

# **REQUEST FOR BOARD ACTION**

## **HENDERSON COUNTY BOARD OF COMMISSIONERS**

**MEETING DATE:** January 3, 2017

**SUBJECT:** Community Foundation of Henderson County, Inc. Grant Award  
Department of Public Health Child Passenger Safety Program

**PRESENTERS:** Steve Smith, Health Director

**ATTACHMENTS:** 1. Line Item Transfer Request

### **SUMMARY OF REQUEST:**

The Henderson County Department of Public Health was recently notified by the Community Foundation of Henderson County of a grant award of \$5,000 to continue the child passenger safety program and the provision of free car seats to families in need. The grant funds would be used exclusively for the purchase of car seats. The program includes a required training component for parents to ensure they are advised of proper installation and use of appropriate seats for the age and size of their child. Families are referred to the program for assistance by local agencies including the Department of Social Services, Western Carolina Community Action, SafeLight, Child and Family Resource Center, Rescue Mission and others.

### **BOARD ACTION REQUESTED:**

The Board is requested to approve receipt of the Community Foundation of Henderson County grant funds for the Child Passenger Safety Program administered by the Henderson County Department of Public Health.

### **SUGGESTED MOTION:**

*I move that the Board of Commissioners approve receipt of the Community Foundation of Henderson County grant funds to continue the Child Passenger Safety Program administered by the Henderson County Department of Public Health.*

LINE-ITEM TRANSFER REQUEST  
HENDERSON COUNTY



Department: Health

Please make the following line-item transfers:

What expense line-item is to be increased?

Account	Line-Item Description	Amount
115510 526000	Dept. Supplies	\$5,000

What expense line-item is to be decreased? Or what additional revenue is now expected?

Account	Line-Item Description	Amount
114510 492005	Misc. Grants	\$5,000

**Justification:** Please provide a brief justification for this line-item transfer request.

Revision needed to move funds to purchase car seats for the Child Passenger Safety Program. Grant awarded by Community Foundation of Henderson County, INC.

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Authorized by Department Head

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Date

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Authorized by Budget Office

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized by County Manager

\_\_\_\_\_  
Date

*For Budget Use Only*

Batch # \_\_\_\_\_

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Batch Date \_\_\_\_\_