

MINUTES

STATE OF NORTH CAROLINA
COUNTY OF HENDERSON

BOARD OF COMMISSIONERS
WEDNESDAY, MAY 18, 2016

The Henderson County Board of Commissioners met for a regularly scheduled meeting at 9:00 a.m. in the Commissioners' Meeting Room of the Historic Courthouse on Main Street, Hendersonville.

Those present were: Chairman Tommy Thompson, Vice-Chairman Charlie Messer, Commissioner Grady Hawkins, Commissioner Mike Edney, Commissioner William Lapsley, County Manager Steve Wyatt, Assistant County Manager Amy Brantley, Attorney Russ Burrell and Clerk to the Board Teresa Wilson.

Also present were: Management Assistant Megan Powell, Interim Finance Director James Rudisill, Director of Business and County Development John Mitchell, Engineer Marcus Jones, Sheriff Charles McDonald, Chief Deputy Jason Brown, DSS Interim Director Jerrie McFalls, Environmental Health Supervisor Seth Swift, Soil & Water Conservation Director Jonathan Wallin, Captain Jim Player, Building Services Director Tom Stauffer, Elections Director Beverly Cunningham, Planner Matt Champion, Public Health Director Steve Smith, Interim Assessor/Tax Collector – Internal Auditor Darlene Burgess, Recreation Director Tim Hopkin, EMS Director Mike Barnett, HR Director Jan Prichard, Animal Services Director Brad Rayfield, Central Services Supervisor Jerry Tucker, Custodial Supervisor Robert Allison, Maintenance Supervisor Chris Hill, Income Maintenance Administrator Sandy Morgan, Assessor's Office Administrative Assistant Lisa Obermiller, Recreation Program Supervisor Laura Rice, Sheriff's Department PIO Frank Stout, Central Services Manager David Berry, Captain Steve Carter, Code Enforcement Director Toby Linville, Registrar of Deeds Lee King, Library Director Trina Rushing, Environmental Programs Coordinator Rachel Kipar, Assistant Engineer Natalie Berry and PIO Kathy Finotti – videotaping, Deputy Ken McCraw as security.

CALL TO ORDER/WELCOME

Chairman Thompson called the meeting to order, welcomed all in attendance.

INVOCATION

The invocation was provided by Pastor Steven Blanton of Ebenezer Baptist Church.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the American Flag was led by Commissioner Grady Hawkins.

PUBLIC HEARINGS

Public Hearing to Abandon State Maintenance and permanently close a portion of Cloverdale Drive (SR1530)

Commissioner Messer made the motion to go into public hearing to consider abandonment of state maintenance and permanently closing of a portion of Cloverdale Drive. All voted in favor and the motion carried.

Autumn Radcliff stated the Henderson County Board of Commissioner's passed a resolution at the March 16, 2016 board meeting stating their intent to hold a public hearing for the purpose of permanently closing a portion of Cloverdale Drive (SR 1530). The applicant is Lassonde Pappas.

North Carolina General Statute 153A-241 requires that a public hearing be held for the permanent closing of a public road or easement and that the board must adopt an order closing the right-of-way if it deems no individual owning property would be deprived of a reasonable means of ingress and egress.

North Carolina General Statute 136-63 provides that any group of petitioners may request for the abandonment of any road in the secondary system when in the best interest of the people of the county will be best served thereby.

DATE APPROVED: June 6, 2016

Public Input

1. Pete Szelwach, Plant Manager of Clement Pappas, thanked the Board for their consideration. He stated the reasoning for the request was for possible future expansion and economic development, as well as safety as defined in the letter included with the agenda. A T-turnout will be installed at their expense. The closure is supported by the Railroad. They received favorable acceptance at the town hall meeting.

Responding to questions from commissioners, Mr. Szelwach noted there are utilities under the road along with a natural gas line. Two utility poles will be relocated and no conflict is foreseen. The railroad line will remain and the partial road closing does not prohibit use of the line. When a road is closed, ownership goes to the landowner.

Steve Cannon of the NCDOT was in attendance.



Commissioner Edney made the motion to go out of public hearing. All voted in favor and the motion carried.

Commissioner Hawkins made the motion to approve recommending abandonment of state maintenance and closure of the right-of-way and certify the Order of Closure. All voted in favor and the motion carried.

FY 2016-2017 Budget Public Hearing

The Board of Commissioners is requested to hold the Public Hearing on the FY 2016-2017 Budget at this meeting.

Commissioner Messer made the motion to go into public hearing in regard to the FY 2016-2017 Budget. All voted in favor and the motion carried.

Public Input

1. Sharon Burlingame is the President of the League of Women Voters (LWV). They support a quality public education, and feel all students should receive digital devices, and teachers trained on how to use them. Please include in the school budget.
2. Linda Miller is with the LWV. She is in support of the School Board request for funding, and feels they need to be brought into the digital age of greater learning. Ms. Miller suggested the Board visit the digital classrooms for an amazing experience.
3. Rachel Pollar is with the LWV and a retired teacher/administrator. She asked the Board to fund the schools for technology and feels it is critical that students learn technology as training for jobs. We are behind our neighboring counties.
4. Thomas Hill objects to spending \$10m to construct a new school rather than renovating the old building. Preservation is best. He feels the opinion received by the attorney on statutes is incorrect and should be put on hold for review.
5. Harold Hellickson has worked with LWV in maintenance. Digital devices are part of the system and teachers require training on the devices, their maintenance, and insurance is needed.
6. Diana Johnston feels the Sheriff's budget for advanced training pay and fuel costs need to be funded.
7. Christian Cannon stated the need for school nurses is great. Her child has juvenile diabetes and there are never enough teacher's assistants or nurses. They are stretched to their limit.

Commissioner Hawking made the motion to go out of public hearing. All voted in favor and the motion carried.

Discussion/Adjustment of Consent Agenda

Commissioner Hawkins made the motion to approve Consent Agenda as presented with the amended Resolution for Pardee Financing and the addition of a closed session for property acquisition. All voted in favor and the motion carried.

CONSENT AGENDA consisted of the following:

Minutes

Draft minutes were presented for board review and approval of the following meeting(s):

May 2, 2016 - Regularly Scheduled Meeting

Transit Service Operating Contract (Apple Country Transit)

Federal regulations now require a new transit contract and solicitation process every six years. The County approved the current contract in 2011, which will expire on June 30, 2016. Staff issued a Request for Proposals (RFP) for the Apple Country Transit Service on March 9, 2016 for maintenance and operations of the transit system. The RFP specified a three-year term from July 1, 2016 through June 30, 2019, with an option to renew for three additional years through June 30, 2022.

The County received two proposals from qualified providers. The successful proposer is the existing provider of the service, Western Carolina Community Action (WCCA). Analysis of the proposals is included in the attached staff report. Staff recommends approval of the offer from WCCA in the amount of \$2,176,374 with individual rates summarized in the attached staff report. Henderson County receives funding from FTA, NCDOT, and local municipal contributions to offset yearly operational expenses. The services will cost an average hourly service rate of \$61.84 for paratransit and \$66.57 for fixed route for the first three years. Approval of the WCCA proposal would also authorize staff to renew an option for three additional years in the amount of \$2,444,530 at an average hourly service rate per year of \$66.23 for paratransit and \$70.55 for fixed route. Specific annual hourly rates shall be charged for services as per the rates summarized in the attached Staff Report. Based on anticipated service levels, the proposed average rates of service are within acceptable national service hour rates. The contract reserves the right of the County to terminate the contract with 90 days written notice for any reason.

Motion:

I move the Board authorizes the County Manager to execute a contract with WCCA for Apple Country Transit System

Pardee Financing

Henderson County Hospital Corporation seeks your approval of a hospital revenue bond financing of certain projects related to the corporation. Important facts including:

- The maximum total amount of this borrowing would be \$17 million.
- The projects included would be (1) parking improvements for the corporation's Pardee Hospital main campus, particularly near the new Health Sciences Facility (which includes Pardee's new Comprehensive Cancer Care Center); (2) payment for acquisition of an additional ownership interest in a part of the Mission-Pardee Health Campus, located on the county line in Fletcher; (3) the upfitting (including equipment costs) for the new Comprehensive Cancer Care Center, and the acquisition of adjoining properties (up which the parking noted in (1), above, will be located); and (4) the acquisition and improvement (grading) of land to be used for the Corporation's proposed ambulatory care center in Mills River.
- No County funds would be used in repayment of this debt, which would be paid solely from Hospital Corporation revenues.
- The resolution proposed directs application to the Local Government Commission for approval of the financing.

Motion:

I move that the Board approves the proposed resolution as amended.

Budget Amendment - Patrol Vehicles

The Sheriff's Office is requesting that the Board approve the replacement of two patrol vehicles, and the budget amendment necessary to fund the replacement. Two Dodge Chargers assigned to the Patrol Division fleet were taken out of service due to two accidents in FY 16. The insurance company has deemed them inoperable & totaled. We respectfully request their replacement.

The total cost to replace these two vehicles would be \$52,790.00. The Sheriff's office has funds available in the existing budget to replace the vehicles. Insurance proceeds have been received in the amount of \$36,592.00. Staff recommends that the remaining \$16,668.00 necessary for the purchase be approved from our fuel line item.

Motion:

I move the Board of Commissioners approves the Budget Amendment to appropriate funding necessary to purchase the replacement patrol vehicles.

BUDGET OVERVIEW

County Manager Steve Wyatt stated this budget process began with a full day meeting back in January, for extensive review. Decisions must be made by June 30th each year. The proposed budget is \$126m which is a 1.4% increase. Our current tax rate of .5136 is the 3rd lowest among the NC urbanized counties. There are many challenges. Henderson County’s Re-evaluations take place every four (4) years which is a smart choice. In 2011 the property tax base was \$13 billion. In 2016 we have finally recouped the value dropped off over those four years.

The demands for service and funding did not go down during that time. The Board of Commissioner adjusted spending down 7.5% and we maintained the tax rate and services provided. This came with many challenges. Henderson County has prospered but the demands have increased and only the taxpayer bears this burden. During the general election in November a Referendum will be on the ballot for a ¼ cent tax where citizens have the ability to pass sales tax which could lessen the property tax moving forward. The money will not be available until next year even if the referendum passes. There are several million dollars of unfunded requests.

At this time, Henderson County has a great bond rating. Based on demand, it is at a tipping point.

Henderson County Board of Education Request

2016-17 Preliminary Budget Overview

HENDERSON COUNTY PUBLIC SCHOOLS

	2016-17 Preliminary	
County Appropriation - Current	\$23,525,770	2015-16 Current County Appropriation was \$23,525,770
Continuation Budget:		
Charter School Increase	\$355,850	Amount of new local budget going to charter schools (\$355,850) and a reduction for 109 current HCPS students that will be going to charter schools
ADM reduction	-\$185,300	
5% and 3% Salary increases*	\$313,028	Current proposed salary increases and benefits from state. These amounts can change since the state budget has not been finalized
Benefit increases*	\$96,417	
Local Supplement increase based on salary change*	\$214,235	
Local Current Expense Total	\$24,320,000	
Capital Outlay:		
Maintenance	\$1,000,000	
Technology Plan	\$600,000	New request to purchase devices to implement technology plan. School District has received a \$200,000 Golden Leaf Grant for technology professional development. Full award of the grant is contingent on some funding from County Commissioners for devices
Local Capital Total	\$1,600,000	
Total County Appropriation Request	\$25,920,000	
Overview		
Request for Henderson Public County Schools	\$24,927,648	
Amount Going to 9 Charter Schools	\$992,352	Legislation requires us to request local funds for charter schools. \$441,817 of the \$992,352 will go to charter schools outside Henderson County
Total County Appropriation Request	\$25,920,000	

*Proposed legislative changes

Board of Education Chairman Ervin Bazzle stated Charter Schools are growing and the state is looking for ways to fund them. A portion of county funding must go out to the Charter Schools. ADM numbers include students in Charter Schools, however they may not be aware of all of them.

David Jones does not anticipate much change in the ADM. The state provides to Charter Schools but some of the local funding must also go to them. If a student resides out of our county and attends a Charter School in our county, the county they reside in must send money to the Charter School.

Commissioner Hawkins requested information where the law requires county money go to Charter Schools.

The Board of Education is looking at allowing home schooled students to attend public schools for half a day. They must take at least two courses, and the schools would receive ADM money. Chrome books would also be available to them.

Commissioner Hawkins asked if the School Board has considered dedicating fine money of around \$500,000 toward the chrome books.

Mr. Jones responded they are looking to see where they can get the best bang for their buck. They feel chrome books are the least expensive device. The devices would remain at school. He would like to see a funding stream for technology such as the lottery funding.

Chairman Thompson commented that media has indicated to the citizens of the county that the commissioners are not interested in technology. The Board of Commissioners does not micro-manage. When chrome books were requested last year, the county funded the schools at their full request plus \$1m. The Board of Education used the \$1m as they saw fit. We provide the money and they make the choices.

Commissioner Laspley feels the students will be at a disadvantage without the technology.

Commissioner Edney stated his first exposure to computers was in college. The schools budget request is an increase of \$1.4m. The manager's budget takes \$9m out of the General Fund. He is supportive of funding the schools at their full request, however it may be appropriate to increase the tax rate to keep the county going at a safe rate.

Chairman Thompson noted the School Board request is an increase of \$1,394,000, yet the tax base has not grown. The Sales Tax Referendum needs to happen just to support this request.

REVIEW OF BUDGET PROPOSALS

Assistant County Manager Amy Brantley thanked the Board of Commissioners for their support. She noted that Darlene Burgess provided numbers showing an increase of \$160,000 in revenue from re-evaluations.

Debt service at this time does not include the Early College, it will show up in 2018. Blue Ridge Community College has received the NC Connect Bond.

BRCC facility director Peter Hemans stated \$2.9 million was received with the bond. They will be doing renovations to the Spearman Building, Sink Building and the Science Lab.

County Manager Steve Wyatt noted that debt principal for the school system is \$52m and \$17.3m for BRCC.

**HENDERSON COUNTY
FY 2016 - 2017 PROPOSED BUDGET - EXPENDITURES**

EDUCATION	FY 2015-2016	FY 2016-2017	\$ CHANGE FY16 REVISED TO FY17 PROPOSED	% CHANGE FY16 REVISED TO FY17 PROPOSED
	REVISED EXPENDITURES	PROPOSED EXPENDITURES		
HENDERSON COUNTY PUBLIC SCHOOLS				
Current Expense	\$24,525,770	\$24,525,770	\$0	0.00%
Debt Service	\$8,100,873	\$8,097,066	(\$3,807)	-0.05%
TOTAL HC PUBLIC SCHOOLS	\$32,626,643	\$32,622,836	(\$3,807)	-0.01%

BLUE RIDGE COMMUNITY COLLEGE				
Current Expense	\$3,407,836	\$3,387,235	(\$20,601)	-0.6%
Debt Service	\$1,685,170	\$2,036,746	\$351,576	17.3%
TOTAL BLUE RIDGE COMMUNITY COLLEGE	\$5,093,006	\$5,423,981	\$330,975	6.1%

HENDERSON COUNTY GOVERNMENT	FY 2015-2016	FY 2016-2017	\$ CHANGE FY16 REVISED TO FY17 PROPOSED	% CHANGE FY16 REVISED TO FY17 PROPOSED
	REVISED EXPENDITURES	PROPOSED EXPENDITURES		

GENERAL GOVERNMENT				
Governing Body	\$386,685	\$371,339	(\$15,346)	-4.1%
Dues and Non-Profit Contributions	\$500,214	\$466,315	(\$33,899)	-7.3%
County Administration	\$883,899	\$872,672	(\$11,227)	-1.3%
Human Resources	\$645,440	\$671,207	\$25,767	3.8%
Elections	\$919,324	\$921,956	\$2,632	0.3%
Legal	\$689,070	\$730,616	\$41,546	5.7%
Register of Deeds	\$653,788	\$661,353	\$7,565	1.1%
Facility Services	\$3,493,957	\$3,760,773	\$266,816	7.1%
Court Facilities	\$190,000	\$190,000	\$0	0.0%
Information Technology	\$2,922,388	\$2,837,083	(\$85,305)	-3.0%
Wellness	\$539,225	\$567,213	\$27,988	4.9%
Non-Departmental Accounts	\$260,000	\$260,000	\$0	0.0%
Transfers From the General Fund	\$1,287,959	\$1,216,463	(\$71,496)	-5.9%
TOTAL GENERAL GOVERNMENT	\$13,371,949	\$13,526,990	\$155,041	1.1%

TAXATION AND FINANCE				
Finance	\$826,154	\$866,530	\$40,376	4.7%
Tax Department (Assessor and Collections)	\$2,181,906	\$2,137,102	(\$44,804)	-2.1%
TOTAL TAXATION AND FINANCE	\$3,008,060	\$3,003,632	(\$4,428)	-0.1%

PUBLIC SAFETY				
Sheriff	\$14,436,278	\$14,383,417	(\$52,861)	-0.4%
Detention Facility	\$4,180,350	\$4,258,816	\$78,466	1.8%
Emergency Management/Fire Services	\$844,199	\$1,003,157	\$158,958	15.8%
Building Services	\$948,546	\$925,534	(\$23,012)	-2.5%
Emergency Medical Services	\$5,365,923	\$5,445,447	\$79,524	1.5%
Animal Services	\$593,682	\$596,364	\$2,682	0.4%
Rescue Squad	\$298,610	\$281,360	(\$17,250)	-6.1%
Code Enforcement Services	\$272,204	\$279,837	\$7,633	2.7%
TOTAL PUBLIC SAFETY	\$26,939,792	\$27,173,932	\$234,140	0.9%

