

REQUEST FOR BOARD ACTION

HENDERSON COUNTY BOARD OF COMMISSIONERS

MEETING DATE: May 7, 2007

SUBJECT: Juvenile Justice and Delinquency Prevention Grants

ATTACHMENTS: Yes - Local Grant Applications

SUMMARY OF REQUEST:

The Henderson County Juvenile Crime Prevention Council (J.C.P.C.) has approved funding for local juvenile crime prevention programs. These funds for Fiscal Year 2007-2008 in the amount of \$202,985, are available for this purpose through the State of North Carolina. Each program is required to provide a 30% match.

The programs approved by the J.C.P.C. are as follows:

1. J.C.P.C. Administrative Expenses	- \$ 4,506
2. DJJDP/29 th Henderson County Emergency Temp Shelter	- \$ 5,832
3. DJJDP/29 th Henderson County Psychological Services	- \$ 8,470
4. Henderson County Public Schools/C-Stop Counselor	- \$20,529
5. Project Challenge (Restitution)	- \$66,589
6. Boys & Girls Club of Henderson County	- \$22,000
7. Dispute Settlement Center	- \$69,708
8. Horse Sense of the Carolinas	- <u>\$ 5,351</u>
TOTAL	\$202,985

These grant applications have been recommended for approval to the Board of Commissioners' by the J.C.P.C.

BOARD ACTION REQUESTED:

The Board is requested to approve the J. C. P. C. recommendations, so they may be forwarded to Raleigh before the May 14, 2007 deadline.

Suggested Motion:

I move the Board of Commissioners' approve the J.C.P.C. recommendations for distribution of the FY 2008 Juvenile Crime Prevention Program funds.

JCPC PROGRAM AGREEMENT
North Carolina Department of Juvenile Justice and Delinquency Prevention
 (Submit five (5) copies with original signatures)

DJJDP USE ONLY

Date received in the Area Office:

SECTION I

FUNDING PERIOD: 2007-2008

DJJDP FUNDING # (cont. only) 145001

COUNTY: Henderson

AREA: WESTERN

Multi-Components ☒ Yes ☐ No

NAME OF PROGRAM: Youth Mediation Services

SPONSORING AGENCY: Dispute Settlement Center

Please check type: ☐ Public ☒ Non-Profit **Federal ID #** 561427576

Multi-County Application: ☐ Yes ☒ No

PROGRAM COMPONENTS

DJJDP COMPONENT ID #	NAME OF COMPONENT	PROGRAM TYPE	TOTAL COST OF EACH COMPONENT
145001	Youth Mediation Services	Mediation	\$20,071
145011	Conflict Resolution Education	Interpersonal Skill Building	\$43,088
145013	DJJ Boys Group	Interpersonal Skill Building	\$10,633
145017	Family Coaching	Parent/Family Skill Building	\$17,583
	DJJ Girls Group	Interpersonal Skill Building	\$8,833
TOTAL COST OF COMPONENTS			\$100,208

Program Manager Name & Address (same person on signature page)

Name: Christy Bridges **Title:** Youth Director

Address: 101 South Grove Street **City:** Hendersonville **Zip:** 28792

Phone: (828)697-7055 **Fax:** (828)697-8528 **E-mail:** dscyouth@mchsi.com

Contact Person (if different from program manager)

Name: Christy Bridges **Title:** Youth Director

Address: 101 South Grove Street **City:** Hendersonville **Zip:** 28792

Phone: (828)697-7055 **Fax:** (828)697-8528 **E-mail:** dscyouth@mchsi.com

Program Fiscal Officer (should not be program manager)

Name: Kate Stockman **Title:** Executive Director

Address: 101 South Grove Street **City:** Hendersonville **Zip:** 28792

Phone: (828)697-7055 **Fax:** (828)697-8528 **E-mail:** kate4peace@mchsi.com

SECTION VI: BUDGET NARRATIVE**Dispute Settlement Center of Henderson County****Fiscal Year 2007-2008**

Provide justification of each line item entry in the Budget Information section.

Indicate In-Kind by ☐

Item #	Justification	Expense	In-Kind?
120	100% YM + 25% FA + 25% AA + 10% CM	\$47,045	<input type="checkbox"/> Yes
180	fringe	\$4,260	<input type="checkbox"/> Yes
180	fica	\$3,468	<input type="checkbox"/> Yes
180	w/c	\$329	<input type="checkbox"/> Yes
180	SUTA	\$650	<input type="checkbox"/> Yes
190	Contract (40% FTE DS + 10% FTE JH + 7.5% FTE RP)	\$20,592	<input type="checkbox"/> Yes
190	audit (25%)	\$750	<input type="checkbox"/> Yes
190	accounting (25%)	\$850	<input type="checkbox"/> Yes
210	Cleaning supplies (25%)	\$80	<input type="checkbox"/> Yes
220	food & related supplies (100%)	\$1,350	<input type="checkbox"/> Yes
230	Educational supplies (100%)	\$3,150	<input type="checkbox"/> Yes
260	Office supplies (25%)	\$600	<input type="checkbox"/> Yes
310	Mileage (48.5 x 1850 miles)	\$900	<input type="checkbox"/> Yes
320	communications (25% phone, web, 100% internet)	\$2,055	<input type="checkbox"/> Yes
330	utilities (25% water, sewer, electric, gas, garbage)	\$875	<input type="checkbox"/> Yes
340	printing	\$400	<input type="checkbox"/> Yes
350	repairs & maintenance	\$250	<input type="checkbox"/> Yes
370	advertising (25% yellow pages + newspaper, etc.)	\$1,750	<input type="checkbox"/> Yes
370	advertising (newspaper in-kind)	\$2,500	<input checked="" type="checkbox"/> Yes
390	other (cleaning, training, etc.)	\$1,229	<input type="checkbox"/> Yes
410	rental (25%) (\$61/sf)	\$3,150	<input type="checkbox"/> Yes
410	50% classroom at Balfour Ed Center (\$3/sf x 100 sf x 10 mo)	\$3,000	<input checked="" type="checkbox"/> Yes
440	maintenance contract (25% copier)	\$200	<input type="checkbox"/> Yes
450	insurance (25% of all)	\$775	<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
TOTAL		\$100,208	

For each employee list the following information

Job Title	Annual or Hourly Wage	Months of Employment
Youth Mediation Director 100%	16.3	12
Youth Mediation Assistant 25%	12.81	12
Administrative Assistant 25%	10	12
Girls Group Facilitator 10%	16.14	12

SECTION VII

Program: _____

Dispute Settlement Center of Henderson CountyFiscal Year 2007-2008

Number of months _____

	Cash	In-Kind	Total
I. Personnel Services	\$77,944		\$77,944
120 Salaries & Wages	\$47,045		\$47,045
180 Fringe Benefits	\$8,707		\$8,707
190 Professional Services	\$22,192		\$22,192
II. Supplies & Materials	\$5,180		\$5,180
210 Household & Cleaning	\$80		\$80
220 Food & Provisions	\$1,350		\$1,350
230 Education & Medical	\$3,150		\$3,150
240 Construction & Repair			
250 Vehicle Supplies & Materials			
260 Office Supplies & Materials	\$600		\$600
280 Heating & Utility Supplies			
290 Other Supplies & Materials			
III. Current Obligations & Services	\$7,459	\$2,500	\$9,959
310 Travel & Transportation	\$900		\$900
320 Communications	\$2,055		\$2,055
330 Utilities	\$875		\$875
340 Printing & Binding	\$400		\$400
350 Repairs & Maintenance	\$250		\$250
370 Advertising	\$1,750	\$2,500	\$4,250
380 Data Processing			
390 Other Services	\$1,229		\$1,229
IV. Fixed Charges & Other Expenses	\$4,125	\$3,000	\$7,125
410 Rental of Real Property	\$3,150	\$3,000	\$6,150
430 Equipment Rental			
440 Services & Maint. Contracts	\$200		\$200
450 Insurance & Bonding	\$775		\$775
490 Other Fixed Charges			
V. Capital Outlay			
510 Office Furniture & Equipment			
530 Educational Equipment			
540 Motor Vehicle			
550 Other Equipment			
580 Buildings, Structures & Improv.			
Total	\$94,708	\$5,500	\$100,208

SECTION VIII

SOURCES OF PROGRAM REVENUE (ALL SOURCES)

\$ 69,708	DJJDP/JCPC Funds	* This is the amount of your request on your application	
30%	Local Match Rate	Is the Local Match Rate 10%, 20% or 30%?	
\$ 10,000	County Cash	Henderson County	(Specify Source)
\$ 15,000	Local Cash	Henderson Co. Public Schools	(Specify Source)
\$ 2,500	Local Cash	in-kind advertising Times/News	(Specify Source)
\$ 3,000	Local In-Kind	Henderson Co. Public Schools	(Specify Source)
	Other		(Specify Source)
	Other		(Specify Source)
	Other		(Specify Source)
	Other		(Specify Source)
\$100,208	TOTAL	\$ 20,912	\$ 30,500
		Required Local Match	Match Provided

Revenue, Budget Narrative and Budget Information Totals are equal

TRUE

This document has been reviewed and recommended for funding.

This is to certify that the Department of Juvenile Justice and Delinquency Prevention funds in this Program Agreement will not be used to duplicate or to supplant other programs whose primary intent is to provide community based alternatives for delinquents, undisciplined youth or youth at risk of juvenile delinquency.

This agreement may be terminated in whole or in part by the Department of Juvenile Justice and Delinquency Prevention in the event that state or federal funds which have been allocated to the Department of Juvenile Justice and Delinquency Prevention are eliminated or reduced to such an extent that, in the sole determination of the Department, continuation of the obligations at the levels stated herein may not be maintained.

We, the undersigned agree to comply with all Provisions of this agreement, including the Indemnification and Hold Harmless, Grantee Audit Requirement, Equal Employment Opportunity, Termination of Agreement and Acknowledgement found on the Provision page of this agreement and with the JCPC Policy and Procedure and North Carolina Administrative Procedures 28 NCAC 02A-03A.

Secretary, Department of Juvenile Justice and Delinquency Prevention

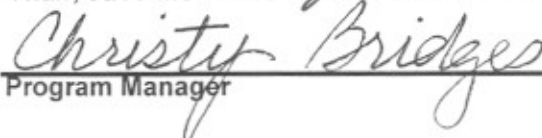
Date


Chair, County Board of Commissioners or County Finance Director

Date


Chair, Juvenile Crime Prevention Council

Date


Program Manager

Date

4/25/07

4/23/07

4/19/07

SECTION II	Multi-Components: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>			
COMPONENT STATISTICAL INFORMATION				
If YES , please attach Component Statistical Information, Component Summary, and Component Narrative pages for each. Additional pages are available on the Department's web-site www.ncdjdp.org entitled <i>Additional Component Pages for JCPC Program Agreement in Word</i> .				
Component Service Statistics		PROGRAM COMPONENT INFORMATION - APPLICATION YEAR		
Component Name: Youth Mediation Services			Component ID #: 145001	
What is this component's maximum client capacity at any given time?				20
Frequency of contact per client	1	Anticipated Average Length of Stay	30	Days
Total Component Cost	\$20,071	divided by	Estimated # to be served during funding period	50
Estimated Average Cost per Youth		\$401		
Applies to continuation programs only	Actual number of youth admitted last fiscal year:		40	
	7 #	of admissions Juvenile Court referred	17.5 % of total admissions	
	1 #	of law enforcement referred	2.5 % of total admissions	

REPORT OF MEASURABLE OBJECTIVES	<input type="checkbox"/> First six months of current fiscal year <input checked="" type="checkbox"/> Last full fiscal year
NEW APPLICANTS SKIP TO SECTION III Please list Measurable Objectives from the applicable data period and indicate the degree to which the program has been successful in achieving each. Objectives should include reductions in court referrals, runaway behavior, disruptive behavior in school, and improvement in school attendance and academic achievement.	
MEASURABLE OBJECTIVES	RESULTS
1. 90% of mediations will reach resolutions including steps to improve school attendance, grades and/or behavior. 2. 70% of youth served by mediation involving truancy will reduce unexcused absenteeism for the remainder of the semester. 3. 75% of court referred or diverted youth who reach resolution in mediation will avoid further court involvement for one year. 4. 70% of referred clients will have direct contact with the program staff to discuss the situation and appropriateness for services. 5. Program staff will have direct contact with 80 referrals to discuss the situation and appropriateness for services and make referrals to other agencies when appropriate. 6. 75% of youth served by mediation will participate in mediation with one parent, guardian and/or family member.	1. 100% of mediations (39/39) reached resolution including steps to improve school attendance, grades and/or behavior. 2. Unable to collect this data since attendance policy changes. 3. 88 % (14/16) of court referred or diverted youth who reached resolution in mediation have avoided further court involvement. 4. 71% (56/79) of referred clients had direct contact with the program staff to discuss the situation and appropriateness for services. 5. Program staff has had direct contact with 56 referrals to discuss the situation and appropriateness for services and made referrals to other agencies when appropriate. 6. 95% (35/37) of youth served by mediation participated in mediation with one parent, guardian and/or family member.

SECTION III	COMPONENT SUMMARY (attach for each component)
Statement of the Problem: <i>In concise terminology, describe how the program will address continuum need(s) in the county.</i>	
JCPC has identified Early & Persistent Behavior Problems in Schools and Daycare and Early Initiation of Conduct Problems as risk factors for youth in Henderson County. Juvenile Delinquency such as behavioral problems, truancy and dropping out of school remains a major concern for North Carolina and Henderson County. The reasons most often given for dropping out were lack of attendance, academic problems and discipline problems. Many youth involved in these situations lack the parental guidance and skills in problem solving, conflict resolution and communication.	
Target Population: <i>Describe the target population, including age, and the steps taken to insure that the target population is served.</i>	
The target population includes at-risk, undisciplined and delinquent youth ages 6-17, with priority given to youth referred from the DJJ. To insure the target population is reached, the staff will regularly: attend Juvenile Court, consult with court counselors and youth serving agencies/schools, and design and distribute materials to promote the program in the community. The program is free and held at a convenient location and time.	
Program Goal(s): <i>Provide a brief statement to describe the overall purpose of the program.</i>	
The goal of mediation is to bring the youth and his/her family together, (involvement and participation of the parents) as well as other participants (school, youth, community) and engage them in appropriate problem solving to redirect negative behaviors, addressing the issue of Early & Persistent Behavior Problems in School and Early Initiation of Conduct Problems. Mediation is particularly helpful in engaging youth in developing solutions (development of social and life skills) and taking responsibility for his/her actions (accountability of the juvenile) with issues such as bullying, behavioral issues and youth conflict.	
Measurable Objective(s): <i>State in measurable terms the intended effect of the program on specific undisciplined and/or delinquent behaviors. Example: anticipated reductions in court referrals, runaway behavior, disruptive behavior at school, anticipated improved school attendance and academic achievement. These objectives must include impact on participants.</i>	
<ol style="list-style-type: none"> 1. 90% of mediation participants who successfully complete the program will reach a resolution that includes steps to improve school attendance, grades, and/or behavior, as evidenced by signed resolution forms and/or case notes. 2. 75% of court referred or diverted youth who reach resolution in mediation and successfully complete the program will avoid further court involvement for one year after completing the program. 3. 70% of clients referred to the program in the 07-08 fiscal year will have direct contact with the program staff to discuss the situation and appropriateness for services, as evidenced by case notes and excel workbook spreadsheets. 4. Program staff will have direct contact with 80 referrals during the fiscal year of 07-08, to discuss the situation, determine appropriateness for services and make referrals to other agencies when appropriate, as evidenced by documented case notes and excel workbook spreadsheets. 5. 75% of youth served by mediation will participate in mediation with one parent/guardian/ family member, as evidenced by case notes, mediation agreements and excel workbook spreadsheets. 	
Elevated Risk and Needs: <i>Describe how you will address one or more of the elevated risk and needs of adjudicated juveniles listed in the local JCPC Request for Proposal.</i>	

Mediation addresses the following priority risk factors identified by the JCPC: Early & Persistent Behavior Problems in School and Daycare, Early Initiation of Conduct Problems and Family Management Problems. Mediation focuses on the redirection of negative behaviors as soon as they are identified, by bringing the youth, family, and other parties into dialog about how to improve behavior and to create an action plan (family management). Mediation is offered to elementary and middle school youth and families in order to identify and resolve problems before they become patterns (Early and Persistent Behavior in School, Early Initiation of Conduct Problems).

Protective Factors Utilized: *Describe how you will address one or more of the Priority Protective Factors listed in the local JCPC Request for Proposal.*

The protective factors include: Accountability of the juvenile, redirection of negative behaviors, development of social and life skills and involvement and participation of the parents. In mediation, juveniles are held accountable for their participation in the conflict/situation and they create a solution that is agreeable for all parties. In addition, mediation provides the youth with the opportunity to discuss how they could avoid the current situation in the future. All parents are included in the mediation intake process and often participate in mediation (when able and appropriate).

SECTION IV	COMPONENT NARRATIVE (attach for each component)
(1) Physical facilities:	
<p>a) Physical address(es) where program services are delivered. Mediations involving the school are generally held at the Henderson County Public School where the student(s) attends. Most other mediations are held at the DSC, located at 101 South Grove Street, Hendersonville, NC. On site mediations are also available as appropriate and convenient.</p>	
<p>b) Describe the physical facilities where services are delivered Mediations are held in a private room with a table and chairs for all participants. Mediations are held at a time that is most convenient to parties.</p>	
(2) Staff and/or Volunteers:	
<p>a) Identify paid or volunteer staff qualifications, (certifications, degrees, work experience); Qualifications for staff and volunteers includes completion of Basic Mediation Skills training, experience or desire to work with at-risk and delinquent youth and a commitment to making a difference in the lives of youth and families. Staff will have a minimum of an associates degree in the Human Relations field or equivalent.</p>	
<p>b) Staff responsibilities relative to this component. Staff Responsibilities include handling the referral and intake process; scheduling and providing mediation services; interacting with youth serving agencies, such as Juvenile Court Counselors and schools; reporting and receiving progress status and develop support strategies; promoting the program in the community; seeking referrals; and maintaining the necessary statistical information for the program.</p>	
(3) Describe implementation to include:	
<p>a) Standardized Program Evaluation Protocol (SPEP) service type:</p> <p><input type="checkbox"/> Indicate the primary and supplemental service(s) if applicable: _____ ; and _____</p> <p><input type="checkbox"/> This program is a STRUCTURE ONLY.</p>	
<p>b) The specific referral, screening, and admission process. Referrals to the program are made by juvenile court counselors, judges, youth-serving agencies, law enforcement, schools, parents/guardians or the youth after identifying delinquency or undisciplined behavior, with priority given to Department of Juvenile Justice referrals. The Program Manager and youth program staff conduct intakes by contacting and interviewing all parties to determine appropriateness of the situation for mediation. Once appropriateness and willingness are determined, mediations are scheduled at a time that is convenient to all parties. Since mediation is voluntary, if one party is unwilling to participate, then the other referred youth may participate in one-on-one Guided Problem Solving (GPS) as a way for the youth to learn new ways to handle a conflict in the future.</p>	
<p>c) Termination process and follow-up, if applicable. Youth are terminated from the program upon completion of recommended mediation services or if a party declines/withdraws from the process. Follow-up with participants and other agencies will document ongoing progress.</p>	
<p>d) Interaction with juvenile court and other referring agencies. The Program Manager and/or staff will attend Juvenile Court (JC) monthly and will have contact with JC counselors on a weekly basis to discuss and seek possible and appropriate referrals. The Program Manager and/or staff will also interact with JC and other youth serving agencies regularly to report and receive progress status (including client progress reports sent every 30 days) and develop support strategies and collaboratively work at serving identified youth.</p>	
<p>e) The treatment element, specifically <u>what</u> the component will do to redirect inappropriate youth behavior or <u>how</u> the component will impact inappropriate behavior. Mediation redirects inappropriate behavior because it is an empowering process that holds the youth accountable for his/her actions. Mediation encourages productive problem solving and</p>	

includes the youth in creating a reparative, constructive agreement specifying actions to improve the situation. Mediation re-engages the parent, as well as school and community members, with the child in constructive ways and all parties are more likely to follow through with the agreement if they are involved in creating it.
f) Methods used to implement the treatment element. Mediation - face to face, facilitated problem solving
(4) Areas of Concern: <i>Discuss any areas of concern that could affect success.</i>
An area of concern that could negatively affect the success of the program is the timeliness of the referrals. It is best if referrals are made as soon as the problem is identified so that the problem does not escalate nor goes neglected and unresolved. Another area of concern is the lack of referrals from appropriate agencies. Further, contacting some families proves to be difficult, since there may be no telephone number or consistent address for the family. And since mediation is voluntary, not all parties choose to participate.

