resource Center Board of Directors approves Advocacy Committee Steering role.

May 2005-Grant submitted to Community Foundation for funds to hire an intern to begin process of updating data and resource assessment

June 2005- \$5000 grant awarded by Community Foundation

July 2005, a Summer Intern (Summer 2005) was hired and work began on updating data indicators and resource assessment

September 2005- update continues under leadership of Children and Family Resource Center.

October 2005- Strategic Partners identified, meetings set up.

Going forward:

Between July 2005 and December 2005 we will gather and record most recent data related to issues of child well-being.

Between October-December: identify funding and other resources

By January 2006, hire a Consultant/Facilitator for a one-year period of time to work directly with the community and community agencies to create an infra-structure to carry out the plan.

By February/March hold Summit for Children

By May 2006 we will have an up-to-date Strategic Plan 2005: A High Resolution Picture of Child-Life

In October 2006 host an unveiling of Strategic Plan 2005: A High Resolution Picture of Child-Life

Strategic Partners

Henderson County Commissioners
 United Way
 Community Foundation Henderson County
 Alliance for Human Services
 Henderson County Partnership for Children
 Mental Health

Health Department
 Department of Social Services
 Schools
 JCPC
 CCPT
 FaithLink
 Non-Profit Community

Antoine Architects LLC d/b/a
Antoine Architects PLLC

November 16, 2005

Mr. William L. Moyer, Chairman
Henderson County Board of Commissioners
100 North King Street
Hendersonville, NC 28702

**Re: Henderson County Historic Courthouse Rehabilitation and
New Annex Addition**

Dear Chairman Moyer,

I was privileged to have had the opportunity to lead numerous projects in Henderson County from 1989 through 1997 as project architect/manager for Grier-Fripp/FreemanWhite Architects. In addition to my extensive experience with Henderson County, I also have a never-ending appreciation of the people who live here and utilize these facilities. My accomplishments in Henderson County include the following projects.

February 1993 – Facilities Evaluation for Henderson County - \$6.6M

Completed the Preliminary Facilities Evaluation for Henderson County. This report addressed the county government's rapid growth and need for office space and evaluated four county owned buildings, including the **Historic Courthouse**.

1993 - Social Services Office - \$1M

Completed the design and construction of the Social Services Office on the third floor of the County Administration Building.

April 1995 - New Henderson County Courthouse - \$8M

I had the opportunity to work on every aspect of programming, numerous designs, construction documents and construction administration starting in 1989 as project architect of the **New Henderson County Courthouse**, which culminated with the building dedication on April 29, 1995.

Antoine Architects PLLC

Mr. William L. Moyer, Chairman
November 16, 2005
Page Two

March 1996 - Henderson County Courthouse Rehabilitation Study - \$3.9M

Completed the Henderson County Courthouse Rehabilitation Study. This comprehensive study addressed all aspects of rehabilitation:

- Courthouse History
- Architectural Context and Components
- Engineering Systems
- Building Code Compliance
- Budget and Financing

October 1996 - Conceptual Design for the Henderson County Community Center, \$12M

Completed the Conceptual Design for the Henderson County Community Center, featuring a 1,200-seat performance hall, located next to the new Courthouse.

February 1997 - Report on the Proposed Relocation of the Land Development Departments

Completed the Report on the Proposed Relocation of the Land Development Departments to the Nuckles Building at 201 North Main Street.

February 1997 - Report on the Proposed Relocation of the Department of Social Services - \$2M

Completed the Report on the Proposed Relocation of the Department of Social Services to 101 East Allen Street.

February 1997 - Historic Courthouse Rehabilitation, Phase 2 - \$4.8M

Along with architect, Dianne Trevarow, of Grier-Fripp/FreemanWhite Architects, we completed the Schematic Design, Design Development and Construction Documents for the Historic Courthouse Rehabilitation, Phase 2

February 1997

I was humbled when the Henderson County Board of Commissioners recognized me with a resolution of appreciation for dedication and leadership in successfully completing numerous Henderson County projects. I then moved to Louisiana to become Vice-President, Director of Architecture and Engineering of an A/E firm.

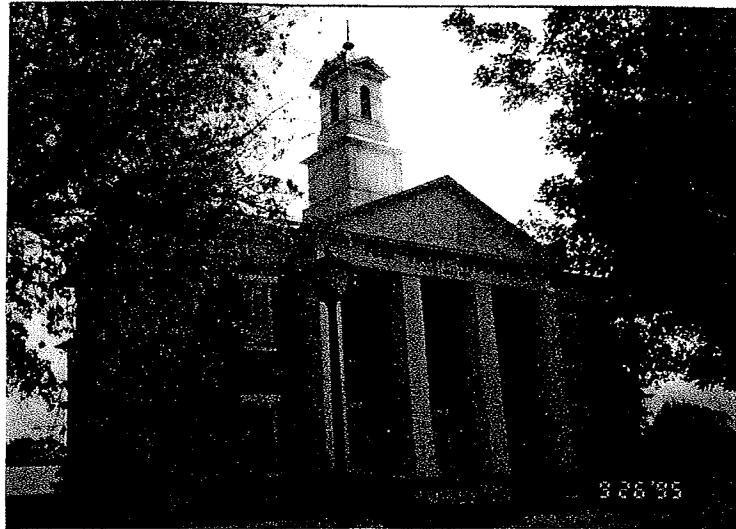
In addition, I also had the opportunity to work on other related architectural historical projects in **Polk** and **Orange Counties** in North Carolina.

