

MINUTES

**STATE OF NORTH CAROLINA
COUNTY OF HENDERSON**

**BOARD OF COMMISSIONERS
TUESDAY, SEPTEMBER 3, 2013**

The Henderson County Board of Commissioners met for a regularly scheduled meeting at 5:30 p.m. in the Commissioners' Meeting Room of the Historic Courthouse on Main Street, Hendersonville.

Those present were: Chairman Charlie Messer, Vice-Chairman Tommy Thompson, Commissioner Grady Hawkins, Commissioner Mike Edney, Commissioner Larry Young, County Manager Steve Wyatt, Interim Assistant County Manager David Whitson, Attorney Russ Burrell and Clerk to the Board Teresa Wilson.

Also present were: Finance Director J. Carey McLelland, Interim Planning Director Autumn Radcliff, Engineer Marcus Jones, Research/Budget Analyst Amy Brantley, Director of Business and County Development John Mitchell, Assessor/Tax Collector Stan Duncan, Planner Matt Cable, Travel & Tourism Director Beth Cardin, PIO Christina Hallingse - videotaping, Deputy Jeff Banks and Sergeant John Ashe as security.

CALL TO ORDER/WELCOME

Chairman Messer called the meeting to order and welcomed all in attendance.

RECOGNITION – BETTE CARTER

The Board presented Bette Carter with a plaque in recognition of her retirement and service to the Henderson County Heritage Museum.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the American Flag was led by the Dana Wildcats 4-H Club and their leader.

INFORMAL PUBLIC COMMENTS

1. Dick Shaughnessy – Mr. Shaughnessy spoke in regard to an upcoming event, 911 Benghazi Memorial Ride, honoring fallen heroes who died on September 11, 2012 in Benghazi, Libya. The event will kick-off at the Veteran's Park in Columbus, NC at 11:00 a.m. with a program to follow at the Historic Courthouse in Hendersonville, NC.
2. Jane Bilello – Ms. Bilello spoke in regard to an upcoming event hosted by the Asheville Tea Party, "We Read the Constitution." To be held on Saturday, September 14, 2013 from 1:00 p.m. until 4:00 p.m. at Lake Julian, Pavilion #1, Arden, NC.
3. Peter Tintle – Mr. Tintle spoke in regard to the Oklawaha-Ecusta Trail. Mr. Tintle was so impressed with Downtown Hendersonville when visiting, that he has now relocated here. He is very interested in the Ecusta Trail which he feels is becoming closer to being a reality. Mr. Tintle would love to see a bike way to get to the trail.
4. Matt Matteson – Mr. Matteson requested to speak during the Regulation Review Advisory Committee presentation.
5. Mark Williams – Mr. Williams spoke on behalf of the Agriculture Advisory Committee Chair Theron Maybin. This has been a challenging year for agriculture in Henderson County. The total estimated loss is estimated at \$42,778.650 as a result of rainfall. Mr. Williams requested a resolution from the Board of Commissioners recommending aid from the Governor. Some farmers are in danger of losing their farms.
6. Marvin Owings – Mr. Owings provided additional information by handout to the Board in regard to the loss of crop and apple trees.

DATE APPROVED: September 18, 2013

Commissioner Thompson made the motion that the Board sends a Resolution to the Governor detailing the loss in Henderson County by farmers due to rainfall, requesting assistance. He further moved that a request be sent to other counties asking that they do the same. All voted in favor and the motion carried.

DISCUSSION/ADJUSTMENT OF AGENDA

Commissioner Hawkins made the motion to adopt the agenda as presented. All voted in favor and the motion carried.

CONSENT AGENDA

Commissioner Young made the motion to adopt the Consent Agenda as presented. All voted in favor and the motion carried.

CONSENT AGENDA consisted of the following:

Minutes

Draft minutes were presented for board review and approval of the following meeting(s):
August 28, 2013 – regularly scheduled meeting

Tax Collector's Report

Collections Specialist Luke Small had presented the Tax Collector's Report to the Commissioners dated August 23, 2013 for information only. No action was required.

Financial Report/Cash Balance Report – July 2013

The July 2013 County Financial Report/Cash Balance Report was provided for the Board's review and approval.

The following are explanations for departments/programs with higher budget to actual percentages for the month of July:

- Dues/Non-Profits – release of 1st quarter non-profit contribution payments to agencies
- Register of Deeds – encumbrance of \$81,883 in July for expenditures to be paid from the Register of
- Deeds Fund Balance Reserved for Automation Enhancement
- Information Technology – payments made in July for various technology maintenance and support contracts for departments approved in the FY2014 budget
- Fire Services – payment of annual fire districts worker's compensation premium
- EMS – purchase order encumbered for new ambulance approved in the FY2014 budget
- Rescue Squad – purchase order encumbered for new ambulance approved in the FY2014 budget
- Economic Development – release of 1st quarter payment to the Partnership for Economic Development
- Mental Health – payment of 50 percent maintenance of effort funding budgeted for FY2014
- Recreation – purchase of youth team soccer uniforms for the fall season

The YTD deficit in the Revaluation Reserve Fund is due to a \$23,921 annual payment made in July for enhancements to NCPTS, the County's ad valorem property tax system.

The YTD deficit in the Emergency Telephone System (911) Fund is due to the final debt service payment (\$107,037.04) being made in July on the 2008 bank loan secured to expand the current Emergency 911 Communications Center.

The YTD deficit in the CDBG – Scattered Site Housing Fund and the Upper Hickory Nut George PARTF Grant Project Fund is due to the timing difference between the expenditure of grant funds and subsequent reimbursement from the state.

The YTD deficit in the Immigration and Customs Enforcement (ICE) Fund is due to a timing delay in receiving payments – federal ICE revenues for July will not be received and posted until September 2013.

Motion:

I move that the Board of Commissioners approve the July 2013 County Financial Report and Cash Balance Report as presented.

Henderson County Public Schools Financial Reports – July 2013

The Henderson County Public Schools July 2013 Financial Reports were provided for the Board’s information.

Motion:

I move that the Board of Commissioners approves the Henderson County Public Schools July 2013 Financial Reports as presented.

Review of proposed gift to county of lot and house in Mills River

The County Attorney’s Office received the deed included in the agenda packet. It is an attempted gift to the County of a lot and manufactured home located in the Town of Mills River.

Under North Carolina law, the presumption of the acceptance of a gift can be overcome where there is “a dissent or renunciation by the grantee”. If the Board’s inclination is to decline this gift, notification of the same would be given to the attempted donor’s, and renunciation of the gift would be recorded in the Henderson County Registry.

The County Manager and his staff have reviewed this site, and are unaware of any plans for County use of this property. The Assessor and Collector’s Office have determined that the property is subject to one or more existing Deeds of Trust, and was the subject of a bankruptcy last decade.

Ad valorem real property taxes have been paid on the property through and including those due in 2012.

Motion:

I move that the Board refuse the offered gift from Steve Morris and wife, Shawn Morris and Tammy Marsh and husband, Scott Marsh.

Pending Releases & Refunds

The Pending releases and refunds had been reviewed by the County Assessor, and as a result of that review, it is the opinion of the Assessor that these findings are in order. Supporting documentation is on file in the County Assessor’s Office.

The following release and refund requests were submitted for approval by the Henderson County Board of Commissioners.

TYPE	REVENUE AMOUNT
Releases	\$8,235.78
Refunds	\$ 296.57

Motion:

I move the Board approves the release report as presented.

Henderson County Transit Contract Amendment

The Board of Commissioners previously authorized staff to enter into a contract for public transit services

with Western Carolina Community Action (WCCA) on May 17, 2011. The contract established service hour caps, payment caps, and hourly rates for the provision of transit and paratransit services. Modifications to the contract are needed for FY 2012 and FY 2013.

In FY 2012 WCCA provided an additional 246 hours of paratransit services beyond the original contract cap. Due to a higher than anticipated reimbursement rate from FTA, the local cost for the additional service provision was covered within the existing FY 2012 budget. The County's recent WCCA audit recommends the contract be amended to reflect the additional hours of paratransit service provided by WCCA and already paid for by the County.

In FY 2013 staff requested WCCA provide additional transit service to prevent service interruptions to Blue Ridge Community College created by NCDOT construction at the intersection of Upward Road and South Allen Road. Over the two week construction period in August 2012, additional hours of transit service were provided to continue service to Blue Ridge Community College. At the end of FY 2013 a total of 33.25 additional transit service hours accumulated beyond the original contract cap. The additional cost of service provision is covered within the existing FY 2013 budget as a result of a higher than anticipated reimbursement rate from FTA.

Motion:

I move the Board authorizes the transit contract amendment.

Non-Profit Performance Agreements

Subsequent to the approval of the FY 2013-2013 Budget, staff has distributed the funding agreements to the non-profit agencies receiving County allocations.

Staff requests the Board authorize the Chairman to execute the funding agreements and, in doing so, authorize the release of the first of the aforementioned agencies' quarterly allotments.

1. Community Development Council	\$ 1,000
2. Hendersonville Symphony Orchestra	\$10,000
3. Mainstay	\$ 9,900

Motion:

I move the Board authorize the Chairman to execute the funding agreements and, in doing so, authorize the release of the first of the aforementioned agencies' quarterly allotments.

Petition for addition to State Road system

Staff received a petition to add roads in Phase 1B and 1D of the Riverstone Subdivision (W. Swift Creek Road, Mud Creek Road, Alligator Drive, Tar River Road) to the state road system. It has been the practice of this Board to accept road petitions and forward them to NC Department of Transportation for their review. It has also been the practice of the Board not to ask NCDOT to change the priority for roads on the paving priority list.

Staff reviewed the petition and it appears that all affected property owners or developers have signed the required petition.

Motion:

I move that the Board approves the petition and direct staff to forward it to NCDOT.

Surplus Vehicles

Provided for the Board's consideration is a resolution declaring the list of Vehicles provided by the Sheriff

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Department no longer used by the County as surplus property. The resolution also authorizes the Purchasing Agent to advertise the surplus property for sale by electronic public auction at www.govdeals.com after the required advertisement of the sale.

Exhibit B – List of Vehicles declared surplus property

<u>Year</u>	<u>Make</u>	<u>Model</u>	<u>HC#</u>	<u>VIN#</u>	<u>Asset#</u>	<u>Mileage</u>	<u>Surplus Info</u>
2008	Dodge	Charger	SH212	2B3KA43H38H206064	13526	95,762	Left side damage
2007	Dodge	Charger	SH264	2B3KA43G87H736701	12480	123,243	Fair shape
2007	Dodge	Charger	SH277	2B3KA43GX7H709158	12472	98,787	Fair shape
2007	Dodge	Charger	SH286	2B3KA43G17H736703	12484	109,927	Fair shape
2008	Ford	F-150	SH307	1FTRW14W28FA42351	13957	89,749	Wrecked
2006	Chevrolet	Impala	SH519	2G1WS551769297729	12075	100,971	Fair shape
1999	Ford	Crown Vic	SH601	2FAFP71W3XX139218	10967	109,618	Fair shape

Motion:

I move that the Board approves the resolution declaring the list of Vehicles presented as surplus and authorizes the Purchasing Agent to sell the surplus property via electronic public auction using GovDeals auction services.

2014 Holiday Schedule

The proposed 2014 Holiday Schedule for Henderson County Local Government agencies is show below.

HENDERSON COUNTY
2014 HOLIDAY SCHEDULE

HOLIDAY	DATE(S)	WEEKDAY(S)
New Year's Day	January 1, 2014	
ML King, Jr.'s Birthday	January 20, 2014	Wednesday
Good Friday	April 18, 2014	Monday
Memorial Day	May 26, 2014	Friday
Independence Day	July 4, 2014	Monday
Labor Day	September 1, 2014	Friday
Veteran's Day	November 11, 2014	Monday
Thanksgiving	November 27 & 28, 2014	Tuesday
Christmas	December 24, 25 & 26, 2014	Thursday & Friday Wednesday, Thursday & Friday

Motion:

I move that the Board approves the 2014 Holiday Schedule as presented.

2013 Fall Litter Sweep Resolution

The 2013 Fall LITTER SWEEP roadside cleanup, organized by the NC Department of Transportation, will be taking place September 21 through October 5, 2013. Henderson County encourages citizens in Henderson County to take an active role in making our community cleaner through participating in local litter sweep activities.

Motion:

I move that the Board adopts the Resolution designating September 21 - October 5, 2013 as LITTER SWEEP time in Henderson County.

Notification of Vacancies

Chairman Messer reminded the Board of the following vacancies and opened the floor to nominations:

1. Blue Ridge Community College Board of Trustees – 1 vac.
2. Cemetery Advisory Committee 7 vac.

Nominations

1. Hendersonville City Zoning Board of Adjustment - 1 vac.

Commissioner Hawkins nominated Ben Benton for position #4. *Chairman Messer made the motion to accept the appointment of Ben Benton to position #4 by acclamation. All voted in favor and the motion carried.*

2. Hospital Corporation Board of Directors – 8 vac.

Commissioner Edney noted that Carolyn Justus and Fielding Lucas both chose not to be reappointed. Mr. Fielding Lucas was present and recognized by the Board for his service to the Hospital Corporation Board of Directors.

Commissioner Edney reminded the Board of Positions filled previously in which no further action is necessary.

Position #2	Thomas Hubbard Thompson	Term Expires 09/03/2014
Position #6	Walter Carpenter	Term Expires 09/03/2015
Position #9	Jack Summey	Term Expires 09/03/2016
Position #13	J. Michael Edney	Term Expires 09/03/2014

Commissioner Edney provided names of designated individuals for positions #12, #14, and #15.

- Position #12 President of UNCH – Gary Park
- Position #14 Chief Executive Officer of HCHC – Jay Kirby
- Position #15 Chief of Medical Staff of HCHC– Ed Lilly

Chairman Messer made the motion to accept the appointments of Ed Lilly to position #15, Jay Kirby to position #14, and Gary Park to position #12 by acclamation. All voted in favor and the motion carried.

Commissioner Edney provided names of individuals nominated by UNCHCS.

Position #1	John Bell	Term Expiring 09/03/2014
Position #5	Joseph (Bill) Smith	Term Expiring 09/03/2015
Position #8	Bill Moyer	Term Expiring 09/03/2015

Chairman Messer made the motion to accept the appointments of John Bell to position #1, Bill Smith to position #5, and Bill Moyer to position #8 by acclamation. All voted in favor and the motion carried.

Commissioner Edney provided names of individuals nominated by HCHC.

Position #3	Rita Connor	Term Expiring 09/03/2014
Position #4	Peter Goodfield	Term Expiring 09/03/2014
Position #7	Peggy Judkins	Term Expiring 09/03/2015
Position #10	Hall Waddell	Term Expiring 09/03/2016
Position #11	Dr. Bill Medina	Term Expiring 09/03/2016

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Chairman Messer made the motion to accept the appointments of Rita Connor to position #3, Peter Goodfield to position #4, Peggy Judkins to position #7, Hall Waddell to position #10, and Dr. Bill Medina to position #11 by acclamation. All voted in favor and the motion carried.

3. Juvenile Crime Prevention Council – 7 vac.

There were no nominations at this time so this item was rolled to the next meeting.

4. Mountain Valleys Resource Conservation and Development Program – 1 vac.

There were no nominations at this time so this item was rolled to the next meeting.

5. Senior Volunteer Services Advisory Council – 3 vac.

There were no nominations at this time so this item was rolled to the next meeting.

6. Smartstart – 1 vac.

There were no nominations at this time so this item was rolled to the next meeting.

TOURISM DEVELOPMENT AUTHORITY AGREEMENT

The Board is requested to discuss the current status of the County's contract with the Tourism Development Authority.

County Manager Steve Wyatt noted that the Agreement approved by the Board of Commissioners in June had been signed and accepted by the Tourism Development Authority. He expressed his appreciation to Travel & Tourism Director Beth Cardin for focusing on important issues.

FINAL RECOMMENDATIONS FROM THE REGULATION REVIEW ADVISORY COMMITTEE

John Mitchell stated the Regulation Review Advisory Committee was formed by the Board of Commissioners to review the County's Code of Ordinances, other regulations, and policies with an eye toward insuring that they are as conducive to economic growth as possible while meeting the broader public needs and expectations that led to their adoption. The committee was charged to report its findings within six months of its formation.

The Henderson County Regulation Review Advisory Committee (RRAC) was formed by the Henderson County Board of Commissioners to advise it on how County regulations could be modified to make the County more business-friendly, with an eye toward employment growth. The Committee held meetings on a bi-weekly basis, beginning in April 2013.

