

# PUBLIC INPUT SIGN UP SHEET

PUBLIC INPUT SHALL BE LIMITED TO  
THREE (3) MINUTES PER PERSON.

EACH PERSON SHOULD:

- (1) STATE YOUR NAME
- (2) IN WHAT AREA OF THE COUNTY YOU LIVE
- (3) SPEAK IN A CLEAR AND COURTEOUS MANNER.

	<u>NAME</u>	<u>ADDRESS</u>	<u>ISSUE</u>
✓	1. Harold Nichols	513 Belvidere & H'n	Taxes
✓	2. Michele Skeele	519 3rd Ave West	Council on Aging
✓	3. Hardie Nichols	2006 28 Ferret Baptist chch	Scout requirement
★	✓ 4. Jim Scherbarth	461 Sassafras Dr.	Dog control
★	✓ 5. Mike Cervini	112 Founders DR. <sup>Plot</sup> Rock 693-5172	Leash Law
	6.		
	7.		
	8.		
	9.		
	10.		
	11.		
	12.		
	13.		

# PUBLIC INPUT SIGN UP SHEET

*ANIMAL CONTROL AMENDMENTS*

**PUBLIC INPUT SHALL BE LIMITED TO  
THREE (3) MINUTES PER PERSON.**

*2.15.06*

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	<u>NAME</u>	<u>ADDRESS</u>	<u>ISSUE</u>
✓ 1.	Jim Scherbarth	Etowah	
✓ 2.	Mike Cervini	low cost spay + neuter folks	
✓ 3.	Pat McBrack		
✓ 4.	Joann Turner		
5.			
6.			
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12.			
13.			

# MEMORANDUM

To: Bill  
From: Amy  
Subject: Nominations Summary  
Date: February 14, 2006

## Nominations

1. **Child Fatality Prevention Team – 1 vac.**  
Applications on file: Position #3 – Parent of child who died before their 18<sup>th</sup> birthday - None
2. **Equalization and Review Board – 2 vac.**  
Nominated on 2.6.06: Position #2 - Dutch Burdette, Richard Sheldrick  
Position #6 – Franklin Carland (did send back his letter, saying “yes”)
3. **Fire and Rescue Advisory Committee – 1 vac.**  
Committee nominee: Position #7 – Richard Barnwell
4. **Henderson County Transportation Advisory Committee – 1 vac.**  
Applications on file: Terri Wallace, David Lowles, John Thorpe
5. **Henderson County Zoning Board of Adjustment – 1 vac.**  
Applications on file: Joe Cox, ~~Robert Danos~~, Peter Hanley, James Hemphill, Nell Kilpatrick, Morton Lazarus, ~~David Lowles~~, Kenneth Martin, Jeffrey Perkins, James Phelps
6. **Hendersonville City Zoning Board of Adjustment – 1 vac.**  
Applications on file: None
7. **Hospital Corporation Board of Directors – 1 vac.**  
Applications on file: Richard Adams, Jack Beattie, Thomas Beckett, Spence Campbell, Jeff Collis, Andrea Corn, Mike Edney, Bob Eklund, Edwin Elliott, Marilyn Gordon, William Gordon, Fielding Lucas, Sanford Marx, Tedd Pearce, Vincent Rees, Joseph Smith, Betty Stepp, Scott Surette, John Thornton, Jenni Whitehall
8. **Juvenile Crime Prevention Council – 3 vac.**  
Applications on file: Position #4 – District Attorney None  
Position #9 – Substance Abuse Professional None  
Position #14 – Chief District Court Judge None
9. **Mountain Area Workforce Development Board – 1 vac.**  
Applications on file: Albert Henry, Richard Sheldrick, John Thornton
10. **Nursing/Adult Care Home Community Advisory Committee – 8 vac.**  
Recommended by the Chairman for Position #13: Barbara Nicholls
11. **Solid Waste Advisory Committee – 2 vac.**  
Applications on file: James Hemphill, Stan Kumor, Richard Stewart

Gary Tweed would like to address the Board regarding SWAC at this point

# Equalization and Review Board

February 15, 2006

Position #2

1 vote

	Shannon Baldwin	Chuck McGrady	Bill Moyer	Charlie Messer	Larry Young
Dutch Burdette	✓		✓	✓	✓
Richard Sheldrick		✓			

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# County Manager's Monthly Report

*February 2006*



Photos by Chris Coulson, Public Information Officer

***HENDERSON COUNTY  
NORTH CAROLINA***

**Presented  
February 15, 2006**

**Justin B. Hembree  
Interim County Manager**



## Strategic Plan Updates

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GOALS, STRATEGIES, & ACTION STEPS	CURRENT STATUS (Includes most recent activity/immediate steps forward.)	SIGNIFICANT CHANGES (Changes in timeline or scope)	TARGET DATE	COMPLETE
<b>Goal 1: To implement Phase I of the 2020 County Comprehensive Plan.</b>				
<b>Strategy 1.1: Support the development of the industrial sector of the economy by implementing the recommendations of the Lockwood Greene Study. [E-01]</b>				
1. Work with the Partnership for Economic Development and other entities to implement elements of the Lockwood Greene Study. [E-01-A]	<ul style="list-style-type: none"> <li>Currently budgeting annual allocations to the Partnership based on the Lockwood Greene recommendations.</li> <li>Partnership activities ongoing.</li> </ul>		Ongoing	✓
a. Increase the supply of prepared industrial sites and buildings, and make them available on a cost competitive basis.	<ul style="list-style-type: none"> <li>See below.</li> </ul>		FY 04-05 Ongoing	✓
2. Identify appropriate land to preserve for future industrial development. [E-01-B]	<ul style="list-style-type: none"> <li>Complete.</li> </ul>		Feb 05	✓
a. Work with the Partnership for Economic Development to establish criteria to be used in identifying parcels appropriate for industrial development.	<ul style="list-style-type: none"> <li>Complete.</li> </ul>		Mar 05	✓
b. Gather GIS data representing each of the criteria.	<ul style="list-style-type: none"> <li>Complete.</li> </ul>		Mar 05	✓
c. Develop GIS model to do county-wide, parcel-based analysis to locate parcels meeting all the criteria.	<ul style="list-style-type: none"> <li>Complete.</li> </ul>		Apr 06	✓
d. Compare parcels identified through modeling with the "Committee of 100 Recommended Industrial Zones Map" (Map 8 in the CCP) and revise as necessary.	<ul style="list-style-type: none"> <li>Complete.</li> </ul>		May 05	✓
e. Initiate processes to amend the CCP and the Official Zoning Map of Henderson County as needed to protect sites for industrial development.	<ul style="list-style-type: none"> <li>Planning Board has endorsed and will be forwarded to BOC for approval with other CCP proposed amendments at end of LDC process.</li> </ul>		Dec 05	✓
f. Incorporate land regulation tools in the new Land Development Code to further protect identified parcels.	<ul style="list-style-type: none"> <li>Ongoing.</li> </ul>		Ongoing	✓
<b>Strategy 1.2: Support the development of the commercial sector. [E-02]</b>				
1. Explore ways to support & expand programs & policies that promote local businesses & locally produced products. [E-02-C]	<ul style="list-style-type: none"> <li>Partnership established "Shop Henderson County" program to promote local businesses in</li> </ul>		Ongoing	✓