HENDERSON COUNTY GOVERNMENT	FY 2015-2016	FY 2016-2017	\$ CHANGE	% CHANGE
	REVISED EXPENDITURES	PROPOSED EXPENDITURES	FY16 REVISED TO FY17 PROPOSED	FY16 REVISED TO FY17 PROPOSED
ENVIRONMENTAL PROTECTION				
Forestry Services	\$56,244	\$56,490	\$246	0.4%
Cooperative Extension	\$339,709	\$337,684	(\$2,025)	-0.6%
TOTAL ENVIRONMENTAL PROTECTION	\$395,953	\$394,174	(\$1,779)	-0.5%
PLANNING & ECONOMIC DEVELOPMENT				
Soil & Water Conservation	\$510,654	\$329,913	(\$180,741)	-54.8%
Project Management	\$113,087	\$238,335	\$125,248	52.6%
Planning	\$588,214	\$591,104	\$2,890	0.5%
Heritage Museum	\$100,000	\$100,000	\$0	0.0%
Economic Development	\$1,406,897	\$1,492,143	\$85,246	5.7%
Agri-Business Development	\$141,251	\$140,711	(\$540)	-0.4%
TOTAL PLANNING & ECONOMIC DEVELOPMENT	\$2,860,103	\$2,892,206	\$32,103	1.1%
HUMAN SERVICES				
General Public Health	\$6,792,514	\$6,723,985	(\$68,529)	-1.0%
Environmental Health	\$1,120,542	\$1,111,163	(\$9,379)	-0.8%
Home and Community Care Block Grant	\$747,011	\$733,648	(\$13,363)	-1.8%
Medical Services	\$50,000	\$60,000	\$10,000	16.7%
Mental Health	\$528,612	\$528,612	\$0	0.0%
Rural Operating Assistance Program	\$196,095	\$196,095	\$0	0.0%
Social Services - Admin/Programs/GA	\$20,534,767	\$20,921,803	\$387,036	1.8%
Social Services - SmartStart Program	\$492,923	\$0	(\$492,923)	100.0%
Juvenile Justice Program	\$218,745	\$218,745	\$0	0.0%
Veteran's Services	\$61,526	\$43,416	(\$18,110)	-41.7%
TOTAL HUMAN SERVICES	\$30,742,735	\$30,537,467	\$205,268	-0.7%
CULTURAL AND RECREATION				
Library	\$3,044,412	\$2,975,716	(\$68,696)	-2.3%
Recreation	\$1,620,280	\$1,614,385	(\$5,895)	-0.4%
TOTAL CULTURAL AND RECREATION	\$4,664,692	\$4,590,101	(\$74,591)	-1.6%
TOTAL COUNTY GOVERNMENT	\$81,983,284	\$82,118,502	\$135,218	0.2%
DEBT SERVICE				
Henderson County	\$4,116,449	\$5,933,088	\$1,816,639	30.6%
TOTAL DEBT SERVICE	\$4,116,449	\$5,933,088	\$1,816,639	30.6%
TOTAL HENDERSON COUNTY GENERAL FUND BUDGET	\$123,819,382	\$126,098,407	\$2,279,025	1.8%

SPECIAL REVENUE AND ENTERPRISE FUNDS	FY 2015-2016	FY 2016-2017	\$ CHANGE	% CHANGE
	REVISED EXPENDITURES	PROPOSED EXPENDITURES	FY16 REVISED TO FY17 PROPOSED	FY16 REVISED TO FY17 PROPOSED
Capital Reserve Fund (21)	\$75,000	\$75,000	\$0	0.0%
Reappraisal Reserve Fund (25)	\$900,629	\$1,007,586	\$106,957	10.6%
E-911 Fund (28)	\$639,064	\$615,161	(\$23,903)	-3.9%
CDBG - Dodd Meadows (30)	\$447,360	\$17,760	(\$429,600)	-2418.9%
Public Transit Fund (33)	\$933,305	\$953,576	\$20,271	2.1%
Debt Service Fund (50)	\$590,997	\$644,318	\$53,321	8.3%
Solid Waste (60)	\$5,428,583	\$5,579,667	\$151,084	2.7%
Cane Creek Water and Sewer District (61)	\$4,392,559	\$2,775,151	(\$1,617,408)	-58.3%
Justice Academy Sewer Fund (63)	\$44,548	\$64,821	\$20,273	31.3%

HENDERSON COUNTY PUBLIC SCHOOLS

115691

MISSION: The public school system is one comprehensive school district serving the entire County. The missions and system-wide goals are integral to providing exceptional education opportunities to the County's Students.

COST CENTER	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED	% CHANGE
Current/Capital Expense	\$ 23,519,970	\$ 24,525,770	\$ 24,525,770	0.0%
Debt Service	\$ 8,332,822	\$ 8,100,873	\$ 8,097,066	0.0%
Total Expenditures	\$ 31,852,792	\$ 32,626,643	\$ 32,622,836	0.0%
Total Revenue	\$ -	\$ -	\$ -	0.0%
Revenue % of Expenditure	0%	0%	0%	

SIGNIFICANT ISSUES

1	The Proposed Budget includes an allocation for Current/Capital Expenditures, that is consistent with FY16 budgeted levels.
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UNFUNDED BUDGET REQUESTS

		\$ REQUEST	TRE
1	The final approved Budget from the school system had not been submitted, as of the printing of the Budget Message.	\$0	\$0.00000

BLUE RIDGE COMMUNITY COLLEGE

115692

MISSION: The County is responsible for assisting the local community college with certain operational and personnel expenses, as well as facility maintenance and debt service.

COST CENTER	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED	% CHANGE
Operating/Capital Expense	\$ 3,157,836	\$ 3,407,836	\$ 3,387,235	-0.6%
Debt Service	\$ 1,477,772	\$ 1,685,170	\$ 2,036,746	20.9%
Total Expenditures	\$ 4,635,608	\$ 5,093,006	\$ 5,423,981	6.5%
Total Revenue	\$ -	\$ -	\$ -	0.0%
Revenue % of Expenditure	0%	0%	0%	

SIGNIFICANT ISSUES

1	The proposed budget fully funds the Blue Ridge Community College request, due to the NC Connect Bond.
2	The operating budget is increased slightly over FY16, due to operating costs associated with maintaining the Health Sciences Center.
3	Debt Service is increasing, due to 1/3rd of the Health Sciences Center Debt being budgeted in the BRCC Budget.

UNFUNDED BUDGET REQUESTS

		\$ REQUEST	TRE
1	None	\$0	\$0.00000

DUES AND NON-PROFIT CONTRIBUTIONS

115402

MISSION: The Board of County Commissioners provides grant funding to non-profit agencies on an annual basis. All non-profits receiving funding enter into a performance contract with the County for the fiscal year.

Expenditures by Category	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 REQUESTED	FY 2017 PROPOSED	% CHANGE
Dues and Memberships					
Land of Sky Regional Council	\$ 38,426	\$ 38,426	\$ 38,426	\$ 38,426	0.0%
NC Association of County Commissioners	\$10,167	\$ 10,494	\$ 10,494	\$ 10,494	0.0%

National Institute of Counties	\$ 1,966	\$ 1,966	\$ 1,966	\$ 1,966	0.0%
School of Government	\$12,383	\$ 12,841	\$ 13,308	\$ 13,308	3.6%
Local Government Transit Match	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	0.0%
Land of Sky Regional Council MPO Match	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	0.0%
SUB-TOTAL	\$ 91,942	\$ 92,727	\$ 93,194	\$ 93,194	0.5%

Non-Profits

Arts Council of Henderson County	\$ 9,250	\$ 8,325	\$ 10,000	\$ 6,938	-16.7%
Flat Rock Playhouse	\$ 100,000	\$ 45,000	\$ 50,000	\$ 37,500	-16.7%
Henderson County Education History Initiative	\$ 2,000	\$ 1,800	\$ 1,800	\$ -	-100.0%
Hendersonville Little Theater	\$ 20,000	\$ 18,000	\$ 25,000	\$ 15,000	-16.7%
Mountain True/VWIN (Formerly ECO)	\$ 8,325	\$ 7,493	\$ 10,164	\$ 6,244	-16.7%
Team ECCO	\$ -	\$ -	\$ 15,000	\$ -	0.0%
SUB-TOTAL	\$ 139,575	\$ 80,618	\$ 111,964	\$ 65,681	-18.5%

Human Service Non-Profits

Blue Ridge Community Health	\$ -	\$ -	\$ 5,000	\$ -	0.0%
Blue Ridge Literacy Council	\$ 10,000	\$ 10,000	\$ 13,225	\$ 10,000	0.0%
Boys and Girls Club	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	0.0%
Children & Family Resource Center (CFRC)	\$ 17,340	\$ 17,340	\$ 17,340	\$ 17,340	0.0%
Council on Aging	\$ 36,075	\$ 36,075	\$ 40,400	\$ 36,075	0.0%
The Free Clinics - Medifind	\$ 21,645	\$ 21,645	\$ 21,645	\$ 21,645	0.0%
The Free Clinics - Volunteer Program	\$ 6,000	\$ 6,000	\$ 7,500	\$ 6,000	0.0%
Healing Place	\$ 35,000	\$ 35,000	\$ -	\$ -	-100.0%
Henderson County Young Leaders Program	\$ -	\$ -	\$ 2,000	\$ -	0.0%
Homeward Bound	\$ -	\$ -	\$ 20,000	\$ -	0.0%
Housing Assistance Corporation	\$ 11,750	\$ 11,750	\$ 19,000	\$ 11,750	0.0%
Interfaith Assistance Ministry	\$ -	\$ 9,807	\$ 40,000	\$ -	0.0%
Mainstay	\$ 12,500	\$ 12,500	\$ -	\$ -	-100.0%
Mediation Center	\$ 10,500	\$ 10,500	\$ 10,500	\$ 10,500	0.0%
Medical Loan Closet*	\$ 4,625	\$ 4,625	\$ 5,000	\$ -	-100.0%
Pisgah Legal Services	\$ 35,000	\$ 35,000	\$ 50,000	\$ 35,000	0.0%
Safelight (Formally Mainstay & Healing Place)	\$ -	\$ -	\$ 62,500	\$ 47,500	0.0%
Special Needs Baseball	\$ 5,000	\$ 5,000	\$ -	\$ -	-100.0%
St. Gerard House	\$ -	\$ -	\$ 20,000	\$ -	0.0%
United Way 211 Program	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	0.0%
Vocational Solutions	\$ 41,625	\$ 41,625	\$ 99,000	\$ 41,625	0.0%
WCCA: Medical Transportation	\$ 11,100	\$ 11,100	\$ 11,100	\$ 11,100	0.0%
WCCA: Community Transportation Grant Match	\$ 36,399	\$ 38,905	\$ 62,956	\$ 38,905	0.0%
SUB-TOTAL	\$ 314,559	\$ 326,872	\$ 527,166	\$ 307,440	-5.9%
Total Expenditures	\$ 546,076	\$ 500,217	\$ 732,324	\$ 466,315	-6.8%

SIGNIFICANT ISSUES

1	See Unfunded Expansion Budget Requests.
2	*Medical Loan Closet application for funding was received after the due date.
3	Mainstay and The Healing Place have merged, and are now known as "Safelight".

UNFUNDED EXPANSION BUDGET REQUESTS

		\$ REQUEST	TRE
1	Arts Council of Henderson County has requested \$10,000 for FY 17.	\$ 3,062	\$0.00002
2	Blue Ridge Literacy Council has requested \$13,225 for FY 17.	\$ 3,225	\$0.00003
3	Council on Aging has requested \$40,400 for FY 17.	\$ 4,325	\$0.00003
4	Free Clinics-Volunteer Program has requested \$7,500 for FY 17.	\$ 1,500	\$0.00001
5	Flat Rock Playhouse has requested \$50,000 for FY 17.	\$ 12,500	\$0.00010
8	Henderson County Education History Initiative has requested \$1,800 for FY 17.	\$ 1,800	\$0.00001
9	Henderson County Young Leaders Program has requested \$2,000 for FY 17.	\$ 2,000	\$0.00002
10	Hendersonville Little Theatre has requested \$25,000 for FY 17.	\$ 10,000	\$0.00008
11	Homeward Bound has requested \$20,000 for FY 17.	\$ 20,000	\$0.00016
12	Housing Assistance Corporation has requested \$19,000 for FY 17.	\$ 7,250	\$0.00006
13	Interfaith Assistance Ministry had requested \$40,000 for FY 17.	\$ 40,000	\$0.00031
14	Medical Loan Closet has requested \$5,000 for FY 17.	\$ 5,000	\$0.00004
15	Mountain True has requested \$10,164 for FY 17.	\$ 3,920	\$0.00003
16	Pisgah Legal Services has requested \$50,000 for FY 17.	\$ 15,000	\$0.00012
17	Safelight has requested \$62,500 for FY 17.	\$ 15,000	\$0.00012
18	St. Gerard House has requested \$20,000 for FY 17.	\$ 20,000	\$0.00016
19	Team ECCO has requested \$15,000 for FY 17.	\$ 15,000	\$0.00012
20	Vocational Solutions has requested \$99,000 for FY 17.	\$ 57,375	\$0.00045
21	WCCA Transportation Grant has requested \$62,956 for FY 17.	\$ 24,051	\$0.00019

Commissioner Hawkins asked for a list of what we get for the \$38,426 funded to the Land-of-Sky.

Amy Brantley noted the amount for the NC Association of County Commissioners membership was received after the budget process. It is actually \$10,597, which is determined by population.

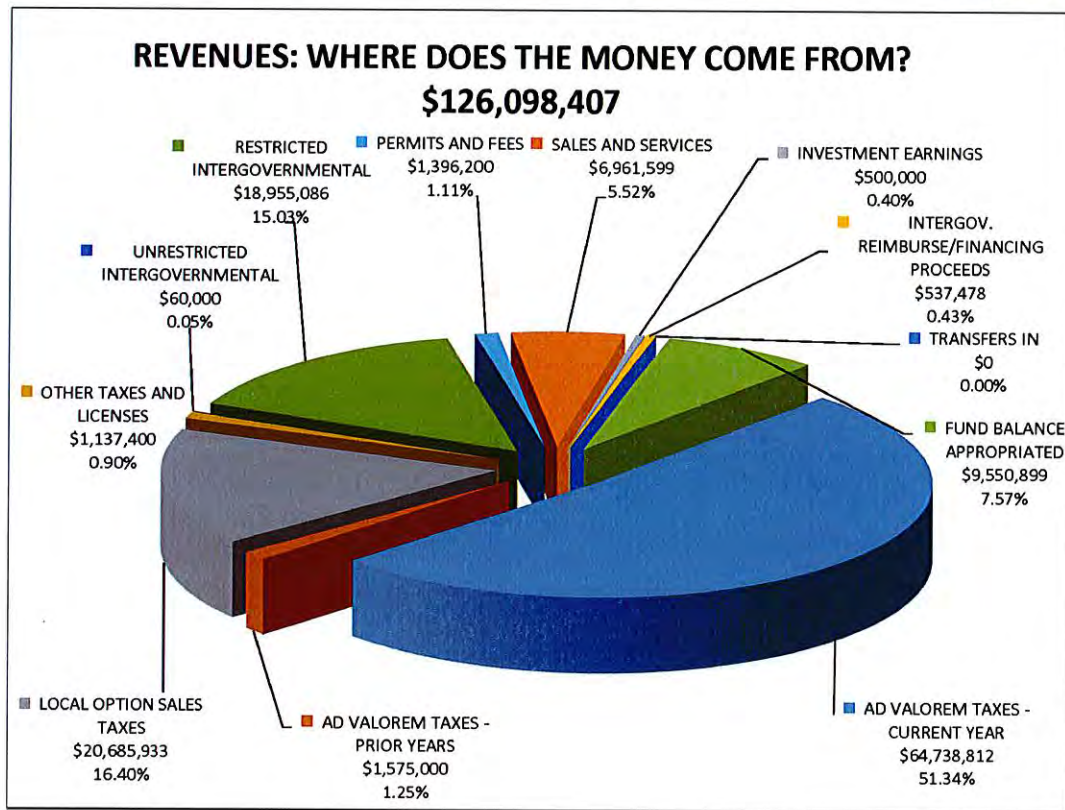
Last year the Commissioners requested a reduction in Non-Profits of 25% each year, and no funding of new requests.

Commissioner Hawkins requested that we look back at Interfaith Assistance Ministry and fund them as they were funded last year.

**HENDERSON COUNTY
FY 2016 - 2017 PROPOSED BUDGET - REVENUES**

1

GENERAL FUND	FY 2016 ADOPTED BUDGET	FY 2016 REVISED BUDGET	FY 2017 PROPOSED BUDGET
AD VALOREM TAXES - CURRENT YEAR	\$64,213,066	\$64,213,066	\$64,738,812
AD VALOREM TAXES - PRIOR YEARS	\$1,785,000	\$1,785,000	\$1,575,000
LOCAL OPTION SALES TAXES	\$18,938,432	\$18,938,432	\$20,685,933
OTHER TAXES AND LICENSES	\$862,000	\$862,000	\$1,137,400
UNRESTRICTED INTERGOVERNMENTAL	\$55,300	\$55,300	\$60,000
RESTRICTED INTERGOVERNMENTAL	\$18,594,589	\$19,413,809	\$18,955,086
PERMITS AND FEES	\$1,339,460	\$1,339,460	\$1,396,200
SALES AND SERVICES	\$5,908,135	\$5,974,219	\$6,961,599
INVESTMENT EARNINGS	\$500,000	\$500,000	\$500,000
INTERGOV. REIMBURSE/FINANCING PROCEEDS	\$410,625	\$675,189	\$537,478
TRANSFERS IN	\$299,800	\$400,100	\$0
FUND BALANCE APPROPRIATED	\$9,467,043	\$9,662,807	\$9,550,899
TOTAL GENERAL FUND REVENUES	\$122,373,450	\$123,819,382	\$126,098,407



SHERIFF

115431

MISSION: The mission of the Henderson County Sheriff's Office is to serve our community by reducing, preventing and investigating crime. We enforce the law to maintain peace and security for our citizens. We strive to be a highly trained and dedicated team of professionals who hold ourselves to high ethical standards. We value the contributions of our personnel and sacrifices they make. We swear to uphold this sacred trust, and we will not waiver from our noble purpose.

PERFORMANCE SUMMARY	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Goal	TARGET
Reduce Part 1 Crimes in identified high crime areas	Not Measured	Not Measured	Not Measured	508	512	352 YTD	411	10% Decrease
Increase clearance rates for Index Crimes by 10%	Not Measured	Not Measured	27%	31%	35%	39%	49%	10% Increase
Maintain the Breaking & Entering & Larceny reduction of 15% from 2012 levels	Not Measured	Not Measured	Not Measured	25%	26%	16%	15%	15%
STAFFING LEVELS	FY 2015 ACTUAL		FY 2016 BUDGET		FY 2017 PROPOSED		% CHANGE	
Full Time	154		158		158		0.0%	
Part Time	0		0		0		0.0%	
Project	1		1		1		0.0%	
COST CENTER	FY 2015 ACTUAL		FY 2016 BUDGET		FY 2017 PROPOSED		% CHANGE	
Personnel	\$ 10,904,433		\$ 12,271,153		\$ 12,280,718		0.1%	
Operating	\$ 1,834,263		\$ 1,815,102		\$ 1,733,279		-4.5%	
Capital	\$ 401,381		\$ 350,023		\$ 369,420		5.5%	
Total Expenditures	\$ 13,140,077		\$ 14,436,278		\$ 14,383,417		-0.4%	
Total Revenue	\$ 974,147		\$ 974,025		\$ 706,605		-27.5%	
Revenue % of Expenditure	7%		7%		5%			

SIGNIFICANT ISSUES

1	The FY 17 Proposed budget includes the replacement of twelve (12) vehicles.
2	FY 16 Operating budget includes \$138,545 in revised expenditures.

