REQUEST FOR BOARD ACTION

HENDERSON COUNTY
BOARD OF COMMISSIONERS

MEETING DATE: July 19, 2017

SUBJECT: Budget Amendment – Department of Public Health
Electronic Health Records Initiative

PRESENTER: Steve Smith, Health Director

ATTACHMENTS: 1. Project Cost Detail (FY 18)
2. Budget Amendment (FY 18)

SUMMARY OF REQUEST:

The Henderson County Board of Commissioners approved the initiation of the electronic health records project for the Henderson County Department of Public Health in June 2015.   The attached detail reflects the proposed expenditures for this effort for the FY 18 fiscal year utilizing Medicaid maximization reserve funds. The Henderson County Board of Health approved the proposed expenditure categories at their January 2017 meeting and requested that it be submitted to the Board of Commissioners subsequent to the FY 18 budget approval.

BOARD ACTION REQUESTED:

The Board is requested to approve the attached budget amendment, which would provide the resources necessary to continue the electronic health records system initiative for the Henderson County Department of Public Health through June 2018.

SUGGESTED MOTION:

I move that the Board of Commissioners approve the attached budget amendment to appropriate Medicaid maximization reserve funds to support the electronic health records system initiative for the Henderson County Department of Health through June 30, 2018.

Electronic Health Record System FY 18

Description	7/1/2017 to 6/30/2018	Total
EHR Implementation & Quality Improvement Consultation	24,000.00	24,000.00
Security Risk Assessment	5,000.00	5,000.00
Cure MD and Carolinas IT	21,844.00	21,844.00
Master Immunization Cards - Scanning	30,000.00	30,000.00
Total	80,844.00	80,844.00

EHR Implementation & QI Consultation
Existing contract with Community Care of Western North Carolina (CCWNC) for architecture and clinical flow process within software. Key improvement strategy for functionality and reporting that link to meaningful use, quality of care metrics and patient centered medical home standards. Consulting rate of $62.50/hour with up to 32 hours being provided each month.

Security Risk Assessment
Recommended HIPAA security risk assessment to plan and prepare for expanded EHR access protocols including secure messaging, patient portal, external access privileges and laboratory interfaces. Henderson County Information Technology has been included in the discussion and supports the need for the assessment.

Cure MD and Carolinas IT Annual Contract Costs
Primary EHR contract expense for software and hosting. See detail. eFax service cost is volume based estimate and subject to change.

Master Immunization Cards – Scanning
Priority paper record component that is needed in a digitized format with a searchable index.

Notes
- Majority of consultation and scanning costs would sunset after FY 18.
- NC HIE connectivity will happen in the next year, first year is free. Unknown what those costs might be in the future.
- $42,500 received in FY 17 in meaningful use incentive payments. These incentive payments will decrease over the next 4 years and will then end.
- Ongoing discussion within department regarding appropriate administration for EHR system in the future.

Department: Health

Please make the following line-item transfers:

What expense line-item is to be increased?

Account	Line-Item Description	Amount
115510 539002	CONTRACTED SERVICES - EHR PROJECT	$80,844

What expense line-item is to be decreased? Or what additional revenue is now expected?

Account	Line-Item Description	Amount
114510 452025	MEDICAID MAX	$80,844

Justification: *Please provide a brief justification for this line-item transfer request.*
Represents expenses for electronic health records initiative for FY 18.

Authorized by Department Head   Date

Authorized by Budget Office   Date

Authorized by County Manager   Date

For Budget Use Only

Batch # _____

BA # _____

Batch Date _____