

REQUEST FOR BOARD ACTION

**HENDERSON COUNTY
BOARD OF COMMISSIONERS**

MEETING DATE: February 2, 2009

SUBJECT: Quarterly Schools Maintenance Report

ATTACHMENTS: Yes

SUMMARY OF REQUEST:

Attached is the Public Schools Quarterly Maintenance Report.

BOARD ACTION REQUESTED:

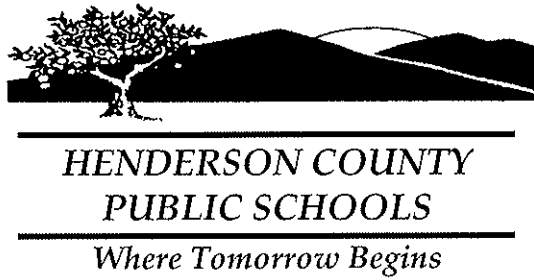
This presentation is being made to provide information to the Board of Commissioners. No specific Board action is requested.

Suggested Motion:

No motion is suggested.

Board of Public Education

Ervin W. Bazzle, *Chairperson*
Melissa L. Maurer, *Vice Chairperson*
C. Shannon Baldwin
Mary Louise Corn
Lisa T. Edwards
Jane S. Orwoll
Rick R. Wood



Stephen L. Page, Ed.D.
Superintendent

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January 27, 2009

Mr. William L. "Bill" Moyer, Chairman
Henderson County Board of Commissioners
One Historic Courthouse Square, Suite 1
Hendersonville, NC 28792

Re: 2008-2009 Capital Budget Second Quarter Report

Dear Bill:

During the School Board's January 12, 2009, regular business meeting, we received the 2008-2009 Capital Budget Second Quarter Report. Copies are enclosed for your use. I have summarized below the expenditures indicated in the report.

Category I - Land and Buildings

1. Trailer Lease: We have expended the \$26,400.00 budgeted for this item.
2. Building Repair: We expended \$178,001.00 of the \$261,916.00 in budget. All projects have been completed except the renovation of the West Henderson High School kitchen-cafeteria. The kitchen-cafeteria areas have not been renovated since 1962. Phase I of the project will begin this summer and will be completed after July 1, 2009, from the 2009-2010 capital budget. Phase II will be completed in the summer of 2010 from the 2010-2011 capital budget. Expenditures were for engineer costs for generator designs for the District's Central Office and Rugby Middle School; engineer fees and construction removal for the chimney project at East Henderson High School; renovation of the reception area at North Henderson High School to improve site supervision of front entrance; renovation of a conference room into an exam room for the new health center at North Henderson High School; and re-surfacing the track at West Henderson High School.
3. Covered Walkway: Flat Rock Middle School new bus drop-off area. We expended the \$28,500.00 budgeted for this item.
4. Energy Management: The installation of an energy management system continues at East Henderson High School and Apple Valley Middle School. This project will allow the school system to centrally control the temperature at each site in every room. The Henderson County Public School System continues to strive to reduce the consumption of energy.