UNFUNDED BUDGET REQUESTS

	\$ REQUEST	TRE
1 Sniper Rifle Scopes (2)	\$4,206	\$0.00003
2 Rifle Suppressors (9)	\$18,927	\$0.00015
3 FLIR System Recon M24 Monocular Scope	\$5,880	\$0.00005
4 Crisis Negotiation Team Throw Phone	\$6,495	\$0.00005
5 Mobile Hazardous Device System Upgrade	\$69,200	\$0.00054
6 Drug Enforcement Program	\$50,000	\$0.00039
7 Fuel Costs	\$75,000	\$0.00059
8 Legal Services	\$4,500	\$0.00004
9 Advanced Training Pay	\$229,895	\$0.00180

Ms. Brantley noted that (7) Fuel Costs have gone down now more than a couple of years ago. They have budgeted fuel at \$2.50 per gallon which will cover the cost without an increase.

As per (9) Advanced Training Pay, the proposed budget is providing for special training.

Sheriff McDonald stated staff had looked at the best way to pay for above and beyond service and employees willing to take on extra workload. If an employee takes on extra certification and hours, they will receive extra pay. This allows them to retain personnel with extra skills.

Ms. Brantley stated much review has been put into this in-house project to compensate for extra work and it will be on-going and become part of the pay plan.

Level 1	\$50 per pay period
Level 2	\$75 per pay period
Level 3	\$100 per pay period

Sheriff McDonald noted an 83% attrition is seen, which means 83% of applicants don't make it through the hiring process. A shortage of law enforcement officers is predicted due to bad publicity.

Commissioner Edney would like to see a summary of the project which will be provided by Chief Deputy Jason Brown. Mr. Brown noted this project helps address the hiring also. He reminded the Board that a shooting range is still needed for extensive training.

Mills River Law Enforcement Proposal FY2017-FY2019

The following is a proposal to fund law enforcement services by the Henderson County Sheriff's Office for the Town of Mills River. This proposal is based upon service levels provided to the Town of Mills River during calendar year 2015, by employees of the Henderson County Sheriff's Office, including the current Mills River supported Deputy.

The proposal envisions a phased enactment over the course of three budget cycles, with full implementation in FY2019.

Based on 2015 calls for service, the Mills River Deputy answered approximately 9.2% of the 4273 calls for service within the town. This leaves Henderson County picking up the tab for the bulk, 90.8%, of the law enforcement services within the town during that time period

Mills River Deputy CFS	All Sheriff CFS
393	4273

A full staffing study was conducted to determine the minimum number of positions that would be necessary to cover Calls for Service (CFS) during a given year in the Town of Mills River. This study assumed that coverage would be full service, comprising all necessary enforcement activity including animal enforcement.

Including relief factor (coverage for vacation, sick, training, etc.), the data indicated a need for an equivalent of five uniform positions to cover all CFS for a given year.

Positions needed to cover CFS plus relief factor including/excluding EMS/FIRE, MVA

WHEN WORKING 12/HR SHIFTS	WHEN WORKING 12/HR SHIFTS
Recommended Levels	Calls Subtracting EMS/FIRE, MVA
fPerf (40/20) 33% Saturation	fPerf (40/20) 33% Saturation
2	2
Total Unobligated Time (TUT)	Total Unobligated Time (TUT)
4680.16	3454.157
Total Patrol Time (TPT)	Total Patrol Time (TPT)
7020.24	5181.24
Total Number of Units (Nu)	Total Number of Units (Nu)
1.602793493	1.182930479
2	2
Shift Relief Factor (SRF)	Shift Relief Factor (SRF)
2.219	2.219
Total Officers Needed	Total Officers Needed
4.438	4.438
5	5

Finally, the information covers only response to CFS and other non-investigative activities. Rather than filling a criminal investigator position specific to Mills River (either a generalist or several specialists) an extra position cost would include full criminal investigations coverage by the Henderson County Sheriff’s Office CID

This brings it to a six position equivalency to cover all Mills River CFS in a given year. These costs would be phased in as follows:

FY 17 – Mills River would contract for one full time Deputy to be the “face” of Town law enforcement as is utilized in the current contract and the cost of two more Deputies to cover half the current service levels being provided. Total level equivalent to three Deputies.

\$120,792 one deputy
 \$362,376 three deputies

FY 18 – Mills River would increase their contract by the cost of two more Deputies, total equivalent of five Deputies. At this point, Mills River would be covering 100% of uniformed and specialty law enforcement services.

\$603,960 five deputies

FY 19 – Mills River would increase the contract by the cost of one more deputy position to cover all investigative services. This final phase would bring Mills River in line with 100% total costs for service levels.

\$724,752 six deputies

During all phases of the implementation plan full service would be provided to the citizens of Mills River by employees of the Henderson County Sheriff’s Office. As such, the County will continue to provide service under this plan, transferring that financial burden incrementally to Mills River over the three year period.

It should also be noted that at the end of the three year contract further staffing studies should be conducted to determine service levels going forward in any new contract.

Five positions would work but six are actually needed at a cost of about \$125,000 per deputy per year for a total of \$750,000 at the end of three years. A 3 – 5% annual increase will need to be considered.

Commissioner Lapsley felt the deputies should be new officers. Mills River is still determining if they will continue to offer the service. In the past, they have been receiving a bargain from Henderson County.

The County and Sherriff are offering them an option. Statutes do not require the County to offer the service.

Commissioner Hawkins made the motion that staff offer the package to Mills River and see what response is received. All voted in favor and the motion carried.

Commissioner Lapsley stated if the agreement is received and approved, we are supporting the Sheriff's budget. We instead should use the money from Mills River to hire new officers and assign them to Mills Rivers with a net effect to the Sheriff's budget.

Chairman Thompson asked County Manager Steve Wyatt to contact Mills River and inform them of the decision and also provide them with written information.

Mr. Thompson noted staff would be taking a break for lunch and during this time the Board would meet for closed session.

CLOSED SESSION

The Board is requested to go into closed session pursuant to N.C. Gen. Stat. §143-318.11(a), for the following reason(s):

(a)(5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (I) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange or lease; or (II) the amount of compensation and other material terms of an employment contract or proposed employment contract.

Commissioner Edney made the motion that the Board go into closed session pursuant to N.C. Gen. Stat. §143-318.11(a)(5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (I) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange or lease; or (II) the amount of compensation and other material terms of an employment contract or proposed employment contract. All voted in favor and the motion carried.

Chairman Thompson reconvened the meeting at 1:15 p.m. Commissioner Edney was not present but would return to the meeting shortly.

Assistant County Manager Amy Brantley stated the roof of the Detention Facility needs repairs at a cost of \$966,900. There is concern of tiles falling from water saturation. It is not in the budget but needs to be repaired due to inspector issues. This is the original roof.

Commissioner Messer made the motion to add \$966,900 to the budget for repairs of the Detention roof. All voted in favor and the motion carried.

DETENTION FACILITY

115432

MISSION: The mission of the Henderson County Sheriff's Office is to serve our community by reducing, preventing and investigating crime. We enforce the law to maintain peace and security for our citizens. We strive to be a highly trained and dedicated team of professionals who hold ourselves to high ethical standards. We value the contributions of our personnel and sacrifices they make. We swear to uphold this sacred trust, and we will not waiver from our noble purpose.

PERFORMANCE SUMMARY	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Goal	TARGET
We will not exceed 1% of reported inmate on inmate sexual assaults (per average daily population)	Not Measured	Not Measured	Not Measured	3%	1%	0%	0%	1%
Reduce inmate on inmate assaults by 10%	Not Measured	Not Measured	Not Measured	Not Measured	Not Measured	4%	4%	10%
STAFFING LEVELS	FY 2015 ACTUAL		FY 2016 BUDGET		FY 2017 PROPOSED		% CHANGE	
Full Time	44		48		48		0.0%	
Part Time	0		0		0		0.0%	
Project	0		0		0		0.0%	
COST CENTER	FY 2015 ACTUAL		FY 2016 BUDGET		FY 2017 PROPOSED		% CHANGE	
Personnel	\$ 2,844,968		\$ 3,051,057		\$ 3,100,200		1.6%	
Operating	\$ 1,131,032		\$ 1,054,761		\$ 1,101,034		4.4%	
Capital	\$ 33,988		\$ 74,532		\$ 57,582		-22.7%	
Total Expenditures	\$ 4,009,989		\$ 4,180,350		\$ 4,258,816		1.9%	
Total Revenue	\$ 192,954		\$ 145,950		\$ 134,400		-7.9%	
Revenue % of Expenditure	5%		3%		3%			

SIGNIFICANT ISSUES

1	The FY 17 Proposed Budget has a slight increase in Operations due to Medical Supplies and Departmental Supplies.
2	The FY 17 Proposed Budget includes the replacement of two (2) vehicles.
3	The FY 17 Proposed Budget includes a new PREA officer approved in the FY 16 Budget.

UNFUNDED BUDGET REQUESTS

		\$ REQUEST	TRE
1	M&R Buildings/ICON Water System	\$197,261	\$0.00154
2	Fuel Costs	\$6,300	\$0.00005
3	Advanced Training Pay	\$32,683	\$0.00026

EMERGENCY COMMUNICATIONS (E-911)

285411

MISSION: The Emergency Communications (E-911) Fund accounts for the revenue and the expenses associated with the County's emergency communications/dispatch system. The surcharge for E911 use offsets the expenses for this Fund.

COST CENTER	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED	% CHANGE
Personnel	\$ -	\$ -	\$ -	0.0%
Operating	\$ 3,247,921	\$ 639,064	\$ 615,161	-3.7%
Capital	\$ -	\$ 203,638	\$ -	0.0%
Total Expenditures	\$ 3,247,921	\$ 842,702	\$ 615,161	-27.0%
Total Revenue	\$ 3,527,010	\$ 842,702	\$ 615,161	-27.0%
Revenue % of Expenditure	109%	100%	100%	

SIGNIFICANT ISSUES

1	No significant issues for FY 17. E-911 Revenues cover 100% of project costs, with no local funds required.
2	FY 15 included a grant that funded the new 911 Center.

UNFUNDED BUDGET REQUESTS

	\$ REQUEST	TRE
1 None	\$0	\$0.00000

SOCIAL SERVICES

115531/115535/115536

MISSION: To provide services that improve the safety, health, well-being, independence and quality of life for the residents of Henderson County.

PERFORMANCE SUMMARY

	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Goal	TARGET
% Annual Expenditures w/in Budget	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%
% of Federal, State & available \$ Drawn Down (minimize County \$)	96.0%	96.0%	98.6%	99.8%	99.8%	99.8%	99.8%	100.0%
# of Contracts w/Service providers	22	24	26	27	26	24/33	24/33	25

STAFFING LEVELS

	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED	% CHANGE
Full Time	178	184	185	0.5%
Part Time	2	2	1	-50.0%
Project	0	0	0	0.0%

COST CENTER	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED	% CHANGE
Personnel	\$ 10,504,992	\$ 11,246,524	\$ 11,510,417	2.3%
Operating	\$ 8,656,895	\$ 9,201,911	\$ 9,365,386	1.8%
Capital	\$ 41,940	\$ 86,332	\$ 46,000	-46.7%
Total Expenditures	\$ 19,203,826	\$ 20,534,767	\$ 20,921,803	1.9%
Total Revenue	\$ 13,065,129	\$ 12,953,728	\$ 12,953,728	0.0%
Revenue % of Expenditure	68%	63%	62%	

SIGNIFICANT ISSUES

1	The FY 17 Proposed Budget includes the replacement of One (1) Vehicle, and one (1) new vehicle.
2	The FY 17 Proposed Budget does not include funding for M&R Buildings & Grounds. Those funds were allocated within the Facility Services budget and will be used accordingly throughout the year.

UNFUNDED BUDGET REQUESTS

	\$ REQUEST	TRE
1 Income Maintenance Caseworker II	\$46,354	\$0.00036
2 Child Support Agent	\$56,321	\$0.00044
3 M&R Buildings & Grounds	\$20,000	\$0.00016

SMART START

115532

MISSION: To provide quality child care opportunities to qualifying families.

STAFFING LEVELS	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED	% CHANGE
Full Time	1	0	0	0.0%
Part Time	0	1	0	0.0%
Project	0	0	0	0.0%
COST CENTER	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED	% CHANGE
Personnel	\$ 49,890	\$ 33,365	\$ -	-100.0%
Operating	\$ 463,588	\$ 459,558	\$ -	-100.0%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 513,478	\$ 492,923	\$ -	-100.0%
Total Revenue	\$ 477,743	\$ 494,006	\$ -	-100.0%
Revenue % of Expenditure	93%	100%	0%	

SIGNIFICANT ISSUES

1	The FY 17 Budget does not include Smart Start expenditures or revenues. This program is no longer being administered by Henderson County.
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UNFUNDED BUDGET REQUESTS

		\$ REQUEST	TRE
1	None	\$0	\$0.00000

PUBLIC HEALTH

115510

MISSION: Assess the health of the community and assure that its needs are met by preventing diseases and by promoting wellness through the delivery of clinical, environmental and community health and education services.

**PERFORMANCE
SUMMARY**

	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Goal	TARGET
Train Accreditation Team on HDSAI requirements, interpretation, and ongoing collection of evidence.	NA	NA	50%	75%	100%	100%	100%	100%
Conduct two CQI projects for fiscal year.	NA	NA	100%	100%	100%	100%	100%	100%
Complete action plans and submit to State by 06/13.	NA	NA	90%	100%	100%	100%	100%	100%

STAFFING LEVELS

	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED	% CHANGE
Full Time	64	68	69	1.5%
Part Time	4	3	3	0.0%
Project	13	12	12	0.0%

COST CENTER

	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED	% CHANGE
Personnel	\$ 4,768,020	\$ 5,364,570	\$ 5,571,313	3.9%
Operating	\$ 937,632	\$ 1,398,038	\$ 1,097,672	-21.5%
Capital	\$ -	\$ 29,906	\$ 55,000	0.0%
Total Expenditures	\$ 5,705,653	\$ 6,792,514	\$ 6,723,985	-1.0%
Total Revenue	\$ 3,007,274	\$ 2,743,671	\$ 2,706,415	-1.4%
Revenue % of Expenditure	53%	40%	40%	

SIGNIFICANT ISSUES

1	The FY 17 Proposed Budget includes the addition of one (1) School Nurse to continue the plan to bring the ratio of nurses to students in line with State recommendations.
2	The FY 17 Proposed Budget includes the replacement of one (1) vehicle.

UNFUNDED BUDGET REQUESTS

		\$ REQUEST	TRE
1	One (1) Vehicle *	\$3,000	\$0.0000

* Note that Budget staff recommends that this vehicle price be set at \$22,000; \$25,000 was requested

Chairman Thompson noted there are 6-7 more school nurse positions needed. Last year the commissioners had voted to add one position per year until we reach 1 nurse for every 700 students. The cost is \$66,022.00 per nurse per year.

ENVIRONMENTAL HEALTH

115512

MISSION: Assess the health of the community and assure that its health needs are met by preventing diseases and promoting wellness through the delivery of clinical, environmental, and community health and education services

PERFORMANCE SUMMARY	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Goal	TARGET
100% of required food/lodging inspections completed	100%	100%	100%	100%	100%	100%	100%	100%
Number of inspections	1,545	1,490	1,506	1,499	1,563	1,600	1,650	1,600
Sample all new wells within 30 days of completion	100%	100%	100%	100%	88%	100%	100%	100%
STAFFING LEVELS	FY 2015 ACTUAL		FY 2016 BUDGET		FY 2017 PROPOSED		% CHANGE	
Full Time	10		12		12		0.0%	
Part Time	1		0		0		0.0%	
Project	0		0		0		0.0%	
COST CENTER	FY 2015 ACTUAL		FY 2016 BUDGET		FY 2017 PROPOSED		% CHANGE	
Personnel	\$ 892,475		\$ 980,709		\$ 971,893		-0.9%	
Operating	\$ 81,290		\$ 114,520		\$ 114,270		-0.2%	
Capital	\$ -		\$ 25,313		\$ 25,000		0.0%	
Total Expenditures	\$ 973,764		\$ 1,120,542		\$ 1,111,163		-0.8%	
Total Revenue	\$ 272,426		\$ 200,600		\$ 220,000		9.7%	
Revenue % of Expenditure	28%		18%		20%			

SIGNIFICANT ISSUES

1	The FY 16 Budget included the addition of one (1) FT employee and moved one (1) PT employee to FT.
2	The FY 17 Proposed Budget includes the replacement of one (1) vehicle.

UNFUNDED BUDGET REQUESTS

		\$ REQUEST	TRE
1	New Environmental Health Inspector	\$65,963	\$0.00052
2	New Vehicle	\$22,000	\$0.00017
3	Fuel Costs	\$2,250	\$0.00002

GOVERNING BODY
115401

MISSION: To lead our community, to promote individual responsibility and equal opportunity, to protect life and property, to provide efficient, innovative, and quality public services; to provide services required by Federal and State mandates; to stimulate economic growth and regional cooperation, and to balance the preservation and utilization of all of our resources.

PERFORMANCE SUMMARY	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Goal	TARGET
Board positions filled in accordance with by-laws and State Law	95%	95%	95%	95%	95%	95%	95%	95%
Meeting minutes completed within 30 days	100%	100%	100%	100%	90%	100%	90%	90%
Minutes completed without substantive changes	96%	96%	96%	96%	96%	96%	96%	96%

STAFFING LEVELS	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED	% CHANGE
Full Time	1	1	1	0.0%
Part Time	5	5	5	0.0%
Project	0	0	0	0.0%

COST CENTER	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED	% CHANGE
Personnel	\$ 209,526	\$ 229,525	\$ 214,629	-6.5%
Operating	\$ 140,490	\$ 157,160	\$ 156,710	-0.3%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 350,016	\$ 386,685	\$ 371,339	-4.0%
Total Revenue	\$ -	\$ -	\$ -	0.0%
Revenue % of Expenditure	0%	0%	0%	

SIGNIFICANT ISSUES

1	No significant issues for FY 17. Operating expenses essentially remain consistent with FY 16 levels.
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UNFUNDED BUDGET REQUESTS

	\$ REQUEST	TRE
1 None	\$0	\$0.00000

COUNTY ADMINISTRATION
115403/115404

MISSION: To effectively and efficiently implement the policies of the Board of Commissioners.

