

**REQUEST FOR BOARD ACTION**

**HENDERSON COUNTY  
BOARD OF COMMISSIONERS**

**MEETING DATE:** October 21, 2009

**SUBJECT:** Adult Probation and Parole Space Study

**ATTACHMENTS:** Yes  
1) Presentation

**SUMMARY OF REQUEST:**

At the direction of the Board during the September 16, 2009 Board Meeting, the Engineering Department conducted a study of the space occupied by Adult Probation and Parole in the 1995 Courthouse. The study is contained in the attached presentation.

**BOARD ACTION REQUESTED:**

For discussion purposes. No specific action is requested.

**Suggested Motion:**

*No motion suggested.*



# Probation and Parole 1995 Courthouse Space Study

October 21, 2009

Engineering Department



## Probation and Parole Space Study

Direction from Board: Study Space Occupied in  
the 1995 Courthouse by Adult Probation and  
Parole for Lease Renewal

October 21, 2009

Engineering Department



## Presentation Overview

- Lease History
- Existing Space
- Space Requirement from State Property Standards
- Conclusions

Probation & Parole Space Study



## Lease History

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## Lease History

- Current Lease expired February 2008
- Since February 2008
  - Month to Month at \$1080.10 for 1,500 sf
- Probation & Parole occupy 6,200 sf
- Space above 1,500 sf is w/out compensation

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## Lease History (continued)

- In June 2009, New Lease Negotiated and Approved by Board
  - 4% Increase to \$1,123.30 per month
- Since June 2009, New Legislation Passed Requiring Counties to Provide Space at No Charge

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## Lease History (continued)

- New Legislation Still Allowed  
Compensation for Management which is  
Applicable for Henderson County
- Judicial District Manager and staff (JDM)
- First Proposal from State for JDM Lease
  - 385 sf at \$280.41 per month

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## Lease History (continued)

- Presented JDM Lease to Board in  
September 2009: Not Approved
- Board Directed Space Study
- Engineering Renegotiated the JDM Lease
  - 890 sf at \$648.22 per month
  - Current being reviewed by State Property

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# Existing Space

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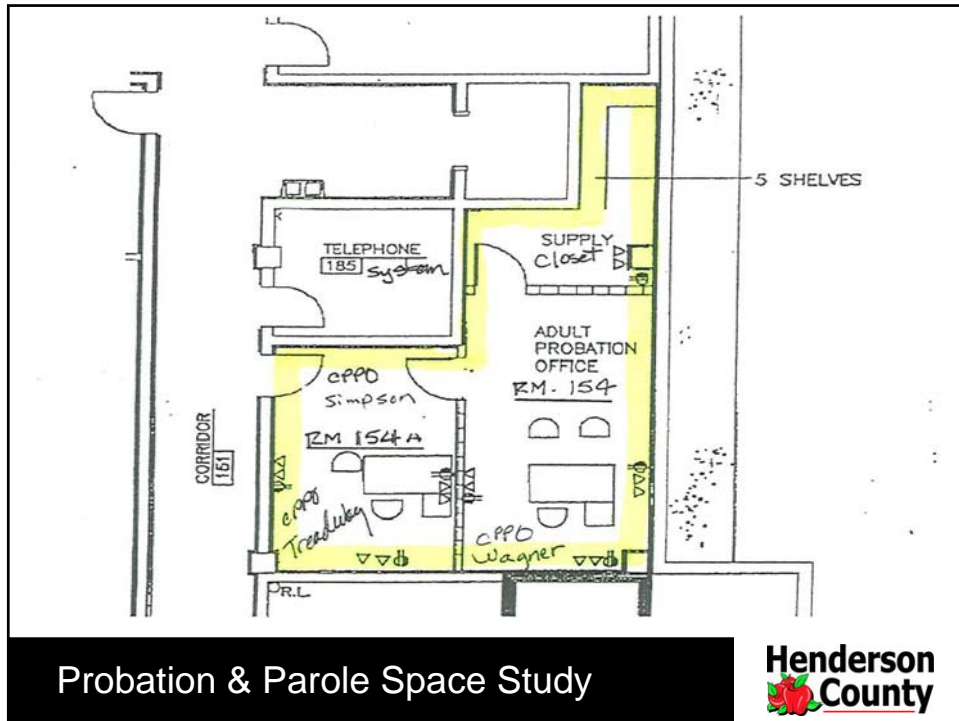
## Existing Space

- Adult Probation and Parole occupy 6,200 Sf in the Ground Floor of the 1995 Courthouse
- Following Slide Locates the Space
- Next Two Slide Zoom in on Two Areas

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## Space Requirements State Property Standards

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**Henderson County**



## Space Requirements

- From the State Property Standards the following Areas are Authorized
  - Probation & Parole Officers: 14 at 108 sf = 1,512 sf
  - Office Assistant: 2 at 340 sf = 680 sf
  - Chief Probation Officer: 3 at 130 sf = 390 sf
  - JDM and Staff: 1 at 385 sf
  - Community Service Coordinators: 2 est. at 108sf = 216sf
  - Total = 3,183 sf

## Conclusions

## Conclusions

- Adult Probation and Parole is occupying approximately 3,000 sf more than the minimum required by the State Property Standards
- Allocating exactly 3,183 sf would be very Difficult in an Existing Building

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## Conclusions

- Solutions for Local Government will be Studying 1995 Courthouse to Determine Recommendations for Space Vacated by Tax Assessor.
- This Study could Determine Possible Options in Context of Entire Courthouse.

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**Questions?**

**Thank you**

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