SECTION II	Multi-Components: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>			
	COMPONENT STATISTICAL INFORMATION			
If YES , please attach Component Statistical Information, Component Summary, and Component Narrative pages for each. Additional pages are available on the Department's web-site www.ncdjjdp.org entitled <i>Additional Component Pages for JCPC Program Agreement in Word</i> .				
Component Service Statistics		PROGRAM COMPONENT INFORMATION - APPLICATION YEAR		
Component Name: Conflict Resolution Education			Component ID #: 145011	
What is this component's maximum client capacity at any given time?				18
Frequency of contact per client	90	Anticipated Average Length of Stay	150	Days
Total Component Cost	\$43,088	divided by	Estimated # to be served during funding period	30
Estimated Average Cost per Youth:		\$1,436		
Applies to continuation programs only	Actual number of youth admitted last fiscal year:		33	
	0 #	of admissions Juvenile Court referred	0 % of total admissions	
	0 #	of law enforcement referred	0 % of total admissions	

REPORT OF MEASURABLE OBJECTIVES		<input type="checkbox"/> First six months of current fiscal year
		<input checked="" type="checkbox"/> Last full fiscal year
NEW APPLICANTS SKIP TO SECTION III		
Please <u>list Measurable Objectives</u> from the applicable data period and <u>indicate the degree to which the program has been successful</u> in achieving each. Objectives should include reductions in court referrals, runaway behavior, disruptive behavior in school, and improvement in school attendance and academic achievement.		
MEASURABLE OBJECTIVES		RESULTS
1) 75% of court referred or diverted youth who successfully complete the program will avoid further court involvement for one year. 2) 75% of youth will report improvement in communication skills and conflict resolution skills by the end of the program. 3) 75% of youth will demonstrate understanding of subject matter. 4) 75% of enrolled youth will report improvement in test scores from pre-test to post-tests. 5) 75% of Balfour instructors and staff will be trained in conflict resolution to better work with and meet the needs of youth and families, as evidenced by ongoing training session as approved by the school administrator.		1) There were no referrals from Juvenile Court. 2) 100% (21/21) of youth reported improvement in communication and conflict resolution skills by the end of the program, as evidenced by assessments and class evaluations. 3) 95% (20/21) youth demonstrated understanding of subject matter, as evidenced by quizzes, assessments and final grades. 4) 96% (25/26) of enrolled youth reported improvement in test scores from pre-test to post-tests. 5) 100% of Balfour instructors were trained in conflict resolution to better work with and meet the needs of youth and families, as evidenced by a training session offered in August 2005.

SECTION III	COMPONENT SUMMARY (attach for each component)
Statement of the Problem: <i>In concise terminology, describe how the program will address continuum need(s) in the county.</i>	
<p>Juvenile Delinquency resulting from behavioral problems, truancy, youth gang activity and dropping out of school remains a major concern for NC and Henderson County, especially for youth enrolled in Balfour Education Center. Many of these youth often lack positive and appropriate role models in their lives to teach them how to respond to conflict and violence in appropriate and non-violent ways, which is why the need for Conflict Resolution Education is so high (Jones & Compton, 2003). Conflict Resolution Education at Balfour Education Center address Early & Persistent Behavior Problems in School and Early Initiation of Conduct Problems.</p>	
Target Population: <i>Describe the target population, including age, and the steps taken to insure that the target population is served.</i>	
<p>The target population includes at-risk, undisciplined and delinquent youth enrolled at Balfour Education Center, ages 14 - 20. The program staff will consult with court counselors, school counselors, teachers and administrators, and other youth referring agencies regularly to identify appropriate referrals for the program. The program is held at school, is offered for course credit, is offered for spring & fall semesters and bus transportation is provided.</p>	
Program Goal(s): <i>Provide a brief statement to describe the overall purpose of the program.</i>	
<p>Upon successful completion of Conflict Resolution Education, students will be have the necessary tools, skills and resources for living and working together peacefully in this interdependent and diverse world. This includes exposure to and understanding of respectful communication, listening skills, stress and anger management, the dynamics of conflict and components of peaceful conflict resolution.</p>	
Measurable Objective(s): <i>State in measurable terms the intended effect of the program on specific undisciplined and/or delinquent behaviors. Example: anticipated reductions in court referrals, runaway behavior, disruptive behavior at school, anticipated improved school attendance and academic achievement. These objectives must include impact on participants.</i>	
<ol style="list-style-type: none"> 1. 75% of youth who successfully complete the program will avoid court involvement for one year after program completion, as evidenced by documentation from juvenile court counselors and/or the clerk of court. 2. 75% of youth who successfully complete the program will report improvement in communication skills, anger management & conflict resolution skills by the end of the program, as evidenced by self and/or teacher evaluations. 3. 75% of youth who successfully complete the program will demonstrate understanding of subject materials as evidenced by pre- and post-tests. 4. 75% of enrolled youth who successfully complete the program will report improvement in test scores from pre-test to post-tests, as evidenced by pre- and post-tests. 	
Elevated Risk and Needs: <i>Describe how you will address one or more of the Elevated Risk and Needs of adjudicated juveniles listed in the local JCPC Request for Proposal.</i>	
<p>The program addresses two priority risk factors identified by the JCPC: Early and Persistent Behavior Problems in School and Daycare and Early Initiation of Conduct Problems. Conflict Resolution Education focuses on redirection of negative behaviors as soon as the behaviors are identified. Negative behaviors are redirected through awareness, instruction and by engaging youth in the learning process in areas of self esteem, respect, goal setting, smart choices, accountability, clear communication, conflict resolution, stress & emotions, diversity and service learning.</p>	
Protective Factors Utilized: <i>Describe how you will address one or more of the Priority</i>	

Protective Factors listed in the local JCPC Request for Proposal.

CRE teaches Development of Social and Life Skills, Development of Self-Discipline, Redirects Negative Behavior and hold the Juvenile Accountable for his/her choices/behaviors. The CRE curriculum provides students with social and life skills and development of self discipline by engaging students in various activities that teach the following skills: communication, stress/anger management, accountability/goal setting, problem solving, empathy/compassion and diversity appreciation. CRE redirects negative behaviors by teaching new ways to deal with everyday life situations. Youth are held accountable for their participation and involvement in the program and are supported by their instructors to make positive change in their lives and the lives of others.

SECTION IV	COMPONENT NARRATIVE (attach for each component)
(1) Physical facilities:	
a)	Physical address(es) where program services are delivered. The Conflict Resolution Education program will be held at the Balfour Education Center, located at 2525 Asheville Hwy, Hendersonville, NC. Community service projects and field trips may take place at the school or other facilities in the community
b)	Describe the physical facilities where services are delivered The Conflict Resolution Education program is held in a dedicated, private classroom at Balfour Education Center.
(2) Staff and/or Volunteers:	
a)	Identify paid or volunteer staff qualifications, (certifications, degrees, work experience); Staff qualifications include a bachelor's degree in Human Relations field or equivalent with one staff member having a valid NC Teaching License. All staff and volunteers will have experience and/or interest in working with at-risk and delinquent youth and will be dedicated and passionate about making a difference in the lives of youth.
b)	Staff responsibilities relative to this component. Program Staff is responsible for team teaching the class every day, as well as creating lesson plans, grading assignments, interacting with school staff and administration, mentoring students, working with students' families and maintaining the necessary statistical information and documentation for the program.
(3) Describe implementation to include:	
a)	Standardized Program Evaluation Protocol (SPEP) service type: <input checked="" type="checkbox"/> Indicate the primary and supplemental service(s) if applicable: Interpersonal Skills; and Life Skills Training. <input type="checkbox"/> This program is a STRUCTURE ONLY .
b)	The specific referral, screening, and admission process. Screening is done by the school counselor and principal upon registering for class. Youth are admitted to the program once they have enrolled at Balfour Education Center and enrolled in the class. Youth are terminated upon successful completion of the course or satisfactory completion when they have enrolled in the program late or if no longer attending Balfour Education Center.
c)	Termination process and follow-up, if applicable. Youth are terminated upon successful completion of the course or satisfactory completion when they have enrolled in the program late or if no longer attending Balfour Education Center.
d)	Interaction with juvenile court and other referring agencies. The Program Manager and/or staff will attend Juvenile Court monthly and will have contact with juvenile court counselor on a weekly basis. The Program Manager and/or staff will also interact with other youth serving agencies on a weekly basis to report and receive progress status (including case status report every 30 days) and develop support strategies and collaboratively work at serving identified youth.
e)	The treatment element, specifically <u>what</u> the component will do to redirect inappropriate youth behavior or <u>how</u> the component will impact inappropriate behavior. CRE is expected to redirect inappropriate youth behavior by giving youth the necessary tools to communicate effectively with each other and adults, dealing with stress and anger appropriately, making choices while thinking about the future/consequences, problem solving peacefully and getting along with others, regardless of differences.
f)	Methods used to implement the treatment element. Teambuilding, group discussion, group activities, mentoring (teachers to students) and working

together on various projects.

(4) Areas of Concern: *Discuss any areas of concern that could affect success.*

An area of concern that could negatively affect the success of the program is students enrolling late into the semester, lack of referrals and class size exceeding the limit. It is best that youth are enrolled as soon as class begins for continuity of knowledge and skill building and best if they attend daily. Full and consistent participation by the youth also increases the chance for positive change.

SECTION II	Multi-Components: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>			
	COMPONENT STATISTICAL INFORMATION			
If YES , please attach Component Statistical Information, Component Summary, and Component Narrative pages for each. Additional pages are available on the Department's web-site www.ncdjdp.org entitled <i>Additional Component Pages for JCPC Program Agreement in Word</i> .				
Component Service Statistics		PROGRAM COMPONENT INFORMATION - APPLICATION YEAR		
Component Name: DJJ Boys Skill Building Group			Component ID #: 145013	
What is this component's maximum client capacity at any given time?				10
Frequency of contact per client	16	Anticipated Average Length of Stay	120	Days
Total Component Cost	\$10,633	divided by	Estimated # to be served during funding period	24
Estimated Average Cost per Youth:		\$443		
Applies to continuation programs only	Actual number of youth admitted last fiscal year:		17	
	17 #	of admissions Juvenile Court referred	100 % of total admissions	
	#	of law enforcement referred	% of total admissions	

REPORT OF MEASURABLE OBJECTIVES	<input type="checkbox"/> First six months of current fiscal year
	<input checked="" type="checkbox"/> Last full fiscal year
NEW APPLICANTS SKIP TO SECTION III	
Please <u>list Measurable Objectives</u> from the applicable data period and <u>indicate the degree to which the program has been successful</u> in achieving each. Objectives should include reductions in court referrals, runaway behavior, disruptive behavior in school, and improvement in school attendance and academic achievement.	
MEASURABLE OBJECTIVES	RESULTS
1) 65% of court referred or diverted youth who successfully complete the program will avoid further court involvement of one year, as evidenced by documentation from the juvenile court counselors or clerk of court.	1) 88% (7/8) of court referred or diverted youth who successfully completed the program have avoided further court involvement since the end of group.
2. 75% of youth will report improvement in communication skills, stress & anger management, & conflict resolution skills by the end of the program, as evidenced by self and Program Staff evaluations.	2. 100% (8/8) of youth reported improvement in communication skill, stress & anger management, & conflict resolution skills by the end of the program, as evidenced by self evaluations.
3. 75% of youth will report at least one skill learned to make better decisions and avoid delinquent behavior by the end of the program, as evidenced by self and by program evaluations.	3. 100% (8/8) of youth reported learning at least one skill to make better decisions and avoid delinquent behavior by the end of the program, as evidenced by self and program evaluations.

SECTION III	COMPONENT SUMMARY (attach for each component)
Statement of the Problem:	<i>In concise terminology, describe how the program will address continuum need(s) in the county.</i>
	Many at-risk youth lack parental guidance and skills (in problem solving, conflict resolution and communication) to improve decision-making behavior and address their needs. The DJJ Boys Group will address these concerns by teaching youth skills to divert delinquent behavior by making better decisions. The DJJ Boys Group addresses Early Initiation of Conduct Problems, Early & Persistent Behavior Problems in School, and Family Management Problems which are identified as risk factors for Henderson County youth.
Target Population:	<i>Describe the target population, including age, and the steps taken to insure that the target population is served.</i>
	The target population includes diverted or court-involved male youth, ages 11-17. The program staff will consult with court counselors regularly to identify appropriate referrals for the program. Collaboration with the Juvenile Court Counselors will insure that the target population is reached. The program will be held at the court house, which is an accessible location and is on the local bus route.
Program Goal(s):	<i>Provide a brief statement to describe the overall purpose of the program.</i>
	Upon successful completion of the DJJ Boys Group, youth will possess the necessary tools, skills and resources for reducing juvenile delinquent behavior. These skills include conflict resolution, anger management, respectful communication, teambuilding, goal setting/making smart choices and alcohol/drug abuse awareness.
Measurable Objective(s):	<i>State in measurable terms the intended effect of the program on specific undisciplined and/or delinquent behaviors. Example: anticipated reductions in court referrals, runaway behavior, disruptive behavior at school, anticipated improved school attendance and academic achievement. These objectives must include impact on participants.</i>
	<ol style="list-style-type: none"> 1. 65% of court referred or diverted youth who successfully complete the program will avoid further court involvement for one year after program completion, as evidenced by documentation from the juvenile court counselors and/or clerk of court. 2. 75% of youth who successfully complete the program will report improvement in communication skills, stress & anger management and conflict resolution skills by the end of the program, as evidenced by self and Program Staff evaluations. 3. 75% of youth who successfully complete the program will report at least one skill learned to make better decisions and avoid delinquent behavior by the end of the program, as evidenced by self and by program evaluations.
Elevated Risk and Needs:	<i>Describe how you will address one or more of the Elevated Risk and Needs of adjudicated juveniles listed in the local JCPC Request for Proposal.</i>
	The program addresses the following priority risk factors identified by the JCPC: Early and Persistent Behavior Problems in School and Daycare and Early Initiation of Conduct Problem. The DJJ Boys Group will focus on positive skill building by bringing the youth together in a peer setting to learn productive ways to communicate, resolve conflict, manage anger and establish clear rules and consequences for behaviors. Group also includes parent participation.
Protective Factors Utilized:	<i>Describe how you will address one or more of the Priority Protective Factors listed in the local JCPC Request for Proposal.</i>

DJJ Boys Group provides youth with the following protective factors: Accountability of the Juvenile, Redirection of Negative Behavior(s), Development of Social and Life Skills, Development of Self-Discipline and Involvement and Participation of the Parent(s). The group setting provides a safe space for the boys to talk about their problems and brainstorm ways to handle their problems differently in the future. Each youth is held accountable for their choices and behaviors and are encouraged and taught new ways to avoid delinquent behavior through skill building in the following areas: communication, goal setting, stress/anger management, problem solving, drugs/alcohol awareness and diversity appreciation. Parents participate in four sessions throughout the program and are also taught social and life skills to help them better communicate and interact with their teens.

SECTION IV	COMPONENT NARRATIVE (attach for each component)
(1) Physical facilities:	
a) Physical address(es) where program services are delivered. The DJJ Boys Group will be held in a conference room at the Henderson County Court House, located at 200 N Grove St, Hendersonville, NC 28792. For special occasions, the Group may be held off-site at a location.	
b) Describe the physical facilities where services are delivered The DJJ Boys Group is held in a private meeting room with chairs and tables.	
(2) Staff and/or Volunteers:	
a) Identify paid or volunteer staff qualifications, (certifications, degrees, work experience); Staff and volunteer qualifications include a bachelor's degree in the Human Services field and/or equivalent with an understanding of mediation, conflict resolution and life skills. All program staff will have experience and/or interest in working with at-risk and delinquent youth and be dedicated and passionate about making a difference in the lives of youth.	
b) Staff responsibilities relative to this component. Program Staff will be responsible for planning and implementing the program and working with the group on a weekly basis.	
(3) Describe implementation to include:	
a) Standardized Program Evaluation Protocol (SPEP) service type: <input checked="" type="checkbox"/> Indicate the primary and supplemental service(s) if applicable: Interpersonal Skills; and Life Skills Training. <input type="checkbox"/> This program is a <u>STRUCTURE ONLY</u> .	
b) The specific referral, screening, and admission process. Youth are referred by Juvenile Court Counselors through Diversion Contracts or by Juvenile Court through adjudication and/or probation. Youth are screened by the Juvenile Court Counselors and appropriateness will be determined by the court counselors. Youth are admitted to the program when space is available, as group size is limited to six youth.	
c) Termination process and follow-up, if applicable. Youth are terminated from the program upon successful completion of 16 sessions or as determined by the Juvenile Court Counselor and DSC Program Staff.	
d) Interaction with juvenile court and other referring agencies. The Program Staff will attend Juvenile Court monthly and will have contact with juvenile court counselor on a weekly basis to discuss and seek possible and appropriate referrals. At least one Juvenile Court Counselor will attend the program and work with Program Staff in assessing the needs of the program and participants.	
e) The treatment element, specifically <u>what</u> the component will do to redirect inappropriate youth behavior or <u>how</u> the component will impact inappropriate behavior. The DJJ Boys Group is expected to redirect inappropriate and delinquent youth behavior by giving youth the necessary tools to communicate effectively with each other and adults, dealing with stress and anger appropriately, making choices while thinking about the future/consequences, problem solving peacefully and working together as a team.	
f) Methods used to implement the treatment element. Group discussion, mentoring, teambuilding and presentation of life skills.	
(4) Areas of Concern: <i>Discuss any areas of concern that could affect success.</i>	
Areas of concern include: timeliness of the referrals since it is best if youth are referred as soon as problems are identified so that the situation does not escalate and the problems can be	

addressed quickly; lack of referrals for a group setting to occur; lack of youth participation or parent participation and lack of transportation for the family.