5. HVAC: We expended \$88,213.00 of the \$89,000.00 budgeted for HVAC projects. Due to the unanticipated high cost of the boiler replacement project at Atkinson Elementary, the AC room units at East Henderson High were placed on hold and will be added to the 2009-2010 capital budget. The roof top units on the primary building at Etowah Elementary had to be replaced as an emergency. The roof top units at the Balfour Education Center (Building 4) were replaced with units that were salvaged from Dana Elementary. Since Dana Elementary has the new metal roof structure, this type of unit could not be used; therefore, the units were installed at Balfour by school maintenance staff.
6. Paving: We expended \$166,248.00 of the budgeted amount of \$185,000.00 to create and pave a bus parking area at Flat Rock Middle School as directed by the North Carolina Department of Transportation. This provided more car stacking space that improved the traffic flow on West Blue Ridge Road.
7. Gym Floors: We expended \$27,450.01 of the budgeted amount of \$27,451.00 to sand and refinish the gym floor at Apple Valley Middle School and the gym floor at North Henderson High School. This project is to maintain the life of the wood floors.
8. Roof Repairs: We expended \$782,495.00 on roof replacements this year. All projects scheduled for this year have been completed. The North Henderson High, Apple Valle Middle and East Henderson High projects are partial roof replacement projects with several sections of the roof structures still needing to be replaced. These projects are ongoing and will appear in the 2009-2010 capital budget.
9. Sugarloaf Site Prep: We expended \$27,813.96 of the \$40,000.00 budgeted for site work completion at Sugarloaf Elementary School that was not covered in the construction costs.
10. Special Education (EC) Classroom Addition: We have expended \$302,372.00 for this project. This is a major renovation project at East Henderson High School. The project consists of converting old locker room space into a much needed special education facility. The renovated area will house two, self-contained handicap classrooms and a handicap restroom with shower. This project also includes renovating the existing public restrooms to meet current codes. The funds used for this project were part of the proceeds received from the sale of the Tuxedo Elementary (Extended Day) School property and for the sale of the Upward Road easement to the Department of Transportation. These funds were not allocated by the County in the original 2008-2009 capital budget.
11. Sugarloaf Playground Equipment Project: We expended \$25,300.00 for a new playground for the children at Sugarloaf Elementary School. Playground equipment was not included in the construction project. The funds used for this project were part of the proceeds received from the sale of the Tuxedo Elementary (Extended Day) School property and for sale of the Upward Road easement to the Department of Transportation. These funds were not allocated by the County in the original 2008-2009 capital budget.
12. Waste Water: We expended \$166,213.32 of the budgeted amount of \$166,214.00 for gravity sewer connections for Flat Rock Middle School and Hillandale Elementary School.

Category II – Furnishings and Equipment

13. Technology: We expended \$208,970.02 of the \$235,000.00 budgeted for technology upgrades with the bulk of this being for upgrading outdated computers.
14. Custodial Equipment: We expended \$57,500.00 of the budgeted amount of \$67,927.00 for equipment upgrades. All equipment has been purchased. Many of the items were bundled into one bid package to get a better price. The matching purchase order numbers indicate from which bid package the items were purchased.
15. Furniture: We expended \$65,591.00 of the budgeted amount of \$65,592.00 for furniture replacement or additions.

Category III – Vehicles and Equipment

16. Vehicles: We expended \$179,027.00 of the budgeted amount of \$228,500.00. All vehicles on the capital budget were purchased this year. There is remaining money in the budget as many “used” vehicles were purchased in lieu of “new.” The used vehicles had low miles and met the school system’s needs at a fraction of the state contract new price.

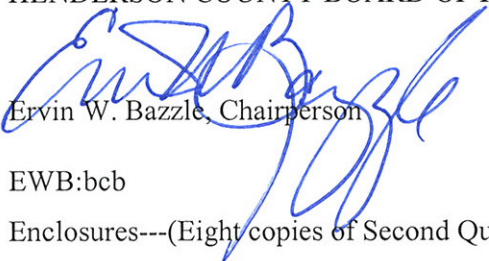
As you will note, we have expended \$2,409,588.00 from the total budget of \$2,652,981.00 (\$2,255,339.00 from the County). We have \$243,393.00 remaining in the budget. Due to the amount provided in our 2008-2009 Capital Outlay budget, we were unable to allot any funds for carpet or vinyl replacements, ceiling repairs, lighting upgrades, or painting projects at any school.

We have begun our preliminary planning to look at the needs at Apple Valley Middle School, North Henderson High School, Upward Elementary School, and Edneyville Elementary School. Although the needs of the two elementary schools are much less than those of Apple Valley Middle and North Henderson High, we want to be able to look at these projects collectively because they are in the next phase of capital projects. We are well aware of local and national economic conditions; however, we believe it prudent to start the planning process in order to be responsive to our needs.