Antoine Architects LLC d/b/a
Antoine Architects PLLC

Mr. William L. Moyer, Chairman
November 16, 2005
Page Three

November 1995 - Courthouse and Facilities Study for Polk County - \$2.6M

Along with architect Glenn Ware, of Grier-Fripp/FreemanWhite Architects, we completed the Courthouse and Facilities Study for Polk County. This study addressed the county's need for space and evaluated nine county owned buildings, including the Historic Courthouse (circa 1857) located in Columbus, North Carolina.



1997 - Orange County Jail Addition and Courthouse Addition - \$2M

Completed the construction documents for the Orange County Jail Addition and Courthouse Addition in Historic Hillsborough, North Carolina.



1449 Sycamore Place Mandeville, LA 70448
Tel/Fax 985-727-2768 E- Mail antoin_a@bellsouth.net

Antoine Architects PLLC

Mr. William L. Moyer, Chairman

November 16, 2005

Page Four

It is my hope that this review of my experience, qualifications and reputation will solidify your confidence in your Architect for the most important project in Henderson County. I love your Historic Courthouse and everything that it stands for in the areas of history, justice, architectural symbolism, grandeur, monumentality and prosperity for the citizens of Henderson County.

Sincerely,



Alan Antoine, Architect

Enclosures:

Resume

Letters of Recommendation

Supporting Documentation

Resume' Alan B. Antoine, Architect

Firm ANTOINE ARCHITECTS, LLC dba Antoine Architects PLLC
Title Owner - 2003 to Present

Education Louisiana State University - Bachelor of Architecture - 1978
Loyola University - MBA Candidate - 33 Hours to Date
Dale Carnegie Course in Effective Speaking - 1992

Architectural Registrations Registered Architect, Louisiana No. 2806, North Carolina No. 5860
(Inactive Registrations in Mississippi No. 1883, and Texas No. 11186)

Real Estate Louisiana Licensed Real Estate Salesperson (Inactive)

Professional Associations NCARB Certified No. 29048
American Institute of Architects - to 2003
Construction Specifications Institute - 1993 to 2003
National Fire Protection Association - to 2003
Professional Construction Estimators Association of America 1990-1996

Awards Two AIA Awards for Excellence in Criminal Justice Facility Design*

Special Skill Proficient in Microsoft Project Scheduling Program

Pertinent Information I have 28 years of experience in architectural design with a strong background in the management and production of quality construction documents. My portfolio includes a variety of project types including **Government Facilities, Healthcare Facilities, Office Buildings, Retail Facilities, Single and Multi-Family Residences**, and numerous **Criminal Justice Projects** in North Carolina. Through my experience in design and construction administration, I have developed the ability to gather and assimilate pertinent program information into economical and efficient facilities. I am an *experienced team builder* in coordinating owners, users, architects, contractors and all engineering disciplines during design and contract administration.

Former Associations Perrin & Carter, Inc - **Vice-President, Director of Architecture & Engineering**
Grier-Fripp / Freeman White Architects - **Vice President & Associate**
Antoine Architects, Inc. - **President**
Lowe Investments, Inc. - **Dir. of Arch. Design & Construction Manager**
Northpark Office Park - **Director of the Architectural Review Board**
Connell Architects, Inc. - **Architect & Production Manager**
Crawford Construction Co - **Vice President & Construction Manager**
Hamilton Meyer Associates - **Intern Architect**

**Government Facilities Designed or Managed by Alan Antoine
while employed with previous firms.**

**Jefferson Parish General
Government Building**
(Engineering Coordination)
Gretna, LA
2004 - \$17M

**24th Judicial District
Courthouse Renovation**
(Engineering Coordination)
Gretna, LA
2005 - \$14M

**Henderson County Courthouse*
Jail & Law Enforcement Center**
Hendersonville, North Carolina
1995 - \$9M

**Orange County Jail
Addition/Renovations**
Hillsborough, North Carolina
1996 - \$2M

**Henderson County
Social Services Renovations**
Hendersonville, North Carolina
1993 - \$1M

**Henderson County Sheriff's
Department Relocation Study**
Hendersonville, North Carolina
1994 - \$1M

**Henderson County Historic
Courthouse Rehabilitation**
1995 - \$5M

**Henderson County Community
Center Feasibility Study**
1996 - \$12M

Western Youth Facility Renovation
NC Dept. of Correction
Morganton, North Carolina
1994 - \$3M

**C. A. Dillon School
24-Bed Max. Security Unit**
NC Dept. of Human Resources
1995 - \$1M

Carteret County Jail
Beaufort, North Carolina
1991 - \$6M

Pitt County Detention Center
Greenville, North Carolina
1992 - \$11M

**South Mountain Correctional
Institution**
Morganton, North Carolina
1992 - \$23M

**Davie County Law
Enforcement Center and Jail**
Mocksville, North Carolina
1995 - \$6M

Marion Correctional Institution
Marion, North Carolina
1993 - \$23M

Pasquotank Correctional Center
Elizabeth City, North Carolina
1994 - \$24M

**Florence County Detention &
Law Enforcement Center***
Effingham, South Carolina

Lumberton Correctional Center
Lumberton, North Carolina
1992 - \$7M

Government Facilities Designed or Managed by Alan Antoine while employed with previous firms.