According to its charter, the committee presented its final report.

Chair Bert Lemkes stated the committee sought input from a number of sources. First, business and community groups that have an interest in the County Code were invited to address the RRAC, with specific issues. Groups that addressed the committee were: Henderson County AbriBusiness, The Henderson County Chamber of Commerce, the Hendersonville Homebuilders Association, the Henderson County Partnership for Economic Development, the Partnership for Economic Progress, and ECO. Second, a community survey was conducted using the County's website, and email lists from partnering organizations. Finally, County staff reported on the use and functionality of the current code.

These recommendations were prepared using the meeting summaries, and feedback from members of the committee and after a lively discussion accepted by a majority vote to present to the Board of Commissioners in a future meeting. They are intended as recommendations for the Board of Commissioners to direct staff in addressing, as the Board sees fit. The recommendations are as follows:

General

- No central source for the Henderson County Code exists, that is easily accessible.
Recommendation: the code should be placed online, indexed and searchable.

Text Amendments

- Alcohol consumption and sale is not permitted on county owned property.
Recommendation: review the Facility Use Policy

- Retail business signage regulations, particularly those relating to direct sales of local agricultural products, in the Land Development Code are burdensome to agriculture.
Recommendation: review the on and off premises signs portion of the Land Development Code

- Some setbacks from right of ways are burdensome to commercial development.
Recommendation: review roadway setbacks in the Land Development Code

- The Minimum Housing Code restricts workforce housing options for agricultural businesses.
Recommendation: review agricultural workforce housing in the Minimum Housing Code
Recommendation: coordinate with relevant organizations to promote affordable workforce housing

Regulatory Review Process

- The regulatory review process is too lengthy and cumbersome for some business development projects.
Recommendation: review the permitting process for potential development projects
Recommendation: develop an on request, expedited development process, which may include compressed scheduling of required public hearings
Recommendation: review the possible expansion of permitted uses in the zoning districts

Business and Community Development

- The process for appealing permitting decisions is not clear.
Recommendation: develop a communications plan to make the appeal process more Accessible and easily understood

Permitting

- Permitting fees for commercial development projects are higher than those of other counties in the region.
Recommendation: review the fee structure for commercial permits
- Environmental health is not part of the “one-stop shop” for county permitting.
Recommendation: review the location of environmental health permitting, and consolidate into the “one-stop shop” for county permitting

Committee member Matt Matteson felt the committee had done a great job and ask that the Board look at how Major Subdivisions are defined, and address bonding issues.

Commissioner Hawkins also felt that issues concerning the environment such as with Seven Falls need to be addressed.

RESOLUTIONS FOR HENDERSON COUNTY'S CDBG 2012 N.C. CATALYST PROGRAM FOR DODD MEADOWS

John Mitchell stated Henderson County was recently awarded the 2012 N.C. Catalyst grant in the amount of

\$454,960 on behalf of Henderson County Habitat for Humanity's Dodd Meadows neighborhood located off Crest Road. The Community Development Block Grant (CDBG) funds will be used to support Henderson County Habitat for Humanity's Dodd Meadows residential development for moderate and low income persons in the County. Up to \$250,000 of the grant would be used for road and utility improvements to serve new residential homes. The grant will fund road improvements; including paving, curbing, and storm water drainage improvements, as well as, public water and sewer extension for a portion of phase two of the Dodd Meadows project. Up to an additional \$250,000 would be used to fund the construction of a community center within the Dodd Meadows development that would serve the Dodd Meadows neighborhood as well as the broader community.



Project History

- Summer 2012 – Henderson County Habitat for Humanity requests the County apply for CDBG funds on their behalf.
- Summer 2012 - On Behalf of Henderson County, Land of Sky Regional Council prepares grant application.
- November 2012 – Project application approved by Henderson County and sent to N.C. Department of Commerce.
- April 2013 - Notice of grant project award received by Henderson County.

Project Overview

- Henderson County was awarded the 2012 N.C. Catalyst grant in the amount of \$454,960 on behalf of Henderson County Habitat for Humanity's Dodd Meadows neighborhood.
- Up to \$250,000 of funds will provide road improvements; including paving, curbing, and storm water drainage improvements, as well as, public water and sewer extension for a portion of phase two of the Dodd Meadows project. Improvements are for moderate and low income persons in the County.
- The Dodd Meadows neighborhood will consist of 2, 3, and 4 bedroom homes, and will be open to senior citizens and those with disabilities as well as families.
- Up to an additional \$250,000 would be used to fund the construction of a community center within the Dodd Meadows development that would serve the Dodd Meadows neighborhood as well as the broader community. (Staff does not anticipate to expend this full \$250,000 amount) The community center will be open to all Henderson County residents and the Homeowners Association will be responsible for upkeep and maintenance.

Grant Agreement & Funding Approval

- Two primary documents that must be signed and returned immediately for acceptance of the grant.
 - Funding Approval- Notifies County of the grant award amount and the necessary steps required by the N.C. Department of Commerce to complete the project
 - Grant Agreement- is the contract between the County and State that states that the County will comply with all applicable State and Federal regulations (same agreement used with current and past County grants)

Next Steps

- Board approves grant agreement and funding approval
 - County has until November 3, 2013 to complete the funding conditions before the release of funds is authorized
- Board denies grant agreement and funding approval and funds are redistributed to another grant application

Commissioner Thompson made the motion that the Board approves and adopts the Resolution accepting the 2012 N.C. Catalyst Program for Dodd Meadows Grant Agreement and Funding Approval; and that the Board approves and adopts the Resolution Authorizing the Business and Community Development Director to sign N. C. Commerce Department Reports and Documents; and that the Board approves and adopts the project budget amendment for the 2012 N.C. Catalyst Grant for Dodd Meadows. All voted in favor and the motion carried.

Commissioner Edney requested that follow-up be done by the Planning Department.

COUNTY MANAGER'S REPORT

Commissioner Hawkins made the motion that the Board approves and endorses the 911 Benghazi Memorial Ride, supporting the event on September 11, 2013. All voted in favor and the motion carried.

IMPORTANT DATES

Set Public Hearing for Rezoning Application #R-2013-02

Chairman Messer made the motion that the Board schedules a public hearing for rezoning application #R-2013-02 for Wednesday, September 18, 2013 at 9:00 a.m. All voted in favor and the motion carried.

ADJOURN

September 3, 2013

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Commissioner Thompson made the motion to adjourn at 7:05 p.m. All voted in favor and the motion carried.

Attest:

Teresa L. Wilson, Clerk to the Board

Charles D. Messer, Chairman

HENDERSON COUNTY TAX COLLECTOR

200 NORTH GROVE STREET, SUITE 66

HENDERSONVILLE, NC 28792

PH: (828) 697-5595 | FAX: (828) 698-6153

Henderson County Board of Commissioners
1 Historic Courthouse Square, Suite 1
Hendersonville, NC 28792

Friday, August 23, 2013

Re: Tax Collector's Report to Commissioners – 03 September 2013 Meeting

Please find outlined below collections information through 22 August 2013 for the 2013 bills mailed out on 08 August 2013, as well as registered motor vehicle bills. As a point of reference, we also have included collections information as of the same date last year.

Annual Bills G01 Only:

2013 Beginning Charge: \$57,418,305.19
Discoveries & Imm. Irreg.: \$218,010.45
Releases & Refunds: (\$146,116.23)
Net Charge: \$57,490,199.41
Unpaid Taxes: \$53,509,215.71
Amount Collected: \$3,980,983.70
Percentage Collected: 6.92%

Through: 22-Aug-2013

2012 Beginning Charge: \$56,696,797.52
Discoveries & Imm. Irreg.: \$72,069.94
Releases & Refunds: (\$19,418.63)
Net Charge: \$56,749,448.83
Unpaid Taxes: \$56,230,873.63
Amount Collected: \$518,575.20
Percentage Collected: 0.91%

Through: 22-Aug-2012

Motor Vehicle Bills G01 Only:

2013 Beginning Charge: \$1,216,248.30
Discoveries & Imm. Irreg.: \$885.47
Releases & Refunds: (\$21,517.63)
Net Charge: \$1,195,616.14
Unpaid Taxes: \$507,457.88
Amount Collected: \$688,158.26
Percentage Collected: 57.56%

Through: 22-Aug-2013

2012 Beginning Charge: \$1,151,266.89
Discoveries & Imm. Irreg.: \$1,168.18
Releases & Refunds: (\$21,148.80)
Net Charge: \$1,131,286.27
Unpaid Taxes: \$491,577.09
Amount Collected: \$639,709.18
Percentage Collected: 56.55%

Through: 22-Aug-2012

Fire Districts All Bills:

2013 Beginning Charge: \$6,526,550.59
Discoveries & Imm. Irreg.: \$35,297.36
Releases & Refunds: (\$25,811.42)
Net Charge: \$6,536,036.53
Unpaid Taxes: \$6,011,030.33
Amount Collected: \$525,006.20
Percentage Collected: 8.03%

Through: 22-Aug-2013

2012 Beginning Charge: \$6,365,143.95
Discoveries & Imm. Irreg.: \$7,200.97
Releases & Refunds: (\$5,571.30)
Net Charge: \$6,366,773.62
Unpaid Taxes: \$6,223,673.39
Amount Collected: \$143,100.23
Percentage Collected: 2.25%

Through: 22-Aug-2012

Respectfully submitted,



Luke Small

Collections Specialist

Stan C. Duncan

Tax Collector

HENDERSON COUNTY BOARD OF COMMISSIONERS

1 Historic Courthouse Square, Suite 1
Hendersonville, North Carolina 28792-5097
Phone: 828-697-4808 · Fax: 828-692-9855
www.hendersoncountync.org

CHARLIE MESSER
Chairman
THOMAS H. THOMPSON
Vice Chairman

J. MICHAEL EDNEY
GRADY HAWKINS
LARRY YOUNG

RESOLUTION OF THE BOARD OF COMMISSIONERS OF HENDERSON COUNTY REQUESTING SUPPORT FOR AGRICULTURAL OPERATIONS EXPERIENCING CROP DISASTERS AND CRITICAL LABOR SHORTAGES

WHEREAS Agriculture, in all its parts, generates the largest gross income of any industry in North Carolina; and

WHEREAS, in Henderson County Agriculture contributes approximately \$400 Million to the County's economy; and

WHEREAS Henderson County has experienced the highest rainfall in recorded history in 2013, causing extreme crop destruction and damage; and

WHEREAS Henderson County has suffered an estimated \$42.8 Million in such crop losses so far in 2013, with additional losses anticipated; and

WHEREAS Henderson County is consistently one of the top ten crop producing counties in North Carolina, as a major producer of apples, tomatoes, sweet corn, berries, other fruit and vegetables and green industry crops, all of which require high numbers of seasonal farm workers to perform planting, cultivating, harvesting and packing; and

WHEREAS the numbers available of seasonal farm worker in 2013 are significantly below the levels needed to meet the harvest needs for even 2013's decimated crop; and

WHEREAS as a result, the otherwise bright potential for growth of Agriculture in Henderson County faces significant challenges, challenges which could be alleviated by appropriate government action.

802 8 - 938


NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF COMMISSIONERS OF HENDERSON COUNTY, NORTH CAROLINA, THAT:


We hereby request other North Carolina counties to join Henderson County in support of our vitally important agricultural industry, by:

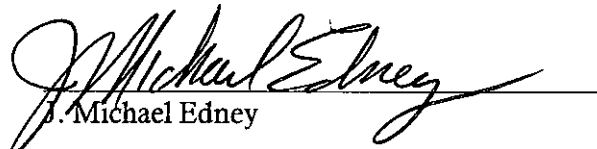
1. Encouraging farmers who have experienced crop disasters to report their damage to their local Farm Service Agency (USDA), Cooperative Extension Service, North Carolina Department of Agriculture and other agencies or commodity associations.
2. Strongly recommending that Governor McCrory recognize those counties in the state which have experienced crop disasters and to request that the U.S. Secretary of Agriculture make a crop disaster declaration for North Carolina similar to that already declared for Tennessee and South Carolina.

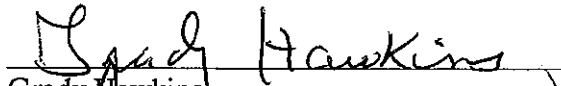
3. Recognizing and promoting the economic importance of agriculture and the need to protect it by setting public policy that does not impede the operations of farming and agribusiness, but enables and encourages continued existence and further growth.

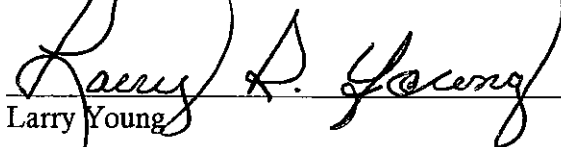
HENDERSON COUNTY BOARD OF COMMISSIONERS


Charles Messer, Chairman

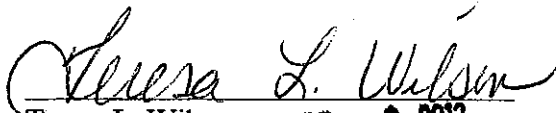

Thomas H. Thompson, Vice Chairman


J. Michael Edney


Grady Hawkins


Larry Young

Attest:


Teresa L. Wilson
Clerk to the Board

SEP - 3 2013



DUC



OFFICE OF THE COUNTY ATTORNEY

Henderson County, North Carolina

Charles Russell Burrell

County Attorney

September 4, 2013

Mr. H. Trade Elkins
Elkins Law Firm, PA
226 Sixth Avenue East, Suite 1B
Hendersonville, NC 28792

RE: Non-Warranty Deed from Steve Morris *et al.*

Dear Trade:

Last evening the Board of Commissioners considered the attempted gift to the County, by non-warranty deed, of the interests of Steve Morris and wife, Shawn Morris, and Tammy Marsh and husband, Scott Marsh, in a certain tract located in or near Mills River, North Carolina. The deed to which I make reference was recorded in Book 1541, at Page 587, of the Henderson County Registry.

The Board determined that it had no need for the subject property, and given the indebtedness secured by the property, decided to not accept this gift. I will be filing a formal renunciation of this gift in the Registry in the near future.

Sincerely,

Charles Russell Burrell

CRB: slf

STATE OF NORTH CAROLINA

COUNTY OF HENDERSON

RENUNCIATION OF PROPERTY
Pursuant to N.C. Gen. Stat. §31B-1

THIS RENUNCIATION OF PROPERTY is made by the County of Henderson, a body corporate and politic of the State of North Carolina (“the County”), regarding property attempted to be conveyed by North Carolina Non-Warranty Deed from Steve Morris and wife, Shawn Morris, and Tammy Marsh and husband, Scott Marsh, in instrument recorded in Book 1541, at Page 587, of the Henderson County Registry.

Facts:

1. Steve Morris and wife, Shawn Morris, and Tammy Marsh and husband, Scott Marsh (collectively “the Donors”), caused to be recorded a North Carolina Non-Warranty Deed (“the Deed”) conveying to the County certain real estate located within Henderson County, North Carolina. The Deed was recorded in Book 1541, at Page 587, of the Henderson County Registry, and is incorporated herein by reference.
2. The Deed states on its face that “a valuable consideration” was paid to the Donors. However, the Deed further shows that no (\$-0-) excise tax was due as a result of the transaction.
3. The County paid nothing (\$-0-) to the Donors for the Deed. The County was unaware of the intention of the Donors to convey the property described in the Deed to the County until the receipt by the County Attorney of the Deed, already recorded as stated above.
4. On 3 September 2013, the Board of Commissioners considered whether to accept or renounce the Deed. The Board of Commissions unanimously agreed to refuse and renounce the gift represented by the Deed *in toto*.

5. A renunciation by a donee is permitted by the provisions of N.C. Gen. Stat. §31B-1.

Renunciation:

The County hereby renounces in whole the gift represented by the Deed recorded in Book 1541, at Page 587, of the Henderson County Registry, which is incorporated herein by reference.

Pursuant to N.C. Gen. Stat. §31B-2, this document shall be filed with the Clerk of Court of Henderson County (under §31B-2(c)(iii)), and shall be recorded with the Henderson County Registry (under §31B-2(d)).

This the 3rd day of September, 2013.