As always, I will be available to address any matter discussed in this letter and respond to questions should there be any from the Commissioners.

Sincerely yours,

HENDERSON COUNTY BOARD OF PUBLIC EDUCATION



Ervin W. Bazzle, Chairperson

EWB:bc

Enclosures---(Eight copies of Second Quarter Report)

pc: Members, Henderson County Board of Public Education
Stephen L. Page, Ed. D., Superintendent
Senior Staff, HCPS

Category I - Land and Buildings

Request		Description	Est. Cost	PO #	Cost	Budget	Remaining Balance
Month	Location						
ADA Req	Atkinson	Handicap access to front door				\$15,000	\$15,000.00
ADA Req	Edneyville	Handicap access to front door	\$7,500				
			\$7,500				
			\$15,000	total	\$0.00		
Request		Description	Est. Cost	PO #	Cost	Budget	Remaining Balance
Month	Location						
Leases	System	Mobile unit lease	\$41,500	339	\$26,400.00	\$26,400	\$0.00
			\$41,500	total	\$26,400.00		
Request		Description	Est. Cost	PO #	Cost	Budget	Remaining Balance
Month	Location						
Building Repair	Balfour	Install reach-in cooler	\$12,500	3208	\$4,273.46	\$261,916	\$88,235.82
Building Repair	Central Office	Install generator	\$25,000	2908	\$57,540.00		
Building Repair	Central Office	Engineer Fee for generator design		1473	\$4,800.00		
Building Repair	East	Remove chimney	\$20,000	2160	\$27,979.00		
Building Repair	East	Engineer fee for chimney modification		3969	\$5,585.00		
Building Repair	East	VCT and cove base for EC room and hallway		3237	\$8,340.83		
Building Repair	Rugby	Install school wide generator	\$25,000	2909	\$30,640.00		
Building Repair	Rugby	Engineer Fee for generator design		1474	\$3,600.00		
Building Repair	North	Renovate Reception Area/Install Camera	\$10,500	287	\$8,856.74		
Building Repair	North	renovate exam room		2093	\$4,051.12		
Building Repair	West	Renovate cafeteria - 1/2 project -	\$75,000				
Building Repair	West	Resurface track--WHH to pay for material		1265	\$14,057.00		
Building Repair	West	Roof Resolution with Stroup Inc		39722	\$8,278.35		
Building Repair	System	Check returned by vendor	\$4,321.32				
			\$168,000	total	\$178,001.50		
Request		Description	Est. Cost	PO #	Cost	Budget	Remaining Balance
Month	Location						
Carpet & Vinyl						\$0	
Request		Description	Est. Cost	PO #	Cost	Budget	Remaining Balance
Month	Location						
Covered Walks	Flat Rock	Drop area in new bus parking lot	\$25,000	691	\$28,500.00	\$28,500	\$0.00
Covered Walks		NCDOT requirement; provide separate loading for buses, cars					
			\$0	total	\$28,500.00		

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Request	Month	Location	Description	Est. Cost	PO #	Cost	Budget	Remaining Balance
Energy Mgmt		Apple Valley	4-6530-891-529-000-702-05				\$50,000	\$0.00
Energy Mgmt		Apple Valley	Complete project begun in 2007 / reduce energy consumption*	\$25,000	2417	\$50,000.00		
Energy Mgmt		East	Complete project begun in 2007 / reduce energy consumption*	\$25,000	2417			
				\$50,000	total	\$50,000.00		

* One purchase order (#2417) reflects the total amount for projects at Apple Valley and East

