

MINUTES

STATE OF NORTH CAROLINA
COUNTY OF HENDERSON

BOARD OF COMMISSIONERS
WEDNESDAY, APRIL 19, 2017

The Henderson County Board of Commissioners met for a regularly scheduled meeting at 9:00 a.m. in the Commissioners' Meeting Room of the Historic Courthouse on Main Street, Hendersonville.

Those present were: Chairman Mike Edney, Vice-Chairman Grady Hawkins, Commissioner Tommy Thompson, Commissioner Charlie Messer, Commissioner William Lapsley, County Manager Steve Wyatt, Assistant County Manager Amy Brantley, Attorney Russ Burrell and Clerk to the Board Teresa Wilson.

Also present were: Engineer Marcus Jones, Management Assistant Megan Powell, Director of Business and County Development John Mitchell, Finance Director Carey McLelland, Registrar of Deeds Lee King, DSS Director Jerrie McFalls, Central Services and Construction Manager David Berry, Facility Services Director Jerry Tucker, HR Director Jan Prichard, Environmental Health Supervisor Seth Swift, Personal Property Administrator Kevin Hensley, Public Health Administrative Assistant Cathy Nicholson, Public Health Nursing Director Betsy Alexander, Internal Auditor Samantha Reynolds, Assistant Engineer Natalie Berry & PIO Kathryn Finotti – videotaping, and Deputy Ken McCraw as security.

CALL TO ORDER/WELCOME

Chairman Edney called the meeting to order and welcomed all in attendance.

INVOCATION

The invocation was provided by Jimmy Spence of Upward Christian Fellowship.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the American Flag was led by Commissioner Hawkins.

RECOGNITION – SETH SWIFT, ENVIRONMENTAL HEALTH SUPERVISOR OF THE YEAR

Chairman Edney stated Seth Swift was recognized as the Environmental Health Supervisor of the Year by the NC Environmental Health Supervisors Association.

Mr. Swift's professional dedication to the principles and practice of public health and personal standards of integrity as a Registered Environmental Health Specialist have supported a progressive environmental health career which has served his community and State well.

Mr. Swift's most admirable quality is his personal consistency for credibility and integrity. He always prioritizes a balance of family and community obligations including his church. This set of values serves him well when dealing with challenging regulatory decisions that must be made to protect public health at large. His dedication to service has earned him the respect of the general public, many peers and staff.

The Board presented Seth with a Certificate of Recognition, and he received a standing ovation.

INFORMAL PUBLIC COMMENTS

1. Nancy Glowacki feels any major decisions made by the Board should be done through best practices with thorough review and a plan. The proposed gun range should be assessed for the need and location.
2. Dennis Justice is upset that the School Board came back without the request of shock pads for the artificial turf fields. Mr. Justice feels this is not acceptable since shock pads are necessary to resist injury. He asked the Board to delay the project and ask the School Board to hold an emergency session and revisit the options.

DATE APPROVED: May 1, 2017

Discussion/Adjustment of Consent Agenda

Commissioner Hawkins made the motion to approve Consent Agenda minus "Register of Deeds – Office Closure" pulled for discussion. All voted in favor and the motion carried.

CONSENT AGENDA consisted of the following:

Minutes

Draft minutes were presented for board review and approval of the following meeting(s):

April 3, 2017 - Regularly Scheduled Meeting

Tax Collector’s Report

Collections Specialist Luke Small had presented the Tax Collector’s Report to the Commissioners dated April 7, 2017 for information only. No action was required.

Commissioner Thompson noted the Tax Collector’s Office should be recognized. Henderson County prepares the budget each year based on a 97% collection rate. The Tax Collector’s Office has done an outstanding job and as of their report of April 7, 2017, 97.96% has been collected.

FY2018 Consolidated Agreement –Public Health and DHHS

The Henderson County Department of Public Health is presenting the master Consolidated Agreement with the NC Department of Health & Human Services for FY 2018. This agreement is presented to the Board of Commissioners annually, and historically has been signed by the Chairman of the Board of Commissioners (as County Official), the County Finance Officer and the Health Director. There are no significant changes with the agreement requirements as compared to the FY 2017 Consolidated Agreement. Page 2 and 3 of the cover letter from the NC Department of Health and Human Services details 11 changes under “Summary of Changes to the FY 2017 - 2018 Consolidated Agreement”.

The Henderson County Board of Health reviewed and approved the agreement at their March 14, 2017 meeting. They provided guidance to Health Director at that meeting to forward the agreement to the Board of Commissioners on their behalf, for consideration and approval.

The document has also been shared with County Finance Director.

Motion:

I move the Board approve the FY 2018 Consolidated Agreement between the NC Department of Health & Human Services and the Henderson County Department of Public Health.

Offer to purchase property (former “Sixth Avenue Clubhouse”) property

Dr. Leon Elliston offered to purchase the former “Sixth Avenue Clubhouse” property, Henderson County parcel identification numbers 1011743 and 0114591.

This Board gave provisional acceptance to a first bid of \$172,000.00.

This property went through the “upset bid” process required by law. This resulted in a final bid of \$286,000.00. The “upset bid” process on this final bid expired April 3, 2017, at 5:00 p.m., when no further bids were received.

The tax values of these properties are as follows:

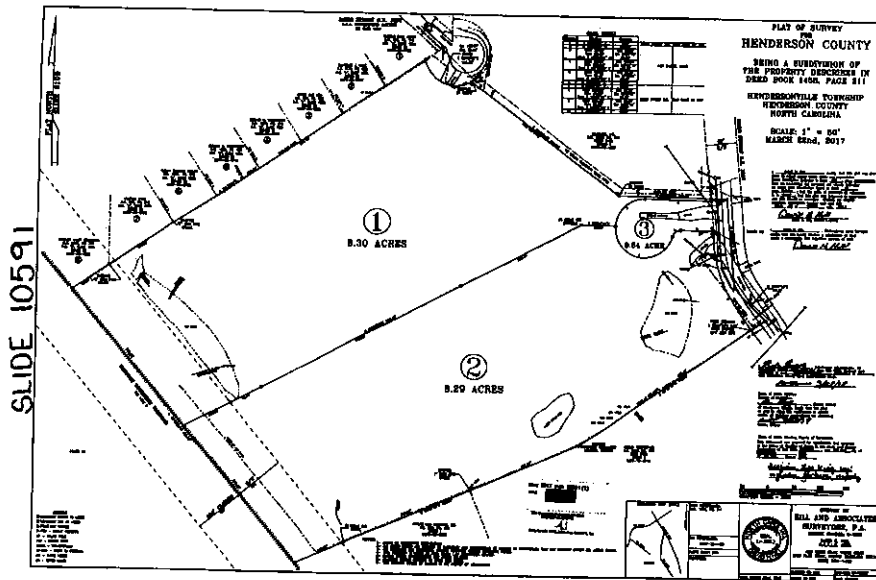
PARCEL	Building “Value”	Land Value
1011743	\$171,200	\$177,700
0114591	\$0.00	\$23,500
TOTAL	\$171,200	\$201,200
TOTAL ALL		\$372,400

