

REQUEST FOR BOARD ACTION

HENDERSON COUNTY BOARD OF COMMISSIONERS

MEETING DATE: September 20, 2017

SUBJECT: Blue Ridge Community College – Career Coach Local Matching Funds

PRESENTER: Dr. Laura Leatherwood, BRCC President

ATTACHMENTS: Yes

1. Budget Amendment
2. Letter of Request

SUMMARY OF REQUEST:

The General Assembly has appropriated grant funding to the NC Community College System, and Blue Ridge Community College has been approved for two Career Coaches for our service area – one for Henderson County and one for Transylvania County. In order to receive the grant, a local match is required. Dr. Laura Leatherwood, President of Blue Ridge Community College, will present a request for the matching funds specific to the Henderson County campus, and explain the importance of the position for the County.

BOARD ACTION REQUESTED:

The Board is requested to hear the presentation, and approve a Budget Amendment moving funds specified for workforce development grant funding in the approved Economic Development budget, to Blue Ridge Community College.

Suggested Motion(s):

I move the Board approve the Budget Amendment as presented.

**LINE-ITEM TRANSFER REQUEST
HENDERSON COUNTY**



Department: Economic Development / Blue Ridge Community College

Please make the following line-item transfers:

What expense line-item is to be increased?

| Account | Line-Item Description | Amount |
|------------------------|-----------------------|------------------|
| <u>115498 - 569901</u> | <u>Upskill WNC</u> | <u>\$ 25,000</u> |
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| <u> </u> | <u> </u> | <u> </u> |
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What expense line-item is to be decreased? Or what additional revenue is now expected?

| Account | Line-Item Description | Amount |
|------------------------|-----------------------------|------------------|
| <u>115692 - 521000</u> | <u>Operational Expenses</u> | <u>\$ 25,000</u> |
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Justification: *Please provide a brief justification for this line-item transfer request.*
Funding for BRCC Career Coach Matching Funds

| | |
|---|-----------------|
| <u>Budget</u> | <u>9/20/17</u> |
| <u>Authorized by Department Head</u> | <u>Date</u> |
| <u>Authorized by Budget Office</u> | <u>Date</u> |
| <u>Authorized by County Manager</u> | <u>Date</u> |

For Budget Use Only

Batch #

BA #

Batch Date



Dr. Laura B. Leatherwood
President

August 23, 2017

Mr. Steve Wyatt
County Manager
County of Henderson
1 Historic Courthouse Square, Suite 2
Hendersonville, NC 28792

Re: Career Coach Local Matching Funds Request

Dear Mr. Wyatt:

Thank you for allowing me to write this letter on behalf of Blue Ridge Community College. This letter is to request assistance with local matching funds for the salary of the Career Coach position for Henderson County. The details are as follows:

1. The purpose of the NCWorks Career Coach Program is to place community college career coaches in high schools to assist students with determining career goals and identifying community college programs that would enable students to achieve these goals.
2. This is an appropriation from the General Fund to the NC Community College System. Blue Ridge Community College has been approved for two Career Coaches for our service area. One for Henderson County and one for Transylvania County.
3. The estimated salary and benefits total \$70,000 per position. For Henderson County, we would be allotted \$35,000 from the State of North Carolina and requires a \$35,000 match with local funds.
4. While we understand that this request is outside of the funding cycle request process, we were not notified of this award until August 2017.
5. If we are unable to secure the local match, we would not only need to decline the position but decline the state funds as well.
6. This would be a position under the supervision of Blue Ridge Community College.

(828) 694-1706 ♦ leatherwood@blueridge.edu ♦ blueridge.edu

Henderson County Campus
180 West Campus Drive
Flat Rock, North Carolina 28731

Transylvania County Campus
45 Oak Park Drive
Brevard, North Carolina 28712

Health Sciences Center
805 6th Avenue West
Hendersonville, NC 28739



Dr. Laura B. Leatherwood
President

In summary, this is a request for consideration of funding in the amount of \$25,000 to assist in funding the local match for the Henderson County Career Coach position. We will be requesting an equal amount from Transylvania County. We feel this is an essential position to help high school students identify community college programs and provide a trained workforce for Henderson County and provide a pipeline into the high demand employment sectors.

Thank you for your consideration. If you need additional information, please do not hesitate to contact me.

Sincerely,

Laura B. Leatherwood, Ed.D.
President

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