

REQUEST FOR BOARD ACTION

HENDERSON COUNTY BOARD OF COMMISSIONERS

MEETING DATE: February 6, 2012

SUBJECT: Scattered Site Housing CDBG Selection Committee

PRESENTER: Anthony W. Starr, AICP, Planning Director

ATTACHMENTS: 1. Committee Bylaws

SUMMARY OF REQUEST:

As part of our scattered site housing rehabilitation program, Henderson County is required to form a Selection Committee to assist in developing policies and procedures for the program and to review applications for assistance. Selection Committee responsibilities include:

- Receive and review applicant information to determine the eligibility and ranking of those applicants.
- Submit a list of eligible applicants and alternates to the County Commissioners for their inclusion in the 2011 application.
- Serve as informal public contacts to provide information about the Scattered Site Housing program and any other available County program that will assist low and moderate-income homeowners in need of housing rehabilitation.

The Selection Committee will meet throughout the application period, and thereafter on an as needed basis. In the past our committee was comprised of the staff of the municipalities in Henderson County, a representative from the Housing Assistance Corp., and a representative from Habitat for Humanity of Henderson County. Along that same vein, this cycle we are recommending that the following individuals, or their representatives, be appointed by the Board to serve on the Selection Committee.

<u>NAMES</u>	<u>POSITION</u>	<u>ENTITY</u>
Anthony Starr	Planning Director	Henderson County
Patrick Kennedy	Exec. Director	Housing Assistance Corporation
Hoyt Bynum	Exec. Director	Habitat for Humanity of Henderson County
Terri Swann	Code Enforcement	City of Hendersonville
Eric Rufa	Planning Director	Town of Fletcher
Jaime Laughter	Town Manager	Town of Mills River
Judy Boleman	Zoning Admin.	Village of Flat Rock
Jim Ball	Town Manager	Town of Laurel Park

Also attached is the committee bylaws as previously approved by the Board in 2005.

The County also used outside firms to administer this grant program for prior grant cycles. The grant program provides funds to hire a firm to manage the grant. No local funds are required for the grant administration.

BOARD ACTION REQUESTED:

Planning Staff recommends approval of the selection committee membership as presented.

Suggested Motion: I move the Board approve the membership of the selection committee as presented.