SECTION II	Multi-Components: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>			
	COMPONENT STATISTICAL INFORMATION			
If YES , please attach Component Statistical Information, Component Summary, and Component Narrative pages for each. Additional pages are available on the Department's web-site www.ncdjjdp.org entitled <i>Additional Component Pages for JCPC Program Agreement in Word</i> .				
Component Service Statistics		PROGRAM COMPONENT INFORMATION - APPLICATION YEAR		
Component Name: Family Coaching			Component ID #: 145017	
What is this component's maximum client capacity at any given time?				10
Frequency of contact per client	4-6	Anticipated Average Length of Stay	90-150	Days
Total Component Cost	\$17,583	divided by	Estimated # to be served during funding period	15
Estimated Average Cost per Youth:		\$1,172		
Applies to continuation programs only	Actual number of youth admitted last fiscal year:			
	#	of admissions Juvenile Court referred	% of total admissions	
	#	of law enforcement referred	% of total admissions	

REPORT OF MEASURABLE OBJECTIVES	<input checked="" type="checkbox"/> First six months of current fiscal year
	<input type="checkbox"/> Last full fiscal year
NEW APPLICANTS SKIP TO SECTION III	
Please list Measurable Objectives from the applicable data period and indicate the degree to which the program has been successful in achieving each. Objectives should include reductions in court referrals, runaway behavior, disruptive behavior in school, and improvement in school attendance and academic achievement.	
MEASURABLE OBJECTIVES	RESULTS
1. 90% of families successfully completing family coaching will create specific plans and goals for their family regarding house rules, problem solving, communication and ways to avoid delinquent behavior, as evidenced by documents/family plans or goals in case files. 2. 70% of court involved or diverted youth who successfully complete family coaching will avoid further court involvement for one year, as evidence by reports from Juvenile Court or the Clerk of Court. 3. 85% of participants will report learning at least one skill to improve communication and reduce conflict in the home, as evidenced by pre- and post-evaluations. 4. 70% of clients referred will have direct contact with the program staff to discuss the situation and appropriateness for services, as	1. 100% (7/7) of families successfully completing family coaching met this goal. 2. 86% (6/7) of court involved or diverted youth who successfully completed family coaching have avoided further court involvement, as evidenced by reports from Juvenile Court and/or the Clerk of Court. 3. 100% (7/7) of participants reported learning at least one skill to improve communication and reduce conflict in the home, as evidenced by pre and post evaluations. 4. 88% (27/31) of clients referred have had direct contact with the program staff to discuss the situation and appropriateness for services, as evidenced by case contact sheets.

evidenced by case contact sheets.	
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SECTION III	COMPONENT SUMMARY (attach for each component)
Statement of the Problem: <i>In concise terminology, describe how the program will address continuum need(s) in the county.</i>	
<p>JCPC has identified Family Management Problems as a risk factor for Henderson County youth. Many at-risk youth lack parental guidance and skills (in problem solving, conflict resolution and communication) to improve decision making behavior and address their needs. Additionally, many of their parents do not possess the skills needed to interact with their teenagers in healthy and effective ways. Family Coaching brings the youth and parent(s) together to discuss family issues and to learn new skills to help them improve their family dynamic and decrease family management problems.</p>	
Target Population: <i>Describe the target population, including age, and the steps taken to insure that the target population is served.</i>	
<p>The target population includes at-risk, undisciplined and delinquent youth ages 11-16 and their parents, with priority given to youth referred from the DJJ. To insure the target population is reached, the staff will regularly: attend Juvenile Court, consult with court counselors and youth serving agencies/schools and design and distribute materials to promote the program in the community. The program is free and held at a convenient location and time.</p>	
Program Goal(s): <i>Provide a brief statement to describe the overall purpose of the program.</i>	
<p>Upon successful completion of family coaching, the youth and his/her family will have acquired new skills to help them communicate effectively and to productively solve conflict within the family unit. Parents and youth will learn how to set family goals and how to negotiate with each other in positive and effective ways.</p>	
Measurable Objective(s): <i>State in measurable terms the intended effect of the program on specific undisciplined and/or delinquent behaviors. Example: anticipated reductions in court referrals, runaway behavior, disruptive behavior at school, anticipated improved school attendance and academic achievement. These objectives must include impact on participants.</i>	

<p>1. 90% of families successfully completing family coaching will create specific plans and goals for their family regarding house rules, problem solving, communication and ways to avoid delinquent behavior, as evidenced by documents/family plans/goals and/or case notes in case files.</p> <p>2. 70% of court involved or diverted youth who successfully complete family coaching will avoid further court involvement for one year after program completion, as evidence by reports from Juvenile Court or the Clerk of Court.</p> <p>3. 85% of participants successfully completing the program will report learning at least one skill to improve communication and reduce conflict in the home, as evidenced by pre- and post-evaluations.</p> <p>4. 70% of clients referred will have direct contact with the program staff to discuss the situation and appropriateness for services, as evidenced by case contact sheets.</p>
<p>Elevated Risk and Needs: <i>Describe how you will address one or more of the Elevated Risk and Needs of adjudicated juveniles listed in the local JCPC Request for Proposal.</i></p>
<p>The program addresses the following priority risk factors identified by the JCPC: Early and Persistent Behavior Problems in School and Daycare, Early Initiation of Conduct Problem and Family Management Problems. Family Coaching focuses on positive skill building by bringing the youth and family (may include parents/guardians, siblings or other youth in household) together to learn productive ways to communicate, resolve conflict, manage anger, and establish clear rules and consequences for behaviors. It also encourages healthy bonding within the family.</p>
<p>Protective Factors Utilized: <i>Describe how you will address one or more of the Priority Protective Factors listed in the local JCPC Request for Proposal.</i></p>
<p>Family Coaching provides youth and parents with Development of Social and Life Skills (respectful communication, stress/anger management, family problem solving and conflict resolution), Involves the Participation of the Parent (parents and youth participate together to learn new skills) and Redirects Negative Behaviors (teaches both the youth and parent(s)/guardians new ways to handle family conflict or other conflict).</p>

SECTION IV	COMPONENT NARRATIVE (attach for each component)
(1) Physical facilities:	
a)	Physical address(es) where program services are delivered. Family Coaching will be held at the DSC, located at 101 South Grove Street, Hendersonville, NC.
b)	Describe the physical facilities where services are delivered Family Coaching will be held in a private room with a table and chairs for all participants.
(2) Staff and/or Volunteers:	
a)	Identify paid or volunteer staff qualifications, (certifications, degrees, work experience); Qualifications include a bachelor's degree in the Human Services field or equivalent with an understanding of mediation, conflict resolution and family systems. All program staff will have experience and/or interest in working with at-risk and delinquent youth and families and be dedicated and passionate about making a difference in the lives of youth and families.
b)	Staff responsibilities relative to this component. Responsibilities of the staff include: handling the referral and intake process; scheduling and providing Family Coaching services; interacting with youth serving agencies, such as Juvenile Court Counselors and schools; reporting and receiving progress status and develop support strategies; promoting the program in the community; seeking referrals; and maintaining the necessary statistical information for the program.
(3) Describe implementation to include:	
a)	Standardized Program Evaluation Protocol (SPEP) service type: <input checked="" type="checkbox"/> Indicate the primary and supplemental service(s) if applicable: Interpersonal Skills; and Life Skills Training. <input type="checkbox"/> This program is a <u>STRUCTURE ONLY</u> .
b)	The specific referral, screening, and admission process. Referrals to the program will be made by Juvenile Court, youth-serving agencies, law enforcement, schools, parents/guardians or individuals after identifying delinquency or undisciplined behavior, with priority given to DJJ referrals. Juvenile court counselors will make referrals via diversion plans/contracts or court recommendations during adjudication. Program staff will conduct face to face intakes by contacting and interviewing all parties to determine appropriateness of the situation for Family Coaching. After appropriateness for services is determined, the families will begin the program and schedule sessions twice a month for three months, or as determined by the Program Manager and/or staff.
c)	Termination process and follow-up, if applicable. Termination will occur once the family has successfully completed the program, is terminated due to inappropriateness, or withdraws from the program. Families requiring additional help or services may continue working with the DSC or be referred to another agency to better assist them with their needs.
d)	Interaction with juvenile court and other referring agencies. The Program Manager will attend Juvenile Court monthly and will have contact with juvenile court counselors on a weekly basis to discuss and seek possible and appropriate referrals. The Program Manager and/or staff will also interact with DJJ and other youth serving agencies on a weekly basis to report and receive progress status (including case status report every 30 days) and develop support strategies and collaboratively work at serving identified youth.
e)	The treatment element, specifically <u>what</u> the component will do to redirect inappropriate youth behavior or <u>how</u> the component will impact inappropriate behavior.

Family Coaching is a multi-session program designed to help youth and their families learn positive communication skills. Family Coaching is expected to strengthen family relationships by teaching adolescents and their families new ways of resolving conflict, managing anger and cooperating as a family. Parents and youth learn to communicate respectfully and build better relationships. Adult family members learn to supervise and support youth while maintaining authority, while youth learn how to express their needs constructively. Families sit down together at the start of every session to eat dinner and spend time bonding as a family.

f) Methods used to implement the treatment element.

One-on-one coaching (individual and together) and presentation and practice of interpersonal/life skills.

(4) Areas of Concern: *Discuss any areas of concern that could affect success.*

Areas of concern include: timeliness of the referrals since it is best if families are referred as soon as problems are identified so that the situation does not escalate; lack of referrals from appropriate referring agencies; contacting some families can be difficult, if there is no telephone number or consistent address; transportation can be an issue for some families and if a family chooses to not comply with the program or keep appointments then the potential for growth and improvement will be hindered.

SECTION III	COMPONENT SUMMARY (attach for each component)
	<p>Statement of the Problem: <i>In concise terminology, describe how the program will address continuum need(s) in the county.</i></p> <p>Many at-risk youth lack parental guidance and skills (in problem solving, conflict resolution and communication) to improve decision-making behavior and address their needs. The DJJ Girls Group will address these concerns by teaching youth skills to divert delinquent behavior by making better decisions. The DJJ Girls Group addresses Early Initiation of Conduct Problems, Early & Persistent Behavior Problems in School, and Family Management Problems which are identified as risk factors for Henderson County youth.</p>
	<p>Target Population: <i>Describe the target population, including age, and the steps taken to insure that the target population is served.</i></p> <p>The target population includes diverted or court-involved female youth, ages 11-17. The program staff will consult with court counselors regularly to identify appropriate referrals for the program. Collaboration with the Juvenile Court Counselors will insure that the target population is reached. The program will be held at the court house, which is an accessible location and is on the local bus route.</p>
	<p>Program Goal(s): <i>Provide a brief statement to describe the overall purpose of the program.</i></p> <p>Upon successful completion of the DJJ Girls Group, youth will possess the necessary tools, skills and resources for reducing juvenile delinquent behavior. These skills include self esteem, conflict resolution, anger management, respectful communication, teambuilding, goal setting/making smart choices and alcohol/drug abuse awareness.</p>
	<p>Measurable Objective(s): <i>State in measurable terms the intended effect of the program on specific undisciplined and/or delinquent behaviors. Example: anticipated reductions in court referrals, runaway behavior, disruptive behavior at school, anticipated improved school attendance and academic achievement. These objectives must include impact on participants.</i></p> <ol style="list-style-type: none"> 1. 65% of court referred or diverted youth who successfully complete the program will avoid further court involvement for one year after program completion, as evidenced by documentation from the juvenile court counselors and/or clerk of court. 2. 75% of youth who successfully complete the program will report improvement in communication skills, stress & anger management and conflict resolution skills by the end of the program, as evidenced by self and Program Staff evaluations. 3. 75% of youth who successfully complete the program will report at least one skill learned to make better decisions and avoid delinquent behavior by the end of the program, as evidenced by self and by program evaluations.
	<p>Elevated Risk and Needs: <i>Describe how you will address one or more of the Elevated Risk and Needs of adjudicated juveniles listed in the local JCPC Request for Proposal.</i></p> <p>The program addresses the following priority risk factors identified by the JCPC: Early and Persistent Behavior Problems in School and Daycare and Early Initiation of Conduct Problem. The DJJ Girls Group will focus on positive skill building by bringing the youth together in a peer setting to learn productive ways to communicate, resolve conflict, manage anger and establish clear rules and consequences for behaviors. Group also includes parent participation.</p>
	<p>Protective Factors Utilized: <i>Describe how you will address one or more of the Priority Protective Factors listed in the local JCPC Request for Proposal.</i></p>

DJJ Girls Group provides youth with the following protective factors: Accountability of the Juvenile, Redirection of Negative Behavior(s), Development of Social and Life Skills, Development of Self-Discipline and Involvement and Participation of the Parent(s). The group setting provides a safe space for the girls to talk about their problems and brainstorm ways to handle their problems differently in the future. Each youth is held accountable for their choices and behaviors and are encouraged and taught new ways to avoid delinquent behavior through skill building in the following areas: communication, goal setting, stress/anger management, problem solving, drugs/alcohol awareness and diversity appreciation. Parents participate in four sessions throughout the program and are also taught social and life skills to help them better communicate and interact with their teens.

SECTION IV	COMPONENT NARRATIVE (attach for each component)
(1) Physical facilities:	
a) Physical address(es) where program services are delivered. The DJJ Girls Group will be held in a conference room at the Henderson County Court House, located at 200 N Grove St, Hendersonville, NC 28792. For special occasions, the Group may be held off-site at a location.	
b) Describe the physical facilities where services are delivered The DJJ Girls Group is held in a private meeting room with chairs and tables.	
(2) Staff and/or Volunteers:	
a) Identify paid or volunteer staff qualifications, (certifications, degrees, work experience); Staff and volunteer qualifications include a bachelor's degree in the Human Services field and/or equivalent with an understanding of mediation, conflict resolution and life skills. All program staff will have experience and/or interest in working with at-risk and delinquent youth and be dedicated and passionate about making a difference in the lives of youth.	
b) Staff responsibilities relative to this component. Program Staff will be responsible for planning and implementing the program and working with the group on a weekly basis.	
(3) Describe implementation to include:	
a) Standardized Program Evaluation Protocol (SPEP) service type: <input checked="" type="checkbox"/> Indicate the primary and supplemental service(s) if applicable: Interpersonal Skills; and Life Skills Training. <input type="checkbox"/> This program is a <u>STRUCTURE ONLY</u> .	
b) The specific referral, screening, and admission process. Youth are referred by Juvenile Court Counselors through Diversion Contracts or by Juvenile Court through adjudication and/or probation. Youth are screened by the Juvenile Court Counselors and appropriateness will be determined by the court counselors. Youth are admitted to the program when space is available, as group size is limited to six youth.	
c) Termination process and follow-up, if applicable. Youth are terminated from the program upon successful completion of 16 sessions or as determined by the Juvenile Court Counselor and DSC Program Staff.	
d) Interaction with juvenile court and other referring agencies. The Program Staff will attend Juvenile Court monthly and will have contact with juvenile court counselor on a weekly basis to discuss and seek possible and appropriate referrals. A Female Juvenile Court Counselor will attend the program and work with Program Staff in assessing the needs of the program and participants.	
e) The treatment element, specifically <u>what</u> the component will do to redirect inappropriate youth behavior or <u>how</u> the component will impact inappropriate behavior. The DJJ Girls Group is expected to redirect inappropriate and delinquent youth behavior by giving youth the necessary tools to communicate effectively with each other and adults, dealing with stress and anger appropriately, making choices while thinking about the future/consequences, problem solving peacefully and working together as a team.	
f) Methods used to implement the treatment element. Group discussion, mentoring, teambuilding and presentation of life skills.	
(4) Areas of Concern: <i>Discuss any areas of concern that could affect success.</i>	
Areas of concern include: timeliness of the referrals since it is best if youth are referred as soon as problems are identified so that the situation does not escalate and the problems can be	

addressed quickly; lack of referrals for a group setting to occur; lack of youth participation or parent participation and lack of transportation for the family.

JCPC PROGRAM AGREEMENT**North Carolina Department of Juvenile Justice and Delinquency Prevention**

(Submit five (5) copies with original signatures)

DJJDP USE ONLY

Date received in the Area Office:

SECTION I**FUNDING PERIOD:** July 1, 2007-June 30, 2008**DJJDP FUNDING # (cont. only)** 145000**COUNTY:** Henderson**AREA:** WESTERN**Multi-Components** ☐ Yes ☒ No**NAME OF PROGRAM:** JCPC Administration**SPONSORING AGENCY:** Henderson County JCPC**Please check type:** ☐ Public ☒ Non-Profit **Federal ID #** 56-1904030**Multi-County Application:** ☐ Yes ☒ No**PROGRAM COMPONENTS**

DJJDP COMPONENT ID #	NAME OF COMPONENT	PROGRAM TYPE	TOTAL COST OF EACH COMPONENT
145000	JCPC Administration	,	\$4,506
		,	
		,	
		,	
		,	
TOTAL COST OF COMPONENTS			\$4,506

Program Manager Name & Address (same person on signature page)**Name:** Arnold Sheldon**Title:** Chairman**Address:** 1115 Kilpatric Road**City:** Hendersonville **Zip:** 28739**Phone:** (828)891-3264**Fax:** (828)697-4712**E-mail:** shelhalla@bellsouth.net**Contact Person** (if different from program manager)**Name:** Kathy Nash**Title:** clerk**Address:** 2110 Woodridge Drive**City:** Hendersonville **Zip:** 28739**Phone:** (828)697-4919**Fax:** (828)697-4712**E-mail:** knash@hendersoncountync.org**Program Fiscal Officer** (should not be program manager)**Name:** J. Carey McLelland**Title:** Finance Director**Address:** 113 North Main Street-Historic Couthouse Annex**City:** Hendersonville **Zip:** 28792**Phone:** (828)697-4821**Fax:** (828)697-4569**E-mail:** carey@hendersoncountync.org

SECTION VI: BUDGET NARRATIVE

Fiscal Year 2007-2008

Provide justification of each line item entry in the Budget Information section. Indicate In-Kind by ☐

Indicate In-Kind by ☐

Item #	Justification	Expense	In-Kind?
220	Food & provisions	\$930	<input type="checkbox"/> Yes
260	Office Supplies & Materials	\$500	<input type="checkbox"/> Yes
210	Travel & Transportation	\$100	<input type="checkbox"/> Yes
320	Communications	\$400	<input type="checkbox"/> Yes
380	Data Processing	\$200	<input type="checkbox"/> Yes
390	Other Services	\$100	<input type="checkbox"/> Yes
430	Equipment Rental	\$2,000	<input type="checkbox"/> Yes
490	Other Fixed Charges	\$276	<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
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			<input type="checkbox"/> Yes
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			<input type="checkbox"/> Yes
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			<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
TOTAL		\$4,506	

For each employee list the following information

[illegible]

SECTION VII

Program: _____

JCPC Administration

Fiscal Year _____

Number of months _____

12

Cash

In-Kind

Total

I. Personnel Services

120 Salaries & Wages _____

180 Fringe Benefits _____

190 Professional Services _____

II. Supplies & Materials

\$1,430

\$1,430

210 Household & Cleaning _____

220 Food & Provisions _____

230 Education & Medical _____

240 Construction & Repair _____

250 Vehicle Supplies & Materials _____

260 Office Supplies & Materials _____

280 Heating & Utility Supplies _____

290 Other Supplies & Materials _____

III. Current Obligations & Services

\$800

\$800

310 Travel & Transportation _____

320 Communications _____

330 Utilities _____

340 Printing & Binding _____

350 Repairs & Maintenance _____

370 Advertising _____

380 Data Processing _____

390 Other Services _____

IV. Fixed Charges & Other Expenses

\$2,276

\$2,276

410 Rental of Real Property _____

430 Equipment Rental _____

440 Services & Maint. Contracts _____

450 Insurance & Bonding _____

490 Other Fixed Charges _____

V. Capital Outlay

510 Office Furniture & Equipment _____

530 Educational Equipment _____

540 Motor Vehicle _____

550 Other Equipment _____

580 Buildings, Structures & Improv. _____

Total

\$4,506

\$4,506

SECTION VIII

SOURCES OF PROGRAM REVENUE (ALL SOURCES)

\$	4,506	DJJDP/JCPC Funds	* This is the amount of your request on your application	
	0%	Local Match Rate	Is the Local Match Rate 10%, 20% or 30%?	
\$	-	County Cash	_____	(Specify Source)
\$	-	Local Cash	_____	(Specify Source)
\$	-	Local Cash	_____	(Specify Source)
\$	-	Local In-Kind	_____	(Specify Source)
		Other	_____	(Specify Source)
		Other	_____	(Specify Source)
		Other	_____	(Specify Source)
		Other	_____	(Specify Source)
\$4,506		TOTAL	\$ -	\$ -
			Required Local Match	Match Provided

Revenue, Budget Narrative and Budget Information Totals are equal

FALSE

This document has been reviewed and recommended for funding.

This is to certify that the Department of Juvenile Justice and Delinquency Prevention funds in this Program Agreement will not be used to duplicate or to supplant other programs whose primary intent is to provide community based alternatives for delinquents, undisciplined youth or youth at risk of juvenile delinquency.

This agreement may be terminated in whole or in part by the Department of Juvenile Justice and Delinquency Prevention in the event that state or federal funds which have been allocated to the Department of Juvenile Justice and Delinquency Prevention are eliminated or reduced to such an extent that, in the sole determination of the Department, continuation of the obligations at the levels stated herein may not be maintained.

We, the undersigned agree to comply with all Provisions of this agreement, including the Indemnification and Hold Harmless, Grantee Audit Requirement, Equal Employment Opportunity, Termination of Agreement and Acknowledgement found on the Provision page of this agreement and with the JCPC Policy and Procedure and North Carolina Administrative Procedures 28 NCAC 02A-03A.