**West Jefferson Medical Center
Support Services & Energy Center**
Marrero, La
2004 - \$18M

**WJMC Patient Care Pavilion
(Prelim. Engineering Design)**
Marrero, La
2005 - \$42M

**West Jefferson Medical Center
New Lobby & Radiology Renovation**
Marrero, La
2000 - \$10M

**WJMC ASC & Hyperbaric Unit
(Engineering Design Coordination)**
Marrero, La
2003 - \$2.6M

**West Jefferson Medical Center
Campus Survey & Parking Analysis**
Marrero, La
2001

**LSU Medical School
Fire Protection Systems**
New Orleans, La
1999 - \$1M

**University Hospital
Oncology & Dialysis Renovation**
New Orleans, La
2004 - \$.9M

**University Hospital
Fire Protection Systems**
New Orleans, La
2002 - \$1M

**LSU Medical School
Fire Protection Systems**
New Orleans, La
1999 - \$1M

**UMC Medical Office Building
Fire Protection Systems**
New Orleans, La
2003 - \$.6M

Harvey Volunteer Fire Station
Harvey, La
2003 - \$3M

**Jefferson Parish School Board
Various School Renovations**
Re-roofing, Finishes, Toilet Rooms
1997- Present

Retail Facilities and Office Buildings

**Exxon, Shell, Texaco
Service Stations/Convenience Stores**
Numerous Locations in Southeast La.
1997 - 2003 \$2M each

**Northpark Service Center
Office Warehouse**
Covington, La.
1985 - \$.75M

**Northpark One
Three Story Office Building**
Covington, La.
1986 - \$1.6M

**Federal Express
Office Warehouse**
Covington, La.
1987 - \$1.2M

Major Office Tenant Plans Executed By Antoine Architects (Over 300 Total)

Allstate Insurance	22,800 SF
Chrysler First Financial	3,000 SF
Continental Marble & Granite	9,100 SF
Control Data Corporation	10,550 SF
Dunn & Bradstreet	8,000 SF
Ford Motor Credit	6,200 SF
Graham Resources	19,170 SF
Howard, Weil, Labouisse	1,750 SF
Linder & Associates	15,000 SF
Kodak	3,700 SF
Metropolitan Life Insurance	2,300 SF
Northwestern Insurance	5,000 SF
Proctor & Gamble	6,633 SF
South Central Bell	29,900 SF
Textron Marine Systems	67,157 SF
Transamerica Occidental	4,493 SF
Xerox	13,700 SF

Residential Design: More than 20 private residences and/or additions.

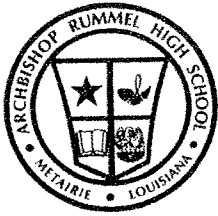
References:

**David Code, PE
GVA Engineering, LLC
504-666-4340**

**R. J. 'Renny Schoen, Architect
Louisiana Dept of Facility Planning
225-342-0803**

**Robert Arnold
Director of Construction
Medical Center of Louisiana - New Orleans
504-903-0636**

**Gregory E. Mascari, AIA
Assistant Director – Building Office
Archdiocese of New Orleans
225-268-1259**



Archbishop Rummel High School

The Catholic Prep School for Boys in East Jefferson

May 2, 2005

To Whom It May Concern:

Recently Archbishop Rummel High School engaged the professional services of Antoine Architects LLC to render investigative reports for a new instructional computer classroom and for a new modular classroom building on our junior high school campus.

Because of the recommendation of the Building Office of the Archdiocese of New Orleans, Antoine Architects LLC was strongly considered in our selection process. We have found the services provided to our institution to be of the highest quality. We have observed the professionalism, timeliness, and data provided to meet or exceed our expectations. For these reasons, Antoine Architects LLC has been selected as the Architect for Archbishop Rummel High School for the two projects referenced herein. We are currently engaged in the construction document phase of this work and all items are on schedule at this time.

Because of the quality of services provided and our level of satisfaction with this company, I am please to recommend Antoine Architects LLC. If you require any additional information, please contact me.

Very truly yours,

A handwritten signature in cursive script that reads "Michael J. Begg".

Michael J. Begg
Principal

GVA ENGINEERING, L.L.C.

2615 Edenborn Avenue, Suite C
Metairie, Louisiana 70002
Phone (504) 780-9330
Fax (504) 780-9419

September 29, 2004

To Whom It May Concern:

We are writing concerning the qualifications of Mr. Alan Antoine, Architect.

Over the past several years, we have had the opportunity to work closely with Alan on a wide range of both large and small projects. Construction cost on these projects range from \$50,000 to \$17,000,000. We worked together on projects for several types of facilities including: hospitals, educational facilities, drainage pumping stations, and municipal buildings.

Alan has demonstrated his wide range of experience in architectural design. He has also demonstrated an understanding and an interest in the work of other disciplines. He has shown his effectiveness as a project manager.

Alan has an ability to develop multi-disciplines design solutions by working with other design professionals while utilizing both his technical background and his practical understanding of multi-discipline facets of building construction. He is able to focus his experience and talents in evaluating suitability and constructability of alternative design solutions.

We would recommend Alan for any position in the building construction field including architectural design, project management or facilities management.

Should you have any questions or comments, or should you wish to discuss our knowledge of Alan's qualifications and experience with us further, please contact us.

Sincerely,

GVA ENGINEERING, L.L.C.