Despite the tax values for the building located on parcel 1011743 quoted above, the Henderson County

Register of Deeds – Office Closure (Pulled for discussion)

NCDOT Resolution

The plat for the subdivision of the Fairgrounds site was recorded after TRC review and approval. The property subdivision results in Henderson County’s retention of ownership of 0.54 acres (labeled Parcel 3) for the purpose of developing a public industrial drive with turnaround to serve the property.



NCDOT is in process of considering economic development support for the design and construction of the industrial access drive with turnaround. NCDOT may also consider improving the shoulder width and surface of Mills Street and James Street to improve access and safety. Provided NCDOT supports the project, Henderson County would petition NCDOT to accept the road addition.

Motion:

I move that the Board adopts the Resolution in support of the NCDOT Industrial Access Drive to serve the Fairgrounds site.

Board member appointments, Henderson County Hospital Corporation

Under the Articles of Incorporation adopted by this Board for Henderson County Hospital Corporation, a number of the seats on the Board of Directors must be filled each year, by various processes. This year two seats are presented by the current Board, according to those Articles, and one regular director must be appointed directly by this Board and may be a commissioner. In addition the *ex officio* director who must be a member of this Board should be appointed. The Corporation’s by-laws have been amended, such that the term of Directors begins the first day of the last month of the Corporation’s fiscal year, which is now anticipated to be July through June of each year.

County and hospital corporation staff will be present and prepared if requested to give further information on this matter.

Motion:

I move that the Board approves the following as members of the Board of Directors of the Henderson County Hospital Corporation, all such appointments to take place effective the first day of the last month of the Corporation’s fiscal year:

- Chip Gould, regular director
- John Bryant, PH.D, regular director
- J. Michael Edney, regular director
- Thomas H. Thompson, *ex officio* director

Cooperative Extension

Following the recent retirement of the Cooperative Extension Director at the Henderson County Center, the North Carolina Cooperative Extension Service conducted an extensive search and interview process for the County Extension Director position. The Service has concluded their process, and has made a recommendation for the Board's consideration. The Board is requested to approve the candidate as recommended for hire by the North Carolina Cooperative Extension Service.

Motion:

I move the Board accepts the North Carolina Cooperative Extension Service's recommendation for selection of the County Extension Director.

Commissioner Thompson introduced the new County Extension Director Dr. Terry Kelley. He also introduced Daniel Smith, the Interim West District Director of the NC Cooperative Extensive Service, and Kelly Hiemstra, the Western District Extension Director.

This position was advertised and the candidate selected through NC State University's employment management system. The position was posted on January 20, 2017, and 19 applicants were forwarded from the University to the selection committee for their consideration. The committee was made up of the following individuals:

Kenny Barnwell, Apple Farmer, Henderson County
Trey Enloe, Apple Farmer, Henderson County
Dunkin Fitzsimons, Chairman, Extension Advisory Council, Henderson County
Dr. Tom Kon, Assistant Professor, Southeast Apple Research Specialist, NC State University
Sheri Schwab, Director of County Operations, North Carolina Cooperative Extension Service
Daniel Smith, Interim West District Director, North Carolina Cooperative Extension Service
Tommy Thompson, County Commissioner, Henderson County

Dr. Terry Kelly stated it was an honor and privilege to be selected.

DISCUSSION/ADJUSTMENT OF DISCUSSION AGENDA

Commissioner Messer made the motion to adopt the discussion agenda with the addition of a brief update from the Etowah Lions Club, the Wilkes County Commissioners visit to Henderson County, and Special Needs Fields. All voted in favor and the motion carried.

NOMINATIONS

Notification of Vacancies

1. Henderson Tourism Development Authority – 1 vac.
2. Juvenile Crime Prevention Countil – 1 vac.
3. Nursing/Adult Care Home Community Advisory Committee – 2 vac.
4. Social Services Board – 1 vac.

Chairman Edney made notice of vacancies and opened the floor to nominations.

Nominations

1. Child Protection and Fatality Prevention Team – 1 vac.

Chairman Edney nominated Aaron Lisenbee for position #1. *Chairman Edney made the motion to accept the appointment of Aaron Lisenbee to position #1 by acclamation. All voted in favor and the motion carried.*

2. EMS Peer Review Committee – 6 vac.

Commissioner Hawkins nominated Graham fields for position #16. Commissioner Lapsley nominated

William Gillette for position #12, Mark Stepp for position #14, and Lisha Stanley for position #17. *Chairman Edney made the motion to accept the reappointments of William Gillette to position #12, Mark Stepp to position #14, Graham Fields to position #16, and Lisha Stanley to position #17 by acclamation. All voted in favor and the motion carried.*

3. Governmental Financing Corporation – 1 vac.

Commissioner Thompson nominated Steve Wyatt off position #2. *Chairman Edney made the motion to accept the reappointment of Steve Wyatt to position #2 by acclamation. All voted in favor the motion carried.*

4. Henderson County Planning Board – 3 vac.

Commissioner Hawkins nominated Paul Patterson for position #5 and Rick Livingston for position #6. *Chairman Edney made the motion to accept the appointments of Paul Patterson to position #5, and Rick Livingston to position #6 by acclamation. All voted in favor and the motion carried.*

5. Home and Community Care Block Grant Advisory Committee – 1 vac.

There were no nominations at this time and this item was rolled to the next meeting.

6. Juvenile Crime Prevention Council – 2 vac.

There were no nominations at this time and this item was rolled to the next meeting.