COUNTY OF HENDERSON

By: *Charles D. Messer*
CHARLES D. MESSER

ATTEST:

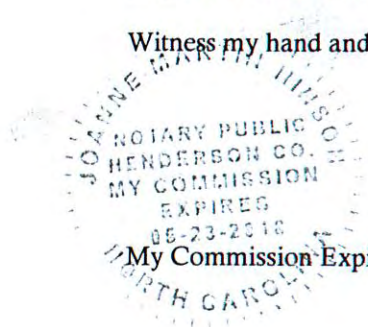
Teresa L. Wilson
TERESA L. WILSON
Clerk to the Board of Commissioners

STATE OF NORTH CAROLINA, COUNTY OF HENDERSON

I, the undersigned Notary Public of the County and State aforesaid, certify that Teresa L. Wilson personally came before me this day and acknowledged that she is the Clerk to the Board of Commissioners of the County of Henderson, North Carolina, a body corporate and politic, and that by authority of the Board of Commissioners duly given and as the act of the County of Henderson, she witnessed Charles D. Messer, as Chairman of the Board of Commissioners of Henderson County, execute the foregoing instrument in the name of the County of Henderson as its act and deed.

Witness my hand and Notarial stamp or seal, this 9th day of September, 2013.

JoAnne Martin-Hanson
Notary Public
Notary's Printed or Typed Name: JoAnne Martin-Hanson



My Commission Expires: 5/23/2018

HENDERSON COUNTY BOARD OF COMMISSIONERS

1 Historic Courthouse Square, Suite 1
Hendersonville, North Carolina 28792
Phone: 828-697-4808 • Fax: 828-692-9855
www.hendersoncountync.org

CHARLES D. MESSER
Chairman
THOMAS H. THOMPSON
Vice-Chairman

LARRY R. YOUNG
J. MICHAEL EDNEY
GRADY H. HAWKINS

September 3, 2013

Mr. Stan Duncan, Tax Assessor
HENDERSON COUNTY ASSESSOR'S OFFICE
200 N. Grove Street, Suite 102
Hendersonville, N. C. 28792

Dear Mr. Duncan:

Attached please find tax release requests in the amount of \$8,235.78, and tax refund requests in the amount of \$296.57 reviewed at the Henderson County Board of Commissioners' Meeting on Tuesday, September 3, 2013. All refunds and releases were approved.

Sincerely,



Charles D. Messer, Chairman
Henderson County
Board of Commissioners

CDM/tlw

enclosures

REQUEST FOR BOARD ACTION

**HENDERSON COUNTY
BOARD OF COMMISSIONERS**

MEETING DATE: September 3, 2013
SUBJECT: Pending Releases & Refunds
PRESENTER: Assessor
ATTACHMENTS: Pending Release/Refund Combined Report

SUMMARY OF REQUEST:

The attached pending releases and refunds have been reviewed by the County Assessor and as a result of that review, it is the opinion of the Assessor that these findings are in order. Supporting documentation is on file in the County Assessor's Office.

These pending release and refund requests are submitted for the approval by the Henderson County Board of Commissioners.

Type	Revenue Amount:
Refunds	\$ 296.57
Releases	\$ 8,235.78

Faithfully Submitted,

Stan C. Duncan
County Assessor

BOARD ACTION REQUEST: Consent Approval Requested

Suggested Motion: "I move the Board approve the Combined Release/Refund Report as presented."

NCPTS Pending Release/Refund Report. Friday, August 16, 2013*

OWNER	ABSTRACT	NOTE	VALUE CHANGE	ADJ. NUMBER	TAX DISTRICT	LEVY TYPE	BILLED	PAID	RELEASE	REFUND
BOUCHELLE, TAMMY OSTEEN	0000298938-2009-2009-0000	TAX COLLECTION RESEARCH. RELEASE BILLS 2009 - 2012 ON PERSONAL PROPERTY MANUFACTURED HOME. MANUFACTURED HOME MOVED TO BUNCOMBE COUNTY. CALLED BUNCOMBE AND VERIFIED THAT THEY ARE BILLING FOR THE SAME PROPERTY AND THE SAME YEARS.	(\$41,600)	1476	COUNTY	TAX	\$192.19	\$0.00	\$192.19	\$0.00
						LATE LIST FEE	\$19.22	\$0.00	\$19.22	\$0.00
						TOTAL:			\$211.41	\$0.00
						TAX	\$24.96	\$0.00	\$24.96	\$0.00
						LATE LIST FEE	\$2.50	\$0.00	\$2.50	\$0.00
						TOTAL:			\$27.46	\$0.00
						ABSTRACT TOTAL:			\$238.87	\$0.00
						TAX	\$182.49	\$0.00	\$182.49	\$0.00
						LATE LIST FEE	\$18.25	\$0.00	\$18.25	\$0.00
						TOTAL:			\$200.74	\$0.00
	0000298938-2010-2010-0000	TAX COLLECTION RESEARCH. RELEASE BILLS 2009 - 2012 ON PERSONAL PROPERTY MANUFACTURED HOME. MANUFACTURED HOME MOVED TO BUNCOMBE COUNTY. CALLED BUNCOMBE AND VERIFIED THAT THEY ARE BILLING FOR THE SAME PROPERTY AND THE SAME YEARS.	(\$39,500)	1474	COUNTY	TAX	\$196.71	\$0.00	\$196.71	\$0.00
						LATE LIST FEE	\$19.67	\$0.00	\$19.67	\$0.00
						TOTAL:			\$216.38	\$0.00
						TAX	\$47.88	\$0.00	\$47.88	\$0.00
						LATE LIST FEE	\$4.79	\$0.00	\$4.79	\$0.00
						TOTAL:			\$52.67	\$0.00
						ABSTRACT TOTAL:			\$269.05	\$0.00
						TAX	\$196.71	\$0.00	\$196.71	\$0.00
						LATE LIST FEE	\$19.67	\$0.00	\$19.67	\$0.00
						TOTAL:			\$216.38	\$0.00
	0000298938-2011-2011-0000	TAX COLLECTION RESEARCH. RELEASE BILLS 2009 - 2012 ON PERSONAL PROPERTY MANUFACTURED HOME. MANUFACTURED HOME MOVED TO BUNCOMBE COUNTY. CALLED BUNCOMBE AND VERIFIED THAT THEY ARE BILLING FOR THE SAME PROPERTY AND THE SAME YEARS.	(\$38,300)	1471	COUNTY	TAX	\$196.71	\$0.00	\$196.71	\$0.00
						LATE LIST FEE	\$19.67	\$0.00	\$19.67	\$0.00
						TOTAL:			\$216.38	\$0.00
						TAX	\$47.88	\$0.00	\$47.88	\$0.00
						LATE LIST FEE	\$4.79	\$0.00	\$4.79	\$0.00
						TOTAL:			\$52.67	\$0.00
						ABSTRACT TOTAL:			\$269.05	\$0.00
						TAX	\$196.71	\$0.00	\$196.71	\$0.00
						LATE LIST FEE	\$19.67	\$0.00	\$19.67	\$0.00
						TOTAL:			\$216.38	\$0.00
	0000298938-2012-2012-0000	TAX COLLECTION RESEARCH. RELEASE BILLS 2009 - 2012 ON PERSONAL PROPERTY MANUFACTURED HOME. MANUFACTURED HOME MOVED TO BUNCOMBE COUNTY. CALLED BUNCOMBE AND VERIFIED THAT THEY ARE BILLING FOR THE SAME PROPERTY AND THE SAME YEARS.	(\$38,300)	1470	COUNTY	TAX	\$196.71	\$0.00	\$196.71	\$0.00
						LATE LIST FEE	\$19.67	\$0.00	\$19.67	\$0.00
						TOTAL:			\$216.38	\$0.00
						TAX	\$47.88	\$0.00	\$47.88	\$0.00
						LATE LIST FEE	\$4.79	\$0.00	\$4.79	\$0.00
						TOTAL:			\$52.67	\$0.00
						ABSTRACT TOTAL:			\$269.05	\$0.00
						TAX	\$196.71	\$0.00	\$196.71	\$0.00
						LATE LIST FEE	\$19.67	\$0.00	\$19.67	\$0.00
						TOTAL:			\$216.38	\$0.00
	0000298938-2012-2012-0000	TAX COLLECTION RESEARCH. RELEASE BILLS 2009 - 2012 ON PERSONAL PROPERTY MANUFACTURED HOME. MANUFACTURED HOME MOVED TO BUNCOMBE COUNTY. CALLED BUNCOMBE AND VERIFIED THAT THEY ARE BILLING FOR THE SAME PROPERTY AND THE SAME YEARS.	(\$38,300)	1470	GERTON FIRE	TAX	\$47.88	\$0.00	\$47.88	\$0.00
						LATE LIST FEE	\$4.79	\$0.00	\$4.79	\$0.00
						TOTAL:			\$52.67	\$0.00
						ABSTRACT TOTAL:			\$52.67	\$0.00
						TAX	\$47.88	\$0.00	\$47.88	\$0.00
						LATE LIST FEE	\$4.79	\$0.00	\$4.79	\$0.00
						TOTAL:			\$52.67	\$0.00
						ABSTRACT TOTAL:			\$52.67	\$0.00
						TAX	\$47.88	\$0.00	\$47.88	\$0.00
						LATE LIST FEE	\$4.79	\$0.00	\$4.79	\$0.00

OWNER	ABSTRACT	NOTE	VALUE CHANGE	ADJ. NUMBER	TAX DISTRICT	LEVY TYPE	BILLED	PAID	RELEASE	REFUND
BOUCHELLE, TAMMY OSTEEN	0000298938-2012-2012-0000	TAX COLLECTION RESEARCH. RELEASE BILLS 2009 - 2012 ON PERSONAL PROPERTY MANUFACTURED HOME. MANUFACTURED HOME MOVED TO BUNCOMBE COUNTY. CALLED BUNCOMBE AND VERIFIED THAT THEY ARE BILLING FOR THE SAME PROPERTY AND THE SAME YEARS.	(\$38,300)	1470		TOTAL:			\$52.67	\$0.00
								ABSTRACT TOTAL:	\$269.05	\$0.00
	OWNER TOTAL:		(\$157,700)						\$1,003.78	\$0.00
BREWER, FRANCIS MELVIN	0000476412-2003-2003-0000	BILL RELEASED IN FULL, OWNER PHONED STATING MOVED TO SOUTH CAROLINA AND SOLD BOAT IN 1999. HENDERSON COUNTY PROPERTY SOLD IN 2000, VERIFIED BY OWNERSHIP RECORDS IN CAMA. WILDLIFE REGISTRATION EXPIRED IN 1999 WITH NO REGISTRATION RENEWAL IN NORTH CAROLINA AFTER THAT, REGISTRATION INFORMATION FROM NC WILDLIFE ON FILE.	(\$1,656)	1451	COUNTY	TAX	\$7.87	\$0.00	\$7.87	\$0.00
						LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00
						TOTAL:			\$7.87	\$0.00
					BLUE RIDGE FIRE	TAX	\$1.32	\$0.00	\$1.32	\$0.00
						LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00
						TOTAL:			\$1.32	\$0.00
	OWNER TOTAL:		(\$1,656)					ABSTRACT TOTAL:	\$9.19	\$0.00
BREWER, FRANCIS SANDRA	0000521137-2002-2002-0000	BILL RELEASED IN FULL, OWNER PHONED STATING MOVED TO SOUTH CAROLINA AND SOLD BOAT IN 1999. HENDERSON COUNTY PROPERTY SOLD IN 2000, VERIFIED BY OWNERSHIP RECORDS IN CAMA. WILDLIFE REGISTRATION EXPIRED IN 1999 WITH NO REGISTRATION RENEWAL IN NORTH CAROLINA AFTER THAT, REGISTRATION INFORMATION FROM NC WILDLIFE ON FILE.	(\$1,800)	1450	COUNTY	TAX	\$9.00	\$0.00	\$9.00	\$0.00
						LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00
						TOTAL:			\$9.00	\$0.00
					MOUNTAIN HOME FIRE	TAX	\$1.71	\$0.00	\$1.71	\$0.00
						LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00
						TOTAL:			\$1.71	\$0.00
	OWNER TOTAL:		(\$2,100)					ABSTRACT TOTAL:	\$10.71	\$0.00
0000521138-2001-2001-0000		BILL RELEASED IN FULL, OWNER PHONED STATING MOVED TO SOUTH CAROLINA AND SOLD BOAT IN 1999. HENDERSON COUNTY PROPERTY SOLD IN 2000, VERIFIED BY OWNERSHIP RECORDS IN CAMA. WILDLIFE REGISTRATION EXPIRED IN 1999 WITH NO REGISTRATION RENEWAL IN NORTH CAROLINA AFTER THAT, REGISTRATION INFORMATION FROM NC WILDLIFE ON FILE.		1449	COUNTY	TAX	\$10.50	\$0.00	\$10.50	\$0.00
						LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00
						TOTAL:			\$10.50	\$0.00
					MOUNTAIN HOME FIRE	TAX	\$2.00	\$0.00	\$2.00	\$0.00
						LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00

OWNER	ABSTRACT	NOTE	VALUE CHANGE	ADJ. NUMBER	TAX DISTRICT	LEVY TYPE	BILLED	PAID	RELEASE	REFUND
BREWER, FRANCIS SANDRA	0000521138-2001-2001-0000	BILL RELEASED IN FULL. OWNER PHONED STATING MOVED TO SOUTH CAROLINA AND SOLD BOAT IN 1999. HENDERSON COUNTY PROPERTY SOLD IN 2000. VERIFIED BY OWNERSHIP RECORDS IN CAMA. WILDLIFE REGISTRATION EXPIRED IN 1999 WITH NO REGISTRATION RENEWAL IN NORTH CAROLINA AFTER THAT, REGISTRATION INFORMATION FROM NC WILDLIFE ON FILE.	(\$2,100)	1449		TOTAL:			\$2.00	\$0.00
					COUNTY	TAX	\$22.09	\$0.00	\$22.09	\$0.00
						LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00
						TOTAL:			\$22.09	\$0.00
					MOUNTAIN HOME FIRE	TAX	\$4.88	\$0.00	\$4.88	\$0.00
						LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00
						TOTAL:			\$4.88	\$0.00
						TOTAL:			\$26.97	\$0.00
						ABSTRACT TOTAL:			\$50.18	\$0.00
CABIN DREAM HOMES INC A NC CORPORATION	000267239-2012-2012-0000	RELEASE 2012 BILL. COMPANY OUT OF BUSINESS 11/1/2011	(\$9,550)	1369	COUNTY	TAX	\$29.79	\$0.00	\$29.79	\$0.00
						LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00
						TOTAL:			\$29.79	\$0.00
					BLUE RIDGE FIRE	TAX	\$5.51	\$0.00	\$5.51	\$0.00
						LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00
						TOTAL:			\$5.51	\$0.00
						ABSTRACT TOTAL:			\$35.30	\$0.00
						ABSTRACT TOTAL:			\$35.30	\$0.00
CONARD, JOHNNY A	0000583186-2013-2013-0000	RELEASE 2013 BILL ON PERSONAL PROPERTY MANUFACTURED HOME. MANUFACTURED HOME SOLD AND MOVED TO CANTON, NC 3-29-2012. BILL OF SALE ON FILE SHOWING MANUFACTURED HOME WAS DELIVERED AND SET UP IN CANTON, NC.	(\$5,800)	1497	COUNTY	TAX	\$52.39	\$0.00	\$52.39	\$0.00
						LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00
						TOTAL:			\$52.39	\$0.00
					BLUE RIDGE FIRE	TAX	\$9.69	\$0.00	\$9.69	\$0.00
						LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00

