

REQUEST FOR BOARD ACTION

HENDERSON COUNTY BOARD OF COMMISSIONERS

MEETING DATE: June 2, 2014

SUBJECT: Habitat for Humanity Dodd Meadows Project Engineering Selection

PRESENTER: Marcus A. Jones, PE, Director of Engineering

ATTACHMENTS: 1. List of Submitting Engineering Firms
2. 5-15.14 Letter from Lapsley & Associates

SUMMARY OF REQUEST:

Henderson County was recently awarded the 2012 N.C. Catalyst grant in the amount of \$454,960 on behalf of Henderson County Habitat for Humanity's Dodd Meadows neighborhood located off Crest Road. The Community Development Block Grant (CDBG) funds will be used to support Henderson County Habitat for Humanity's Dodd Meadows residential development for moderate and low income persons in the County.

The project requires engineering services to design the infrastructure improvements (water, sewer and street) and a neighborhood community center facility. As part of the procurement requirements associated with the grant and state law, the Planning Department released and advertised a Request for Qualifications (RFQ) for Engineering Services. After review of the engineering proposals (by a team of staff), it was determined that the proposal submitted by William Lapsley and Associates meets the project requirements and the firm is well-qualified for the proposed work. The submitted proposals are available in the Planning Department for inspection.

William Lapsley and Associates possesses substantial experience with CDBG standards in NC, is based in Henderson County, and has performed well for the County with previous projects. The firm provided a detailed proposal with a scope of work that includes design, permitting, bidding, construction and administrative services. The Board previously reviewed this project and approved the grant application. No County matching funds are associated with the grant.

BOARD ACTION REQUESTED:

Staff requests that the Board authorize the selection of William Lapsley and Associates as the most qualified responding firm to conduct engineering services for the Habitat for Humanity Dodd Meadows project. Staff requests the Board authorize staff to begin contract negotiations with the firm and to execute the necessary documents to proceed with the project.

Suggested Motion:

I move that the Board select William Lapsley and Associates firm for the engineering services for the Habitat for Humanity Dodd Meadows project and authorize staff to execute the necessary documents.

Submitting Engineering Firms – Habitat for Humanity Dodd Meadows CDBG Project

Mattern & Craig Consulting Engineers

Randy Beckner, P.E.
12 Broad Street
Asheville, NC 28801

McGill Associates

Contact: Keith Webb, P.E.; Principal/Vice President
55 Broad Steet
Asheville, NC 28801

William G. Lapsley & Associates, P.A.

Contact: Will Buie, P.E.; Vice President
214 North King Street
Hendersonville, NC 28792



William G. Lapsley & Associates, P.A.

Consulting Civil Engineers and Land Planners

William G. Lapsley, P.E.
William R. Buie, P.E.
G. Thomas Jones III, P.E.

May 15, 2014

Mr. Marcus A. Jones, PE
Director of Engineering & Facilities services
One Historic Courthouse Square
Hendersonville, North Carolina 28792

Dear Mr. Jones: *Marcus*

As you know I have been engaged in the consulting engineering business for many years. In fact, for the past 29 years I have helped Henderson County develop many new projects and solve a plethora of engineering problems. It has been an interesting and rewarding career.

For the past 8 years I have been slowly transferring my stock in our firm to my younger partners (Will Buie & Tom Jones). They are both very capable engineers that I know will be successful in helping you in the future. We expect to complete the transaction of 100% stock ownership to them within the next 2 – 3 months. Once this action has taken place they will be in complete control of the business.

Will & Tom have asked that I continue to work on a part time basis as a contract employee to complete current projects for several of my long time clients. I am pleased to continue in that capacity for at least a few more months!

The staff of our firm is excited about the new ownership and looks forward to continuing the relationship with all of our clients.

Thanks for your support over these many years. I am humbled by the great business relationships and friendships that I have been a part of for over 40 years of work in North Carolina.

Sincerely,


William G. Lapsley, PE