7. Mills River Partnership – 1 vac.

Chairman Edney nominated Rachel Kipar for position #1. *Chairman Edney made the motion to accept the appointment of Rachel Kipar to position #1 by acclamation. All voted in favor and the motion carried.*

8. Nursing/Adult Care Home Community Advisory Committee – 4 vac.

There were no nominations at this time and this item was rolled to the next meeting.

9. Senior Volunteer Services Advisory Council – 1 vac.

There were no nominations at this time and this item was rolled to the next meeting.

REGISTER OF DEEDS – OFFICE CLOSURE (pulled from Consent Agenda for Discussion)

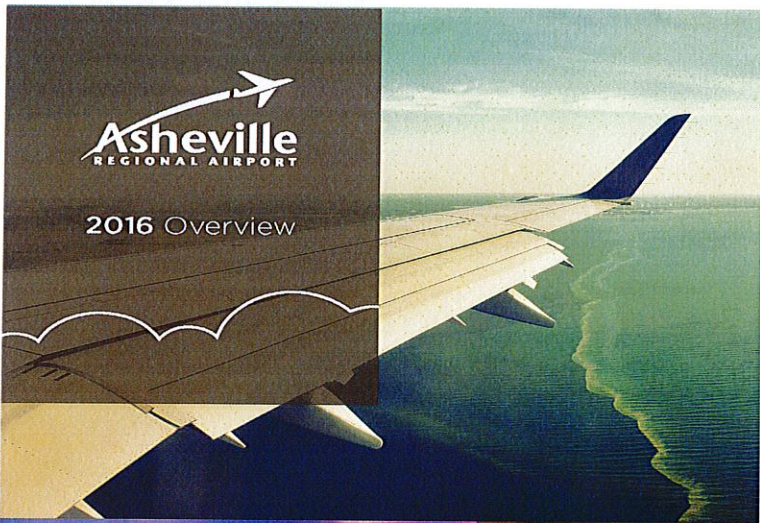
Lee King, Henderson County Register of Deeds (ROD), is requesting the Board approve the closure of the ROD Office, on Tuesday, July 11, 2017. The Register of Deeds will be implementing the North Carolina Electronic Birth Registration System (EBRS) on August 1, 2017, and has requested the closure to allow for the very detailed training that is associated with the system. The training will be provided on that date by Tamma Hill, from North Carolina Vital Records.

Mr. King explained that birth records recorded after 1991 will be available from 50 of the 100 counties in Henderson County. The cost for out of County will be \$24 with \$10 going to Henderson County. He will notice the closure adequately.

Commissioner Thompson made the motion that the Board approves closing the Register of Deeds Office on Tuesday, July 11, 2017, for North Carolina Electronic Birth Registration System (EBRS) training. All voted in favor and the motion carried.


ASHEVILLE AIRPORT UPDATE

Lew Bleiweis, Airport Director at the Asheville Regional Airport, provided an update to the Board of Commissioners on the Asheville Airport. He noted 2016 as the third great year in a row.



a letter

from the Executive Director, Rising Reflections



Lew Bennett, A.A.E.
Executive Director

The sun rising over the airport is a beautiful sight each day. From the flutter and bustle of air traffic arriving early each morning – business travel booked plans on their way to the day's journey, seats filled with passengers, many of whom are my friends and neighbors. The sun reflects off of a jet as it takes to the heavens and often, a question can be seen in the distance where construction equipment is in high use.

The rising of the sun is symbolic to me – it represents the day-to-day energy of the airport team of people who make the airport operate smoothly for you. It reminds me that each day, like the sun, the airport is rising up and forming healthy growth.

Reflecting on 2016, it was a year of transition. The airport rose to new heights – literally and figuratively – driven by a dedicated team of professionals. We experienced new heights in air service and community participation. We made great forward strides in the implementation of the airport's master plan, with significant developments during the year and focused on multi-step strategic plan for the airport authority. A focus on our community friends and neighbors as well as our customers to our legs throughout the year.

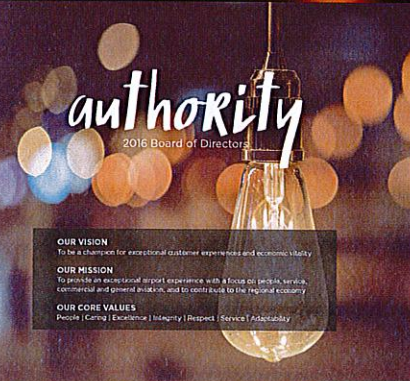
And the people. Asheville Regional Airport would not be the successful, busy and growing airport it is today without the dedication of hundreds of professionals who work so diligently to provide the many services offered.

So, as I reflect, I see a year of growth, lift, resolution, there is a sunrise and a sunset. An "upside sunset" and ending always is made in 2016 toward that end. The staff of ARAP continues to rise with the sun each day, with renewed energy and determination, to move our airport forward.

Lew Bennett, A.A.E.
Executive Director

authority

2016 Board of Directors



OUR VISION
To be a champion for exceptional customer experiences and economic vitality.

OUR MISSION
To provide an exceptional airport experience with a focus on people, service, commercial and general aviation, and to contribute to the regional economy.

OUR CORE VALUES
People | Safety | Excellence | Integrity | Respect | Service | Adaptability

BOARD OF DIRECTORS
Greater Asheville Regional Airport Authority

Bob Roberts – CHAIR
Appointed by the City of Asheville

K. Ray Bailey – VICE CHAIR
Appointed by the City of Asheville

Stephanie Pace Brown – MEMBER
Appointed by the City of Asheville

Matthew Barril – MEMBER
Appointed by Buncombe County


David Gantt – MEMBER
Appointed by Buncombe County

William Moyer – MEMBER
Appointed by Henderson County

Andrew Tate – MEMBER
Appointed by Henderson County

air service

Reaching New Heights: New flight, new routes, more passengers than ever before.



Three new routes added in 2016

Jacksonville, FL
Jacksonville International Airport (JAX) hasn't begun seasonal summer service to JAX.


Washington, D.C. area
Baltimore Washington Thurgood Marshall International Airport (BWI)
A legend started a seasonal route to BWI on May 19. The route was successful. Allegiant extended service through the end of the year.

New York City area
Newark International Airport (EWR)
Allegiant added a non-stop to Newark, joining United Action's existing two seasonal routes from AVL. The service started on November 17, with four weekly flights.