OWNER	ABSTRACT	NOTE	VALUE CHANGE	ADJ. NUMBER	TAX DISTRICT	LEVY TYPE	BILLED	PAID	RELEASE	REFUND
CONARD, JOHNNY A	0000583186-2013-2013-0000	RELEASE 2013 BILL ON PERSONAL PROPERTY MANUFACTURED HOME. MANUFACTURED HOME SOLD AND MOVED TO CANTON, NC 3-29-2012. BILL OF SALE ON FILE SHOWING MANUFACTURED HOME WAS DELIVERED AND SET UP IN CANTON, NC.	(\$10,200)	1497		TOTAL:			\$9.69	\$0.00
								ABSTRACT TOTAL:	\$62.08	\$0.00
CONSCIOUS CHOICES CORPORATION										
	OWNER TOTAL:		(\$10,200)						\$62.08	\$0.00
	0000519181-2013-2013-0000	RELEASE DISCOVERY IN FULL. BUSINESS MOVED OUT OF STATE IN 2012.	(\$6,415)	1436	COUNTY	TAX	\$32.95	\$0.00	\$32.95	\$0.00
						LATE LIST FEE	\$3.29	\$0.00	\$3.29	\$0.00
						TOTAL:			\$36.24	\$0.00
					JURSD13	TAX		\$0.00	\$17.96	\$0.00
						LATE LIST FEE	\$0.00	\$0.00	\$1.80	\$0.00
						TOTAL:			\$19.76	\$0.00
								ABSTRACT TOTAL:	\$56.00	\$0.00
GE CAPITAL INFO TECH SOLUTIONS										
	OWNER TOTAL:		(\$6,415)						\$56.00	\$0.00
	0002335051-2013-2013-0000	VOID IN FULL. ASSESSED ON #2911378-01	(\$6,221)	1422	COUNTY	TAX	\$31.95	\$0.00	\$31.95	\$0.00
						LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00
						TOTAL:			\$31.95	\$0.00
								ABSTRACT TOTAL:	\$31.95	\$0.00
	0002568722-2013-2013-0000	PARTIAL RELEASE OF VALUE (\$1763) FOR 2009 ASSET (\$7053) WHICH WAS NOT DELETED DURING LISTING PROCESS.	(\$1,763)	1403	COUNTY	TAX	\$67.63	\$0.00	\$9.05	\$0.00
						LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00
						TOTAL:			\$9.05	\$0.00
					ETOWAH-HORSESHOE FIRE	TAX	\$12.51	\$0.00	\$1.67	\$0.00
						LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00
						TOTAL:			\$1.67	\$0.00
								ABSTRACT TOTAL:	\$10.72	\$0.00

OWNER	ABSTRACT	NOTE	VALUE CHANGE	ADJ. NUMBER	TAX DISTRICT	LEVY TYPE	BILLED	PAID	RELEASE	REFUND
GE CAPITAL INFO TECH SOLUTIONS	0002890550-2013-2013-0000	VOID IN FULL. 2012 ACQUISITIONS HAVE BEEN RE-DISTRIBUTED TO PROPER SITUS. VALUES PREVIOUSLY ESTABLISHED FOR PRIOR YEAR ACQUISITIONS ARE INCLUDED IN FINAL ASSESSMENT. A SEPARATE ABSTRACT HAS BEEN CREATED TO IDENTIFY EACH OF THESE LOCATIONS.	(\$40,086)	1427	COUNTY	TAX	\$205.88	\$0.00	\$205.88	\$0.00
						LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00
						TOTAL:		ABSTRACT TOTAL:	\$205.88	\$0.00
									\$205.88	\$0.00
GOLDEN HARVEST FOR ALL LLC A GA LLCOMpany	0003063108-2013-2013-0000	VOID IN FULL. 2012 ACQUISITIONS HAVE BEEN RE-DISTRIBUTED TO PROPER SITUS. VALUES PREVIOUSLY ESTABLISHED FOR PRIOR YEAR ACQUISITIONS ARE INCLUDED IN FINAL ASSESSMENT. A SEPARATE ABSTRACT HAS BEEN CREATED TO IDENTIFY EACH OF THESE LOCATIONS.	(\$37,509)	1426	COUNTY	TAX	\$192.65	\$0.00	\$192.65	\$0.00
						LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00
						TOTAL:		ABSTRACT TOTAL:	\$192.65	\$0.00
									\$192.65	\$0.00
	OWNER TOTAL:		(\$85,579)						\$441.20	\$0.00
GOLDEN HARVEST FOR ALL LLC A GA LLCOMpany	0002900042-2013-2013-0000	BUSINESS CLOSED IN 2012	(\$413,535)	1457	COUNTY	TAX	\$2,123.92	\$0.00	\$2,123.92	\$0.00
						LATE LIST FEE	\$212.39	\$0.00	\$212.39	\$0.00
						TOTAL:		ABSTRACT TOTAL:	\$2,336.31	\$0.00
									\$2,336.31	\$0.00
	OWNER TOTAL:		(\$413,535)						\$2,336.31	\$0.00
GRAHAM, CYNTHIA PRINCE	0000747479-2004-2004-0000	TAX COLLECTION RESEARCH - RELEASE BILLS ON PERSONAL PROPERTY MANUFACTURED HOME FROM 2001 - 2008. MANUFACTURED HOME REPOSSESSED BY VANDERBILT MORTGAGE 7/27/2000. MH SOLD AND MOVED TO BUNCOMBE COUNTY. CALLED BUNCOMBE COUNTY AND VERIFIED.	(\$13,900)	1363	COUNTY	TAX	\$66.03	\$0.00	\$66.03	\$0.00
						LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00
						TOTAL:		ABSTRACT TOTAL:	\$66.03	\$0.00
									\$66.03	\$0.00
GRAHAM, CYNTHIA PRINCE	0000747479-2005-2005-0000	TAX COLLECTION RESEARCH - RELEASE BILLS ON PERSONAL PROPERTY MANUFACTURED HOME FROM 2001 - 2008. MANUFACTURED HOME REPOSSESSED BY VANDERBILT MORTGAGE 7/27/2000. MH SOLD AND MOVED TO BUNCOMBE COUNTY. CALLED BUNCOMBE COUNTY AND VERIFIED.	(\$13,900)	1362	COUNTY	TAX	\$71.59	\$0.00	\$71.59	\$0.00
						LATE LIST FEE	\$7.16	\$0.00	\$7.16	\$0.00
						TOTAL:		ABSTRACT TOTAL:	\$78.75	\$0.00
									\$78.75	\$0.00
	OWNER TOTAL:		(\$27,800)						\$145.38	\$0.00

OWNER	ABSTRACT	NOTE	VALUE CHANGE	ADJ. NUMBER	TAX DISTRICT	LEVY TYPE	BILLED	PAID	RELEASE	REFUND
GRAHAM, CYNTHIA PRINCE	00007479-2005-2005-0000	TAX COLLECTION RESEARCH. RELEASE BILLS ON PERSONAL PROPERTY MANUFACTURED HOME FROM 2001 - 2008. MANUFACTURED HOME REPOSSESSED BY VANDERBILT MORTGAGE 7/27/2000. MH SOLD AND MOVED TO BUNCOMBE COUNTY. CALLED BUNCOMBE COUNTY AND VERIFIED.	(\$13,900)	1362		TOTAL:			\$13.00	\$0.00
								ABSTRACT TOTAL:	\$91.75	\$0.00
	00007479-2006-2006-0000	TAX COLLECTION RESEARCH. RELEASE BILLS ON PERSONAL PROPERTY MANUFACTURED HOME FROM 2001 - 2008. MANUFACTURED HOME REPOSSESSED BY VANDERBILT MORTGAGE 7/27/2000. MH SOLD AND MOVED TO BUNCOMBE COUNTY. CALLED BUNCOMBE COUNTY AND VERIFIED.	(\$13,900)	1361	COUNTY	TAX	\$78.54	\$0.00	\$78.54	\$0.00
						LATE LIST FEE	\$7.85	\$0.00	\$7.85	\$0.00
						TOTAL:			\$86.39	\$0.00
					ETOWAH-HORSESHOE FIRE	TAX	\$11.82	\$0.00	\$11.82	\$0.00
						LATE LIST FEE	\$1.18	\$0.00	\$1.18	\$0.00
						TOTAL:			\$13.00	\$0.00
								ABSTRACT TOTAL:	\$99.39	\$0.00
	00007479-2007-2007-0000	TAX COLLECTION RESEARCH. RELEASE BILLS ON PERSONAL PROPERTY MANUFACTURED HOME FROM 2001 - 2008. MANUFACTURED HOME REPOSSESSED BY VANDERBILT MORTGAGE 7/27/2000. MH SOLD AND MOVED TO BUNCOMBE COUNTY. CALLED BUNCOMBE COUNTY AND VERIFIED.	(\$13,200)	1360	COUNTY	TAX	\$60.98	\$0.00	\$60.98	\$0.00
						LATE LIST FEE	\$6.10	\$0.00	\$6.10	\$0.00
						TOTAL:			\$67.08	\$0.00
					ETOWAH-HORSESHOE FIRE	TAX	\$10.56	\$0.00	\$10.56	\$0.00
						LATE LIST FEE	\$1.06	\$0.00	\$1.06	\$0.00
						TOTAL:			\$11.62	\$0.00
								ABSTRACT TOTAL:	\$78.70	\$0.00
	00007479-2008-2008-0000	TAX COLLECTION RESEARCH. RELEASE BILLS ON PERSONAL PROPERTY MANUFACTURED HOME FROM 2001 - 2008. MANUFACTURED HOME REPOSSESSED BY VANDERBILT MORTGAGE 7/27/2000. MH SOLD AND MOVED TO BUNCOMBE COUNTY. CALLED BUNCOMBE COUNTY AND VERIFIED.	(\$13,200)	1359	COUNTY	TAX	\$60.98	\$0.00	\$60.98	\$0.00
						LATE LIST FEE	\$6.10	\$0.00	\$6.10	\$0.00
						TOTAL:			\$67.08	\$0.00
					ETOWAH-HORSESHOE FIRE	TAX	\$11.22	\$0.00	\$11.22	\$0.00
						LATE LIST FEE	\$1.12	\$0.00	\$1.12	\$0.00
						TOTAL:			\$12.34	\$0.00
								ABSTRACT TOTAL:	\$79.42	\$0.00

OWNER	ABSTRACT	NOTE	VALUE CHANGE	ADJ. NUMBER	TAX DISTRICT	LEVY TYPE	BILLED	PAID	RELEASE	REFUND
GRAHAM, CYNTHIA PRINCE	0000747480-2003-2003-0000	TAX COLLECTION RESEARCH. RELEASE BILLS ON PERSONAL PROPERTY MANUFACTURED HOME FROM 2001 - 2008. MANUFACTURED HOME REPOSSESSED BY VANDERBILT MORTGAGE 7/27/2000. MH SOLD AND MOVED TO BUNCOMBE COUNTY. CALLED BUNCOMBE COUNTY AND VERIFIED.	(\$14,349)	1364	COUNTY	TAX	\$68.16	\$0.00	\$68.16	\$0.00
						LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00
						TOTAL:			\$68.16	\$0.00
					FLETCHER FIRE	TAX	\$13.63	\$0.00	\$13.63	\$0.00
						LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00
						TOTAL:			\$13.63	\$0.00
						ABSTRACT TOTAL:			\$81.79	\$0.00
					COUNTY	TAX	\$75.53	\$0.00	\$75.53	\$0.00
						LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00
						TOTAL:			\$75.53	\$0.00
					FLETCHER FIRE	TAX	\$14.35	\$0.00	\$14.35	\$0.00
						LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00
						TOTAL:			\$14.35	\$0.00
						ABSTRACT TOTAL:			\$89.88	\$0.00
					COUNTY	TAX	\$79.50	\$0.00	\$79.50	\$0.00
						LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00
						TOTAL:			\$79.50	\$0.00
						ABSTRACT TOTAL:			\$79.50	\$0.00
						OWNER TOTAL:			\$676.89	\$0.00
									\$73.92	\$0.00
					COUNTY	TAX	\$73.92	\$0.00	\$73.92	\$0.00
						LATE LIST FEE	\$7.39	\$0.00	\$7.39	\$0.00
						TOTAL:			\$81.31	\$0.00
					EDNEYVILLE FIRE	TAX	\$13.60	\$0.00	\$13.60	\$0.00
						LATE LIST FEE	\$1.36	\$0.00	\$1.36	\$0.00
						TOTAL:			\$14.96	\$0.00
						ABSTRACT TOTAL:			\$96.27	\$0.00
						OWNER TOTAL:			\$676.89	\$0.00
									\$73.92	\$0.00
					COUNTY	TAX	\$73.92	\$0.00	\$73.92	\$0.00
						LATE LIST FEE	\$7.39	\$0.00	\$7.39	\$0.00
						TOTAL:			\$81.31	\$0.00
					EDNEYVILLE FIRE	TAX	\$13.60	\$0.00	\$13.60	\$0.00
						LATE LIST FEE	\$1.36	\$0.00	\$1.36	\$0.00
						TOTAL:			\$14.96	\$0.00
						ABSTRACT TOTAL:			\$96.27	\$0.00
						OWNER TOTAL:			\$676.89	\$0.00
									\$73.92	\$0.00
					COUNTY	TAX	\$73.92	\$0.00	\$73.92	\$0.00
						LATE LIST FEE	\$7.39	\$0.00	\$7.39	\$0.00
						TOTAL:			\$81.31	\$0.00
					EDNEYVILLE FIRE	TAX	\$13.60	\$0.00	\$13.60	\$0.00
						LATE LIST FEE	\$1.36	\$0.00	\$1.36	\$0.00
						TOTAL:			\$14.96	\$0.00
						ABSTRACT TOTAL:			\$96.27	\$0.00
						OWNER TOTAL:			\$676.89	\$0.00

GRIFFIN, HEIDI

OWNER	ABSTRACT	NOTE	VALUE CHANGE	ADJ. NUMBER	TAX DISTRICT	LEVY TYPE	BILLED	PAID	RELEASE	REFUND
GRIFFIN, HEIDI	000256277-2011-2011-0000	TAX COLLECTION RESEARCH. RELEASE BILLS 2010 - 2012 ON PERSONAL PROPERTY MANUFACTURED HOME. DISCOVERY ON FILE FOR CORRECT OWNER, BRYAN KEITH NOEL FOR YEARS 2010-2012.	(\$15,500)	1412	COUNTY	TAX	\$79.61	\$0.00	\$79.61	\$0.00
						LATE LIST FEE	\$7.96	\$0.00	\$7.96	\$0.00
						TOTAL:			\$87.57	\$0.00
						TAX	\$14.73	\$0.00	\$14.73	\$0.00
						LATE LIST FEE	\$1.47	\$0.00	\$1.47	\$0.00
						TOTAL:			\$16.20	\$0.00
						EDNEYVILLE FIRE				
						ABSTRACT TOTAL:			\$103.77	\$0.00
						TAX	\$79.61	\$0.00	\$79.61	\$0.00
						LATE LIST FEE	\$7.96	\$0.00	\$7.96	\$0.00
TOTAL:			\$87.57	\$0.00						
JOHNSON, MICK	000256277-2012-2012-0000	TAX COLLECTION RESEARCH. RELEASE BILLS 2010 - 2012 ON PERSONAL PROPERTY MANUFACTURED HOME. DISCOVERY ON FILE FOR CORRECT OWNER, BRYAN KEITH NOEL FOR YEARS 2010-2012.	(\$15,500)	1411	COUNTY	TAX	\$14.73	\$0.00	\$14.73	\$0.00
						LATE LIST FEE	\$1.47	\$0.00	\$1.47	\$0.00
						TOTAL:			\$16.20	\$0.00
						EDNEYVILLE FIRE				
						ABSTRACT TOTAL:			\$103.77	\$0.00
						TAX	\$79.61	\$0.00	\$79.61	\$0.00
						LATE LIST FEE	\$7.96	\$0.00	\$7.96	\$0.00
						TOTAL:			\$87.57	\$0.00
						TAX	\$14.73	\$0.00	\$14.73	\$0.00
						LATE LIST FEE	\$1.47	\$0.00	\$1.47	\$0.00
TOTAL:			\$16.20	\$0.00						
JOHNSON, MICK	0000139531-2009-2009-0000	TAX COLLECTION RESEARCH. RELEASE BILLS ON PERSONAL PROPERTY MANUFACTURED HOME FOR YEARS 2009 - 2012. MANUFACTURED HOME SOLD AND MOVED TO HAYWOOD COUNTY 3/14/2008. CALLED HAYWOOD COUNTY AND VERIFIED FACTS.	(\$23,700)	1396	COUNTY	TAX	\$109.49	\$0.00	\$109.49	\$0.00
						LATE LIST FEE	\$10.95	\$0.00	\$10.95	\$0.00
						TOTAL:			\$120.44	\$0.00
						DANA FIRE				
						TAX	\$23.70	\$0.00	\$23.70	\$0.00
						LATE LIST FEE	\$2.37	\$0.00	\$2.37	\$0.00
						TOTAL:			\$26.07	\$0.00
						ABSTRACT TOTAL:			\$303.81	\$0.00
						TAX	\$103.95	\$0.00	\$103.95	\$0.00
						LATE LIST FEE	\$10.40	\$0.00	\$10.40	\$0.00
TOTAL:			\$114.35	\$0.00						
JOHNSON, MICK	0000139531-2010-2010-0000	TAX COLLECTION RESEARCH. RELEASE BILLS ON PERSONAL PROPERTY MANUFACTURED HOME FOR YEARS 2009 - 2012. MANUFACTURED HOME SOLD AND MOVED TO HAYWOOD COUNTY 3/14/2008. CALLED HAYWOOD COUNTY AND VERIFIED FACTS.	(\$22,500)	1395	COUNTY	TAX	\$103.95	\$0.00	\$103.95	\$0.00
						LATE LIST FEE	\$10.40	\$0.00	\$10.40	\$0.00
						TOTAL:			\$114.35	\$0.00
						DANA FIRE				
						TAX	\$22.50	\$0.00	\$22.50	\$0.00
						LATE LIST FEE	\$2.25	\$0.00	\$2.25	\$0.00
						TOTAL:			\$24.75	\$0.00
						ABSTRACT TOTAL:			\$139.10	\$0.00
						TAX	\$103.95	\$0.00	\$103.95	\$0.00
						LATE LIST FEE	\$10.40	\$0.00	\$10.40	\$0.00
TOTAL:			\$114.35	\$0.00						