Request	Month	Location	Description	Est. Cost	PO #	Cost	Budget	Remaining Balance
HVAC		Alkinson	4-6530-891-529-000-702-06				\$89,000	\$786.21
HVAC	1-Oct	Alkinson	System is failing and is obsolete, unable to find replacement parts	\$30,000	1976	\$59,980.00		
HVAC	9-Sep	Alkinson	Engineer fees for design of new system		1531	\$12,000.00		
HVAC	Aug	Balfour	Roof top units/bldg 4(in house, used Dana Equip)					
HVAC		East	System failing - Original unit from 1974	\$24,000				
HVAC		East	Computers are overheating the room-project moved to 2009-2010 fy	\$35,000	1446	\$11,450.16		
HVAC	4-Sep	Etowah	HVAC system is failing		2919	\$4,783.63		
HVAC	24-Nov	Etowah	Replace roof top units					
				\$54,000	total	\$88,213.79		

Request	Month	Location	Description	Est. Cost	PO #	Cost	Budget	Remaining Balance
Paving		Flat Rock	4-6550-891-529-000-702-07				\$185,000	\$18,752.00
Paving	23-Jul	Flat Rock	DOT recommendation; provide separate loading for buses, cars	\$185,000	880	\$166,248.00		
				\$185,000	total	\$166,248.00		

Request	Month	Location	Description	Est. Cost	PO #	Cost	Budget	Remaining Balance
Gym Floors		Apple Valley	4-6580-891-529-000-702-08				\$27,451	\$0.99
Gym Floors	3-Jul	Apple Valley	re-sand and refinish gym floor	\$12,000	398	\$27,450.01		
Gym Floors	3-Jul	North	re-sand and refinish new, aux gym floor	\$20,000	398			
				\$32,000	total	\$27,450.01		

Request	Month	Location	Description	Est. Cost	PO #	Cost	Budget	Remaining Balance
Roof Repair		Apple Valley	4-6580-891-529-000-702-09				\$782,495	\$0.35
Roof Repair	9-Jul	Apple Valley	Roof is pulling away from the sides of the building	\$75,000	596	\$879,056.65		
Roof Repair	9-Jul	East	Roof has deteriorated, unrepairable	\$360,000	596			
Roof Repair	3-Sep	Etowah	K building replacement-Engineer Fee	\$45,000	1424	\$10,150.00		
Roof Repair	7-Nov	Etowah	K building replacement		2650	\$93,288.00		
Roof Repair	9-Jul	North	Roof has deteriorated, unrepairable	\$275,000	596			
Roof Repair	Dec	System	Roof is pulling away from the sides of the building					
			Budget Adjustment \$27,495 from Cust Equip					
				\$755,000	total	\$782,494.65		

* One Purchase Order (#596) reflects the total amount for projects at Apple Valley, East and North

Request		Description	Est. Cost	PO #	Cost	Budget	Remaining Balance
Security Locks	Month						
Security Locks	24-Nov	Rekey school to system standards				\$15,421	\$0.00
Security Locks		Provide school with consistent up-to-date locking system	\$15,000	2921	\$15,421.00		
Security Locks	Dec	Bruce Drysdale Fobs on exterior doors-hold budget Adjustment \$1,725 from Cust Equip	\$15,000				
			\$30,000	total	\$15,421.00		
Request		Description	Est. Cost	PO #	Cost	Budget	Remaining Balance
Site Prep	Month						
Site Prep		Landscaping and fencing @ new school site	\$40,000			\$40,000	\$12,186.01
Site Prep	10-Sep	Landscape Design		1588	\$4,438.00		
Site Prep	5-Aug	Fencing along retaining wall		1036	\$3,420.37		
Site Prep	5-Aug	Brick structure for sign		1032	\$2,100.00		
Site Prep	23-Jul	Entrance sign		877	\$4,553.10		
Site Prep	31-Jul	Retaining wall		990	\$7,500.00		
Site Prep	6-Aug	Plaque		1063	\$1,751.72		
Site Prep	18-Aug	Scoreboard		1204	\$3,630.80		
Site Prep	18-Aug	Traffic Signs		1202	\$420.00		
			\$40,000	total	\$27,813.99		
Request		Description	Est. Cost	PO #	Cost	Budget	Remaining Balance
Waste Water	Month						
Waste Water	2-Jul	Upgrade pump station for City requirements				\$166,214	\$0.88
Waste Water	Flat Rock	System is failing, original system installed 1972	\$125,000	281	\$161,332.32		
Waste Water	Flat Rock	Upgrade pump station for City requirements		281			
Waste Water	West	change order 001--\$6424.26	\$20,000				
Waste Water		Replacement tank needed, state inspection					
Waste Water	26-Aug	Install new septic tank		1341	\$4,881.00		
		Asbuilt survey					
			\$145,000	total	\$166,213.32		
Request		Description	Est. Cost	PO #	Cost	Budget	Remaining Balance
EC Room	Month						
EC Room	15-Oct	Create new special education classroom				\$302,372	\$0.00
			\$302,372	2226	\$302,372.00		
			\$302,372	total	\$302,372.00		