Existing routes grew, too

We continued to see the use of larger planes by American Airlines to Charlotte Douglas International Airport and Delta Air Lines to Atlanta Hartsfield International Airport, especially in the past year (over the year). The larger jets offer 2-3 class service and a more spacious flight experience – as well as more seats for passengers.

Additionally United Airlines increased frequencies to Chicago O'Hare International Airport and extended their seasonal service to Newark Liberty International Airport.





air service

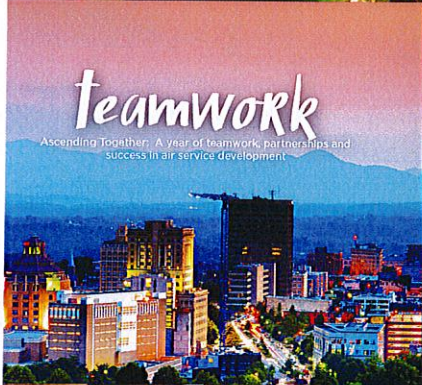
Reaching New Horizons: New flights, new routes, more passengers than ever before.

New flights, new routes, more passengers than ever before

For the third consecutive year, passenger numbers reached record highs in 2016, with thousands of people flying in or out of AVL. A five percent increase over the prior year's record numbers, AVL passenger levels surpassed 800,000 for the first time in history.

826,648

Western North Carolina is proud of its airport, and many travelers choose to fly from AVL as often as they can. Equally important, the airport serving AVL has been asked to add new routes, larger planes with more seats, and better service and other amenities to make the travel experience from AVL even easier and more satisfying than ever before.



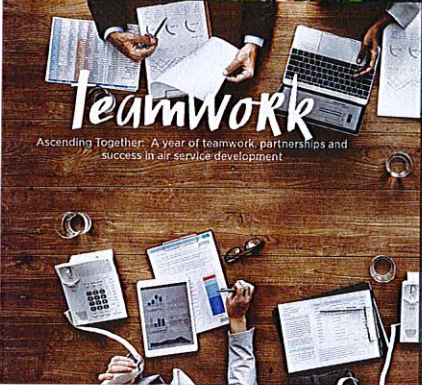
teamwork

Ascending Together: A year of teamwork, partnerships and success in air service development.

2016 was a significant year for the airport and the Buncombe County Tourism Development Authority (BCTDA) and Asheville Convention and Visitors Bureau (ACVB), who collaborated to conduct a market study that examined potential air service growth opportunities. Focusing on the local air service market, as well as potential in-board markets, the results showed that:

- AVL enjoys excellent air service for a region our size.** Collectively, AVL stands out in the nation as an airport with a healthy growth track, competitive fares on average (compared to U.S. peers) and strong utilization.
- AVL has potential future growth opportunities.** The local air service growth opportunities in the next five years include expanding for longer-haul routes to fully utilize capacity served by our legacy carrier (American), Delta and Southwest air service to work local hubs, and add additional point-to-point routes with Allegiant or other carriers with the type of aircraft needed.

By focusing on these priorities, growth can be established to achieve a long-term "superstar" status in the longer term. Reports also showed the importance of sharing the story that western North Carolina is a family destination with air carriers, and to act on the momentum gained recently. The CVB, BCTDA and AVL are experts in this area, and collaboration and advocacy is planned moving forward.



teamwork

Ascending Together: A year of teamwork, partnerships and success in air service development.

After the completion of the market study in early 2016, AVL, the BCTDA, and the CVB collaboratively:

- Shared results with stakeholders in the community.
- Hosted an Airport Roundtable – welcoming airline route destination leaders from Allegiant, Delta, Southwest and Spirit to Asheville for a three-day conference.
- Supported the success of new routes. Specifically, the CVB dedicated funding to Allegiant to market the new route to Asheville from the Washington, D.C. area – to complement their destination marketing in which hoped this would success and resulted in an extended season of air service.
- Continued our engagement. The airport and the CVB are dedicated to working together to provide the air service that will be successful for the entire Asheville region and most importantly, our community.



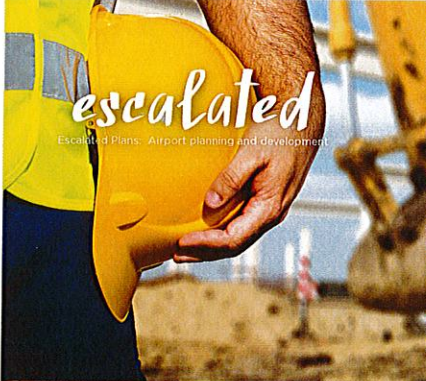
evaluated

Reaching New Horizons: New flights, new routes, more passengers than ever before.

Strategic plan completion


An airport strategic plan was completed in 2016, guiding the organization's annual work goals. The CVB and Board of Airport staff and all airport employees were engaged in the process. The strategic plan is a blueprint to keep the organization focused on its core vision, mission and values, and focused on these key strategies:

- Financial Stability** – Maintain the airport's good financial position in the face of change.
- Administration** – Maintain an organization focused on increasing airport operational efficiency.
- Operations** – Ensure airport operations to effectively deliver all services and accomplish all other goals.
- Facilities** – Preserve and develop facilities that are beneficial to maintain and expand customer expectations.
- Culture** – Create a culture that is supportive in community, business and group identity.
- Business Development** – Expand air service options and other development opportunities.
- Safety** – Provide safety for customers, staff and employees.




escalated

Escalated Plans: Airport planning and development




Completion of Phase 3 of the 4-phase Project SOAR: Significant Opportunity for Aviation and the Region

The completion of Phase 3 resulted in the final bid preparation for the new 8,000-foot runway at ASB. When commissioned in 2017, the new runway will serve the aviation needs of the region for decades to come. The new runway location will open the east end of the airport for future aeronautical development.



Five-Story Parking Garage

Design of a five-story parking garage was completed in 2016, and construction began in October 2016. The parking garage – part of the airport master plan – was implemented years sooner than originally targeted due to significant increases in passenger utilization of the airport. The parking garage, located directly in front of the main entrance to the terminal, is scheduled to be complete by fall 2017.