OWNER	ABSTRACT	NOTE	VALUE CHANGE	ADJ. NUMBER	TAX DISTRICT	LEVY TYPE	BILLED	PAID	RELEASE	REFUND
JOHNSON, MICK	0000139531-2011-2011-0000	TAX COLLECTION RESEARCH. RELEASE BILLS ON PERSONAL PROPERTY MANUFACTURED HOME FOR YEARS 2009 - 2012. MANUFACTURED HOME SOLD AND MOVED TO HAYWOOD COUNTY 3/14/2008. CALLED HAYWOOD COUNTY AND VERIFIED FACTS.	(\$21,800)	1394	COUNTY	TAX	\$111.96	\$0.00	\$111.96	\$0.00
						LATE LIST FEE	\$11.20	\$0.00	\$11.20	\$0.00
						TOTAL:			\$123.16	\$0.00
						TAX	\$23.98	\$0.00	\$23.98	\$0.00
						LATE LIST FEE	\$2.40	\$0.00	\$2.40	\$0.00
						TOTAL:			\$26.38	\$0.00
						ABSTRACT TOTAL:			\$149.54	\$0.00
						TAX	\$111.96	\$0.00	\$111.96	\$0.00
						LATE LIST FEE	\$11.20	\$0.00	\$11.20	\$0.00
						TOTAL:			\$123.16	\$0.00
KING, DENNIS R	0000139531-2012-2012-0000	TAX COLLECTION RESEARCH. RELEASE BILLS ON PERSONAL PROPERTY MANUFACTURED HOME FOR YEARS 2009 - 2012. MANUFACTURED HOME SOLD AND MOVED TO HAYWOOD COUNTY 3/14/2008. CALLED HAYWOOD COUNTY AND VERIFIED FACTS.	(\$21,800)	1393	COUNTY	TAX	\$111.96	\$0.00	\$111.96	\$0.00
						LATE LIST FEE	\$11.20	\$0.00	\$11.20	\$0.00
						TOTAL:			\$123.16	\$0.00
						TAX	\$23.98	\$0.00	\$23.98	\$0.00
						LATE LIST FEE	\$2.40	\$0.00	\$2.40	\$0.00
						TOTAL:			\$26.38	\$0.00
						ABSTRACT TOTAL:			\$149.54	\$0.00
						TAX	\$14.43	\$0.00	\$14.43	\$0.00
						LATE LIST FEE	\$1.44	\$0.00	\$1.44	\$0.00
						TOTAL:			\$15.87	\$0.00
KING, DENNIS RAY	0002130223-2010-2010-0000	OWNER CONTACTED LEE KING STATING HE SOLD THIS BOAT IN 2010. PER NC WILDLIFE INFORMATION, THIS BOAT WAS SOLD IN 2009 AND BILL RELEASED. THIS BILL SHOULD HAVE BEEN FOR A 1995 BAYLINER PER NC WILDLIFE REGISTRATION LIST. BILLED FOR THE CORRECT BOAT, 1995 BAYLINER, ON ABSTRACT 3070933 FOR NEW BOAT PER 2013 WILDLIFE REGISTRATION LIST.	(\$2,810)	1496	COUNTY	TAX	\$27.39	\$0.00	\$27.39	\$0.00
						LATE LIST FEE	\$2.74	\$0.00	\$2.74	\$0.00
						TOTAL:			\$30.13	\$0.00
						TAX	\$5.04	\$0.00	\$5.04	\$0.00
						LATE LIST FEE	\$0.50	\$0.00	\$0.50	\$0.00
						TOTAL:			\$5.54	\$0.00
						ABSTRACT TOTAL:			\$18.81	\$0.00
						TAX	\$27.39	\$0.00	\$27.39	\$0.00
						LATE LIST FEE	\$2.74	\$0.00	\$2.74	\$0.00
						TOTAL:			\$30.13	\$0.00

OWNER	ABSTRACT	NOTE	VALUE CHANGE	ADJ. NUMBER	TAX DISTRICT	LEVY TYPE	BILLED	PAID	RELEASE	REFUND
KING, DENNIS RAY	0002130223-2010-2010-0000	BILL RELEASED, PER INFORMATION FROM NC WILDLIFE REGISTRATION, THIS BOAT WAS TRANSFERRED TO ANOTHER OWNER 11/19/2009. MR. KING DID NOT OWN THE BOAT AS OF 1/1/2010. TRANSFER INFORMATION AND OTHER RELEASE CORRESPONDENCE ON FILE.	(\$5,928)	1498		TOTAL:			\$5.54	\$0.00
								ABSTRACT TOTAL:	\$35.67	\$0.00
KISTELEWSKI, STEVE A	0003026552-2013-2013-0000	OWNER IN OFFICE, STATES SOLD BOAT. LISTING FORM ON FILE STATING BOAT SOLD. BILL RELEASED.	(\$15,120)	1492	COUNTY	TAX	\$77.66	\$0.00	\$77.66	\$0.00
						LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00
						TOTAL:			\$77.66	\$0.00
								ABSTRACT TOTAL:	\$77.66	\$0.00
LOWE, JOHN WILLIAM JR	0003060433-2013-2013-0000	1994 JAVELINE 363B REMOVED FROM BILL, OWNER SOLD PRIOR TO 1/1/2013 TO AN OWNER IN SOUTH CAROLINA. SOUTH CAROLINA DEPT.NATURAL RESOURCES REGISTRATION/TITLING INFORMATION RECEIVED AND ON FILE VERIFYING THE BOAT WITH HULL ID BNZL31631394 SOLD TO A SOUTH CAROLINA RESIDENT ON 4/24/2012.	(\$3,540)	1500	COUNTY	TAX	\$23.75	\$0.00	\$18.18	\$0.00
						LATE LIST FEE	\$2.38	\$0.00	\$1.82	\$0.00
						TOTAL:			\$20.00	\$0.00
					DANA FIRE	TAX	\$5.09	\$0.00	\$3.89	\$0.00
						LATE LIST FEE	\$0.51	\$0.00	\$0.39	\$0.00
						TOTAL:			\$4.28	\$0.00
								ABSTRACT TOTAL:	\$24.28	\$0.00
MURRAY, BARBARA J	0000409480-2010-2010-0000	TAX COLLECTION RESEARCH ON PERSONAL PROPERTY MANUFACTURED HOME. RELEASE BILLS: 2010 - 2012. MANUFACTURED HOME REPOSSESSED AND SOLD TO LAND OWNER, ROBIN ADRIANCE. DISCOVERY ON FILE FOR CORRECT OWNER, ROBIN ADRIANCE FOR SAME YEARS OF 2010 - 2012.	(\$3,540)	1356	COUNTY	TAX	\$125.66	\$111.53	\$125.66	\$111.53
						LATE LIST FEE	\$12.57	\$12.57	\$12.57	\$12.57
						TOTAL:			\$138.23	\$124.10
					VALLEY HILL FIRE	TAX	\$19.04	\$16.90	\$19.04	\$16.90
						LATE LIST FEE	\$1.90	\$1.90	\$1.90	\$1.90
						TOTAL:			\$20.94	\$18.80
								ABSTRACT TOTAL:	\$159.17	\$142.90

OWNER	ABSTRACT	NOTE	VALUE CHANGE	ADJ. NUMBER	TAX DISTRICT	LEVY TYPE	BILLED	PAID	RELEASE	REFUND
MURRAY, BARBARA J	0000409480-2011-2011-0000	TAX COLLECTION RESEARCH ON PERSONAL PROPERTY MANUFACTURED HOME. RELEASE BILLS: 2010 - 2012. MANUFACTURED HOME REPOSSESSED AND SOLD TO LAND OWNER, ROBIN ADRIANCE. DISCOVERY ON FILE FOR CORRECT OWNER, ROBIN ADRIANCE FOR SAME YEARS OF 2010 - 2012.	(\$26,400)	1357	COUNTY	TAX	\$135.59	\$0.00	\$135.59	\$0.00
						LATE LIST FEE	\$13.56	\$0.00	\$13.56	\$0.00
						TOTAL:			\$149.15	\$0.00
					VALLEY HILL FIRE	TAX	\$21.12	\$0.00	\$21.12	\$0.00
						LATE LIST FEE	\$2.11	\$0.00	\$2.11	\$0.00
						TOTAL:			\$23.23	\$0.00
						ABSTRACT TOTAL:			\$172.38	\$0.00
					COUNTY	TAX	\$135.59	\$0.00	\$135.59	\$0.00
						LATE LIST FEE	\$13.56	\$0.00	\$13.56	\$0.00
						TOTAL:			\$149.15	\$0.00
					VALLEY HILL FIRE	TAX	\$21.12	\$0.00	\$21.12	\$0.00
						LATE LIST FEE	\$2.11	\$0.00	\$2.11	\$0.00
						TOTAL:			\$23.23	\$0.00
						ABSTRACT TOTAL:			\$172.38	\$0.00
						OWNER TOTAL:			\$503.93	\$142.90
ROBERTSON, STEPHANIE	0002470688-2012-2012-0000	TAX COLLECTION RESEARCH ON PERSONAL PROPERTY MANUFACTURED HOME. RELEASE 2012 BILL. MANUFACTURED HOME REPOSSESSED AND MOVED TO BUNCOMBE COUNTY, VERIFIED THAT TITLE OWNERSHIP CHANGED 6/3/2011 AND MANUFACTURED HOME IS NOW REGISTERED IN BUNCOMBE COUNTY TO WELLINGTON SALES INC. TAXPAYER STILL OWES 2007-2011 UNLESS SHE PROVES DIFFERENTLY BECAUSE TITLE WAS IN HER NAME FOR 2007-2011.	(\$27,200)	1351	COUNTY	TAX	\$139.70	\$139.70	\$139.70	\$0.00
						LATE LIST FEE	\$13.97	\$13.97	\$13.97	\$0.00
						TOTAL:			\$153.67	\$0.00
						ABSTRACT TOTAL:			\$153.67	\$0.00
						OWNER TOTAL:			\$153.67	\$153.67
						OWNER TOTAL:			\$153.67	\$153.67
					COUNTY	TAX	\$125.32	\$0.00	\$125.32	\$0.00
						LATE LIST FEE	\$12.53	\$0.00	\$12.53	\$0.00
						TOTAL:			\$137.85	\$0.00
					DANA FIRE	TAX	\$26.84	\$0.00	\$26.84	\$0.00
						LATE LIST FEE	\$2.68	\$0.00	\$2.68	\$0.00

OWNER	ABSTRACT	NOTE	VALUE CHANGE	ADJ. NUMBER	TAX DISTRICT	LEVY TYPE	BILLED	PAID	RELEASE	REFUND
SHOOK, CHAD LEE	0000453537-2012-2012-0000	TAX COLLECTION RESEARCH, RELEASE 2012 BILL ON PERSONAL PROPERTY MANUFACTURED HOME. MANUFACTURED HOME SOLD AND MOVED TO GASTON COUNTY 11/07/2011. I CALLED GASTON COUNTY AND VERIFIED THAT THEY ARE BILLING THE NEW OWNER FOR 2012 AND FORWARD.	(\$24,400)	1409		TOTAL:		ABSTRACT TOTAL:	\$29.52	\$0.00
	OWNER TOTAL:		(\$24,400)						\$167.37	\$0.00
STILLS, JAN CHACON	000046378-2012-2012-0000	I TALKED TO ALICIA IN BUNCOMBE COUNTY. BUNCOMBE BILLED THIS DW MH IN 2012 AND FORWARD.	(\$32,300)	1376	COUNTY	TAX LATE LIST FEE	\$165.89 \$16.59	\$0.00 \$0.00	\$165.89 \$16.59	\$0.00 \$0.00
					MOUNTAIN HOME FIRE	TOTAL: TAX LATE LIST FEE TOTAL:	\$33.92 \$3.39	\$0.00 \$0.00	\$182.48 \$33.92 \$3.39	\$0.00 \$0.00
	OWNER TOTAL:		(\$32,300)					ABSTRACT TOTAL:	\$219.79	\$0.00
SWANTON, CINDY DIANE	0000587784-2004-2004-0000	TAX COLLECTION RESEARCH: RELEASE BILLS ON PERSONAL PROPERTY MANUFACTURED HOME FOR YEARS 2002 - 2012. CORRECT OWNER IS JESS BRANDON AND MARGARET WILLIAMS SHEPHERD. THIS MANUFACTURED HOME WILL BE BILLED ON PARCEL OF LAND 9969051 AS REAL PROPERTY.	(\$20,000)	1386	COUNTY	TAX LATE LIST FEE	\$95.00 \$0.00	\$0.00 \$0.00	\$95.00 \$0.00	\$0.00 \$0.00
					ETOWAH-HORSESHOE FIRE	TOTAL: TAX LATE LIST FEE TOTAL:	\$15.00 \$0.00	\$0.00 \$0.00	\$95.00 \$15.00 \$0.00	\$0.00 \$0.00
	OWNER TOTAL:		(\$20,000)					ABSTRACT TOTAL:	\$110.00	\$0.00
	0000587784-2005-2005-0000	TAX COLLECTION RESEARCH: RELEASE BILLS ON PERSONAL PROPERTY MANUFACTURED HOME FOR YEARS 2002 - 2012. CORRECT OWNER IS JESS BRANDON AND MARGARET WILLIAMS SHEPHERD. THIS MANUFACTURED HOME WILL BE BILLED ON PARCEL OF LAND 9969051 AS REAL PROPERTY.	(\$20,000)	1385	COUNTY	TAX LATE LIST FEE	\$103.00 \$10.30	\$0.00 \$0.00	\$103.00 \$10.30	\$0.00 \$0.00
						TOTAL:			\$113.30	\$0.00

