



HENDERSON COUNTY
OFFICE OF THE COUNTY MANAGER

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MEMO

TO: Board of Commissioners

**FROM: David E. Nicholson
County Manager**

DATE: January 19, 2005

SUBJECT: Positions at Sheriff's Department

At the Board of Commissioners meeting of January 3, 2005, the Board requested that the County Manager provide the Board with information concerning providing two additional staff persons to the Sheriff's Department. One of the positions is a telecommunicator and the other is a detention officer. I believe that these positions are in areas that clearly indicate there is a shortage in personnel. As the Board is aware, the North Carolina Justice Academy prepared a report analyzing the need for staff in these areas. Based on that report and the growth of both the number of calls to the 911 Center and the increased inmate counts, I would tell the Board that these are two of the areas that I would have proposed additional staff in my Fiscal Year 2005-06 Budget.

Attached is a budget amendment providing the funding for these positions for the remainder of the current fiscal year.

**HENDERSON COUNTY
BUDGET AMENDMENT**

CODE	ACCOUNT DESCRIPTION	DEBIT+	CREDIT-
115431-512100	SALARIES & WAGES-REGULAR	\$ 8,150.00	
115431-513400	FICA	\$ 624.00	
115431-518200	RETIREMENT	\$ 408.00	
115431-518300	MEDICAL INSURANCE	\$ 1,710.00	
115431-518400	DENTAL INSURANCE	\$ 117.00	
115432-512100	SALARIES & WAGES-REGULAR	\$ 8,150.00	
115432-513400	FICA	\$ 624.00	
115432-513500	401(K) DEFERRED COMP	\$ 408.00	
115432-518200	RETIREMENT	\$ 408.00	
115432-518300	MEDICAL INSURANCE	\$ 1,710.00	
115432-518400	DENTAL INSURANCE	\$ 117.00	
115920-599100	CONTINGENCY		\$ 22,426.00
TOTAL		\$ 22,426.00	\$ 22,426.00

EXPLANATION

BUDGET AMENDMENT TO FUND FROM CONTINGENCIIES, TWO NEW POSITIONS; (1)
TELECOMMUNICATOR AND (1) JAILER, FOR THE REMAINDER OF FISCAL YEAR 2005.

PREPARED BY: JCM

DATE: 1/19/2005

BATCH #:

BATCH DATE:

APPROVAL:

JV#