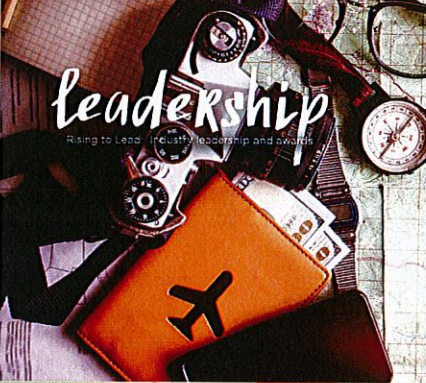


Department of Public Safety

The old Department of Public Safety Building was demolished, opening more space for aeronautical development on the north end of the terminal and apron.


Smaller Renovations

Several smaller renovations took place in 2016. New office space was constructed in the main terminal area to accommodate growing laboratory technology lease needs, and a small conference room was enlarged. The Guest Services Welcome Center was updated.




leadership


Rising to Lead: Quality leadership and awards




David Gantt, Board Member
Buncombe County attorney and former chair of the Buncombe County Commissioners, was appointed to the Greater Asheville Regional Airport Authority Board by Buncombe County.




Lew S. Bielwals, A.A.E., Executive Director
Completed the job with a record of the Airport Council Operations – North America (ACO-NA) US Policy Board and board liaison to the ACO-NA Marketing Steering Committee. Current Board Member, Air World Government Board, Current Board Member, Buncombe County Economic Development Commission, Current Committee Member, Carolina West.



Michael A. Balsman, A.A.E., Deputy Executive Director
Board Member, Southeast Chapter of the American Association of Airport Executives and Chairman, Educational Foundation Scholarship Program.




Tina Kinsey, A.A.E., Director of Marketing, Planning, Information, & Air Services Development
Elected to the Airport Council, International North America Marketing Steering Committee, Board Member, North Carolina Airports Association, Board Member, Buncombe County Chapter of Commerce.




awards

Rising to Lead: Industry leadership and awards



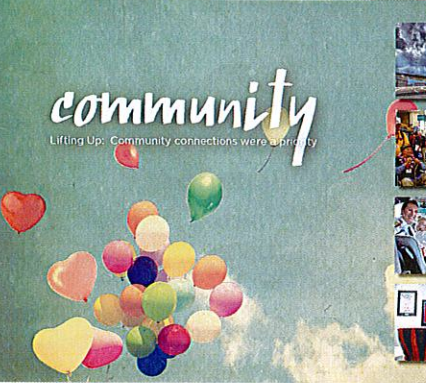
Project SOAR

Project SOAR was recognized by the Southeast Chapter of the American Association of Airport Executives as the "Commercial Airport Project of the Year" for the efficient and creative approach to building a new runway on a one-runway airfield.




Music on the Fly

Music on the Fly, a passenger appreciation program in partnership with AirlineGators, was awarded "Best Customer Service Program" for small airports at the Airports Council International - North America Marketing and Communications Conference in November. The program provides pop-up music provided by local musicians for passengers in the terminal.




community

Lifting Up: Community connections were a priority




Aviation Education and Celebration

- The airport continued its sponsorship of the terminal educational program "Take Flight" offered by Hands On! - A Child's Gallery.
- The historic B-7 made a stop in Asheville in 2016, and we were proud to help the Experimental Aircraft Association sponsor this important educational event.




Honoring our Veterans

The airport was proud to be one of the many sponsors of the very first Blue Hoop Hoop Flight, which brought World War II and Korean War veterans to visit the war memorials in Washington, DC, in September 2016.



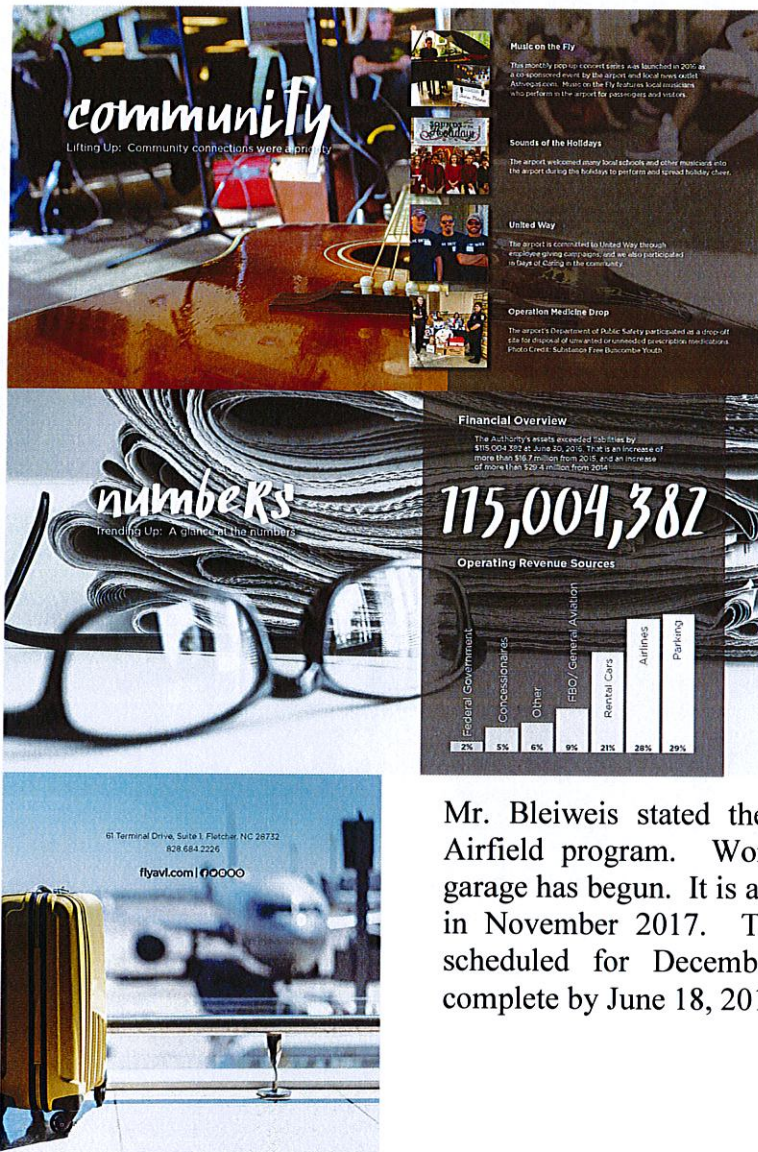
Wings for Autism

The event was hosted at the airport in February, complete with a Valentine's Day-themed party for participants. The event provided a practical, field experience – from check-in to boarding the plane. We partnered with The Air of Buncombe County, Allstate, Worldwide Flight and the Transportation Security Administration to bring the event to our community.