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<b>Strategy 1.3: Promote appropriate, compatible tourism. [E-03]</b>				
1. Participate in the development of a Heritage Tourism Plan. [E-03-D]	<ul style="list-style-type: none"> <li>Heritage Tourism Plan is complete. Planning staff attended the presentation of the Henderson County Heritage Tourism Plan.</li> </ul>		FY 04-05	✓
a. Explore the options associated with the development of a regional excursion train.	<ul style="list-style-type: none"> <li>Staff has asked Travel &amp; Tourism to include this element within their Heritage Tourism Plan.</li> </ul>		FY 04-05	✓
2. Research the benefits of being designated as a national heritage area.	<ul style="list-style-type: none"> <li>See action step 1 above.</li> </ul>		FY 05- 06	✓
<b>Strategy 1.4: Pursue innovative approaches to regional economic development initiatives. [E-04]</b>				
1. Identify and act upon opportunities for joint economic development projects with municipalities, neighboring jurisdictions, and area economic development entities. [E-04-E]	<ul style="list-style-type: none"> <li>Board continues to meet with municipalities within the LGCCA.</li> <li>Board and staff working with other regional units of government on various projects.</li> </ul>		Ongoing	✓
2. Take a leadership role in developing the Asheville Regional Airport and its vicinity as a regional center of economic activity. [E-04-F]	<ul style="list-style-type: none"> <li>Planning staff are participating in the Asheville Regional Airport terminal planning process.</li> </ul>		FY 04-05 In process	✓
3. Identify any economically distressed areas of the county and explore revitalization measures. [E-04-G]	<ul style="list-style-type: none"> <li>To be developed during community planning process.</li> </ul>		Ongoing	✓
4. Pursue legislation and solicit regional and statewide support to further economic development initiatives. [E-04-H]	<ul style="list-style-type: none"> <li>Board addressing this action step through involvement in legislative goals development.</li> </ul>		Ongoing	✓
5. Continue to budget funds annually for economic development initiatives. [E-04-I]	<ul style="list-style-type: none"> <li>Funds currently included in the budget for economic development activities.</li> </ul>		Ongoing	✓
<b>Strategy 1.5: Reduce Farmland Loss. [A-01]</b>				



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1. Promote and expand voluntary agricultural districts to minimize land use conflicts and to protect farmers' right to farm. [A-01-B]	<ul style="list-style-type: none"> <li>Planning staff addressing this action step through subdivision review process.</li> </ul>		Ongoing	✓
2. Ensure that County-funded economic development programs and projects support farmland protection. [A-01-C]	<ul style="list-style-type: none"> <li>Issue to be addressed as necessary.</li> </ul>		Ongoing	✓
<b>Strategy 1.6: Expand access for agricultural enterprises to economic development and tourism promotion programs and support services. [A-02]</b>				
1. Explore ways to make County economic development incentives more readily available to agriculture-related businesses. [A-02-D]			FY 05-06	
2. Provide maximum benefits under Present Use Valuation Taxation program. [A-02-E]			FY 07-08	
3. Provide ongoing training and technical assistance to farmers. [A-02-F]	<ul style="list-style-type: none"> <li>To be addressed.</li> </ul>		Ongoing	
4. Promote agricultural products that are produced in Henderson County. [A-02-G]	<ul style="list-style-type: none"> <li>To be addressed.</li> </ul>		Ongoing	
5. Identify an agricultural proponent or facilitator. [A-02-H]	<ul style="list-style-type: none"> <li>To be addressed.</li> </ul>		FY 05-06	
<b>Strategy 1.7: Minimize the potential for damage to personal property, infrastructure, and life due to flooding. [N-01]</b>				
1. Adopt a Flood Hazard Prevention Ordinance. [N-01-A]	<ul style="list-style-type: none"> <li>The Board of Commissioners adopted a Flood Damage Prevention Ordinance on 07/05/05 and established an effective date of 07/15/05.</li> </ul>		FY 04-05	✓
2. Enforce the Flood Hazard Prevention Ordinance.	<ul style="list-style-type: none"> <li>Funds for administration and enforcement Flood Damage Prevention Ordinance, included the FY 05-06 Budget.</li> <li>Development &amp; Enforcement Department currently recruiting for enforcement positions.</li> </ul>		FY 05-06 Ongoing	✓
3. Investigate measures to maintain the open and free flow	<ul style="list-style-type: none"> <li>To be addressed.</li> </ul>		Ongoing	✓





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of all perennial streams in the county. [N-01-B]				
4. Consider participation in the National Flood Insurance Program.	<ul style="list-style-type: none"> <li>Henderson County Flood Damage Prevention Ordinance has been forwarded for federal review. When federal review comments are received, staff will draft any required revisions.</li> </ul>		FY 05-06 In Process	
<b>Strategy 1.8: Protect Water Quality. [N-02]</b>				
1. Support water quality protection and restoration programs in each of the respective watershed districts in Henderson County. [N-02-C]	<ul style="list-style-type: none"> <li>Board heard presentation on the Mud Creek Watershed and the Upper Broad in January 2005.</li> </ul>		Ongoing	✓
2. Identify and incorporate Sedimentation and Erosion Control standards and requirements into County land development ordinances. [N-02-D]	<ul style="list-style-type: none"> <li>On 08/01/05 the Board of Commissioners voted to follow the original implementation schedule outlined in the Strategic Plan and CCP.</li> <li>Staff currently gathering information on program options from state agency and local governments in the region.</li> </ul>		FY 05-06	
3. Begin enforcement of Sedimentation and Erosion Control standards within County land development ordinances.			FY 06-07	
4. Identify and incorporate Stormwater Management standards and requirements into County land development ordinances. [N-02-E]	<ul style="list-style-type: none"> <li>Staff is examining requirements as part of the Land Development Code development process.</li> </ul>		FY 05-06 In Process	
5. Begin enforcement of Stormwater Management standards within County land development ordinances.			FY 06-07	
<b>Strategy 1.9: Promote development patterns that respect sensitive mountainous areas. [N-03]</b>				
1. Maintain current protected mountain ridge requirements and improved enforcement. [CCP GMS]	<ul style="list-style-type: none"> <li>Planning staff addresses this issue when it receives communications tower</li> </ul>		Ongoing	✓