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Request		Description		Est. Cost	PO #	Cost	Budget	Remaining Balance
Month	Location							
Month	Location	West High District Facility Needs						
		Windsor Aughtry						
		4-6580-891-325-000-702-14		\$0			\$22,500	\$22,500.00
		total		\$0		\$0.00		
Request		Description		Est. Cost	PO #	Cost	Budget	Remaining Balance
Month	Location							
Month	Location							
30-Oct	Sugarloaf	4-5110-891-529-344-702-15		\$25,300	2490	\$2,730.74	\$25,300	\$1.43
30-Oct	Sugarloaf	Playground Equipment						
		Playground Equipment			2491	\$22,567.83		
		total		\$25,300		\$25,298.57		
Request		Description		Est. Cost	PO #	Cost	Budget	Remaining Balance
Month	Location							
Month	Location							
30-Oct	Sugarloaf	4-6570-891-526-344-702-00		\$18,393	110/30	\$18,392.15	\$18,393	\$0.85
		Full accord and satisfaction of all amounts owed						
		total		\$18,393		\$18,392.15		
subtotal I						\$2,055,962.00		\$157,464.34

Category II - Furnishings and Equipment

Request		Description		Est. Cost	PO #	Cost	Budget	Remaining Balance
Technology	Month	location						
Technology	18-Aug	SUG	Intercom replacement	\$28,000	1210	\$1,973.23	\$235,000	\$26,029.98
Technology	3-Jul	System	Projector Screens		391	\$206,996.79		
Technology			Computers for technology plan					
			Computers are outdated and obsolete					
				\$235,000	total	\$208,970.02		

Request		Description		Est. Cost	PO #	Cost	Budget	Remaining Balance
Custodial Equip	Month	Location						
Custodial Equip	23-Jul	Balfour	Riding mower	\$7,500	876	\$13,602.19	\$67,927	\$10,426.71
Custodial Equip	17-Sep	Clear Creek	carpet extractor	\$2,500	1716	\$29,925.45		
Custodial Equip	17-Sep	Clear Creek	high speed buffer	\$1,200	1716			
Custodial Equip	23-Jul	Dana	Riding mower	\$7,500	876			
Custodial Equip	17-Sep	East	auto scrubber	\$6,150	1716			
Custodial Equip	17-Sep	Edneyville	carpet extractor	\$2,500	1716			
Custodial Equip	17-Sep	Elowah	auto scrubber	\$6,150	1716			
Custodial Equip	17-Sep	Fletcher	auto scrubber	\$6,150	1716			
Custodial Equip	23-Jul	Fletcher	Riding mower	\$7,500	876			
Custodial Equip	23-Jul	Hville Elem.	Riding mower	\$7,500	876			
Custodial Equip	17-Sep	Hville High	Carpet extractor	\$2,500	1716			
Custodial Equip	17-Sep	Hillandale	high speed buffer	\$1,200	1716			
Custodial Equip	23-Jul	Marlow	Riding mower	\$7,500	876			
Custodial Equip	17-Sep	Marlow	Propane Bufler	\$4,000	1716			
Custodial Equip	17-Sep	Mills River	auto scrubber	\$6,150	1716			
Custodial Equip	17-Sep	North	Small electric scrubber	\$1,500	1716			
Custodial Equip	17-Sep	Rugby	high speed buffer	\$1,200	1716			
Custodial Equip	22-Oct	Upward	high speed buffer		2366	\$4,737.95		
Custodial Equip	22-Oct	Upward	auto scrubber		2366			
Custodial Equip	30-Sep	System	vacuums and small hand tools	\$28,800	1973	\$4,989.94		
Custodial Equip	24-Oct	System	GROUT scrubber		2423	\$4,244.76		
Custodial Equip	Dec	System	Budget Adjustment \$1,725 to security locks					
Custodial Equip	Dec	System	Budget Adjustment \$27,495 to roofs					
Custodial Equip	Jan	System	Budget Adjustment \$10,353.00					
				\$107,500	total	\$57,500.29		