Student Artwork Showcase

Student artists from Cannon Day School displayed their artwork at the inaugural Student Artwork Showcase at the Terminal in 2016, which kicked off the new annual program.



Mr. Bleiweis stated they are currently in Phase 3 of the Airfield program. Work on the new 1300 space parking garage has begun. It is a five story building scheduled to open in November 2017. The new runway completion date is scheduled for December 2017 and all work should be complete by June 18, 2018.

DSS UPDATE – FAMILY CENTERED TREATMENT (Removed from the Agenda)

ETOWAH LION’S CLUB CONCESSION UPDATE – Add on

Commissioner Messer stated that the Etowah concession stand is complete and turned out great. Five to Six individuals can work in the stand at the same time. Commissioner Messer recognized Ken Wise, President of the Etowah Lion’s Club. At this time there are two stalls in each restroom. Additional restrooms will be needed in the future.

Ken Wise explained that the soccer field is rarely utilized. The field is not level and has some drainage issues but could be used for soccer practice if it was lined off. When it has not been raining, the field is used for parking since parking is limited.

Commissioner Thompson shared information about the Etowah Lion’s Club and the expenses they have put into the Etowah Park since 1994. The property was actually purchased by the Etowah Lion’s Club and deeded over to Henderson County in 1995.

Ken Wise explained that the Lion’s Club has many questions about what they are responsible for and what the

County is responsible to do.

Commissioner Messer and Commissioner Thompson requested that the Etowah Lion's Club, Henderson County Parks & Recreation, and staff get together and do a Memorandum of Understanding to resolve the issue.

WILKES COUNTY COMMISSIONERS VISIT TO HENDERSON COUNTY – Add on

Commissioner Messer shared with the Board that three Commissioners from Wilkes County had recently visited Henderson County and toured several places including Sierra Nevada. The commissioners were very impressed with the agricultural sites they visited. A news brief was done when they returned to Wilkes County telling of their experience in Henderson County.

Commissioner Lapsley was part of the visit and stated it was a great opportunity. He feels we take a lot for granted and this was a situation where Henderson County could point out the reputation of Henderson County and how the Board of Commissioners have stepped up with Agriculture.

SPECIAL NEEDS FIELDS – Add on

Commissioner Messer brought to the attention of the Board that an organization has stepped up and offered to donate money to build a soccer complex at Fields 8 & 9 for special needs.

COUNTY MANAGER'S REPORT

County Manager Steve Wyatt reported that staff continues to work on budget issues. The plan is to do an all day work session at the mid-month May meeting as we did last year. All May business will be handled at the May 1, 2017 meeting. The budget numbers are holding within perimeters of the January discussion. A tax increase is not anticipated in the coming year budget.

Chairman Edney noted that the first Henderson County Cider Jam is scheduled for this Saturday from 1:00 – 6:00 p.m. in downtown Hendersonville, NC, sponsored by the Tourism Development Authority. John Mitchell will be part of the entertainment.

CANE CREEK WATER AND SEWER DISTRICT

Chairman Edney made the motion for the Board to convene as Cane Creek Water & Sewer District Board. All voted in favor and the motion carried.

Please see separate minutes for Cane Creek Water and Sewer District.

Commissioner Edney made the motion to adjourn as the Cane Creek Water & Sewer District Board and reconvene as the Board of Commissioners. All voted in favor and the motion carried.

ADJOURN

Commissioner Hawkins made the motion to adjourn at 10:30 a.m. All voted in favor and the motion carried.

Attest:

Teresa L. Wilson, Clerk to the Board

J. Michael Edney, Chairman

Certificate of Recognition

by the
Henderson County Board of Commissioners

This certificate is awarded to

Seth Swift

Environmental Health Supervisor of the Year



J. Michael Edney, Chairman

Date

Grady H. Hawkins, Vice-Chairman

Date

Office of the Henderson County Tax Collector

200 NORTH GROVE STREET, SUITE 66

HENDERSONVILLE, NC 28792

PHONE: (828) 697-5595 | FAX: (828) 698-6153

Henderson County Board of Commissioners
 1 Historic Courthouse Square, Suite 1
 Hendersonville, NC 28792

Friday, April 07, 2017

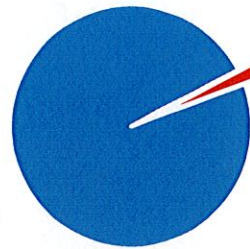
Re: Tax Collector's Report to Commissioners - Meeting Date April 19, 2017

Please find outlined below collections information through April 6, 2017 for the 2016 real and personal property bills mailed on August 8, 2016. Vehicles taxes are billed monthly by NC DMV.

Henderson County Annual Bills (Real and Personal Property):

2016 Beginning Charge:	\$69,947,046.43
Discoveries & Imm. Irreg.:	\$785,059.60
Releases & Refunds:	(\$654,086.91)
<u>Net Charge:</u>	<u>\$70,078,019.12</u>
Unpaid Taxes:	\$1,430,943.75
Amount Collected:	\$68,647,075.37

Paid
97.96%



Unpaid
2.04%

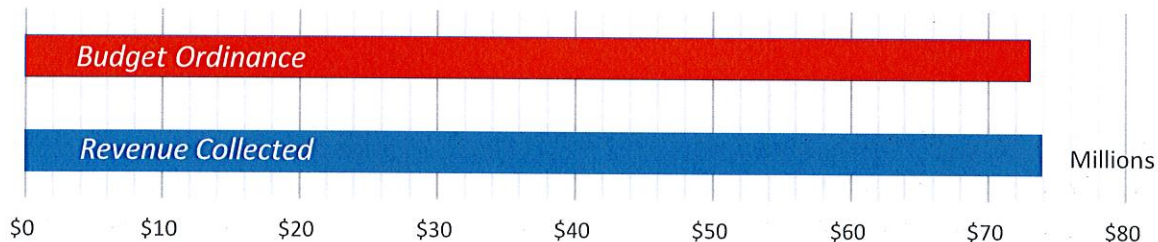
Henderson County Registered Motor Vehicles (As Collected by NC DMV):

Net Charge:	\$4,193,498.87
Unpaid Taxes:	\$17,910.45
Amount Collected:	\$4,175,588.42

99.57%

Henderson County FY17 Budget Analysis:

	<u>Budget Ordinance</u>		<u>Revenue Collected</u>
Ad Valorem:	\$71,500,676.00	Ad Valorem:	\$72,822,663.79
Prior Years:	\$1,575,000.00	Prior Years:	\$1,096,742.90
Budget Total:	\$73,075,676.00	YTD Revenue:	\$73,919,406.69



Respectfully Submitted,

Luke Small
 Deputy Tax Collector

Darlene Burgess
 Tax Administrator

**LINE-ITEM TRANSFER REQUEST
HENDERSON COUNTY**



Department: Budget

Please make the following line-item transfers:

What expense line-item is to be increased?