OWNER	ABSTRACT	NOTE	VALUE CHANGE	ADJ. NUMBER	TAX DISTRICT	LEVY TYPE	BILLED	PAID	RELEASE	REFUND
SWANTON, CINDY DIANE	0000587784-2005-2005-0000	TAX COLLECTION RESEARCH: RELEASE BILLS ON PERSONAL PROPERTY MANUFACTURED HOME FOR YEARS 2002 - 2012. CORRECT OWNER IS JESS BRANDON AND MARGARET WILLIAMS SHEPHERD. THIS MANUFACTURED HOME WILL BE BILLED ON PARCEL OF LAND 9969051 AS REAL PROPERTY.	(\$20,000)	1385	ETOWAH-HORSESHOE FIRE	TAX	\$17.00	\$0.00	\$17.00	\$0.00
						LATE LIST FEE	\$1.70	\$0.00	\$1.70	\$0.00
						TOTAL:		ABSTRACT TOTAL:	\$18.70	\$0.00
	0000587784-2006-2006-0000	TAX COLLECTION RESEARCH: RELEASE BILLS ON PERSONAL PROPERTY MANUFACTURED HOME FOR YEARS 2002 - 2012. CORRECT OWNER IS JESS BRANDON AND MARGARET WILLIAMS SHEPHERD. THIS MANUFACTURED HOME WILL BE BILLED ON PARCEL OF LAND 9969051 AS REAL PROPERTY.	(\$20,000)	1384	COUNTY	TAX	\$113.00	\$0.00	\$113.00	\$0.00
						LATE LIST FEE	\$11.30	\$0.00	\$11.30	\$0.00
						TOTAL:		ABSTRACT TOTAL:	\$124.30	\$0.00
					ETOWAH-HORSESHOE FIRE	TAX	\$17.00	\$0.00	\$17.00	\$0.00
						LATE LIST FEE	\$1.70	\$0.00	\$1.70	\$0.00
						TOTAL:		ABSTRACT TOTAL:	\$18.70	\$0.00
	0000587784-2007-2007-0000	TAX COLLECTION RESEARCH: RELEASE BILLS ON PERSONAL PROPERTY MANUFACTURED HOME FOR YEARS 2002 - 2012. CORRECT OWNER IS JESS BRANDON AND MARGARET WILLIAMS SHEPHERD. THIS MANUFACTURED HOME WILL BE BILLED ON PARCEL OF LAND 9969051 AS REAL PROPERTY.	(\$19,000)	1383	COUNTY	TAX	\$87.78	\$0.00	\$87.78	\$0.00
						LATE LIST FEE	\$8.78	\$0.00	\$8.78	\$0.00
						TOTAL:		ABSTRACT TOTAL:	\$96.56	\$0.00
					ETOWAH-HORSESHOE FIRE	TAX	\$15.20	\$0.00	\$15.20	\$0.00
						LATE LIST FEE	\$1.52	\$0.00	\$1.52	\$0.00
						TOTAL:		ABSTRACT TOTAL:	\$16.72	\$0.00
	0000587784-2008-2008-0000	TAX COLLECTION RESEARCH: RELEASE BILLS ON PERSONAL PROPERTY MANUFACTURED HOME FOR YEARS 2002 - 2012. CORRECT OWNER IS JESS BRANDON AND MARGARET WILLIAMS SHEPHERD. THIS MANUFACTURED HOME WILL BE BILLED ON PARCEL OF LAND 9969051 AS REAL PROPERTY.	(\$19,000)	1382	COUNTY	TAX	\$87.78	\$0.00	\$87.78	\$0.00
						LATE LIST FEE	\$8.78	\$0.00	\$8.78	\$0.00
						TOTAL:		ABSTRACT TOTAL:	\$96.56	\$0.00
					ETOWAH-HORSESHOE FIRE	TAX	\$16.15	\$0.00	\$16.15	\$0.00
						LATE LIST FEE	\$1.62	\$0.00	\$1.62	\$0.00
						TOTAL:		ABSTRACT TOTAL:	\$17.77	\$0.00
						TOTAL:		ABSTRACT TOTAL:	\$114.33	\$0.00

OWNER	ABSTRACT	NOTE	VALUE CHANGE	ADJ. NUMBER	TAX DISTRICT	LEVY TYPE	BILLED	PAID	RELEASE	REFUND
SWANTON, CINDY DIANE	0000587784-2009-2009-0000	TAX COLLECTION RESEARCH: RELEASE BILLS ON PERSONAL PROPERTY MANUFACTURED HOME FOR YEARS 2002 - 2012. CORRECT OWNER IS JESS BRANDON AND MARGARET WILLIAMS SHEPHERD. THIS MANUFACTURED HOME WILL BE BILLED ON PARCEL OF LAND 9969051 AS REAL PROPERTY.	(\$19,000)	1381	COUNTY	TAX	\$87.78	\$0.00	\$87.78	\$0.00
						LATE LIST FEE	\$8.78	\$0.00	\$8.78	\$0.00
						TOTAL:			\$96.56	\$0.00
					ETOWAH- HORSESHOE FIRE	TAX	\$16.15	\$0.00	\$16.15	\$0.00
						LATE LIST FEE	\$1.62	\$0.00	\$1.62	\$0.00
						TOTAL:			\$17.77	\$0.00
						ABSTRACT TOTAL:			\$114.33	\$0.00
	0000587784-2010-2010-0000	TAX COLLECTION RESEARCH: RELEASE BILLS ON PERSONAL PROPERTY MANUFACTURED HOME FOR YEARS 2002 - 2012. CORRECT OWNER IS JESS BRANDON AND MARGARET WILLIAMS SHEPHERD. THIS MANUFACTURED HOME WILL BE BILLED ON PARCEL OF LAND 9969051 AS REAL PROPERTY.	(\$18,100)	1380	COUNTY	TAX	\$83.62	\$0.00	\$83.62	\$0.00
						LATE LIST FEE	\$8.36	\$0.00	\$8.36	\$0.00
						TOTAL:			\$91.98	\$0.00
					ETOWAH- HORSESHOE FIRE	TAX	\$15.39	\$0.00	\$15.39	\$0.00
						LATE LIST FEE	\$1.54	\$0.00	\$1.54	\$0.00
						TOTAL:			\$16.93	\$0.00
						ABSTRACT TOTAL:			\$108.91	\$0.00
	0000587784-2011-2011-0000	TAX COLLECTION RESEARCH: RELEASE BILLS ON PERSONAL PROPERTY MANUFACTURED HOME FOR YEARS 2002 - 2012. CORRECT OWNER IS JESS BRANDON AND MARGARET WILLIAMS SHEPHERD. THIS MANUFACTURED HOME WILL BE BILLED ON PARCEL OF LAND 9969051 AS REAL PROPERTY.	(\$17,600)	1379	COUNTY	TAX	\$90.39	\$0.00	\$90.39	\$0.00
						LATE LIST FEE	\$9.04	\$0.00	\$9.04	\$0.00
						TOTAL:			\$99.43	\$0.00
					ETOWAH- HORSESHOE FIRE	TAX	\$16.72	\$0.00	\$16.72	\$0.00
						LATE LIST FEE	\$1.67	\$0.00	\$1.67	\$0.00
						TOTAL:			\$18.39	\$0.00
						ABSTRACT TOTAL:			\$117.82	\$0.00
	0000587784-2012-2012-0000	TAX COLLECTION RESEARCH: RELEASE BILLS ON PERSONAL PROPERTY MANUFACTURED HOME FOR YEARS 2002 - 2012. CORRECT OWNER IS JESS BRANDON AND MARGARET WILLIAMS SHEPHERD. THIS MANUFACTURED HOME WILL BE BILLED ON PARCEL OF LAND 9969051 AS REAL PROPERTY.	(\$17,600)	1378	COUNTY	TAX	\$90.39	\$0.00	\$90.39	\$0.00
						LATE LIST FEE	\$9.04	\$0.00	\$9.04	\$0.00
						TOTAL:			\$99.43	\$0.00
					ETOWAH- HORSESHOE FIRE	TAX	\$16.72	\$0.00	\$16.72	\$0.00
						LATE LIST FEE	\$1.67	\$0.00	\$1.67	\$0.00
						TOTAL:			\$18.39	\$0.00
						ABSTRACT TOTAL:			\$117.82	\$0.00

OWNER	ABSTRACT	NOTE	VALUE CHANGE	ADJ. NUMBER	TAX DISTRICT	LEWY TYPE	BILLED	PAID	RELEASE	REFUND
SWANTON, CINDY DIANE	0000587785-2003-2003-0000	TAX COLLECTION RESEARCH: RELEASE BILLS ON PERSONAL PROPERTY MANUFACTURED HOME FOR YEARS 2002 - 2012. CORRECT OWNER IS JESS BRANDON AND MARGARET WILLIAMS SHEPHERD. THIS MANUFACTURED HOME WILL BE BILLED ON PARCEL OF LAND 9969051 AS REAL PROPERTY.	(\$20,621)	1387	COUNTY	TAX	\$97.95	\$0.00	\$97.95	\$0.00
						LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00
						TOTAL:			\$97.95	\$0.00
					ETOWAH-HORSESHOE FIRE	TAX	\$15.47	\$0.00	\$15.47	\$0.00
						LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00
						TOTAL:			\$15.47	\$0.00
						ABSTRACT TOTAL:			\$113.42	\$0.00
					COUNTY	TAX	\$108.54	\$0.00	\$108.54	\$0.00
						LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00
						TOTAL:			\$108.54	\$0.00
					ETOWAH-HORSESHOE FIRE	TAX	\$17.37	\$0.00	\$17.37	\$0.00
						LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00
						TOTAL:			\$17.37	\$0.00
						ABSTRACT TOTAL:			\$173.71	\$0.00
						OWNER TOTAL:			\$1,310.82	\$0.00
VILLAGE OF FLAT ROCK	0002853079-2013-2013-0000	PER EMAIL FROM NICK WEEDMAN, THE VILLAGE RECEIVED A 2013 TAX BILL FOR THIS PARCEL. AFTER RESEARCHING, THE BILL WAS RELEASED IN FULL PER NCGS 105-278.1. THIS BILL WAS ALSO RELEASED IN 2012.	(\$32,000)	1493	COUNTY	TAX	\$164.35	\$0.00	\$164.35	\$0.00
						LATE LIST FEE	\$0.00	\$0.00	\$0.00	\$0.00
						TOTAL:			\$164.35	\$0.00
						ABSTRACT TOTAL:			\$164.35	\$0.00
						OWNER TOTAL:			\$164.35	\$0.00
GRAND TOTALS:			(\$1,375,615)						\$8,235.78	\$296.57

STATE OF NORTH CAROLINA
COUNTY OF HENDERSON

HENDERSON COUNTY TRANSIT RENEWAL CONTRACT
AND AMENDMENT

This Agreement made and entered this the 3rd of September, 2013, by and between **Henderson County**, a body politic and corporate under the laws of the State of North Carolina (hereinafter the "COUNTY") and **Western Carolina Community Action** (hereinafter the "SERVICE PROVIDER"), a nonprofit organization is a renewal of the original agreement signed on _____ by the parties.

Witnesseth

WHEREAS the County and the Service Provider have had an agreement for transit services since 17 May, 2011;

WHEREAS the County is desirous to contract with the Service Provider for the continuance of these services; and

WHEREAS the previous agreement allows the County and the Service Provider to amend the Agreement;

NOW THEREFORE, for valuable consideration and mutual promises, the adequacy and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. HOURS AND RATE: The paratransit services cap for FY2012 shall be raised an additional 246.00 hours at a rate of \$38.20 per hour.
2. HOURS AND RATE: The transit services cap for FY2013 shall be raised an additional 33.25 hours at a rate of \$56.22 per hour.
3. ORIGINAL TERMS: All terms established in the Original Agreement except as modified above, shall remain in effect for the duration of this Agreement.

IN WITNESS WHEREOF, each party has caused this Amendment to be duly executed on the day and year first above written and if corporate, by their duly authorized representative.

On this the 4 day of Sept, 2013.

HENDERSON COUNTY

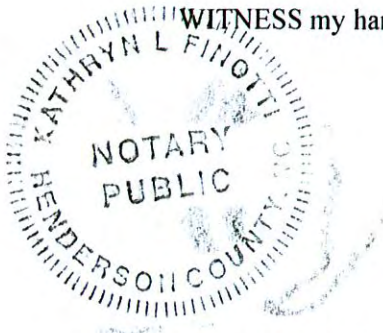
By: 
Steve Wyatt, County Manager
SERVICE PROVIDER

By: _____
_____, WCCA

STATE OF NORTH CAROLINA
COUNTY OF HENDERSON

I, Notary Public of the County and State aforesaid certify that Steve Wyatt, personally came before me this day and acknowledged that he is the County Manager for Henderson County, a corporation and body politic, and that by authority duly given and as the act of the corporation the foregoing instrument was signed in its.

WITNESS my hand and notarial seal this 4th day of September, 2013.



Notary Public: Kathryn L. Finotti
Print or type name: Kathryn L. Finotti
My Commission Expires: 3-23-18

STATE OF NORTH CAROLINA
COUNTY OF HENDERSON

I, Notary Public of the County and State aforesaid certify that _____, personally came before me this day and acknowledged that he is the _____ of Western Carolina Community Action (WCCA), a lawful corporation under the regulations of North Carolina, and that by authority duly given and as the act of the corporation the foregoing instrument was signed in its name by himself as its _____.

WITNESS my hand and notarial seal this _____ day of _____, 2013.

Notary Public: _____
Print or type name: _____
My Commission Expires: _____

PRE-AUDIT CERTIFICATION

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act N.C.G.S. 159-28(a)

By: _____

Date: _____

Name (Print): _____
Henderson County Finance Director

**RESOLUTION DECLARING PERSONAL PROPERTY AS SURPLUS
AND AUTHORIZING THE SALE OF SURPLUS PROPERTY
BY ELECTRONIC PUBLIC AUCTION**

WHEREAS, Henderson County owns the Surplus Vehicles itemized on the attached Exhibit B, hereinafter referred to as "surplus property", that is either obsolete or no longer needed for any governmental use by the County; and

WHEREAS, the Henderson County Board of Commissioners is desirous of declaring the vehicles as surplus and selling at a public auction as authorized by NCGS 160A-270; and

WHEREAS, it is the intent of the County to sell said surplus vehicles by electronic public auction at www.govdeals.com.

NOW THEREFORE BE IT RESOLVED, by the Henderson County Board of Commissioners as follows:

1. The Surplus Vehicles itemized on the attached Exhibit B is hereby declared to be surplus property.
2. The Purchasing Agent is hereby authorized to sell by electronic auction at www.govdeals.com the surplus property described above to the highest bidder.
3. All surplus property will be sold "as is", all sales final, cash, certified check or money order only. Henderson County makes no express or implied warranties of merchantability of any surplus property, or part thereof, or its fitness for any particular purpose regardless of any oral statements that may be made concerning the surplus property or any part thereof.
4. A notice summarizing this Resolution and the sale of the surplus property by electronic public auction shall be advertised by the Purchasing Agent on the County's website at www.hendersoncountync.org at least ten (10) days prior to the public auction.

THIS the 3rd day of September, 2013.

HENDERSON COUNTY BOARD OF COMMISSIONERS

BY: 
Charles Messer, Chairman

ATTEST:


Teresa L. Wilson, Clerk to the Board

[OFFICIAL SEAL]



Exhibit B

List of Vehicles declared surplus property:

<u>Year</u>	<u>Make</u>	<u>Model</u>	<u>HC#</u>	<u>VIN#</u>	<u>Asset#</u>	<u>Mileage</u>	<u>Surplus Info</u>
2008	Dodge	Charger	SH212	2B3KA43H38H206064	13526	95,762	Left side damage
2007	Dodge	Charger	SH264	2B3KA43G87H736701	12480	123,243	Fair shape
2007	Dodge	Charger	SH277	2B3KA43GX7H709158	12472	98,787	Fair shape
2007	Dodge	Charger	SH286	2B3KA43G17H736703	12484	109,927	Fair shape
2008	Ford	F-150	SH307	1FTRW14W28FA42351	13957	89,749	Wrecked
2006	Chevrolet	Impala	SH519	2G1WS551769297729	12075	100,971	Fair shape
1999	Ford	Crown Vic	SH601	2FAPP71W3XX139218	10967	109,618	Fair shape

HENDERSON COUNTY BOARD OF COMMISSIONERS

1 Historic Courthouse Square, Suite 1
Hendersonville, North Carolina 28792
Phone: 828-697-4808 • Fax: 828-692-9855
www.hendersoncountync.org

CHARLES D. MESSER
Chairman
THOMAS H. THOMPSON
Vice-Chairman

LARRY R. YOUNG
J. MICHAEL EDNEY
GRADY H. HAWKINS

RESOLUTION

Whereas, the North Carolina Department of Transportation organizes an annual spring statewide roadside cleanup to ensure clean and beautiful roads in North Carolina; and

Whereas, the Spring 2013 LITTER SWEEP roadside cleanup will take place September 21 through October 5, 2013, and encourages local governments and communities, civic and professional groups, businesses, churches, schools, families and individual citizens to participate in the Department of Transportation cleanup by sponsoring and organizing local roadside cleanups; and

Whereas, Adopt-A-Highway volunteers, Department of Transportation employees, Department of Correction inmates and community service workers, local government agencies, community leaders, civic and community organizations, businesses, churches, schools, and environmentally concerned citizens conduct annual local cleanups during LITTER SWEEP and may receive certificates of appreciation for their participation; and

Whereas, the great natural beauty of our state and a clean environment are sources of great pride for all North Carolinians, attracting tourists aid aiding in recruiting new industries; and

Whereas, the cleanup will increase awareness of the need for cleaner roadsides, emphasize the importance of not littering, and encourage recycling of solid wastes; and

Whereas, the LITTER SWEEP cleanup will be a part of educating the children of this great state regarding the importance of a clean environment to the quality of life in North Carolina;

NOW, THEREFORE BE IT RESOLVED by the Henderson County, North Carolina Board of Commissioners that September 21 through October 5, 2013 be LITTER SWEEP time in Henderson County and encourage citizens in Henderson County to take an active role in making our communities cleaner through participating in local LITTER SWEEP activities.

Adopted this 3rd day of September, 2013.