Secretary, Department of Juvenile Justice and Delinquency Prevention

Date

Chair, County Board of Commissioners or County Finance Director

Date

Chair, Juvenile Crime Prevention Council

Date

Program Manager

Date

JCPC PROGRAM AGREEMENT**North Carolina Department of Juvenile Justice and Delinquency Prevention**

(Submit five (5) copies with original signatures)

REVISED 1/2007

DJJDP USE ONLY

Date received in the Area Office:

SECTION I**FUNDING PERIOD:** July 1, 2007-June 30,2008**DJJDP FUNDING # (cont. only)** **145015****COUNTY:** Henderson**AREA:** WESTERN**Multi-Components** ☐ Yes ☒ No**NAME OF PROGRAM:** Project Challenge**SPONSORING AGENCY:** Project Challenge North Carolina Inc.**Please check type:**☐ Public☒ Non-Profit**Federal ID #**

56-1904030

Multi-County Application:☒ Yes☐ No**PROGRAM COMPONENTS**

DJJDP COMPONENT ID #	NAME OF COMPONENT	PROGRAM TYPE	TOTAL COST OF EACH COMPONENT
145015	Project Challenge	Restitution	\$86,566
TOTAL COST OF COMPONENTS			

Program Manager Name & Address (same person on signature page)**Name:** Gordon Keath**Title:** President & CEO**Address:** 11A Link Street**City:** Spruce Pine**Zip:** 28777**Phone:** (828)765-0776**Fax:** (828)765-7206**E-mail:** gordon@projectchallengenc.org**Contact Person** (if different from program manager)**Name:** Chris Norman**Title:** Area Administrator**Address:** 11A Link Street**City:** Spruce Pine**Zip:** 28777**Phone:** (828)467-3893**Fax:** (828)765-7206**E-mail:** chris@projectchallengenc.org**Program Fiscal Officer** (should not be program manager)**Name:** Linda Zulfer**Title:** Chief Financial Officer**Address:** 11A Link Street**City:** Spruce Pine**Zip:** 28777**Phone:** (828)765-0776**Fax:** (828)765-7206**E-mail:** linda@projectchallengenc.org

SECTION II	Multi-Components: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			
COMPONENT STATISTICAL INFORMATION				
If YES , please attach Component Statistical Information, Component Summary, and Component Narrative pages for each. Additional pages are available on the Department's web-site www.ncdjdp.org entitled <i>Additional Component Pages for JCPC Program Agreement in Word</i> .				
Component Service Statistics		PROGRAM COMPONENT INFORMATION - APPLICATION YEAR		
Component Name: Project Challenge			Component ID #: 145015	
What is this component's maximum client capacity at any given time?				25
Frequency of contact per client	4 X monthly	Anticipated Average Length of Stay	180	Days
Total Component Cost	\$86,566	divided by	Estimated # to be served during funding period	60
Estimated Average Cost per Youth		\$1,443		
Applies to continuation programs only	Actual number of youth admitted last fiscal year:			
	#	of admissions Juvenile Court referred	100 % of total admissions	
	#	of law enforcement referred	% of total admissions	

REPORT OF MEASURABLE OBJECTIVES	<input type="checkbox"/> First six months of current fiscal year <input checked="" type="checkbox"/> Last full fiscal year
NEW APPLICANTS SKIP TO SECTION III	
Please <u>list Measurable Objectives</u> from the applicable data period and <u>indicate the degree to which the program has been successful</u> in achieving each. Objectives should include reductions in court referrals, runaway behavior, disruptive behavior in school, and improvement in school attendance and academic achievement.	
MEASURABLE OBJECTIVES	RESULTS
1) 65% of youth served will have no new court referrals. 2) 65% of youth served will have a reduction, or no increase, in school disciplinary referrals. 3) By post test at termination, 65% of youth served will demonstrate the following social skills: following instructions, accepting correction, asking permission and getting along with peers.	1)% or of of youth that completed the program have had no new court referrals. 2)% or of youth that complete the program have had a reduction, or no increase, in school disciplinary referrals. 3) By post test at termination, 100% or of youth that have completed the program have demonstrated the following social skills: following instructions, accepting correction, asking permission and getting along with peers.

SECTION III	COMPONENT SUMMARY (attach for each component)
Statement of the Problem:	<i>In concise terminology, describe how the program will address continuum need(s) in the county.</i> <p>Juveniles can only discern the impact of the damages or injury caused by their offenses if they have had the opportunity to provide restoration to the victim or community through their own effort. Project Challenge provides this opportunity. Project Challenge meets the growing need for deferral agreements, as well as the need for diversion contracts, and Level I and II dispositions.</p>
Target Population:	<i>Describe the target population, including age, and the steps taken to insure that the target population is served.</i> <p>Project Challenge has identified juveniles between the ages of 10 and 17 years of age that have been referred by the juvenile court system or the Juvenile Court Counselors as its target population.</p>
Program Goal(s):	<i>Provide a brief statement to describe the overall purpose of the program.</i> <p>The goal of the program is to provide the Juvenile Court System and the Department of Juvenile Justice with a dispositional option for restitution and rehabilitation in delinquent and undisciplined cases, as well as a suitable plan for deferral agreements. Project Challenge, while a service to the court, will also be providing participants and local communities a program that increases self-esteem and civic awareness by involving participants in activities that give back to their communities, emphasizing the value of their work and themselves.</p>
Measurable Objective(s):	<i>State in measurable terms the intended effect of the program on specific undisciplined and/or delinquent behaviors. Example: anticipated reductions in court referrals, runaway behavior, disruptive behavior at school, anticipated improved school attendance and academic achievement. These objectives must include impact on participants.</i> <p>By six and twelve month survey and follow up with juvenile court counselors, and clerk of court, and schools, of the participants who have successfully completed the program: 1) 65% of youth served will have no new referrals to juvenile or adult court, 2) 65% of youth served will have a reduction, or no increase, in school disciplinary referrals. By post test at termination, 65% of youth served will demonstrate the following social skills: following instructions, accepting correction, asking permission and getting along with peers.</p>
Elevated Risk and Needs:	<i>Describe how you will address one or more of the elevated risk and needs of adjudicated juveniles listed in the local JCPC Request for Proposal.</i> <p>Relationships with positive peers. Project Challenge teaches social/interpersonal skills to help participants better deal with relationships and involve participants in activities that introduce them to positive peers in their own community.</p>
Protective Factors Utilized:	<i>Describe how you will address one or more of the Priority Protective Factors listed in the local JCPC Request for Proposal.</i> <p>1) Social or interpersonal skill. Project Challenge teaches 4 basic social skills to each participant. 2) Bonding with pro-social others and activities. By being someone that our participants are able to depend on and be a positive influence we are able to establish a mentoring relationship and engage participants in giving activities they will continue to participate in after completion of the program.</p>

SECTION IV	COMPONENT NARRATIVE (attach for each component)
(1) Physical facilities:	
a) Physical address(es) where program services are delivered. Our office is located at 200 North Grove Street Suite 36 Hendersonville, NC 28792.	
b) Describe the physical facilities where services are delivered The facilities that are utilized vary with community service activities and include but are not limited to, food drives, fire departments, nursing homes, parks and rec, and others. Project Challenge will strive to set up regular and consistent CS sites such as those listed above.	
(2) Staff and/or Volunteers:	
a) Identify paid or volunteer staff qualifications, (certifications, degrees, work experience); Staff in Transylvania County consists of a Program Coordinator. This position prefers a college degree with work experience. Volunteers qualify by completing the DJJDP minimum standard requirements of volunteers.	
b) Staff responsibilities relative to this component. Staff is responsible for; (a)the intake process, (b)developing, planning, scheduling, supervising participant and volunteers. Verifying community service and restitution activities for youth involved in the program, (c)end-of-month paperwork which includes recidivism tracking of past participants and client tracking, (d)attending juvenile court, (e)participation as a secondary guide on the wilderness trips, (f)transporting the participants when necessary, (g)attending JCPC, interagency and other meetings that support the success of the children served. In addition, District Supervisors are responsible for personnel issues within the district and supporting the Program Coordinator in the above tasks. Volunteers primarily assist in the supervision of participants during CS.	
(3) Describe implementation to include:	
a) Standardized Program Evaluation Protocol (SPEP) service type: <input checked="" type="checkbox"/> Indicate the primary and supplemental service(s) if applicable: Restitution; and Life Skills Training. <input type="checkbox"/> This program is a STRUCTURE ONLY .	
b) The specific referral, screening, and admission process. 1) 100% of the participants are Juvenile Court and Juvenile Court Counselors referred. 2) All referrals are screened by the Juvenile Court Counselors for the appropriateness of our program. Project Challenge accepts diversion contracts, Level I, and Level II adjudications from Juvenile Court. 3) Once the referral has been made, an intake process is performed. The intake process is a detailed explanation of the program to both the parents and participants and the necessary paperwork is completed.	
c) Termination process and follow-up, if applicable. Once the participant has fulfilled thier obligation to the juvenile court and completed all required componets of the program, the participant is terminated from Project Challenge and is reported to DJJ through the client tracking process. Surveys are conducted at six months and one year after completing the progam to track effectiveness.	
d) Interaction with juvenile court and other referring agencies. Project Challenge views the Court Counselors as customers and tailors the program accordingly. Court Counselors receive monthly reports on the progress of participants, as well as letters of completion and non-compliance.	
e) The treatment element, specifically <u>what</u> the component will do to redirect inappropriate youth behavior or <u>how</u> the component will impact inappropriate behavior. By providing a structured supervised work enivorment we are able to show participants how to show respect for authority figures, responsibility, accountability, and how to better get along with their peers. Wilderness trips also incorporate lifeskills and teamwork.	
f) Methods used to implement the treatment element. Project Challenge incorporates lifeskills into most of our community service activites. Each of the	

lifeskills have steps that help our participants deal with inappropriate behavior on many levels.

(4) Areas of Concern: *Discuss any areas of concern that could affect success.*

One concern is the variance in caseload from year to year due to the fact that 100% of our referrals come from juvenile court. Another concern is juveniles not showing up for community service when they are scheduled. Funding is a concern due to the limited resources provided to local programs. Caseloads often exceed the capacity of youth that we are able to serve resulting in a demand that exceeds funding levels.

SECTION VI: BUDGET NARRATIVE

Fiscal Year

Provide justification of each line item entry in the Budget Information section. Indicate In-Kind by ☐

Indicate In-Kind by ☐

Item #	Justification	Expense	In-Kind?
390	Community Service and Restitution Programming	\$66,589	<input type="checkbox"/> Yes
390	Volunteer Hours 1138.2 hrs X \$17.55	\$11,522	<input checked="" type="checkbox"/> Yes
410	Rent	\$8,455	<input checked="" type="checkbox"/> Yes
			<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
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			<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
TOTAL		\$86,566	<input type="checkbox"/> Yes

For each employee list the following information

[illegible]

SECTION VII

Program: _____

Fiscal Year _____

Number of months _____

Cash

In-Kind

Total

I. Personnel Services

120 Salaries & Wages

180 Fringe Benefits

190 Professional Services

II. Supplies & Materials

210 Household & Cleaning

220 Food & Provisions

230 Education & Medical

240 Construction & Repair

250 Vehicle Supplies & Materials

260 Office Supplies & Materials

280 Heating & Utility Supplies

290 Other Supplies & Materials

III. Current Obligations & Services

\$66,589

\$11,522

\$78,111

310 Travel & Transportation

320 Communications

330 Utilities

340 Printing & Binding

350 Repairs & Maintenance

370 Advertising

380 Data Processing

390 Other Services

\$66,589

\$11,522

\$78,111

IV. Fixed Charges & Other Expenses

\$8,455

\$8,455

410 Rental of Real Property

430 Equipment Rental

440 Services & Maint. Contracts

450 Insurance & Bonding

490 Other Fixed Charges

\$8,455

\$8,455

V. Capital Outlay

510 Office Furniture & Equipment

530 Educational Equipment

540 Motor Vehicle

550 Other Equipment

580 Buildings, Structures & Improv.

Total

\$66,589

\$19,977

\$86,566

SECTION VIII

SOURCES OF PROGRAM REVENUE (ALL SOURCES)

\$	66,589	DJJDP/JCPC Funds	* This is the amount of your request on your application	
30%		Local Match Rate	Is the Local Match Rate 10%, 20% or 30%?	
		County Cash		(Specify Source)
		Local Cash		(Specify Source)
		Local Cash		(Specify Source)
\$	19,977	Local In-Kind	Volunteer Hours/Rent	(Specify Source)
		Other		(Specify Source)
		Other		(Specify Source)
		Other		(Specify Source)
		Other		(Specify Source)
\$86,566		TOTAL	\$ 19,977	\$ 19,977
			Required Local Match	Match Provided

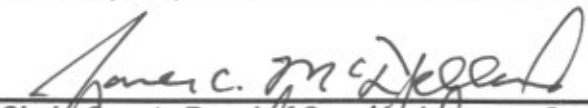

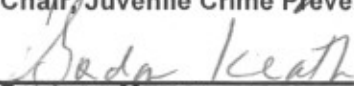
Revenue, Budget Narrative and Budget Information Totals are equal	TRUE
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This document has been reviewed and recommended for funding.

This is to certify that the Department of Juvenile Justice and Delinquency Prevention funds in this Program Agreement will not be used to duplicate or to supplant other programs whose primary intent is to provide community based alternatives for delinquents, undisciplined youth or youth at risk of juvenile delinquency.

This agreement may be terminated in whole or in part by the Department of Juvenile Justice and Delinquency Prevention in the event that state or federal funds which have been allocated to the Department of Juvenile Justice and Delinquency Prevention are eliminated or reduced to such an extent that, in the sole determination of the Department, continuation of the obligations at the levels stated herein may not be maintained.

We, the undersigned agree to comply with all Provisions of this agreement, including the Indemnification and Hold Harmless, Grantee Audit Requirement, Equal Employment Opportunity, Termination of Agreement and Acknowledgement found on the Provision page of this agreement and with the JCPC Policy and Procedure and North Carolina Administrative Procedures 28 NCAC 02A-03A.

Secretary, Department of Juvenile Justice and Delinquency Prevention	Date
	4/25/07
Chair, County Board of Commissioners or County Finance Director	Date
	4/23/07
Chair, Juvenile Crime Prevention Council	Date
	04-20-07
Program Manager	Date

JCPC PROGRAM AGREEMENT**North Carolina Department of Juvenile Justice and Delinquency Prevention**

(Submit five (5) copies with original signatures)

DJJDP USE ONLY	Date received in the Area Office:
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SECTION I	
FUNDING PERIOD: July 1, 2007-June 30, 2008	DJJDP FUNDING # (cont. only) 145024
COUNTY: Henderson	AREA: WESTERN
Multi-Components <input type="checkbox"/> Yes <input type="checkbox"/> No	
NAME OF PROGRAM: Community Short Term Opportunity Program (CSTOP)	
SPONSORING AGENCY: Henderson County Public Schools	
Please check type: <input checked="" type="checkbox"/> Public <input type="checkbox"/> Non-Profit Federal ID #	
Multi-County Application: <input type="checkbox"/> Yes <input type="checkbox"/> No	

PROGRAM COMPONENTS

DJJDP COMPONENT ID #	NAME OF COMPONENT	PROGRAM TYPE	TOTAL COST OF EACH COMPONENT
145024	CSTOP Interpersonal Skills Specialist	Interpersonal Skill Building	\$41,698
TOTAL COST OF COMPONENTS			\$41,698

Program Manager Name & Address (same person on signature page)

Name: Mr. David Jones **Title:** Associate Superintendent
Address: 414 4th Avenue West **City:** Hendersonville **Zip:** 28739
Phone: (828)697-4733 **Fax:** (828)697-5541 **E-mail:** djones@henderson.k12.nc.us

Contact Person (if different from program manager)

Name: Ms. Shelly Gross **Title:** CSTOP Counselor
Address: 2529 Asheville Highway **City:** Hendersonville **Zip:** 28791
Phone: (828)697-4629 **Fax:** (828)698-6130 **E-mail:** csmith4@bal.henderson.k12.nc.us

Program Fiscal Officer (should not be program manager)

Name: Mrs. Kerry Shannon **Title:** Finance Director
Address: 414 4th Avenue West **City:** Hendersonville **Zip:** 28739
Phone: (828)697-4733 **Fax:** (828)697-4738 **E-mail:** kshannon@henderson.k12.nc.us

SECTION II		Multi-Components: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			
COMPONENT STATISTICAL INFORMATION					
If YES , please attach Component Statistical Information, Component Summary, and Component Narrative pages for each. Additional pages are available on the Department's web-site www.ncdjjdp.org entitled <i>Additional Component Pages for JCPC Program Agreement in Word</i> .					
Component Service Statistics		PROGRAM COMPONENT INFORMATION - APPLICATION YEAR			
Component Name: Community Short Term Opportunity Program				Component ID #: 145024	
What is this component's maximum client capacity at any given time?					16
Frequency of contact per client		8	Anticipated Average Length of Stay		90 Days
Total Component Cost	\$41,698	divided by	Estimated # to be served during funding period		50
Estimated Average Cost per Youth			\$834		
Applies to continuation programs only	Actual number of youth admitted last fiscal year:				50
	0 #	of admissions Juvenile Court referred		0 % of total admissions	
	0 #	of law enforcement referred		0 % of total admissions	

REPORT OF MEASURABLE OBJECTIVES		<input type="checkbox"/> First six months of current fiscal year <input checked="" type="checkbox"/> Last full fiscal year	
NEW APPLICANTS SKIP TO SECTION III Please list Measurable Objectives from the applicable data period and indicate the degree to which the program has been successful in achieving each. Objectives should include reductions in court referrals, runaway behavior, disruptive behavior in school, and improvement in school attendance and academic achievement.			
MEASURABLE OBJECTIVES		RESULTS	
1. Forty-five of the fifty (90%) of students referred to the program will successfully complete the risk/needs assessment. 2. Twenty-five out of fifty (50%) students for whom an assessment is completed will be referred for additional school or community based services. 3. Seventy percent (35 of 50) of students for whom an Individual Service plan has been defined will not again be referred to the program within one year. 4. Forty-two of the fifty students (approx. 85%) for whom an Individual Service plan has been defined will not be charged with additional offenses within one year. 5. The option for law enforcement personnel to refer juveniles to CSTOP is still available.		1. Forty-eight of the forty-nine clients (98%) have completed the risk/needs assessment at the end of six months. 2. Forty of the fifty (80%) students for whom a risk/needs assessment was completed were referred for additional school or community based services. 3. Thirty-nine (80%) students for whom an Individual Service plan was defined were not referred to the program at the 6 month mark. 4. Forty of the forty-nine students (82%) for whom an Individual Service plan was defined were not charged with additional offenses. 5. (Note: To date, there have been no referrals to the program by any law enforcement officers.)	

SECTION III	COMPONENT SUMMARY (attach for each component)
Statement of the Problem: <i>In concise terminology, describe how the program will address continuum need(s) in the county.</i>	
<p>Students suspended out of school for 1-10 days are at an increased risk of demonstrating delinquent behaviors due to being unsupervised. These students are also at a higher than normal risk of victimization by adults or anti-social peers. In addition, unsupervised students potentially are exposed to substance abuse or other self-injurious behavior. Moreover, students who actually serve out of school suspension (OSS) are losing attendance credit and have a high risk of academic failure. Specific risk factors impacted by this program are as follows: early and persistent behavior problems in school, early initiation of conduct problems (including academic failure), community drug & alcohol use, lack of conflict resolution skills, and anti-social behaviors.</p>	
Target Population: <i>Describe the target population, including age, and the steps taken to insure that the target population is served.</i>	
<p>The target population is juveniles ages 11 through 17 (grades 6 through 12) who are short term suspended from school (1 to 10 days) and who have demonstrated delinquent behavior in school. Priority for placement will be given to students who are under the supervision of the Juvenile Division of the District Court. Students who are enrolled in any of Henderson County's Middle and High Schools are eligible for CSTOP.</p>	
Program Goal(s): <i>Provide a brief statement to describe the overall purpose of the program.</i>	
<p>Program goals are as follows: to decrease the cumulative number of actual out of school suspension days served by middle and high school students; to provide suspended students attending CSTOP with life skills training in the areas of character education, conflict resolution, anger management, appropriate behavior skill development, goal setting, and drug abuse resistance; to provide students who attend the CSTOP program an opportunity to maintain attendance and academic credit; and to help students who have been suspended return to their assigned school and maintain academic and behavioral skills in that setting.</p>	
Measurable Objective(s): <i>State in measurable terms the intended effect of the program on specific undisciplined and/or delinquent behaviors. Example: anticipated reductions in court referrals, runaway behavior, disruptive behavior at school, anticipated improved school attendance and academic achievement. These objectives must include impact on participants.</i>	
<p>(1.) By the end of each student's initial CSTOP assignment, forty out of fifty (90%) of students will complete a risk/needs assessment which will be evaluated by the Interpersonal Skills Specialist. A determination will be made regarding each student's need for interpersonal skills development through an Individual Service Plan, referral for other school or community based services, and/or follow up. (2.) By the end of the 2006-07 school year, thirty-two out of fifty (approx. 65%) of CSTOP participating students, for whom an Individual Service Plan has been defined, will have improved school attendance (as indicated by decreased absences for disciplinary reasons than in previous school year). (3.) By the end of the 2006-07 school year, thirty-two out of fifty (approx. 65%) students, for whom an Individual Service Plan has been completed, will demonstrate fewer incidents of disruptive school behavior (as indicated by a decreased number of days of out-of-school suspension). (4.) By the end of the 2006-07 school year, forty-two out of fifty students (approx. 85%), who are court involved and/or for whom an Individual Service Plan has been defined, will not be charged with an additional offense within one year.</p>	

Elevated Risk and Needs: *Describe how you will address one or more of the elevated risk and needs of adjudicated juveniles listed in the local JCPC Request for Proposal.*

Community drug and alcohol use is a J.C.P.C. elevated risk factor in Henderson County. Furthermore, data from previous CSTOP student referrals suggest that alcohol use at school or after hours during school sponsored events is a significant problem. The Interpersonal Skills Specialist will utilize literature from the Center for Disease Control, the Drug Enforcement Administration, and the Department of Public Instruction in educating at risk students. School system approved videos relating to drug and alcohol abuse are also used. Guest speakers who have been affected by drug and alcohol use will also be invited to share information with students. In addition, newspaper articles relating to drug and alcohol use will be discussed. Research assignments via supervised internet searches will also be beneficial in educating students about alcohol and drug abuse.