Account	Line-Item Description	Amount
405400-598011-1609	Transfer to General Fund	\$37,000
<u>115419-535100</u>	<u>Maintenance & Repair- Buildings & Grounds</u>	<u>\$37,000</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

What expense line-item is to be decreased? Or what additional revenue is now expected?

Account	Line-Item Description	Amount
405400-554000-1609	Capital Outlay-Land & Improvements	\$37,000
<u>114980-404000</u>	<u>Transfer from Capital Project Fund</u>	<u>\$37,000</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Justification: Please provide a brief justification for this line-item transfer request.
Move funds allocated for lighting at Tennis Courts to Facility Services to repair the AAC.

Budget
Authorized by Department Head _____

_____ Date

Authorized by Budget Office _____

_____ Date

Authorized by County Manager _____

_____ Date

<i>For Budget Use Only</i>	
Batch #	_____
BA #	_____
Batch Date	_____

HENDERSON COUNTY BOARD OF COMMISSIONERS

1 Historic Courthouse Square, Suite #1
Hendersonville, NC 28792

Phone (828) 697-4808 • Fax (828) 698-4443

www.hendersoncountync.org

J. MICHAEL EDNEY
Chairman
GRADY HAWKINS
Vice-Chairman

WILLIAM LAPSLEY
CHARLIE MESSER
THOMAS H. THOMPSON

RESOLUTION IN SUPPORT OF THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION FAIRGROUNDS INDUSTRIAL ACCESS DRIVE

WHEREAS, the North Carolina Department of Transportation has a history of supporting the creation of quality jobs and economic development through the design and construction of public industrial access transportation infrastructure; and

WHEREAS, the development of the Fairgrounds site including the design and construction of the industrial access drive is a function of the development plan produced in collaboration with Demmel, Elkamet and the Henderson County Partnership for Economic Development; and

WHEREAS, the planned occupants of the Fairgrounds parcels, Demmel and Elkamet, will collectively invest \$10,300,000 in new real and business personal property and create at least 75 new jobs at wages that meet or exceed the County's average annual wage; and

WHEREAS, the Board appreciates the work NCDOT has done to provide the best possible transportation needs for the citizens of Henderson County;

NOW, THEREFORE, be it resolved that we, the Henderson County Board of Commissioners, do hereby support NCDOT's efforts to fund the design and construction of the industrial access drive to serve the Fairgrounds development.

Adopted this 19th day of April, 2017.

ATTEST:



TERESA L. WILSON, CLERK TO THE BOARD


J. MICHAEL EDNEY, CHAIRMAN
HENDERSON COUNTY BOARD OF COMMISSIONERS

RESOLUTION AUTHORIZING THE EXECUTION, DELIVERY AND SALE OF LIMITED OBLIGATION BONDS REPRESENTING INSTALLMENT PAYMENTS UNDER AN INSTALLMENT FINANCING CONTRACT BETWEEN HENDERSON COUNTY GOVERNMENTAL FINANCING CORPORATION AND THE COUNTY OF HENDERSON, NORTH CAROLINA IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$14,500,000; AND APPROVING THE FORM AND SUBSTANCE, AND AUTHORIZING THE EXECUTION AND DELIVERY, OF CERTAIN DOCUMENTS AND INSTRUMENTS NECESSARY TO CARRY OUT THE FINANCING.

WHEREAS, the Henderson County Governmental Financing Corporation (the "*Corporation*") is a nonprofit corporation duly incorporated and validly existing under the laws of the State of North Carolina;

WHEREAS, the Corporation has been duly created and organized pursuant to and in accordance with the provisions of the North Carolina Nonprofit Corporation Act, General Statutes of North Carolina Chapter 55A-1-01 et seq., as amended, to carry out the purposes stated in its Articles of Incorporation, among which is assisting the County of Henderson, North Carolina (the "*County*") in the financing and refinancing of the purchase of real or personal property;

WHEREAS, it has been proposed and deemed desirable that the Corporation execute and deliver under an Indenture of Trust dated as of June 1, 2017 (the "*Indenture*") between the Corporation and U.S. Bank National Association, as trustee (the "*Trustee*"), its Limited Obligation Bonds, in an aggregate principal amount not to exceed \$14,500,000 (collectively, the "*Bonds*"), each evidencing proportionate undivided interests in rights to receive certain revenues pursuant to an Installment Financing Contract dated as of June 1, 2017 (the "*Contract*") between the Corporation and the County;

WHEREAS, the Board of Directors of the Corporation (the "*Board*") determines that it is advisable and in the best interest of the Corporation (1) to finance the acquisition, construction and equipping of an emergency services headquarters facility for the County (the "*Project*") and to pay certain costs incurred in connection with the execution and delivery of the Bonds and (2) to assign to the Trustee pursuant to the Indenture the Corporation's rights, title and interest in the Contract and a Deed of Trust, Security Agreement and Fixture Filing dated as of June 1, 2017 (the "*Deed of Trust*") from the County to the Corporation securing the County's obligations under the Contract;

WHEREAS, arrangements have been made for the sale of the Bonds to PNC Capital Markets LLC (the "*Underwriter*");

WHEREAS, there have been presented to the Board the forms of the following documents, which the Corporation proposes to approve, execute and deliver, as applicable, to effectuate the financing contemplated by the Contract:

- (1) the Contract;
- (2) the Indenture;
- (3) the Deed of Trust;

(4) a Contract of Purchase to be dated on or about June 15, 2017 (the "*Purchase Contract*") among the Corporation, the County and the Underwriter relating to the Bonds;

(5) a Preliminary Official Statement relating to the sale of the Bonds (the "*Preliminary Official Statement*");

(6) the form of the Bonds as set forth in the Indenture;

WHEREAS, it appears that each of the instruments referred to above which have been presented to the Board is in appropriate form and is an appropriate instrument for the purposes intended; and

WHEREAS, the Board intends for this Resolution to serve as the Corporation's substitute regular meeting for 2017;

NOW, THEREFORE, BE IT RESOLVED BY THE HENDERSON COUNTY GOVERNMENTAL FINANCING CORPORATION, AS FOLLOWS:

Section 1. Ratification. All lawful actions of the Corporation and its officers and directors since the date of the Corporation's last regular annual meeting, including, without limitation, any such actions taken in connection with the transactions contemplated by this Resolution, are hereby approved, ratified and adopted as acts of the Corporation.