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<b>Strategy 1.10: Identify and implement measures to protect the region's air quality. [N-04]</b>				
1. Implement Early Action Compact plan elements for Henderson County. [N-04-A]	<ul style="list-style-type: none"> <li>To be addressed.</li> </ul>		Ongoing	✓
<b>Strategy 1.11: Protect key sites of historical and cultural significance from development. [N-05]</b>				
1. Amend CCP Implementation Schedule to accommodate current cemetery issues.	<ul style="list-style-type: none"> <li>Cemetery Committee established.</li> <li>County staff working to develop cemetery layer on GIS.</li> <li>Board approved CCP amendment process at 03/23/05 meeting.</li> </ul>	CCP implementation schedule amended to accommodate earlier progress on this issue.	Mar 05 Ongoing	✓
2. Conduct an inventory of historic/culturally significant sites/structures, as related to the cemetery issue. [N-05-A]	<ul style="list-style-type: none"> <li>Cemetery Advisory Committee continues to meet regularly and address their goals and objectives.</li> </ul>		FY 05-06	✓
<b>Strategy 1.12: Meet recreation needs through 2020. [R-01]</b>				
1. Create a countywide recreation master plan. [R-01-A]			FY 06-07	
2. Utilize "Level of Service" analysis in recreation planning. [R-01-B]	<ul style="list-style-type: none"> <li>Recreation to begin researching this issue.</li> </ul>		Ongoing	
3. Enhance recreational space requirements within land development ordinances. [R-01-C]	<ul style="list-style-type: none"> <li>Staff has been researching and discussing tools to accomplish this action step through its work on the Land Development Code.</li> </ul>		FY 05-06	
4. Integrate public schools and recreation planning. [R-01-D]	<ul style="list-style-type: none"> <li>To be addressed.</li> </ul>		Ongoing	
<b>Strategy 1.13: Form a community and regional gateway network. [R-02]</b>				
1. Integrate recreation and transportation planning. [R-02-E]	<ul style="list-style-type: none"> <li>Preliminary bicycle map prepared by NCDOT as part of the</li> </ul>		Ongoing	



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2. Develop a strategy for the reuse of rail lines in Henderson County. [R-02-F]	Transportation Plan is currently under review by County staff and community organizations.		FY 05-06	
<b>Strategy 1.14: Identify and act upon practical options for inter-local cooperation and consolidation in recreation planning, funding, and management. [R-03]</b>				
1. Identify staff responsible for grant acquisition. [R-03-G]			FY 05-06	
2. Promote the county's recreation infrastructure as an economic asset. [R-03-H]	<ul style="list-style-type: none"> <li>Partnership currently addressing this issue via brochures and communications with potential industries moving to the area.</li> </ul>		Ongoing	✓
<b>Strategy 1.15: Promote a diverse range of home ownership and rental opportunities. [H-01]</b>				
1. Participate in the development of a countywide affordable housing plan. [H-01-C]	<ul style="list-style-type: none"> <li>Complete.</li> </ul>		FY 05-06	✓
2. Develop a formal fair housing complaint procedure. [H-01-D]	<ul style="list-style-type: none"> <li>Housing Planner updated existing procedure and has publicized it on County's homepage.</li> </ul>		FY 04-05	✓
3. Continue participation in the scattered site rehabilitation program and other similar federally and state-funded programs. [H-01-F]	<ul style="list-style-type: none"> <li>Original 2005 CDBG title Searches completed.</li> <li>May need to begin title searches for additional units as original list included ineligible candidates (discovered through original title search).</li> </ul>		Ongoing FY 05-06	✓
4. Develop a, or support an existing, housing information center. [H-01-G]	<ul style="list-style-type: none"> <li>Housing Planner finalized web site for housing information which is now accessible online.</li> </ul>		FY 06-07 Ongoing	✓
5. Lead the establishment of an affordable housing trust fund. [H-01-H]	<ul style="list-style-type: none"> <li>Initial research being conducted to ascertain feasibility.</li> </ul>	Note: Mistake in date in Strategic Plan: CCP calls for Phase I/06-07 timeline.	FY 05-06 FY 06-07	



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<b>Strategy 1.16: Develop and maintain a high-quality transportation network, and continue to provide leadership at every level in transportation planning. [T-01]</b>				
<b>1. Adopt and implement a multi-modal transportation plan. [T-01-A]</b>	<ul style="list-style-type: none"> <li>On 4/28/05 the Transportation Advisory Committee (TAC) discussed the input it received at two public input sessions it held in early April on the Preliminary Highway Map for the Phase I Comprehensive Transportation Plan (CTP) being prepared by NCDOT. The TAC will be forwarding the comments to the Board of Commissioners.</li> <li>Board of Commissioners endorsed Phase I Highway Map.</li> </ul>	Contract with consulting firm to carry over into FY 05-06.	FY 05-06	
<b>2. Identify and incorporate access management standards and requirements into County land development ordinances. [T-01-B]</b>	<ul style="list-style-type: none"> <li>Basic access management standards incorporated into the LDC based on consultant recommendation. More specific areas in need of additional access management will be identified during the small area planning process.</li> </ul>		FY 04-05 In process	
<b>3. Continue to support public transportation in Henderson County. [T-01-C]</b>	<ul style="list-style-type: none"> <li>Staff has applied for a grant to further public transportation.</li> </ul>		Ongoing	✓
<b>4. Integrate recreation and transportation planning. [T-01-D]</b>	<ul style="list-style-type: none"> <li>Preliminary bicycle map prepared by NCDOT as part of the Transportation Plan is currently under review by County staff and community organizations.</li> </ul>		Ongoing	
<b>5. Continue active leadership of, and participation in, the French Broad River Metropolitan Planning Organization (FBRMPO). [T-01-E]</b>	<ul style="list-style-type: none"> <li>Board represented on the MPO TAC.</li> <li>Staff represented on the MPO</li> </ul>		Ongoing	✓