CHARLES D. MESSER, CHAIRMAN
HENDERSON COUNTY BOARD OF COMMISSIONERS

ATTEST:



TERESA L. WILSON, CLERK TO THE BOARD

**LINE-ITEM TRANSFER REQUEST
HENDERSON COUNTY**



Department: Community Development Block Grant - Dodd Meadows

Please make the following line-item transfers:

What expense line-item is to be increased?

Account	Line-Item Description	Amount
305499-555001	Neighborhood Facilities	\$203,000
305499-555002	Street Improvements	\$130,901
305499-555004	Public Sewer Improvements	\$42,349
305499-555003	Public Water Improvements	\$37,350
305499-538108	Administration/Planning Costs	\$41,360

What expense line-item is to be decreased? Or what additional revenue is now expected?

Account	Line-Item Description	Amount
304499-451102	CDBG Revenues	\$454,960

Justification: Please provide a brief justification for this line-item transfer request.

Budget Amendment to establish a project budget for the CDBG Dodd Meadows Catalyst Grant. Approved by the BOC September 3, 2013.

Planning
Authorized by Department Head

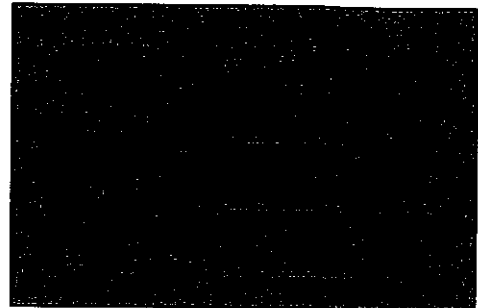
Date

Authorized by Budget Office

Date

Authorized by County Manager

Date



**A RESOLUTION ACCEPTING THE 2012 N.C. CATALYST COMMUNITY
DEVELOPMENT BLOCK GRANT (CDBG) GRANT AGREEMENT AND
FUNDING APPROVAL**

WHEREAS, Henderson County is participating in a Community Development Block Grant Program under the Housing Act of 1974, as amended, administered by the North Carolina Department of Commerce; and

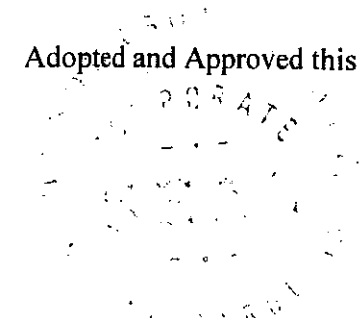
WHEREAS, Henderson County has been allocated a N.C. Catalyst CDBG Housing Grant in the amount of \$454,960.00 on behalf of Henderson County Habitat for Humanity's Dodd Meadow Project for road improvements, water and sewer extensions, and construction of a community center that would serve the Dodd Meadows neighborhood as well as the broader community; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF HENDERSON COUNTY, NORTH CAROLINA, THAT:

Section 1. The Chairman is hereby authorized to execute the Funding Approval and Grant Agreement on behalf of the County.

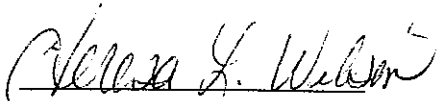
Section 2. This Resolution shall become effective upon its adoption and approval.

Adopted and Approved this the 3rd day of September, 2013.





Charles Messer, Chairman
Henderson County Board of Commissioners



Teresa L. Wilson
Clerk to the Board

**HENDERSON COUNTY
RESOLUTION AUTHORIZING THE BUSINESS AND COMMUNITY
DIRECTOR TO SIGN
REQUIRED NC DEPARTMENT OF COMMERCE
REPORTS AND DOCUMENTS**


WHEREAS, the County of Henderson has received Grant funds from the North Carolina Department of Commerce; and

WHEREAS, the County of Henderson must sign various reports and documents, which need to be periodically sent to the North Carolina Department of Commerce OR the Division of Community Investment and Assistance during the administration of grant programs ; and

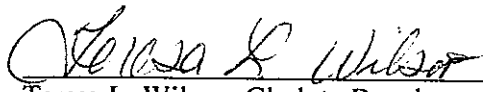
BE IT RESOLVED, that John Mitchell, the Business and Community Director, is designated to sign these correspondence, reports, administrative documents, and CDBG recipient loan agreements, as well as documents related to purchasing and modification of pricing or purchasing on behalf of Henderson County's Board of Commissioners and that Carey McLelland, the Finance Director, is designated as an alternate should John Mitchell not be available. All documents will be approved in accordance with the Henderson County Purchasing Policy.

BE IT FURTHER RESOLVED, the authorization is to be effective on September 3rd, 2013.

Adopted and Approved this the 3rd day of September, 2013.



Charles Messer, Chairman
Henderson County Board of Commissioners



Teresa L. Wilson, Clerk to Board



**Community Assistance
Community Development Block Grant Program
Funding Approval**

1. Name and Address of Recipient

Henderson County
1 Historic Courthouse Square, Suite 1
Hendersonville, North Carolina 28792

2. Grant Number and Funding Approval Date

Grant Number : 12-C-2469
Date of Original Funding Approval : 06/03/13
Date of Amended Funding Approval :

3. Approved Projects**Approved Amount**

C1	Dodd Meadows Housing Development	\$454,960.00
Total Grant Award		\$454,960.00

4. Funding Approval Conditions

The following conditions must be removed in writing by Community Assistance(CA) in order for all funds to be released for the approved project(s) listed in item (3) , above:

A. Environmental Condition:

No funds may be obligated or expended in any project activity except for the administration activity in the C-1 project until the recipient has complied with the Environmental Review Procedures for the N.C. CDBG Program and the CDBG regulations contained in 4 NCAC 19L.1004.

B. Administration Contracts/Inter-local agreements Condition:

No funds may be obligated or expended in any project activity except the administration activity until the recipient has submitted either a copy of the contract awarded for administration of this grant or a statement signed by the CEO stating that the contract will be administered internally.

C. CCR Registration Condition:

No funds may be obligated or expended in any project activity except the administration activity until the recipient provides CI with documentation of updated registration in the Central Contractor Registration (CCR) system. The CCR system may be accessed online at www.sam.gov .

D. Legally Binding Commitment Condition:

No funds may be obligated or expended in any activity except for administration until the recipient provides CI with a copy of the legally binding commitment(s) between Henderson County and Henderson County Habitat for Humanity.

E. Performance Based Contract Condition:

No funds may be obligated or expended in any project activity except for the administration activity until the recipient has returned to CA one copy of the properly completed Performance Based Contract signed by the CEO.

F. Use of Experienced CDBG Administrator:

No funds may be obligated or expended for the administration activity until the recipient has submitted a statement signed by the CEO stating that they will be using an experienced CDBG administrator or local government staff. This person should be one who has actually administered more than one (1) CDBG project. Please note that if issues result from the CDBG administrator, the local government will be subject to 4 NCAC 19L.

G. Citizen Participation and Compliance Condition:

No funds may be obligated or expended in any project activity except for the administration activity until CA is provided with the following documentation of compliance with citizen participation requirements in the application process [4NCA 19L.1002(b)]: publisher's affidavits of notices for and minutes signed by the town (or the county as applicable) clerk of the two required public hearings.

H. Status of Funds Condition

No funds may be obligated or expended in any project activity except the administration activity until the recipient has submitted evidence of funds committed by Habitat International.

5. Signature of Authorized Official

Richard B. Self
Name Richard B. Self

06/03/13
Date

DIRECTOR
Title

6. Signature of Authorized Local Official

Chad Guss
Name

9/3/2013
Date

Board of Commissioners chairman
Title



North Carolina Department of Commerce
Community Assistance
Community Development Block Grant Program

(NCCAT)
Grant Agreement
(Henderson County)

Upon execution of this grant agreement, the North Carolina Department of Commerce (DOC) agrees to provide to **(Henderson County)** the "Recipient" and collectively with DOC, the "Parties"), Community Development Block Grant (CDBG) assistance under Title I of the Housing and Community Development Act of 1974, (P.L. 93-383), as amended, authorized (and subject to Recipient's compliance with) the DOC funding approval, the North Carolina Community Development Block Grant administrative rules, other applicable laws, rules, regulations, and all other requirements of DOC now or hereafter in effect. The grant agreement is effective on the date the grant agreement and funding approval are signed by the Recipient. The grant agreement consists of the program guidelines and the approved application, including the certifications, maps, schedules and other submissions in the application, any subsequent amendments to this document or the approved application and funding approval and the following general terms and conditions:

1. **Definitions.** Except to the extent modified or supplemented by the agreement, any term defined in the North Carolina Community Development Block Grant Administrative Rules, 4 NCAC 19L, shall have the same meaning when used herein.
 - (a) Agreement means this grant agreement, as described above and any amendments or supplements thereto.
 - (b) Recipient means **(Henderson County)**, the entity designated as a recipient for grant assistance in the grant agreement and funding approval.
 - (c) Certifications mean the certifications submitted with the grant application pursuant to the requirements of Paragraph (e) of Rule .0407 of the North Carolina Community Development Block Grant Administrative Rules, 4 NCAC 19L.
 - (d) "Assistance" or "Grant" means the grant funds provided under this Agreement from funds allocated to the State of North Carolina from the Federal Treasury through the CDBG and supporting laws, rules, requirements and regulations, in the amount of **\$454,960.00** except as modified.

- (e) Program means the community development program, project, or other activities, including the administration thereof, for which assistance is being provided under this Agreement and which is described in the Recipient's approved application, as may be modified.
- (f) The date for receiving the grant means the date of the CA Director's signature on the Grant Agreement and Funding Approval.

2. Timely Execution. Due to the need to expedite the use and expenditure of CDBG funds, Recipient's failure to execute and return a copy of the Agreement within 60 days of the date of the CA Director's signature on the Grant Agreement and Funding Approval may be deemed by DOC to determine the funds are available for reallocation to other subrecipients.

3. Obligations of the Recipient. The recipient shall perform the Program as specified in the application approved by DOC as may be amended with DOC approval. The Recipient hereby certifies that it will comply with all applicable federal and state laws, regulations, rules and Executive Orders, pursuant to Paragraph (e) of Rule .0407 of the North Carolina Community Development Block Grant Administrative Rules, 4 NCAC 19L. The Recipient shall also comply with all other lawful requirements of DOC, all applicable requirements of the General Statutes of the State of North Carolina specifically N. C. G. S. 87-1-87-15.9 and any other applicable laws, rules, regulations, requirements, and Executive Orders currently or hereafter in force. Recipient is prohibited from any fraud, waste and abuse of CDBG funds by any person or entity. The rules contained in 4 N.C.A.C. 19L (as well as applicable federal rules and regulations) are part of the Agreement, except where specifically modified by applicable law, rule, regulation, DOC, the CDBG HUD Program Requirements and any subsequent amendments, regulations or clarifications to any of the foregoing.

Additionally, Recipient agrees to ensure compliance with respect to the Program and the Grant (and any of its proceeds) with all applicable federal and state laws, rules, regulations and requirements, including but not limited to the following (as each may be modified or amended): (1) the CDBG HUD Program Requirements; (2) Title I of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5301 *et seq*), (3) existing CDBG laws, rules, regulations and requirements, as may be amended, including those set forth in 24 C.F.R., Part 570; (4) North Carolina laws, rules, regulations and requirements; (5) DOC guidance and requirements regarding CDBG now or hereafter in effect, including but not limited to: DOC's CDBG Guidelines and Application Instructions, and DOC bulletins or other guidance documents; and (6) Recipient's own approved CDBG application to DOC, as may be amended with DOC approval.

4. Obligations of Recipient with Respect to Certain Third Party Relationships. Recipient is responsible to DOC for ensuring compliance with the provisions of this Agreement and all applicable laws, rules, regulations and requirements, even when the recipient designates a

third party or parties to undertake all or any part of the Program. The Recipient shall comply with all lawful requirements of DOC necessary to ensure that the program is carried out in accordance with the Recipient's certifications including but not limited to the certification of assumption of environmental responsibilities under Rule .1004 of the North Carolina Community Development Block Grant Administrative Rules, 4 NCAC 19L. If the Recipient contracts with or designates a third party to undertake all or part of the Program, the Recipient's contract with the third party must require the third party to comply with this Agreement, all applicable laws, rules, regulations and requirements, including but not limited to the procurement standards set forth in 4 N.C. Administrative Code 19L .0908 as may be applicable.

Recipient shall likewise ensure that all subrecipient contracts regarding Grant funds or relating to the Program include all required contractual elements in order to be in compliance with all Federal, State and local laws, including but not limited to the provisions contained in 24 C.F.R. § 570.503, 24 C.F.R. § 85.37, and other provisions described throughout this Agreement, where applicable. In any event, the Recipient is liable to DOC and HUD for any improper expenditures, damage, loss or harm resulting from the failure of any person or entity to comply with any applicable law, rule, regulation or requirement regarding the Grant funds and/or the Program, including but not limited to an act or omission by a subrecipient or other third party. The Recipient agrees to periodically and rigorously monitor and audit its subrecipients and other third parties to ensure compliance with all applicable requirements.

Any subcontracts or subrecipient agreements entered into by the Recipient with Grant funds shall be subject to all terms and conditions of this Agreement. Payment of all subcontractors and subrecipients shall be the sole responsibility of the Recipient, and DOC shall not be obligated to pay for any work performed by any subcontractor or subrecipient. The Recipient shall be responsible for the performance of all subcontractors and subrecipients and shall not be relieved of any of the duties and responsibilities of this Agreement as a result of entering into subcontracts or subrecipient agreements.

5. Changes to Agreement. Recipient agrees that DOC may supplement or modify this Agreement as may be necessary to implement additional or modified Federal or State guidance regarding implementation of the CDBG program.
6. Conflict of Interest. Recipient agrees to comply with all applicable conflict of interest provisions, including but not limited to those found at 4 N.C.A.C. 19 L .0908 and .0914, N.C. Gen. Stat. § 14-234, 24 C.F.R. § 85.36, 24 C.F.R. § 570.489 (g) and (h), and 24 C.F.R. § 570.611, where applicable, copies of which may be obtained from DOC.

Except for eligible administrative or personnel costs, the general rule is that no persons described in the following sentence who exercise or have exercised any functions or responsibilities with respect to grant activities assisted under this Agreement or who are in a position to participate in a decision-making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from a Grant-assisted

activity, or have an interest or benefit from the activity, or have an interest in any contract, subcontract or agreement with respect thereto, or the proceeds there under, either for themselves or those with whom they have family or business ties, during their tenure or for one year thereafter.

The conflict of interest summary in the sentence above generally applies to any person who is an employee, agent, consultant, officer, or elected official or appointed official of the state, or of a unit of general local government, or of any designated public agencies, or Recipient or applicable third parties which are receiving CDBG grant funds.

Recipient agrees to include these same prohibitions in all such contracts or subcontracts with any subrecipients or other third parties relating to the Program.

In any event, the Assistance provided under this Agreement shall not be used in the payment of any bonus or commission for the purpose of obtaining DOC approval of the application for such assistance, or DOC approval of applications for additional assistance, or any other approval or concurrence of DOC required under this Agreement, or the North Carolina Community Development Block Grant Administrative Rules, with respect thereto; provided, however, that reasonable fees or bona fide technical, consultant, managerial or other such services, other than actual solicitation, are not prohibited if otherwise eligible as program costs and allowed by applicable law.

Additionally, certain limited exceptions to the conflict of interest rules listed in 24 C.F.R. § 570.489 may be granted in writing by HUD and/or DOC upon written request and the provision of information specified in 24 C.F.R. § 570.489(h)(ii)(4).

7. Reimbursement to DOC for Improper Expenditures. The Recipient will reimburse DOC for any amount of Grant assistance improperly expended, either deliberately or non-deliberately, by any person or entity. Additionally, a contract for administrative services should include a clause holding the administrator organization responsible for reimbursement to the Recipient for any improperly expended grant funds that had to be returned to DOC.
8. Recordkeeping Requirements. Recipient will maintain any and all records and comply with all responsibilities as may be required under typical CDBG recordkeeping (for example, records and responsibilities set forth in 4 N.C.A.C. 19L.0911 ("Recordkeeping"), 24 C.F.R. 570.490 ("Recordkeeping Requirements"), 24 C.F.R. § 570.506 ("Records to be maintained") and 24 C.F.R. § 85.42 ("Retention and Access Requirements for Records") as each may be modified by HUD or DOC) as well as records and responsibilities related to CDBG or specifically to CDBG funds. Recipient agrees to comply with any additional record-keeping requirements now or hereinafter set forth by DOC, HUD or any other federal or state entity.
9. Access to Records. The Recipient shall provide any duly authorized representative of DOC, the State of North Carolina, the federal Department of Housing and Urban

Development (HUD), and the Comptroller General, the Inspector General and other authorized parties at all reasonable times access to and the right to inspect, copy, monitor, and examine all of the books, papers, records, and other documents relating to the grant for a period of five years following the completion of all close-out procedures. All original files shall be maintained at the Local Government offices for access purposes.