Protective Factors Utilized: *Describe how you will address one or more of the Priority Protective Factors listed in the local JCPC Request for Proposal.*

The Henderson County CSTOP Interpersonal Skills Specialist will focus upon the development of social and life skills in court involved students who attend the program. The Specialist will encourage positive individual interaction with others through conflict resolution, interpersonal skill building, role playing, and reinforcement. Specific attention will be focused upon character education attributes, such as: respect, integrity, responsibility, tolerance, positive attitude, and preparation. Character education will be developed by utilizing Dr. Joseph Hoedel's book titled, "Role Models: Examples of Character & Leadership," which was approved for use by HCPS. (Dr. Hoedel visited the Balfour campus to introduce the book for the 2005/06 school year; the book and workbook activities have been VITAL to our program). The CSTOP Teacher and Teacher Assistant also aid in character education by conducting various character enrichment exercises with students in the CSTOP classroom.

SECTION IV	COMPONENT NARRATIVE (attach for each component)
(1) Physical facilities:	
<p>a) Physical address(es) where program services are delivered. CSTOP is located at Balfour Education Center, 2529 Asheville Highway, Hendersonville, NC 28791.</p>	
<p>b) Describe the physical facilities where services are delivered The CSTOP classroom is in the main school building (classroom# 6) on campus. The Interpersonal Skills Specialist's office is adjacent to the main office. In addition to services provided at Balfour Education Center, the Interpersonal Skills Specialist conducts follow up visits at the following schools: Apple Valley Middle School, Flat Rock Middle School, Hendersonville Middle School, Rugby Middle School, East Henderson High School, Hendersonville High School, North Henderson High School, and West Henderson High School. The Interpersonal Skills Specialist is also available to meet with parents at their places of employment or at their homes (if needed).</p>	
(2) Staff and/or Volunteers:	
<p>a) Identify paid or volunteer staff qualifications, (certifications, degrees, work experience); The CSTOP Interpersonal Skills Specialist, Shelly Gross, possesses a Bachelor's Degree in Social Work. Ms. Gross has a total of twelve years work experience working with at-risk youth in a variety of settings. Ms. Gross spent five years as the program coordinator/counselor for the Alternative to Suspension Program for the North Miami Beach Police Department. She provided suspended and truant youth with counseling, guidance and educational opportunities. Ms. Gross also spent seven years working with Eckerd Youth Alternatives in Okeechobee where she supplied adjudicated youth and families with support, supervision and counseling. Ms. Gross' background in counseling and knowledge of the Justice System with extended experience qualifies her for a position working with court involved youth and individuals at risk of future court involvement.</p>	
<p>b) Staff responsibilities relative to this component. The CSTOP Interpersonal Skills Specialist's duties include: Confidential cumulative files and discipline records are maintained on all students. The CSTOP Interpersonal Skills Specialist maintains a confidential individual folder for each student served. This file contains demographic information, involvement and contacts with law enforcement, medication needs, IEPs (Individualized Education Plans), Action Plans, and academic schedules. In addition, a confidential Excel file is maintained by the CSTOP Interpersonal Skills Specialist. This file contains the student's Individual Service Plan, student demographics, and referral reasons. A CTF (Client Tracking File) database is also used to track student information. These records assist in tracking progress toward meeting measurable objectives. Aside from administrative duties listed above, the CSTOP Interpersonal Skills Specialist interacts with students, promotes positive social interaction, and develops basic skill modeling (i.e. job interview techniques). Students are taught how to effectively deal with problems through conflict resolution and logical decision making.</p>	
(3) Describe implementation to include:	
<p>a) Standardized Program Evaluation Protocol (SPEP) service type:</p> <p><input checked="" type="checkbox"/> Indicate the primary and supplemental service(s) if applicable: Interpersonal Skills; and Tutoring.</p> <p><input type="checkbox"/> This program is a <u>STRUCTURE ONLY</u>.</p>	
<p>b) The specific referral, screening, and admission process. REFERRAL) School administrators from the middle and high schools are the primary source of referrals to CSTOP. Law enforcement officers and court officials may refer to the program if the need arises. Students who receive disciplinary short term suspensions for 1 to 10 days have the opportunity to attend CSTOP. The school administrators notify the parent/guardian of the</p>	

CSTOP referral. (SCREENING) Upon entry, students meet with the CSTOP Interpersonal Skills Specialist and participate in an intake interview, risk/needs assessment, and receive an Individual Service Plan. An inquiry with the local Juvenile Court Counselor is also made by the Interpersonal Skills Specialist. (ADMISSION) Based on a School Administrator's written referral, students enter the program following parent/guardian approval.

c) Termination process and follow-up, if applicable.

(TERMINATION) Students who participate in interpersonal skill activities, complete classroom academic assignments, demonstrate appropriate behavior, and cooperate with staff during their assigned days are successfully terminated from the program. If a student becomes disruptive in the CSTOP classroom, refuses to complete academic assignments, or endangers others, the student can be unsuccessfully terminated from the program and must complete the remainder of the out-of-school suspension off campus.

d) Interaction with juvenile court and other referring agencies.

The court system can refer students who are serving short-term suspensions and who are under court supervision. CSTOP is designed to deal with students who are serving 1 to 10 day out of school suspension (OSS) sentences. Juvenile Court Counselors provide basic information to the CSTOP Interpersonal Skills Specialist regarding court involved youth. This information is necessary for data and tracking purposes (Client Tracking File). In addition to the court system, local law enforcement has the option of referring students who are delinquent by truancy. Students under the age of 16 can be transported to the program in order for the Specialist to determine their student status. Juvenile Court Counselors visit CSTOP and check on or counsel with court involved students. The CSTOP Interpersonal Skills Specialist has frequent contacts with the Juvenile Court Counselors in an effort to serve court involved students. Other agencies to which referrals are made include Mountain Laurel Mental Health and the Dispute Settlement Center. Note: for the 2006/07 school year, progress reports for each student will be sent to the base school administrators.

e) The treatment element, specifically what the component will do to redirect inappropriate youth behavior or how the component will impact inappropriate behavior.

Through interpersonal skill development, students are taught to respond appropriately to clearly defined rules and how violation of school rules (and laws) results in a logical consequence. Particular attention is given to discussing and redirecting student misbehavior in the classroom, home, and community. Students also learn such skills as conflict resolution, character development, and anger management. Students learn interpersonal skills such as modeling of behavior, positive interaction with others, and goal setting. Additionally, students choose a mentor at their base school who serves as a positive role model and provides academic as well as behavioral support. The follow-up interpersonal skill development with students maintains academic and behavioral success.

f) Methods used to implement the treatment element.

(4) Areas of Concern: *Discuss any areas of concern that could affect success.*

Some students in the CSTOP program grow to like the low staff to student ratio. Some like the CSTOP classroom environment better than their standard home school environment. Although these students are often more receptive to the program, there have been instances in which some students have misbehaved in order to return to the program. Another area of concern is that some juveniles, who do not sign a consent form with the Juvenile Court, may not be identified as "court involved."

SECTION VI: BUDGET NARRATIVE

Fiscal Year

Provide justification of each line item entry in the Budget Information section. Indicate In-Kind by ☐

Indicate In-Kind by ☐

[illegible]

For each employee list the following information

[illegible]

SECTION VII

Program: _____

Fiscal Year _____

Number of months _____

	Cash	In-Kind	Total
I. Personnel Services	\$20,529	\$21,169	\$41,698
120 Salaries & Wages	\$13,579	\$19,758	\$33,337
180 Fringe Benefits	\$6,950	\$1,411	\$8,361
190 Professional Services			
II. Supplies & Materials			
210 Household & Cleaning			
220 Food & Provisions			
230 Education & Medical			
240 Construction & Repair			
250 Vehicle Supplies & Materials			
260 Office Supplies & Materials			
280 Heating & Utility Supplies			
290 Other Supplies & Materials			
III. Current Obligations & Services			
310 Travel & Transportation			
320 Communications			
330 Utilities			
340 Printing & Binding			
350 Repairs & Maintenance			
370 Advertising			
380 Data Processing			
390 Other Services			
IV. Fixed Charges & Other Expenses			
410 Rental of Real Property			
430 Equipment Rental			
440 Services & Maint. Contracts			
450 Insurance & Bonding			
490 Other Fixed Charges			
V. Capital Outlay			
510 Office Furniture & Equipment			
530 Educational Equipment			
540 Motor Vehicle			
550 Other Equipment			
580 Buildings, Structures & Improv.			
Total	\$20,529	\$21,169	\$41,698

SECTION VIII

SOURCES OF PROGRAM REVENUE (ALL SOURCES)

\$ 20,529	DJJDP/JCPC Funds	* This is the amount of your request on your application	
30%	Local Match Rate	Is the Local Match Rate 10%, 20% or 30%?	
	County Cash		(Specify Source)
	Local Cash		(Specify Source)
\$ 21,169	Local Cash	In kind salary and benefits	(Specify Source)
	Local In-Kind	15% of Supervising Principal Salary	(Specify Source)
	Other		(Specify Source)
	Other		(Specify Source)
	Other		(Specify Source)
	Other		(Specify Source)
\$41,698	TOTAL	\$ 6,159	\$ 21,169
		Required Local Match	Match Provided

Revenue, Budget Narrative and Budget Information Totals are equal

TRUE

This document has been reviewed and recommended for funding.

This is to certify that the Department of Juvenile Justice and Delinquency Prevention funds in this Program Agreement will not be used to duplicate or to supplant other programs whose primary intent is to provide community based alternatives for delinquents, undisciplined youth or youth at risk of juvenile delinquency.

This agreement may be terminated in whole or in part by the Department of Juvenile Justice and Delinquency Prevention in the event that state or federal funds which have been allocated to the Department of Juvenile Justice and Delinquency Prevention are eliminated or reduced to such an extent that, in the sole determination of the Department, continuation of the obligations at the levels stated herein may not be maintained.

We, the undersigned agree to comply with all Provisions of this agreement, including the Indemnification and Hold Harmless, Grantee Audit Requirement, Equal Employment Opportunity, Termination of Agreement and Acknowledgement found on the Provision page of this agreement and with the JCPC Policy and Procedure and North Carolina Administrative Procedures 28 NCAC 02A-03A.

Secretary, Department of Juvenile Justice and Delinquency Prevention

Date

Chair, County Board of Commissioners or County Finance Director

Date

Chair, Juvenile Crime Prevention Council

Date

Program Manager

Date

JCPC PROGRAM AGREEMENT**North Carolina Department of Juvenile Justice and Delinquency Prevention**

(Submit five (5) copies with original signatures)

DJJDP USE ONLY

Date received in the Area Office:

SECTION I

FUNDING PERIOD: July 1, 2007-June 30, 2008

DJJDP FUNDING # (cont. only) 145050

COUNTY: Henderson

AREA: WESTERN

Multi-Components ☐ Yes ☒ No

NAME OF PROGRAM: Emergency Temporary Shelter

SPONSORING AGENCY: DJJDP/29th/Henderson County

Please check type:

☒ Public☐ Non-Profit

Federal ID #

Multi-County Application:

☐ Yes☒ No**PROGRAM COMPONENTS**

DJJDP COMPONENT ID #	NAME OF COMPONENT	PROGRAM TYPE	TOTAL COST OF EACH COMPONENT
188016	Emergency Temporary Shelter	Temporary Shelter	\$7,582
		.	
		.	
		.	
		.	
TOTAL COST OF COMPONENTS			\$7,582

Program Manager Name & Address (same person on signature page)

Name: Rodney C. Wesson, M.Ed.

Title: Chief Court Counselor

Address: 200 North Main Street, Suite 36

City: Hendersonville Zip: 28792

Phone: (828)697-4895

Fax: (828)697-5610

E-mail: rodney.wesson@ncmail.net

Contact Person (if different from program manager)

Name: Lee Bradley

Title: Court Counselor

Address: 200 North Main Street, Suite 36

City: Hendersonville Zip: 28792

Phone: (828)697-4895

Fax: (828)697-5610

E-mail: lee.bradley@ncmail.net

Program Fiscal Officer (should not be program manager)

Name: J. Carey McLelland

Title: Finance Director

Address: 113 North Main Street

City: Hendersonville Zip: 28792

Phone: (828)697-4821

Fax: (828)697-4569

E-mail: carey@hendersoncountync.org

SECTION II		Multi-Components: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			
COMPONENT STATISTICAL INFORMATION					
If YES , please attach Component Statistical Information, Component Summary, and Component Narrative pages for each. Additional pages are available on the Department's web-site www.ncdjjdp.org entitled <i>Additional Component Pages for JCPC Program Agreement in Word</i> .					
Component Service Statistics		PROGRAM COMPONENT INFORMATION - APPLICATION YEAR			
Component Name: Temporary Shelter				Component ID #: 145050	
What is this component's maximum client capacity at any given time?					10
Frequency of contact per client		1	Anticipated Average Length of Stay		30 Days
Total Component Cost		\$7,582	divided by	Estimated # to be served during funding period	
				10	
Estimated Average Cost per Youth			\$758.20		
Applies to continuation programs only	Actual number of youth admitted last fiscal year:				2
	2 #	of admissions Juvenile Court referred		100 % of total admissions	
	0 #	of law enforcement referred		0 % of total admissions	

REPORT OF MEASURABLE OBJECTIVES		<input type="checkbox"/> First six months of current fiscal year <input checked="" type="checkbox"/> Last full fiscal year	
NEW APPLICANTS SKIP TO SECTION III Please list Measurable Objectives from the applicable data period and indicate the degree to which the program has been successful in achieving each. Objectives should include reductions in court referrals, runaway behavior, disruptive behavior in school, and improvement in school attendance and academic achievement.			
MEASURABLE OBJECTIVES		RESULTS	
1-Of the youth admitted to program for delinquent and/or undisciplined behavior, 50% will show reduction in court referrals for six months after completion of program. 2-Of youth admitted for runaway behavior, 50% will show reduction in court referrals for runaways for six months after completion of program. 3-Of youth admitted to program, 60% will have improved school attendance and improved academic achievement for twelve months after completion of program. 4-50% of your referred in program will have no court referrals for disruptive behaviors in school.		1- Two referrals (100%) have not had any new referrals to Court; 2- The two referrals admitted were not admitted due to runaway behavior so at this time, this objective is not applicable. 3-Two referrals led to success in school once placed. 4-Two referrals (100%) have had no Court referrals for disruptive behaviors in school.	

SECTION III	COMPONENT SUMMARY (attach for each component)
Statement of the Problem:	<i>In concise terminology, describe how the program will address continuum need(s) in the county.</i>
	There is need for alternative to detention placement for juveniles in Henderson County of the 29th District Court District. Juveniles sometimes need alternatives to living at home to deescalate problems with themselves and/or their family systems. Many of these juveniles who meet the criteria for secure detention would be better served in a nonsecure placement.
Target Population:	<i>Describe the target population, including age, and the steps taken to insure that the target population is served.</i>
	Juveniles age 7-17 who are referred by Court and Juveniles Court Counselor of the 29th District Court District, Henderson County. These juveniles will meet the criteria for secure custody, but will be served in an appropriate non-secure placement. Juvenile court referrals will be given precedence.
Program Goal(s):	<i>Provide a brief statement to describe the overall purpose of the program.</i>
	1 - To reduce the number of juveniles in secure custody. 2 - To provide an appropriate alternative placement for juveniles who meet the criteria for secure custody as evidenced by a 30% reduction in the number of juveniles placed in secure custody by June 30, 2008.
Measurable Objective(s):	<i>State in measurable terms the intended effect of the program on specific undisciplined and/or delinquent behaviors. Example: anticipated reductions in court referrals, runaway behavior, disruptive behavior at school, anticipated improved school attendance and academic achievement. These objectives must include impact on participants.</i>
	1. Juveniles who participate in this program have a 50% reduction in Court referrals for six months following their participation in this program as evidenced by a follow up with the Juvenile Court counselors records. 2. 50% of juveniles who participate in this program will show improvement in the areas of school attendance, academic achievement, and no disruptive behaviors at school as evidenced by information obtained by the school. 3. Juveniles who participate in this program will show improved behaviors outside of school and compliance with conditions of Court ordered supervision by June 30, 2006 as evidenced by a 50% reduction in probation violations and out of school suspensions.
Elevated Risk and Needs:	<i>Describe how you will address one or more of the elevated risk and needs of adjudicated juveniles listed in the local JCPC Request for Proposal.</i>
	This program reduces the impact of the risk factors and changes the way the juvenile responds to them. The non-secure placements offer foster parents or authority figures who establish clear rules, clear boundaries, high expectations for success, etc. They communicate healthy beliefs and serve as positive role models. Authority figures bond with the juveniles and note their strengths or positive individual characteristics. The strengths of the child combined with new skills, recognition of success and opportunities to be successful lead to better relationships than healthier behaviors. Under the peer domain, it promotes social competency, self-efficacy, interpersonal skills, etc. Under the individual domain it promotes positive relationships with peers. Under the family domain it promotes effective family supervision, family connectedness and communication. Under the school domain it promotes school connectedness and involvement in prosocial school activities. This starts to address peer relationships, sub abuse issues, juveniles as parents, MH issues, conflict in home, parent supervision skills, sub abuse in home, school behavior/adjustment & academic functioning. It impacts these issues derived from peer domain, indiv domain, family

domain and school domain by matching juveniles with best available/qualified non-secure placement. For ex., Crossnore Schools provides wholistic approach with education, counseling, vocational services, positive peer opportunities, etc. During juvenile's stay, necessary services are secured by DJJDP to address identified needs such as MH services, sub abuse tx services, medical attention, etc.

Protective Factors Utilized: *Describe how you will address one or more of the Priority Protective Factors listed in the local JCPC Request for Proposal.*

This program reduces the impact of the risk factors and changes the way the juvenile responds to them. The non-secure placements offer foster parents or authority figures who establish clear rules, clear boundaries, high expectations for success, etc. They communicate healthy beliefs and serve as positive role models. Authority figures bond with the juveniles and note their strengths or positive individual characteristics. The strengths of the child combined with new skills, recognition of success and opportunities to be successful lead to better relationships than healthier behaviors. Under the peer domain, it promotes social competency, self-efficacy, interpersonal skills, etc. Under the individual domain it promotes positive relationships with peers. Under the family domain it promotes effective family supervision, family connectedness and communication. Under the school domain it promotes school connectedness and involvement in prosocial school activities.