PERFORMANCE SUMMARY	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Goal	TARGET
Budget Amendments posted within 5 business days of approval	85.6%	91.5%	95.7%	93.1%	84.7%	96.0%	95.0 %	92.0%
% of Performance Management Audits Completed	50.0%	0.0%	100.0%	50.0%	50.0%	25.0%	50.0 %	50.0%
STAFFING LEVELS	FY 2015 ACTUAL		FY 2016 BUDGET		FY 2017 PROPOSED		% CHANGE	
Full Time	5		5		5		0.0%	
Part Time	0		0		0		0.0%	
Project	0		0		0		0.0%	
COST CENTER	FY 2015 ACTUAL		FY 2016 BUDGET		FY 2017 PROPOSED		% CHANGE	
Personnel	\$ 788,927		\$ 798,279		\$ 787,052		-1.4%	
Operating	\$ 57,474		\$ 85,620		\$ 85,620		0.0%	
Capital	\$ -		\$ -		\$ -		0.0%	
Total Expenditures	\$ 846,402		\$ 883,899		\$ 872,672		-1.3%	
Total Revenue	\$ -		\$ -		\$ -		0.0%	
Revenue % of Expenditure	0%		0%		0%			

SIGNIFICANT ISSUES

1	No significant issues for FY 17. Operating expenses essentially remain consistent with FY 16 levels.
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UNFUNDED BUDGET REQUESTS

	\$ REQUEST	TRE
1 None	\$0	\$0.000

HUMAN RESOURCES

115405

MISSION: To recruit, support, and maintain qualified public servants for Henderson County.

PERFORMANCE SUMMARY	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Goal	TARGET
Maintain reasonable average turnover comparable to market	NA	NA	NA	11%	10%	10%	<10%	<10%
Benefit eligible employees completing new hire orientation	NA	NA	NA	100%	100%	100%	100%	100%
Ensure employees complete required safety training	NA	NA	NA	100%	100%	100%	100%	100%
STAFFING LEVELS	FY 2015 ACTUAL		FY 2016 BUDGET		FY 2017 PROPOSED		% CHANGE	
Full Time	6		6		6		0.0%	
Part Time	0		0		0		0.0%	
Project	0		0		0		0.0%	
COST CENTER	FY 2015 ACTUAL		FY 2016 BUDGET		FY 2017 PROPOSED		% CHANGE	

Personnel	\$ 509,495	\$ 545,784	\$ 560,828	2.8%
Operating	\$ 82,949	\$ 99,656	\$ 110,379	10.8%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 592,444	\$ 645,440	\$ 671,207	4.0%
Total Revenue	\$ -	\$ -	\$ -	0.0%
Revenue % of Expenditure	0%	0%	0%	

SIGNIFICANT ISSUES

1	Operating levels increased slightly for FY 17, due to an increase in professional and contracted services.
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UNFUNDED BUDGET REQUESTS

	\$ REQUEST	TRE
1 One (1) Office Assistant 3 was requested for FY 17.	\$39,755	\$0.00031

ELECTIONS

115408

MISSION: The Mission of the Henderson County Board of Elections is to conduct fair, efficient and accurate Elections.

PERFORMANCE SUMMARY

	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Goal	TARGET
Registered Voters	76,300	79,546	77,057	79,003	78,000	79,000	79,000	80,000
Voters utilizing One Stop Vote	336	30,137	755	16,997	5,000	25,000	2,000	25,000
SBOE training classes	3	3	3	3	5	2	2	5

STAFFING LEVELS

	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED	% CHANGE
Full Time	5	5	5	0.0%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

COST CENTER

	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED	% CHANGE
Personnel	\$ 404,506	\$ 512,693	\$ 520,325	1.5%
Operating	\$ 242,351	\$ 406,631	\$ 401,631	-1.2%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 646,858	\$ 919,324	\$ 921,956	0.3%
Total Revenue	\$ 635	\$ 16,000	\$ 250	-98.4%
Revenue % of Expenditure	0%	2%	0%	

SIGNIFICANT ISSUES

1	No significant issues for FY 17. Operating expenses remain consistent with FY 16 levels.
2	New State mandated elections equipment is not included in the FY 17 budget. However, the requirement for new equipment is anticipated in FY 18.
3	Decrease in revenue for FY 17 due to increase in filing fees that occurred in FY 16.

UNFUNDED BUDGET REQUESTS

	\$ REQUEST	TRE
1 Overtime	\$25,000	\$0.00020
2 Departmental Supplies	\$13,150	\$0.00010
3 2 Scan guns	?	?

County Manager Steve Wyatt stated in the next couple of years there may possibly be a mandate to replace voting machines.

LEGAL

115416

MISSION: To provide timely, high-quality legal services to the Henderson County Board of Commissioners and the Departments of Henderson County Government.

PERFORMANCE SUMMARY	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Goal	TARGET
Create draft BOC Resolutions within 2 business days	90%	100%	100%	95%	95%	100%	90%	85%
Draft juvenile petitions within 2 business days of complete request	92%	95%	100%	95%	100%	100%	90%	85%
Successfully conclude county litigation (non-DSS)	100%	100%	100%	100%	85%	85%	80%	80%
STAFFING LEVELS	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED	% CHANGE				
Full Time	6	6	7	16.7%				
Part Time	1	1	0	-100.0%				
Project	0	0	0	0.0%				
COST CENTER	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED	% CHANGE				
Personnel	\$ 609,793	\$ 624,410	\$ 667,456	6.9%				
Operating	\$ 29,543	\$ 64,660	\$ 63,160	-2.3%				
Capital	\$ -	\$ -	\$ -	0.0%				
Total Expenditures	\$ 639,335	\$ 689,070	\$ 730,616	6.0%				
Total Revenue	\$ 349,455	\$ 385,922	\$ 363,129	-5.9%				
Revenue % of Expenditure	55%	56%	50%					

SIGNIFICANT ISSUES

1	One Full Time position that was partially budgeted within Legal and partially funded in Veterans Services will be budgeted Full Time in FY 17 in the Legal Department.
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UNFUNDED BUDGET REQUESTS

	\$ REQUEST	TRE
1 Departmental Supplies	\$1,500	\$0.00001

REGISTER OF DEEDS

115418

MISSION: To provide accurate records management and knowledgeable customer service.

PERFORMANCE SUMMARY	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimate	FY 2016 Goal	FY 2017 Goal	TARGET
Documents Recorded	17,012	18,747	20,630	18,402	19,234	19,800	20,500	21,500
Documents recorded per FTE	2,835	3,750	4,126	3,680	3,847	3,960	4,100	3,000
STAFFING LEVELS	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED	% CHANGE				
Full Time	5	5	5	0.0%				
Part Time	1	1	0	-100.0%				
Project	0	0	0	0.0%				

COST CENTER	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED	% CHANGE
Personnel	\$ 348,085	\$ 401,829	\$ 393,605	-2.0%
Operating	\$ 100,246	\$ 251,959	\$ 267,748	6.3%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 448,331	\$ 653,788	\$ 661,353	1.2%
Total Revenue	\$ 606,446	\$ 584,800	\$ 598,100	2.3%
Revenue % of Expenditure	135%	89%	90%	

SIGNIFICANT ISSUES

- 1 Operating expenses increase slightly due to department modernization.
- 2 A previously funded part-time position has been eliminated in the FY17 budget.

UNFUNDED BUDGET REQUESTS

	\$ REQUEST	TRE
1 None	\$0	\$0.00000

FACILITY SERVICES

115419/115420

MISSION: To serve external and internal County customers in the safest and most efficient manner possible.

PERFORMANCE SUMMARY	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Goal	TARGET
Complaints for Facilities Services	Not Measured	Not Measured	Not Measured	Not Measured	Not Measured	3/mo	2/mo	0/mo
Projects on time & under budget	Not Measured	Not Measured	Not Measured	Not Measured	Not Measured	90%	95%	100%
Single Day turnaround	Not Measured	Not Measured	Not Measured	Not Measured	80%	85%	90%	100%

STAFFING LEVELS

	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED	% CHANGE
Full Time	25	25	25	0.0%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

COST CENTER

	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED	% CHANGE
Personnel	\$ 1,352,518	\$ 1,409,806	\$ 1,443,574	2.4%
Operating	\$ 1,439,647	\$ 2,084,151	\$ 2,285,999	9.7%
Capital	\$ 420,854	\$ -	\$ 31,200	0.0%
Total Expenditures	\$ 3,213,019	\$ 3,493,957	\$ 3,760,773	7.6%
Total Revenue	\$ 94,947	\$ 90,000	\$ 90,000	0.0%
Revenue % of Expenditure	3%	3%	2%	

SIGNIFICANT ISSUES

- 1 Operational increases in FY 17 Proposed Budget due to increases in Contracted Services and Professional Services, as well as utility costs associated with the Health Sciences Center.
- 2 Facility Services/Garage revenues are derived from CNG sales to the public.
- 3 The FY 17 Proposed Budget includes the replacement of One (1) Motor Pool Vehicle.

UNFUNDED BUDGET REQUESTS

		\$ REQUEST	TRE
1	Planned Projects-Detention Center Roof Replacement	\$966,900	\$0.00755

COURT FACILITIES

115421

MISSION: Henderson County is responsible for providing the general needs of the County courthouse and facilities. This account includes the purchase of all law books and periodical subscriptions, supplies and capital outlay for the court facilities. Also included is general maintenance, improvements and utilities used by the court facilities.

COST CENTER

	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED	% CHANGE
Personnel	\$ -	\$ -	\$ -	0.0%
Operating	\$ 139,575	\$ 190,000	\$ 190,000	0.0%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 139,575	\$ 190,000	\$ 190,000	0.0%
Total Revenue	\$ 131,669	\$ 190,000	\$ 190,000	0.0%
Revenue % of Expenditure	94%	100%	100%	

SIGNIFICANT ISSUES

1	No significant issues for FY 17. Operating levels essentially remain the same at FY 16 levels.
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UNFUNDED BUDGET REQUESTS

		\$ REQUEST	TRE
1	None	\$0	\$0.00000

Staff projects to complete the 1995 Courthouse project by July.

INFORMATION TECHNOLOGY

115422

MISSION: To facilitate the efficiency of Henderson County departments in achieving their departmental objectives.

PERFORMANCE SUMMARY

	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Goal	TARGET
Average # of users supported per FTE	97	97	91	90	88	86	82	85
% of projects successfully completed	87%	92%	91%	95%	85%	94%	90%	90%
Average # of devices supported per FTE	183	185	197	203	213	217	208	200

STAFFING LEVELS	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED	% CHANGE
Full Time	10	11	12	9.1%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%
COST CENTER	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED	% CHANGE
Personnel	\$ 765,803	\$ 892,803	\$ 997,941	11.8%
Operating	\$ 1,451,024	\$ 1,659,185	\$ 1,695,416	2.2%
Capital	\$ 76,791	\$ 370,400	\$ 143,726	-61.2%
Total Expenditures	\$ 2,293,618	\$ 2,922,388	\$ 2,837,083	-2.9%
Total Revenue	\$ -	\$ -	\$ -	0.0%
Revenue % of Expenditure	0%	0%	0%	

SIGNIFICANT ISSUES

1	The FY 17 Budget includes the addition of a transferred position from the Tax Department to assist in database management.
2	The FY 16 Budget includes the addition of a transferred position from the Health Department to assist in keeping up with the ever-increasing use of technology.

UNFUNDED BUDGET REQUESTS

		\$ REQUEST	TRE
1	EMS Substation Technology	\$9,500	\$0.00007

WELLNESS CLINIC

115436

MISSION: To promote and encourage the health and well-being of Henderson County's workforce.

PERFORMANCE SUMMARY	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Goal	TARGET
% employees with >3 risk factors	17%	15%	15%	16%	12%	12%	12%	10%
Employee Participants	97%	97%	96%	96%	97%	98%	98%	98%
Percentage of Clinic used for Wellness/Chronic disease maintenance	Not Measured	Not Measured	Not Measured	Not Measured	75%	75%	60%	51%
STAFFING LEVELS	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED		% CHANGE			
Full Time	4	4	4		0.0%			
Part Time	0	0	0		0.0%			
Project	0	0	0		0.0%			
COST CENTER	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED		% CHANGE			
Personnel	\$ 357,586	\$ 385,588	\$ 407,055		5.6%			
Operating	\$ 132,125	\$ 153,637	\$ 160,158		4.2%			
Capital	\$ -	\$ -	\$ -		0.0%			
Total Expenditures	\$ 489,711	\$ 539,225	\$ 567,213		5.2%			
Total Revenue	\$ -	\$ -	\$ -		0.0%			
Revenue % of Expenditure	0%	0%	0%					

SIGNIFICANT ISSUES

1	No significant issues for FY 17. Operating levels slightly increase from FY 16 levels due to the purchase of equipment for the Wellness Clinic.
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UNFUNDED BUDGET REQUESTS

		\$ REQUEST	TRE
1	None	\$0	\$0.000

Commissioner Edney returned to the meeting at 1:45 p.m.

DEBT SERVICE

115913

MISSION: The Debt Service Budget accounts for the General County debt principal and interest payments for which the County is financially responsible. The account includes general obligation bonds and installment purchase contracts.

COST CENTER	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED	% CHANGE
2015 Series LOBs	\$ -	\$ 508,759	\$ 1,327,400	0.0%
2013 Refinancing Bonds	\$ 818,950	\$ 791,678	\$ 764,321	-3.5%
2012 Refinancing Bonds	\$ 1,096,445	\$ 1,058,828	\$ 1,020,216	-3.6%
2010 Refinancing Bonds	\$ 174,417	\$ 168,411	\$ 145,054	-13.9%
2010 LEC/Court Services	\$ 788,000	\$ 764,000	\$ 740,000	-3.1%
2016 LOBS	\$ -	\$ -	\$ 1,216,580	100.0%
Detention Center	\$ 523,748	\$ 504,189	\$ 484,827	-3.8%
Sixth Avenue Clubhouse	\$ 34,011	\$ 21,051	\$ -	-100.0%
Ambulances/EMS Equipment	\$ 315,696	\$ 294,533	\$ 229,690	-22.0%
Professional Services	\$ 5,000	\$ 5,000	\$ 5,000	0.0%
Total Expenditures	\$ 3,756,267	\$ 4,116,449	\$ 5,933,088	44.1%
Total Revenue	\$ -	\$ -	\$ -	0.0%
Revenue % of Expenditure	0%	0%	0%	

SIGNIFICANT ISSUES

1	The FY 17 Proposed Budget includes a full year payment for the Health Sciences Education Center. Other debt is scheduled to be paid down at prescribed levels.
2	Debt Service increased primarily due to the first scheduled payment for GF Linamar economic development incentives.

UNFUNDED BUDGET REQUESTS

		\$ REQUEST	TRE
1	None	\$0	\$0.00000

NON-DEPARTMENTAL ACCOUNTS
115930

MISSION: Non-Departmental funds are budgeted for special county-wide projects.

COST CENTER	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED	% CHANGE
Personnel	\$ -	\$ 260,000	\$ 260,000	0.0%
Operating	\$ -	\$ -	\$ -	0.0%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ -	\$ 260,000	\$ 260,000	0.0%
Total Revenue	\$ -	\$ -	\$ -	0.0%
Revenue % of Expenditure	0%	0%	0%	

SIGNIFICANT ISSUES

1	Funding for worker's compensation and unemployment insurance claims that arise during the fiscal year are budgeted in Non-Departmental.
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UNFUNDED BUDGET REQUESTS

		\$ REQUEST	TRE
1	None	\$0	\$0.00000

TRANSFERS FROM GENERAL FUND
115980

MISSION: Funds generated from taxes and other revenues are transferred from the General Fund to other County funds in accordance with general accepted accounting principles (GAAP).

COST CENTER	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED	% CHANGE
Capital Reserve Fund (Fund 21)	\$ 1,564,646	\$ 75,000	\$ 75,000	0.0%
Transit Fund (Fund 38)	\$ 192,962	\$ 192,962	\$ 213,145	10.5%
Capital Project Fund (Fund 40)	\$ 592,470	\$ 375,000	\$ 230,000	-38.7%
Debt Service (Fund 50)	\$ -	\$ 590,997	\$ 644,318	9.0%
Solid Waste Fund (Fund 60)	\$ 54,000	\$ 54,000	\$ 54,000	0.0%
Total Expenditures	\$ 2,404,078	\$ 1,287,959	\$ 1,216,463	-5.6%
Total Revenue	\$ 112,703	\$ 300,300	\$ -	-100.0%
Revenue % of Expenditure	5%	23%	0%	

SIGNIFICANT ISSUES

1	The FY 17 Proposed Budget continues to include a transfer of \$75,000 into the Capital Reserve Fund for P&I software.
2	The FY 17 Proposed Budget continues to include a transfer of \$200,000 into the Capital Project Fund for IT Depreciation.
3	The FY16 Budget included \$175,000 in transfers for economic development issues. \$50,000 was for land development costs, and \$125,000 was for site acquisition to be used to match municipal contributions. An additional \$30,000 will be transferred into the Fund in FY17, with will be needed to match contributions at FY16 levels.
4	The FY17 Proposed Budget also transfers \$644,318 of debt service rolling off for future projects.

UNFUNDED BUDGET REQUESTS

	\$ REQUEST	TRE
1 None	\$0	\$0.00000

FINANCE

115413

MISSION: The Henderson County Finance Department's mission is to manage the financial affairs of the County in a fiscally responsible and effective manner in accordance with all federal, state and local regulations while providing quality services to our customers.

PERFORMANCE SUMMARY	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Goal	TARGET
Compliance with the Local Government Budget and Fiscal Control Act	100%	100%	98%	100%	100%	100%	100%	99%
Bills/invoices for services billed timely each month	100%	100%	100%	100%	100%	100%	100%	99%
Process all invoices received within a two week period	100%	100%	100%	100%	100%	100%	100%	99%
STAFFING LEVELS	FY 2015 ACTUAL		FY 2016 BUDGET		FY 2017 PROPOSED		% CHANGE	
Full Time	10		10		11		10.0%	
Part Time	1		1		0		-100.0%	
Project	0		0		0		0.0%	
COST CENTER	FY 2015 ACTUAL		FY 2016 BUDGET		FY 2017 PROPOSED		% CHANGE	
Personnel	\$ 754,244		\$ 764,789		\$ 802,305		4.9%	
Operating	\$ 63,412		\$ 61,365		\$ 64,225		4.7%	
Capital	\$ -		\$ -		\$ -		0.0%	
Total Expenditures	\$ 817,655		\$ 826,154		\$ 866,530		4.9%	
Total Revenue	\$ -		\$ -		\$ -		0.0%	
Revenue % of Expenditure	0%		0%		0%			

SIGNIFICANT ISSUES

1	An increase in personnel costs is due moving a PT employee to a FT employee for FY 17.
2	No other significant issues for FY 17. Operating levels essentially remain consistent FY 16 levels.

