

**REQUEST FOR BOARD ACTION
HENDERSON COUNTY
BOARD OF COMMISSIONERS**

MEETING DATE: July 17, 2013

SUBJECT: CANE CREEK WATER & SEWER DISTRICT MINUTES

PRESENTER: Terry Wilson

ATTACHMENTS: YES
1) April 17, 2013 draft minutes

SUMMARY OF REQUEST:

Staff request approval of minutes from a previous meeting of the Cane Creek Water & Sewer District.

BOARD ACTION REQUESTED:

Staff suggests approval of minutes.

SUGGESTED MOTION:

I motion that the Board convene as Cane Creek Water & Sewer District Board.

SUGGESTED MOTION:

I motion that the Board approves the Cane Creek Water & Sewer District minutes of April 17, 2013.

SUGGESTED MOTION:

(ONLY NECESSARY IF GOING BACK INTO SESSION AS THE BOARD OF COMMISSIONERS)

I motion to adjourn as the Cane Creek Water & Sewer District Board and reconvene as the Henderson County Board of Commissioners.

MINUTES

STATE OF NORTH CAROLINA
COUNTY OF HENDERSON

CANE CREEK WATER & SEWER DISTRICT
WEDNESDAY, APRIL 17, 2013

The Henderson County Board of Commissioners met for a regularly scheduled meeting at 9:00 a.m. in the Commissioners' Meeting Room of the Historic Courthouse on Main Street, Hendersonville.

Those present were: Chairman Charlie Messer, Vice-Chairman Tommy Thompson, Commissioner Grady Hawkins, Commissioner Mike Edney, Commissioner Larry Young, County Manager Steve Wyatt, Interim Assistant County Manager David Whitson, Attorney Russ Burrell and Clerk to the Board Teresa Wilson.

Also present were: Finance Director J. Carey McLelland, Senior Planner Autumn Radcliff, Director of Business and County Development John Mitchell, Engineer Marcus Jones, Planner Parker Sloan, Planner Matt Cable, Sheriff Charles McDonald, Research/Budget Analyst Amy Brantley, DSS Income Maintenance Administrator Sandy Morgan, and IT Network Administrator Chris Staton, videotaping.

Absent were: Public Information Officer Christina Hallingse.

CALL TO ORDER/WELCOME

Chairman Messer called the meeting to order and welcomed all in attendance.

Commissioner Hawkins made the motion for the Board to convene as Cane Creek Water & Sewer District Board. All voted in favor and the motion carried.

MINUTES

Draft minutes were presented for CCWSD Board review and approval of the following meeting(s):
December 3, 2012

Commissioner Thompson made the motion to approve the minutes of December 3, 2012 as presented. All voted in favor and the motion carried.

BUDGET AMENDMENT FOR CONSTRUCTION – ATKINSON SANITARY SEWER IMPROVEMENTS

Engineer Marcus Jones stated on November 7, 2011, the Board of Commissioners approved the commitment of \$600,000 towards the Hendersonville Utility project now called Shepherd Creek / Atkinson Elementary Sanitary Sewer Improvements. The onsite septic system for Atkinson is experiencing costly repairs and is at the end of its life. This project will serve Atkinson Elementary with a pump station and associated forcemain which will tie into the Shepherd Creek gravity sewer. The \$600,000 is the cost associated with Atkinson's pump station and forcemain. The City will own and maintain the pump station and forcemain after completion.

A recent update from Lee Smith, Utility Director indicates that the project design is near completion. The attached budget amendment positions the County to provide the \$600,000 for its portion of the project's construction.

Auditors have reviewed and approved the transfer of funds.

Commissioner Hawkins made the motion that the Board adopts the budget amendment to provide funding for Atkinson Elementary School's sewer service. All voted in favor and the motion carried.

APPROVED: _____

ADJOURN

Commissioner Thompson made the motion to adjourn as the Cane Creek Water & Sewer District Board and reconvene as the Henderson County Board of Commissioners. All voted in favor and the motion carried.

Attest:

Teresa L. Wilson, Clerk to the Board

Charles D. Messer, Chairman

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