Section 2. Execution and Delivery of the Bonds. The execution and delivery of the Bonds in an aggregate principal amount not to exceed \$14,500,000, in substantially the form and content set forth in the Indenture presented to the Board, are hereby in all respects approved and confirmed, and the provisions of the Indenture with respect to the Bonds (including without limitation the maturity dates and rates of interest) are hereby approved and confirmed and are incorporated herein by reference.

Section 3. Execution and Delivery of the Contract. The form and content of the Contract are hereby in all respects authorized, approved and confirmed, and the President, the Vice President and the Secretary of the Corporation (collectively, the "*Authorized Officers*") are hereby authorized, empowered and directed, individually and collectively, to execute and deliver the Contract prior to or simultaneously with the execution and delivery of the Bonds, including necessary counterparts, in substantially the form and content presented to the Board, but with such changes, modifications, additions or deletions therein as they may deem necessary, desirable or appropriate, their execution thereof to constitute conclusive evidence of the Corporation's approval of any and all changes, modifications, additions or deletions therein from the form and content of the Contract presented to the Board. From and after the execution and delivery of the Contract, the Authorized Officers are hereby authorized, empowered and directed, individually and collectively, to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Contract as executed.

Section 4. Execution and Delivery of the Indenture. The form and content of the Indenture are hereby in all respects approved and confirmed, and the Authorized Officers are hereby authorized, empowered and directed, individually and collectively, to execute and deliver the Indenture, prior to or simultaneously with the execution and delivery of the Bonds, including necessary counterparts, in substantially the form and content presented to the Board, but with such changes, modifications, additions or deletions therein as they may deem necessary, desirable or appropriate, their execution thereof to constitute conclusive evidence of the Corporation's approval of any and all changes, modifications, additions or deletions therein from the form and content of the Indenture presented to the Board. From

and after the execution and delivery of the Indenture, the Authorized Officers are hereby authorized, empowered and directed, individually and collectively, to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Indenture as executed.

Section 5. Approval of the Deed of Trust. The form and content of the Deed of Trust are hereby in all respects authorized, approved and confirmed.

Section 6. Execution and Delivery of the Purchase Contract. The form and content of the Purchase Contract are hereby in all respects authorized, approved and confirmed, and each Authorized Officer is hereby authorized, empowered and directed, individually and collectively, to execute and deliver the Purchase Contract in substantially the form and content of the Purchase Contract presented to the Board, but with such changes, modifications, additions or deletions therein as he may deem necessary, desirable or appropriate, his execution thereof to constitute conclusive evidence of the Corporation's approval of any and all changes, modifications, additions or deletions therein from the form and content of the Purchase Contract presented to the Board. From and after the execution and delivery of the Purchase Contract, the Authorized Officers are hereby authorized, empowered and directed, individually and collectively, to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Purchase Contract as executed.

Section 7. Sale of the Bonds. The sale of the Bonds to the Underwriter pursuant to the Purchase Contract is hereby approved and confirmed.

Section 8. Approval of the Official Statement. The form, terms and content of the Preliminary Official Statement are hereby in all respects authorized, approved and confirmed, and the Corporation hereby authorizes the delivery of the Official Statement relating to the Bonds (the "*Official Statement*") in substantially the form and content of the Preliminary Official Statement presented to the Board, but with such changes, modifications, additions or deletions therein as the any Authorized Officer may deem necessary, desirable or appropriate. The Underwriter's use and distribution of the Preliminary Official Statement and the Official Statement in connection with the sale of the Bonds are hereby in all respects authorized, approved and confirmed.

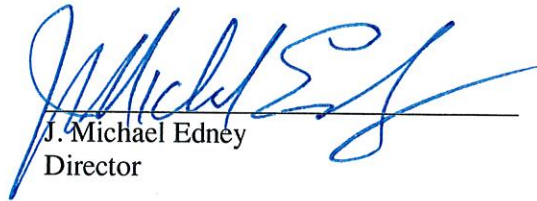
Section 9. Further Authorization. The Authorized Officers are hereby authorized, individually and collectively, to execute and deliver for and on behalf of the Corporation any and all additional certificates, documents, opinions or other papers and to perform all other acts, including, without limitation, the filing of any financing statements or any other documents to create and maintain a security interest in the properties and revenues pledged under the Indenture as may be required by the documents contemplated above or as they may deem necessary or appropriate to implement and carry out the intent and purposes of this Resolution.

Section 10. Repealer. If any section, phrase or provision of this Resolution is for any reason declared to be invalid, such declaration will not affect the validity of the remainder of the sections, phrases or provisions of this Resolution.

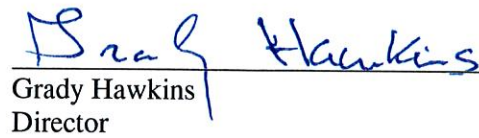
Section 11. Effective Date. This Resolution is effective on the date of its adoption.

Section 12. Waiver of Notice. By his signature below, each Director hereby waives, in accordance with Article IV of the Corporation's Bylaws, any notice with respect to this meeting required by applicable law or the Corporation's Bylaws, and this meeting shall be deemed to be the Corporation's substitute regular annual meeting for calendar year 2017.

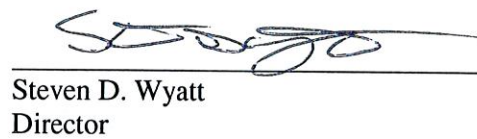
THIS ACTION IS EFFECTIVE as of the 14th day of April, 2017.



J. Michael Edney
Director



Grady Hawkins
Director



Steven D. Wyatt
Director