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<b>Strategy 1.17: Take a leadership role in sewer and water planning and work towards the regionalization of water and sewer policy-making and operations. [SW-01]</b>				
1. Support the development of a countywide sewer and water master plan. [SW-01-A]	<ul style="list-style-type: none"> <li>Sewer &amp; Water Master Plan has been submitted to the LGCCA and County is waiting for each local government to submit comments.</li> <li>To be addressed.</li> <li>To be addressed.</li> </ul>		FY 04-05 In process	✓
2. Formalize and solidify the role of the LGCCA Joint Sewer & Water Advisory Council. [SW-01-B]			FY 05-06	
3. Integrate schools and sewer / water planning. [SW-01-E]			Ongoing	✓
4. Prioritize extensions to economic development sites. [SW-01-F]			FY 05-06	
<b>Strategy 1.18: Maintain existing policies and programs, and explore further measures, to protect and enhance the quality of public drinking water sources. [SW-02]</b>				
1. Continue to identify areas of septic failure and addressing these through existing remediation programs and through the countywide sewer and water master plan. [SW-02-H]	<ul style="list-style-type: none"> <li>Areas of septic failure were used in the work of the Water and Sewer Advisory Committee to develop the draft Sewer and Water Master Plan.</li> </ul>		Ongoing	✓
<b>Strategy 1.19: Take a leadership role in school facilities planning. [PS-01]</b>				
1. Continue to participate in the Joint Schools Facilities Committee.	<ul style="list-style-type: none"> <li>Board of Commissioners is currently represented on the Committee, as well as County staff.</li> </ul>		Ongoing	✓
<b>Strategy 1.20: Promote schools to function as focal points for communities. [PS-02]</b>				
1. Develop a long-range public school facilities master plan. [PS-02-A]			FY 06-07	
2. Consider incorporating mechanisms that link public school capacity and long-range public schools master plans to the land development permitting process into County land development ordinances. [PS-02-B]			FY 06-07	



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3. Establish site selection criteria for new schools and site design criteria for all schools. [PS-02-C]	<ul style="list-style-type: none"> <li>To be addressed.</li> </ul>		FY 05-06	
<b>Strategy 1.21: Direct growth to areas where essential services and infrastructure are present, and protect sensitive natural areas and key historic / cultural resources from extensive development. [GMS-01]</b>				
1. Manage land uses according to the Growth Management Strategy and the Future Land Use Map. [GMS-01-A]	<ul style="list-style-type: none"> <li>Planning staff reviews development proposals in light of recommendations and action strategies within the CCP.</li> </ul>		Ongoing	✓
2. Develop a Land Development Code (i.e. Zoning Ordinance Rewrite).	<ul style="list-style-type: none"> <li>Draft presented to BOC 12/15/05.</li> <li>Staff conducting presentation to numerous groups throughout county and hosting a series of "drop-in" sessions re: the LDC. Currently working with Planning Board Sub-Committee to recommend proposed changes to draft which will be forwarded to BOC for consideration.</li> </ul>		FY 05-06 In Process	
a. Consolidate existing land development ordinances into a single Land Development Code. [GMS-01-B]	<ul style="list-style-type: none"> <li>To be addressed.</li> </ul>		FY 05-06	
b. Incorporate principles from the Growth Management Strategy into a new Land Development Code (i.e. quality of life standards, such as programs reducing the numbers of junked or abandoned manufactured homes and vehicles; see page 139, CCP). [GMS-01-C]	<ul style="list-style-type: none"> <li>To be addressed.</li> </ul>		FY 05-06	
c. Revise County ordinances to allow the private sector to develop a broad range of housing choices. [H-01-A]	<ul style="list-style-type: none"> <li>To be addressed.</li> </ul>		FY 05-06	
d. Maintain an adequate supply of land zoned to allow the placement of manufactured housing in appropriate areas, and improve the appearance, quality, design,	<ul style="list-style-type: none"> <li>To be addressed.</li> </ul>		FY 05-06	



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and maintenance of manufactured homes and the lots and manufactured home parks in which they are located.				
3. Adopt and begin enforcing the Land Development Code. [GMS-01]			FY 06-07	
<b>Strategy 1.22: Coordinate planning with the County's municipalities and other governments within the region. [GMS-02]</b>				
1. Present the Henderson County 2020 Comprehensive Plan to the county's municipalities, and obtain their support and suggestions for improvement. [GMS-02-D]			FY 05-06	✓
2. Develop a Joint Land Use Planning Program with the municipalities, administered through the LGCCA. [GMS-02-E]	<ul style="list-style-type: none"> <li>To be addressed.</li> </ul>		FY 05-06	
3. Study the use and application of impact fees and other alternative revenue sources in order to support service provision and to reduce the impacts of growth upon the property tax rate. [GMS-02-F]	<ul style="list-style-type: none"> <li>Planning staff has performed research on this issue.</li> </ul>	Dependent on legislative actions.	FY 04-05	✓
<b>Strategy 1.23: Begin the community planning process. [CCP, Section 4, Implementation Steps]</b>				
1. Amend the CCP Implementation Schedule in order to accommodate for the completion of the Land Development Code.	<ul style="list-style-type: none"> <li>Board approved CCP amendment process at 03/23/05 meeting.</li> </ul>		Mar 05	✓
2. Begin the NC 191 South/Mills River East small area plan.	<ul style="list-style-type: none"> <li>Initial community meeting held 12/06/05 to inform residents of the planning process and timeline and to gather community input.</li> </ul>		FY 05-06 <b>In Process</b>	
3. Begin the Etowah / Horseshoe / Mills River South small area plan.	<ul style="list-style-type: none"> <li>Initial community meeting held 12/19/05 to inform residents of the planning process and timeline and to gather community input.</li> </ul>		FY 05-06 <b>In Process</b>	
4. Begin the East Flat Rock / Upward Road small area plan.			FY 06-07	



# Strategic Plan Updates

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5. Begin the Howard Gap Road small area plan.			FY 06-07	
<b>Goal 2: To improve service delivery to the County's citizens via technology enhancements.</b>				
<b>Strategy 2.1: Develop a funding plan to upgrade the current wireless emergency communications system.</b>				
1. Research options for upgrading the current wireless communications system.	<ul style="list-style-type: none"> <li>Staff researching options for upgrading current system.</li> </ul>		July 06	✓
2. Determine the resources necessary to upgrade the current communications system.			Aug 07	
3. Begin building reserves for the system.	<ul style="list-style-type: none"> <li>To be addressed.</li> </ul>		Begin July 06	
4. Develop a timeline for implementation.			Begin Aug 07	
<b>Strategy 2.2: Update the County's Strategic Information Technology Plan (SITP) to enhance services to the County's citizens.</b>				
1. Research options for technology enhancements such as County extranet <sup>1</sup> and intranet <sup>2</sup> .	<ul style="list-style-type: none"> <li>Staff continues to identify ways to implement technology enhancement efficiently.</li> </ul>		July 05	✓
2. Present SITP for review.	<ul style="list-style-type: none"> <li>IT staff currently revising previously-submitted draft per management's direction to better correspond with the Strategic Plan.</li> </ul>		Dec 05	✓
3. Budget for technology enhancements.			June 06	
4. Implement technology enhancements.			FY 06-07	
<b>Strategy 2.3: Address the needs of the County's Board of Elections with regard to facilities and technology.</b>				
1. Research the State's guidelines for electronic voting equipment.	<ul style="list-style-type: none"> <li>State Board of Elections certified 2 vendors' equipment, but 1 vendor withdrew from the certification process.</li> </ul>		Summer-05 Nov-05 Dec 05	✓
2. Work with the Board of Elections & Elections Supervisor in	<ul style="list-style-type: none"> <li>Elections waiting on State Board</li> </ul>	<ul style="list-style-type: none"> <li>Splitting the precinct is</li> </ul>	Summer-05	✓

<sup>1</sup> Advanced online services for citizens; Enables the County to increase the availability of services such as online business personal property listings for taxes and construction permitting.