10. Release of Personal, Financial and Identifying Information. To ensure and document compliance with CDBG income requirements as well as other matters, Recipient shall obtain and retain personal, income-related, financial, tax and/or related information from companies, individuals and families that are benefitting from Grant or Program funds. Additionally, Recipient is obligated to provide access to any and all information relating to the Program to DOC, HUD or some other appropriate federal or state monitoring entity, upon DOC's request. This obligation includes, but is not limited to, the personal, financial and identifying information of individuals assisted by the Program. As such, Recipient shall obtain any releases or waivers from all individuals or entities necessary to ensure that this information can be properly and legally provided to appropriate federal and state entities, including DOC and HUD, without issue or objection by the individual or entity.
11. Project Savings. The Recipient is obligated to contribute 100 percent of its pledged **cash** contribution to the CDBG project even if the project experiences a savings after authorized activities are completed. Any project savings accrue to the CDBG program. **Substitution of in-kind contributions for cash is not allowed.**
12. Expenditure of Non-CDBG Funds. The recipient must ensure that non-CDBG funds are expended along with CDBG funds, following the implementation schedule described in the approved application and modified by the Performance Contract (or otherwise with DOC approval), and shall report on non-CDBG expenditures with each Annual Performance Report, consistent with Section .1100 PERFORMANCE of the program regulations (4NCAC 19L) as well as any other applicable reporting requirements.
13. Method of Payment. The Department of Commerce uses the Office of State Controller (OSC) to make CDBG payments to units of local government. The Electronic Payment Form from OSC must be completed for funds to be electronically transferred. Arrangements must be made with the Finance Officer in Community Investment and Assistance if a Recipient does not want to use the electronic funds transfer.
14. Fair Housing. Recipients of CDBG funds are required to comply with fair housing and non-discrimination laws and regulations. Recipients should consult Section .1001 of the CDBG administrative rules for further information on equal opportunity requirements. Recipients are required to submit a fair housing plan for its jurisdiction. Recipients with 10,000 persons or more will be required to complete an Analysis to Impediments to Fair Housing Choice Study. For each grant year that a CDBG project is active, a Recipient must describe the actions it will take in the areas of enforcement, education and removal of barriers and impediments to affirmatively further fair housing. Guidance for developing a

Fair Housing Plan can be found in CDBG Bulletin 10-25 and the CDBG Compliance Plans and Templates (www.nccommerce.com/cd/investment-assistance/forms-resources).

15. Equal Employment and Procurement Opportunity. A Recipient must describe the actions it will take annually while the grant is open in the areas of enforcement, education and removal of barriers and impediments that affirmatively further equal access in employment and procurement. This includes a description of steps to be taken in the areas of advertisement, compliance and complaint tracking.
16. Local Economic Benefit (Section 3 Regulation). For each year that a CDBG is active, the Recipient must describe a strategy whereby opportunities in employment and procurement arising out of a CDBG assisted project are identified and made available to low-income residents within the CDBG assisted area to the greatest extent feasible. This strategy must include (1) identification of training and technical assistance resources to prepare low-income residents for employment and procurement opportunities, (2) attempts to reach the numerical targets for new hires set forth in the Section 3 regulation, which applies to Recipients receiving \$200,000 or more in non-administrative line items expended for construction contracts and (3) education of low-income residents within the CDBG assisted area about the components and opportunities of the program.

In addition, Recipients will be required to coordinate additional activities as it relates to Section 3 with the DOC CDBG Compliance Office.
17. Section 504 and ADA. Recipients must complete the Section 504 Survey and Transition Plan. This plan will not satisfy all the requirements of the Americans with Disabilities Act, but it will meet the minimum requirements for a CDBG assisted project.
18. Environmental Review. Recipients of CDBG funds are required to complete the document entitled "Environmental Review Procedures for the CDBG Program." Once the Environmental Review Record (ERR) is received, CA will review for completeness and submit selected CDBG ERRs if required to the State Clearinghouse for other State agencies to review and comment. Recipients cannot conduct any program activities until CA issues an environmental clearance.
19. Language Access Plan (LAP). Recipients of Federal financial assistance have an obligation to reduce language barriers that can preclude meaningful access by Limited English Proficient (LEP) persons to important government programs, services, and activities. Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000(d) and its implementing regulations require that Recipients take responsible steps to ensure meaningful access by LEP persons. Recipients will be required to submit a language access plan using the approved template from CA. The plan will address the LAP policy, translation of required vital documents, and requirements for citizen participation.
20. Procurement Standards. Where applicable, Recipient shall follow the procurement standards established in the "Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments" (24

C.F.R., Part 85) and HUD implementing regulations contained in 24 C.F.R. § 570.489(g), which explicitly prohibit cost plus a percentage of cost and percentage of construction cost methods of contracting. 4 N.C.A.C. 19L.0908.

- a. Any Recipient or Subrecipient shall follow other applicable procurement standards set forth in 4 N.C.A.C. 19L.0908, and the relevant laws cited therein, including but not limited to, laws related to conflicts of interest (N.C.G.S. § 14-234), public building contracts (N.C.G.S. § 148-128 to 135), and payment and performance bonds (N.C.G.S. § 44A-25 through 35); acquisition and relocation (4 N.C.A.C. 19L.1003); property management standards (4 N.C.A.C. 19L.0909); equal opportunity (4 N.C.A.C. 19L.1001); and labor standards (4 N.C.A.C. 19L.1006).
- b. Recipient shall likewise follow all other applicable federal and state procurement rules, guidelines and procedures, including those set forth in Office of Management and Budget Circular No. A-87 ("Cost Principles for State and Local Governments").

In any event, per 24 C.F.R. 570.489(g), all purchase orders and contracts shall include any clauses required by Federal statutes, executive orders and implementing regulations.

Additionally, Recipient acknowledges and agrees that, in its conduct under this Agreement and in connection with any and all expenditures of Grant funds made by it, Recipient, its officers, agents and employees shall be and are subject to the provisions of the North Carolina General Statutes and the North Carolina Administrative Code relating to and governing procurement, public contracts, suspension and debarment. Recipient further acknowledges and agrees that, in the event that it grants any of the Grant funds awarded hereunder to one or more subrecipients or other applicable entities, Recipient shall, by contract, ensure that the provisions of all applicable laws relating to and governing procurement, public contracts, suspension and debarment are made applicable to and binding upon any and all subrecipients and/or other applicable entities.

21. Labor Standards. Recipient shall follow all applicable laws, rules and regulations concerning the payment of wages, contract work hours, safety, health standards, and equal opportunity for CDBG-R programs, including but not limited to the rules set forth in 4 N.C.A.C 19L.1006, 24 C.F.R. § 570.603 and the following (as may be applicable to CDBG-R projects):
 - a. Davis-Bacon Act (40 U.S.C.A. 276a). Among other provisions, this act requires that prevailing local wage levels be paid to laborers and mechanics employed on certain construction work assisted with CDBG funds.
 - b. Contract Work Hours and Safety Standards Act (40 U.S.C.A. 327 through 333). Under this act, among other provisions, laborers and mechanics employed by contractors and subcontractors on construction work assisted with CDBG funds must receive overtime compensation at a rate not less than one and one-half the basic rate of pay for all hours worked in excess of forty hours in any workweek. Violators shall be liable for the unpaid wages and in addition for liquidated damages computed in respect to each laborer or mechanic employed in violation of the act.

- c. Fair Labor Standards Act (29 U.S.C. 201 et seq.), requiring among other things that covered employees be paid at least the minimum prescribed wage, and also that they be paid one and one-half times their basic wage rate for all hours worked in excess of the prescribed work-week.
- d. Federal anti-kickback laws (18 U.S.C. 874 and 40 U.S.C. 276), which, among other things, outlaws and prescribes criminal penalties for "kickbacks" of wages in federally financed or assisted construction activities. Weekly statements of compliance and weekly payrolls must be provided by all contractors and subcontractors.

Recipient agrees to maintain records regarding compliance with the laws and regulations cited in 4 N.C.A.C. 19L.1006 (including the citations listed above) in accordance with 4 N.C.A.C. 19L.0911.

All contracts between Recipient and third parties shall contain labor standards provisions as required in 4 N.C.A.C. 19L.1006.

- 22. Architectural Barriers. Per 4 N.C.A.C.19L.1007, 24 C.F.R. §§ 570.487 and 570.614 and other applicable law, all applicable buildings or facilities designed, constructed or altered with CDBG Grant funds shall be made accessible and useable to the physically handicapped as may be required by applicable laws, rules, regulations or requirements. Additionally, Recipient must comply with the following (as may be applicable to CDBG projects):
 - a. Architectural Barriers Act of 1968 (P.L. 90-480). This act requires Recipient to ensure that certain buildings constructed or altered with CDBG funds are readily accessible to the physically handicapped.
 - b. Minimum Guidelines and Requirements for Accessible Design 36 C.F.R. Part 1190. These regulations establish guidelines for implementing the federal acts described in 4 N.C.A.C.19L.1007(1)(a). The regulations provide technical standards which must be met by Recipient.
 - c. Americans with Disabilities Act ["ADA"] and the ADA Accessibility Guidelines for Buildings and Facilities or the Uniform Federal Accessibility Standards.
 - d. North Carolina Building Code, Volume I, Chapter 11-X. These provisions describe minimum standards Recipient must meet in constructing or altering building and facilities, to make them accessible to and useable by the physically handicapped.
- 23. Change of Use of Real Property. Recipient agrees not to change the use or planned use of any property acquired with CDBG funds from that for which the acquisition or improvement was made, in accordance with this Agreement and applicable law, rule, regulation or requirement, unless (i) the DOC grants explicit written approval and (ii) the requirements of 24 C.F.R. § 570.489(j), 24 C.F.R. § 570.505 and other applicable requirements are followed, as modified (or as may be modified) by HUD or DOC.
- 24. Obligation of Recipient With Regard to Vacant Units. The recipient shall ensure that all vacant units being rehabilitated will be occupied by a low or moderate income person by the time close-out occurs.

25. Utility Assessments or Fees: Assessments or fees to recover the CDBG funded portion of a utility project may be charged to properties not owned and occupied by low and moderate income persons. Such assessments are program income and, as such, must be used for eligible CDBG activities that meet a CDBG national objective.
26. False or Misleading Information. Recipient is advised that providing false, fictitious or misleading information with respect to CDBG funds may result in criminal, civil, or administrative prosecution under 18 U.S.C. § 1001, 18 U.S.C. § 1343, 31 U.S.C. § 3729, 31 U.S.C. § 3801, or another applicable statute. Recipient shall promptly refer to DOC and HUD's Office of the Inspector General any credible evidence that a principal, employee, agent, contractor, sub-grantee, subcontractor, or other person has submitted a false claim under the False Claims Act or has committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving CDBG funds.
27. Disputes with DOC. If Recipient has any disagreement or dispute with any action or inaction by DOC, Recipient shall inform DOC by letter addressed to Richard B. Self, Director, Department of Commerce –Community Assistance Division, 4313 Mail Service Center, Raleigh, NC 27699-4313. Community Assistance Division ["CA"] will endeavor to respond in writing to said letter within 30 days from receipt. Recipient shall not be entitled to a hearing under Chapter 150B for matters described in N.C. Gen. Stat. § 150B(c)(8), added by N.C. Senate Bill 960, including matters related to "contracts, disputes, protests, and/or claims arising out of or relating to the implementation of the [CDBG]." This includes actions arising out of or related to this Agreement or the Program.
28. Disputes or Complaints by Subrecipients or Other Entities. Recipient is responsible for developing, implementing and utilizing its own dispute resolution procedures with respect to disputes and/or complaints between and among Recipient, a Subrecipient, a contractor and/or any other person or entity (other than DOC). This includes (but is not limited to) procedures relating to procurement disputes or protests discussed in 24 C.F.R. 85.36. In the event of a dispute between and among Recipient, any Subrecipient, contractor and/or any other persons or entities (not including DOC), Recipient shall make every effort to resolve the dispute pursuant to its own dispute resolution procedures and shall issue a final decision on the matter as soon as is reasonably practicable. Recipient's dispute resolution procedure shall provide that, in the event that any party to such a dispute or complaint is dissatisfied with the final decision or other resolution provided by Recipient, the dissatisfied party shall appeal to the North Carolina Superior Court in an appropriate County for a trial de novo, to the extent that jurisdiction is proper pursuant to N.C. Gen. Stat. § 7A-240 and other applicable law.

29. Schedules

- (a) Schedule for Release of Conditions and Completion Activities. **The Recipient must satisfy all Funding Approval Conditions to release CDBG funds within 5 months from the date (November 3, 2013) the Grant Agreement and Funding Approval were signed by the CA Director. The recipient must draw down all CDBG funds, expend all local non-CDBG funds and complete all project activities in conformance with the activities implementation schedule in the application as modified by the Performance Based Contract.**
- (b) **The Recipient must obligate all funds within 27 months (September 3, 2015) from the date the Grant Agreement and Funding Approval are signed by CA Director.**
- (c) **All funds are to be expended within 30 months (December 3, 2015) from the date the Grant Agreement and Funding Approval are signed by CA Director. Any remaining funds will be de-obligated.**
- (d) **All closeout documents must be submitted to CA by (March 3, 2016) or within 3 months of all funds drawn down and expended, whichever comes first.**
- (e) Schedule for Submission of Compliance Documents. The Recipient must submit the following compliance documents within the specified number of months from the date the Grant Agreement and the Funding Approval were signed by the CA Director:
- **Environmental – 5 months (November 3, 2013)**
 - **Equal Employment and Procurement Plan – 4 months (October 3, 2013)**
 - **Fair Housing – 4 months (October 3, 2013)**
 - **Section 3 Plan – 4 months (October 3, 2013)**
 - **Analysis of Impediments- 4 months (October 3, 2013)**
 - **Request for Release of Funds – 5 months (November 3, 2013)**
- (f) Timely Draw down of Funds. Recipient is required to draw down activity funds monthly after they are given the authority to use funds. If this requirement is not met, the grantee will be subject to review and remedies as stated in 04 NCAC 19L. 1104.

30. Monthly Performance Status Report. Recipient shall ensure that a monthly performance status report is provided to the local unit of government's governing body. This report is essential in aiding the local government in determining the status of the grant and assists Community Assistance (CA) in identifying when to schedule technical assistance, site monitoring, desktop reviews, or providing additional clarification to the grantee. **The Monthly Performance Status Report is due the 15th of each month. This Report should be emailed to your Grant Representative. Failure to submit your report on the 15th of each month may result in your grant funds being frozen and no extension will be granted to complete activities because of time lost due to the freeze of funds. All performance is based on the Performance Based Contract submitted to Community Assistance (CA) by the local unit of government at the beginning of the grant.**

31. Performance Measures


The CPD Performance Measurement System is HUD's response to the standards set by the Government Performance and Results Act (GPRA) of 1993. This act holds all Federal agencies accountable for establishing goals and objectives and measuring achievements.

- (a) The recipient must ensure that all activities in the funded project(s) meet the appropriate objectives, outcomes, and indicators established by HUD and selected by DOC. CDBG funds cannot be used to pay for any activity that does not meet the above requirement.
- (b) The recipient must also assist DOC, when requested, in collecting indicators and any other data necessary to fulfill the requirements of the CPD Performance Measures System, which includes data for the Integrated Disbursement and Information System (IDIS).

Upon execution of this agreement by DOC and the Recipient, the Recipient hereby accepts the assistance on the terms of this grant agreement effective on the date indicated below, and further certifies that the official signing this document has been duly authorized by the recipient's governing body to execute this Grant Agreement.

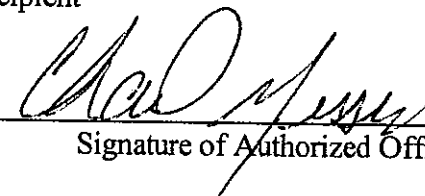
Secretary of the Department of Commerce

Date: June 3, 2013

By: 
Richard B. Self
Director
Community Assistance

Date: _____

Name of Recipient

By: 
Signature of Authorized Official
