

## **REQUEST FOR BOARD ACTION**

### **HENDERSON COUNTY BOARD OF COMMISSIONERS**

**MEETING DATE:** November 2, 2009

**SUBJECT:** Engineer Selection Solid Waste Capital Improvements

**ATTACHMENTS:** No

#### **SUMMARY OF REQUEST:**

As directed by the Board with approval of the subject projects, Engineering staff solicited engineering firms to perform the design and construction administration for the Capital Improvement to the County's Solid Waste facilities.

In accordance with NC General Statute 143-64.31 (Procurement of Architectural, Engineering, and Surveying Services), staff developed a Request for Qualifications (RFQ) and posted it on the County's website. The responses were received by October 16, 2009 and the following firms submitted Statements of Qualifications: Civil Design Concepts, Golder Associates, Joyce Engineering, and McGill & Associates.

A detailed review of the firms was conducted by the selection committee based on the criteria established within the RFQ. The selection criteria are as follows: Project Team, Project Experience, Project Approach, Relationship with Funding / Regulatory Agency and Customer Service. The selection committee consisted of Marcus Jones (County Engineer) and Will Sagar (Solid Waste Manager). McGill & Associates was selected by the committee as the most qualified. McGill's direct, successful experience with Henderson County solid Waste was the most significant criteria leading to their recommendation. This direct experience will be important in meeting the aggressive schedule needed to bid the project during the favorable construction environment.

#### **BOARD ACTION REQUESTED:**

The Board is requested to authorize the selection of McGill & Associates as the most qualified responding Engineering firm to conduct the design and construction administration for the approved Solid Waste Capital Improvements.

#### **Suggested Motion:**

*I move that the Board authorize the selection of McGill & Associates as the most qualified responding Engineering firm to conduct the design and construction administration for the approved Solid Waste Capital Improvements.*