<sup>2</sup> Development of an internal website geared toward county employees. High-speed Internet access enables us to distribute a variety of information and services to our employees.





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addressing facility needs.	of Elections' approval for splitting the Fletcher voting district into two voting precincts for the 2006 Elections: Fletcher Library and Fletcher Elementary School.	subject to approval by the State Board of Elections.	May 06	
3. Develop a funding plan for the purchase of the necessary equipment.	<ul style="list-style-type: none"> <li>Board approved purchase of Direct Report Equipment (DRE).</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	Summer-05 Nov-05 Jan 06	✓
4. Include funding for voting equipment within the FY 05-06 Budget.	<ul style="list-style-type: none"> <li>State Board of Elections currently developing purchase agreements with vendor</li> </ul>		Ongoing Jan 06	✓
5. Address facility needs for one-stop voting via funding within the FY 05-06 Budget.	<ul style="list-style-type: none"> <li>One-stop voting will be available during the upcoming elections at Flat Rock and Fletcher in addition to the Elections main office.</li> </ul>		Dec 05 Ongoing	✓
<b>Goal 3: To improve the County's financial position</b>				
<b>Strategy 3.1: Increase the amount of undesignated fund balance to a minimum of 12%.</b>				
1. Research examples of fund balance policy statements.	<ul style="list-style-type: none"> <li>Complete.</li> </ul>		Feb 05	✓
2. Determine practical methods for improving fund balance reserves.	<ul style="list-style-type: none"> <li>Complete.</li> </ul>		Feb 05	✓
3. Draft fund balance policy statement.	<ul style="list-style-type: none"> <li>Complete.</li> </ul>		Mar 05	✓
4. Adopt/implement policy statement.	<ul style="list-style-type: none"> <li>Policy approved 04/20/05.</li> </ul>		Apr 05	✓
<b>Strategy 3.2: Develop a debt issuance policy.</b>				
1. Research other entities' policy examples.	<ul style="list-style-type: none"> <li>Complete.</li> </ul>		Feb 05	✓
2. Draft policy statement.	<ul style="list-style-type: none"> <li>Complete.</li> </ul>		Mar 05	✓
3. Board Review and approval.	<ul style="list-style-type: none"> <li>Approved 03/23/05.</li> </ul>		Mar 05	✓
4. Monitor for compliance annually during budget process	<ul style="list-style-type: none"> <li>Ongoing monitoring.</li> </ul>		Ongoing	✓



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and development of CIP.				
<b>Goal 4: To evaluate County programs in context of the mission statement and service delivery expectations.</b>				
<b>Strategy 4.1: Implement the Compensation &amp; Classification Study.</b>				
1. Review draft of study including implementation plan.	<ul style="list-style-type: none"> <li>Complete.</li> </ul>		April 05	✓
2. Evaluate implementation plan in terms of budgetary implications.	<ul style="list-style-type: none"> <li>Complete.</li> </ul>		Apr 05	✓
3. Incorporate Project Team recommendations in FY 05-06 Manager's Recommended Budget.	<ul style="list-style-type: none"> <li>Complete.</li> </ul>		May 05	✓
4. Board of Commissioners' review of recommendation during budget process.	<ul style="list-style-type: none"> <li>Board approval of 3 year implementation schedule.</li> </ul>		May-June 05	✓
5. Implementation of study.	<ul style="list-style-type: none"> <li>Complete.</li> </ul>		July 05 Oct 05	✓
<b>Strategy 4.2: Develop a plan to address service delivery needs for the non-English speaking population.</b>				
1. Assess departmental interactions with non-English speaking population to determine level of language barriers.	<ul style="list-style-type: none"> <li>Departmental assessment complete.</li> <li>Committee to be formed to research solutions. See #2 below.</li> </ul>		July-Sept 05	✓
2. Research options to improve service delivery to this population.	<ul style="list-style-type: none"> <li>Presented 12/15/05.</li> </ul>		Sept-Oct 05	✓
3. Implement strategies to improve service delivery to this population.	<ul style="list-style-type: none"> <li>Dependent on Board's direction.</li> </ul>		Oct 05 In process	✓
<b>Strategy 4.3: Develop a plan to address service delivery needs for the County's aging population.</b>				
1. Review regional plan in light of local levels of "aging" population.	<ul style="list-style-type: none"> <li>Complete.</li> </ul>		Oct 05	✓
2. Establish local responsibilities for planning and providing advice to Board of Commissioners and Social Services Board on aging issues.	<ul style="list-style-type: none"> <li>Public/private committee to be convened to advise DSS and BOC.</li> </ul>		Dec 05	✓
3. Assess local service needs for aging populace.	<ul style="list-style-type: none"> <li>Complete.</li> </ul>		Sept-Oct 05	✓



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4. Create a plan for meeting service needs.			FY 06-07	
<b>Strategy 4.4: Develop a Central Enforcement &amp; Permitting Plan.</b>				
1. Develop goals and objectives for plan.	<ul style="list-style-type: none"> <li>Preliminary goals endorsed by the Board of Commissioners.</li> </ul>		Jan 05	✓
2. Develop plan for centralized enforcement and permitting process to include cross-training of functions.	<ul style="list-style-type: none"> <li>Complete.</li> </ul>		July 05 Sept 05	✓
3. Incorporate central enforcement and permitting process into facility transition plans.			Jan 05-Sept 06	
4. Fully implement centralized enforcement and permitting process.			Sept 06	
<b>Strategy 4.5: Perform a general countywide ordinance review.</b>				
1. Develop staff focus groups to review assigned ordinances.	<ul style="list-style-type: none"> <li>See Strategy 4.4 above.</li> </ul>	Timeframe dependent on Strategy 4.4.	July 05 TBD	
2. Develop possible revisions to ordinances.	<ul style="list-style-type: none"> <li>Board approved minor changes to ordinances on 08/01/05.</li> </ul>		July 05-June 06	
a. Develop programs to promote responsible animal ownership (i.e. promoting the spay/neuter program, animal identification issues, restraint of animals, etc.)	<ul style="list-style-type: none"> <li>In process.</li> </ul>		July 05-June 06	
3. Present revisions to Board for review and adoption.	<ul style="list-style-type: none"> <li>To be addressed.</li> </ul>		Aug 05-July 06	
<b>Goal 5: To implement the projects within the Capital Improvements Program.</b>				
<b>Strategy 5.1: Complete the Jail Demolition Project.</b>				
1. Complete planning phase.	<ul style="list-style-type: none"> <li>Complete.</li> </ul>		Feb 05	✓
2. Bid project.	<ul style="list-style-type: none"> <li>Complete.</li> </ul>		Mar 05 June 05	✓
3. Award contract for project.	<ul style="list-style-type: none"> <li>Complete.</li> </ul>		June 05	✓
4. Construction completion.	<ul style="list-style-type: none"> <li>Complete.</li> </ul>		Sept 05	✓
<b>Strategy 5.2: Complete the construction of a new Animal Shelter.</b>				