David C. Code, P.E.

DCC/kj

T:\JOBS\DAVID\09-29-04.AAntoine.dcc.wpd

HENDERSON COUNTY BOARD OF COMMISSIONERS

100 North King Street
Hendersonville, North Carolina 28792-5097
Phone: 704-697-4808 • Fax: 704-698-6183
TDD: 704-697-4580

BOB EKLUND
CHAIRMAN
GRADY HAWKINS

VOLLIE G. GOOD
RENEE KUMOR
DON WARD

RESOLUTION

WHEREAS, Alan Antoine, Project Architect, with Grier Fripp Architects has worked with Henderson County since 1992 on numerous County construction projects; and

WHEREAS, Mr. Antoine has served as Project Manager and Lead Architect on construction projects for Henderson County; and

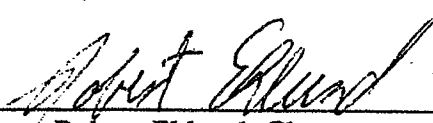
WHEREAS, Mr. Antoine's leadership and guidance has been vital to the successful completion of the New Henderson County Courthouse, which was an 8 million dollar project; and

WHEREAS, Mr. Antoine has served as Project Manager in the design and implementation of renovations to the Henderson County Historic Courthouse; renovations to the Knuckles Building; renovations to the County Office Building and the Allen Street Building; and

WHEREAS, Mr. Antoine has also provided the conceptual design of the proposed Community Center;


THEREFORE, BE IT RESOLVED, that the Henderson County Board of Commissioners extends its appreciation to Mr. Antoine for his dedication to providing project design, implementation and management to Henderson County. Mr. Antoine's participation and leadership have been vital to the successful completion of the aforementioned projects. The Henderson County Board of Commissioners extends best wishes to Mr. Antoine in future ventures.

Adopted this the 19~~th~~ day of February, 1997.



Robert Eklund, Chairman
Henderson County Board of Commissioners

ATTEST:



Elizabeth W. Corn, Clerk to the Board



Grier-Fripp Architects

AN AFFILIATE OF FREEMANWHITE ARCHITECTS, INC.

February 10, 1997

re: Letter of Recommendation
for Alan Antoine

To Whom It May Concern:

It is with pleasure that I write this letter on behalf of Alan Antoine. I have known and worked closely with Alan for four years since our companies merged. Alan is one of those rare and delightful people that can be a good friend and get the job done when you are not looking.

Alan has many fine qualities that include his attention to detail, communication skills, dependability, creativity and a willingness to stick to the task at hand until the job is done. He is efficient and is highly capable of providing leadership that is effective and sincere. Alan has served as a mentor to those younger professionals that have worked for him and has gained the utmost respect of all who have worked with him.

Regardless of your relationship with Alan, as client or employer, you need to treat yourself to the experience of getting to know Alan and the opportunity to work with him. It is with the highest regard that I recommend Alan Antoine to you and for your most serious consideration.

Sincerely,

Alan T. Baldwin, Jr.
President



*Henderson County
Risk Management Department
101 East Allen Street
Hendersonville, North Carolina 28792*



Phone: (704) 697-4531

Fax: (704) 697-4533

Bill Byrnes

Risk Management Director

February 10, 1997

To Whom It May Concern

Having enjoyed a constant working and personal relationship with Alan Antoine during the last few years, I find it difficult to realize that such a pleasant routine will soon be discontinued.

From a professional standpoint it has been my experience to have worked with members of some of the most prestigious architectural firms in this country, i.e., HOK, SOM, TAMS, I.M. Pei, and others. I cannot recall in all those endeavors having met as conscientious, competent, and concerned an Architect as Alan is and continues to be regardless of the circumstances the may be presented to him.

We have been fortunate enough to have recently successfully accomplished a significant major local project with Alan operating as the Project Architect. Subsequently we are in the initial stages of a very special historical rehabilitation project which he has nurtured from the outset and from which he will be much missed. We have, thankfully, had his services since the outset on this undertaking and know that his structuring efforts will ensure its proper direction and successful completion. I've no doubt that these attributes have become not only his trademark, but will also be recognized as a standard that his contemporaries and clients will be able to trade upon.

My business affiliation with Alan has also lead to pleasant social activities with he and his family. They have proved as equally pleasant as our normal working association. Suffice it to say that his presence and professionalism will be sorely missed. I would consider it a pleasantry to offer further expressions of my knowledge of Alan's good character and capabilities should the opportunity present itself.

Sincerely,

William R. Byrnes
William R. Byrnes
Risk Management Director

Grier-Fripp Architects

AN AFFILIATE OF FREEMANWHITE ARCHITECTS, INC.

MEMO

To: Alan Baldwin

From: Frank Clements, Mohsen Choreishi, Jeff Harris, David Martin, Bill Munyan, Diane Trevarrow

Date: January 21, 1997

Re: Henderson County Historic Courthouse Rehabilitation Project

Alan Antoine's leadership on the Henderson County Courthouse Rehabilitation Project was an invaluable asset. He directed the project in such a way that we all are applauding his efforts.

Alan has outstanding communication skills. With his unique ability to convey complex information in a concise and "user friendly" manner, and commitment to keeping key team members informed of pertinent information related to his/her respective trade, Alan is able to expediently and effectively keep team members up to date on the project's status. This is true both with the architect/engineer and owner/architect. He makes the transition between disciplines easier in addition to professionally handling the affairs with the owner and incorporating their needs into the project with the same conviction.