SECTION IV	COMPONENT NARRATIVE (attach for each component)	
(1) Physical facilities:		
a) Physical address(es) where program services are delivered.		
NAME OF FACILITY LOCATION	LICENSED FOR NO.	COUNTY OF
1. Crossnore School, Inc.	18 children	Avery
2. South Mountain Children's Home, Inc.	18 children	Burke
3. Caring for Children, Inc.	6 children	Buncombe
4. Omni Vision	Multiple beds	Western Area
DJJDP (29B) reserves the right to use this money with other residential providers not identified currently but who might during this funding period agree to nonsecure placement as documented in this particular agreement.		
b) Describe the physical facilities where services are delivered Each residential facility contracted with is licensed by North Carolina standards and guidelines through the Department of Health & Human Services (DSS or Mental Health). Facilities, foster homes or group homes, have the room and space to provide services to meet basic needs and more.		
(2) Staff and/or Volunteers:		
a) Identify paid or volunteer staff qualifications, (certifications, degrees, work experience); Each residential providers have direct frontline staff providing structure and supervision. Their certificates, education and work experience varies. They are all supported by administrative staff with undergraduate and master level education. Their job titles could include therapist, social worker, supervisor, director, etc.		
b) Staff responsibilities relative to this component. The non-secure service provider involves the family. Placement includes a placement plan that defines the roles of the juvenile and family member. The juvenile and family have contact directly and indirectly to maintain their communication. The juvenile continues to have their needs met with the understanding of what his/her exit plan is. The family continues to work with the court counselor, non-secure service provider representative, therapist, etc. It will not be unusual for the family to have site visits. Each non-secure service provider develops appropriate structure that takes into account the needs of the juvenile including but not limited to food, clothing, shelter, education, emotional, spiritual, recreational, etc. In a therapeutic foster home the juvenile will attend public school (8am-3pm) when possible and counselling sessions as scheduled. Other appointments will be attempted after school hours. Time will be made available in the evening to study and complete homework. Supper, baths and downtime before bedtime will follow between 9pm and 10pm depending on the age and progress of the juvenile. Similar activities and schedules will take place in a group care setting except that many services will be offered on campus.		
(3) Describe implementation to include:		
a) Standardized Program Evaluation Protocol (SPEP) service type:		
<input type="checkbox"/> Indicate the primary and supplemental service(s) if applicable: _____ ; and <input checked="" type="checkbox"/> This program is a STRUCTURE ONLY .		
b) The specific referral, screening, and admission process. A. Referrals are made by court counselor to appropriate contracted provider via their specific application. B. 100% of referrals are from juvenile court, & screened prior to referral for appropriateness by supervising court counselor & chief court counselor. C. Admission & screening process is completed by admissions team of non-secure provider(s). CC gets placement based on needs & availability of beds. An up to 30 day stay in non-secure		

resource enables cc to more adequately meet needs of juvenile and/or family more effectively.
<p>c) Termination process and follow-up, if applicable.</p> <p>Successful termination occurs when juvenile & his/her family resolve issues which required separation, or when long term appropriate placement other than home is obtained utilizing other funding streams. Unsuccessfully termination occurs when behavior disrupts providers ability to meet needs precipitating referral. Placement can be terminated by parent, provider or cc.</p>
<p>d) Interaction with juvenile court and other referring agencies.</p> <p>Court counselor will be an active participant in all referrals. Beginning with the referral the court counselor will provide necessary information to determine whether the placement resource can meet the needs of the juvenile and family. The court counselor will contribute the development of a treatment plan to outline what needs to be accomplished and in what time frame. The court counselor will stay in touch with the juvenile through face to face contacts as well as telephone calls and correspondence. The court counselor will attend placement conferences and maintain regular contacts with the non-secure placement provider. The court counselor will be in regular contact with the family through home visits, office visits, phone calls, etc. The court counselor or the district's on call staff will be available 24/7 to meet the needs of all involved in the placement.</p>
<p>e) The treatment element, specifically <u>what</u> the component will do to redirect inappropriate youth behavior or <u>how</u> the component will impact inappropriate behavior.</p> <p>Each residential providers works with the juvenile, family, court counselor and other members of the treatment to develop an appropriate treatment plan prioritizing needs while matching them with available resources. This also includes a crisis plan. Staff will respond to inappropriate behavior therapeutically and look to redirect before behavior escalates. Techniques will include but not be limited to nonverbal prompts, verbal prompts, redirects, reframing, reinforcement of positive choices, behavior contracts, denial of privileges, etc. Emphasis will be placed on positive consequences for positive choices.</p>
<p>f) Methods used to implement the treatment element.</p> <p>Each service provider develops appropriate structure that takes into account the needs of the juvenile including but not limited to food, clothing, shelter, education, emotional, spiritual, recreational, etc. In a therapeutic foster home the juvenile will attend public school (8am-3pm) when possible and counseling sessions as scheduled. Other appointments will be attempted after school hours. Time will be made available in the evening to study and complete homework. Supper, baths and downtime before bedtime will follow between 9pm and 10pm depending on the age and progress of the juvenile. Similar activities and schedules will take place in a group care setting except that many services will be offered on campus.</p>
<p>(4) Areas of Concern: <i>Discuss any areas of concern that could affect success.</i></p>
<p>N/A</p>

SECTION VI: BUDGET NARRATIVE

Temporary Shelter Care	Fiscal Year	2007/2008
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Fiscal Year	2007/2008
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Provide justification of each line item entry in the Budget Information section. Indicate In-Kind by ☒

Indicate In-Kind by ☒

[illegible]

For each employee list the following information

[illegible]

SECTION VII

Program: _____

Temporary Shelter Care

Fiscal Year 2007/2008

Number of months _____

	Cash	In-Kind	Total
I. Personnel Services	\$5,832	\$1,750	\$7,582
120 Salaries & Wages		\$1,750	\$1,750
180 Fringe Benefits			
190 Professional Services	\$5,832		\$5,832
II. Supplies & Materials			
210 Household & Cleaning			
220 Food & Provisions			
230 Education & Medical			
240 Construction & Repair			
250 Vehicle Supplies & Materials			
260 Office Supplies & Materials			
280 Heating & Utility Supplies			
290 Other Supplies & Materials			
III. Current Obligations & Services			
310 Travel & Transportation			
320 Communications			
330 Utilities			
340 Printing & Binding			
350 Repairs & Maintenance			
370 Advertising			
380 Data Processing			
390 Other Services			
IV. Fixed Charges & Other Expenses			
410 Rental of Real Property			
430 Equipment Rental			
440 Services & Maint. Contracts			
450 Insurance & Bonding			
490 Other Fixed Charges			
V. Capital Outlay			
510 Office Furniture & Equipment			
530 Educational Equipment			
540 Motor Vehicle			
550 Other Equipment			
580 Buildings, Structures & Improv.			
Total	\$5,832	\$1,750	\$7,582

SECTION VIII

SOURCES OF PROGRAM REVENUE (ALL SOURCES)

\$ 5,832	DJJDP/JCPC Funds	* This is the amount of your request on your application	
30%	Local Match Rate	Is the Local Match Rate 10%, 20% or 30%?	
	County Cash		(Specify Source)
	Local Cash		(Specify Source)
\$ 1,750	Local Cash	Co. Finance Department (salary)	(Specify Source)
	Local In-Kind		(Specify Source)
	Other		(Specify Source)
	Other		(Specify Source)
	Other		(Specify Source)
	Other		(Specify Source)
\$7,582	TOTAL	\$ 1,750	\$ 1,750
		Required Local Match	Match Provided

Revenue, Budget Narrative and Budget Information Totals are equal

TRUE

This document has been reviewed and recommended for funding.

This is to certify that the Department of Juvenile Justice and Delinquency Prevention funds in this Program Agreement will not be used to duplicate or to supplant other programs whose primary intent is to provide community based alternatives for delinquents, undisciplined youth or youth at risk of juvenile delinquency.

This agreement may be terminated in whole or in part by the Department of Juvenile Justice and Delinquency Prevention in the event that state or federal funds which have been allocated to the Department of Juvenile Justice and Delinquency Prevention are eliminated or reduced to such an extent that, in the sole determination of the Department, continuation of the obligations at the levels stated herein may not be maintained.

We, the undersigned agree to comply with all Provisions of this agreement, including the Indemnification and Hold Harmless, Grantee Audit Requirement, Equal Employment Opportunity, Termination of Agreement and Acknowledgement found on the Provision page of this agreement and with the JCPC Policy and Procedure and North Carolina Administrative Procedures 28 NCAC 02A-03A.

Secretary, Department of Juvenile Justice and Delinquency Prevention

Date

[Signature]

4/10/07

Chair, County Board of Commissioners or County Finance Director

Date

[Signature]

4/19/07

Chair, Juvenile Crime Prevention Council

Date

[Signature]

4/10/07

Program Manager

Date

JCPC PROGRAM AGREEMENT**North Carolina Department of Juvenile Justice and Delinquency Prevention**

(Submit five (5) copies with original signatures)

DJJDP USE ONLY	Date received in the Area Office:
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SECTION I**FUNDING PERIOD:** July 1, 2007-June 30, 2008 **DJJDP FUNDING # (cont. only)** 145060**COUNTY:** Henderson**AREA:** WESTERN**Multi-Components** ☐ Yes ☒ No**NAME OF PROGRAM:** Psychological Services**SPONSORING AGENCY:** DJJDP/29th/Henderson County**Please check type:** ☒ **Public** ☐ **Non-Profit** **Federal ID #****Multi-County Application:** ☐ Yes ☒ No**PROGRAM COMPONENTS**

DJJDP COMPONENT ID #	NAME OF COMPONENT	PROGRAM TYPE	TOTAL COST OF EACH COMPONENT
145060	Psychological Services	Counseling	\$11,011
TOTAL COST OF COMPONENTS			\$11,011

Program Manager Name & Address (same person on signature page)**Name:** Rodney C. Wesson **Title:** Chief Court Counselor**Address:** 200 North Grove Street, Suite 36 **City:** Hendersonville **Zip:** 28792**Phone:** (828)697-4895 **Fax:** (828)697-5610 **E-mail:** rodney.wesson@ncmail.net**Contact Person** (if different from program manager)**Name:** Lee Bradley **Title:** Court Counselor**Address:** 200 North Grove Street, Suite 36 **City:** Hendersonville **Zip:** 28792**Phone:** (828)697-4895 **Fax:** (828)697-5610 **E-mail:** lee.bradley@ncmail.net**Program Fiscal Officer** (should not be program manager)**Name:** J. Carey McLelland **Title:** Finance Director**Address:** 113 North Main Street **City:** Hendersonville **Zip:** 28792**Phone:** (828)697-4821 **Fax:** (828)697-4569 **E-mail:** carey@hendersoncountync.org

SECTION II		Multi-Components: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			
COMPONENT STATISTICAL INFORMATION					
If YES , please attach Component Statistical Information, Component Summary, and Component Narrative pages for each. Additional pages are available on the Department's web-site www.ncdjdp.org entitled <i>Additional Component Pages for JCPC Program Agreement in Word</i> .					
Component Service Statistics		PROGRAM COMPONENT INFORMATION - APPLICATION YEAR			
Component Name: Psychological Services				Component ID #: 145060	
What is this component's maximum client capacity at any given time?					23
Frequency of contact per client	1	Anticipated Average Length of Stay		20	Days
Total Component Cost	\$11,011	divided by	Estimated # to be served during funding period		23
Estimated Average Cost per Youth			\$479		
Applies to continuation programs only	Actual number of youth admitted last fiscal year:				23
	23 #	of admissions Juvenile Court referred		100 % of total admissions	
	0 #	of law enforcement referred		0 % of total admissions	

REPORT OF MEASURABLE OBJECTIVES		<input type="checkbox"/> First six months of current fiscal year <input checked="" type="checkbox"/> Last full fiscal year	
NEW APPLICANTS SKIP TO SECTION III			
Please list Measurable Objectives from the applicable data period and indicate the degree to which the program has been successful in achieving each. Objectives should include reductions in court referrals, runaway behavior, disruptive behavior in school, and improvement in school attendance and academic achievement.			
MEASURABLE OBJECTIVES		RESULTS	
Psychologist will administer and interpret psychological evaluations on 33 court referred clients from DJJDP. Thirty evaluations will be Level II (Basic Diagnostic and Intake level evaluations), and three will be a Level V (Sex Offender Specific Evaluation). With this service DJJDP office will be able to successfully evaluate and place 50% of youth served into appropriate treatment programs and thus divert them from more traditional consequences such as training schools and detention.		05-06 Out of 23 referrals, 100% were referred to treatment consistent with recommendations that resulted from the psychologicals. This included individual counseling, family counseling, group counseling, respite, residential resources, etc. No Sex Offender Specific Evaluations were referred.	

SECTION III	COMPONENT SUMMARY (attach for each component)
Statement of the Problem:	<i>In concise terminology, describe how the program will address continuum need(s) in the county.</i> Frequently undisciplined and delinquent juveniles are brought into court with a need for further placement and treatment outside of their current home or county. Most placement services require an up-to-date psychological evaluation as a part of their admission requirements.
Target Population:	<i>Describe the target population, including age, and the steps taken to insure that the target population is served.</i> The youth to be served are between the ages of 6 and 17 years of age who are at risk and referred to juvenile court.
Program Goal(s):	<i>Provide a brief statement to describe the overall purpose of the program.</i> The program goal is to provide assessments in no more than 20 days to determine placement and treatment needs of juveniles at risk or referred to juvenile court. The emergency psychological evaluations will help with the placement process and help avoid them from being committed to a Youth Development Center.
Measurable Objective(s):	<i>State in measurable terms the intended effect of the program on specific undisciplined and/or delinquent behaviors. Example: anticipated reductions in court referrals, runaway behavior, disruptive behavior at school, anticipated improved school attendance and academic achievement. These objectives must include impact on participants.</i> All 100% of referred clients will be afforded an evaluation and written report with results being returned to Court Counselor within 20 days. 90% of all clients will be referred to resources as recommended by the evaluation.
Elevated Risk and Needs:	<i>Describe how you will address one or more of the elevated risk and needs of adjudicated juveniles listed in the local JCPC Request for Proposal.</i> 1) Early Initiation of conduct problems; 2) Early and persistent problems in school/academic failure; 3) Family management problems; 4) Parent problems/community drug and alcohol use; 5) Impoverished neighborhoods. The evaluations will help court counselors and subsequent service providers to better understand the impact of the applicable risk factors while prioritizing what needs should be addressed. Evaluations will offer direct or indirect insight as to what services are needed to address peer relationships, substance abuse issues, juveniles as parents, Mental Health issues, conflict within the home, parental supervision skills, substance abuse in the home, school behavior/adjustment and academic functioning. It has an impact on these issues derived from the peer domain, individual domain, family domain and school domain by matching juveniles with the best available/qualified resources.
Protective Factors Utilized:	<i>Describe how you will address one or more of the Priority Protective Factors listed in the local JCPC Request for Proposal.</i>

This program allows for better matches between the juvenile's needs and available resources. In particular, court counselors can make better referrals for residential treatment. Court counselors and subsequent service providers will know better how to facilitate the juveniles to understand clear and healthy standards, to bond and to get the most from their strengths.

Program develops buffers for the juveniles from the negative consequences of exposure to conduct problems, persistent school failure, mental health issues, family management problems and community drug/alcohol use. It also reduces the impact of these risk factors and changes the way the juvenile responds to them. The evaluation might lead to non-secure placements with foster parents or authority figures who establish clear rules, clear boundaries, high expectations for success, etc. Identified service providers communicate healthy beliefs and serve as positive role models. Identified service providers bond with the juveniles and note their strengths or positive individual characteristics. The strengths of the child combined with new skills, recognition of success and opportunities to be successful lead to better relationships and healthier behaviors. It begins with an appropriate & timely evaluation.

SECTION IV	COMPONENT NARRATIVE (attach for each component)
(1) Physical facilities:	
a) Physical address(es) where program services are delivered.	Services will be provided at the Henderson County Courthouse located at 200 North Grove Street, Suite 36, Hendersonville, NC 28792. DJJDP reserves the right to relocate the service to Rutherford Psychological Services, located at Old Caroleen Road, Rutherfordton, NC, in the event that there is a scheduling conflict. In addition to the Henderson County Courthouse, Sex Offender Specific Evaluations could be conducted at Tipton's Youth Services located at 1007 East main Street, Spindale, NC 28160.
b) Describe the physical facilities where services are delivered	Services will be provided at the Henderson County Courthouse located at 200 North Grove Street, Suite 36, Hendersonville, NC 28792. DJJDP reserves the right to relocate the service to Rutherford Psychological Services, located at Old Caroleen Road, Rutherfordton, NC, in the event that there is a scheduling conflict. In addition to the Henderson County Courthouse, Sex Offender Specific Evaluations could be conducted at Tipton's Youth Services located at 1007 East main Street, Spindale, NC 28160.
(2) Staff and/or Volunteers:	
a) Identify paid or volunteer staff qualifications, (certifications, degrees, work experience);	John Hooper is a Licensed Psychological Associate who will perform the non-SOSE evaluations, typically WISC-R IV. His credentials do not support him conducting the Sex Offender Specific Evaluation (SOSE). This evaluation will be performed by Greg Scott (Licensed Psychologist) or Lori Tipton (Licensed Psychologist) of Tipton's Youth Services. Services will fall under this contract.
b) Staff responsibilities relative to this component.	Provide evaluations for those court involved juveniles referred.
(3) Describe implementation to include:	
a) Standardized Program Evaluation Protocol (SPEP) service type:	
<input type="checkbox"/> Indicate the primary and supplemental service(s) if applicable:	; and
<input type="checkbox"/> This program is a STRUCTURE ONLY .	
b) The specific referral, screening, and admission process.	Referrals are made by court counselor. The psychologist, John Hooper will confirm appointment dates and times. Mr. Hooper will direct referral source to Greg Scott or Lori Tipton of Tipton's Youth Services in the event of SOSE. Appointments will be scheduled and court counselor will communicate with family. Parent and juvenile will attend appointments. Evaluations will include from one to as many as three appointments. The written evaluation will be completed in 20 days. Upon receipt of the written evaluation, the juvenile's involvement is terminated.
c) Termination process and follow-up, if applicable.	Upon receipt of the written evaluation, the juvenile's involvement is terminated.
d) Interaction with juvenile court and other referring agencies.	The court counselor will be the referring agent. The referral will include information needed to support the evaluation process. The court counselor will also prepare the juvenile and family for the impending service. The court counselor will consult with the evaluator to understand the documented findings. It also puts the court counselor in an informed position to deal with other service providers who will find the evaluation helpful in providing their respective services.
e) The treatment element, specifically <u>what</u> the component will do to redirect inappropriate youth behavior or <u>how</u> the component will impact inappropriate behavior.	This treatment element helps to better assess the problem behavior to build more effective treatment plans in a more timely manner. It assists the court counselor to look for signs of mental illness, emotional duress or family dysfunction. This will also help identify the juvenile's

strengths. The assessment or evaluation defines the significant issues and matches the needs of the juveniles with available treatment. This insight places the court counselor in a stronger position to advocate for services with the Court, juvenile, family and local continuum of care. Timely intervention matching needs to best available resources offers the best chance to minimize inappropriate behavior.

f) Methods used to implement the treatment element.

Make appropriate referrals for court involved juveniles and receive timely psychological evaluations that result in appropriate treatment recommendations that lead to referrals to community resources.

(4) Areas of Concern: *Discuss any areas of concern that could affect success.*

N/A

SECTION VI: BUDGET NARRATIVE

Temporary Shelter Care

Fiscal Year

2007/2008

Provide justification of each line item entry in the Budget Information section.

Indicate In-Kind by

☒

Item #	Justification	Expense	In-Kind?
190	20 level II Psychological Evaluations @ \$341 per	\$6,820	<input type="checkbox"/> Yes
190	3 Sex Offender Specific Evaluations @ 550 per	\$1,650	<input type="checkbox"/> Yes
410	240 square feet \$14.38/sq.ft. (3451.20 actually)	\$2,541	<input checked="" type="checkbox"/> Yes
			<input type="checkbox"/> Yes
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			<input type="checkbox"/> Yes
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			<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
TOTAL		\$11,011	<input type="checkbox"/>

For each employee list the following information

[illegible]

SECTION VII

Program: _____

Temporary Shelter Care

Fiscal Year

2007/2008

Number of months

	Cash	In-Kind	Total
I. Personnel Services	\$8,470		\$8,470
120 Salaries & Wages			
180 Fringe Benefits			
190 Professional Services	\$8,470		\$8,470
II. Supplies & Materials			
210 Household & Cleaning			
220 Food & Provisions			
230 Education & Medical			
240 Construction & Repair			
250 Vehicle Supplies & Materials			
260 Office Supplies & Materials			
280 Heating & Utility Supplies			
290 Other Supplies & Materials			
III. Current Obligations & Services			
310 Travel & Transportation			
320 Communications			
330 Utilities			
340 Printing & Binding			
350 Repairs & Maintenance			
370 Advertising			
380 Data Processing			
390 Other Services			
IV. Fixed Charges & Other Expenses		\$2,541	\$2,541
410 Rental of Real Property		\$2,541	\$2,541
430 Equipment Rental			
440 Services & Maint. Contracts			
450 Insurance & Bonding			
490 Other Fixed Charges			
V. Capital Outlay			
510 Office Furniture & Equipment			
530 Educational Equipment			
540 Motor Vehicle			
550 Other Equipment			
580 Buildings, Structures & Improv.			
Total	\$8,470	\$2,541	\$11,011

SECTION VIII

SOURCES OF PROGRAM REVENUE (ALL SOURCES)

\$	8,470	DJJDP/JCPC Funds	* This is the amount of your request on your application	
30%		Local Match Rate	Is the Local Match Rate 10%, 20% or 30%?	
		County Cash		(Specify Source)
		Local Cash		(Specify Source)
\$	2,541	Local Cash	Henderon County office space	(Specify Source)
		Local In-Kind		(Specify Source)
		Other		(Specify Source)
		Other		(Specify Source)
		Other		(Specify Source)
		Other		(Specify Source)
\$11,011		TOTAL	\$ 2,541	\$ 2,541
			Required Local Match	Match Provided

Revenue, Budget Narrative and Budget Information Totals are equal

TRUE

This document has been reviewed and recommended for funding.

This is to certify that the Department of Juvenile Justice and Delinquency Prevention funds in this Program Agreement will not be used to duplicate or to supplant other programs whose primary intent is to provide community based alternatives for delinquents, undisciplined youth or youth at risk of juvenile delinquency.

This agreement may be terminated in whole or in part by the Department of Juvenile Justice and Delinquency Prevention in the event that state or federal funds which have been allocated to the Department of Juvenile Justice and Delinquency Prevention are eliminated or reduced to such an extent that, in the sole determination of the Department, continuation of the obligations at the levels stated herein may not be maintained.