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1. Complete planning phase.	<ul style="list-style-type: none"> <li>Complete.</li> </ul>		Feb 05	✓
2. Bid project.	<ul style="list-style-type: none"> <li>Complete.</li> </ul>		Mar-05 Apr 05	✓
3. Award contract for project.	<ul style="list-style-type: none"> <li>Complete</li> </ul>		May 05	✓
4. Begin construction.	<ul style="list-style-type: none"> <li>See monthly CIP report.</li> </ul>		June 05 Ongoing	✓
5. Complete construction.			Mar 06	
6. Occupy new shelter.			Apr 06	
<b>Strategy 5.3: Complete the renovation of the Historic Courthouse.</b>				
1. Complete planning phase.	<ul style="list-style-type: none"> <li>See monthly CIP report.</li> </ul>		July-05 Sept-05 Nov-05 Feb 06	
2. Bid project.	<ul style="list-style-type: none"> <li>See monthly CIP report.</li> </ul>		Oct-05 Nov/Dec-05 Mar 06	
3. Award contract for project.	<ul style="list-style-type: none"> <li>See monthly CIP report.</li> </ul>		Nov-05 Dec/Jan-06 Apr 06	
4. Begin construction.			Jan-06	
5. Complete construction.			Dec-06 Dec 07	
6. County Administration relocates to the Historic Courthouse.			Jan-07 Jan 08	
<b>Strategy 5.4: Complete the construction of the Human Services Building.</b>				
1. Complete planning phase.	<ul style="list-style-type: none"> <li>Complete.</li> </ul>		Feb 05	✓
2. Bid project.	<ul style="list-style-type: none"> <li>Complete.</li> </ul>		Mar 05	✓
3. Award contract for project.	<ul style="list-style-type: none"> <li>Complete.</li> </ul>		Apr 05	✓



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4. Begin construction.	<ul style="list-style-type: none"> <li>See monthly CIP report.</li> </ul>		May 05 Ongoing	✓
5. Complete construction.			May-06 July-06 Aug 06 June-06 Aug-06 Sept 06	
6. Social Services, Health, and Veterans Services relocate to the new human services building.				
<b>Strategy 5.5: Complete the facility transition planning included within the Capital Improvements Program.<sup>3</sup></b>				
1. Complete the acquisition process for the former City Water Building.	<ul style="list-style-type: none"> <li>Complete</li> </ul>		May 05	✓
2. Relocation of the Sheriff's Patrol Division to the former City Water Building. See footnote #3.	<ul style="list-style-type: none"> <li>Complete</li> </ul>	See footnote #3 regarding the amendment to the Strategic Plan.	June 05	✓
3. Study the feasibility of housing the Rescue Squad in the former City Water Building as well.	<ul style="list-style-type: none"> <li>Complete</li> </ul>	See footnote #3 regarding the amendment to the Strategic Plan.	TBA	✓
4. Land Development Departments relocate to former Health Department building.			Sept 06	
<b>Strategy 5.6: Complete the construction of the Solid Waste 2<sup>nd</sup> Bay of Transfer Station.</b>				
1. Award engineering contract.	<ul style="list-style-type: none"> <li>Board approved design contract on 02/16/05.</li> </ul>		Mar 05	✓
2. Complete designs.	<ul style="list-style-type: none"> <li>Designs complete.</li> </ul>		Nov-05 <b>Jan 06</b>	✓
3. Bid project.	<ul style="list-style-type: none"> <li>Project should go to bid in the next 30 days.</li> </ul>		Nov-05 Feb-06 <b>Mar 06</b>	
4. Award construction contract.	<ul style="list-style-type: none"> <li>Staff anticipates awarding</li> </ul>		Jan 06	

<sup>3</sup> Board of Commissioners amended the Strategic Plan to allow for County Administration to stay in its current location at 100 North King Street, but to move the Patrol Division of the Sheriff's Department to the former City Water Building and to study the feasibility of housing the Rescue Squad within that building as well. Amendments to the Strategic Plan are shown in bold.



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5. Complete construction.	bids by April.		Mar-06 Apr 06 Feb-06 Apr 07	
<b>Strategy 5.7: Complete relocation of the County's EMS main station.</b>				
1. Negotiate with Pardee Hospital for financial assistance for relocation of EMS Main Station.	• Staff transitions may affect negotiations regarding the EMS Main Station relocation.		FY-05-06 FY 06-07	
2. Analyze long-term feasibility of utilization of former City Water Department Building as EMS Main Station.			FY-05-06 FY 06-07	
3. If feasible, develop a plan for utilization of building and construction of ambulance bays.			FY-05-06 FY 06-07	
<b>Strategy 5.8: Occupancy of the new EMS Southeastern Substation.</b>				
1. Approval of lease contract with Park Ridge Hospital for the facility.	• Complete.		Jan 05	✓
2. Occupy the facility.	• Complete.		Feb 05	✓
<b>Strategy 5.9: Begin the planning and design for a multi-use recreation building in the Edneyville community.<sup>4</sup></b>				
1. Recreation Advisory Board to begin work with architect to design building.	• Complete.		Mar 05	✓
2. Development of a public input plan for development of building.	• Complete.		Mar 05	✓
3. Set aside funds in capital reserve for funding a PARTF grant match.	• Complete.		July 05	✓
4. Develop a PARTF grant application for multi-use recreation building.	• Edneyville PARTF grant application has been submitted.		Nov-Dec 05 Complete	✓
<b>Strategy 5.10: Development and implementation of plans for Etowah Library.</b>				
1. Coordinate with community committee to locate possible site for new branch library in Etowah.	• County has purchased property project.		FY 05-06	✓

<sup>4</sup> The Board of Commissioners revised the Strategic Plan, Strategy 5.9, to include "in the Edneyville community" on October 3, 2005.