Alan is also open, responsive and contributes to the discovery of "innovative solutions". He respects and trusts individuals, giving one the freedom to perform their assigned task(s) while also keeping the project on track. In other words, he makes sure the "parts" are integral to the "whole".

The project, we think, will measure up to high historic preservation standards in that the historic courthouse, after the rehabilitation, will look as if it were a well maintained building.

We all would like to have the opportunity to work with Alan again.

cc: G. Ware
A. Antoine

the committee for a

Henderson County Center

Katharine D. Adams

Rebecca Boswell

Marcia Caserio

Robert D. Eklund

Albert S. Gooch, Jr.

Larry T. Justus

Kerry Lindsey

John C. McCormick, Jr.

Lynn Killian Neill

Fred W. Pittillo

Bob Ross

C. Earl Schooley

Thos. R. Shepherd

Christopher S. Stepp

Clinton Thompson

Barbara G. Volk

Staff:

Bill Byrnes

Susan Wood

November 29, 1996

Dear Alan and Mohsen,

Marcia and I handed the completed Capital Improvement Plan for the proposed community/civic center to Selena Coffey on Wednesday afternoon.

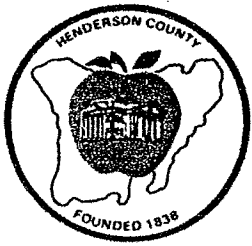
She, I, and all of us on the committee are convinced that it is a sound plan, a good building design, a good site, a reasonable price. We are also convinced that the construction and payment schedule, prepared with your significant help, will have a positive effect upon the Commissioners' consideration.

While we await their decision, which should come in January, Marcia and I have set out to build community support and to secure gifts from the private sector of the community, which will become tangible evidence of support.

Our committee wishes to express to you two gentlemen our profound appreciation for your help. Your knowledge, skill, and--above all--your patience has been a very great help, and we thank you sincerely.

Cordially yours,





HENDERSON COUNTY
OFFICE OF THE COUNTY MANAGER

100 NORTH KING STREET
HENDERSONVILLE, N.C. 28792-5097

PHONE (704) 697-4809
FAX (704) 697-4536

David E. Nicholson
County Manager

Avalina Merrill
Administrative Assistant

June 25, 1996

C

Mr. Alan Baldwin, Principal
Freeman-White Associates, Inc.
dba Grier-Fripp Architects, P.A.
8001 Arrowridge Boulevard
Charlotte NC 28273-5665

Dear Mr. Baldwin:

Although the Henderson County Courthouse has now been occupied more than a year, we still hear praise about the facility from the community as well as staff whose agencies are housed there. This magnificent facility is a monument to the history of Henderson County and symbolic of our bright future.

The personal and professional dedication of Mr. Alan Antoine and the staff of Grier-Fripp Architects, P.A. is manifested throughout the courthouse.

I am honored to be a reference for Grier-Fripp Architects, P.A. Thank you for becoming part of the history of this important landmark, the Henderson County Courthouse.

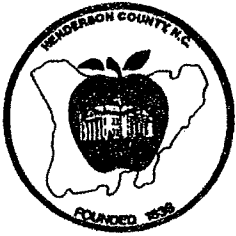
Sincerely,

A handwritten signature in black ink, appearing to read "David E. Nicholson".

David E. Nicholson
County Manager

DEN/abm

Y



DAVID F. THOMPSON
HENDERSON COUNTY MANAGER
100 NORTH KING STREET
HENDERSONVILLE, NORTH CAROLINA 28792-5097

March 24, 1995

PHONE: (704) 697-4809
FAX: (704) 697-4536

Mr. Alan B. Antoine, AIA
Grier-Fripp Architects, P.A.
8001 Arrowridge Boulevard
Charlotte, NC 28273-5665

Dear Alan:

Well now that the Henderson County Courthouse project is winding down, I hope you can take some time to reflect on the impact of your work on this community. This project was extremely important in that it forms the base of public trust needed to carry out future facilities projects.

The County Commissioners and the citizens have been exposed to a project where everything has gone right. The Courthouse came in under time and under budget with rave reviews on the interior and exterior design work. The user departments have also been impressed with the functional design of their work areas.

Let me say that everyone associated with the project attributes its success with your professionalism as an architect and the excellent support of Grier-Fripp Architects and FreemanWhite Architects, Inc. Your ability to relate with the end users, contractors, County Commissioners, and staff to create a true team environment was outstanding, and I will submit, as much an accomplishment as the building itself. You should be proud not only of the Courthouse but also of the relationships you have built during this project.

On a more personal note, thanks for putting up with a demanding, picky County Manager.