We, the undersigned agree to comply with all Provisions of this agreement, including the Indemnification and Hold Harmless, Grantee Audit Requirement, Equal Employment Opportunity, Termination of Agreement and Acknowledgement found on the Provision page of this agreement and with the JCPC Policy and Procedure and North Carolina Administrative Procedures 28 NCAC 02A-03A.

Secretary, Department of Juvenile Justice and Delinquency Prevention

Date

Chair, County Board of Commissioners or County Finance Director

Date

Chair, Juvenile Crime Prevention Council

Date

Program Manager

Date

JCPC PROGRAM AGREEMENT North Carolina Department of Juvenile Justice and Delinquency Prevention (Submit five (5) copies with original signatures)		
REVISED 12/2006	DJJDP USE ONLY	Date received in the Area Office: _____

SECTION I			
FUNDING PERIOD: July 1, 2007 – June 30, 2008		DJJDP FUNDING # (cont. only) _____	
COUNTY: Henderson		AREA: WESTERN	
		Multi-Components <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
NAME OF PROGRAM		Horse Sense of the Carolinas, Inc	
SPONSORING AGENCY:		Therapeutic Horseback Riding Association of WNC, dba Mountin' Hopes	
Please check type:		<input type="checkbox"/> Public <input checked="" type="checkbox"/> Non-Profit Federal ID # 56-2014547	

PROGRAM COMPONENTS			
DJJDP COMPONENT ID #	NAME OF COMPONENT	PROGRAM TYPE	TOTAL COST OF EACH COMPONENT
	HorsePower	Counseling	\$7644
TOTAL COST OF COMPONENTS			\$7644

Program Manager Name & Address *(same person on signature page)*

Name: Lisa Wheeler **Title:** Practice Administrator
Address: 6919 Meadows Town Road **City:** Marshall **Zip:** 28753
Phone: (828)683-7304 **Fax:** (828)683-6281 **E-mail:** lisa@horsesenseotc.com

Contact Person *(if different from program manager)*

Name: Rob Jacoby **Title:** Lead Therapist
Address: 6919 Meadows Town Road **City:** Marshall **Zip:** 28753
Phone: (828)683-7304 **Fax:** (828)683-6281 **E-mail:** rob@horsesenseotc.com

Program Fiscal Officer *(cannot be program manager)*

Name: Becki Janes **Title:** Executive Director
Address: PO Box 287 **City:** Marshall **Zip:** 28754

SECTION II	Multi-Components: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			
COMPONENT STATISTICAL INFORMATION				
If YES , please attach Component Statistical Information, Component Summary, and Component Narrative pages for each. Additional pages are available on the Department's web-site www.ncdjjdp.org entitled <i>Additional Component Pages for JCPC Program Agreement in Word</i> .				
Component Service Statistics		PROGRAM COMPONENT INFORMATION - APPLICATION YEAR		
Component Name: HorsePower			Component ID #:	
What is this component's maximum client capacity at any given time?				2
Frequency of contact per client	8	Anticipated Average Length of Stay	140	Days
Total Component Cost	\$7644	divided by	Estimated # to be served during funding period	2
Estimated Average Cost per Youth		\$3,168 plus 915 for insurance override		
Applies to continuation programs only	Actual number of youth admitted last fiscal year:			
	#	of admissions Juvenile Court referred	% of total admissions	
	#	of law enforcement referred	% of total admissions	

REPORT OF MEASURABLE OBJECTIVES	<input type="checkbox"/> First six months of current fiscal year <input type="checkbox"/> Last full fiscal year
Applies to continuation programs only Please list each Measurable Objective in your current program agreement and indicate the degree to which your program has been successful in achieving each. These objectives should include reductions in court referrals, runaway behavior, disruptive behavior in school, and improvement in school attendance and academic achievement.	
MEASURABLE OBJECTIVES	RESULTS

SECTION III	COMPONENT SUMMARY (attach for each component)
Statement of the Problem: <i>In concise terminology, describe how the program will address continuum need(s) in the county.</i>	
Mental health treatment, as well as family management problems have been identified as areas in which both the risk and needs are elevated. Addressing serious behavioral problems with Level I, Level II and Post-Release Youth is the goal of the HorsePower counseling program. Challenging, interesting, and effective counseling and skill building is identified as a service needed in the community. While there may be several counseling and skill building programs available, most if not all are conducted in a traditional therapeutic environment, limiting effectiveness. Equine therapy & learning changes the dynamic of counseling, providing brief, solution-focused treatment. Equine Therapy is based on the philosophy that people do not grow unless they are out of their comfort zone & are challenged: traditional therapeutic treatment simply does not offer this.	
Target Population: <i>Describe the target population, including age, and the steps taken to insure that the target population is served.</i>	
The target population for the program is Level II and post-release youth, ages 6-18, but not excluding any youth within the jurisdiction of the court. Our primary referrals will come from the Henderson County Juvenile Court Counseling Office, but we will also accept a limited number of referrals from DSS and school counselors.	
Program Goal(s): <i>Provide a brief statement to describe the overall purpose of the program.</i>	
HorsePower helps teens develop and increase positive self-esteem and self-confidence, communication and conflict resolution skills, social and interpersonal relationship skills, as well as problem-solving abilities. HorsePower will also address the use of alternative coping skills in the areas of chemical dependency and anger management, and will help to develop healthy lifestyle patterns and behaviors that support positive growth. Teens have an opportunity to practice efficacy and see immediate results.	
Measurable Objective(s): <i>State in measurable terms the intended effect of the program on specific undisciplined and/or delinquent behaviors. Example: anticipated reductions in court referrals, runaway behavior, disruptive behavior at school, anticipated improved school attendance and academic achievement. These objectives must include impact on participants.</i>	
1) Meeting with youth a minimum of 33 times over a course of up to 22 weeks 2) 80% of youth will experience no new court referrals 3) 60% of youth will report increased satisfaction with their ability to respond to life challenges 4) Reviews will occur at 3, 6 and 12 months post discharge from the program	
Elevated Risk and Needs: <i>Describe how you will address one or more of the Elevated Risk and Needs of adjudicated juveniles listed in the local JCPC Request for Proposal.</i>	
Equine Assisted Psychotherapy incorporates experiential therapy as well as the following into its therapeutic model: cognitive behavioral therapy, dialectical behavioral therapy, process oriented therapy, and solution focused therapy. HorsePower addresses concerns/issues through experiential activities designed to mimic "outside" problems (as identified by youth, parents, or referring agency) youth may face which require basic skill sets such as communication skills, setting and maintaining appropriate personal boundaries, anger management skills, making good choices based on thorough evaluation of potential adverse consequences, as well as positive and healthy peer and interpersonal relationship skills.	
Protective Factors Utilized: <i>Describe how you will address one or more of the Priority Protective Factors listed in the local JCPC Request for Proposal.</i>	
HorsePower addresses the protective factors of social competency, while also addressing and improving bonds to pro-social peers and activities, as well as increasing pro-social family involvement and effective parental supervision. This is done specifically through the therapeutic activities and techniques specifically designed to address noted issues. Sessions involving associated family will be included in each individual's treatment plan.	

SECTION IV	COMPONENT NARRATIVE (attach for each component)
(1) Physical facilities:	
a) Physical address(es) where program services are delivered. 6919 Meadows Town Road Marshall, NC, 28753	
b) Describe the physical facilities where services are delivered All sessions take place at 6919 Meadows Town Road where there is a 60' x 120' enclosed arena, a 100' x 110' outdoor arena, and a 50' x 80' covered arena. Sessions may take place in any one of the three arenas, in the horse stall area, or in the horse pastures.	
(2) Staff and/or Volunteers:	
a) Identify paid or volunteer staff qualifications, (certifications, degrees, work experience); Each session will include a Mental Health Professional and an Equine Specialist. Mental Health Professional: Master's Degree in a Mental Health field, EAGALA certified to practice Equine Assisted Psychotherapy, and be licensed (or licensed eligible). Equine Specialist: EAGALA certified to practice EAP OTHER: Executive Director: Master's Degree and 3 years minimum of executive administrative management	
b) Staff responsibilities relative to this component. The therapist is responsible for intake evaluation, treatment planning, progress notes, physical and emotional safety within the session, and client tracking. The Equine Specialist is responsible for co-facilitation, horses, physical and emotional safety of the horses and client(s) within the session and the physical facilities. The Executive Director is responsible for the administrative and fiscal tasks associated with the grant.	
(3) Describe implementation to include:	
a) Standardized Program Evaluation Protocol (SPEP) service type: <input checked="" type="checkbox"/> Indicate the primary and supplemental service(s) if applicable: Individual Counseling; and Family Counseling. <input type="checkbox"/> This program is a <u>STRUCTURE ONLY</u> .	
b) The specific referral, screening, and admission process. HorsePower will accept referrals primarily from Henderson Co DJJDP counselors, and will consider referrals from DSS and school counselors. Referrals are made by completing our one-page referral form, and submitting it to our program office in Marshall. Our office will then contact the referral to set up an initial appointment for assessment and possible admission to the program. Screening consists of an assessment interview with the therapist, who determines admission to the program.	
c) Termination process and follow-up, if applicable. Client will be terminated from program upon completion of the 33 sessions, or for three consecutive no-shows/no-calls. Readmission is allowed but not guaranteed. Therapist will conduct 3, 6, and 12 month follow-up upon discharge from program.	
d) Interaction with juvenile court and other referring agencies. Horse Sense will actively seek referrals from Henderson Co. DJJDP by regularly inquiring after those who might benefit from our program. We will comply with requests for documentation for court proceedings as quickly as possible, usually within 48 hours of the request. Horse Sense will meet monthly with Henderson County Juvenile Court Counselors to review cases and referrals.	

The North Carolina Department of Juvenile Justice and Delinquency Prevention provides Juvenile Crime Prevention Council funds to County Government to be disbursed to sub-grantees for purposes designated in JCPC program agreements. Local Government, Public Authorities or Non-State Entities/Organizations may be designated as sub-grantees by the County and Department of Juvenile Justice and Delinquency Prevention JCPC funds.

Local Government or Public Authority Requirements

Local Government or Public Authorities in accordance with N.C.G.S. §159-34, must have an audit performed in conformity with generally accepted auditing standards. The audit shall evaluate the performance of a unit of local government or public authority with regard to compliance with all applicable federal and State agency regulations. This audit, combined with the audit of financial accounts, shall be deemed to be the single audit described by the "Federal Single Audit Act of 1984". At a minimum, the required report shall include the financial statements prepared in accordance with generally accepted accounting principles, all disclosures in the public interest required by law, and the auditor's opinion and comments relating to financial statements. The audit shall be performed in conformity with generally accepted auditing standards and audits of non-governmental entities, both for-profit and not-for-profit, and must meet the requirements of OMB Circular A-133. The audit report is to be submitted to the Department of Juvenile Justice and Delinquency Prevention, the appropriate County Finance Office, and to other recipients as appropriate within nine months after the end of your program's fiscal year.

In accordance with N.C.G.S. §143-6.2 recipients of State funds must 1) Ensure funds received are spent in accordance with the purposes for which they were granted and be accountable for the legal and appropriate expenditure of State grant funds; 2) Maintain reports, records, and other information to properly account for the expenditure of all State grant funds received by the grantee and to make reports, records and other information available to the Department or the State Auditor for oversight, monitoring and evaluation purposes; 3) Hold any non-State entity to which the grantee provides a grant of State funds accountable for the legal and appropriate expenditure of State grant funds.

Non-State Entities

Non-State Entities/Organizations receiving, using or expending State funds 1) less than \$25,000 are required to send in Level 1 forms or 2) \$25,000 and less than \$500,000 are required to provide Level 2 forms as identified in N.C.G.S. §143-6.1. Entities/Organizations receiving \$500,000 or more are required to prepare a financial statement/certified audit report prepared by a Certified Public Accountant (CPA); and Level 3 forms. These forms are prescribed by the Office of State Auditor and are located on the web-site (www.ncauditor.net).

Equal Employment Opportunity

The Contractor shall take affirmative action in complying with all Federal and State requirements concerning fair employment and employment of the handicapped, and concerning the treatment of all employees without regard to discrimination by reason of race, color, religion, sex, national origin, or physical handicap.

Termination of Agreement

If, through any cause, the Grantee/Sub-Grantee shall fail to fulfill in a timely and proper manner, its obligations under this Agreement, the DJJDP shall thereupon have the right to terminate this Agreement by giving at least thirty (30) days prior written notice to the Grantee/Sub-Grantee of such termination and specifying the effective date of the termination. Further, the DJJDP or the Grantee/Sub-Grantee may terminate this Agreement at anytime and without cause by giving at least thirty (30) days advance written notice to the other. If this Agreement is terminated by DJJDP as provided herein, the Grantee/Sub-Grantee shall be reimbursed on a pro rata basis for services satisfactorily provided to DJJDP under this Agreement prior to Agreement termination.

Acknowledgment

As a term of this agreement the recipient agrees to indicate the program was funded in whole or in part by the North Carolina Department of Juvenile Justice and Delinquency Prevention in publicity and program materials.

SECTION VI: BUDGET NARRATIVE

	Horse Power
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Horse Power	Fiscal Year
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Horse Power	Fiscal Year	2007-2008
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Provide justification of each line item entry in the Budget Information section.	Indicate In-Kind by	
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Provide justification of each line item entry in the Budget Information section.	Indicate In-Kind by	
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Provide justification of each line item entry in the Budget Information section.	Indicate In-Kind by	
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[illegible]

For each employee list the following information

Job Title	Annual or Hourly Wage	Months of Employment
Robert Jacoby,M.S., Therapist	52000	12
Shannon Knapp, Equine Specialist	40/hour	12
Kacey Cramer, Equine Specialist	40/hour	12
Becki Janes, Executive Director	30,800	12

II. Supplies & Materials

210 Household & Cleaning

220 Food & Provisions

230 Education & Medical

240 Construction & Repair

250 Vehicle Supplies & Materials

260 Office Supplies & Materials

280 Heating & Utility Supplies

290 Other Supplies & Materials

III. Current Obligations & Services

310 Travel & Transportation

320 Communications

330 Utilities

340 Printing & Binding

350 Repairs & Maintenance

370 Advertising

380 Data Processing

390 Other Services

IV. Fixed Charges & Other Expenses

410 Rental of Real Property

430 Equipment Rental

440 Services & Maint. Contracts

450 Insurance & Bonding

490 Other Fixed Charges

V. Capital Outlay

510 Office Furniture & Equipment

530 Educational Equipment

540 Motor Vehicle

550 Other Equipment

580 Buildings, Structures & Improv.

Total	\$5,351	\$2,293	\$7,644
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SECTION VIII

SOURCES OF PROGRAM REVENUE (ALL SOURCES)

\$	5,351	DJJD/JCPC Funds	* This is the amount of your request on your application	
	30%	Local Match Rate	Is the Local Match Rate 10%, 20% or 30%?	
		County Cash		(Specify Source)
		Local Cash		(Specify Source)
		Local Cash		(Specify Source)
\$	2,293	Local In-Kind	Horse Sense of the Carolina's	(Specify Source)
		Other		(Specify Source)
		Other		(Specify Source)
		Other		(Specify Source)
		Other		(Specify Source)
\$	7,644	TOTAL	\$ 1,605	\$ 2,293
			Required Local Match	Match Provided

Revenue, Budget Narrative and Budget Information Totals are equal

TRUE

This document has been reviewed and recommended for funding.

This is to certify that the Department of Juvenile Justice and Delinquency Prevention funds in this Program Agreement will not be used to duplicate or to supplant other programs whose primary intent is to provide community based alternatives for delinquents, undisciplined youth or youth at risk of juvenile delinquency.

This agreement may be terminated in whole or in part by the Department of Juvenile Justice and Delinquency Prevention in the event that state or federal funds which have been allocated to the Department of Juvenile Justice and Delinquency Prevention are eliminated or reduced to such an extent that, in the sole determination of the Department, continuation of the obligations at the levels stated herein may not be maintained.

We, the undersigned agree to comply with all Provisions of this agreement, including the Indemnification and Hold Harmless, Grantee Audit Requirement, Equal Employment Opportunity, Termination of Agreement and Acknowledgement found on the Provision page of this agreement and with the JCPC Policy and Procedure and North Carolina Administrative Procedures 28 NCAC 02A-03A.

Secretary, Department of Juvenile Justice and Delinquency Prevention

Date

James C. McDaniel

4/25/07

Chair, County Board of Commissioners or County Finance Director

Date

Harold G. Hester

4/24/07

JCPC PROGRAM AGREEMENT**North Carolina Department of Juvenile Justice and Delinquency Prevention**

(Submit five (5) copies with original signatures)

DJJDP USE ONLY

Date received in the Area Office:

SECTION I

FUNDING PERIOD: 7/1/07-6/30/08

DJJDP FUNDING # (cont. only) 145070

COUNTY: Henderson

AREA: WESTERN

Multi-Components ☐ Yes ☒ No

NAME OF PROGRAM: Education & Social Development Program

SPONSORING AGENCY: Boys & Girls Club of Henderson County

Please check type: ☐ Public ☒ Non-Profit Federal ID # 56-1803125Multi-County Application: ☐ Yes ☒ No**PROGRAM COMPONENTS**

DJJDP COMPONENT ID #	NAME OF COMPONENT	PROGRAM TYPE	TOTAL COST OF EACH COMPONENT
145070	Education & Social Development Program	,	\$28,600
		,	
		,	
		,	
		,	
TOTAL COST OF COMPONENTS			

Program Manager Name & Address (same person on signature page)

Name: Kevin Lauritsen

Title: Executive Director

Address: PO Box 1460

City: Hendersonville Zip: 28793

Phone: (828)693-9444

Fax: (828)693-1077

E-mail: bgc_kmlauritsen@hotmail.com

Contact Person (if different from program manager)

Name: Joshua Propst "CT"

Title: Unit Director

Address: PO Box 1460

City: Hendersonville Zip: 28793

Phone: (828)693-9444

Fax: (828)693-1077

E-mail: JoshP@bgchendersonco.org

Program Fiscal Officer (should not be program manager)

Name: Tammy Simpkins

Title: Accountant

Address: PO Box 1460

City: Hendersonville Zip: 28793

Phone: (828)693-9444

Fax: (828)693-1077

E-mail: bgc_tsimpkins@yahoo.com

SECTION II		Multi-Components: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			
COMPONENT STATISTICAL INFORMATION					
If YES , please attach Component Statistical Information, Component Summary, and Component Narrative pages for each. Additional pages are available on the Department's web-site www.ncdjjdp.org entitled <i>Additional Component Pages for JCPC Program Agreement in Word</i> .					
Component Service Statistics		PROGRAM COMPONENT INFORMATION - APPLICATION YEAR			
Component Name: Education & Social Development Program				Component ID #: 145070	
What is this component's maximum client capacity at any given time?					15
Frequency of contact per client	8	Anticipated Average Length of Stay		45	Days
Total Component Cost	\$28,600	divided by	Estimated # to be served during funding period		40
Estimated Average Cost per Youth			\$715		
Applies to continuation programs only	Actual number of youth admitted last fiscal year:				67
	1 #	of admissions Juvenile Court referred		1 % of total admissions	
	4 #	of law enforcement referred		6 % of total admissions	

REPORT OF MEASURABLE OBJECTIVES		<input type="checkbox"/> First six months of current fiscal year <input checked="" type="checkbox"/> Last full fiscal year	
NEW APPLICANTS SKIP TO SECTION III Please list Measurable Objectives from the applicable data period and indicate the degree to which the program has been successful in achieving each. Objectives should include reductions in court referrals, runaway behavior, disruptive behavior in school, and improvement in school attendance and academic achievement.			
MEASURABLE OBJECTIVES		RESULTS	
1. 60% of clients will improve knowledge and skills to resist alcohol, drugs, and sexual activity by the end of the program as evidenced by pre-/post-tests. 2. 100% of female clients will not get pregnant during the course of program. 3. 50% of clients with failing grades will improve GPA's by the end of program as evidenced by report cards. 4. 50% of clients will improve subpar school behavior (suspensions) by the end of program as evidenced by report cards. 5. 75% of clients will have no further court referrals during the course of program as evidenced by court records. 6. By the end of the program, 60% of clients will improve understanding of future planning, increase their knowledge of careers and the role of education in success, as evidenced by pre-/post-tests. 7. By the end of program, 50% of clients will improve their interpersonal skills through participation		1. 53% of clients improved knowledge/skills based on pre-/post-tests. 2. 100% of female clients in the program did not get pregnant. 3. 51% of clients maintained or improved to a "C" or better average in school. 4. 90% of clients were not suspended from school or reduced number of suspensions by the end of the program. 5. 97% of clients had no court referrals during the program, based on communication with juvenile court staff and other services. 6. 54% of clients improved their understanding of future planning and increased their knowledge of careers as evidenced by completed career assessments. 7. Target was 50% of clients participating in an experiential skill building adventure and we reached 38%. In addition to formally placed clients, an additional 200-300 youth fitting the JCPC's "at-risk" profile have been served by Club programs during the program year.	