UNFUNDED BUDGET REQUESTS

	\$ REQUEST	TRE
1 None	\$0	\$0.00000

TAX DEPARTMENT

115414/115415

MISSION: To list, appraise, and assess all taxable property as required by NC law.

PERFORMANCE SUMMARY

	<i>FY 2011 Actual</i>	<i>FY 2012 Actual</i>	<i>FY 2013 Actual</i>	<i>FY 2014 Actual</i>	<i>FY 2015 Actual</i>	<i>FY 2016 Estimate</i>	<i>FY 2017 Goal</i>	<i>TARGET</i>
% of Individual Personal Property listings filed on time (i.e., ready for billing by May 1)	66.99%	74.66%	67.32%	75.96%	64.89%	66.12%	67.00%	80.00%
% of Personal Property Tax Listings that are adjusted or corrected	No Data	No Data	1.43%	2.06%	2.69%	3.08%	2.50%	<2.00%
Average Number of Business Days to Process Recorded Deeds that require Mapping revisions (split/combine transfers)	31.51	42.15	50.76	55.87	59.89	31.01	15.00	10.00

STAFFING LEVELS

	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED	% CHANGE
Full Time	23	23	22	-4.3%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

COST CENTER

	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED	% CHANGE
Personnel	\$ 1,474,671	\$ 1,564,067	\$ 1,465,563	-6.3%
Operating	\$ 540,287	\$ 617,839	\$ 624,539	1.1%
Capital	\$ -	\$ -	\$ 47,000	0.0%
Total Expenditures	\$ 2,014,958	\$ 2,181,906	\$ 2,137,102	-2.1%
Total Revenue	\$ 929	\$ 750	\$ 750	0.0%
Revenue % of Expenditure	0%	0%	0%	

SIGNIFICANT ISSUES

1	No significant operating issues for FY 17. Operating expenses essentially remain consistent with FY 16 levels.
2	Decrease in Personnel costs due to departmental restructure, and one position transferred to IT.
3	The FY 17 Proposed Budget includes the replacement of One (1) Vehicle.

UNFUNDED BUDGET REQUESTS

	\$ REQUEST	TRE
1 Fuel Costs	\$2,250	\$0.00002

REAPPRAISAL RESERVE FUND

255417

MISSION: To measure and list, appraise and assess, all real property in a manner consistent with NC law and the Schedules of Values, Standards, and Rules adopted in conjunction with the most recent general reappraisal.

PERFORMANCE SUMMARY	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Goal	TARGET
To maintain an annual sales ratio of between 90% and 100%	94.75%	95.00%	96.45%	103.08%	100.60%	99.46%	99.00%	Between 90-100%
% of Parcels Measured or Reviewed	16%	2%	1%	4%	7%	5%	10%	16%
STAFFING LEVELS	FY 2015 ACTUAL		FY 2016 BUDGET		FY 2017 PROPOSED		% CHANGE	
Full Time	11		11		11		0.0%	
Part Time	0		0		0		0.0%	
Project	0		0		0		0.0%	
COST CENTER	FY 2015 ACTUAL		FY 2016 BUDGET		FY 2017 PROPOSED		% CHANGE	
Personnel	\$ 704,133		\$ 683,179		\$ 694,633		1.7%	
Operating	\$ 87,301		\$ 211,880		\$ 262,953		24.1%	
Capital	\$ -		\$ 5,570		\$ 50,000		797.7%	
Total Expenditures	\$ 791,434		\$ 900,629		\$ 1,007,586		11.9%	
Total Revenue	\$ 795,461		\$ 900,629		\$ 1,007,586		11.9%	
Revenue % of Expenditure	101%		100%		100%			

SIGNIFICANT ISSUES

1	The FY 17 Proposed Budget includes the replacement of two (2) vehicles.
2	The second year of a three year project to migrate to a new software system is included in the Proposed Budget. The project will cost \$80,000 for each of the three years, with FY18 being the final year.
3	The FY 17 Proposed Budget includes the replacement of six (6) notebook computers.

UNFUNDED BUDGET REQUESTS

		\$ REQUEST	TRE
1	None	\$0	\$0.00000

EMERGENCY MANAGEMENT

115433/115434

MISSION: The Mission of Emergency Management is Disaster Preparation, Mitigation, Response and Recovery.

PERFORMANCE SUMMARY	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Goal	TARGET
Updated plans approved by State and Federal partners	100%	80%	90%	80%	100%	100%	100%	100%
Emergency Operations Plan Elements Updated	100%	100%	100%	100%	100%	90%	100%	100%
Fire cause and origin determined within 2 weeks	98%	96%	100%	98%	100%	100%	100%	100%
STAFFING LEVELS	FY 2015 ACTUAL		FY 2016 BUDGET		FY 2017 PROPOSED		% CHANGE	
Full Time	4		4		4		0.0%	
Part Time	0		0		0		0.0%	
Project	0		1		1		0.0%	
COST CENTER	FY 2015 ACTUAL		FY 2016 BUDGET		FY 2017 PROPOSED		% CHANGE	

Personnel	\$ 545,660	\$ 571,410	\$ 682,868	19.5%
Operating	\$ 205,000	\$ 202,789	\$ 191,789	-5.4%
Capital	\$ 17,501	\$ 70,000	\$ 128,500	83.6%
Total Expenditures	\$ 768,162	\$ 844,199	\$ 1,003,157	18.8%
Total Revenue	\$ 218,833	\$ 316,400	\$ 433,200	36.9%
Revenue % of Expenditure	28%	37%	43%	

SIGNIFICANT ISSUES

1	The FY 17 Proposed Budget includes a full year funding for one (1) project employee, approved in FY 16.
2	Increases in Capital due to two grants received by the department from the State of North Carolina. *

UNFUNDED BUDGET REQUESTS

		\$ REQUEST	TRE
1	Fuel Costs	\$2,500	\$0.00002
2	M&R Buildings & Grounds	\$3,500	\$0.00003
3	M&R Equipment	\$40,000	\$0.00031

*Rocky Hyder explained that the grants will be used for message boards which are used to provide information to drivers about incidences in the area, and sonar-specialized equipment for deep water diving such as Lake Summit.

EMERGENCY MEDICAL SERVICES

115437

Assure excellence in emergency medical care for the sick and injured by maintaining a timely response to emergency incidents and a commitment to ongoing education and quality improvement.

MISSION:

PERFORMANCE SUMMARY	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Goal	TARGET
Average response time (min/sec)	7:16	7:26	7:41	7:47	7:48	7:49	7:49	9:00
Annual EMS Responses	10,980	11,606	12,170	12,450	13,563	14,100	14,100	14,100
Number of ACR's Completed accurately	98%	98%	98%	98%	98%	98%	98%	100%
STAFFING LEVELS	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED	% CHANGE				
Full Time	53	58	58	0.0%				
Part Time	0	0	0	0.0%				
Project	0	0	0	0.0%				
COST CENTER	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED	% CHANGE				
Personnel	\$ 3,940,008	\$ 4,278,271	\$ 4,441,969	3.8%				
Operating	\$ 553,563	\$ 608,142	\$ 553,658	-9.0%				
Capital	\$ 144,716	\$ 479,510	\$ 449,820	-6.2%				
Total Expenditures	\$ 4,638,286	\$ 5,365,923	\$ 5,445,447	1.5%				
Total Revenue	\$ 3,234,456	\$ 2,936,685	\$ 3,075,000	4.7%				
Revenue % of Expenditure	70%	55%	56%					

SIGNIFICANT ISSUES

1	The FY17 Proposed Budget includes the replacement of three (3) ambulances.
2	FY 17 Proposed Budget has slight decreases in Operating due to one-time expenditures associated with an additional EMS base being established in FY 16.

UNFUNDED BUDGET REQUESTS

		\$ REQUEST	TRE
1	8 Paramedic Positions	\$388,576	\$0.00303
2	Overtime	\$20,000	\$0.00016
3	Wearing Apparel (New Positions)	\$5,000	\$0.00004
4	Zoll Battery Charger - New Ambulance	\$750	\$0.00001
5	King Vision Video Laryngoscope - New Ambulance	\$1,200	\$0.00001
6	Kenwood VHF Hand Held Radio - New Ambulance	\$1,600	\$0.00001
7	Kenwood VHF Mobile Radio NC5000 - New Ambulance	\$3,700	\$0.00003
8	Braun IV Pump - New Ambulance	\$4,500	\$0.00004
9	Stryker Stair - PRO Stair Chair Stretcher - New Ambulance	\$2,900	\$0.00002
10	Medical Supplies	\$7,000	\$0.00005
11	Zoll X-Series Heart Monitor - New Ambulance	\$33,300	\$0.00026
12	Stryker Power Pro Stretcher - New Ambulance	\$16,410	\$0.00013
13	Fuel Costs	\$18,500	\$0.00014
14	Advanced Training Pay	\$222,108	\$0.00173
15	Ambulance associated with a new EMS 24 hour crew	\$139,000	\$0.00109

BUILDING SERVICES

115435

MISSION: To assist the public in obtaining various permits for residential and commercial projects, and providing fair and equal administration of the building codes.

PERFORMANCE SUMMARY	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Goal	TARGET
Average # inspections per inspector	9.6/day	13.8/day	15.7/day	16/day	12/day	13/day	12/day	10/day
Number of hours to report to P&I	5.5	5.3	5.8	6.0	5.5	5.3	5.5	4.5
Online requests per day	8%	11%	10%	9%	12%	15%	20%	20%
STAFFING LEVELS	FY 2015 ACTUAL		FY 2016 BUDGET		FY 2017 PROPOSED		% CHANGE	
Full Time	9		11		11		0.0%	
Part Time	1		0		0		0.0%	
Project	1		1		1		0.0%	
COST CENTER	FY 2015 ACTUAL		FY 2016 BUDGET		FY 2017 PROPOSED		% CHANGE	
Personnel	\$ 672,258		\$ 785,744		\$ 799,834		1.8%	
Operating	\$ 80,372		\$ 129,950		\$ 125,700		-3.3%	
Capital	\$ 28,674		\$ 32,852		\$ -		-100.0%	
Total Expenditures	\$ 781,304		\$ 948,546		\$ 925,534		-2.4%	
Total Revenue	\$ 1,164,716		\$ 900,000		\$ 950,000		5.6%	
Revenue % of Expenditure	149%		95%		103%			

SIGNIFICANT ISSUES

1	FY 16 budget included one (1) additional inspector and moved one (1) PT employee to FT.
2	No significant issues for FY 17 Proposed budget.

UNFUNDED BUDGET REQUESTS

		\$ REQUEST	TRE
1	Fuel Costs	\$9,850	\$0.00008
2	Replacement Vehicle	\$33,352	\$0.00026

ANIMAL SERVICES

115438

The Animal Services Center is a public resource focused on improving the interactions between humans and animals to ensure public safety and to decrease the number of unwanted and mistreated animals within the community.

MISSION:

PERFORMANCE SUMMARY	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Goal	TARGET
# of Animals Sterilized	886	816	664	672	495	438	450	1,000
Adoption/Reclaim Rates	41%	46%	50%	53%	63%	65%	65%	55%
# Animals Vaccinated at County Clinics	1,285	1,604	993	1,088	1,050	1,100	1,200	1,200
STAFFING LEVELS	FY 2015 ACTUAL		FY 2016 BUDGET		FY 2017 PROPOSED		% CHANGE	
Full Time	7		7		7		0.0%	
Part Time	0		0		0		0.0%	
Project	0		0		0		0.0%	
COST CENTER	FY 2015 ACTUAL		FY 2016 BUDGET		FY 2017 PROPOSED		% CHANGE	
Personnel	\$ 380,952		\$ 393,093		\$ 397,050		1.0%	
Operating	\$ 166,852		\$ 200,589		\$ 199,314		-0.6%	
Capital	\$ -		\$ -		\$ -		0.0%	
Total Expenditures	\$ 547,804		\$ 593,682		\$ 596,364		0.5%	
Total Revenue	\$ 50,353		\$ 55,000		\$ 65,000		18.2%	
Revenue % of Expenditure	9%		9%		11%			

SIGNIFICANT ISSUES

1	No significant issues for FY 17. Operating levels are essentially consistent with FY 16 levels.
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UNFUNDED BUDGET REQUESTS

		\$ REQUEST	TRE
1	M&R Buildings & Grounds (Funding moved to Facility Services)	\$5,800	\$0.00005

There is a possibility of need for a generator in the future

RESCUE SQUAD

115442

The Henderson County Rescue Squad was established in 1957 to serve the special rescue needs of Henderson County's citizens. It serves as the primary backup for Henderson County EMS when units are busy, provides primary extrication and rescue services to those areas in the County without such and provides backup and assistance, and provides water search and rescue, swift water rescue and high level mountaineering rescue.

MISSION:

COST CENTER	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED	% CHANGE
Personnel	\$ -	\$ -	\$ -	0.0%
Operating	\$ 303,392	\$ 298,610	\$ 281,360	-5.8%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 303,392	\$ 298,610	\$ 281,360	-5.8%
Total Revenue	\$ -	\$ -	\$ -	0.0%
Revenue % of Expenditure	0%	0%	0%	

SIGNIFICANT ISSUES

1	The FY 17 Proposed budget includes a flat allocation from FY 16. Variances are due to fuel purchases made monthly from the County.
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UNFUNDED BUDGET REQUESTS

	\$ REQUEST	TRE
1 Expansion Request	\$124,800	\$0.00097

CODE ENFORCEMENT SERVICES

115492

MISSION: The mission of Henderson County Code Enforcement Services is to protect our citizens from undesirable adjoining land uses.

PERFORMANCE SUMMARY	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Goal	TARGET
Investigations	136	154	185	214	137	200	200	200
Violations Removed	120	139	153	190	123	175	175	200
Review Time <30 Days	100%	100%	100%	100%	100%	100%	100%	100%
STAFFING LEVELS	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED	% CHANGE				
Full Time	3	3	3	0.0%				
Part Time	0	0	0	0.0%				
Project	0	0	0	0.0%				
COST CENTER	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED	% CHANGE				
Personnel	\$ 224,805	\$ 233,480	\$ 243,463	4.3%				
Operating	\$ 40,396	\$ 38,724	\$ 36,374	-6.1%				
Capital	\$ -	\$ -	\$ -	0.0%				
Total Expenditures	\$ 265,201	\$ 272,204	\$ 279,837	2.8%				
Total Revenue	\$ 20,669	\$ 53,160	\$ 93,000	74.9%				
Revenue % of Expenditure	8%	20%	33%					

SIGNIFICANT ISSUES

1	No significant issues for FY 17. Operating levels essentially remain the same at FY 16 levels.
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UNFUNDED BUDGET REQUESTS

	\$ REQUEST	TRE
1 Fuel Costs	\$1,650	\$0.00001

SOIL & WATER CONSERVATION

115471

MISSION: Our mission is to provide educational, technical, and financial assistance to conserve soil, improve water quality, and enhance the natural resources of Henderson County.

PERFORMANCE SUMMARY	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Goal	FY 2016 Estimate	FY 2017 Goal	TARGET
50% of approved ACSP plans implemented in 1st year	9	4	7	6	5	4	6	9
# of BMPs installed in Henderson County	87	32	38	35	50	57	30	30
% of Henderson County Schools visited	50%	71%	61%	40%	40%	30%	50%	65%
STAFFING LEVELS	FY 2015 ACTUAL		FY 2016 BUDGET		FY 2017 PROPOSED		% CHANGE	
Full Time	4		4		4		0.0%	
Part Time	0		0		0		0.0%	
Project	0		0		0		0.0%	
COST CENTER	FY 2015 ACTUAL		FY 2016 BUDGET		FY 2017 PROPOSED		% CHANGE	
Personnel	\$ 262,334		\$ 298,250		\$ 301,406		1.1%	
Operating	\$ 17,992		\$ 212,404		\$ 28,507		-86.6%	
Capital	\$ 23,659		\$ -		\$ -		0.0%	
Total Expenditures	\$ 303,985		\$ 510,654		\$ 329,913		-35.4%	
Total Revenue	\$ 65,793		\$ 230,575		\$ 45,075		-80.5%	
Revenue % of Expenditure	22%		45%		14%			

SIGNIFICANT ISSUES	
1	Operating levels decrease from FY 16 due to a number of one time grants received by the department during FY 16. No other significant issues for FY17.

UNFUNDED BUDGET REQUESTS		\$ REQUEST	TRE
1	None	\$0	\$0.00000

PLANNING
115491/115496

MISSION: Support community development and enhance the quality of life for Henderson County.

PERFORMANCE SUMMARY	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Goal	TARGET
Develop one community plan each year.	1	0	0	1	0	1	1	1
Current plans posted on the website within 5 business days.	100%	100%	100%	100%	100%	100%	100%	100%
Percentage of addresses that match MSAG data.	99.95%	99.73%	99.96%	99.70%	99.89%	99.85%	99.85%	99.85%
STAFFING LEVELS	FY 2015 ACTUAL		FY 2016 BUDGET		FY 2017 PROPOSED		% CHANGE	
Full Time	7		7		9		28.6%	
Part Time	0		0		0		0.0%	
Project	0		0		0		0.0%	
COST CENTER	FY 2015 ACTUAL		FY 2016 BUDGET		FY 2017 PROPOSED		% CHANGE	
Personnel	\$ 516,936		\$ 625,238		\$ 748,835		19.8%	
Operating	\$ 30,253		\$ 76,063		\$ 80,604		6.0%	
Capital	\$ -		\$ -		\$ -		0.0%	
Total Expenditures	\$ 547,189		\$ 701,301		\$ 829,439		18.3%	
Total Revenue	\$ 65,363		\$ 58,500		\$ 62,500		6.8%	
Revenue % of Expenditure	12%		8%		8%			

SIGNIFICANT ISSUES

1	The FY 17 Proposed Budget includes one (1) Project Engineer position transferred from Solid Waste during FY 16.
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UNFUNDED BUDGET REQUESTS

		\$ REQUEST	TRE
1	Fuel Costs	\$3,150	\$0.00002
2	New Project Management Vehicle	\$31,000	\$0.00

PUBLIC TRANSIT

335497

MISSION: Provide reliable, safe, affordable and cost effective mass transportation to the public.