Sincerely,

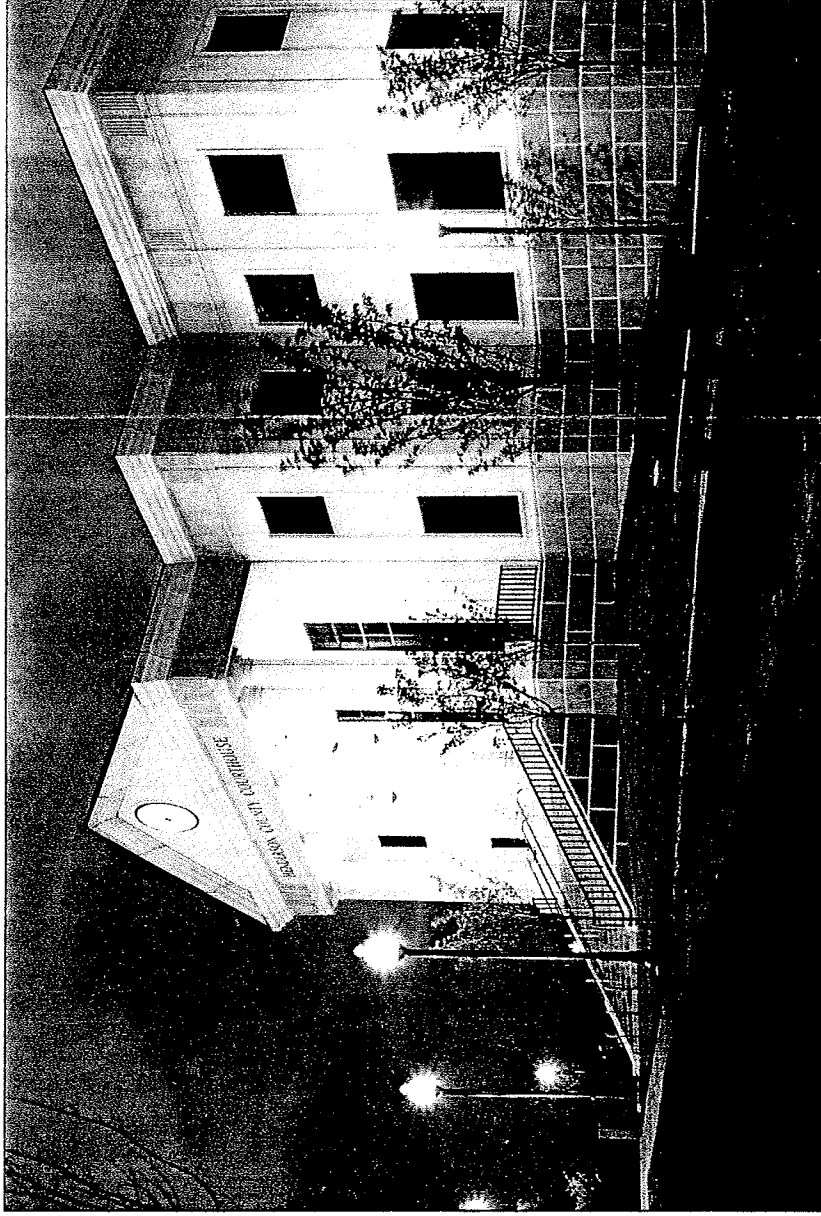
David F. Thompson
County Manager

DFT/abm

cc: Alan Baldwin
County Commissioners

Henderson Co. Courthouse Earns Award

**New Building
Dedicated
On April 29th**



The new state-of-the-art, \$11.8 million Henderson County Courthouse in Hendersonville, NC, is getting rave reviews.

In fact, Alan Antoine and Gripp Architects, P.A. of Charlotte, has earned a Certificate of Recognition for "excellence in design of a court facility" by the American Institute of Architects.

The facility was built by M.B. Kahn Construction Company's Greenville, SC, division.

With its traditional facade and precast concrete wall panels, reminiscent of the neoclassical style, the exterior has all the charm and dignity of the 90 year-old building it replaces. The old courthouse is now on the National Historical Register.

Once inside, the 99,100-square foot courthouse features a central staircase with overhead skylight, and enough electronic surveillance cameras and security gadgets to impress James Bond.

Closed circuit televisions are located throughout the building with panic buttons strategically located in various offices that will signal the sheriff's office.

The ground floor houses juvenile probation, adult probation, Guardian Ad Litem program, the tax collector's office, mechanical and electrical rooms, and storage.

The first floor has the tax assessor's office, land records,

register of deeds, clerk of court, magistrate, small claims court and lobby.

Courtrooms for juvenile, civic, criminal and superior courts are located on the second floor, along with the district attorney's office, jury pool rooms and court holding areas.

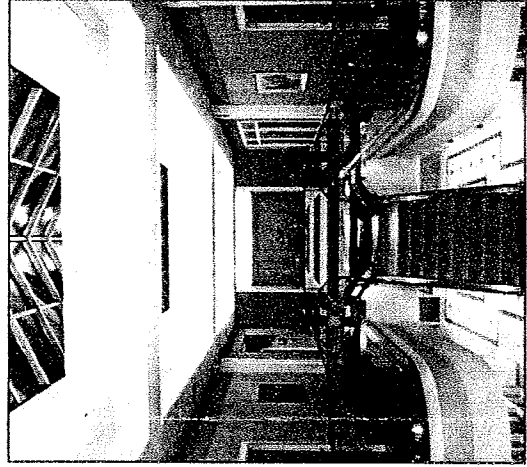
A centralized, secure inmate holding area on the court level incorporates segregated circulation corridors to the individual courtrooms.