in one experiential skill building adventure, as evidenced by follow-up surveys.	
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SECTION III	COMPONENT SUMMARY (attach for each component)
Statement of the Problem: <i>In concise terminology, describe how the program will address continuum need(s) in the county.</i>	
<p>The Boys & Girls Club is located in Green Meadows, the largest public housing neighborhood in Henderson County. The neighborhood is largely low-income with regular incidents of drug activity, violence, prostitution, gambling and broken families. The organization's targeted population is, statistically, the most vulnerable to juvenile crime, failure in school, teen pregnancy and early sexual activity, use of alcohol, tobacco and others drugs, school dropout and other anti-social behaviors. Juvenile crime and other risky youth behaviors peak during the hours from 3:00-6:00 p.m. during the school year. Those are the times the Club serves its maximum number of youth on a daily basis. The JCPC of Henderson County has identified the following risk factors affecting youth: 1) early and persistent behavior problems in school and day care, 2) early initiation of conduct problems, 3) family management problems, 4) impoverished neighborhoods, and 5) community drug and alcohol use. In addition, the Children and Family Resource Center of Henderson County has identified 4000+ youth in the county who are living in poverty and fitting the JCPC's "at-risk" profile.</p>	
Target Population: <i>Describe the target population, including age, and the steps taken to insure that the target population is served.</i>	
<p>The target population is 6-17 year old, low-income youth from an ethnically diverse cross-section of Henderson County- African American, Hispanic/Latino, and Caucasian. The B&GC is already serving large numbers of these populations and has established good relationships with local law enforcement and the public schools, especially those with sizable numbers of "at-risk" youth. The B&GC is also strategically located in one of the largest (mostly minority) public housing neighborhoods in the county and draws a significant portion of its membership from this community and from a nearby Title I school. Although the vast majority of Club members are considered "at-risk" and in need of the Club's services, priority will be given to those clients referred by the juvenile court services.</p>	
Program Goal(s): <i>Provide a brief statement to describe the overall purpose of the program.</i>	
<p>As a result of the program, clients will improve their school performance and increase their peer support, enhance their life skills, build resiliency to risky behaviors and strengthen their leadership skills. The overall mission of the Boys & Girls Club is to inspire and enable all young people, especially those who need us most, to reach their full potential as productive, responsible and caring citizens.</p>	
Measurable Objective(s): <i>State in measurable terms the intended effect of the program on specific undisciplined and/or delinquent behaviors. Example: anticipated reductions in court referrals, runaway behavior, disruptive behavior at school, anticipated improved school attendance and academic achievement. These objectives must include impact on participants.</i>	
<p>1. 60% of clients will improve knowledge and skills to resist anti-social/risky behaviors by the end of the program as evidenced by pre-/post-tests. 2. 50% of clients with failing grades will improve GPA's by the end of the program as evidenced by report cards. 3. 50% of clients with demonstrated anti-social behaviors (suspensions) will have decreased number of incidents of same behaviors from beginning to end of program. 4. 75% of clients will have no further court referrals during the course of the program as evidenced by juvenile court staff. 5. 20 clients will improve interpersonal skills through participation in one experiential skill building adventure, as evidenced by staff observation and evaluations. 6. During the course of the program, 4 parent/faimily centered special events will be conducted at the Club to include education, parenting skills, family counseling and child/parent fun. 7. 100% of female clients will not get pregnant during the course of the program.</p>	
Elevated Risk and Needs: <i>Describe how you will address one or more of the elevated risk and needs of adjudicated juveniles listed in the local JCPC Request for Proposal.</i>	

The program will specifically address the problems of school failure and anti-social/risky behavior in youth through the delivery of nationally-recognized and locally-customized programs. Clients will have the opportunity to develop social and life skills, receive academic tutoring and redirect their negative behaviors. Daily homework tutoring and life skills programs will address the problems of early and persistent behavior problems in school and day care as well as early initiation of conduct problems. Targeted programs discouraging substance abuse and other risky behaviors will address the issue of community drug and alcohol use. Family management problems will be addressed through the delivery of an array of family friendly educational programs and social events.

Protective Factors Utilized: *Describe how you will address one or more of the Priority Protective Factors listed in the local JCPC Request for Proposal.*

Increased self discipline and personal accountability are key components to the program. Through the implementation of a strong discipline policy and through participation in targeted programs, clients will identify their own negative behavior traits and will have the opportunity to redirect those behaviors into positive actions and positive community involvement. These targeted programs along with continual association with positive peers and positive adult role models will also allow clients to improve their social and life skills. High impact activities such as team building and experiential skill building events will strengthen clients' social interactions as well as build self-confidence and self-reliance. Parents will be continually encouraged to participate in Club programs, and special events designed to involve parents will be conducted quarterly.

SECTION IV	COMPONENT NARRATIVE (attach for each component)
(1) Physical facilities:	
a) Physical address(es) where program services are delivered. 1304 Ashe Street, Hendersonville, NC 28793	
b) Describe the physical facilities where services are delivered The Boys & Girls Club has grown to five buildings, consisting of 25,000 sq. ft. of quality programming space, including top-notch classrooms and recreational facility, an arts center, a multi-purpose center, a technology center, a counseling center and a 3,000 sq. ft. teen center.	
(2) Staff and/or Volunteers:	
a) Identify paid or volunteer staff qualifications, (certifications, degrees, work experience); Business Office Manager- Master's degree in Business and 13+ years experience in accounting. Program Director- Master's degree in Human Resource Development, 9+ years experience with B&GC. Education Coordinator- 8+ years experience with B&GC. Additional full and part-time B&GC program staff.	
b) Staff responsibilities relative to this component. Business Office Manager- responsible for fiscal aspects of the program. Program Director- responsible for management of program. Education Coordinator- responsible for implementation of educational components of the program. Program Staff- responsible for daily delivery of various aspects of the program.	
(3) Describe implementation to include:	
a) Standardized Program Evaluation Protocol (SPEP) service type: <input checked="" type="checkbox"/> Indicate the primary and supplemental service(s) if applicable: Interpersonal Skills; and Tutoring. <input type="checkbox"/> This program is a <u>STRUCTURE ONLY</u> .	
b) The specific referral, screening, and admission process. Referrals- The program will solicit referrals from juvenile court service, public school administrators, guidance counselors, teachers, and SRO's, law enforcement agencies and parents/guardians. Screening- Referrals must fit the program's identified juvenile justice problems, and must be appropriate to an after-school guided growth program. Admission- Admission requires that parents/guardians complete a written B&GC application. A fee of \$5 is expected of all who can afford it, to cover admission costs and to create a modest "buy-in" expectation from the client/guardian.	
c) Termination process and follow-up, if applicable. Termination- Participants can be terminated from the program through self/parent withdrawal, family relocation, or satisfactory/successful completion of the program. Membership/application is renewed on an annual basis. Follow-up- Program staff have frequent and continuous contact with referral sources and clients to determine progress of current and past clients.	
d) Interaction with juvenile court and other referring agencies. The Boys & Girls Club has increased and strengthened its involvement with juvenile court services in the past year. The Club solicits referrals from juvenile court services for clients who are appropriate fits for an after-school and weekend interpersonal skills building program. These referrals from juvenile court services will be given priority. The Club will maintain regular contact with juvenile court services in tracking clients' interactions with the courts as well as with other referring agencies through client progress reports at intervals of at least every 30 days.	
e) The treatment element, specifically <u>what</u> the component will do to redirect inappropriate youth behavior or <u>how</u> the component will impact inappropriate behavior. The component will impact inappropriate behavior through sometimes daily contact- generally	

years of contact- with each client in a wide array of targeted life skills training programs. Professional, veteran, trained staff will deliver proven programs designed to redirect inappropriate client behaviors. Parent contact, including some one-on-one and family counseling will be delivered. Individual behavior/academic improvement contracts will be kept with clients and revisited regularly allowing clients ample opportunity to correct negative behaviors.

f) Methods used to implement the treatment element.

Methods for implementing the treatment will be large group, small group and sometimes individual training/counseling specifically targeted toward the reduction of anti-social/risky behaviors and negative habits. Programs will be offered in an attractive, fun and engaging guided growth program setting. Clients will receive consistent interaction with positive peers and professionally trained positive adult role models throughout the program. The Club keeps confidential files on a computer client tracking system and has manual processes in place to track and record program membership, attendance, program participation and outcomes. Outcomes of measurable objective are determined by client participation and performance in the program as evidenced by pre-/post-tests and surveys, school and juvenile court service records, and staff observations/evaluations.

(4) Areas of Concern: *Discuss any areas of concern that could affect success.*

Program success requires that clients, especially those not mandated by the courts to attend the program, voluntarily commit to completing the program. The juvenile courts may or may not have a sizable number of appropriate referrals.

SECTION V	PROVISIONS
Indemnification and Hold Harmless	
The program manager agrees at all times during the term of this agreement to indemnify and hold harmless the Department of Juvenile Justice and Delinquency Prevention against liability, loss, damages, costs, or expense which the Department of Juvenile Justice and Delinquency Prevention may be requested to pay by reason of any client's suffering personal injury, death, or property loss, or damage either while participating in or receiving from the program services to be furnished by the program under this agreement, operated, leased, chartered or otherwise contracted for by the program or any employee who is furnishing services called for under this agreement; provided, however, that the provisions of the paragraph shall not apply to liabilities caused by or resulting from the acts of the Department of Juvenile Justice and Delinquency Prevention or any of its officers, employee, agents or representatives.	
Audit Requirement – Grantee – County Government	
The North Carolina Department of Juvenile Justice and Delinquency Prevention provides Juvenile Crime Prevention Council funds to County Government to be disbursed to sub-grantees for purposes designated in JCPC program agreements. Local Government, Public Authorities or Non-State Entities/Organizations may be designated as sub-grantees by the County and Department of Juvenile Justice and Delinquency Prevention JCPC funds.	
Local Government or Public Authority Requirements	
Local Government or Public Authorities in accordance with N.C.G.S. §159-34, must have an audit performed in conformity with generally accepted auditing standards. The audit shall evaluate the performance of a unit of local government or public authority with regard to compliance with all applicable federal and State agency regulations. This audit, combined with the audit of financial accounts, shall be deemed to be the single audit described by the "Federal Single Audit Act of 1984". At a minimum, the required report shall include the financial statements prepared in accordance with generally accepted accounting principles, all disclosures in the public interest required by law, and the auditor's opinion and comments relating to financial statements. The audit shall be performed in conformity with generally accepted auditing standards and audits of non-governmental entities, both for-profit and not-for-profit, and must meet the requirements of OMB Circular A-133. The audit report is to be submitted to the Department of Juvenile Justice and Delinquency Prevention, the appropriate County Finance Office, and to other recipients as appropriate within nine months after the end of your program's fiscal year.	
In accordance with N.C.G.S. §143-6.2 recipients of State funds must 1) Ensure funds received are spent in accordance with the purposes for which they were granted and be accountable for the legal and appropriate expenditure of State grant funds; 2) Maintain reports, records, and other information to properly account for the expenditure of all State grant funds received by the grantee and to make reports, records and other information available to the Department or the State Auditor for oversight, monitoring and evaluation purposes; 3) Hold any non-State entity to which the grantee provides a grant of State funds accountable for the legal and appropriate expenditure of State grant funds.	
Non-State Entities	
Non-State Entities/Organizations receiving, using or expending State funds 1) less than \$25,000 are required to send in Level 1 forms or 2) \$25,000 and less than \$500,000 are required to provide Level 2 forms as identified in N.C.G.S. §143-6.2. Entities/Organizations receiving \$500,000 or more are required to prepare a financial statement/certified audit report prepared by a Certified Public Accountant (CPA); and Level 3 forms. These forms are prescribed by the Office of State Auditor and are located on the web-site (www.ncauditor.net).	
Equal Employment Opportunity	
The Contractor shall take affirmative action in complying with all Federal and State requirements concerning fair employment and employment of the handicapped, and concerning the treatment of all employees without regard to discrimination by reason of race, color, religion, sex, national origin, or physical handicap.	
Termination of Agreement	
If, through any cause, the Grantee/Sub-Grantee shall fail to fulfill in a timely and proper manner, its obligations under this Agreement, the DJJDP shall thereupon have the right to terminate this Agreement by giving at least thirty (30) days prior written notice to the Grantee/Sub-Grantee of such termination and specifying the effective date of the termination. Further, the DJJDP or the Grantee/Sub-Grantee may terminate this Agreement at anytime and without cause by giving at least thirty (30) days advance written notice to the other. If this Agreement is terminated by DJJDP as provided herein, the Grantee/Sub-Grantee shall be reimbursed on a pro rata basis for services satisfactorily provided to DJJDP under this Agreement prior to Agreement termination.	
Acknowledgment	
As a term of this agreement the recipient agrees to indicate the program was funded in whole or in part by the North Carolina Department of Juvenile Justice and Delinquency Prevention in publicity and program materials.	

HARD COPIES OF SECTION VI (BUDGET NARRATIVE), SECTION VII (LINE ITEM BUDGET) AND SECTION VIII (SOURCES OF PROGRAM REVENUE, WHICH INCLUDES SIGNATURES, MUST BE ADDED FOLLOWING SECTION V (PROVISIONS PAGE).

**THESE SECTIONS TITLED; FY 2007-2008 Sections VI - VIII in Excel, ARE LOCATED ON THE DEPARTMENTS WEBSITE AT:
www.juvjus.state.nc.us/jcpc/forms.html**

Education & Social Development Program						Fiscal Year	
Provide justification of each line item entry in the Budget Information section.							Indicate In-Kind by <input type="checkbox"/>
Item #	Justification					Expense	In-Kind?
120	Business Office salary- $9.1\% \times 37000 = 3370$					\$3,370	<input type="checkbox"/> Yes
	Program Director salary- $12.35\% \times 36033 = 4450$					\$4,450	<input type="checkbox"/> Yes
	Education Coordinator salary- $12.35\% \times 29624 = 3660$					\$3,660	<input type="checkbox"/> Yes
	Program Staff salary- $9.1\% \times 23276 = 2119$					\$2,119	<input type="checkbox"/> Yes
	Program Staff salary- $9.1\% \times 12143 = 1105$					\$1,105	<input type="checkbox"/> Yes
	Program Staff salary- $9.1\% \times 10545 = 960$					\$960	<input type="checkbox"/> Yes
							<input type="checkbox"/> Yes
180	Fringe Benefits						<input type="checkbox"/> Yes
	FICA- $7.65\% \times 15,664 = 1198$					\$1,198	<input type="checkbox"/> Yes
	SUTA- $1.08\% \times 15,664 = 170$					\$170	<input type="checkbox"/> Yes
	Health Benefits- $189 \times 12 \text{ months} = 2268$					\$2,268	<input type="checkbox"/> Yes
	Pension Benefits- $50 \times 12 \text{ months} = 600$					\$600	<input type="checkbox"/> Yes
							<input type="checkbox"/> Yes
230	Education & Medical- $90 \times 12 \text{ months} = 1080$					\$1,080	<input type="checkbox"/> Yes
							<input type="checkbox"/> Yes
310	Travel & Transportation						<input type="checkbox"/> Yes
	Vehicle Insurance- $140 \times 12 \text{ months} = 1680$					\$1,680	<input type="checkbox"/> Yes
	Vehicle Gas & Maintenance- $160 \times 12 \text{ months} = 1920$					\$1,920	<input type="checkbox"/> Yes
							<input type="checkbox"/> Yes
440	Service & Maintenance Contracts- $175 \times 12 \text{ months} = 2100$					\$2,100	<input type="checkbox"/> Yes
							<input type="checkbox"/> Yes
450	Insurance- $160 \times 12 \text{ months} = 1920$					\$1,920	<input type="checkbox"/> Yes
							<input type="checkbox"/> Yes
							<input type="checkbox"/> Yes
							<input type="checkbox"/> Yes
							<input type="checkbox"/> Yes
							<input type="checkbox"/> Yes
							<input type="checkbox"/> Yes
							<input type="checkbox"/> Yes
							<input type="checkbox"/> Yes
							<input type="checkbox"/> Yes
							<input type="checkbox"/> Yes
							<input type="checkbox"/> Yes
TOTAL						\$28,600	

Job Title	Annual or Hourly Wage	Months of Employment
Business Office	37000	12
Program Director	36033	12
Education Director	14.00/hr	12
Program Staff	11.00/hr	12
Program Staff	9.00/hr	12
Program Staff	14.25/hr	12

SECTION VII

Program: _____

Education & Social Development Program

Fiscal Year _____

Number of months _____

12

	Cash	In-Kind	Total
I. Personnel Services	\$19,900		\$19,900
120 Salaries & Wages	\$15,664		\$15,664
180 Fringe Benefits	\$4,236		\$4,236
190 Professional Services			
II. Supplies & Materials	\$1,080		\$1,080
210 Household & Cleaning			
220 Food & Provisions			
230 Education & Medical	\$1,080		\$1,080
240 Construction & Repair			
250 Vehicle Supplies & Materials			
260 Office Supplies & Materials			
280 Heating & Utility Supplies			
290 Other Supplies & Materials			
III. Current Obligations & Services	\$3,600		\$3,600
310 Travel & Transportation	\$3,600		\$3,600
320 Communications			
330 Utilities			
340 Printing & Binding			
350 Repairs & Maintenance			
370 Advertising			
380 Data Processing			
390 Other Services			
IV. Fixed Charges & Other Expenses	\$4,020		\$4,020
410 Rental of Real Property			
430 Equipment Rental			
440 Services & Maint. Contracts	\$2,100		\$2,100
450 Insurance & Bonding	\$1,920		\$1,920
490 Other Fixed Charges			
V. Capital Outlay			
510 Office Furniture & Equipment			
530 Educational Equipment			
540 Motor Vehicle			
550 Other Equipment			
580 Buildings, Structures & Improv.			
Total	\$28,600		\$28,600

SECTION VIII**SOURCES OF PROGRAM REVENUE (ALL SOURCES)**

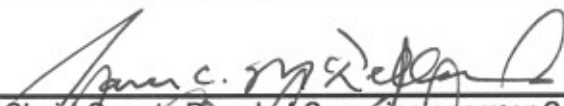
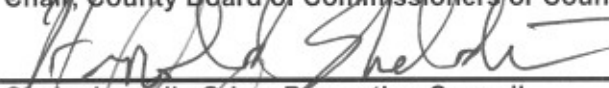
\$ 22,000	DJJDP/JCPC Funds	* This is the amount of your request on your application	
30%	Local Match Rate	Is the Local Match Rate 10%, 20% or 30%?	
	County Cash	(Specify Source)	
\$ 3,300	Local Cash	City of Hendersonville, Counseling Fund (Specify Source)	
\$ 3,300	Local Cash	United Way of Henderson County (Specify Source)	
	Local In-Kind	(Specify Source)	
	Other	(Specify Source)	
	Other	(Specify Source)	
	Other	(Specify Source)	
	Other	(Specify Source)	
\$28,600	TOTAL	\$ 6,600	\$ 6,600
		Required Local Match	Match Provided

Revenue, Budget Narrative and Budget Information Totals are equal**TRUE****This document has been reviewed and recommended for funding.**

This is to certify that the Department of Juvenile Justice and Delinquency Prevention funds in this Program Agreement will not be used to duplicate or to supplant other programs whose primary intent is to provide community based alternatives for delinquents, undisciplined youth or youth at risk of juvenile delinquency.

This agreement may be terminated in whole or in part by the Department of Juvenile Justice and Delinquency Prevention in the event that state or federal funds which have been allocated to the Department of Juvenile Justice and Delinquency Prevention are eliminated or reduced to such an extent that, in the sole determination of the Department, continuation of the obligations at the levels stated herein may not be maintained.

We, the undersigned agree to comply with all **Provisions** of this agreement, including the **Indemnification and Hold Harmless**, **Grantee Audit Requirement**, **Equal Employment Opportunity**, **Termination of Agreement and Acknowledgement** found on the Provision page of this agreement and with the JCPC Policy and Procedure and North Carolina Administrative Procedures 28 NCAC 02A-03A.

Secretary, Department of Juvenile Justice and Delinquency Prevention**Date**
Chair, County Board of Commissioners or County Finance Director**Date**
Chair, Juvenile Crime Prevention Council**Date**
Program Manager**Date**