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Request		Description		Est. Cost	PO #	Cost	Budget	Remaining Balance
Month	Location							
Furniture	9-Jul	Edneyville	Additional media center furniture	4-6580-892-461-000-702-03	602	\$14,713.87	\$65,592	\$0.14
Furniture	7-Nov	System	Furniture for growth of system					
Furniture	9-Jul	Apple Valley	Executive Swivel		2653	\$1,532.68		
Furniture	19-Dec	Central Office	Desk, reception chairs		634	\$6,343.01		
Furniture	23-Jul	East High	Desk, table, chairs		3267	\$11,664.87		
Furniture	7-Oct	Flat Rock	Growth		1133	\$5,262.34		
Furniture	12-Aug	Flat Rock	Matches existing		2091	\$1,170.52		
Furniture	12-Aug	Hillandale	Growth		1135	\$1,573.71		
Furniture	12-Aug	North High	Growth		1136	\$4,192.11		
Furniture	21-Nov	North High	Student Band Chairs		2885	\$1,484.79		
Furniture	26-Aug	North High/AVM	Cafeteria Tables		1345	\$4,224.10		
Furniture	9-Jul	Upward	Media Shelving		609	\$8,984.48		
Furniture	9-Jul	Upward	Principal Chair		633	\$556.80		
Furniture	17-Sep	Rugby	Principal Chair		1729	\$510.90		
Furniture	12-Aug	West High	Student Desk/chairs		1137	\$3,377.68		
Furniture	Jan	System	Budget Adjustment \$10,353 from Cust Equip					
				\$44,000	total	\$65,591.86		
				subtotal II		\$368,519.00		\$36,456.83

Category III - Vehicles and Equipment									
Request		Description		Est. Cost	PO #	Cost	Budget	Remaining Balance	
Vehicles	Month	Location							
Vehicles	6-Nov	System	Maintenance van - Technology (1)						
Vehicles	20-Nov	System	Bus w/ lift - 72 passenger	\$20,000	2627	\$17,250.00	\$228,500	\$49,472.71	
Vehicles	25-Sep	System	2007-Bus Garage Truck	\$90,000	2865	\$78,140.95			
Vehicles	5-Sep	System	Maintenance Truck	\$30,000	1882	\$21,049.00			
Vehicles	12-Nov	System	Maintenance Truck	\$30,000	1471	\$17,000.00			
Vehicles	8-Jul	System	Maintenance van		2693	\$8,475.00			
Vehicles	16-Jul	System	truck bed service body	\$20,000	540	\$11,000.00			
Vehicles		System	Remaining payment of 2007 buses ordered	\$20,000	740	\$4,895.00			
Vehicles	18-Aug	System	Trailer for large tractors	\$8,500	1209	\$7,295.00			
Vehicles	16-Jul	System	Finish mower	\$10,000	743	\$13,922.34			
				\$228,500	total	\$179,027.29			
				subtotal III		\$228,500.00		\$49,472.71	
TOTALS									
						\$2,652,981.00		\$243,393.88	