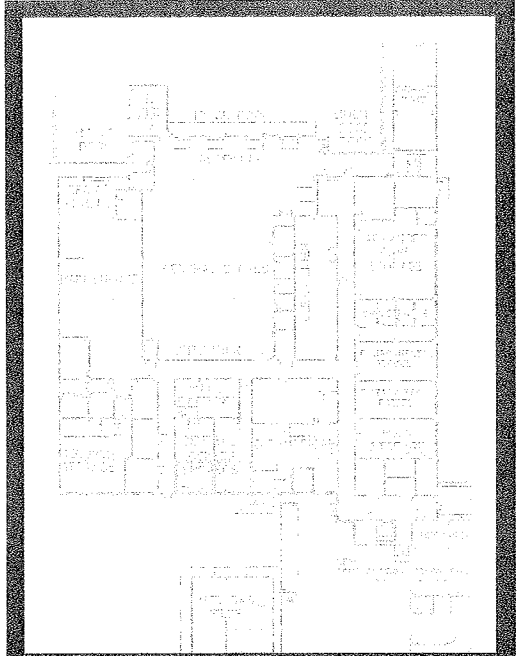
The ceiling in the lobby and court waiting areas are painted to resemble the sky with clouds. A mural is planned depicting scenes

from Henderson County.

The heating and cooling system consists of a conventional HVAC system plus a "thermal storage" system for air conditioning only. This alternate cooling system involves nine large holding tanks filled with brine (salt water), that are chilled to 28 degrees during the night when the electric rates are their lowest. During the day, the air is cooled by the chilled brine tanks.

The complex is located on 13.5 acres with 214 parking spaces. Future plans call for a law enforcement center and jail to be built on the site.



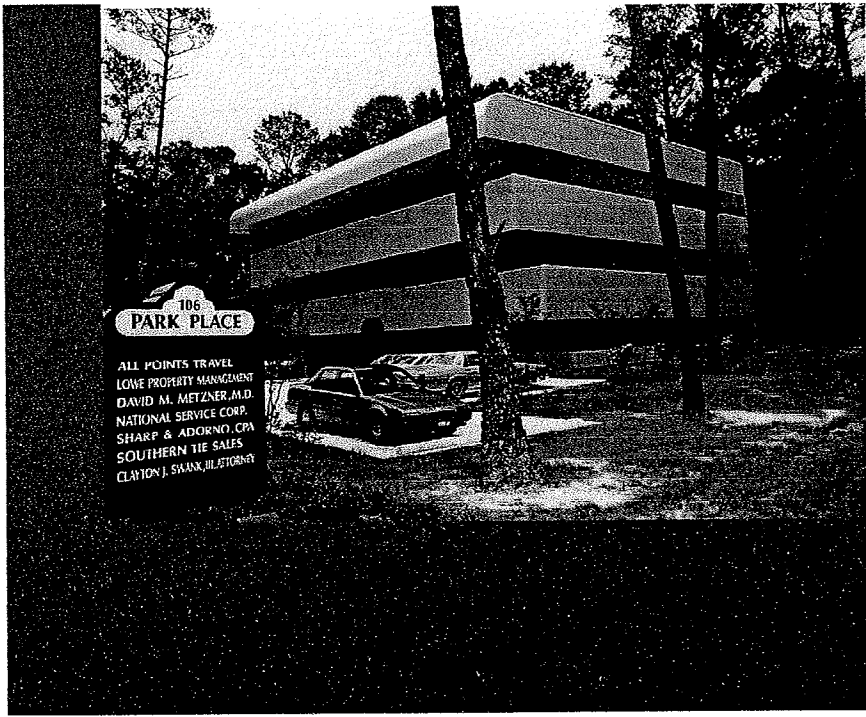


Areas of experience.

- Programming
- Space Planning
- Site Planning
- Office Buildings
- Correctional & Criminal Justice facilities
- Retail Facilities
- Healthcare
- Multi-family
- Recreation
- Food Service Facilities
- Subdivisions
- Historic Preservation

a²

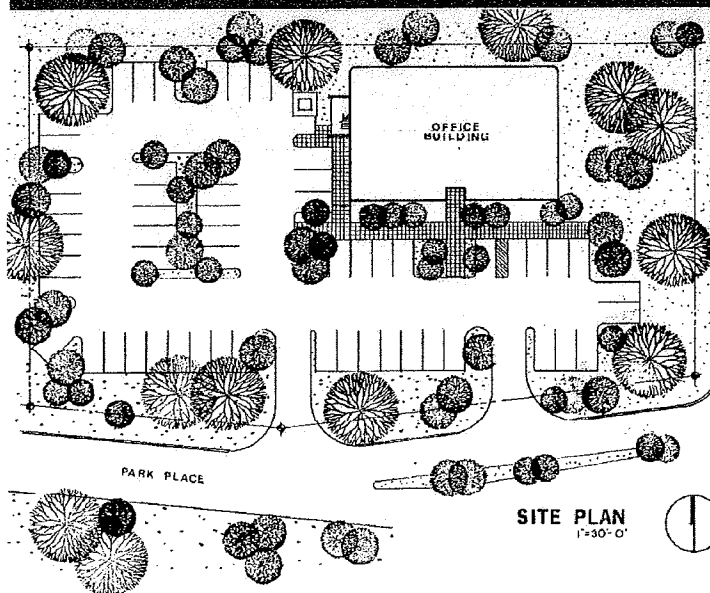
We are dedicated to providing our clients with creative and innovative design solutions while maintaining functionality and economy of design. Our experience consists of a full range of architectural services through all stages of the project, from programming, space planning, design development and complete construction documents. We have extensive experience in construction administration. We minimize change orders by providing complete documents and fair interpretations. In working out conflicts in a timely manner with contractors, we maintain positive professional relationships.