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2. Begin planning and design for new branch library.	<ul style="list-style-type: none"> <li>Currently in planning/design phase of project.</li> </ul>		FY 05-06	
3. Bid project.			FY 06-07	
4. Award contract for project.			FY 06-07	
5. Begin construction.			FY 06-07	
<b>Strategy 5.1.1: Development and implementation of plans for Tuxedo Library &amp; Park.</b>				
1. Await decision by County Board of Education to declare the current Tuxedo School property as surplus.	<ul style="list-style-type: none"> <li>County made decision to inform school system that the County is not interested in utilizing building for recreation or library purposes.</li> </ul>		Spring 05	✓
2. Collaborate with the Library Board of Trustees and the Recreation Advisory Board to determine possible uses for the Tuxedo property.	<ul style="list-style-type: none"> <li>Board voted to separate the park and library projects in the Strategic Plan.</li> <li>Awaiting results of appraisal on Bell property.</li> <li>Conducting site analysis of current library location in order to measure feasibility of expansion.</li> </ul>		FY 05-06 <b>In process</b>	
3. Demolition of former school buildings.	<ul style="list-style-type: none"> <li>Not applicable. See above.</li> </ul>		FY 05-06	
4. Begin planning and design for project.	<ul style="list-style-type: none"> <li>See above.</li> </ul>		FY 05-06	
5. Bid project.			FY 06-07	
6. Begin construction.			FY 06-07	
<b>Strategy 5.1.2: Continue collaboration with Public Schools and Community College representatives to finalize and implement facility plans.</b>				
1. Continue to work with the Joint School Facilities Meetings to discuss Public Schools' projects.	<ul style="list-style-type: none"> <li>Board and staff continues to work with Public Schools' representatives on facilities.</li> </ul>		Jan 05 Ongoing	✓
2. Create a Joint Community College Facility Committee.	<ul style="list-style-type: none"> <li>Board and staff continues to work with Public Schools' representatives on facilities.</li> </ul>		Feb 05 Ongoing	✓



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3. Work collaboratively with both entities to develop financing packages for facility construction.	<ul style="list-style-type: none"> <li>See above.</li> </ul>		FY 05-06 Ongoing	✓
<b>Strategy 5.13: Address the need for a fourth courtroom within the new Courthouse facility.</b>				
1. Work with the County's Central Services Department to develop plans to accommodate for a fourth courtroom within the new Courthouse.	<ul style="list-style-type: none"> <li>Complete.</li> </ul>		Jan 05 Ongoing	✓
2. Begin relocation / renovations necessary to accommodate the new courtroom.	<ul style="list-style-type: none"> <li>Complete.</li> </ul>		Aug 05 Oct 05	✓
<b>Goal 6: To pursue joint efforts for intergovernmental, public-private, and regional partnerships</b>				
<b>Strategy 6.1: Incorporate the elements of the Water and Sewer Master Plan.</b>				
1. Complete draft of plan.	<ul style="list-style-type: none"> <li>Complete.</li> </ul>		FY 05-06	✓
2. Review plan in terms of compliance with county plans.	<ul style="list-style-type: none"> <li>Complete.</li> </ul>		FY 05-06	✓
3. Prioritize implementation steps.	<ul style="list-style-type: none"> <li>Complete.</li> </ul>		FY 05-06	✓
4. Board adoption.	<ul style="list-style-type: none"> <li>Complete.</li> </ul>		FY 05-06	✓
5. Determine monitoring process.			FY 06-07	
<b>Strategy 6.2: Implement the current Solid Waste Management Plan.</b>				
Secure proposals for hauling and disposal of municipal solid waste.	<ul style="list-style-type: none"> <li>Board approved proposal at August meeting.</li> </ul>		July 05	✓
1. Negotiate long term contracts for municipal solid waste management.	<ul style="list-style-type: none"> <li>Complete.</li> </ul>		Aug 05	✓
2. Execute contract.	<ul style="list-style-type: none"> <li>Complete.</li> </ul>		Oct 05	✓
<b>Strategy 6.3: Cooperate with other entities to address crisis stabilization for mental health services.</b>				
1. Monitor manner in which MOE funds are being expended.	<ul style="list-style-type: none"> <li>Staff continues to monitor funded programs and overall cash flow issue.</li> </ul>		Ongoing	✓
2. Work through Western Highlands to develop a plan for implementing a crisis stabilization system to address the reduction of beds in state mental institutions.	<ul style="list-style-type: none"> <li>Continue to wait for State to establish Medicaid rates.</li> <li>Second draft of crisis</li> </ul>		Jan 05-Jan 06 Ongoing	✓





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<b>Strategy 6.4: Address the Regional Water Agreement issues.</b>				
1. Review current agreement in terms of dissolution of water authority.	<ul style="list-style-type: none"> <li>Board heard presentation from Jon Laughter regarding the water agreement in January.</li> </ul>		Jan 05 Ongoing	✓
2. Begin negotiations with City of Asheville, Buncombe County, and the City of Hendersonville regarding agreement.	<ul style="list-style-type: none"> <li>Board and staff have begun dialogue with municipalities regarding agreement.</li> </ul>		Feb 05 Ongoing	✓
3. Reach resolution on issue.	<ul style="list-style-type: none"> <li>Continuing negotiations with City of Hendersonville and City of Asheville.</li> </ul>		Feb-June 05 Ongoing	✓
4. Consider working with joint meeting of involved entities on resolution of agreement.	<ul style="list-style-type: none"> <li>See above.</li> </ul>		Feb-June 05 Ongoing	
5. Consider working with legislative delegation on resolution of water agreement.			Feb-June 05	
6. Consider establishment of regional water authority.			Feb-June 05	
<b>Strategy 6.5: Address cable franchise renewal process.</b>				
1. Present charter to the LGCCA.	<ul style="list-style-type: none"> <li>Complete.</li> </ul>			✓
2. Present committee charter revisions to Board for approval.	<ul style="list-style-type: none"> <li>Complete.</li> </ul>			✓
3. Appoint committee members to work with staff and consultant throughout informal negotiation period.	<ul style="list-style-type: none"> <li>Draft franchise agreement presented to the County and municipalities in December.</li> <li>See 2006 Strategic Plan</li> </ul>		Mar-05 Dec 05	✓
<b>Strategy 6.6: Address the Airport Authority Board issue.</b>				
1. Enter into negotiations with Airport Authority Board regarding County participation.	<ul style="list-style-type: none"> <li>Board designated Commissioner McGrady as the County's representative (non-voting status) to attend Airport Authority</li> </ul>		Jan-Feb 05	✓



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<b>Strategy 6.7: Begin the process of transitioning into direct sub recipient of transit program.</b>				
1. Negotiate funding agreement with NCDOT for state support of local public transit system.	<ul style="list-style-type: none"> <li>NCDOT proposal has been received and reviewed.</li> </ul>		Jan-June 05 Ongoing	✓
2. Review and execute formal contract with federal government.	<ul style="list-style-type: none"> <li>Board accepted NCDOT proposal; Deadline extended until July 06.</li> </ul>		Apr-06 July 06	
3. Develop the resources necessary to carry out program.	<ul style="list-style-type: none"> <li>See above.</li> </ul>		Apr-06 July 06	