PERFORMANCE SUMMARY	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Goal	TARGET
Annual Ridership	94,301	91,437	94,943	103,426	110,611	110,739	111,641	111,858
Riders Per Hour (Average)	8.80	10.05	10.39	11.31	11.80	12.10	12.34	12.24
Operating Cost per Rider (Average)	\$5.34	\$6.08	\$5.41	\$5.02	\$5.62	\$5.45	\$5.31	\$4.85
COST CENTER	FY 2015 ACTUAL		FY 2016 BUDGET		FY 2017 PROPOSED		% CHANGE	
Personnel	\$ -		\$ 93,888		\$ 96,704		3.0%	
Operating	\$ 671,536		\$ 839,417		\$ 856,872		2.1%	
Capital	\$ -		\$ -		\$ -		0.0%	
Total Expenditures	\$ 671,536		\$ 933,305		\$ 953,576		2.2%	
Total Revenue	\$ 900,088		\$ 933,305		\$ 953,576		2.2%	
Revenue % of Expenditure	134%		100%		100%			

SIGNIFICANT ISSUES

1	The proposed budget includes lease payments for a Paratransit ADA Van, the vehicle will be leased, rather than purchased.
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UNFUNDED BUDGET REQUESTS

		\$ REQUEST	TRE
1	None	\$0	\$0.00000

ECONOMIC DEVELOPMENT

115498

MISSION: The Board of Commissioners has taken very progressive steps toward recruiting industry and contributing to existing industries that provide jobs to the citizens of Henderson County. The contributions listed within this Budget include companies that will receive monetary contributions from the County during FY 17 for their continued efforts in improving the economic base of the County.

COST CENTER	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED	% CHANGE
Borg Warner	\$ 46,463	\$ 46,463	\$ -	-100.0%
Cane Creek Cycling	\$ -	\$ -	\$ 5,064	100.0%
CL Henderson Produce	\$ 8,000	\$ -	\$ -	0.0%
Chamber of Commerce	\$ 37,500	\$ -	\$ -	0.0%
Clement Pappas	\$ -	\$ 8,838	\$ -	-100.0%
Continental Teves	\$ 123,834	\$ 111,334	\$ 498,636	347.9%
Empire Distributors	\$ -	\$ 71,904	\$ -	-100.0%

GF Linamar	\$ -	\$ -	\$ 1,153,215	100.0%
Graham Packaging/Clement Papis	\$ -	\$ 12,688	\$ 21,525	69.6%
Historic 7th Avenue	\$ 460	\$ -	\$ -	0.0%
Legacy Paddlesports	\$ 18,711	\$ 18,711	\$ -	-100.0%
Meritor	\$ -	\$ -	\$ 44,683	0.0%
Mona Lisa Foods	\$ -	\$ 15,100	\$ -	-100.0%
PMA (Elkamet)	\$ 1,079	\$ 16,178	\$ 8,988	-44.4%
Partnership for Econ Dev.	\$ 274,750	\$ 366,750	\$ 366,750	0.0%
Prince Manufacturing	\$ 2,400	\$ -	\$ -	0.0%
Putsch	\$ 9,867	\$ 9,867	\$ -	-100.0%
Raumedic	\$ -	\$ -	\$ 261,208	0.0%
Sierra Nevada	\$ 267,673	\$ 1,292,673	\$ 267,673	-79.3%
Vocational Sol. - Grant Match	\$ 2,750	\$ -	\$ -	0.0%
Wilson Art	\$ 3,861	\$ 3,861	\$ -	-100.0%
Warm Company	\$ -	\$ -	\$ 17,616	0.0%
Total Expenditures	\$ 797,348	\$ 1,944,367	\$ 2,615,358	34.5%
Total Revenue	\$ 1,030,851	\$ 227,384	\$ -	0.0%
Revenue % of Expenditure	129%	12%	0%	

SIGNIFICANT ISSUES

1.	FY 15 Revised Budget includes a \$1,025,000 One North Carolina Grant awarded to Sierra Nevada
2	The FY 17 Proposed Budget includes \$1,153,215 for the payment for GF Linamar economic incentives. However since this is an economic development payment, the cost is reflected in the Debt Service section of the Budget.
3	The FY 16 budget includes a \$24,000 One North Carolina Grant for Elkamet Inc.
4	The FY 16 budget includes a \$203,384 CDBG Rural Center Grant for Sierra Nevada.

UNFUNDED BUDGET REQUESTS

		\$ REQUEST	TRE
1	None	\$0	\$0.00000

HERITAGE MUSEUM

115494

MISSION: The Henderson County Heritage Museum captures, promotes and celebrates our rich history and culture and engages residents and the greater community in preserving that heritage for present and future generations.

COST CENTER	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED	% CHANGE
Personnel	\$ -	\$ -	\$ -	0.0%
Operating	\$ -	\$ 100,000	\$ 100,000	0.0%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ -	\$ 100,000	\$ 100,000	0.0%
Total Revenue	\$ 90,000	\$ 90,000	\$ 90,000	0.0%
Revenue % of Expenditure	0%	90%	90%	

SIGNIFICANT ISSUES

1	No Significant Issues. Operating levels remain consistent with FY 16.
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UNFUNDED BUDGET REQUESTS

		\$ REQUEST	TRE
1	None	\$0	\$0.00000

AGRIBUSINESS

115499

To promote the economic development of agriculture and agribusiness in Henderson County.

MISSION: We are a public and privately funded non-profit organization assisting new and existing operations to foster growth in the industry.

STAFFING LEVELS	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED	% CHANGE
Full Time	1	1	1	0.0%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%
COST CENTER	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED	% CHANGE
Personnel	\$ 125,002	\$ 140,444	\$ 139,904	-0.4%
Operating	\$ 36,792	\$ 807	\$ 807	0.0%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 161,793	\$ 141,251	\$ 140,711	-0.4%
Total Revenue	\$ 41,793	\$ 21,251	\$ 20,711	-2.5%
Revenue % of Expenditure	26%	15%	15%	

SIGNIFICANT ISSUES

1	The FY 17 Proposed Budget includes expenditures of the department that are not funded by Henderson County. Funding remains at the agreed level of \$120,000. Additional revenues are derived from the non-profit's dues and donations.
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UNFUNDED BUDGET REQUESTS

		\$ REQUEST	TRE
1	None	\$0	\$0.00000

FORESTRY SERVICES

115470

Henderson County provides funding for the operations and administration of the Forestry

MISSION: Services Division of the County. Forestry Services is a segment of the North Carolina

Department of Agriculture and serves to protect and preserve the forest resources of the State.

Personnel	\$ -	\$ -	\$ -	0.0%
Operating	\$ 45,252	\$ 56,244	\$ 56,490	0.4%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 45,252	\$ 56,244	\$ 56,490	0.4%
Total Revenue	\$ -	\$ -	\$ -	0.0%
Revenue % of Expenditure	0%	0%	0%	

SIGNIFICANT ISSUES

1	No significant Issues. Operating expenses up slightly from FY 16. The request from the NC Forestry Service is fully funded.
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UNFUNDED BUDGET REQUESTS

		\$ REQUEST	TRE
1	None	\$0	\$0.00000

COOPERATIVE EXTENSION

115495

MISSION: The Henderson County Center of North Carolina Cooperative Extension is an educational partnership helping people put research-based knowledge to work for economic prosperity, environmental stewardship and an improved quality of life.

PERFORMANCE SUMMARY	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Goal	TARGET
# of Agricultural & Natural Resource Program participants	29,176	27,320	22,022	21,675	22,200	25,000	28,000	30,000
# of Health & Nutrition Program participants	3,545	3,702	2,423	3,834	5,103	5,000	3,800	3,800
# of Youth & Family participants	8,248	10,711	12,828	11,937	11,384	11,500	11,000	10,000
COST CENTER	FY 2015 ACTUAL		FY 2016 BUDGET		FY 2017 PROPOSED		% CHANGE	
Personnel	\$ 234,473		\$ 266,656		\$ 266,656		0.0%	
Operating	\$ 63,282		\$ 73,053		\$ 71,028		-2.8%	
Capital	\$ -		\$ -		\$ -		0.0%	
Total Expenditures	\$ 297,755		\$ 339,709		\$ 337,684		-0.6%	
Total Revenue	\$ -		\$ -		\$ -		0.0%	
Revenue % of Expenditure	0%		0%		0%			

SIGNIFICANT ISSUES

1	See unfunded budget requests. The State has proposed a change in the funding structure for Cooperative Extension, resulting in unfunded additional salaries.
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UNFUNDED BUDGET REQUESTS

		\$ REQUEST	TRE
1	Additional Salary Request	\$60,577	\$0.00047
2	Community Development Council - Non-Profit Grant	\$900	\$0.00001

Chairman Thompson made the motion to fund the positions in the amount of \$60,577.00. All voted in favor and the motion carried.

HOME & COMMUNITY CARE BLOCK GRANT

115513

MISSION: The Home and Community Care Block Grant is a Federal and State grant that is administered by the County. The grant provides funding for agencies that serve the older adults of the County by providing transportation services, meals, outreach, home repairs etc. These funds are allocated on a bid basis.

COST CENTER	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED	% CHANGE
Personnel	\$ -	\$ -	\$ -	0.0%
Operating	\$ 747,011	\$ 747,011	\$ 733,648	-1.8%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 747,011	\$ 747,011	\$ 733,648	-1.8%
Total Revenue	\$ 704,725	\$ 747,011	\$ 733,648	-1.8%
Revenue % of Expenditure	94%	100%	100%	

SIGNIFICANT ISSUES

1	No significant issues for FY 17. The program is 100% grant funded using no county dollars.
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UNFUNDED BUDGET REQUESTS

		\$ REQUEST	TRE
1	None	\$0	\$0.00000

MEDICAL SERVICES

115516

MISSION: Henderson County provides funding for autopsies that are ordered through a joint decision by the Medical Examiners, law enforcement, and EMS. The County does not fund family requested autopsies, or autopsies that fall outside of investigative work.

COST CENTER	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED	% CHANGE
Personnel	\$ -	\$ -	\$ -	0.0%
Operating	\$ 48,750	\$ 50,000	\$ 60,000	20.0%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 48,750	\$ 50,000	\$ 60,000	20.0%
Total Revenue	\$ -	\$ -	\$ -	0.0%
Revenue % of Expenditure	0%	0%	0%	

SIGNIFICANT ISSUES

1	Operating levels increased slightly over FY 16, due to an increase in charges for autopsies.		
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UNFUNDED BUDGET REQUESTS

	\$ REQUEST	TRE
1 None	\$0	\$0.00000

MENTAL HEALTH

115520

MISSION: Funds within this Budget are set aside for behavioral health (mental health and substance abuse) and developmental disability services to residents of Henderson County who range in age from infancy to older adults.

COST CENTER	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED	% CHANGE
Personnel	\$ -	\$ -	\$ -	0.0%
Operating	\$ 528,612	\$ 528,612	\$ 528,612	0.0%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 528,612	\$ 528,612	\$ 528,612	0.0%
Total Revenue	\$ 83,073	\$ 72,000	\$ 75,000	4.2%
Revenue % of Expenditure	16%	14%	14%	

SIGNIFICANT ISSUES

1	No significant issues for FY 17. Funding remains consist with FY 16 levels.		
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UNFUNDED BUDGET REQUESTS

	\$ REQUEST	TRE
1 None	\$0	\$0.00000

County Manager Steve Wyatt noted that Smoky Mountain is absorbing a couple of counties to the east.

RURAL OPERATING ASSISTANCE PROGRAM

115521

MISSION: The Rural Operating Assistance Program, formerly the Elderly Disabled Transportation Assistance Program, is a federally funded program providing general transportation and medical transportation for elderly and disabled adults.

COST CENTER	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED	% CHANGE
Personnel	\$ -	\$ -	\$ -	0.0%
Operating	\$ 196,115	\$ 196,095	\$ 196,095	0.0%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 196,115	\$ 196,095	\$ 196,095	0.0%
Total Revenue	\$ 196,095	\$ 196,095	\$ 196,095	0.0%
Revenue % of Expenditure	100%	100%	100%	

SIGNIFICANT ISSUES

1	No significant issues for FY 17. The Program is 100% grant funded using no County dollars.
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UNFUNDED BUDGET REQUESTS

		\$ REQUEST	TRE
1	None	\$0	\$0.00000

JUVENILE JUSTICE PROGRAMS

115541

The Juvenile Justice Grant is a federally funded program that allocates funding based on community programs for at-risk youth. Allocations are recommended by the Juvenile Crime Prevention Program.

MISSION:

COST CENTER	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED	% CHANGE
Personnel	\$ -	\$ -	\$ -	0.0%
Operating	\$ 192,698	\$ 218,745	\$ 218,745	0.0%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 192,698	\$ 218,745	\$ 218,745	0.0%
Total Revenue	\$ 193,745	\$ 193,745	\$ 193,745	0.0%
Revenue % of Expenditure	101%	89%	89%	

SIGNIFICANT ISSUES

1	The FY 16 Budget moved \$25,000 from the Detention Center Budget to Juvenile Justice Programs, to pay for State Juvenile Detention costs.
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UNFUNDED BUDGET REQUESTS

		\$ REQUEST	TRE
1	None	\$0	\$0.00000

VETERAN'S SERVICES

115582

MISSION: To provide effective and timely service to veterans and their families

PERFORMANCE SUMMARY	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Goal	TARGET
In-Office Visits	1,875	1,894	1,747	1,939	1,945	2,000	2,000	2,000
Claims, etc. filed	1,032	1,111	1,129	1,269	1,246	1,300	1,300	1,300
% of claims, etc. to USDVA	80%	80%	85%	85%	85%	85%	100%	100%

STAFFING LEVELS	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED	% CHANGE
Full Time	0	0	0	0.0%
Part Time	2	2	1	-50.0%
Project	0	0	0	0.0%

COST CENTER	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED	% CHANGE
Personnel	\$ 25,476	\$ 59,044	\$ 40,934	-30.7%
Operating	\$ 2,315	\$ 2,482	\$ 2,482	0.0%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 27,791	\$ 61,526	\$ 43,416	-29.4%
Total Revenue	\$ -	\$ 1,452	\$ 1,452	0.0%
Revenue % of Expenditure	0%	2%	3%	

SIGNIFICANT ISSUES

1	FY 17 Proposed Budget reallocates one (1) PT position from Veterans Services to Legal Services to better align the budget with actual costs.
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UNFUNDED BUDGET REQUESTS

	\$ REQUEST	TRE
1 None	\$0	\$0.00000

LIBRARY

115611

MISSION: The mission of the Henderson County Public Library is to provide informational, educational, cultural, and recreational library services to the residents of Henderson County.

PERFORMANCE SUMMARY	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Goal	TARGET
Average Cost Per Circulation	\$2.94	\$2.88	\$2.82	\$3.01	\$3.07	\$3.16	\$3.05	\$3.00
Library Visits Per Capita	6.27	5.71	5.53	5.18	5.1	5.16	5.20	6.0
Annual Circulation	972,436	947,866	981,378	51,697	951,331	925,000	950,000	10/capita

STAFFING LEVELS	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED	% CHANGE
Full Time	36	36	36	0.0%
Part Time	5	4	4	0.0%
Project	0	0	0	0.0%

COST CENTER	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED	% CHANGE
Personnel	\$ 2,180,671	\$ 2,263,827	\$ 2,297,039	1.5%
Operating	\$ 737,359	\$ 747,595	\$ 678,677	-9.2%
Capital	\$ 18,305	\$ 32,990	\$ -	-100.0%
Total Expenditures	\$ 2,936,334	\$ 3,044,412	\$ 2,975,716	-2.3%
Total Revenue	\$ 307,832	\$ 310,373	\$ 214,738	-30.8%
Revenue % of Expenditure	10%	10%	7%	

SIGNIFICANT ISSUES

1	The FY 16 Revised Budget includes \$104,479 in donations and grants used for publications, non-expendable supplies, and maintenance and repair of buildings and grounds.
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UNFUNDED BUDGET REQUESTS

	\$ REQUEST	TRE
1 Library Courier Position	\$40,907	\$0.00032

\$40,907.00 is to be pulled from budget. Position will not be funded.

RECREATION

115612

MISSION: We enrich the quality of life in Henderson County through parks, programs and events.

PERFORMANCE SUMMARY	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Goal	TARGET
Online enrollment	NA	36%	40%	41%	45%	49%	50%	50%
Facility Rental Income (All)	\$29,718	\$30,916	\$32,877	\$34,109	\$41,986	\$39,500	\$40,000	\$40,000
Participant retention	50%	50%	56%	54%	55%	57%	57%	50%
STAFFING LEVELS	FY 2015 ACTUAL		FY 2016 BUDGET		FY 2017 PROPOSED		% CHANGE	
Full Time	12		12		12		0.0%	
Part Time	0		0		0		0.0%	
Project	0		0		0		0.0%	
COST CENTER	FY 2015 ACTUAL		FY 2016 BUDGET		FY 2017 PROPOSED		% CHANGE	
Personnel	\$ 929,227		\$ 923,537		\$ 961,840		4.1%	
Operating	\$ 608,308		\$ 643,044		\$ 652,545		1.5%	
Capital	\$ 37,059		\$ 53,699		\$ -		-100.0%	
Total Expenditures	\$ 1,574,595		\$ 1,620,280		\$ 1,614,385		-0.4%	
Total Revenue	\$ 212,584		\$ 188,800		\$ 200,800		6.4%	
Revenue % of Expenditure	14%		12%		12%			

SIGNIFICANT ISSUES

1	The FY 17 Proposed personnel budget includes HR recommended salary reclassifications.
2	The FY 17 Proposed operating budget increases slightly due to increased level of community participation.
3	Capital decreases are due to one-time equipment purchases in FY16.

UNFUNDED BUDGET REQUESTS

		\$ REQUEST	TRE
1	Dana & Tuxedo Park Playground Equipment	\$300,000	\$0.00234
2	Two Replacement Vehicles	\$47,046	\$0.00037
3	Jackson Park Tennis Court Rebuild	\$230,000	\$0.00180
4	M&R Buildings & Grounds	\$27,000	\$0.00021

Recreation will receive two trucks from other departments.

Commissioner Messer requested that fields 8 & 9 be completed with repaired or replaced fencing and fixed or replaced scoreboards at a cost of around \$25,000 - \$30,000.

Recreation Director Tim Hopkin stated the score booths were removed with the paving. The scoreboards are functioning but need continuous maintenance. The fencing can be repaired within their current budget.

FIRE DISTRICT FUNDS

Fund 23

MISSION: The Board of County Commissioners annually sets the tax rates for the County's Fire Districts as part of the Budget adoption process.

