

REQUEST FOR BOARD ACTION

HENDERSON COUNTY BOARD OF COMMISSIONERS

MEETING DATE: April 19, 2017

SUBJECT: Register of Deeds – Office Closure

PRESENTER: Lee King, Register of Deeds

ATTACHMENTS: Yes
1. Letter of Request

SUMMARY OF REQUEST:

Lee King, Henderson County Register of Deeds (ROD), is requesting the Board approve the closure of the ROD Office, on Tuesday, July 11, 2017. The Register of Deeds will be implementing the North Carolina Electronic Birth Registration System (EBRS) on August 1, 2017, and has requested the closure to allow for the very detailed training that is associated with the system. The training will be provided on that date by Tamma Hill, from North Carolina Vital Records.

BOARD ACTION REQUESTED:

The Board is requested to approve the request to close the Register of Deeds Office on Tuesday, July 11, 2017, for North Carolina Electronic Birth Registration System (EBRS) training.

Suggested Motion(s):

I move the Board approve closing the Register of Deeds Office on Tuesday, July 11, 2017, for North Carolina Electronic Birth Registration System (EBRS) training.

HENDERSON COUNTY REGISTER OF DEEDS
200 North Grove Street, Suite 129
Hendersonville, NC 28792

Phone: (828) 697-4901

www.hendersoncountync.org/depts/deeds.html

William Lee King
Registrar

Willa Blair
Assistant Register of Deeds

Thursday 6 April 2017

Honorable J Michael Edney, Chairman
Henderson County Board of Commissioners
Historic Courthouse
1 Historic Courthouse Square, Suite 1
Hendersonville, NC 28792

RE: Office Closure on Tuesday 11 July 2017 for EBRS Training

Dear Chairman Edney,

The Register of Deeds Office is constantly working to improve our efficiency and effectiveness in order for us to better serve our citizens. As a result of this, I will be implementing the North Carolina Electronic Birth Registration System (EBRS) which will enable us to interact with the Vital Records Office in Raleigh in a more efficient manner. EBRS will allow us to process Amendments and Legitimations more quickly resulting in a faster resolution to the citizen. It will also enable a citizen born in another North Carolina county to purchase a Certified Copy of their Birth Certificate by coming to our office instead of having to travel to or correspond with the County of their birth.

In order to implement this system, Tamma Hill from North Carolina Vital Records will be in our office on Tuesday 11 July 2017 to train myself and staff on how to use this system. As this training will be very detail oriented, I respectfully request that the Board of County Commissioners allow the Register of Deeds office to close to the public on **Tuesday 11 July 2017**. After this training is complete, we anticipate going live 1 August 2017 with EBRS.

Thank you for your consideration of this matter.

Sincerely,



William Lee King,
Register of Deeds