### General Projects Updates

Project Description: (Name/description of project)	Current Status of Project (Includes most recent activity)	Immediate Steps Forward: (Upcoming project activities)	Significant Project Changes: (Changes in timeline or scope.)	Projected Completion Date:
Mills River Sewer Project	<ul style="list-style-type: none"> <li>Phase I complete.</li> <li>Phase II (school line) complete at 90%.</li> <li>Phase III 25% complete.</li> </ul>	<ul style="list-style-type: none"> <li>Project expected to be complete by April 2006.</li> </ul>		Feb-06 Mar-06 Apr 06
Mud Creek Sewer Project	<ul style="list-style-type: none"> <li>Phase I, designs 80% complete.</li> </ul>	<ul style="list-style-type: none"> <li>Staff expects to bid project by March, award contract in April, and complete the project by October 2006.</li> </ul>		Oct 06

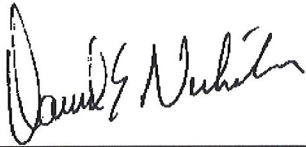
## HENDERSON COUNTY CAPITAL PROJECTS MONTHLY UPDATE

<b>UPDATE MONTH</b>	February 2006
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<b>PROJECT NAME</b>	Historic Courthouse Rehabilitation
Budget	\$ 9,300,000
Estimated Completion Date	December 2007

<b>MONTHLY REPORT: Progress / Change Orders</b>
<p>The plans are at 80% competition in the bid stage. The architect and engineer spent nearly a week at the Historic Courthouse in January reviewing the plans. A copy of the architectural drawing of the new community room is attached. This drawing was shared with the members of the Historic Courthouse Corporation at their last meeting. They also discussed the schedule and the placement of the monuments.</p>

<b>PROJECT COORDINATOR'S COMMENTS: Upcoming Issues</b>
<p>Based on the schedule, the final plans should be completed in early March and available for the owner's review.</p>



Signed \_\_\_\_\_

2/7/06

Date \_\_\_\_\_




## HENDERSON COUNTY CAPITAL PROJECTS MONTHLY UPDATE

<b>UPDATE MONTH</b>	February 2006
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<b>PROJECT NAME</b>	Human Services Building
Project Budget	\$ 12,195,910
Estimated Completion Date	August 2006

<b>MONTHLY REPORT: Progress / Change Orders</b>
<p>The contractor continues to make good progress on the Human Services Building. The exterior work has focused on the roof membrane, stucco system (the first coat of primer was applied last week), face brick, curtain wall, windows including glazing and the pre-cast window headers and ledge trim.</p> <p>From an interior perspective, work proceeds on the wall and door framing, HVAC ductwork, electrical, plumbing, fire sprinkler, gas piping and cable trays. Drywall and soundproofing installation continues on both floors.</p>

<b>PROJECT COORDINATOR'S COMMENTS: Upcoming Issues</b>
<p>There are a few relatively small change orders that are being considered in the areas of the guttering and roof drains. I have focused my work on the owner-provided furniture, fixtures and equipment. I have also scheduled a joint meeting concerning network connectivity with all of the involved departments to make a decision as to the different alternative methods.</p> <p>Here are some interesting facts about the building:</p> <ul style="list-style-type: none"> <li>The Building is 97,500 Square Feet</li> <li>There is approximately 15,700 square feet of future space.</li> <li>There are 30 restrooms.</li> <li>There will be 26,100 square feet of carpet and 2,300 square feet of tile in the restrooms.</li> <li>The balance of the building is vinyl tile and sealed concrete in the future areas.</li> </ul>



Signed \_\_\_\_\_

2/7/06  
Date \_\_\_\_\_



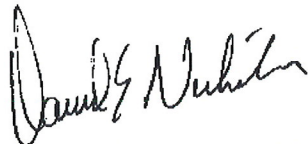
**HENDERSON COUNTY  
CAPITAL PROJECTS  
MONTHLY UPDATE**

<b>UPDATE MONTH</b>	February 2006
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<b>PROJECT NAME</b>	Animal Shelter Construction
Project Budget	\$ 1,577,500
Estimated Completion Date	March 2006

<b>MONTHLY REPORT: Progress / Change Orders</b>
<p>The construction continues at the Shelter at or slightly ahead of schedule with the exception of the installation of drywall. The sub-contractor plans to work weekends to catch up on their work. There seems to be no major problems in meeting schedule and finishing the building on time on the other areas of the building. There are a couple of deduct change orders for signage and allowances that are being prepared.</p>

<b>MANAGER'S COMMENTS: Upcoming Issues</b>
<p>I have been working with staff on the furniture, interior and exterior signage, owner-provided appliances. We are discussing the purchase of the telephone and paging system. The building is scheduled to be completed in March. Plans will need to be developed for an open house in the weeks to come.</p>



Signed \_\_\_\_\_

2/7/06  
Date \_\_\_\_\_

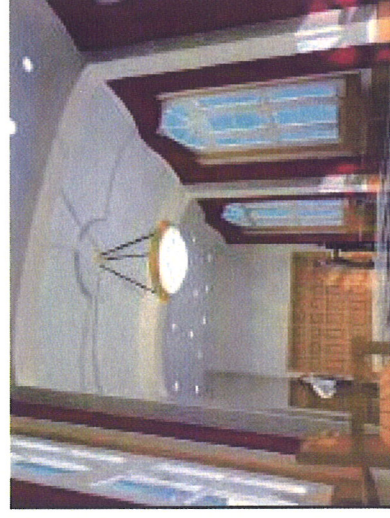


**Scattered Site Housing 2005 CDBG #-05-C-1365  
 Monthly Report #6  
 January 15, through February 15, 2006**

Activity	Budget Expenditures	Expenditures Month	Expenditures to Date	Proposed Schedule	Progress to Date	Units Completed	Issues
Administration <i>4 of 9 Title Searches completed</i>	\$40,000	0	0	On-going		0	Several property owners have not paid 2005 taxes

Note: This report is required to be provided to the Board of Commissioners monthly in accordance with CDBG guidelines.

# Historic Courthouse Community Room Proposal



## Move

- To postpone the specially called meeting of the Board of Commissioners scheduled for March 16, 2006, to a date two to three weeks after Steven Wyatt starts as County Manager;
- To direct the Planning Board through its Land Development Code Subcommittee to continue work on revisions to the current draft of the Land Development Code; and
- To direct the Interim County Manager and the Planning Director to continue with any already scheduled meetings and presentations to various groups which have an interest in the ordinance, including the Chamber of Commerce, the Travel & Tourism Board, the Mills River Partnership, the Housing Assistance Corporation, and community service organizations such as the Rotary Club.