Fire District/Department	FY 2016 RATE	FY 2017 REQUESTED RATE	FY 2017 FRAC Recommendation
Bat Cave	\$0.120	\$0.120	
Blue Ridge	\$0.120	\$0.120	

Dana	\$0.130	\$0.130	
Edneyville	\$0.105	\$0.105	
Etowah-Horseshoe	\$0.105	\$0.105	
Fletcher	\$0.115	\$0.115	
Gerton	\$0.125	\$0.125	
Green River	\$0.080	\$0.080	
Mills River	\$0.090	\$0.090	
Mountain Home	\$0.120	\$0.120	
Raven Rock (Saluda)	\$0.100	\$0.100	
Valley Hill	\$0.095	\$0.095	
Valley Hill II	\$0.095	\$0.095	

SIGNIFICANT ISSUES

1	The Board sets the rate for Valley Hill II as part of the Budget Ordinance, since it was established separately under NCGS §69.25. All funding though, is budgeted in combination with Valley Hill I.
2	The Fire and Rescue Advisory Committee will hold meetings with the Fire Departments in May, and present their formal recommendations following their May meeting.

UNFUNDED BUDGET REQUESTS

		\$ REQUEST	TRE
1	None	\$0	\$0.00000

Commissioner Hawkins made the motion to approve fire district funding. All voted in favor and the motion carried.

CAPITAL RESERVE FUND

215400

MISSION: The Capital Reserve Fund was established in FY 2007 to plan for future large capital projects.

COST CENTER	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED	% CHANGE
P & I Software	\$ 75,000	\$ 75,000	\$ 75,000	0.0%
Tuxedo Park	\$ -	\$ -	\$ -	0.0%
1995 Courthouse Renovations	\$ -	\$ -	\$ -	0.0%
Recreation Projects	\$ 400,000		\$ -	0.0%
Future Capital Building Projects	\$ 1,089,646	\$ -	\$ -	0.0%
Total Expenditures	\$ 1,564,646	\$ 75,000	\$ 75,000	0.0%
Total Revenue	\$ 1,564,646	\$ 75,000	\$ 75,000	0.0%
Revenue % of Expenditure	100%	100%	100%	

SIGNIFICANT ISSUES

1	FY 17 Proposed Budget includes funding for P&I Software for the Inspections and Planning Department.
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UNFUNDED BUDGET REQUESTS

		\$ REQUEST	TRE
1	None	\$0	\$0.00000

DODD MEADOWS CDBG

305499

Henderson County received a CDBG Catalyst grant from the NC Department of Commerce in the amount of \$454,960 on behalf of Henderson County Habitat for Humanity's Dodd Meadows Development located off Crest Road. The funds will be used for road and utility improvements to serve new residential homes for a portion of Phase Two of the Dodd Meadows Project, and to construct a 2,000 sq. ft. neighborhood Community Center that will serve the Dodd Meadows neighborhood as well as the broader community.

MISSION:

COST CENTER

	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED	% CHANGE
Personnel	\$ -	\$ -	\$ -	0.0%
Operating	\$ 18,700	\$ 447,360	\$ 17,760	-96.0%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 18,700	\$ 447,360	\$ 17,760	-96.0%
Total Revenue	\$ 454,960	\$ 447,360	\$ 17,760	-96.0%
Revenue % of Expenditure	2433%	100%	100%	

SIGNIFICANT ISSUES

1	No significant issues for FY 17. CDBG Grant covers 100% of project costs, with no local funds required for this grant.
---	--

UNFUNDED BUDGET REQUESTS

		\$ REQUEST	TRE
1	None	\$0	\$0.00000

SOLID WASTE FUND

605472

MISSION: To support the Henderson County sustainability effort by providing solid waste disposal services using environmentally sound methods.

PERFORMANCE SUMMARY

	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate	FY 2017 Goal	TARGET
Budget control and underspending (% of approved total budget underspent annually)	Not Measured	Not Measured	90.12%	89.03%	103.46%	85.00%	97.50%	95.00%
Increase recycling (tons)*	N/A	N/A	4,232	4,382	4,599	5,152	5,600	25,000
Regulatory Compliance (Notice of Violations)	0	0	1	0	0	0	0	0

STAFFING LEVELS

	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED	% CHANGE
Full Time	18	17	15	-11.8%
Part Time	0	0	0	0.0%
Project	0	0	0	0.0%

COST CENTER

	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED	% CHANGE
Personnel	\$ 900,286	\$ 1,219,058	\$ 1,084,383	-11.0%
Operating	\$ 4,057,504	\$ 3,999,525	\$ 4,491,018	12.3%
Capital	\$ 18,964	\$ 210,000	\$ -	-100.0%

Total Expenditures	\$ 4,976,754	\$ 5,428,583	\$ 5,575,401	
Total Revenue	\$ 4,998,893	\$ 5,428,583	\$ 5,575,401	2.7%
Revenue % of Expenditure	100%	100%	100%	

SIGNIFICANT ISSUES

1	The FY 17 Proposed budget moves one (1) position to the Project Management Budget.
2	The FY 17 Proposed budget includes a number of cuts to programs including temporarily suspending the HHW program, and reduction of available hours at the convenience center.
3	The FY 17 Proposed Budget includes a planned maintenance project, rebuilding a section of the transfer station.

UNFUNDED BUDGET REQUESTS

		\$ REQUEST	TRE
1	None	\$0	\$0.00000

Amy Brantley stated the following steps can be taken to reduce the Solid Waste budget. Since 2010 we have seen a decline in revenue. Any reduction in staff would be done by laying off part-time (less than 1000 hours per year) employees.

- Necessary expenditure reductions or revenue offsets to sustain the enterprise fund are estimated at \$500,000
 - Cost Savings - \$225,000
 - Close the Convenience Center Monday, Wednesday and Friday - \$65,000
 - Suspend Household Hazardous Waste Program - \$50,000
 - Position reorganization - \$110,000 (Completed Spring 2016)
 - Increased Revenue - \$155,000
 - Solid Waste User Fees Revenues increased with increased tonnage received - \$90,000
 - Addition of a \$30 per ton fee for Hauler Recycling - \$65,000
 - Deferred Equipment Purchase (Dump Truck & Spotter Truck) - \$120,000
- Report progress back to the Board at the January, 2018 Budget Workshop

The Board discussed the possibility of lowering the tonnage fee from \$60 to \$50.

Commissioner Lapsley and Chairman Thompson were not in favor of closing the Convenience Center 3 days.

Commissioner Messer felt it could possibly be closed for 1 day, since the Transfer Station hours would remain the same.

Commissioner Hawkins feels the Flow Control Ordinance is still the favorable way to go.

County Manager Steve Wyatt felt it would be necessary to monitor the flow control (or any other choice) throughout a budget cycle and report back in 6-9 months with data before dropping the rates. Other considerations are a user fee, availability fee, or an increase in taxes.

Commissioner Lapsley requested that staff contact haulers regarding the possibility of reducing the fees to see what the response would be.

Commissioner Lapsley made the motion to accept all recommendations given by Ms. Brantley with the exception of closing the Convenience Center.

Commissioner Lapsley withdrew his motion and asked that this item be tabled until June after staff has had time to contact haulers.

COST CENTER	FY 2015 ACTUAL	FY 2016 BUDGET	FY 2017 PROPOSED	% CHANGE
Personnel	\$ -	\$ -	\$ -	0.0%
Operating	\$ 52,099	\$ 44,548	\$ 64,821	45.5%
Capital	\$ -	\$ -	\$ -	0.0%
Total Expenditures	\$ 52,099	\$ 44,548	\$ 64,821	45.5%
Total Revenue	\$ 45,653	\$ 44,548	\$ 64,821	45.5%
Revenue % of Expenditure	88%	100%	100%	

SIGNIFICANT ISSUES

1	No significant Issues, revenues cover all expenses for the Justice Academy Fund.
---	--

UNFUNDED BUDGET REQUESTS

		\$ REQUEST	TRE
1	None	\$0	\$0.00000

Amy Brantley informed the Board that the Henderson Tourism Development Authority requested \$30,000.00 for their Way-finding Sign Project. It was not funded in the budget.

FY 2017 FEE SCHEDULE – additions or changes

Elections

CD with Data \$25.00 per disk

Register of Deeds

Plat Recording

Each additional page \$21.00

Nonstandard Document \$25.00

Sheriff

Extra Duty Private Event Equipment Fee \$5.00 per hour per officer

Extra Duty Private Event Officer Fee Non-Alcohol \$30.00 per officer per hour

Extra Duty Private Event Officer Fee with Alcohol \$40.00 per officer per hour

Fire Marshal

Fire Inspection Services

Minimum up to 1,000 sq. ft. (13% of inspections) \$25.00

Last year’s fee was \$100.00. This decrease will take care of a majority of the complaints.

1,000-10,000 sq. ft. (72% of inspections) \$100.00

10,000-50,000 sq. ft. (12% of inspections) \$300.00

Over 50,000 sq. ft. (15% of inspections) \$500.00

Commissioner Messer is against charging a fee for fire inspections.

Commissioner Edney feels we only need to inspect in unincorporated areas.

Commissioner Lapsley feels the service and/or fee should be same for unincorporated or incorporated areas.

Commissioner Hawkins suggested waiving the fee for small businesses as a means of economic development.

Commissioner Edney made the motion to discontinue charging fire inspection fees effective July 1, 2016 and

further contract with the municipalities to provide fire inspections at our cost.

Rocky Hyder noted that in the past the municipalities have done the following pertaining to inspections fees:
 Flat Rock – billed the businesses for what the county billed Flat Rock.
 Fletcher – charged the businesses based on occupancy, square footage, etc.
 Laurel Park – paid county cost and did not pass on to businesses.

The City of Hendersonville does their own inspections and is considering adopting a fee schedule.

Commissioner Lapsley called to question.

It was noted that loss of revenue from no cost fire inspections would be \$290,000.

Rocky Hyder explained that performing fire inspections cost him \$215,000.00 per year.

Commissioner Edney’s motion passed 4-1 with Commissioner Lapsley voting nay.

Commissioner Lapsley made the motion to refund all fire inspection fees collected in the current budget cycle. All voted in favor and the motion carried.

Emergency Medical Services

Advanced Life Support II \$724.00

Animal Control

Rabies Voucher \$10.00
 Canine Rabies Vaccine \$10.00
 Feline Rabies Vaccine \$10.00
 Canine Bordetella Vaccine \$5.00
 Canine Parvo & Distemper Vaccine \$5.00
 Canine Flu Vaccine \$5.00
 Feline FVRCP Vaccine \$5.00
 Canine Heartworm Test \$15.00
 Canine Parvo Test \$15.00
 Feline FIV/FELV/HW Test \$15.00

Planning

Rezoning Application Fee \$400.00
 Vested Rights Application (Statutory) \$400.00
 Land Development Code Text Amendment \$400.00
 Right of Way Closure (Property Addressing) \$450.00
 Road Name - New or Change Request (Property Addressing) \$150.00

Soil Erosion and Sedimentation Control

Land disturbing permit fee (sites one (1) acre or more) \$400.00 per acre/or any portion of an acre

Commissioner Lapsley made the motion that the maximum be set at \$2,000. All voted in favor and the motion carried.

Sites with land disturbance of 21,780 SF (1/2 acre) or more and slopes of 16% (7.2 degrees) to 25% (11.25 degrees) in its natural state.	\$400.00 per acre/or any portion of an acre. Maximum of \$2,000
Sites with land disturbance of 10,890 SF (1/4 acre) or more and slopes of over 25% (11.25 degrees) in its natural state.	\$400.00 per acre/or any portion of an acre. Maximum of \$2,000
Stormwater Phase II Post Construction Runoff (New or Renewal)	\$505.00
Stormwater (Low Density) - land disturbance exceeds one acre	\$505.00
Stormwater (High Density) - land disturbance exceeds one acre	\$505.00
Redevelopment (Low or High density)	\$505.00
Flood Damage Prevention Ordinance	
Flood Development Permit for property in the Floodway (New or renewal)	\$500.00 plus expenses
Flood Development Permit for property located only in the 1% (100 year) special flood hazard area. New or Renewal.	\$100.00
Special Fill Permit (over 20% fill with required "No Impact" Certification.	\$500.00 plus expenses
Public Hearing required (does not include floodplain development permit)	
Watershed Fees	
Watershed Use Permit (New or Renewal)	\$505.00
Watershed (Low Density) - land disturbance exceeds one acre	\$505.00
Watershed (High Density) - land disturbance exceeds one acre	\$505.00
Redevelopment (Low or High Density)	\$505.00
Trip charge (when a complaint warrants repairs or permits)	\$50.00 per trip
Appeal	Advertising fees only

There were many changes within the Health Department – Please see Fee Schedule

Parks and Recreation

Youth Sports	
Youth Sports Leagues/Clinics/Classes (Individual participants)	\$25.00 - \$95.00
Children’s Camps	
Sports Camps	
Half Day	\$35.00 - \$90.00
Full Day	\$70.00 - \$130.00
Summer Day Camp	\$70.00 - \$130.00
Teen Adventure Camp	
Per week	\$70.00 - \$130.00
Day Trips	\$25.00 - \$90.00
Adults Programs	
Adult Sports Leagues/Clinics/Classes (Individual participants)	\$25.00 - \$95.00
Adult Softball (Team Fee)	\$360.00 - \$525.00
Senior Games/Silver Arts	\$15 - \$20.00
Facility Rental Fees	
Small Shelter: Jackson Park, Dana, East Flat Rock, Edneyville	
Flat Rate Fee (4 hour period)	\$30.00

Large Shelter: Jackson Park, East Flat Rock, Etowah	
Flat Rate Fee (4 hour period)	\$40.00
Dana Community Center (Fee + \$125 security deposit - 4 hour period)	
Rental Fee	\$100.00 + \$125.00 security dep.
Athletics and Activity Center (Fee + \$75 security deposit - 4 hour period)	
Synthetic Athletic Field (2 hour limit) lights additional fee +\$35	\$70
Park Wide Sporting Events (Non-Designated Athletic Fields)	\$150.00 per day
Solid Waste	
Recyclables	
County Recycling (Bagged Single Stream)	\$30/ton
Tires	
Tire stacking fee (optional)	\$0.30/tire
Televisions/Monitors	\$15.00

DISCUSSION AND DIRECTION TO STAFF

Commissioner Edney

- Fully fund school request, and they determine how to use
- Provide more information on the Sheriff/EMS salary study
- Tax Rate

Commissioner Messer

- Fully fund school request
- Pursue an additional location for an EMS station/ambulance
- Repair Detention Center roof
- Fund Balance – leave at 12%?
- Tax Rate - possible increase of 2% - would like to see it stay the same

Grady Hawkins

- Fund Interfaith Assistance Ministry as last year \$9805.00
- Support Sheriff advance training request
- Look at the school budget closely to see what we are required to fund (Charter, Golden Leaf)

William Lapsley

- Fully fund school request
- Repair Detention Center roof
- Support Sheriff, Detention & EMS advanced training request
- Results on Solid Waste calls to haulers – determine way to regain revenue

Tommy Thompson

- Support Sheriff, Detention & EMS advanced training request
- Addition of Ambulance
- Pursue an additional location for an EMS station
- Continue with 1 nurse addition each year until 18 are reached
- Fully fund school request
- Fund Interfaith Assistance Ministry as last year

May 18, 2016

54

- Repair Detention Center roof
- Tax Rate increase

ADJOURN

Commissioner Messer made the motion to adjourn at 5:35 p.m. All voted in favor and the motion carried.

Attest:

Teresa L. Wilson, Clerk to the Board

Thomas H. Thompson, Chairman

**North Carolina Department of Transportation
Division of Highways
Request for Removal to State Maintained Secondary Road System**

North Carolina

County: Henderson

Road Description: Abandon maintenance from a portion of Cloverdale Drive (SR 1530)

WHEREAS, the attached petition has been filed with the Board of County Commissioners of the County of Henderson requesting that the above described road, the location of which has been indicated in red on the attached map, be removed from the Secondary Road System, and

WHEREAS, the Board of County Commissioners is of the opinion that the above described road should be removed from the Secondary Road System.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of the County of Henderson that the Division of Highways is hereby requested to review the above described road, and to abandon the road for maintenance.

CERTIFICATE

The foregoing resolution was duly adopted by the Board of Commissioners of the County of Henderson at a meeting on the 18 day of May, 2016.

WITNESS my hand and official seal this the 20 day of May, 2016.

Official Seal

Clerk, Board of Commissioners

County: Henderson



PLEASE NOTE:

Forward direct with request to the Division Engineer, Division of Highways

**Henderson County
North Carolina**

Before the Board of Commissioners

**ORDER CLOSING A PORTION OF
RIGHT-OF-WAY FOR CLOVERDALE DRIVE**

THIS MATTER came on for hearing before the Henderson County Board of Commissioners at its regular May 18, 2016, meeting, pursuant to N.C. Gen. Stat. §153A-241, on the issue of closing a portion of right-of-way for Cloverdale Drive, and was heard by the Board after public hearing. The Board of Commissioners makes the following findings:

1. This matter first came before the Board of Commissioners on at the Board's regular meeting on March 16, 2016, on the petition of Lassonde Pappas and Company, Inc. to close a portion of Cloverdale Drive in the Mountain Home area of Henderson County.
2. At the Board's March 16, 2016 meeting, the Board adopted a resolution "declaring its intent to close" the said portion of Cloverdale Drive.
3. A map showing the area under consideration is shown on the attachment hereto, Exhibit A, (indicated by a broken yellow line).
4. A notice of this Board's May 18 hearing was published once a week for three successive weeks before the hearing in the *Hendersonville Tribune*, a copy of the resolution was sent by registered or certified mail to each owner as shown on the county tax records of property adjoining the public road or easement who did not join in the request to have the road or easement closed, and a notice of the closing and public hearing to be prominently posted in at least two places along the road or easement.
5. Before the Board on May 18, the Board heard "all interested persons who appear with respect to whether the closing would be detrimental to the public interest or to any individual property rights" are required by N.C. Gen. Stat. §153A-241.
6. After such hearing, the Board is satisfied and finds:
 - A. That closing the public road or easement is not contrary to the public interest;
and,
 - B. That no individual owning property in the vicinity of the road or in the subdivision in which it is located would thereby be deprived of reasonable means of ingress and egress to his property.

WHEREFORE IT IS ORDERED that a portion of Cloverdale Drive in the Mountain Home area of Henderson County as shown on the attached map is hereby closed. It is further ordered that Lassonde Pappas and Company, Inc. file a certified copy of this Order in the office of the register of deeds of the county.

Adopted by the Board by motion duly made, this the 18th day of May, 2016.

BOARD OF COMMISSIONERS
OF HENDERSON COUNTY

By: Thomas N. Thompson
Chairman

Attest:

Teresa L. Wilson
Clerk to the Board

Proposed ROW Closing / State Road Abandonment

Cloverdale Drive (SR 1530)



 Proposed section to be abandoned

0 30 60 120 180 240

Feet

1 inch = 200 feet

Map Created by Curtis Griffin
Henderson County Planning Dept
Property Addressing Division
05/02/2016



North Carolina Department of Transportation
Division of Highways
Abandonment Petition

North Carolina

County of Henderson

Petition request for the abandonment of Secondary Road 1530 from the State.
Maintained System

We the under signed, being all of the property owners on Secondary Road 1530 (portion of)
in Henderson County do hereby request the Division of Highways of the Department of
Transportation to abandon the road from the State Maintained System.