**NORTHPARK ONE
OFFICE BUILDING
COVINGTON, LA.**

**1986
\$1.6M**

a²





**NORTHPARK SERVICE
CENTER**

OFFICE WAREHOUSE

COVINGTON, LA.

1985

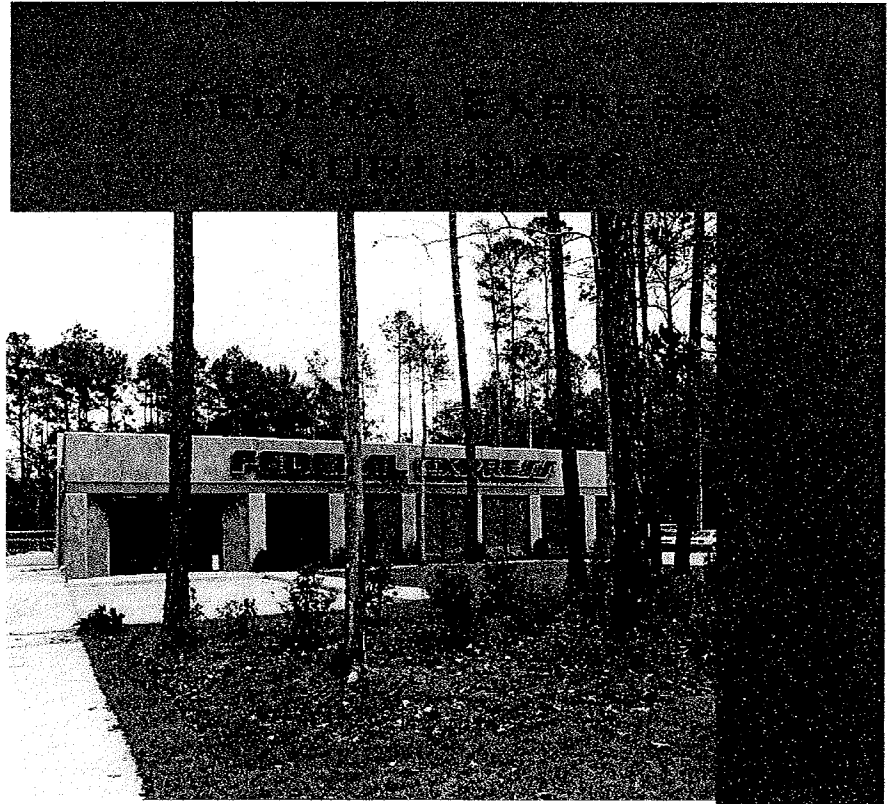
\$0.75M

a²

**FEDERAL EXPRESS
NORTHPARK
OFFICE WAREHOUSE
COVINGTON, LA.**

1987

\$1.2M



Architectural Registrations

Active

- Louisiana
- North Carolina

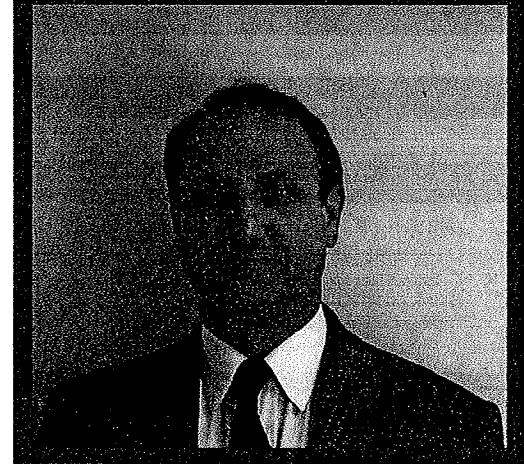
Inactive

- Texas
- Mississippi

Awards & Honors

- Two AIA awards for Excellence in Criminal Justice Facility Design

a²



THE FIRM/US

Through his experience in design and construction, architect/interior designer Austin has developed the ability to gather and coordinate architectural, engineering, and construction professionals to create a cohesive design. His extensive experience as a team builder will allow him to manage the design and construction of a facility with a high level of administrative efficiency.

NC BOARD OF ARCHITECTURE

This is to certify that

Antoine Architects, PLLC

is a duly Registered Professional Limited Liability Company in the State of North Carolina and is entitled to practice Architecture in this State for the current year, January 1, 2005 to December 31, 2005 and the certificate is in good standing.

Catherine M. Evans

Catherine M. Evans
executive director

certificate number 51672

2005



Please post in place of business

REQUEST FOR BOARD ACTION

HENDERSON COUNTY BOARD OF COMMISSIONERS

MEETING DATE: November 16, 2005

SUBJECT: CLOSED SESSION

The Board is requested to go into Closed Session for the following reasons:

1. Pursuant to N.C. Gen. Stat. § 143-318.11(a)(1), to prevent disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes, in accordance with and pursuant to N.C. Gen. Stat. § 143-318.10(e) and Article II of Chapter 11 of the Henderson County Code.
2. Pursuant to N.C. Gen. Stat. § 143-318.11(a)(6), to consider the competence, performance, character, or fitness of an individual public officer or employee.

If the Board is so inclined, the following motion is suggested:

I move that the Board go into a closed session to protect privileged or confidential material and for personnel issues, as more fully set out in the request for board action for this agenda item.