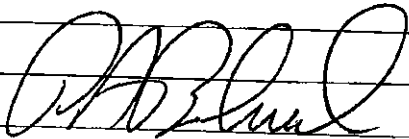
PROPERTY OWNERS

Name

Address

Lassonde Pappas and Company, Inc.

125 Industrial Park Rd, Hendersonville, NC 28791





2/10/16

Lassonde Pappas & Company, Inc.
125 Industrial Park Road
Hendersonville, NC 28792

Curtis Griffin
Property Addressing Coordinator
Henderson County Planning Department
Property Addressing Division
100 North King Street
Hendersonville, NC 28792

Subject: Lassonde Pappas & Company, Inc. request to close a portion of Cloverdale Drive

Dear Mr. Griffin:

The purpose of this letter is to follow up on our discussion and formally request closure of Cloverdale Drive, abandonment of the right of way and annexation of the land to Lassonde Pappas.

Lassonde Pappas recently acquired parcels located Northwest of our existing facility and we now own the property on both sides of Cloverdale Drive (SR 1530) from the Northeast side of the existing railroad crossing to the intersection of Cloverdale/North Egerton Road (SR1632). We respectfully request that the Henderson County Board of Commissioners, in cooperation with the NCDOT, support a resolution to close that portion of Cloverdale which borders our property as well as a small portion on the Southwest side of the rail crossing between a new turn around and the tracks (see Figure 1). The following key points support approval of this request:

1. **Future Expansion/Economic Development.** Lassonde Pappas has operated in Henderson County since 2002, providing high paying manufacturing jobs. Closure and annexation of the road will enable Lassonde Pappas more options and flexibility to expand its operational footprint in the future.
2. **Employee Safety.** Expanding operations across Cloverdale onto the new parcel will require that our employees and vehicles (forklifts, etc.) travel between buildings. Crossing an active road by pedestrian employees and plant vehicles which are not licensed for use over the road would present a safety and DMV compliance concern.
3. **Emergency Response.** Following our phone conference on 1/11/16 with Rocky Hyder, Henderson County Emergency Services Director, we agreed that once the road is closed there will be sufficient access for emergency vehicles to respond to issues at our facilities.
4. **Public Safety.** Since Lassonde Pappas is a beverage manufacturer, part of our future expansion may require extension of plant utilities, specifically liquid and gaseous

anhydrous ammonia refrigeration lines, from our existing plant to the new parcel. Given Process Safety Management (PSM) considerations, it would be very costly and introduce a potential public safety concern if we had to cross an active DOT road (Cloverdale Drive) with overhead lines. In addition, closing Cloverdale Drive will address concerns of residential owners who likely oppose 24 hour truck traffic to/from Mountain Home Industrial Park.

5. **Future Traffic Pattern.** On 1/29/16, Blake Kehoc, Lassonde Pappas' Director of Engineering, and I met with Steve Cannon, NCDOT District Engineer, to discuss options for a turn around on the Southwest side of the railroad crossing. Upon adoption of the resolution by the Henderson County Board of Commissioners, Lassonde Pappas agrees to construct a T-type turn around at our expense and relocate existing utilities as necessary. We would also install barrier signs and remove the asphalt between the turn around and tracks to eliminate any possibility of vehicle traffic across the tracks. NCDOT and Watco would approve the final scope of work and final installation.
6. **Eliminate The Rail Crossing (see Figure 2).** On 1/18/16, I communicated with Darl Farris, General Manager of Watco, about this project and he confirmed on 2/11/16 via email that it is in the railroad's interest to decommission this crossing. They would like to remove all signalization by end of the project. Watco will support the NCDOT stipulation and permit Lassonde Pappas to construct the T-type turn around on the Southwest side of the tracks in the 50' x 50' right of way which is shared by Watco/Blue Ridge Southern RR and the NCDOT.

Lassonde Pappas thanks you for your consideration in this project. Given the points outlined above, we are confident that the Henderson County Board of Commissioners and public will support this request. Please contact me for any questions.

Sincerely,

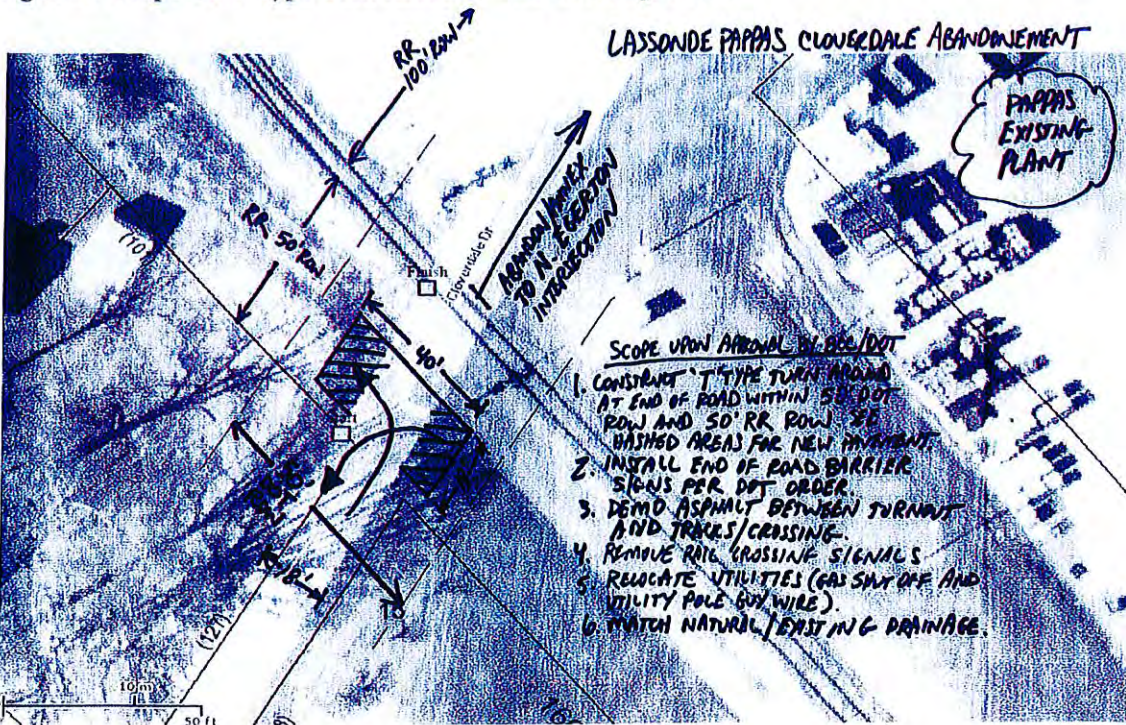


Pete Szelwach
Plant Manager
Lassonde Pappas and Company, Inc.

Figure 1: Cloverdale Drive Closure and Existing Facilities



Figure 2: Proposed T-Type Turn Around / Rail Crossing Closure



§ 153A-241. Closing public roads or easements.

A county may permanently close any public road or any easement within the county and not within a city, except public roads or easements for public roads under the control and supervision of the Department of Transportation. The board of commissioners shall first adopt a resolution declaring its intent to close the public road or easement and calling a public hearing on the question. The board shall cause a notice of the public hearing reasonably calculated to give full and fair disclosure of the proposed closing to be published once a week for three successive weeks before the hearing, a copy of the resolution to be sent by registered or certified mail to each owner as shown on the county tax records of property adjoining the public road or easement who did not join in the request to have the road or easement closed, and a notice of the closing and public hearing to be prominently posted in at least two places along the road or easement. At the hearing the board shall hear all interested persons who appear with respect to whether the closing would be detrimental to the public interest or to any individual property rights. If, after the hearing, the board of commissioners is satisfied that closing the public road or easement is not contrary to the public interest and (in the case of a road) that no individual owning property in the vicinity of the road or in the subdivision in which it is located would thereby be deprived of reasonable means of ingress and egress to his property, the board may adopt an order closing the road or easement. A certified copy of the order (or judgment of the court) shall be filed in the office of the register of deeds of the county.

Any person aggrieved by the closing of a public road or an easement may appeal the board of commissioners' order to the appropriate division of the General Court of Justice within 30 days after the day the order is adopted. The court shall hear the matter de novo and has jurisdiction to try the issues arising and to order the road or easement closed upon proper findings of fact by the trier of fact.

No cause of action founded upon the invalidity of a proceeding taken in closing a public road or an easement may be asserted except in an action or proceeding begun within 30 days after the day the order is adopted.

Upon the closing of a public road or an easement pursuant to this section, all right, title, and interest in the right-of-way is vested in those persons owning lots or parcels of land adjacent to the road or easement, and the title of each adjoining landowner, for the width of his abutting land, extends to the center line of the public road or easement. However, the right, title or interest vested in an adjoining landowner by this paragraph remains subject to any public utility use or facility located on, over, or under the road or easement immediately before its closing, until the landowner or any successor thereto pays to the utility involved the reasonable cost of removing and relocating the facility. (1949, c. 1208, ss. 1-3; 1957, c. 65, s. 11; 1965, cc. 665, 801; 1971, c. 595; 1973, c. 507, s. 5; c. 822, s. 1; 1977, c. 464, s. 34; 1995, c. 374, s. 1.)

§ 136-63. Change or abandonment of roads.

(a) The board of county commissioners of any county may, on its own motion or on petition of a group of citizens, request the Board of Transportation to change or abandon any road in the secondary system when the best interest of the people of the county will be served thereby. The Board of Transportation shall thereupon make inquiry into the proposed change or abandonment, and if in its opinion the public interest demands it, shall make such change or abandonment. If the change or abandonment shall affect a road connecting with any street of a city or town, the change or abandonment shall not be made until the street-governing body of the city or town shall have been duly notified and given opportunity to be heard on the question. Any request by a board of county commissioners or street-governing body of a city refused by the Board of Transportation may be presented again upon the expiration of 12 months.

(b) In keeping with its overall zoning scheme and long-range plans regarding the extraterritorial jurisdiction area, a municipality may keep open and assume responsibility for maintenance of a road within one mile of its corporate limits once it is abandoned from the State highway system. (1931, c. 145, s. 15; 1957, c. 65, s. 8; 1965, c. 55, s. 13; 1973, c. 507, s. 22 1/2; 1975, c. 19, s. 45; 1977, c. 464, s. 25; 1993, c. 533, s. 14.)

A regular meeting of the Board of Commissioners of the County of Henderson, North Carolina, was duly held on May 18, 2016 at 9:00 a.m. in the Commissioners' Meeting Room, Henderson County Historic Courthouse, 1 Historic Courthouse Square, Hendersonville, North Carolina.

* * *

The following members were present:

Chair Thomas H. Thompson; Vice Chair Charlie Messer; Members J. Michael Edney, Grady Hawkins and William Lapsley

The following members were absent:

None

Also present: County Manager Steve Wyatt; County Attorney Charles Russell Burrell

* * *

Commissioner Hawkins moved that the following resolution (the "*Resolution*"), a copy of which was available with the Board and which was read by title:

RESOLUTION OF THE COUNTY OF HENDERSON, NORTH CAROLINA DIRECTING THE APPLICATION TO THE LOCAL GOVERNMENT COMMISSION FOR APPROVAL OF A HOSPITAL REVENUE BOND; REQUESTING LOCAL GOVERNMENT COMMISSION APPROVAL OF THE COUNTY'S HOSPITAL REVENUE BONDS (MARGARET R. PARDEE MEMORIAL HOSPITAL PROJECT) IN TWO SERIES AND CERTAIN RELATED MATTERS

WHEREAS, the Board of Commissioners (the "*Board*") of the County of Henderson, North Carolina (the "*County*") has previously passed reimbursement resolutions relating to the financing by the Margaret R. Pardee Hospital (the "*Hospital*") and Henderson County Hospital Corporation (the "*Corporation*") of capital expenditures in connection with (1) various parking improvements for the Hospital's Comprehensive Cancer Center, (2) the acquisition of a 30% ownership interest in the limited liability company that owns the Phase 3 Facility located on the Mission Pardee Health Campus, (3) the upfitting and equipping of the Hospital's Comprehensive Cancer Center, (4) the acquisition of land and improvements thereto to accommodate construction of a strategic ambulatory clinic and (5) various improvements to the Hospital's ambulatory services (collectively, the "*Projects*"), all for use by the Hospital; and

WHEREAS, the Board is considering the issuance of a not to exceed \$17,000,000 Hospital Revenue Bond (Margaret R. Pardee Memorial Hospital Project) in two series (collectively, the "*2016 Bonds*") to (1) pay, and to reimburse for amounts previously paid for, the cost of capital expenditures relating to the Projects and (2) pay the costs of issuing the 2016 Bonds; and

WHEREAS, the Board wishes to retain Parker Poe Adams & Bernstein LLP of Charlotte, North Carolina, as bond counsel; retain Stephens Inc., as financial advisor for the 2016 Bonds; and retain Prince, Youngblood & Massagee, PLLC, as counsel to the Corporation; and

WHEREAS, the Board desires that the Finance Director or the County Manager of the County or the President and Chief Executive Officer of the Corporation (such officers being herein called the

“Authorized Officers”) file with the Local Government Commission of North Carolina (the “Commission”) an application for its approval of the 2016 Bonds, on a form prescribed by the Commission, and (1) request in such application that the Commission approve (A) the negotiation of the sale of the 2016 Bonds to a purchaser to be determined through a private placement and (B) the County’s use of Parker Poe Adams & Bernstein LLP, as bond counsel for the County, Stephens Inc., as financial advisor for the 2016 Bonds; and Prince, Youngblood & Massagee, PLLC, as counsel to the Corporation and (2) state in such application such facts and to attach thereto such exhibits in regard to the 2016 Bonds and to the County, the Corporation and their respective financial condition as may be required by the Commission, and to take all other action necessary to the issuance of the 2016 Bonds; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF HENDERSON, NORTH CAROLINA, AS FOLLOWS:

Section 1. That the 2016 Bonds are to be issued by the County for the purpose of providing funds to (1) pay, and to reimburse for amounts previously paid for, the cost of capital expenditures relating to the Projects and (2) pay the costs of issuing the 2016 Bonds, all as set out fully in the document attached to the County’s application to the Commission.

Section 2. That Parker Poe Adams & Bernstein LLP; Stephens Inc. and Prince, Youngblood & Massagee, PLLC are hereby retained and approved.

Section 3. That the Authorized Officers are hereby authorized, directed and designated to file an application with the Commission for its approval of the issuance of the 2016 Bonds. Any applications and communications previously undertaken with the Commission are hereby ratified, approved and affirmed.

Section 4. That the Board finds and determines, and asks the Commission to find and determine, from the County’s application and supporting documentation the following:

- (a) that the issuance of the 2016 Bonds is necessary or expedient;
- (b) that the not to exceed stated principal amount of the 2016 Bonds will be adequate but is not excessive, when added to other money available to the County or Corporation, for the purposes set forth above;
- (c) the Projects are feasible;
- (d) that the County’s and the Corporation’s debt management procedure and policies are excellent; and
- (e) that the 2016 Bonds can be sold at a reasonable interest cost to the County.

Section 5. That the Authorized Officers, Chairman, Vice-Chairman and Secretary of the Board are hereby authorized to do any and all other things necessary to complete the steps necessary for the issuance of the 2016 Bonds.

Section 6. That this Resolution is effective on the date of its adoption.

On motion of Commissioner Hawkins, the foregoing resolution entitled **“RESOLUTION OF THE COUNTY OF HENDERSON, NORTH CAROLINA DIRECTING THE APPLICATION TO THE LOCAL GOVERNMENT COMMISSION FOR APPROVAL OF A HOSPITAL REVENUE REFUNDING BOND; REQUESTING LOCAL GOVERNMENT COMMISSION APPROVAL OF THE COUNTY’S HOSPITAL REVENUE BOND (MARGARET R. PARDEE MEMORIAL HOSPITAL PROJECT) IN TWO SERIES AND CERTAIN RELATED MATTERS”** was duly adopted by the following vote:

AYES:

All members


NAYS:

None

STATE OF NORTH CAROLINA)
)
COUNTY OF HENDERSON) SS:

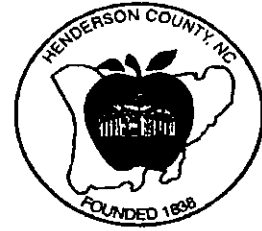
I, Teresa Wilson, Clerk to the Board of Commissioners of the County of Henderson, North Carolina, **DO HEREBY CERTIFY** that the foregoing is a true and exact copy of a resolution entitled **“RESOLUTION OF THE COUNTY OF HENDERSON, NORTH CAROLINA DIRECTING THE APPLICATION TO THE LOCAL GOVERNMENT COMMISSION FOR APPROVAL OF A HOSPITAL REVENUE REFUNDING BOND; REQUESTING LOCAL GOVERNMENT COMMISSION APPROVAL OF THE COUNTY’S HOSPITAL REVENUE BOND (MARGARET R. PARDEE MEMORIAL HOSPITAL PROJECT) IN TWO SERIES AND CERTAIN RELATED MATTERS”** adopted by the Board of Commissioners of the County of Henderson, North Carolina, at a meeting held on the 18th day of May, 2016.

WITNESS my hand and the corporate seal of the County of Henderson, North Carolina, this the 18th day of May, 2016.



Teresa Wilson
Clerk to the Board
County of Henderson, North Carolina

**LINE-ITEM TRANSFER REQUEST
HENDERSON COUNTY**



Department: Sheriff 115431

Please make the following line-item transfers:

What expense line-item is to be increased?

Account	Line-Item Description	Amount
<u>115431-553000</u>	<u>Capital Outlay-Vehicle</u>	<u>\$53,260.00</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

What expense line-item is to be decreased? Or what additional revenue is now expected?

REVENUE

Account	Line-Item Description	Amount
<u>114839-492007</u>	<u>Insurance Claims</u>	<u>\$36,592.00</u>
<u>115431-525001</u>	<u>Fuel Cost</u>	<u>\$16,668.00</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Justification: *Please provide a brief justification for this line-item transfer request.*
 Purchasing two new patrol vehicles that will replace the two vehicles that were totaled by the insurance company.

_____	4.27.2016
Authorized by Department Head	Date
_____	_____
Authorized by Budget Office	Date
_____	_____
Authorized by County Manager	Date

For Budget Use Only

Batch # _____

BA # _____

Batch Date _____